

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3B
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

January 2021 Financial Summary Report

FEBRUARY 2021 BOA MEETING

January 2021 Financial Summary Report

General Fund

❖ General Department

Revenue increased 15% (\$41,328.79) in 2021 compared to 2020. Very little change in most areas.

- ◆ Real Estate Tax has the most increase at 31.25%. Most of the increase is due to the timing of individuals paying their taxes. A small amount is due to an increase in roof tops.

Expenses have decreased 9.08% (\$1,742.27) compared to the previous year.

- ◆ There are across the board decreases in most expense compared to 2020. A combination of weather and Covid-19 has resulted in some employees working from home and less activity and projects going on at this time.

❖ Law Department

Revenue decreased 47.11% (\$6,926.49) compared to 2020.

- ◆ The decrease is a result of the timing when LEST taxes are received. Payment for some taxes have been slower than usual. Since most organizations are operating with fewer employees due to weather and Covid-19 there has been a delay in getting payments processed and sent to municipalities.

Expenses have decreased 41.58% (\$41,779.17) compared to 2020.

- ◆ Several areas have decreased, but Salaries and related expenses as well as Capital improvements are the major areas that show a decrease in expenses.

❖ Court Department

Revenue shows a decrease, but this is due to the timing of a deposit.

- ◆ One major deposit was at the very end of 2020 instead of being deposited in 2021 when it should have been. The actual revenue is very similar to last year when you take this into consideration .

Expenses have decreased 22.4% (\$1,726.46) compared to the last year.

- ◆ The Professional fees decreased 35.93% (\$380.96).
- ◆ Salaries decreased \$1,150.63 with the Court Clerk spending a portion of her time working in the Utility Department and the expense is distributed between the two departments.

❖ Streets Department

Revenue is very similar to 2020 with only a slight decrease.

- ◆ Tax for Highway Use has continued to decrease with lower fuel costs and people not driving as much because they are not traveling, or they are working from home.

Expenses for streets decreased \$8,213.28 compared to the previous year.

- ◆ Capital Assets expense decreased \$1,252.91 with many projects winding down or not moving forward because of the bad weather.
- ◆ With the bad weather staff has been busy in other departments that have had problems due to ice and cold temperatures.

❖ Planning and Development Department

Revenue decreased \$438.50 compared to 2020.

- ◆ This year and last year doesn't show much difference so far.

Expenses decreased 22.16% (\$1,994.00).

- ◆ Professional fees decreased 46.92% (\$669.60). The weather has slowed things down slightly.

❖ Emergency Management Department

Revenue has the following changes compared to last year:

- ◆ Grant revenue has not been received at this time.

Expenses decreased 100%.

- ◆ There has been no expense to date.

Water/Sewer Fund

❖ Water

Revenue has increased slightly at 0.45% (\$401.14) compared to last year.

- ◆ Water Sales have increased compared to 2020 with additional utility customers and more people staying at home with the Covid-19 quarantines and bad weather. No rates have been changed to date.

Expenses decreased 16.2% (\$29,298.21).

- ◆ Capital Asset expense has decreased 100% (\$16,600.00) with no equipment being purchased at this time this year.
- ◆ Salaries and related expenses have been less with Public Works not having a full staff in January.

❖ Sewer

Revenue has increased 2.72% (\$4,155.63) compared to 2020.

- ◆ The City did not charge a Convenience fee at the beginning of last year. This has helped with the expense of credit card fees, which have been even higher with the Covid-19 pandemic this past year.
- ◆ Sewer sales have increased, but hookup fees have decreased.

Expenses increased 1.75% (\$3,790.58) compared to 2020.

- ◆ Professional fees increased \$4,487.49 with the expense of Engineering fees.
- ◆ Citizen Trash has increased with more people taking trash through the City.
- ◆ There are slight decreases in several areas making the difference between last year and this year small.

Parks Fund

❖ Parks Department

Revenue decreased 15.64% (\$20,569.94) compared to 2020.

- ◆ All the parks programs are still struggling with the continuance of the Covid-19 and bad weather.
- ◆ Real Estate Tax showed an increase of 31.25% (\$13,724.50).
- ◆ Sales tax is not always received on a timely basis, but when payments are timely there shows an increase.

Expenses decreased 41.54% (\$20,856.97) compared to 2020.

- ◆ Since programs have been canceled or delayed there has been limited supplies ordered for those programs.
- ◆ The main expense is reoccurring expenses such as phone, staff, and utilities.

SUMMARY

- ❖ Revenue should be at 8% of the budget and expenses should be less than 8% of the Budget. Currently with bad weather and the Covid-19 pandemic still going on the revenue in all funds are doing well considering the circumstances. Reserves are at a good level and the City continues to have a stable reserve funds.
- ❖ The General Fund has received 16% of revenue projected. The General Fund has used only 6% of the expense budget. It was a rough year last year, but with careful planning all reserves are still high, and the General Fund is in a stable position.
- ❖ Water revenue receipts were 6% and Sewer 7% of the projected 2021 Budget. The Water/Sewer Fund has used 10% of the expense budget. The City has had rising costs but has been able to maintain reserves at a good level. However, major projects need to be financed for the City to grow and maintain its current infrastructure.
- ❖ Parks revenue received was 10% of the projected 2021 Budget and the Parks expense is at 3%. The 2021 Budget was projected with the Covid-19 pandemic in mind. Revenues and expenses have been adjusted to show the decreases compared to past years. So far 2021 has not improved and the Covid-19 pandemic is still playing havoc with 2021 revenues.

DEBT

Long Term Debt and COP Debt balance as of February 22, 2021:

- ❖ Water/Sewer 2014 COP Current Balance: \$1,250,000.
 - The Water/Sewer COP installment of \$20,312.50 is due August 1, 2021. This includes interest only. The ending payment date is February 1, 2028.
- ❖ Parks/Aquatic Center 2015 COP Current Balance: \$3,065,000

- The next Parks Department COP payment of \$248,728.13 is due June 1, 2021. This includes \$200,000 for principal and \$48,728.13 for interest. The ending payment date is June 1, 2032.
- ❖ Water/Sewer COP 2018 Current Balance: \$3,533.250.30
 - The next payment installment of \$162,150.00 is due April 15, 2021. This includes \$100,000.00 for principal and \$62,150.00 for interest. The ending payment date is April 15, 2043.

SEWER PROJECT-2018 COP

As of January 31, 2021, the City has requested reimbursement of expenses in the amount of \$3,439,896.24 for the Sewer Project and has received \$3,431,958.59. There is approximately another \$5,100.00 ready to send in for request for payment. There is currently \$60,103.76 remaining that is available in the COP fund.

Submitted by Carolyn Halverson, Director of Finance

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3C
FINANCE DEPARTMENT**

**ACTION REQUIRED: REQUEST FOR MAYOR TO ACCEPT AS
PRESENTED**

January 2021 Budget Financial Statements



City of Willard, MO

Balance Sheet Account Summary

As Of 01/31/2021

Account	Name	Balance
Fund: 10 - GENERAL FUND		
Assets		
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10-01001	CLAIM ON POOLED CASH - GENERAL FUND	2,496,099.67
10-10000	CASH IN BANK - OPERATING	3.00
10-10100	CASH RESERVES 4593	0.00
10-10200	CASH IN BANK - MID-MISSOURI BANK	0.00
10-10300	CASH - FREEDOM	0.00
10-11100	PETTY CASH-GCG	900.00
10-12500	CASH IN BANK - JIS	0.00
10-13000	CASH JUDICIAL EDUCATION	2,449.36
10-13050	CASH JUDICIAL FACILITY FUND	16,282.80
10-13100	CASH POLICE FORFEITURE ASSETS	1.40
10-13300	CASH IMPROVEMENT PROJECTS	0.00
10-13400	CASH STREET PROJECTS	50,000.00
10-15000	ACCOUNTS RECEIVABLE	0.00
10-15100	DUE FROM WATER/SEWER FUND	0.00
10-15200	DUE FROM RECREATION FUND	0.00
10-15300	SALES TAXES RECEIVABLE	152,783.59
10-15400	AD-VALOREM TAXES RECEIVABLE	190,000.52
10-15500	COURT FINES RECEIVABLE	23,365.23
10-15700	GRANTS RECEIVABLE	31,699.95
10-16000	PREPAID INSURANCE-GCG	90,368.47
	Total Assets:	3,053,953.99
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Liability		
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10-20000	AP PENDING (DUE TO POOLED CASH) - GCG	8,379.00
10-20010	ACCOUNTS PAYABLE - GCG	8,206.64
10-20500	ALLOWANCE FOR BAD DEBT-GCG	11,000.00
10-21000	RETURNED CHECKS-GCG	0.00
10-21500	WAGES PAYABLE	30,824.53
10-21600	PAYROLL CORRECTION	0.00
10-22000	FICA WITHHOLDING	0.00
10-22100	FEDERAL WITHHOLDING	0.00
10-22200	MISSOURI WITHHOLDING	275.24
10-23100	LAGERS PAYABLE	4,899.48
10-23200	GROUP INSURANCE PAYABLE	118.52
10-23300	GARNISHMENTS PAYABLE	630.30
10-24000	COURT BONDS PAYABLE	1,061.39
10-24050	DEFERRED COURT FINES	12,365.23
10-24100	DEVELOPERS ESCROW	4,633.28
10-24200	OTHER ESCROW	-146.74
10-25500	DUE TO RECREATION FUND	0.00
10-25550	DUE TO WATER/SEWER FUND	0.00
	Total Liability:	82,246.87
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Equity		
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10-30000	FUND BALANCE	2,731,083.59
	Total Beginning Equity:	2,731,083.59
Total Revenue		344,205.11
Total Expense		103,581.58
Revenues Over/Under Expenses		240,623.53
	Total Equity and Current Surplus (Deficit):	2,971,707.12
	Total Liabilities, Equity and Current Surplus (Deficit):	3,053,953.99

Balance Sheet

As Of 01/31/2021

Account	Name	Balance
Fund: 20 - WATER AND SEWER FUND		
Assets		
<u>20-01001</u>	CLAIM ON POOLED CASH - WATER AND SEW	3,311,705.64
<u>20-10000</u>	CASH IN BANK 4594	0.00
<u>20-10100</u>	CASH RESERVES 4595	0.00
<u>20-10200</u>	CASH RESERVES 4599	0.00
<u>20-11100</u>	PETTY CASH-WS	0.00
<u>20-15000</u>	ACCOUNTS RECEIVABLE-WS	213,647.88
<u>20-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	16,714.50
<u>20-15100</u>	DUE FROM GENERAL FUND	0.00
<u>20-15200</u>	DUE FROM RECREATION FUND	0.00
<u>20-16000</u>	PREPAID INSURANCE-WS	25,512.44
<u>20-18000</u>	LAND	273,272.75
<u>20-18050</u>	CONSTRUCTION IN PROGRESS	3,329,717.18
<u>20-18100</u>	EQUIPMENT	779,847.39
<u>20-18200</u>	WATER SYSTEM	4,541,212.33
<u>20-18300</u>	SEWER SYSTEM	5,553,790.00
<u>20-18400</u>	BUILDINGS-WSF	17,140.01
<u>20-18500</u>	ACCUMULATED DEPRECIATION-WS	-5,401,230.11
<u>20-19000</u>	COST OF ISSUANCE 2014	0.00
<u>20-19100</u>	2014 CERTIFICATE FUND	0.00
<u>20-19110</u>	2018 CERTIFICATE FUND	15.59
<u>20-19120</u>	2018 COP CONSTRUCTION FUND	199,713.13
<u>20-19200</u>	NET PENSION ASSET	36,451.00
<u>20-19300</u>	DEFERRED PENSION OUTFLOWS	71,271.00
Total Assets:		<u>12,968,780.73</u>
Liability		
<u>20-20000</u>	AP PENDING (DUE TO POOLED CASH) - WS	2,126.12
<u>20-20010</u>	ACCOUNTS PAYABLE - WS	75,469.37
<u>20-20100</u>	RETURNED CHECKSWS	180.00
<u>20-20500</u>	ALLOWANCE FOR BAD DEBT-WS	-1,480.02
<u>20-21500</u>	WAGES PAYABLE	29,065.94
<u>20-21600</u>	COMPENSATED ABSENCES	10,501.73
<u>20-22000</u>	FICA WITHHOLDING	0.00
<u>20-22100</u>	FEDERAL WITHHOLDING	0.00
<u>20-22200</u>	MISSOURI WITHHOLDING	2,390.95
<u>20-23100</u>	LAGERS PAYABLE	1,693.03
<u>20-23200</u>	GROUP INSURANCE PAYABLE	213.82
<u>20-23300</u>	GARNISHMENTS PAYABLE	0.00
<u>20-25000</u>	DUE TO GENERAL FUND	0.00
<u>20-25500</u>	DUE TO RECREATION FUND	0.00
<u>20-25600</u>	SALES TAX PAYABLE	1,641.77
<u>20-25700</u>	MO PRIMACY TAX	1,145.33
<u>20-25750</u>	WATER POLLUTION SERVICE CONNECTION F	4,883.01
<u>20-25800</u>	CUSTOMER DEPOSITS-WS	261,894.71
<u>20-26000</u>	INTEREST PAYABLE	42,633.32
<u>20-26500</u>	2014 COP PAYABLE	1,560,000.00
<u>20-27000</u>	2018 COP Payable	3,600,000.00
<u>20-28000</u>	NET PENSION LIABILITY	0.00
<u>20-28200</u>	DEFERRED PENSION INFLOWS	66,671.00
Total Liability:		<u>5,659,030.08</u>
Equity		
<u>20-30000</u>	RETAINED EARNINGS	7,435,977.55
Total Beginning Equity:		<u>7,435,977.55</u>

Balance Sheet**As Of 01/31/2021**

Account	Name	Balance
Total Revenue		245,450.13
Total Expense		371,677.03
Revenues Over/Under Expenses		-126,226.90
	Total Equity and Current Surplus (Deficit):	7,309,750.65
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>12,968,780.73</u>

Balance Sheet**As Of 01/31/2021****Fund: 30 - PARKS FUND****Assets**

<u>Account</u>	<u>Name</u>	<u>Balance</u>
<u>30-01001</u>	CLAIM ON POOLED CASH - PARKS FUND	181,789.77
<u>30-10000</u>	CASH IN BANK - 4596	0.00
<u>30-10100</u>	CASH RESERVES - 4597	0.00
<u>30-11100</u>	PETTY CASH-PKS	240.00
<u>30-12000</u>	CASH PARK- PROJECTS	50.00
<u>30-12100</u>	CASH YOUTH SCHOLARSHIP	2,327.53
<u>30-12200</u>	CASH - TICKET RESERVE	0.00
<u>30-12300</u>	2008 RESERVE FUND RESTRICTED	0.00
<u>30-12400</u>	PROJECT FUND	9.35
<u>30-15000</u>	ACCOUNTS RECEIVABLE-PKS	62.50
<u>30-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	0.00
<u>30-15100</u>	DUE FROM GENERAL FUND	0.00
<u>30-15200</u>	DUE FROM WATER/SEWER FUND	0.00
<u>30-15300</u>	SALES TAXES RECEIVABLE	85,459.56
<u>30-15400</u>	AD-VALOREM TAXES RECEIVABLE	58,131.79
<u>30-16000</u>	PREPAID INSURANCE-PKS	12,591.78
	Total Assets:	340,662.28

Liability

<u>30-20000</u>	AP PENDING (DUE TO POOLED CASH) - PKS	998.14
<u>30-20010</u>	ACCOUNTS PAYABLE - PKS	2,883.49
<u>30-20100</u>	RETURNED CHECKS-PKS	0.00
<u>30-20500</u>	ALLOWANCE FOR BAD DEBT-PKS	0.00
<u>30-21500</u>	WAGES PAYABLE	8,977.50
<u>30-22000</u>	FICA WITHHOLDING	0.00
<u>30-22100</u>	FEDERAL WITHHOLDING	0.00
<u>30-22200</u>	MISSOURI WITHHOLDING	992.45
<u>30-23100</u>	LAGERS PAYABLE	756.21
<u>30-23200</u>	GROUP INSURANCE PAYABLE	3,404.49
<u>30-23300</u>	GARNISHMENTS PAYABLE	594.00
<u>30-25000</u>	DUE TO GENERAL FUND	0.00
<u>30-25550</u>	DUE TO WATER/SEWER FUND	0.00
<u>30-25800</u>	CUSTOMER DEPOSITS PKS	1,323.00
<u>30-25850</u>	CUSTOMER IN-HOUSE CREDIT	518.00
<u>30-25900</u>	MID-MISSOURI BANK	0.00
	Total Liability:	20,447.28

Equity

<u>30-30000</u>	FUND BALANCE	238,634.99
	Total Beginning Equity:	238,634.99
Total Revenue		110,933.41
Total Expense		29,353.40
Revenues Over/Under Expenses		81,580.01
	Total Equity and Current Surplus (Deficit):	320,215.00

Total Liabilities, Equity and Current Surplus (Deficit): **340,662.28**

Balance Sheet**As Of 01/31/2021****Fund: 99 - POOLED CASH****Assets**

Account	Name	Balance
<u>99-01000</u>	POOLED CASH - GENERAL	5,987,547.97
<u>99-01100</u>	POOLED CASH - JIS COURT	2,047.11
<u>99-01200</u>	POOLED CASH - MID MISSOURI CD	0.00
<u>99-01300</u>	POOLED CASH - FREEDOM BANK CD 5654	0.00
<u>99-01400</u>	POOLED CASH - FREEDOM BANK CD 4603	0.00
<u>99-17000</u>	DUE FROM OTHER FUNDS	-17,220.77
	Total Assets:	5,972,374.31

Liability

99-20000	ACCOUNTS PAYABLE CONTROL	-17,220.77
<u>99-21500</u>	WAGES PAYABLE	0.00
<u>99-27000</u>	DUUE TO OTHER FUNDS	5,989,595.08
	Total Liability:	5,972,374.31

Total Equity and Current Surplus (Deficit): 0.00**Total Liabilities, Equity and Current Surplus (Deficit):** **5,972,374.31**

Income Statement**For Fiscal: 2021 Period Ending: 01/31/2021**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-500-56900</u>	TRAVEL EXPENSE-EM	600.00	600.00	0.00	0.00	600.00
10-500-56950	TRAINING & EDUCATION-EM	200.00	200.00	0.00	0.00	200.00
	Department: 500 - Emergency Management Total:	19,100.00	19,100.00	0.00	0.00	19,100.00
	Expense Total:	1,873,396.00	1,873,396.00	103,581.58	103,581.58	1,769,814.42
	Fund: 10 - GENERAL FUND Surplus (Deficit):	251,617.50	251,617.50	240,623.53	240,623.53	

Income Statement

For Fiscal: 2021 Period Ending: 01/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
20-700-91500	PAYROLL TAXES-SEWER	27,422.43	27,422.43	1,953.55	1,953.55	25,468.88
20-700-92000	RETIREMENT-SEWER	24,266.41	24,266.41	1,635.07	1,635.07	22,631.34
20-700-92100	PENSION EXPENSE-SEWER	40,000.00	40,000.00	0.00	0.00	40,000.00
20-700-92500	UNIFORMS-SEWER	500.00	500.00	0.00	0.00	500.00
20-700-93000	GROUP INSURANCE-SEWER	75,740.77	75,740.77	5,981.91	5,981.91	69,758.86
20-700-95100	CAPITAL ASSET EXP-SEWER	80,000.00	80,000.00	276.32	276.32	79,723.68
20-700-95500	CAPITAL ASSET EXP EQUIPMENT-SEWER	48,000.00	48,000.00	0.00	0.00	48,000.00
20-700-96000	PRINCIPAL EXPENSE-SEWER	177,500.00	177,500.00	77,500.00	77,500.00	100,000.00
20-700-96200	INTEREST EXPENSE-SEWER	143,375.00	143,375.00	11,415.60	11,415.60	131,959.40
20-700-96400	FISCAL AGENT FEES-SEWER	2,000.00	2,000.00	0.00	0.00	2,000.00
20-700-97100	BAD DEBT EXPENSE-SEWER	1,500.00	1,500.00	0.00	0.00	1,500.00
Department: 700 - Sewer Total:		2,184,339.18	2,184,339.18	220,105.67	220,105.67	1,964,233.51
Expense Total:		3,594,045.90	3,594,045.90	371,677.03	371,677.03	3,222,368.87
Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):		1,079.10	1,079.10	-126,226.90	-126,226.90	

Income Statement

For Fiscal: 2021 Period Ending: 01/31/2021

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND					
Revenue					
100 - General Government	1,580,270.00	1,580,270.00	316,819.53	316,819.53	1,263,450.47
200 - Law	144,186.50	144,186.50	7,776.14	7,776.14	136,410.36
250 - Court	50,200.00	50,200.00	476.32	476.32	49,723.68
300 - Streets	336,157.00	336,157.00	17,199.12	17,199.12	318,957.88
400 - Planning & Development	6,000.00	6,000.00	1,934.00	1,934.00	4,066.00
500 - Emergency Management	8,200.00	8,200.00	0.00	0.00	8,200.00
Revenue Total:	2,125,013.50	2,125,013.50	344,205.11	344,205.11	1,780,808.39
Expense					
100 - General Government	412,003.99	412,003.99	17,455.21	17,455.21	394,548.78
200 - Law	858,798.99	858,798.99	58,698.63	58,698.63	800,100.36
250 - Court	87,744.40	87,744.40	5,980.54	5,980.54	81,763.86
300 - Streets	379,293.38	379,293.38	14,443.31	14,443.31	364,850.07
400 - Planning & Development	116,455.24	116,455.24	7,003.89	7,003.89	109,451.35
500 - Emergency Management	19,100.00	19,100.00	0.00	0.00	19,100.00
Expense Total:	1,873,396.00	1,873,396.00	103,581.58	103,581.58	1,769,814.42
Fund: 10 - GENERAL FUND Surplus (Deficit):	251,617.50	251,617.50	240,623.53	240,623.53	10,993.97

Income Statement		For Fiscal: 2021 Period Ending: 01/31/2021			
Department		Original Total Budget	Current Total Budget	MTD Activity	Budget Remaining
Fund: 20 - WATER AND SEWER FUND					
Revenue					
600 - Water		1,410,375.00	1,410,375.00	88,735.97	88,735.97
700 - Sewer		2,184,750.00	2,184,750.00	156,714.16	156,714.16
	Revenue Total:	3,595,125.00	3,595,125.00	245,450.13	3,349,674.87
Expense					
600 - Water		1,409,706.72	1,409,706.72	151,571.36	151,571.36
700 - Sewer		2,184,339.18	2,184,339.18	220,105.67	220,105.67
	Expense Total:	3,594,045.90	3,594,045.90	371,677.03	3,222,368.87
Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):		1,079.10	1,079.10	-126,226.90	-126,226.90
					127,306.00

Income Statement**For Fiscal: 2021 Period Ending: 01/31/2021**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND					
Revenue					
800 - Parks	1,152,542.84	1,152,542.84	110,933.41	110,933.41	1,041,609.43
Revenue Total:	1,152,542.84	1,152,542.84	110,933.41	110,933.41	1,041,609.43
Expense					
800 - Parks	1,149,220.82	1,149,220.82	29,353.40	29,353.40	1,119,867.42
Expense Total:	1,149,220.82	1,149,220.82	29,353.40	29,353.40	1,119,867.42
Fund: 30 - PARKS FUND Surplus (Deficit):	3,322.02	3,322.02	81,580.01	81,580.01	-78,257.99
Total Surplus (Deficit):	256,018.62	256,018.62	195,976.64	195,976.64	

Income Statement

For Fiscal: 2021 Period Ending: 01/31/2021

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	251,617.50	251,617.50	240,623.53	240,623.53	10,993.97
20 - WATER AND SEWER FUND	1,079.10	1,079.10	-126,226.90	-126,226.90	127,306.00
30 - PARKS FUND	3,322.02	3,322.02	81,580.01	81,580.01	-78,257.99
Total Surplus (Deficit):	256,018.62	256,018.62	195,976.64	195,976.64	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3D
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- January 2021/February 2021 Outstanding Invoices
- January 2021/ February 2021 Check Paid Invoices and Draft Paid Invoices



City of Willard, MO

Pending Expense Approval Report - 3

By Vendor Name

Post Dates 2/10/2021 - 2/16/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
PO BOX 808009					
KANSAS CITY, MO 64180-8009					
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
PO BOX 808009					
KANSAS CITY, MO 64180-8009					
COMMERCE CREDIT CARD SE	6230935612	02/16/2021	SAM'S CLUB TRASH BAGS - GEN/LAW	10-100-50550	24.22
COMMERCE CREDIT CARD SE	6230935612	02/16/2021	SAM'S CLUB TRASH BAGS - GEN/LAW	10-200-50550	24.22
COMMERCE CREDIT CARD SE	98474	02/16/2021	SUNNY COMMUNICATIONS PD CAR RADIO ACCESSORIES-	10-200-52000	35.00
COMMERCE CREDIT CARD SE	6WC7MYW9U03Y4C0	02/16/2021	AT&T INTERNET SERVICE - W/	20-600-61050	32.10
COMMERCE CREDIT CARD SE	6WC7MYW9U03Y4C0	02/16/2021	AT&T INTERNET SERVICE - W/	20-700-61050	32.10
COMMERCE CREDIT CARD SE	20021702	02/16/2021	MDNR-R LYNCH	20-700-55800	46.25
COMMERCE CREDIT CARD SE	75591545	02/16/2021	WASTEWATER CERTIFICATE RE		
			STAMPS.COM MONTHLY SERVICE FEES - GEN	10-100-50750	12.79
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					206.68
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					206.68
Vendor: CON170 - CONCO COMPANIES					
PO BOX 9208					
FAYETTEVILLE, AR 72703-					
Vendor: CON170 - CONCO COMPANIES					
PO BOX 9208					
FAYETTEVILLE, AR 72703-					
CONCO COMPANIES	7001519340	02/16/2021	ROCK CHIPS FOR ICE CONTROL - STS	10-300-50130	247.64
Vendor CON170 - CONCO COMPANIES Total:					247.64
Vendor CON170 - CONCO COMPANIES Total:					247.64
Vendor: JKN100 - JASON KNIGHT					
224 W JACKSON ST					
WILLARD, MO 65781-					
Vendor: JKN100 - JASON KNIGHT					
224 W JACKSON ST					
WILLARD, MO 65781-					
JASON KNIGHT	021021	02/16/2021	CELL PHONE REIMBURSEMENT - PKS	30-800-61000	50.00
Vendor JKN100 - JASON KNIGHT Total:					50.00
Vendor JKN100 - JASON KNIGHT Total:					50.00
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
P.O. BOX 530954					
ATLANTA, GA 30353-0954					
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
P.O. BOX 530954					
ATLANTA, GA 30353-0954					
LOWE'S CREDIT SERVICES	07083	02/16/2021	BIT SET - WATER	20-600-52000	9.59
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					9.59
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					9.59

Pending Expense Approval Report - 3

Post Dates: 2/10/2021 - 2/16/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC PO BOX 9464 SPRINGFIELD, MO 65801-9464 Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC PO BOX 9464 SPRINGFIELD, MO 65801-9464	O'REILLY AUTOMOTIVE, INC 2367-343549	02/16/2021	PD CAR 5 HEADLIGHT BULB - LAW	10-200-71000	8.45
					Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:
					8.45
					Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:
					8.45
Vendor: RAC450 - RACE BROS FARM SUPPLY, INC 2310 WEST KEARNEY SPRINGFIELD, MO 65803 Vendor: RAC450 - RACE BROS FARM SUPPLY, INC 2310 WEST KEARNEY SPRINGFIELD, MO 65803	RACE BROS FARM SUPPLY, INC 729242 RACE BROS FARM SUPPLY, INC 729242	02/16/2021 02/16/2021	55 GAL PLASTIC BARREL - W/S 55 GAL PLASTIC BARREL - W/S	20-600-52000 20-700-52000	8.00 8.00
					Vendor RAC450 - RACE BROS FARM SUPPLY, INC Total:
					16.00
					Vendor RAC450 - RACE BROS FARM SUPPLY, INC Total:
					16.00
Vendor: RPB100 - ROBB'S PREFABRICATED BUILDINGS 7133 STATE HWY B ROGERSVILLE, MO 65742- Vendor: RPB100 - ROBB'S PREFABRICATED BUILDINGS 7133 STATE HWY B ROGERSVILLE, MO 65742-	ROBB'S PREFABRICATED BUIL 19617	02/16/2021	BUSINESS LICENSE OVERPAYMENT REFUND - GE	10-100-44100	25.00
					Vendor RPB100 - ROBB'S PREFABRICATED BUILDINGS Total:
					25.00
					Vendor RPB100 - ROBB'S PREFABRICATED BUILDINGS Total:
					25.00
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO 1151 S SCENIC SPRINGFIELD, MO 65802 Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO 1151 S SCENIC SPRINGFIELD, MO 65802	SPRINGFIELD WINWATER WO 321889 01	02/16/2021	FORCE MAIN REPAIR BANDS - SEWER	20-700-50130	1,437.80
					Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:
					1,437.80
					Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:
					1,437.80
Vendor: CBS100 - SUMNER ONE PO BOX 5180 ST LOUIS, MO 63139-0180 Vendor: CBS100 - SUMNER ONE PO BOX 5180 ST LOUIS, MO 63139-0180	SUMNER ONE 2774101	02/16/2021	ANNUAL PRINTER SUPPORT - P&D	10-400-57400	422.00
					Vendor CBS100 - SUMNER ONE Total:
					422.00
					Vendor CBS100 - SUMNER ONE Total:
					422.00
Vendor: COC200 - SW MISSOURI ENGINEERING LLC 530A E INDEPENDENCE DR UNION, MO 63084- Vendor: COC200 - SW MISSOURI ENGINEERING LLC 530A E INDEPENDENCE DR UNION, MO 63084-	SW MISSOURI ENGINEERING SW0902	02/16/2021	ENGINEERING FEES - SEWER	20-700-56400	2,280.00

Pending Expense Approval Report - 3

Post Dates: 2/10/2021 - 2/16/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SW MISSOURI ENGINEERING	SW0903	02/16/2021	CMH CLINIC PLAN REVIEW - P&D	10-400-56400	1,440.00
			Vendor COC200 - SW MISSOURI ENGINEERING LLC Total:		3,720.00
			Vendor COC200 - SW MISSOURI ENGINEERING LLC Total:		3,720.00

Vendor: WCA150 - WCA WASTE CORPORATION

PO BOX 4524
HOUSTON, TX 77210-4524

Vendor: WCA150 - WCA WASTE CORPORATION
PO BOX 4524
HOUSTON, TX 77210-4524

WCA WASTE CORPORATION	0010002945674	02/10/2021	CITIZEN TRASH EXPENSE - SEWER	20-700-56600	207.40
			Vendor WCA150 - WCA WASTE CORPORATION Total:		207.40
			Vendor WCA150 - WCA WASTE CORPORATION Total:		207.40

Vendor: WTV100 - WILLARD HOME CENTER LLC

658 HUNT RD
PO BOX 128
WILLARD, MO 65781

Vendor: WTV100 - WILLARD HOME CENTER LLC
658 HUNT RD
PO BOX 128
WILLARD, MO 65781

WILLARD HOME CENTER LLC	B159459	02/16/2021	WRECKING BAR & HEX SOCKET - SEWER	20-700-52000	50.57
WILLARD HOME CENTER LLC	D37188	02/16/2021	KEY, PLUG SET, AIR CHUCK, & NOZZLE - WATER	20-600-50130	30.54
WILLARD HOME CENTER LLC	D37311	02/16/2021	SCREEN & DUCT TAPE - SEWE	20-700-50130	15.18
WILLARD HOME CENTER LLC	D37449	02/16/2021	FLOW METER GATE PARTS - SEWER	20-700-50500	104.63
WILLARD HOME CENTER LLC	B159720	02/16/2021	TORQ WRENCH - SEWER	20-700-52000	87.99
WILLARD HOME CENTER LLC	B159723	02/16/2021	STRAW BALES - SEWER	20-700-50130	59.90
WILLARD HOME CENTER LLC	D37554	02/16/2021	FENCE TIE & BOLT - SEWER	20-700-50500	19.56
WILLARD HOME CENTER LLC	D37557	02/16/2021	KEYS - WATER	20-600-50500	4.47
WILLARD HOME CENTER LLC	D37724	02/16/2021	ICE MELT - LAW	10-200-50130	17.97
WILLARD HOME CENTER LLC	D38237	02/16/2021	T McClain Uniform ALLOWANCE - LAW	10-200-92500	14.99
			Vendor WTV100 - WILLARD HOME CENTER LLC Total:		405.80
			Vendor WTV100 - WILLARD HOME CENTER LLC Total:		405.80
			Grand Total:		6,756.36

Report Summary**Fund Summary**

Fund	Expense Amount
10 - GENERAL FUND	2,272.28
20 - WATER AND SEWER FUND	4,434.08
30 - PARKS FUND	50.00
Grand Total:	6,756.36

Account Summary

Account Number	Account Name	Expense Amount
10-100-44100	MERCHANTS LICENSES	25.00
10-100-50550	CUSTODIAL SUPPLIES-GC	24.22
10-100-50750	POSTAGE-GCG	12.79
10-200-50130	SUPPLIES-LAW	17.97
10-200-50550	CUSTODIAL SUPPLIES-LA	24.22
10-200-52000	SUPPLIES SMALL EQUIP	35.00
10-200-71000	VEHICLE REPAIR & MAIN	8.45
10-200-92500	UNIFORMS-LAW	14.99
10-300-50130	SUPPLIES-STREETS	247.64
10-400-56400	PROFESSIONAL-P&D	1,440.00
10-400-57400	EQUIPMENT/SOFTWARE	422.00
20-600-50130	SUPPLIES-WATER	30.54
20-600-50500	BUILDING MAINTENANC	4.47
20-600-52000	SUPPLIES SMALL EQUIP	17.59
20-600-61050	INTERNET-WATER	32.10
20-700-50130	SUPPLIES-SEWER	1,512.88
20-700-50500	BUILDING MAINTENANC	124.19
20-700-52000	SUPPLIES SMALL EQUIP	146.56
20-700-55800	DUES AND SUBSCRIPTIO	46.25
20-700-56400	PROFESSIONAL-SEWER	2,280.00
20-700-56600	CITIZEN TRASH EXPENSE	207.40
20-700-61050	INTERNET-SEWER	32.10
30-800-61000	TELEPHONE-PKS	50.00
Grand Total:	6,756.36	

Project Account Summary

Project Account Key	Expense Amount
None	6,756.36
Grand Total:	6,756.36

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	13	12	0.00	32,458.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	13	12	0.00	32,458.93

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	2/2021	32,458.93
			32,458.93

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3E
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

January 2021 Check Register

Check Report

Date Range: 01/01/2021 - 01/31/2021

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount	Number
					Discount Amount	Payable Amount	
<u>11646</u>	Invoice	01/19/2021	INTERNATIONAL DUMP TRUCK TOWING F	Regular	0.00	100.00	
INF100 <u>91939332</u>	QUEST SOFTWARE SYSTEMS INC Invoice	01/25/2021	MONTHLY TIME CLOCK LEASE - ALL DEPTS	Regular	0.00	723.85	44599
REX380 <u>109849</u>	REX SMITH OIL CO. Invoice	01/25/2021	LAGOON FUEL - SEWER	Regular	0.00	439.81	44600
SCU425 <u>0030237-IN</u>	SCURLOCK INDUSTRIES Invoice	01/19/2021	MANHOLE COVER - SEWER	Regular	0.00	227.00	44601
MSU200 <u>COG2021-78</u>	SOUTHWEST MISSOURI COUNCIL OF GOVERN Invoice	01/19/2021	2021 MEMBERSHIP DUES - GEN	Regular	0.00	925.00	44602
OEM100 <u>11232020</u>	SPRINGFIELD/GREENE COUNTY Invoice	01/19/2021	W HANSEN ID BADGE - LAW	Regular	0.00	4.75	44603
STG100 <u>140227792</u>	SUMMIT TRUCK GROUP Invoice	01/25/2021	INTERNATIONAL DUMP TRUCK DIAGNOST	Regular	0.00	1,486.20	44604
TYL100 <u>025-320977</u> <u>025-321283</u>	TYLER TECHNOLOGIES INC Invoice	01/25/2021	QUARTERLY SUBSCRIPTION FEES - ALL DE	Regular	0.00	7,265.75	44605
		01/19/2021	UTILITY BILLING ONLINE COMPONENT -		0.00	6,881.75	
					0.00	384.00	
WHE100 <u>255194</u>	WHEELER METALS INC Invoice	01/25/2021	METAL TUBE - SEWER	Regular	0.00	10.00	44606
WIL295 <u>2021</u>	WILLARD CHAMBER OF COMMERCE Invoice	01/19/2021	2021 MEMBERSHIP DUES - GEN	Regular	0.00	150.00	44607
WIL295 <u>010921</u>	WILLARD CHAMBER OF COMMERCE Invoice	01/19/2021	WELCOME TO WILLARD SIGN REIMBURSE	Regular	0.00	1,000.00	44608
WEA100 <u>8643</u>	WILLARD ESTATES APARTMENTS LP Invoice	01/25/2021	BUSINESS LICENSE OVERPAYMENT REFUN	Regular	0.00	25.00	44609
WHA200 <u>8956</u>	WILLARD HEIGHTS APARTMENTS Invoice	01/25/2021	BUSINESS LICENSE OVERPAYMENT REFUN	Regular	0.00	25.00	44610
FSR200 <u>PPE 1/9/21</u>	FAMILY SUPPORT REGISTRY Invoice	01/15/2021	Remittance ID 01331768 Pay Date 1/15/2	Regular	0.00	75.00	44623
FSR200 <u>PPE 1/23/21</u>	FAMILY SUPPORT REGISTRY Invoice	01/29/2021	Remittance ID 01331768 Pay Date 1/29/2	Regular	0.00	75.00	44624
AUL100 <u>DEC 2020</u>	AMERICAN UNITED LIFE INSURANCE CO Invoice	12/08/2020	DEC 2020 GROUP LIFE INSURANCE	Bank Draft	0.00	278.69	DFT0001375
DOT100 <u>PPE 1/9/21-1</u>	DEPARTMENT OF TREASURY INTERNAL REVEN Invoice	01/15/2021	DEC WITHHOLDING PPE 1/9/2021	Bank Draft	0.00	4,398.01	DFT0001390
MIS300 <u>PPE 1/9/21</u>	MISSOURI DEPT OF REVENUE Invoice	01/15/2021	STATE WITHHOLDING PPE 1/9/2021	Bank Draft	0.00	1,804.50	DFT0001391
DOT100 <u>PPE 1/9/21-2</u>	DEPARTMENT OF TREASURY INTERNAL REVEN Invoice	01/15/2021	SOCIAL SECURITY WITHHOLDING PPE 1/9	Bank Draft	0.00	6,583.48	DFT0001392
DOT100 <u>PPE 1/9/21-3</u>	DEPARTMENT OF TREASURY INTERNAL REVEN Invoice	01/15/2021	MEDICARE WITHHOLDING PPE 1/9/2021	Bank Draft	0.00	1,539.70	DFT0001393
DOT100 <u>PPE 1/9/21-C</u>	DEPARTMENT OF TREASURY INTERNAL REVEN Invoice	01/14/2021	FEDERAL WITHHOLDING PPE 1/9/2021 Co	Bank Draft	0.00	21.12	DFT0001394
MIS300 <u>PPE 1/9/21-C</u>	MISSOURI DEPT OF REVENUE Invoice	01/14/2021	STATE WITHHOLDING PPE 1/9/2021 Corre	Bank Draft	0.00	9.00	DFT0001395
DOT100	DEPARTMENT OF TREASURY INTERNAL REVEN Invoice	01/14/2021	DEPARTMENT OF TREASURY INTERNAL REVEN 01/14/2021	Bank Draft	0.00	23.30	DFT0001396

Check Report

Date Range: 01/01/2021 - 01/31/2021

Vendor Number Payable # <u>PPE 1/9/21-C2</u>	Vendor Name Payable Type Invoice	Post Date 01/14/2021	Payment Date Payable Description SOCIAL SECURITY WITHHOLDING PPE 1/9	Payment Type Bank Draft	Discount Amount 0.00	Payment Amount 23.30	Number
DOT100 <u>PPE 1/9/21-C3</u>	DEPARTMENT OF TREASURY INTERNAL REVENUE	01/14/2021		Bank Draft	0.00	5.42	DFT0001397
DOT100 <u>PPE 1/23/21-1</u>	DEPARTMENT OF TREASURY INTERNAL REVENUE	01/14/2021	MEDICARE WITHHOLDING PPE 1/9/2021	Bank Draft	0.00	5.42	
DOT100 <u>PPE 1/23/21-1</u>	DEPARTMENT OF TREASURY INTERNAL REVENUE	01/29/2021	FEDERAL WITHHOLDING PPE 1/23/2021	Bank Draft	0.00	5,049.13	DFT0001399
MIS300 <u>INV0018076</u>	MISSOURI DEPT OF REVENUE	01/29/2021	STATE WITHHOLDING	Bank Draft	0.00	2,052.00	DFT0001400
DOT100 <u>PPE 1/23/21-2</u>	DEPARTMENT OF TREASURY INTERNAL REVENUE	01/29/2021	SOCIAL SECURITY WITHHOLDING PPE 1/2	Bank Draft	0.00	7,108.10	DFT0001401
DOT100 <u>PPE 1/23/21-3</u>	DEPARTMENT OF TREASURY INTERNAL REVENUE	01/29/2021	MEDICARE WITHHOLDING PPE 1/23/2021	Bank Draft	0.00	1,662.30	DFT0001402
UMB100 <u>121120</u>	UMB BANK	01/26/2021	01/26/2021	Bank Draft	0.00	177,831.19	DFT0001403
COL200 <u>FEB 2021</u>	COLONIAL SUPPLEMENTAL INS	02/04/2021	01/28/2021	Bank Draft	0.00	62.20	DFT0001405
DEL105 <u>FEB 2021</u>	DELTA DENTAL OF MISSOURI	02/04/2021	FEB 2021 GROUP DENTAL INSURANCE	Bank Draft	0.00	1,016.34	DFT0001406
TASC <u>JAN 15 2021</u>	TASC	01/15/2021	01/15/2021	Bank Draft	0.00	521.36	DFT0001407
UHC100 <u>FEB 2021</u>	UNITED HEALTHCARE INSURANCE COMPANY	02/01/2021	01/12/2021	Bank Draft	0.00	24,181.40	DFT0001408
TASC <u>IN1931282</u>	TASC	01/01/2021	1/1 - 3/31/21 FSA ADMINISTRATION FEES	Bank Draft	0.00	304.80	DFT0001409
TASC <u>JAN 29 2021</u>	TASC	01/29/2021	01/29/2021	Bank Draft	0.00	521.36	DFT0001410
MIS350 <u>DEC 2020</u>	MISSOURI LAGERS	12/31/2020	JAN 29 21 FLEXIBLE SPENDING ACCOUNT	Bank Draft	0.00	15,874.34	DFT0001411
			DEC 2020 GROUP RETIREMENT	Bank Draft	0.00	15,874.34	

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	218	97	0.00	271,804.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	0.00
Bank Drafts	21	21	0.00	250,847.74
EFT's	0	0	0.00	0.00
	239	128	0.00	522,652.40

Check Report

Date Range: 01/01/2021 - 01/31/2021

Vendor Number Payable # Bank Code: JIS-JIS	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount	Number Payable Amount
PYLE100 <u>INV0018133</u>	CHARLIZE PYLE Invoice	01/25/2021	01/31/2021 CHARLIZE PYLE	Manual	0.00 0.00	150.00	3267 150.00
COB100 <u>INV0018134</u>	JEREMY COBB Invoice	01/25/2021	01/31/2021 JEREMY COBB	Manual	0.00 0.00	4.00	3268 4.00
PET120 <u>INV0018135</u>	JONAH PETERS Invoice	01/31/2021	01/31/2021 JONAH PETERS	Manual	0.00 0.00	150.00	3269 150.00
COWMC <u>INV0018136</u>	City of Willard-Muni Court Invoice	01/31/2021	01/31/2021 CITY OF WILLARD-MUNI COURT	Manual	0.00 0.00	3,748.53	3271 3,748.53
MSR100 <u>INV0018137</u>	Missouri Sheriff's Retirement Invoice	01/31/2021	01/31/2021 MISSOURI SHERIFF'S RETIREMENT	Manual	0.00 0.00	114.00	3272 114.00
TSMP <u>INV0018138</u>	Treasurer State of MO-POST Invoice	01/31/2021	01/31/2021 TREASURER STATE OF MO-POST FUND	Manual	0.00 0.00	38.20	3273 38.20
DORAF <u>INV0018139</u>	Department of Revenue Auto Fund Invoice	01/31/2021	01/31/2021 DEPARTMENT OF REVENUE-AUTOMATED	Manual	0.00 0.00	267.40	3274 267.40
DRCV <u>INV0018140</u>	Department of Revenue Crime Victims Invoice	01/31/2021	01/31/2021 DEPARTMENT OF REVENUE-CRIME VICTI	Manual	0.00 0.00	272.37	3275 272.37

Bank Code JIS Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	8	8	0.00	4,744.50
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	8	8	0.00	4,744.50

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	218	97	0.00	271,804.66
Manual Checks	8	8	0.00	4,744.50
Voided Checks	0	10	0.00	0.00
Bank Drafts	21	21	0.00	250,847.74
EFT's	0	0	0.00	0.00
	247	136	0.00	527,396.90

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	1/2021	527,396.90

Refund Check Register

Refund Check Detail

City of Willard, MO



UBPKT02494 - Refunds 01 UBPKT02491 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Type
01-500310-03	LONGSTAFF, NICOLE & NOLAN	1/26/2021	44611	71.58			Generated From Billing
02-000240-12	HANNA ROBINSON	1/26/2021	44612	68.73			Generated From Billing
03-400230-02	PUFF, MATTHEW	1/26/2021	44613	97.08			Generated From Billing
04-017508-01	WHITE, TIMBER	1/26/2021	44614	61.74			Generated From Billing
04-100243-02	CHRISTIN VALLEJO	1/26/2021	44615	70.47			Generated From Billing
06-032301-13	BAUDER, ELLEN CHONG	1/26/2021	44616	25.62			Deposit
07-041701-06	FOX, ANGELIA	1/26/2021	44617	100.00			Deposit
07-051400-01	JACKSON, ANDREA	1/26/2021	44618	36.81			Generated From Billing
08-044000-04	CORNELIUS, DEREK FLYNN	1/26/2021	44619	9.86			Generated From Billing
08-046100-02	EASTER, JENTRY	1/26/2021	44620	106.49			Generated From Billing
09-100192-01	MITCHALS, SUSAN	1/26/2021	44621	44.13			Generated From Billing
09-210210-02	MOORE, MARY	1/26/2021	44622	27.32			Generated From Billing
Total Refunds: 12				719.83			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	719.83
Revenue Total:	719.83

General Ledger Distribution

Posting Date: 01/26/2021

Fund:	Account Number	Account Name	Posting Amount	IFT
20 - WATER AND SEWER FUND	20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-719.83	Yes
	20-15000	ACCOUNTS RECEIVABLE-WS	719.83	
		20 Total:	0.00	
Fund: 99 - POOLED CASH				
	99-01000	POOLED CASH - GENERAL	-719.83	
	99-27000	DUUE TO OTHER FUNDS	719.83	Yes
		99 Total:	0.00	
		Distribution Total:	0.00	

Refund Check Register

Refund Check Detail

City of Willard, MO



UBPKT02494 - Refunds 01 UBPKT02491 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-500310-03	LONGSTAFF, NICOLE & NOLAN	1/26/2021	44611	71.58			71.58	Generated From Billing
02-000240-12	HANNA ROBINSON	1/26/2021	44612	68.73			68.73	Generated From Billing
03-400230-02	PUFF, MATTHEW	1/26/2021	44613	97.08			97.08	Generated From Billing
04-017508-01	WHITE, TIMBER	1/26/2021	44614	61.74			61.74	Generated From Billing
04-100243-02	CHRISTIN VALLEJO	1/26/2021	44615	70.47			70.47	Generated From Billing
06-032301-13	BAUDER, ELLEN CHONG	1/26/2021	44616	25.62			25.62	Deposit
07-041701-06	FOX, ANGELIA	1/26/2021	44617	100.00			100.00	Deposit
07-051400-01	JACKSON, ANDREA	1/26/2021	44618	36.81			36.81	Generated From Billing
08-044000-04	CORNELIUS, DEREK FLYNN	1/26/2021	44619	9.86			9.86	Generated From Billing
08-046100-02	EASTER, JENTRY	1/26/2021	44620	106.49			106.49	Generated From Billing
09-100192-01	MITCHALS, SUSAN	1/26/2021	44621	44.13			44.13	Generated From Billing
09-210210-02	MOORE, MARY	1/26/2021	44622	27.32			27.32	Generated From Billing
Total Refunds: 12		Total Refunded Amount:		719.83			719.83	

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	719.83
Revenue Total:	719.83

General Ledger Distribution

Posting Date: 01/26/2021

Account Number	Account Name	Posting Amount	IFT
Fund: 20 - WATER AND SEWER FUND			
20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-719.83	Yes
20-15000	ACCOUNTS RECEIVABLE-WS	719.83	
	20 Total:	0.00	
Fund: 99 - POOLED CASH			
99-01000	POOLED CASH - GENERAL	-719.83	
99-27000	DUUE TO OTHER FUNDS	719.83	Yes
	99 Total:	0.00	
	Distribution Total:	0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3F
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

January 2021 Utility Adjustments

City of Willard, MO



Utility Monthly Adjustment Report

Date Range: 12/3/2020 - 12/31/2020

Daily Distribution

Day of the Week: 9		Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY		Miscellaneous Adjustment	2	100.00									Day 9 Total: 100.00
Day of the Week: 14		Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL		Reverse Payment Adjustment	1	23.15									
Revenue Code: 190 - RESIDENTIAL CITY TAX		Reverse Payment Adjustment	1	0.46									
Revenue Code: 191 - RESIDENTIAL COUNTY TAX		Reverse Payment Adjustment	1	0.09									
Revenue Code: 400 - SEWER - RESIDENTIAL		Reverse Payment Adjustment	1	47.24									
Revenue Code: 505 - TRASH - WCA		Reverse Payment Adjustment	1	14.00									
													Day 14 Total: 84.94
Day of the Week: 16		Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL		Reverse Payment Adjustment	1	25.63									
Revenue Code: 105 - WATER - RURAL RESIDENTIAL		Reverse Payment Adjustment	1	14.40									
Revenue Code: 190 - RESIDENTIAL CITY TAX		Reverse Payment Adjustment	1	0.51									
Revenue Code: 191 - RESIDENTIAL COUNTY TAX		Reverse Payment Adjustment	1	0.10									
Revenue Code: 198 - RURAL COUNTY TAX		Reverse Payment Adjustment	1	0.13									
Revenue Code: 400 - SEWER - RESIDENTIAL		Reverse Payment Adjustment	1	58.38									
Revenue Code: 500 - TRASH - RESIDENTIAL		Reverse Payment Adjustment	1	14.00									
Revenue Code: 801 - NSF CHARGES (Adjustment)		Miscellaneous Adjustment	2	60.00									
													Day 16 Total: 173.15

Revenue Code Totals By Class

Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY						Revenue Code: RURAL RES - RURAL RESIDENTIAL					
Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 105 - WATER - RURAL RESIDENTIAL	1	14.40	Reverse Payment Adjustment	1	14.40	Revenue Code: 198 - RURAL COUNTY TAX	1	0.13	Reverse Payment Adjustment	1	0.13
Revenue Code: 801 - NSF CHARGES (Adjustment)	1	30.00	Miscellaneous Adjustment	1	30.00	Revenue Code: 801 - NSF CHARGES (Adjustment)	1	30.00	Miscellaneous Adjustment	1	30.00
Class CITY RES Total:						Class RURAL RES Total:					
Grand Total for Period:						Grand Total for Period:					

Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL	1	14.88	Reverse Payment Adjustment	2	48.78	Revenue Code: 100 Total:		63.66	Revenue 100 Total:		63.66
Move Revenue Code Adjstmn...			Revenue Code: 105 - WATER - RURAL RESIDENTIAL	1	14.40	Revenue Code: 105 Total:		14.40	Revenue 105 Total:		14.40
Reverse Payment Adjustment	1	14.40	Revenue Code: 190 - RESIDENTIAL CITY TAX	2	0.97	Revenue Code: 190 Total:		0.97	Revenue 190 Total:		0.97
Reverse Payment Adjustment	2	0.97	Revenue Code: 191 - RESIDENTIAL COUNTY TAX	2	0.19	Revenue Code: 191 Total:		0.19	Revenue 191 Total:		0.19
Revenue Code: 198 - RURAL COUNTY TAX	1	0.13	Revenue Code: 198 Total:		0.13	Revenue Code: 198 Total:		0.13	Revenue 198 Total:		0.13
Reverse Payment Adjustment	1	0.13	Revenue Code: 400 - SEWER - RESIDENTIAL	1	20.38	Reverse Payment Adjustment	2	105.62	Revenue 400 Total:		126.00
Move Revenue Code Adjstmn...			Revenue Code: 500 - TRASH - RESIDENTIAL	1	14.00	Revenue Code: 500 Total:		14.00	Revenue 500 Total:		14.00
Reverse Payment Adjustment	1	14.00	Revenue Code: 505 - TRASH - WCA	1	14.00	Revenue Code: 505 Total:		14.00	Revenue 505 Total:		14.00
Miscellaneous Adjustment	2	60.00	Revenue Code: 801 - NSF CHARGES (Adjustment)	2	60.00	Revenue Code: 801 Total:		60.00	Revenue 801 Total:		60.00

Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS											
Move Revenue Code Adjustment...	1	-35.26									
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY											
Miscellaneous Adjustment	2	100.00									
Revenue 996 Total:											
											-35.26
Revenue NON PAYMENT Total:											
											100.00
Grand Total Revenue by Type for Period:											
											358.09

Totals by Transaction Type

Transaction Type	Count	Amount
Miscellaneous Adjustment	4	160.00
Move Revenue Code Adjustment	1	0.00
Reverse Payment Adjustment	3	198.09
Total for Period:	8	358.09

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount								
Miscellaneous Adjustment											
801 - NSF CHARGES (Adjustment)		2	60.00								
NON PAYMENT - NON-PAYMENT PENALTY		2	100.00								
Miscellaneous Adjustment Total:											
100 - WATER - RESIDENTIAL		1	14.88								
400 - SEWER - RESIDENTIAL		1	20.38								
996 - UNAPPLIED CREDITS / REFUNDS		1	-35.26								
Move Revenue Code Adjustment Total:											
100 - WATER - RESIDENTIAL		2	48.78								
105 - WATER - RURAL RESIDENTIAL		1	14.40								
190 - RESIDENTIAL CITY TAX		2	0.97								
191 - RESIDENTIAL COUNTY TAX		2	0.19								
198 - RURAL COUNTY TAX		1	0.13								
400 - SEWER - RESIDENTIAL		2	105.62								
500 - TRASH - RESIDENTIAL		1	14.00								
505 - TRASH - WCA		1	198.09								
Reverse Payment Adjustment Total:											
											19
Total for Period:											
											358.09

Totals by Revenue Code

Revenue Code	Count	Amount
100 - WATER - RESIDENTIAL	1	63.66
105 - WATER - RURAL RESIDENTIAL	1	14.40
190 - RESIDENTIAL CITY TAX	2	0.97
191 - RESIDENTIAL COUNTY TAX	2	0.19
198 - RURAL COUNTY TAX	1	0.13
400 - SEWER - RESIDENTIAL	1	126.00
500 - TRASH - RESIDENTIAL	1	14.00
505 - TRASH - WCA	1	14.00
801 - NSF CHARGES (Adjustment)	2	60.00
996 - UNAPPLIED CREDITS / REFUNDS	1	-35.26
NON PAYMENT - NON-PAYMENT PENALTY	2	100.00
Total for Period:	19	358.09

Revenue Code Totals By Read Group

Read Group: 01 - Read Group: 01		Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL	Type								
Reverse Payment Adjustment		1	23.15						
Revenue Code: 190 - RESIDENTIAL CITY TAX									
Reverse Payment Adjustment		1	0.46						
Revenue Code: 191 - RESIDENTIAL COUNTY TAX									
Reverse Payment Adjustment		1	0.09						
Revenue Code: 400 - SEWER - RESIDENTIAL									
Reverse Payment Adjustment		1	47.24						
Revenue Code: 505 - TRASH - WCA									
Reverse Payment Adjustment		1	14.00						
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY									
Miscellaneous Adjustment		1	50.00						
									134.94
Read Group: 03 - Read Group: 03		Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL	Type								
Move Revenue Code Adjustm...		1	14.88						
Revenue Code: 400 - SEWER - RESIDENTIAL									
Move Revenue Code Adjustm...		1	20.38						
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS									
Move Revenue Code Adjustm...		1	-35.26						
									0.00
Read Group: 04 - Read Group: 04		Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL	Type								
Reverse Payment Adjustment		1	25.63						
Revenue Code: 190 - RESIDENTIAL CITY TAX									
Reverse Payment Adjustment		1	0.51						

Revenue Code Totals By Read Group

Revenue Code: 191 - RESIDENTIAL COUNTY TAX					
Reverse Payment Adjustment	1	0.10			
Revenue Code: 400 - SEWER - RESIDENTIAL					
Reverse Payment Adjustment	1	58.38			
Revenue Code: 500 - TRASH - RESIDENTIAL					
Reverse Payment Adjustment	1	14.00			
Revenue Code: 801 - NSF CHARGES (Adjustment)					
Miscellaneous Adjustment	1	30.00			

Read Group: 06 - Read Group: 06

Type	Count	Amount	Type	Count	Amount
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	1	50.00			

Read Group: 09 - Read Group: 09

Type	Count	Amount	Type	Count	Amount
Revenue Code: 105 - WATER - RURAL RESIDENTIAL	1	14.40			
Reverse Payment Adjustment	1	14.40			
Revenue Code: 198 - RURAL COUNTY TAX					
Reverse Payment Adjustment	1	0.13			
Revenue Code: 801 - NSF CHARGES (Adjustment)					
Miscellaneous Adjustment	1	30.00			

Read Group: 04 Total:

128.62

Read Group: 06 Total:

50.00

Read Group: 09 Total:

44.53

Grand Total for Period:

358.09

Revenue Code Totals By Bill Cycle

Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL					
Move Revenue Code Adjustm...	1	14.88	Reverse Payment Adjustment	2	48.78
Revenue Code: 105 - WATER - RURAL RESIDENTIAL					
Reverse Payment Adjustment	1	14.40			
Revenue Code: 190 - RESIDENTIAL CITY TAX					
Reverse Payment Adjustment	2	0.97			
Revenue Code: 191 - RESIDENTIAL COUNTY TAX					
Reverse Payment Adjustment	2	0.19			
Revenue Code: 198 - RURAL COUNTY TAX					
Reverse Payment Adjustment	1	0.13			
Revenue Code: 400 - SEWER - RESIDENTIAL					
Move Revenue Code Adjustm...	1	20.38	Reverse Payment Adjustment	2	105.62
Revenue Code: 500 - TRASH - RESIDENTIAL					
Reverse Payment Adjustment	1	14.00			
Revenue Code: 505 - TRASH - WCA					
Reverse Payment Adjustment	1	14.00			

Revenue Code Totals By Bill Cycle

Revenue Code: 801 - NSF CHARGES (Adjustment)			
Miscellaneous Adjustment	2	60.00	
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS			
Move Revenue Code Adjustm...	1	-35.26	
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY			
Miscellaneous Adjustment	2	10.00	
			Bill Cycle 01 Total:
			358.09
			Grand Total for Period:
			358.09