

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

May 9, 2022

7:00 p.m.

Willard City Hall

224 W. Jackson

Mayor

Samuel Snider

Board Members

Corey Hendrickson-Mayor Pro-Tem

Sam Baird

Ryan Simmons

Larry Whitman

Landon Hall

Tyler Kelly

www.cityofwillard.org

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
May 9, 2022
7:00 P.M.**

Posted May 4, 2022.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** May 9, 2022 at the Willard City Hall, 224 W. Jackson.

The tentative agenda of this meeting includes:
PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**

3. Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from regular meeting April 25, 2022.
 - b. April/May 2022 Outstanding Invoices, Check and Draft Paid Invoices.
 - c. Department Head Reports.
 - d. Board Attendance Report.
- 4. Discussion/Vote on current Outstanding Invoices, draft and Check Paid Invoices for April/May 2022.**
 - 5. Ordinance accepting the MOU with Better Together. (1st & 2nd Read) Discussion/Vote.**
 - 6. Ceremonial Matters.**
 - a. Mayor's Certificate of Recognition.**
 - 7. Citizen Input.**
 - 8. New Business.**
 - 9. Unfinished Business.**

10. Adjourn Meeting.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk



Agenda Item#

Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from regular meeting April 25, 2022.
- b. April/May 2022 Outstanding Invoices, Check and Draft Paid Invoices.
- c. Department Head Reports.
- d. Board Attendance Report.

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
April 25, 2022
7:00 p.m.**

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Police Officer, JD Landon; Parks Director, Jason Knight; and Finance Director, Carolyn Halverson.

City Attorney Ken Reynolds was not present.

Citizens in attendance: Scott Stewart and Kathy Stewart.

Call to Order.

Mayor Snider called the meeting to order at 7:00 p.m.

Aldermen Hendrickson, Baird and Hall were sworn in by the City Clerk.

Roll Call.

Alderman Kelly-present, Alderman Simmons-present, Alderman Hendrickson-present, Alderman Whitman-present, Alderman Baird-present, Alderman Hall-present and Mayor Snider-present.

Agenda Amendments/Agenda Approval.

City Administrator Brad Gray requested a change to remove item 6. Motion was made by Alderman Kelly and seconded by Alderman Hall to approve the agenda with changes. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

Consent Agenda.

Motion was made by Alderman Whitman and seconded by Alderman Baird to approve the Consent Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

Discussion/Vote on current Outstanding Invoices, draft and Check Paid Invoices for March/April 2022.

Motion was made by Alderman Simmons and seconded by Alderman Kelly to approve the current Outstanding Invoices, draft and Check Paid Invoices for March/April 2022. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

Ceremonial Matters.

a. Election of Mayor Pro-Tem.

Motion was made by Alderman Whitman and seconded by Alderman Kelly to appoint Alderman Hendrickson as Mayor Pro-Tem. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

b. Election of Planning and Zoning Representative.

Motion was made by Alderman Kelly and seconded by Alderman Simmons to appoint Alderman Baird as the Planning and Zoning Representative. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

c. Election of Economic Development Task Force Representatives.

Motion was made by Alderman Kelly and seconded by Alderman Simmons to appoint Aldermen Baird and Hall as the Economic Development Task Force Representatives. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

Citizen Input.

None.

Ordinance approving the Lease Agreement with Ozark Greenways for the block building. (1st & 2nd Read) Discussion/Vote.

Parks Director Jason Knight informed the Board that this was a housekeeping Ordinance for the rental of the block building. The only change to the contract by City Attorney Ken Reynolds was the indemnification paragraph. There are no changes to the cost.

The first read was conducted by the City Clerk.

Motion was made by Alderman Simmons and seconded by Alderman Baird to approve the Lease Agreement with Ozark Greenways for the block building. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

The second read was conducted by the City Clerk.

Motion was made by Alderman Kelly and seconded by Alderman Simmons to approve the Lease Agreement with Ozark Greenways for the block building. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

Ordinance accepting the contract with Coca-Cola for Parks Department Concessions. (1st & 2nd Read) Discussion/Vote.

Mr. Knight discussed the Coca-Cola contract. Discussion was made on the changes. Mr. Knight stated that the company will be replacing the vending machines and taking over all stocking and maintenance. The Parks Department will receive 50% of the money made off the machines.

The first read was conducted by the City Clerk.

Motion was made by Alderman Kelly and seconded by Alderman Simmons to accept the contract with Coca-Cola for Parks Department Concessions. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Kelly to accept the contract with Coca-Cola for Parks Department Concessions. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

New Business.

Discussion was made on the flowers going in the landscaping areas of the roundabouts.

Unfinished Business.

City Administrator Brad Gray updated the Board on the insurance for the City events.

Discussion was then made on the application for Pizano's for Freedom Fest. Mr. Gray stated that the application has been sent to them.

Adjourn.

Motion was made by Alderman Kelly and seconded by Alderman Whitman to Adjourn. Motion carried with a vote of 6-0. Voting aye: Aldermen Kelly, Simmons, Hendrickson, Whitman, Baird and Hall.

The meeting was adjourned at 7:57 p.m.

Jennifer Rowe, City Clerk

Samuel Snider, Mayor

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #4B
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **Outstanding Invoices – April/May 2022**



City of Willard, MO

Pending Expense Approval Report 1

By Vendor Name

Post Dates 4/27/2022 - 5/3/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ACE150 - AC ELECTRICAL SYSTEMS, INC.					
AC ELECTRICAL SYSTEMS, INC.	222274	05/03/2022	LS 94 CONTRACTED LABOR REPAIRS - S	20-700-55600	806.25
AC ELECTRICAL SYSTEMS, INC.	222147	05/03/2022	LS 94 UPGRADES - S	20-700-55600	375.00
AC ELECTRICAL SYSTEMS, INC.	222523	05/03/2022	LS 94 CONTRACTED LABOR REPAIRS - S	20-700-55600	125.00
Vendor ACE150 - AC ELECTRICAL SYSTEMS, INC. Total:					1,306.25
Vendor: APAC100 - APAC CENTRAL, INC					
APAC CENTRAL, INC	7001718931	05/03/2022	ASPHALT MIX FOR STREET REPAIRS- STS	10-300-51000	463.72
Vendor APAC100 - APAC CENTRAL, INC Total:					463.72
Vendor: APM100 - APPLE MARKET					
APPLE MARKET	2667	05/03/2022	BOTTLED WATER FOR PW-STs/W/S	10-300-50130	58.63
APPLE MARKET	2667	05/03/2022	BOTTLED WATER FOR PW-STs/W/S	20-600-50130	117.27
APPLE MARKET	2667	05/03/2022	BOTTLED WATER FOR PW-STs/W/S	20-700-50130	117.26
Vendor APM100 - APPLE MARKET Total:					293.16
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	874750769340492100	05/03/2022	WEEBLY SUBSCRIPT - PKS	30-800-55800	19.95
COMMERCE CREDIT CARD SE	112-40367918-7700228	05/03/2022	AMZN EVENT SUPP BUILDING MAINT GEN SUPPLIES - PKS	30-800-50130	16.99
COMMERCE CREDIT CARD SE	112-40367918-7700228	05/03/2022	AMZN EVENT SUPP BUILDING MAINT GEN SUPPLIES - PKS	30-800-50170	77.92
COMMERCE CREDIT CARD SE	112-40367918-7700228	05/03/2022	AMZN EVENT SUPP BUILDING MAINT GEN SUPPLIES - PKS	30-800-50500	72.00
COMMERCE CREDIT CARD SE	112-5957081-9029062	05/03/2022	AMZN OUT SIDE SOLAR LIGHTS - PKS	30-800-50500	35.98
COMMERCE CREDIT CARD SE	0116388	05/03/2022	CAVE ENGINES CARB FOR POWER WASHER - PKS	30-800-71100	62.99
COMMERCE CREDIT CARD SE	1123692	05/03/2022	B&I TIRE REPLACEMENT TIRE ON CAR 2 - LAW	10-200-71000	130.45
COMMERCE CREDIT CARD SE	232761	05/03/2022	TECH SOLUTIONS GRP SCOREBOARDS REPAIRS- PKS	30-800-50180	65.00
COMMERCE CREDIT CARD SE	32453575	05/03/2022	LINGO COMM LIFT STATION PHONE SERVICE - SEWER	20-700-61000	49.72
COMMERCE CREDIT CARD SE	71917774	05/03/2022	POOL EQUIP BROOM & CABLE - PKS	30-800-50140	76.58
COMMERCE CREDIT CARD SE	7907986	05/03/2022	WYZE CAMERA SUBSCRIPT - PKS	30-800-55800	59.96
COMMERCE CREDIT CARD SE	PRI-O	05/03/2022	SEAL OIL & SHIPPING - PKS	30-800-71100	42.16
COMMERCE CREDIT CARD SE	112-552-0066-7764246	05/03/2022	AMZN EVENT TBL CLOTH - PK	30-800-50170	25.48
COMMERCE CREDIT CARD SE	112-6793139-8185010	05/03/2022	AMZN AQUA CANOPY - PKS	30-800-50140	79.99
COMMERCE CREDIT CARD SE	202204261127592813	05/03/2022	SUNSHADE WEBBING SHADE SAIL - PKS	30-800-50140	95.68
COMMERCE CREDIT CARD SE	2861839	05/03/2022	WYZE 2 PK CAMERAS - PKS	30-800-56450	184.45
COMMERCE CREDIT CARD SE	03180G	05/03/2022	APPLE MARKET- TRN SNCK MULTI JUDICIAL-LAW	10-200-56950	28.14
COMMERCE CREDIT CARD SE	4272022	05/03/2022	VISTAPRINT AQUATICS 16OZ CUPS - PKS	30-800-50140	313.12
COMMERCE CREDIT CARD SE	331688420	05/03/2022	GOTOMEETING VIDEO CONFERENCING SOFTWARE - GEN	10-100-57400	19.80
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					1,456.36

Pending Expense Approval Report 1

Post Dates: 4/27/2022 - 5/3/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: CON170 - CONCO COMPANIES					
CONCO COMPANIES	7001718948	05/03/2022	I & I 5/8 COMM BASE MODOT TYPE SEWER REP - SEWER	20-700-95100	420.85
Vendor CON170 - CONCO COMPANIES Total:					420.85
Vendor: DEL100 - DELL MARKETING LP					
DELL MARKETING LP	10581376269	05/03/2022	6 LAPTOP & 6 DOCKS I DSKTP & MNT-W/S/PKS/GEN/P&D	10-400-95500	1,271.17
DELL MARKETING LP	10581376269	05/03/2022	6 LAPTOP & 6 DOCKS I DSKTP & MNT-W/S/PKS/GEN/P&D	20-600-95500	1,271.17
DELL MARKETING LP	10581376269	05/03/2022	6 LAPTOP & 6 DOCKS I DSKTP & MNT-W/S/PKS/GEN/P&D	20-700-95500	909.30
DELL MARKETING LP	10581376269	05/03/2022	6 LAPTOP & 6 DOCKS I DSKTP & MNT-W/S/PKS/GEN/P&D	30-800-95500	5,084.56
Vendor DEL100 - DELL MARKETING LP Total:					8,536.20
Vendor: ECO100 - ECONO SIGNS					
ECONO SIGNS	10-973428	05/03/2022	SIGNS AND HIGHWAY MARKERS - STS	10-300-50130	8,294.20
Vendor ECO100 - ECONO SIGNS Total:					8,294.20
Vendor: EZA150 - EZ AUTO					
EZ AUTO	868161	05/03/2022	MOUNT, BALANCE & DISPOSAL TIRE REPAIR CAR 2 -	10-200-71000	25.00
Vendor EZA150 - EZ AUTO Total:					25.00
Vendor: FER105 - FITNESS E.R.					
FITNESS E.R.	4783-2	05/03/2022	TREADMILL REPAIRS- PKS	30-800-71100	857.30
Vendor FER105 - FITNESS E.R. Total:					857.30
Vendor: FRO560 - FROGS DETAILED SPECIALITIES					
FROGS DETAILED SPECIALITIES	1639	05/03/2022	ALUMINUM COMPOSITE SIGNS - PKS	30-800-55200	300.00
Vendor FRO560 - FROGS DETAILED SPECIALITIES Total:					300.00
Vendor: GDL100 - GRIER DIRTWORKS LLC					
GRIER DIRTWORKS LLC	2022-1470/1468	05/03/2022	2022-1470 PERFORMANCE BOND REFUND - P&D	10-24100	1,000.00
Vendor GDL100 - GRIER DIRTWORKS LLC Total:					1,000.00
Vendor: HAR160 - HARRY COOPER SUPPLY COMPANY					
HARRY COOPER SUPPLY COM	54669298.001	05/03/2022	ASSEMBLY KIT FOR PLUMBING REPAIRS - PKS	30-800-50500	128.73
Vendor HAR160 - HARRY COOPER SUPPLY COMPANY Total:					128.73
Vendor: HAW145 - HAWKINS INC.					
HAWKINS INC.	6170773	05/03/2022	PVC BODIES HDPE BALL FOR CHLORINE BOXES -W	20-600-51000	211.79
Vendor HAW145 - HAWKINS INC. Total:					211.79
Vendor: HIL100 - HILLYARD / SPRINGFIELD					
HILLYARD / SPRINGFIELD	604716809	05/03/2022	LINERS- TOWELS-BOWL CLEANER-CONTAINER SHARPS - PKS	30-800-50550	33.24
HILLYARD / SPRINGFIELD	604725883	05/03/2022	LINERS- TOWELS-BOWL CLEANER-CONTAINER SHARPS - PKS	30-800-50550	317.66
Vendor HIL100 - HILLYARD / SPRINGFIELD Total:					350.90
Vendor: HCC100 - HOHENSEE CONSTRUCTION CLEANUP LLC					
HOHENSEE CONSTRUCTION C	11576	05/03/2022	REMOVED 2 TREES ON FARM RD 103 - STS	10-300-55600	900.00
Vendor HCC100 - HOHENSEE CONSTRUCTION CLEANUP LLC Total:					900.00
Vendor: LEG250 - LEGALSHIELD					
LEGALSHIELD	42522	05/03/2022	GROUP INSURANCE SHIPLEY & MCCLAIN- LAW	10-200-93000	29.90
Vendor LEG250 - LEGALSHIELD Total:					29.90

Pending Expense Approval Report 1

Post Dates: 4/27/2022 - 5/3/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: LOG100 - LOGMEIN COMMUNICATIONS INC					
LOGMEIN COMMUNICATIONS	IN7101111855	05/03/2022	GOTOCONNECT SERVICE- ALL DEPTS	10-100-61050	116.70
LOGMEIN COMMUNICATIONS	IN7101111855	05/03/2022	GOTOCONNECT SERVICE- ALL DEPTS	10-200-61050	116.70
LOGMEIN COMMUNICATIONS	IN7101111855	05/03/2022	GOTOCONNECT SERVICE- ALL DEPTS	10-250-61050	83.29
LOGMEIN COMMUNICATIONS	IN7101111855	05/03/2022	GOTOCONNECT SERVICE- ALL DEPTS	10-300-61050	86.08
LOGMEIN COMMUNICATIONS	IN7101111855	05/03/2022	GOTOCONNECT SERVICE- ALL DEPTS	10-400-61050	83.29
LOGMEIN COMMUNICATIONS	IN7101111855	05/03/2022	GOTOCONNECT SERVICE- ALL DEPTS	20-600-61050	127.77
LOGMEIN COMMUNICATIONS	IN7101111855	05/03/2022	GOTOCONNECT SERVICE- ALL DEPTS	20-700-61050	127.77
LOGMEIN COMMUNICATIONS	IN7101111855	05/03/2022	GOTOCONNECT SERVICE- ALL DEPTS	30-800-61050	130.58
Vendor LOG100 - LOGMEIN COMMUNICATIONS INC Total:					872.18
Vendor: MOC100 - MISSOURI ONE CALL SYSTEM, INC					
MISSOURI ONE CALL SYSTEM,	2040318	05/03/2022	LOCATE FEES - W/S	20-600-56400	56.87
MISSOURI ONE CALL SYSTEM,	2040318	05/03/2022	LOCATE FEES - W/S	20-700-56400	56.88
Vendor MOC100 - MISSOURI ONE CALL SYSTEM, INC Total:					113.75
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-421618	05/03/2022	BATTERY FOR KUBOTA TRACTOR - PKS	30-800-71000	104.17
O'REILLY AUTOMOTIVE, INC	2367-421737	05/03/2022	FLANGED BOLT - LAW	10-200-51000	4.29
O'REILLY AUTOMOTIVE, INC	2367-422038	05/03/2022	GAP GAUGE - PKS	30-800-71000	2.99
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					111.45
Vendor: OZA280 - OZARK GREENWAYS, INC					
OZARK GREENWAYS, INC	MAY2022	05/03/2022	MAY RENT - W/S	20-600-57300	250.00
OZARK GREENWAYS, INC	MAY2022	05/03/2022	MAY RENT - W/S	20-700-57300	250.00
Vendor OZA280 - OZARK GREENWAYS, INC Total:					500.00
Vendor: OZA255 - OZARKS COCA COLA					
OZARKS COCA COLA	27076203	05/03/2022	CO2 TANK FOR CONCESS - PK	30-800-50200	97.00
OZARKS COCA COLA	27076205	05/03/2022	BEVERAGES FOR REC CENTER CONCESS-PKS	30-800-50200	343.25
OZARKS COCA COLA	27080450	05/03/2022	BEVERAGES FOR BASEBALL FEILDS CONCESS - PKS	30-800-50200	537.74
OZARKS COCA COLA	INV0021808	05/03/2022	BEVERAGES FOR POOL CONCESSIONS- PKS	30-800-50200	245.27
OZARKS COCA COLA	27080439	05/03/2022	BEVERAGES FOR REC CENTER CONCESS - PKS	30-800-50200	58.00
Vendor OZA255 - OZARKS COCA COLA Total:					1,281.26
Vendor: BSS100 - PURVIS INDUSTRIES					
PURVIS INDUSTRIES	30857469	05/03/2022	MOWER BELT - PKS	30-800-71100	135.42
Vendor BSS100 - PURVIS INDUSTRIES Total:					135.42
Vendor: RAL200 - RAY LYNCH					
RAY LYNCH	MAY2022	05/03/2022	CELL PHONE REIMBURSEMENT - STS/W/S	10-300-61000	10.00
RAY LYNCH	MAY2022	05/03/2022	CELL PHONE REIMBURSEMENT - STS/W/S	20-600-61000	20.00
RAY LYNCH	MAY2022	05/03/2022	CELL PHONE REIMBURSEMENT - STS/W/S	20-700-61000	20.00
Vendor RAL200 - RAY LYNCH Total:					50.00
Vendor: REP100 - REPUBLIC PRINTING INC					
REPUBLIC PRINTING INC	041353	05/03/2022	UTILITY BILLING ENVELOPES - W/S	20-600-50700	457.94
REPUBLIC PRINTING INC	041353	05/03/2022	UTILITY BILLING ENVELOPES - W/S	20-700-50700	457.94
Vendor REP100 - REPUBLIC PRINTING INC Total:					915.88

Pending Expense Approval Report 1

Post Dates: 4/27/2022 - 5/3/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: R&G100 - REYNOLDS & GOLD, LLC					
REYNOLDS & GOLD, LLC	05977	05/03/2022	LEGAL & PROSECUTOR FEES - ALL DEPTS	10-100-56200	665.34
REYNOLDS & GOLD, LLC	05977	05/03/2022	LEGAL & PROSECUTOR FEES - ALL DEPTS	10-200-56200	135.00
REYNOLDS & GOLD, LLC	05977	05/03/2022	LEGAL & PROSECUTOR FEES - ALL DEPTS	10-200-56400	1,000.68
REYNOLDS & GOLD, LLC	05977	05/03/2022	LEGAL & PROSECUTOR FEES - ALL DEPTS	10-400-56200	233.02
REYNOLDS & GOLD, LLC	05977	05/03/2022	LEGAL & PROSECUTOR FEES - ALL DEPTS	20-600-56200	112.50
REYNOLDS & GOLD, LLC	05977	05/03/2022	LEGAL & PROSECUTOR FEES - ALL DEPTS	20-700-56200	15.00
REYNOLDS & GOLD, LLC	05977	05/03/2022	LEGAL & PROSECUTOR FEES - ALL DEPTS	30-800-56200	232.50
REYNOLDS & GOLD, LLC	05978	05/03/2022	H&D LEGAL FEE'S -S	20-700-56200	3,375.44
Vendor R&G100 - REYNOLDS & GOLD, LLC Total:					5,769.48
Vendor: S&H410 - S&H FARM SUPPLY INC					
S&H FARM SUPPLY INC	PO4829	05/03/2022	HIGH LIFT BLADES FOR MOWER - PKS	30-800-52000	70.74
Vendor S&H410 - S&H FARM SUPPLY INC Total:					70.74
Vendor: SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT					
SPRINGFIELD-GREENE COUNT	WILLARD-050222	05/03/2022	ROUTINE LAB TESTS - WATER	20-600-50200	117.00
Vendor SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT Total:					117.00
Vendor: SWM500 - SWMOCCFOA					
SWMOCCFOA	2022-23	05/03/2022	HALVERSON & ROWE MEMBERSHIP DUES - GEN	10-100-55800	40.00
Vendor SWM500 - SWMOCCFOA Total:					40.00
Vendor: TRI295 - TRI-STATE WATER RESOURCE COALITION					
TRI-STATE WATER RESOURCE	MEMBERSHIP2022	05/03/2022	2022 ANNUAL MEMBERSHIP DUES - WATER	20-600-55800	5,938.00
Vendor TRI295 - TRI-STATE WATER RESOURCE COALITION Total:					5,938.00
Vendor: TYL100 - TYLER TECHNOLOGIES INC					
TYLER TECHNOLOGIES INC	025-376656	04/28/2022	UB ONLINE CMPNNT JUNE 2022 - AUG 2022 - W/S	20-600-57400	192.00
TYLER TECHNOLOGIES INC	025-376656	04/28/2022	UB ONLINE CMPNNT JUNE 2022 - AUG 2022 - W/S	20-700-57400	192.00
Vendor TYL100 - TYLER TECHNOLOGIES INC Total:					384.00
Vendor: UUS100 - UNDERGROUND UTILITY SYSTEMS LLC					
UNDERGROUND UTILITY SYST	2020-74	05/03/2022	I & I SEWER LINE REPAIRED PROJECT 2 POINT REPAIRS-	20-700-95100	4,000.00
UNDERGROUND UTILITY SYST	2020-75	05/03/2022	I & I SEWER LINE PROJ REPAIRED 3 POINT REPAIRS- S	20-700-95100	3,200.00
UNDERGROUND UTILITY SYST	2020-76	05/03/2022	I & I SEWER LINE RPLCD 6" SEWER LINE APPROX 80'-S	20-700-95100	2,100.00
UNDERGROUND UTILITY SYST	INV0021741	05/03/2022	I & I SEWER LINE PROJECT INSTALL ONE MANHOLE-S	20-700-95100	4,000.00
Vendor UUS100 - UNDERGROUND UTILITY SYSTEMS LLC Total:					13,300.00
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B200522	05/03/2022	TENSION PINS, FILL VALVE, WEEDER, LOCK SET, - PKS	30-800-50500	12.99
WILLARD HOME CENTER LLC	B200522	05/03/2022	TENSION PINS, FILL VALVE, WEEDER, LOCK SET, - PKS	30-800-52000	219.99
WILLARD HOME CENTER LLC	B200522	05/03/2022	TENSION PINS, FILL VALVE, WEEDER, LOCK SET, - PKS	30-800-56500	19.99
WILLARD HOME CENTER LLC	B200522	05/03/2022	TENSION PINS, FILL VALVE, WEEDER, LOCK SET, - PKS	30-800-71100	39.35
WILLARD HOME CENTER LLC	B201170	05/03/2022	PAINT ROLLER FRAME, ROLL COVER, & POLE- STS	10-300-51000	39.86
WILLARD HOME CENTER LLC	D62011	05/03/2022	PAINT ROLLER COVER, ROLLER FRAME & POLE - STS	10-300-51000	57.73

Pending Expense Approval Report 1

Post Dates: 4/27/2022 - 5/3/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILLARD HOME CENTER LLC	B201614	05/03/2022	PAINT ROLLER COVERS - PAINT SUPPLIES-ST5	10-300-51000	45.96
WILLARD HOME CENTER LLC	B201654	05/03/2022	I & I WHT CABLE TIES SEWER SUPPLIES- S	20-700-50130	27.98
WILLARD HOME CENTER LLC	B201768	05/03/2022	LS D WHT PAINT WATER PROOF - W	20-600-51000	31.99
WILLARD HOME CENTER LLC	D62179	05/03/2022	BLK SPONGE TAPE - LAW	10-200-50130	4.79
WILLARD HOME CENTER LLC	D61987	05/03/2022	STORM BLADES, GLOVES, SOIL, SNAP LINK,- PKS	30-800-50110	52.47
WILLARD HOME CENTER LLC	D61987	05/03/2022	STORM BLADES, GLOVES, SOIL, SNAP LINK,- PKS	30-800-56500	8.99
WILLARD HOME CENTER LLC	D61987	05/03/2022	STORM BLADES, GLOVES, SOIL, SNAP LINK,- PKS	30-800-71100	89.15
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					651.24
Grand Total:					54,824.76

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	14,943.74
20 - WATER AND SEWER FUND	29,530.69
30 - PARKS FUND	10,350.33
Grand Total:	54,824.76

Account Summary

Account Number	Account Name	Expense Amount
10-100-55800	DUES AND SUBSCRIPTIO	40.00
10-100-56200	LEGAL-GCG	665.34
10-100-57400	EQUIPMENT/SOFTWARE	19.80
10-100-61050	INTERNET-GCG	116.70
10-200-50130	SUPPLIES-LAW	4.79
10-200-51000	REPAIRS & MAINTENAN	4.29
10-200-56200	LEGAL-LAW	135.00
10-200-56400	PROFESSIONAL-LAW	1,000.68
10-200-56950	TRAINING & EDUCATION	28.14
10-200-61050	INTERNET-LAW	116.70
10-200-71000	VEHICLE REPAIR & MAIN	155.45
10-200-93000	GROUP INSURANCE-LA	29.90
10-24100	DEVELOPERS ESCROW	1,000.00
10-250-61050	INTERNET-COURT	83.29
10-300-50130	SUPPLIES-STREETS	8,352.83
10-300-51000	REPAIRS AND MAINTEN	607.27
10-300-55600	CONTRACT LABOR-STRE	900.00
10-300-61000	TELEPHONE-STREETS	10.00
10-300-61050	INTERNET-STREETS	86.08
10-400-56200	LEGAL-P&D	233.02
10-400-61050	INTERNET-P&D	83.29
10-400-95500	CAPITAL ASSET EXP EQUI	1,271.17
20-600-50130	SUPPLIES-WATER	117.27
20-600-50200	LABORATORY FEES-WAT	117.00
20-600-50700	OFFICE SUPPLIES-WATER	457.94
20-600-51000	REPAIRS AND MAINTEN	243.78
20-600-55800	DUES AND SUBSCRIPTIO	5,938.00
20-600-56200	LEGAL-WATER	112.50
20-600-56400	PROFESSIONAL-WATER	56.87
20-600-57300	RENT-WATER	250.00
20-600-57400	EQUIPMENT/SOFTWARE	192.00
20-600-61000	TELEPHONE WATER	20.00
20-600-61050	INTERNET-WATER	127.77
20-600-95500	CAPITAL ASSET EXP EQUI	1,271.17
20-700-50130	SUPPLIES-SEWER	145.24
20-700-50700	OFFICE SUPPLIES-SEWER	457.94
20-700-55600	CONTRACT LABOR-SEWE	1,306.25
20-700-56200	LEGAL-SEWER	3,390.44
20-700-56400	PROFESSIONAL-SEWER	56.88
20-700-57300	RENT-SEWER	250.00
20-700-57400	EQUIPMENT/SOFTWARE	192.00
20-700-61000	TELEPHONE-SEWER	69.72
20-700-61050	INTERNET-SEWER	127.77
20-700-95100	CAPITAL ASSET EXP-SEW	13,720.85
20-700-95500	CAPITAL ASSET EXP EQUI	909.30
30-800-50110	SUPPLIES - GROUNDS	52.47
30-800-50130	SUPPLIES GENERAL-PKS	16.99
30-800-50140	SUPPLIES-AQUATIC	565.37
30-800-50170	SUPPLIES SPECIAL ACTIV	103.40
30-800-50180	SUPPLIES SPORTS-PKS	65.00

Account Summary

Account Number	Account Name	Expense Amount
30-800-50200	CONCESSIONS-PKS	1,281.26
30-800-50500	BUILDING MAINTENANC	249.70
30-800-50550	CUSTODIAL SUPPLIES-PK	350.90
30-800-52000	SUPPLIES SMALL EQUIP	290.73
30-800-55200	ADVERTISING-PKS	300.00
30-800-55800	DUES AND SUBSCRIPTIO	79.91
30-800-56200	LEGAL-PKS	232.50
30-800-56450	CONTRACT SERVICES/SE	184.45
30-800-56500	SAFETY PROGRAM-PKS	28.98
30-800-61050	INTERNET-PARKS	130.58
30-800-71000	VEHICLE REPAIR & MAIN	107.16
30-800-71100	EQUIPMENT REPAIR &	1,226.37
30-800-95500	CAPITAL ASSET EXP EQUI	5,084.56
	Grand Total:	54,824.76

Project Account Summary

Project Account Key	Expense Amount
None	54,824.76
Grand Total:	54,824.76

Director's Report

Parks & Recreation – Director's Report –May 2022

Quote of the Month

"The growth and development of people is the highest calling of leadership." - Harvey S. Firestone

Budget

Our budget is in good shape. We continue to add revenue as programs grow, and as we add new programs. Aquatics is off to a quick start- swim team registration boosts our aquatics revenue right out of the gate. We are bringing back swim lessons this year, so we expect a small bump from that program, and we have adjusted the fees for season passes, and we expect a very slight increase from that. We are expecting, however, fitness center memberships to level off, and potentially decline as weather improves, but we expect most of that to come back in the fall. We have had several expenses at the aquatic center as we open it up and discover new and unexpected items for repair. A couple of Capital improvements (or equipment) on the near horizon are a bus, sealing the aquatic center lot, and improved signage at the Rec Center.

Event/Program Planning & Recap

Camp is registering, summer baseball is registering, and as mentioned previously, swim team and swim classes. Freedom Fest is nearing, and we are still working with vendors, partners, and sponsors to make that event the largest ever. We are very excited about the event- and even though there has been a transition in the staffing for the event with Taylor's departure- things are progressing ahead of schedule.

Maintenance/Improvements

Resealing the pool lot, refreshing filter sand, refinishing the diving boards, and touching up paint at the aquatic center are the most notable. We have had our oldest mower go down, a Grasshopper with 2300 hours, but we do have it in the budget to replace a mower this year. I had hoped to limp through, but it seems that this is not the year for that. We have planted 48 trees so far this year, with trees from Liberty Utilities as well as the trees sponsored by Kuat, and we have another 30 still on the agenda for planting. Many of these have replaced trees in Jackson Street Park that have died or need to be removed to control the spread of pests such as the Emerald Ash Borer, as well as replacing a few Bradford Pear trees.

Staffing

Part time, seasonal, and summer hiring is nearly complete. We are close to being fully staffed at the aquatic center and summer day camp. We still need at least 2 (prefer 3) additional part time maintenance staff. Our Sports Coordinator, Mike, has moved to a more lucrative position as a VA social worker, but at the time of the meeting, we expect to have offered a position to his replacement. Likewise with the Parks Marketing position.

Public Works Report

April 2022

Water

- The water department spent the month on routine operations including collecting water samples, monthly meter reading, daily monitoring of our four wells and maintenance on our chlorine monitoring systems.
- We completed 91 utility locates for the month.
- We completed 132 Work orders for the month.
- We took special water samples from DNR including cyanide, turbidity, nitrates, and nitrites, etc. at all the well heads.
- We have now finished mapping the meters throughout the Willard system. We should be at 100% for all the meters in our system.
- We marked most of the important water valves in our system with blue delineators.
- We continue to do dirt work and cleanup from previous water leaks.

Sewer

- We have finished the retaining wall around D lift station pump pit, we now just have to water seal.
- Our sewer jettors pump was repaired at Firemaster. It can now produce up to 3000psi.
- We received and installed the new pump for the lagoons. The old one is repaired and in storage to use as a backup.
- Contractors fixed two I&I issues with our sewer main at 607 Main Street.
- Contractors replaced a broken section of pipe on Barwick and installed a new lamphole that is now accessible with our sewer jetter.
- Contractors fixed 80' of I&I compromised sewer line between Watson/Main St and Southview drainage that was letting in a significant amount of groundwater in the system. This has been inspected with the sewer camera and is watertight. Once settling has been achieved, cleanup will have to be done.
- ACE Pipe repaired manhole R-012. It has been inspected during a rain event and is no longer leaking.
- We did manhole inspections during rain event and found 3 more manholes that are leaking. We are waiting on ACE to call back with a time frame for repair.
- We inspected Mark Street with sewer camera. The repairs that were done by contractors look good, however south of the new manhole the sewer connections all have root penetration.

- Contractors lined manhole B-151 with an orange coating. They did have to come and repair a small leak at the ring, but it is now watertight.
- We moved the flowmeter from R-029 to B-042. The unit is still not communicating but this is a software issue that will soon be resolved. We changed the antenna on the flow monitor at B-043.
- We marked the air relief valves with green delineators.
- We continue to have electrical issues at our 94-lift station. JCI changed the parameters on the soft starts and that seemed to alleviate one of the issues, but at this point we are still unsure of the other fault on the system.

Streets

- We have been ditching on the west side of Miller Road this will be an ongoing process for some time. We were able to get the drain grate installed and asphalted on the southern side of O'Reilly's driveway.
- We installed erosion control mats and seeded the ditch at the Apple Market driveway.
- We patched and filled potholes along FR 105, Pershing, Hughes, FR 101, Mark, Main, Langston, New Melville, and Jackson.
- There is a lot of patching and road cuts that have to be fixed throughout Willard, as soon as we get a break in the rain and the plant is producing asphalt our top priority will be to get caught up on these issues.
- We had two trees removed from the right of way on FR 103, we hauled off all the wood and cleaned up all debris.
- We started working on the street sign list throughout the city. We have replaced/repared/straightened 36 signs so far.
- We mowed and weed-eated all the wells and liftstations and Hunt Road sidewalk.
- We have begun boom mowing right of ways throughout the city.

Equipment Usage and Repairs

April 2022

Equip #	Description	Prior Month Miles/Hours	Current Month Miles/Hours	Monthly Usage	Service and Repairs	YTD Repair Cost
1	2013 Ford F-150	4,998	5,780	(4,998)	\$0.00	\$0.00
2	2004 Chevy 1 Ton Dump	163,981	164,793	(163,981)	\$0.00	\$0.00
3	2003 Chevy 1 Ton Utility - Sewer	188,221	188,842	(188,221)	\$0.00	\$0.00
4	1998 Dodge 1/2 Ton FB	128,447	128,517	(128,447)	\$0.00	\$147.04
5	2001 Chevy 1500	3,856	4,699	(3,856)	\$0.00	\$0.00
6	2000 Chevy 3/4 Ton FB	154,648	154,648	(154,648)	\$0.00	\$0.00
7	1993 Ford 1 Ton Utility - Water	157,322	157,322	(157,322)	\$0.00	\$0.00
8	2017 Chevy Silverado	51,730	52,676	(51,730)	\$0.00	\$0.00
9	1998 Chevy S-10	157,259	157,259	(157,259)	\$0.00	\$0.00
10	Case Backhoe	4,058	4,081	(4,058)	\$0.00	\$452.40
11	60XT Case Skid Steer	-		-	\$0.00	\$137.20
12	JD Tractor	3,872	3,902	(3,872)	\$0.00	\$0.00
13	Kubota RTV 1100	975	976	(975)	\$0.00	\$0.00
	New battery salt spreader			-	\$0.00	\$131.20
	Misc.Expence			-	\$0.00	\$0.00
					\$0.00	\$867.84

Monthly Water Loss 2022

Current Month
4

Month	January	February	March	April	Annual Average	Annual
Amount of Gallons Pumped	21,911,100	22,516,000	22,084,900	22,045,500	22,139,375	88,557,500
Dollar Amount Sold	\$80,953.21	\$86,036.46	\$79,259.53	\$78,030.25	\$81,069.86	\$324,279.45
Gallons of Water Sold	14,942,000	16,832,000	14,377,000	13,898,000	15,012,250	60,049,000
Flushing	0	0	0	10,000	2,500	10,000
Leaks/Adjustments	25,000	130,000	150,000	0	76,250	305,000
City Usage (not billed)	9,000	30,000	30,000	17,000	21,500	86,000
Fire Dept	10,000	17,000	14,000	10,000	12,750	51,000
Tower Overflows	0	0	0	0	0	0
Residuals	45,000	45,000	45,000	45,000	45,000	180,000
Total Gallons Accounted For	15,012,000	17,007,000	14,572,000	13,953,000	15,136,000	60,544,000
% Water Loss	31.49%	24.47%	34.02%	36.71%	31.63%	
Amount of Water Lost	6,899,100	5,509,000	7,512,900	8,092,500	7,003,375	28,013,500
Willard North #1	2,834,700	2,919,400	2,643,600	2,903,000	2,825,175	11,300,700
Willard South #2	3,301,600	3,740,300	3,558,800	3,482,200	3,520,725	14,082,900
Meadows West #1	8,794,800	8,870,300	8,435,500	8,414,300	8,628,725	34,514,900
Meadows East #2	7,480,000	7,486,000	7,447,000	7,246,000	7,414,750	29,659,000
Correction per MRWA Willard Well 1&	-500,000	-500,000	0	0	-250,000	-1,000,000
Total Water Pumped	21,911,100	22,516,000	22,084,900	22,045,500	22,139,375	88,557,500

Customer Count

City Commercial Irrigation	15	15	17	17	16	
City Commercial 1 SPF	134	135	135	134	135	
City Commercial 3 Water only	18	18	18	17	18	168
City Residential Irrigation	3	3	2	3	3	
City Residential 1 SPF	2045	2056	2056	2062	2,055	
City Residential 3 Water Only	71	71	72	72	72	2,129
Rural Irrigation	4	4	4	4	4	
Rural Residential 1 SPF	2	2	2	2	2	
Rural Residential 2 Lagoon	275	275	274	275	275	
Rural Residential 3 Water Only	884	884	883	883	884	1,164
Rural Commercial 2 Lagoon	3	3	3	3	3	
Rural Commercial 3 Water only	14	14	13	13	14	
Zero-Non Billed	9	9	9	9	9	26
Number of Total Customers	3477	3489	3488	3494	3487	3487

Service Consumption

City Commercial Irrigation	47,000	-	13,000	9,000	17,250	
City Commercial 1 SPF	1,812,000	1,463,000	1,605,000	1,482,000	1,590,500	
City Commercial 3 Water only	93,000	106,000	83,000	165,000	111,750	1,719,500
City Residential Irrigation	13,000	15,000	1,000	-	7,250	
City Residential 1 SPF	7,260,000	8,653,000	7,334,000	7,130,000	7,594,250	
City Residential 3 Water Only	377,000	401,000	354,000	348,000	370,000	7,971,500
Rural Irrigation	1,000	-	-	-	250	
Rural Residential 1 SPF	5,000	6,000	4,000	4,000	4,750	
Rural Residential 2 Lagoon	933,000	1,062,000	862,000	882,000	934,750	
Rural Residential 3 Water Only	4,164,000	4,811,000	3,847,000	3,660,000	4,120,500	5,060,250
Rural Commercial 2 Lagoon	17,000	18,000	16,000	15,000	16,500	
Rural Commercial 3 Water only	201,000	250,000	214,000	176,000	210,250	226,750
Zero-Non Billed	19,000	47,000	44,000	27,000	34,250	34,250
Total Gallons of Consumption	14,942,000	16,832,000	14,377,000	13,898,000	15,012,250	15,012,250



Willard Police Department
April 2022 - Monthly Statistical Report



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	2
Shannon Shipley, Major	1602-003	16
	Total	18

Squad #1	1604-044	Billie Deckard, Cpl.	14	Squad #2	1603-027	Steve Purdy, Sgt.	43
	1607-050	Caleb Steen, Officer	30		1609-051	Wayne Hansen, Officer	52
	1605-056	Mark Cole, Officer	44		1608-054	Stefan Collette, Officer	34
	1606-059	Nicholas Browitt, Officer	49		1610-060	Isaiah Marshall, Officer	26
	Total		137		Total		155

Reserves	Officer	Officer Names	Case #'s	Hours
	1644-057	Matthew Hanson, PT Officer	12	29
	1631-045	Cindy Garton, SRO		
	1630-024	Andrew Benjamin, SRO		
	1632-052	Mark Riggan, SRO		
	1641-014	Brian Gordon, Reserve		
	1642-015	JD Landon, Reserve		11.5
	1645-047	Glenn Cozzens, Reserve		
	1646-031	Andrew Hunt, Reserve		
	1643-048	Tim Wheeler, Reserve		
	1647-049	Brandon Bond, Reserve		
	Total		12	
Total Incidents for the month...			322	

Incident Statistics

Felony	8	HBO (Handled by Officers)	134
Misdemeanor	11	Use of Force	0
Infraction	139	Dog at Large	4
Other (Services)	164	Neglect-0 / Abuse-0 / Bites-0	0

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2021 Ford F-150	10,109	734	17	43		0
WPD-02 2021 Charger	4,199	2,538	30	85	155.45	155.45
WPD-04 2018 Explorer	94,644	2,071	34	61	636.31	776.29
WPD-05 2019 Charger	69,293	1,598	23	69		77.49
WPD-06 2020 Charger	65,985	1,060	17	62		249.09
WPD-07 2017 Explorer	20,013	135	15	9		0
WPD-08 2008 Harley	5,786	0	0	0		0

Monthly Vehicle Maintenance Details

WPD-01:	WPD-05:
WPD-02: tire; mount, balance, disposal	WPD-06:
WPD-04: brake pads; hub assembly	WPD-07:

Misc. Dept. Info:

Planning and Development Report
May 9, 2022

Ongoing Projects/ Developments

ATM Commercial Subdivision Phase 3- The contractor has mobilized and has started the final grading on the channel. The contractor notified Ray and I to verify the depth of the waterline at the box culvert crossing. The waterline is approximately 48" deep in the bottom of the channel. In order to complete the final grading on the channel, and the installation of the turf matt the contractor will complete the utility installations across the channel then proceed with the channel grading.

Canterbury Place Subdivision- Work continues on the subdivision build out. Currently 21 homes are in various stages of completion.

West Ridge- The framers have four of the homes dried in and the rough-in inspections have been completed on all four. The developer has started framing on two more lots, one of those is dried in.

Miller Rd. Project- All the paperwork and the required LPA documentation forms have been submitted to MO DOT for the project closeout and final reimbursement payment.

CMH- Staff has completed an upper ceiling electric and hvac inspection.

Stone Creek Phase 2 and 3- A small amount of sanitary sewer main is left to construct. The contractor is installing water and sewer service lines to each lot. Several loads of fill will need to be hauled in for final grading. Staff has been contacted by an individual who was asking zoning questions about the area along War Horse Lane (Phase 3 Stone Creek). It sounded like the developer was trying to sell that section of land.

Hoffman Hills Subdivision- During discussions at the preconstruction meeting a conflict was discovered with the existing 10" ductile iron force main. The grading plans have been modified to provide adequate coverage over the top of the pipe. We are waiting on final approval from Cochran Engineering and then Singer Construction can start.

Generations Village- We are waiting on a survey / lot combination application and accompanying documents for review and will be bringing it back to the P/Z and BOA for approval.

TR Fitness, 432 W. Jackson St.- The Planning and Zoning Commission approved the proposed building façade at the April 26th meeting. Staff has received Mo Dot approval for the stormwater buyout and the calculations have been reviewed and approved by Cochran Engineering. Based on the engineering report the total cubic ft of stormwater is 1500 @\$2.00 per cu.ft. = \$3,000.00 will be added to the building permit total. The contractor should be starting soon.

Commercial Infill/Remodel Projects – Cornelison State Farm Insurance- Staff is awaiting a building permit application.

Andrew Craighead – Pending, staff has reached out to Mr. Craighead and has not heard back from him.

CMH Rehab- almost complete waiting on contractor to schedule a Final Inspection.

Additional ongoing projects – Staff is currently tracking nine (9) Nuisance Complaints. 3- ACCUMULATION ,3- TALL GRASS 2-VEHICLES 1- DUST

Staff is still waiting on the Dollar General and Church of Later Day Saints Pretreatment Surveys, All of the FOG Permits have been issued.

Staff continues to assist other departments and both Engineering firms- Algiers Martin and Cochran Engineering as needed.

Assisted CFO with ARPA report

Staff will be attending a virtual webinar on 5-11-22 hosted by DNR that will outline the application process, eligible projects, scoring criteria, etc. for the ARPA funds that will be available through the State DNR.

Staff is assisting Public Works with ongoing I &I projects.

Planning Assistant- Please see the Planning Assistant report

If you have any questions, please contact me at City Hall or develop@cityofwillard.org
Randy Brown, Director of Development

Planning and Development:

14 permits were issued this month totaling \$3,058.95 in permit fees collected

A total of \$20,082.75 permit fees collected in 2022

Estimated construction cost of \$1,297,912.50 for the year.

There are 2 Pre-treatments still needed:

Church of Christ Latter Day Saints, and Dollar General.

98 Original letters were mailed on December 3, 2021

33 Reminder letters were sent on February 8, 2022

16 Certified letters were mailed on March 8, 2022

4 Certified letters were mailed by Ken's office on April 11, 2022

Dollar General's was delivered on April 16 and Church of Christ Latter Day Saints was delivered April 19 and the letter states to complete the form within 30 days.

CMH, Dollar General, and USPS still owe the \$10 fee

Continued grant assistance which consisted of printing, scanning, emailing all meadows information from the engineer's report

Monthly permit requests were completed for:

US Census – for the number permits for new homes

Data Dodge Analytics – For the number permits of new homes, valuation, and square footage

Buildzoom – all permits issued for the month

Mapping:

DNR approval letters for Hoffman Hills and ATM were received.

Added new valve layers for the sewer system

Sent the requested utility maps for the 160 & Hughes road area

Sent the requested sewer map to Liberty Utilities

Received plans for Hoffman Hills

Scanning continues for the older construction files/maps, since the ability to scan to the computer has been restored.

Prosecuting Clerk:

335 Open cases without dispositions (217 have active warrants)

206 Open cases with dispositions, are pending payments (141 have active warrants)

25 Probation/Deferral cases (7 have a class or community service hours to complete)

2 Discovery requests, and 3 plea offers were sent to defense attorneys

There are 5 trials in May, 2 trials in June.

-Abigail Brixey

CITY CLERK: (Informational only) APRIL 2022

- ~Issued 9 Business Licenses totaling \$ 250 (3 renewals, one late, and 6 new contractors)
- ~Assisted other departments with grant paperwork and research.
- ~Completed all Agendas, packets, Proclamations, Resolutions, Ordinances and typed Minutes for BOA, BOADJ, P&Z, ECDF, Traffic Committee and Tree Board.
- ~Updated website with new information.
- ~Maintained updated "streetlight outage" list and ensured Liberty was notified.
- ~Created bid proposals and advertisements and processed them.
- ~Ensured public notices were completed and sent to the paper.
- ~Completed Sunshine requests as received.
- ~Processed election results and swore in newly elected Aldermen.
- ~Assisted with getting information together and sent it in for Community Project Funding.
- ~Assisted with information for SWMOCCFOA Meeting in Bolivar, MO.
- ~Finished term as President of SWMOCCFOA, now serving as "Past-President" for the next year.
- ~Assisted Public Works by sending engineers the data file each week.

EMERGENCY MANAGEMENT: (Informational only) APRIL 2022

- ~COVID-19 protocols have calmed down, most places back to normal.
- ~Monitored weather during severe events.
- ~Completed EMPG, EMPG-ARPA and Homeland Security Grant status reports and claims. This closes out the Homeland Security grant we were awarded.
- ~Created and updated Tornado Shelter list for citizens to go with our grid search map we are finalizing. Have received several calls from citizens with locations of their shelter.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: WILLARD	Reporting Period: Apr 1, 2022 - Apr 30, 2022	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: TERRY FORSHEE		E-mail Address:		
Municipal Judge: KRISTOFFER BAREFIELD				
<u>II. MONTHLY CASELOAD INFORMATION</u>				
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		11	263	95
B. Cases (citations/informations) filed		0	35	9
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	25	8
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	2	0
6. dismissed by court		0	1	1
7. <i>nolle prosequi</i>		0	0	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	28	9
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		11	270	95
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	27	1. # Issued during period		0
2. # Served/withdrawn during reporting period	19	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	348			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: WILLARD	Reporting Period: Apr 1, 2022 - Apr 30, 2022
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$2,138.03	Court Automation	\$220.56
Clerk Fee - Excess Revenue	\$198.00	Due To Debt Collection	\$433.74
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$6.66	Judicial Facility Srchg CT31	\$330.00
		Overpayments Detail Code	\$102.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Sheriff Retirement-CO/Muni	\$21.00
Total Excess Revenue	\$2,342.69	Total Other Disbursements	\$1,107.80
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$5,877.27
Fines - Other	\$1,919.50	Bond Refunds	\$410.50
Clerk Fee - Other	\$148.60	Total Disbursements	\$6,287.77
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$31.54		
Peace Officer Standards and Training (POST) Commission surcharge	\$31.50		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$224.65		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$4.99		
Law Enforcement Training (LET) Fund surcharge	\$66.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$2,426.78		

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item#

**Ordinance accepting the MOU with Better Together.
(1st & 2nd Read) Discussion/Vote.**

First Reading: 05/09/22

Second Reading: 05/09/22

Council Bill No.: 22-16

Ordinance No.: 220509

AN ORDINANCE

ACCEPTING THE AGREEMENT WITH BETTER TOGETHER FOR FUNDRAISING EFFORTS FOR THE PARKS DEPARTMENT, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard and Better Together, seek to cooperate on the fundraising and installation of an inclusive playground to be located at Jackson Street Park in Willard, Missouri, subject to the terms, conditions, and parameters set forth herein.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the agreement with Better Together to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____, 2022.

MEMBERS OF THE BOARD OF ALDERMEN: YES NO ABSTAINED
FIRST (1st) READING

TYLER KELLY

RYAN SIMMONS

COREY HENDRICKSON

LARRY WHITMAN

SAM BAIRD

LANDON HALL

MEMBERS OF THE BOARD OF ALDERMEN:
SECOND (2nd) READING

YES

NO

ABSTAINED

TYLER KELLY

RYAN SIMMONS

COREY HENDRICKSON

LARRY WHITMAN

SAM BAIRD

LANDON HALL

MEMORANDUM OF UNDERSTANDING

BETWEEN

BETTER TOGETHER PLAYGROUND

AND

THE CITY OF WILLARD

MEMORANDUM OF UNDERSTANDING

BETWEEN

BETTER TOGETHER PLAYGROUND

AND

THE CITY OF WILLARD

This Memorandum of Understanding (hereinafter referred to as the “MOU”) is dated this _____ day of _____ 2022.

BETWEEN

THE CITY OF WILLARD, MISSOURI; (hereinafter referred to as “**The city**”),

AND

THE BETTER TOGETHER PLAYGROUND, a nonprofit organization located in Willard, Missouri, (hereinafter referred to as “**Better Together**”)

Individually, each organization shall be referred to as the “**Party**” and collectively referred to as the “**Parties**”.

WHEREAS, the city and Better Together, seek to cooperate on the fundraising and installation of an inclusive playground to be located at Jackson Street Park in Willard, Missouri, subject to the terms, conditions, and parameters set forth herein.

NOW, THEREFORE, Better Together and the City agree as follows:

1. Scope and Areas of Collaboration and Cooperation

- 1.1 The Parties wish to establish a cooperative relationship through mutual assistance in the areas of funding, and installing, an inclusive playground at Jackson Street Park in Willard. Once the playground is installed, it will be owned and maintained by the City of Willard.

- a. Specifically, the Parties' cooperative relationship shall include:
 - i. Design of the playground
 - ii. Fundraising
 - iii. Grant application
 - iv. Installation of playground

1.2 **Design of the Playground**

Better Together will be responsible for the design of the playground as it applies to selection of components and overall design to ensure it meets requirements to ensure inclusivity.

The City will be involved in the design to approve the overall design, construction materials to ensure the minimization of ongoing maintenance costs, installation procedures, and to ensure it fits within the designated footprint of the selected area in the park.

1.3 **Fundraising**

Better Together and the city will work together on fundraising efforts. All fundraising will run through the Better Together nonprofit status.

The City will provide support by completing applicable grant and funding requests, working with Better Together to develop and conduct fundraising events, allowing approved signage in the park about the project, and communicating project status and information on its website and social media accounts.

1.4 **Grant Application**

Better Together will develop all reasonable grant applications where the nonprofit is eligible. A reasonable grant application will be determined by Better Together in its sole discretion.

Better Together will assist the City in the development of the Missouri Department of Natural Resources, Division of State Parks, Land and Water Conservation Fund grant, or other grants where the city is eligible for funding.

1.5 **Installation of Playground**

The City shall oversee the installation of the playground with Better Together representatives. The City shall ensure the installation meets their requirements for proper operation and maintenance.

1.6 Maintenance of the Playground

The City shall be responsible for ongoing maintenance and management of the playground throughout the life of the equipment and/or park.

2 Term, Termination, and modification

- 2.1 Unless terminated earlier, in accordance with the termination provisions herein, this MOU shall remain in force until the completed installation of the playground.
- 2.2 Any Party may terminate this MOU, with or without cause, by providing the other Party to this MOU with written notice of termination at least sixty (60) days before the effective date of the termination.
- 2.3 If the Parties continue to cooperate with regard to the activities contemplated herein past the expiration or termination of this MOU, and if the Parties do not execute a replacement memorandum (or other document) or otherwise agree to a new set of terms and conditions to govern their relationship, the terms of this MOU, subject to modifications and amendments hereafter made, shall continue to govern the Parties' relationship.
- 2.4 All agreements set forth in this MOU shall be conditioned upon and subject to available funding and appropriations by the Party responsible for performing the obligation, provided that the responsible Party informs the other Party of insufficient funds as soon as reasonably practicable.
- 2.5 In order to enhance the efficacy of their cooperative activities, Better Together and the City agree that it shall be possible to introduce changes and additions to the MOU by means of mutually agreed upon additional written clauses.
- 2.6 Where termination occurs during an existing period, any activity already in progress will continue until completion as originally planned provided resources are available by both Parties.

3. General Provisions

- 3.1 The Parties acknowledge and agree that the terms and provisions of this MOU have been negotiated and discussed between them, and that this MOU reflects their mutual agreement regarding the subject matter of this MOU. Based on the nature of such negotiations and discussions, neither Party shall be deemed to be the drafter of this MOU, and therefore no presumption for or against the drafter shall be applicable in interpreting or enforcing this MOU.
- 3.2 If any provision of this MOU is held to be illegal or invalid for any reason, such illegality or invalidity shall not affect the remaining portions of the MOU, unless it prevents accomplishment of the objectives and purposes of the agreement. In the event of any holding that the illegality or invalidity prevents accomplishment of the objectives and purposes of this MOU, the Parties will immediately commence negotiations to remedy such illegality or invalidity in a manner that allows for the accomplishment of the MOU, if possible.

4. Miscellaneous

- 4.1 The Parties acknowledge that nothing in this MOU shall be construed to create a partnership, joint venture, agency, or employment relationship between them. Neither Party is authorized or empowered to act as agent for the other for any purpose and shall not on behalf of the other enter into any contract, warranty, or representation as to any matter. Neither Party shall be bound or be liable for and by the acts or conduct of the other, neither for the acts of individuals participating in the program.
- 4.2 Better Together and the City reserve the right to reach agreements and cooperate with other individuals and entities with regard to activities, programs, studies, or research.
- 4.3 Better Together and the City reserve the right to reach agreements and cooperate with other NGOs and organizations as necessary to provide activities and programs.
- 4.4 The parties agree that, in performing their respective obligations under this MOU, there will be no discrimination on the basis of race, age, religion, sex, national origin, sexual orientation, gender identity, disability, veteran's status, or any other basis protected by applicable law.

5. Intellectual Property

- 5.1 No Party will use the trademarks, trade name, logos, trade dress, or other commercial property of any other party hereto without the express written approval of that party.
- 5.2 If commercially valuable intellectual property results from the activities and programs contemplated by this MOU, the Parties will negotiate in good faith to resolve issues including but not limited to ownership, responsibility for patent or other statutory protection, and licensing of such intellectual property.

6 Data Protection

Each of the Parties shall at all times comply with relevant data protection laws and all other applicable local laws and/or regulations of either Party. The Parties therefore shall at all times recognize the right to the protection of personal data and shall not use personal data for any other purpose except for the purpose it is collected. The Parties may only share personal data in lawful circumstances and shall protect personal data against unauthorized access.

7 Confidentiality

Each party agrees to treat, with the utmost confidentiality, all documents, information and/or data obtained in the course of the execution of this Agreement and deemed confidential by the other party or which due to the nature of such information should be treated as confidential and shall not disclose same without the prior written confirmation of the party that disclosed the information unless compelled by a lawful order of a court of law or as a result of binding legislation.

8 Dispute Resolution

In the event that any dispute shall arise between the Parties relating to any matter arising under this Agreement, the Parties shall meet and attempt in good faith to resolve any such dispute or difference promptly through amicable negotiations. The Parties agree to use best efforts to utilize generally accepted alternative dispute resolution processes and procedures to resolve disputes and promote the spirit and intent of this Agreement.

9 Notices

All notices, requests, claims, demands, consents and other communications hereunder shall be in writing. Such communications shall be made (i) by delivery in person, (ii) by a nationally recognized next day courier service, (iii) by first class, registered or certified mail, postage prepaid, , or (iv) by electronic mail to the contact persons specified below. If the sender has reason to

believe that the method used will not result (or has not resulted) in notice actually being received by the intended recipient, the sender shall use an alternative method of communication. Communications shall be effective upon (i) receipt by the Party to which communication is given, or (ii) on the fifth day following sending, whichever occurs first.

- a. Communication to **Better Together** shall be sent to:

Marianne Hill
President
Better Together Playground

Willard, MO 65781
Phone: (417) 761-4328
Email: bettertogetherpark@gmail.com

- b. Communication to the **City** shall be sent to:

Willard, MO 65781
Phone: (417) 742-5381
Email: parkdir@cityofwillard.org

11. Applicable Law and Jurisdiction

Any claim made against Better Together or the City shall be made in the Courts of the State of Missouri.

12. Legal Status of Copies

Copies of this executed MOU transmitted by telecopy, facsimile or other electronic transmission service (such as a PDF file) shall be considered original executed counterparts for purposes of this MOU provided that receipt of copies of such counterparts is confirmed.

IN WITNESS WHEREOF, the Parties have executed this MOU effective as of the day and year first above mentioned.

FOR THE BETTER TOGETHER PLAYGROUND

Marianne Hill
President

Date: _____

FOR THE CITY OF WILLARD

Date: _____