

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

October 23, 2023

7:00 p.m.

Willard City Hall

224 W. Jackson St.

Mayor

Samuel Snider

Board Members

Sam Baird-Mayor Pro-Tem

Corey Hendrickson

Troy Smith

David Keene

Landon Hall

Scott Swatosh

www.cityofwillard.org

CITY OF WILLARD, MISSOURI

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Agenda Item #2

Agenda Amendments/Approval of Agenda

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
October 23, 2023
7:00 P.M.**

Posted October 20, 2023

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** October 23, 2023, at the Willard City Hall, 224 W. Jackson St., Willard, MO.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order.

- 1. Roll Call**
- 2. Agenda Amendments/Approval of Agenda**

3. Consent Agenda:

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting October 9, 2023
 - b. September 2023 Financial Summaries
 - c. September 2023 Financial Statements
 - d. September/October 2023 Outstanding Invoices, Checks and Draft paid Invoices
 - e. September 2023 Check Register
 - f. September 2023 Utility Adjustments Report
- 4. Current Outstanding Invoices, Draft and Check Paid Invoices for September/October 2023. Discussion/Vote**
 - 5. Citizen Input**
 - 6. Economic Development Update presented by Greg Williams, Economic Development Director.**

7. **Discussion/Vote to Re-Appoint Troy Winingear to the Park Board.**
8. **Discussion on Headhunter Agencies for a City Administrator.**
9. **Discussion on hiring an Interim City Administrator.**
10. **Discussion/Vote to amend the 2023 Budget for the Willard Inclusive Playground Project.**
11. **Discussion/Vote on approval of payment to Park and Play Structures for Inclusive Playground Project.**
12. **Discussion/Vote to accept the bid for Auditing Services.**
13. **Discussion/Vote to accept the bid for the Folder-Insertor machine.**
14. **Discussion/Vote to accept the bid for Financing a Mini Excavator and Track Loader.**
15. **Ordinance authorizing a loan between the City of Willard, Missouri and Clayton Holdings, LLC to finance the purchase of a Mini Excavator and Track Loader. (1st and 2nd Read) Discussion/Vote.**
16. **Ordinance accepting the agreement with Allgeier, Martin and Associates, Inc. for Professional Engineering Services under the requirements of Community Grants Project Funding Program of the FY 2023 Consolidated Appropriations Act. (1st and 2nd Read) Discussion/Vote.**
17. **Sanitary Sewer Projects Status Report**
18. **New Business**
19. **Unfinished Business**
20. **Recess Open Session**
21. **Open Executive Session**
22. **Close Executive Session**

23. Adjourn Meeting

THE TENTATIVE AGENDA SHOWS THIS MEETING CLOSED PURSUANT TO RSMO SECTION 610.021 (# 1) LEGAL, SECTION 610.021 (#2) REAL ESTATE, AND SECTION 610.021 (# 3 AND # 13) PERSONNEL.

IF YOU HAVE SPECIAL NEEDS WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY PERSONNEL AT CITY HALL. ACCOMMODATION WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Dona Slater
City Clerk



Consent Agenda Item #3

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting October 9, 2023
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Consent Agenda Item #3a

Minutes from the Regular Meeting October 9, 2023

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
October 9, 2023
7:00 p.m.

Staff present: Director of Public Works, Justin Sorgen; Police Officer JD Landon; Project Engineer, Steve Bodenhamer; Director of Finance, Carolyn Halverson; Director of Parks and Rec, Jason Knight; Assistant Parks Director, Samantha Guinn; and City Clerk, Dona Slater.

City Attorney Ken Reynolds was present.

Citizens in attendance: Meagan Applegate, Larry Whitman, Debbie Whitman, Dwight Dodson, Jen Rowe, Angie Wilson, Jim Vaughn, Debbie Ihrig, Marta Mize, Jake Spindler, Leonard Smith, Bradley Mowell, and Kevin Huttman.

Call to Order.

Mayor Snider called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the Roll Call.

Alderman Hendrickson-present; Alderman Baird-present; Alderman Hall-present; Alderman Swatosh-present; Mayor Snider-present; Aldermen Smith and Keene-not present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Baird and seconded by Alderman Hendrickson to approve the Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Baird, Hall, and Swatosh.

Consent Agenda.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to approve the Consent Agenda.

Motion carried with a vote of 4-0. Voting aye: Alderman Hendrickson, Baird, Hall, and Swatosh.

Discussion/Vote on current Outstanding Invoices, Draft and Check Paid Invoices for September/October 2023.

Motion was made by Alderman Hall and seconded by Alderman Baird to approve the current outstanding invoices, and draft and check paid invoices for September 2023, and October 2023.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Baird, Hall, and Swatosh.

Citizen Input.

Megan Applegate – 721 Colby St. – said she has obtained a copy of the “Bill of Impeachment” given to Mayor Snider. She said surely things are not as bad as they seem. She stated she did some research and Mayor Snider is not delinquent on his taxes. Taxes are not delinquent until January 1st and the Mayor signed form 5120 in December. In 2020 there was an extension from 1/1/2021 until 3/1/2021 due to Covid. She said other Aldermen were delinquent in paying their taxes. She is wondering when the Board of Aldermen met to discuss and draft the “Bill of Impeachment”. She said it smells like corruption. She feels some Aldermen committed perjury then accused the Mayor.

Trash Service for Willard Citizens. Discussion/Vote

Carolyn Halverson said the City currently charges citizens fifteen dollars (\$15.00) per month for trash service. All contracts with trash vendors have expired and the City has been notified by one vendor that their rates are going up. There are new trash vendors coming into the City that do not have business licenses. Utility clerks spend a lot of time with customer complaints and approximately 8 to 24 hours going over trash bills each month. The time spent going over bills and responding to customer complaints costs more than the City makes from offering trash service. The City must notify trash companies three (3) years in advance if we want to go to one (1) trash vendor. Pros and cons of going to one trash vendor or discontinuing citizen trash service were discussed. Alderman Swatosh said some of his constituents want to negotiate with trash companies themselves. It was decided to discontinue trash service through the City January 1, 2024, to see how it works out.

Motion was made by Alderman Baird and seconded by Alderman Hendrickson to send out notices to trash companies that the City will be going to one vendor in three (3) years.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Baird, Hall, and Swatosh.

Motion was made by Alderman Baird and seconded by Alderman Swatosh to discontinue trash service through the City to citizens starting January 1, 2024.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Swatosh, Hall, and Baird.

Acceptance of bid proposal for a Mini Excavator with approval of funding at a future date. Discussion/Vote

Carolyn Halverson stated she advertised for bids for a mini excavator. Currently the City rents equipment and spends approximately \$30,000 per year. Three bids were received with State Tractor & Equipment coming in with the lowest bid of \$58,412. Ms. Halverson recommended accepting this bid. She would like to do three-year financing and the City will own the equipment and save a substantial amount versus rentals.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to accept the bid for \$58,412 from State Tractor & Equipment for a mini excavator.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Hendrickson, Hall, and Baird.

Acceptance of bid proposal for a Compact Track Loader with approval of funding at a future date. Discussion/Vote

Ms. Halverson said she received bids from four vendors. She recommends the bid from State Tractor & Equipment for \$58,950. This will save the City money in the long run. As with the mini excavator, she is looking at three (3) year financing and the City will own the equipment and save on rental fees.

Motion was made by Alderman Hendrickson and seconded by Alderman Swatosh to accept the bid for \$58,950 from State Tractor & Equipment for a compact track loader.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Baird, Hall, and Hendrickson.

Ordinance Accepting an Agreement between Missouri Highways and Transportation Commission and the City of Willard, Missouri to grant the use of Surface Transportation Block Grant Program (STBG) funds for the resurfacing of Jackson Street. (1st & 2nd Read) Discussion/Vote

Steve Bodenhamer said funds are available under the STBG grant and the deadline is December 2023. There will be an 80/20 match for the City. Funds have been in the budget since 2022. Bids will go out once the Ordinance is approved. It may be June or July of 2024 before the work will be done.

The first read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Hall to approve the Ordinance Accepting the Missouri Highways and Transportation Commission Surface Transportation Block Grant Program (STBG) Agreement for the Resurfacing of Jackson Street between U.S. Highway 160 and Tower Road known as Project STBG-5944(805).

Motion carried with a vote of 4-0. Voting aye: Aldermen Hall, Baird, Hendrickson, and Swatosh.

The second read was conducted by the City Clerk.

Motion was made by Alderman Hendrickson and seconded by Alderman Swatosh to approve the Ordinance Accepting the Missouri Highways and Transportation Commission Surface Transportation Block Grant Program (STBG) Agreement for the Resurfacing of Jackson Street between U.S. Highway 160 and Tower Road known as Project STBG-5944(805).

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Hall, Baird, and Hendrickson.

Ordinance Accepting the bid proposal for Better Together Playground Project. (1st & 2nd Read)
Discussion/Vote

Jason Knight stated that the ten thousand (10,000) square foot addition to Jackson Street Park for an all-inclusive playground is fully funded. To date \$704,000 has been raised and several grants are still outstanding for \$60,000 to \$70,000. Mayor Snider asked what the additional funds (if any) would be used for. Mr. Knight said they could be used for shade awnings, park benches, etc., and that \$12,000 has been budgeted for improvements. The project requires a fifty percent (50%) down payment for equipment, which is an outlay of \$250,000 that will be reimbursed from ARPA and Abilities First grants.

The first read was conducted by the City Clerk.

Motion was made by Alderman Hendrickson and seconded by Alderman Baird to approve the Ordinance Accepting the Agreement with Play and Park Structures, a Playcore Company, to Furnish Inclusive Playground Equipment and Provide Construction and Installation of Inclusive Playground.

Motion carried with a vote of 4-0. Voting aye: Aldermen Baird, Swatosh, Hendrickson, and Hall.

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Hall to approve the Ordinance Accepting the Agreement with Play and Park Structures, a Playcore Company, to Furnish Inclusive Playground Equipment and Provide Construction and Installation of Inclusive Playground.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hall, Hendrickson, Baird, and Swatosh.

Resolution 23-03 Selection of Allgeier, Martin and Associates, Inc. for Professional Engineering Services for the Community Grants Project Funding Program. Discussion/Vote

Steve Bodenhamer said the City put out a Request For Qualifications (RFQ) and received three (3) responses. The RFQs were presented to the review team, and they recommend Allgeier, Martin and Associates, Inc. as design professional engineers. This Resolution formalizes documents.

Motion was made by Alderman Hendrickson and seconded by Alderman Baird to approve Resolution 23-03 Selecting Allgeier, Martin and Associates, Inc. for Professional Engineering Services Under the Requirements of Community Grants Project Funding Program under the FY 2023 Consolidated Appropriations Act, Community Project Funding.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Hall, Baird, and Hendrickson.

Sanitary System Projects Status Report

Steve Bodenhamer gave an update on the Community Funding Partnership (94 Lift Station and Force Main). He stated the review team has selected Allgeier, Martin and Associates, Inc. for Professional Engineering Services. The Resolution was approved earlier at this Board meeting. He will bring a contract and Ordinance to the next Board meeting. The Work Plan calls for financing of an approximately \$750,000 "City Match" no

later than April 30, 2024. Asset alternatives regarding collateralization are being addressed regarding financing the "City Match". The Environmental Protection Agency (EPA) suggested formal application be made to Region 7 now as a precaution in case of a government shutdown. The application was submitted electronically on Friday, October 6, 2023.

New Business.

Carolyn Halverson said she will be bringing an amended budget to the Board. Aldermen Hendrickson and Baird requested a Work Study November 6, 2023.

Unfinished Business.

None.

Close Open Session.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to Close the Open Session. Motion carried with a vote of 4-0. Voting aye: Aldermen Baird, Hendrickson, Swatosh, and Hall.

The Open Session was closed at 8:15 p.m.

Open Executive Session.

Motion was made by Alderman Baird and seconded by Alderman Hendrickson to Open the Executive Session.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hall, Hendrickson, Baird, and Swatosh.

Mayor Snider called the Executive Session to order at 8:24 p.m.

Close the Executive Session.

Motion was made by Alderman Baird and seconded by Alderman Hendrickson to Close the Executive Session.

Motion carried with a vote of 4-0. Voting aye: Aldermen Hall, Hendrickson, Swatosh, and Baird.

The Executive Session was closed at 8:57 p.m.

Adjourn Meeting.

Motion was made by Alderman Hall and seconded by Alderman Hendrickson to Adjourn the meeting.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Hendrickson, Hall, and Baird.

The meeting Adjourned at 8:57 p.m.

Dona Slater, City Clerk

Samuel Snider, Mayor

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3 b-f
FINANCE DEPARTMENT**

Financial Reports

- b. September 2023 Financial Summaries**
- c. September 2023 Financial Statements**
- d. September 2023/October 2023 Outstanding Invoices,
Checks, and Draft-paid Invoices**
- e. September 2023 Check Register**
- f. September 2023 Utility Adjustments Report**

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3b
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

- **September 2023 Financial Summary Report**

Year to Date 2023

General Fund	2023 Projected Revenues	Received As of September 2023	% Rec'd	2023 Budgeted Expenses	Expended As of September 2023	% Used	Cumulative Gains or (Losses) Per Fund
General City Administration	\$2,343,937.00	\$1,734,130.74	74%	\$764,211.00	\$453,563.60	60%	\$1,280,567.14
Law and Public Safety	\$131,000.00	\$109,690.54	84%	\$1,155,687.00	\$722,851.94	63%	(\$613,161.40)
Court	\$99,200.00	\$86,566.66	87%	\$102,943.00	\$56,121.58	64%	\$20,435.10
Streets	\$319,569.00	\$278,185.68	87%	\$480,733.00	\$226,222.83	47%	\$51,962.85
Planning and Development	\$10,000.00	\$24,436.10	244%	\$256,252.00	\$101,476.70	40%	(\$77,040.60)
Economic Development	\$0.00	\$0.00	0%	\$139,076.00	\$86,030.09	62%	(\$86,030.09)
Emergency Management	\$8,416.00	\$0.00	0%	\$22,240.00	\$16,673.00	75%	(\$16,673.00)
Sub-Total	\$2,911,142.00	\$2,232,989.74	77%	\$2,911,142.00	\$1,672,939.74	57%	\$560,060.00
Water Fund	\$2,665,990.00	\$916,184.72	34%	\$2,665,475.00	\$998,822.43	37%	(\$82,637.71)
Sewer Fund	\$3,571,433.00	\$1,472,133.76	41%	\$3,569,688.00	\$1,556,790.26	55%	(\$484,656.50)
Sub-Total	\$6,237,423.00	\$2,388,318.48	38%	\$6,235,163.00	\$2,555,612.69	41%	(\$637,284.21)
Park Fund	\$1,555,095.00	\$1,196,769.55	77%	\$1,555,003.00	\$1,166,217.39	75%	\$30,552.16
Sub-Total	\$1,555,095.00	\$1,196,769.55	77%	\$1,555,003.00	\$1,166,217.39	75%	\$30,552.16
Totals	\$10,703,660.00	\$5,818,097.77	54%	\$10,701,308.00	\$5,794,769.82	54%	\$23,317.95

Funds	Total Funds Available January 1, 2023	Annual 30 Recommended	Amount Above/Below Recommended 30 Percent	Cash Expense Average Per Month	Percent	Total Funds Available As of September 2023
General Fund	\$3,927,052.37	\$673,342.60	\$3,715,698.83	\$242,595.17	158%	\$4,589,041.43
Water & Sewer Fund	\$2,907,929.83	\$1,870,548.90	\$1,425,873.91	\$519,596.92	53%	\$3,296,422.81
Park Fund	\$172,889.74	\$466,500.90	(\$341,751.28)	\$129,583.58	8%	\$124,748.82
Totals	\$7,007,871.94	\$3,210,392.40	\$4,799,821.46	\$891,775.67		\$8,010,213.66

Assigned Funds	Water/Sewer	Parks	Total Assigned Funds
General			
Judicial Education Fund	\$4,276.25		
Judicial Facility Fund	\$15,944.23		
Police Fortitude Asset Funds	\$11.40		
Police Equitable Sharing Fund	\$11,647.70		
Street Projects	\$50,689.08		
Developers Escrow	\$2,000.00		
Grant Funds Assigned	\$50,000.00		
Total Assigned Funds	\$134,568.66		
Escrow			
Customer Deposits	\$0.00		
Grant Funds Assigned	\$294,489.30		
Grant Funds Assigned	\$766,935.77		
Total Assigned Funds	\$1,081,425.07		
Water/Sewer			
Parks Projects-Donations		\$1,926.86	
Youth Scholarships		\$2,402.53	
Customer Deposits		\$2,266.25	
Customer In-House Credit		\$2,317.50	
Grant Funds Assigned		\$0.00	
Grant Funds Assigned		\$0.00	
Total Assigned Funds		\$9,413.13	

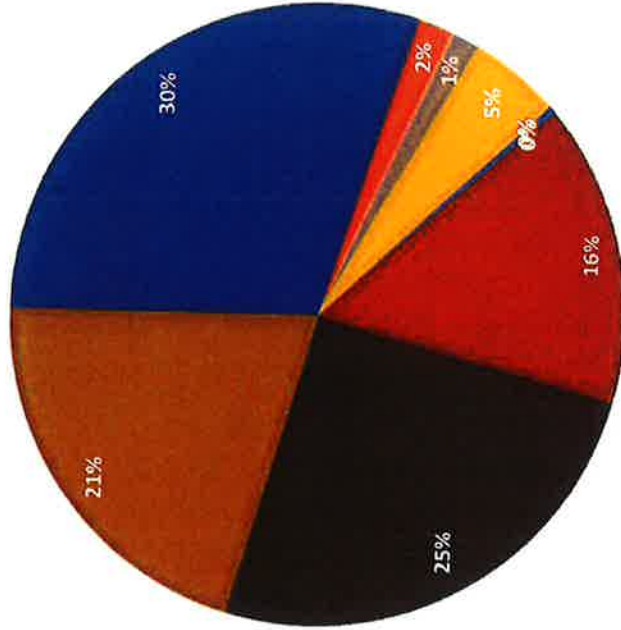
Transfer Funds Year to Date	COF Total Debt
Transfer to Parks	2014 W/S
General from Reserves	2018 Sewer
W/S from Reserves	2015 Parks
Parks from Reserves	Total Debt
Total Funds Transferred	

\$200,000.00	\$820,000.00
\$0.00	\$3,216,250.30
\$0.00	\$2,190,300.00
\$9.00	\$8,568,750.30
\$230,000.00	

All Assigned Funds Total \$1,225,386.86

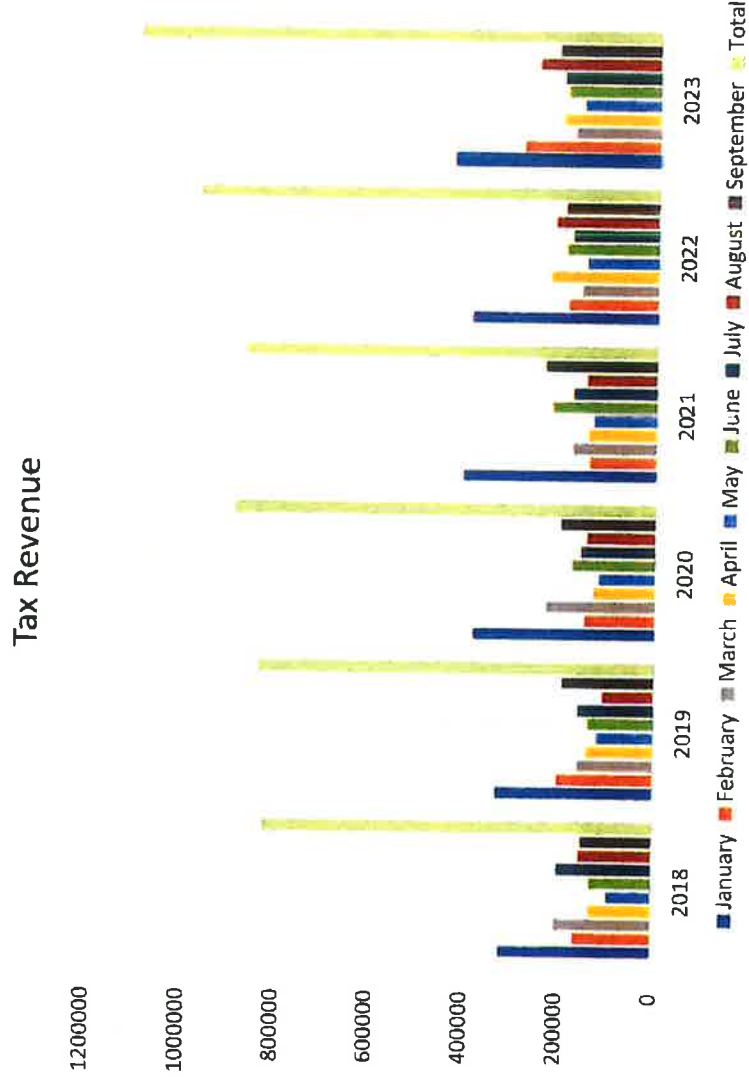
September 30, 2023 Year to Date Revenue - All Funds

REVENUE



- The General Fund revenue is the highest source of income at 30%. The Sales Tax is showing a 14.59% and Capital Improvement Tax a 8.33% increase above last year at this time. Sales and Capital Improvement Tax increase was a \$112,252 gain over last year. Interest has increased \$74,507 this year. Traffic fines have increased 58% in revenue compared to last year. Revenue from the Planning and Development Department has increased \$24,436.
- The General Operating Fund had a \$131,084 increase in revenue year to date.
- Water and Sewer are second in revenue at 16% and 25% respectively. The meter replacement increased \$21,045 and hookup fees \$29,000. The Water and Sewer has increased 3% (\$48,068). Even though the revenue has increased slightly cost have exceeded any gain. Rates need to be increase to cover expenses and not continue to use reserves.
- Parks revenue has a 7.8% increase ahead of last year. Overall revenue less transfers above last year from the General Fund, the Parks Fund has increased \$71,400.55.

Tax Revenue Comparison

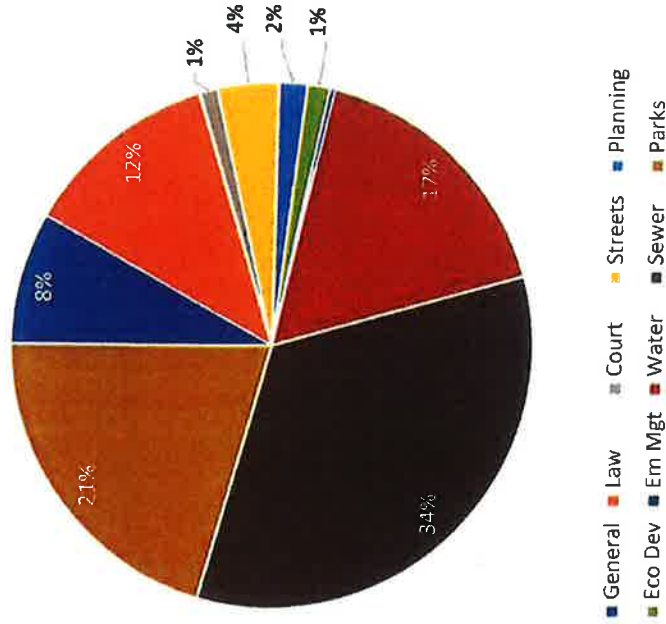


- Here are the increases and decreases in year-to-date for the past 5 years. Year-to-date tax revenue has increased this year compared to last year. Higher prices of product has increased sales resulting om the amount of taxes received.

- Facts for year-to-date totals:
 - 2019 2% Increase
 - 2020 6% Increase
 - 2021 3% Decrease
 - 2022 11% Increase
 - 2023 12% Increase

September 30, 2023 Year to Date Expense - All Funds

Expense



- Including all Funds (General-Water/Sewer-Parks) the General Fund is 28% of all expenses. The General Fund transferred \$230,000 to the Parks Fund to date. Additional funds will be transferred before the end of the year to fund the new playground equipment. This will be necessary until grant funds are made available to the Parks Department. Total expenses for the General Fund has increased 24% compared to last year with the rising cost of supplies and equipment.
- The Water and Sewer Fund has the highest expense with a total of \$2,955,612 year to date. The Water/Sewer Fund is 51% of the total expense. Currently expenses have exceeded revenue by \$567,294. The funds to cover the additional expense is coming from the Water and Sewer reserve funds. Rates need to be adjusted to cover expenses. Total expenses for the Water and Sewer Fund has increased 11.6% this year.
- The Parks Fund expense is 21% of all expenses including all funds. The Park Fund total expenses year to date is \$1,166,217. Total expenses for the Parks Fund has increased 0.87% this year.

Summary

A letter will be sent to customers who currently have trash services billed through the City. Attached to this report is the letter that will be sent during the week of October 26th. Current trash service vendors have agreed to maintain the current City rate for citizens for the first three months of 2024.

A \$250,000 deposit is required to begin the Inclusive Playground Project. The Parks Department Current Budget did not include the payment for this year. It was not scheduled until next year. Therefore, an Amended Budget was required in order for the funds to be paid and the project to move forward. The total project will cost \$703,000. The majority of the project expense will be covered from grants and donations.

Discussions have been ongoing with Piper Sandler & Company, Commerce and Stifel regarding financing for the upgrade of 94 Lift Station/Force main and Meadows Sewer connection to Springfield projects. More information will be provided as it is made available.

Staff has been meeting and the 2024 Budget should be ready for discussion November 6, 2023 for a workshop to discuss the capital improvements, updated wage scale and other expenses.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



To Whom It May Concern:

The Willard Board of Aldermen voted on October 9, 2023, to discontinue billing of trash services through the City. Your trash service billed through the City will end December 31, 2023. After December 31, 2023, all trash services will be invoiced through your trash service provider.

All trash service providers bill quarterly but have guaranteed for the first quarter of the year the fees will remain the same as the City fees of \$15.00 per month. You will receive your first invoice from your current provider during the month of December 2023 for the service period of January 1, 2024, through March 31, 2024. You will not need to do anything to continue with the service you currently use. You are not obligated to remain with your current service, but you will be responsible for canceling the service. If you choose to change companies, you will need to contact the trash service company to arrange trash pickup.

If you have a trash deposit on file, you will receive a credit to your account during the first quarter of 2024. (Between January 1, 2024, to March 31, 2024) Staff ask for your patience while they work to get your credit to you as soon as possible.

Below are the phone numbers for the companies that serve the City of Willard currently. If you have any questions, you may contact the company direct or contact the Utility Department at 417-742-3033. After December 31, 2023, all questions need to be directed to your trash service provider.

Best Regards,

Willard Utility Department

Current Trash Service Companies Phone numbers:

1. Patriot 417-685-8100
2. GFL – 417-851-1900
3. Allied (Republic) 417-865-1717

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3c
FINANCE DEPARTMENT**

**ACTION REQUIRED: REQUEST FOR MAYOR TO ACCEPT AS
PRESENTED**

September 2023 Budget Financial Statements

- 1. Balance Sheet**
- 2. Income Statement**



City of Willard, MO

Balance Sheet

Account Summary

As Of 09/30/2023

Account	Name	Balance
Fund: 10 - GENERAL FUND		
Assets		
01-01001	CLAIM ON POOLED CASH - GENERAL FUN	4,589,041.43
01-01002	CASH IN BANK - OPERATING	0.00
01-01003	CASH RESERVES 4593	0.00
01-01004	CASH IN BANK - MID-MISSOURI BANK	0.00
01-01005	CASH - FREEDOM	0.00
01-01006	PETTY CASH-GCG	900.00
01-01007	CASH IN BANK - JIS	0.00
01-01008	CASH JUDICIAL EDUCATION	4,276.25
01-01009	CASH JUDICIAL FACILITY FUND	15,944.23
01-01010	CASH POLICE FORFEITURE ASSETS	1.40
01-01011	CASH POLICE EQUITABLE SHARING FUND	11,647.70
01-01012	CASH MISC PROCEEDS FUND	0.00
01-01013	CASH IMPROVEMENT PROJECTS	0.00
01-01014	CASH STREET PROJECTS	50,689.08
01-01015	ACCOUNTS RECEIVABLE	0.00
01-01016	DUE FROM WATER/SEWER FUND	0.00
01-01017	DUE FROM RECREATION FUND	0.00
01-01018	SALES TAXES RECEIVABLE	231,055.79
01-01019	AD-VALOREM TAXES RECEIVABLE	217,076.61
01-01020	COURT FINES RECEIVABLE	30,786.39
01-01021	GRANTS RECEIVABLE	0.00
01-01022	PREPAID INSURANCE-GCG	9,587.86
01-01023	DEFERRED INFLOWS-LEASES	-412,867.19
01-01024	INTEREST RECEIVABLE-LEASES	1,783.39
01-01025	LONG TERM LEASE RECEIVABLE	382,514.44
01-01026	SHORT TERM LEASE RECEIVABLE	45,502.07
	Total Assets:	5,177,939.45
		<u>5,177,939.45</u>
Liability		
01-01027	AP PENDING (DUE TO POOLED CASH) - GC	3,639.98
01-01028	ACCOUNTS PAYABLE - GCG	7,381.17
01-01029	ALLOWANCE FOR BAD DEBT-GCG	11,000.00
01-01030	RETURNED CHECKS-GCG	0.00
01-01031	WAGES PAYABLE	18,052.04
01-01032	PAYROLL CORRECTION	0.00
01-01033	FICA WITHHOLDING	0.00
01-01034	FEDERAL WITHHOLDING	0.00
01-01035	MISSOURI WITHHOLDING	266.72
01-01036	LAGERS PAYABLE	3,383.36
01-01037	GROUP INSURANCE PAYABLE	-15,393.36
01-01038	GARNISHMENTS PAYABLE	630.30
01-01039	COURT BONDS PAYABLE	955.00
01-01040	DEFERRED COURT FINES	19,786.39
01-01041	DEVELOPERS ESCROW	2,000.00
01-01042	OTHER ESCROW	50,000.00
01-01043	DUE TO RECREATION FUND	0.00
01-01044	DUE TO WATER/SEWER FUND	0.00
	Total Liability:	101,701.60
Equity		
01-01045	FUND BALANCE	4,516,177.85
	Total Beginning Equity:	4,516,177.85

Balance Sheet

As Of 09/30/2023

Account	Name	Balance
Total Revenue		2,232,999.74
Total Expense		1,672,939.74
Revenues Over/Under Expenses		<u>560,060.00</u>
Total Equity and Current Surplus (Deficit):		5,076,237.85
Total Liabilities, Equity and Current Surplus (Deficit):		<u>5,177,939.45</u>

Balance Sheet

As Of 09/30/2023

Account Name Balance
Fund: 20 - WATER AND SEWER FUND

Assets

20-10000	CLAIM ON POOLED CASH - WATER AND S	3,296,422.81	
20-10000	CASH IN BANK 4594	0.00	
20-10000	CASH RESERVES 4595	0.00	
20-10000	CASH RESERVES 4599	0.00	
20-11000	PETTY CASH-WS	0.00	
20-12000	ACCOUNTS RECEIVABLE-WS	232,239.11	
20-13000	ACCOUNTS RECEIVABLE-COLLECTIONS	15,951.04	
20-14000	DUE FROM GENERAL FUND	0.00	
20-15000	DUE FROM RECREATION FUND	0.00	
20-16000	PREPAID INSURANCE-WS	8,446.05	
20-17000	DEFERRED INFLOWS-LEASES	0.00	
20-18000	INTEREST RECEIVABLE-LEASES	0.00	
20-19000	LONG TERM LEASE RECEIVABLE	0.00	
20-20000	SHORT TERM LEASE RECEIVABLE	0.00	
20-21000	LAND	273,272.75	
20-22000	CONSTRUCTION IN PROGRESS	0.00	
20-23000	EQUIPMENT	963,228.42	
20-24000	WATER SYSTEM	4,576,733.19	
20-25000	SEWER SYSTEM	9,165,307.07	
20-26000	BUILDINGS-WSF	17,140.01	
20-27000	ACCUMULATED DEPRECIATION-WS	-6,179,073.97	
20-28000	COST OF ISSUANCE 2014	0.00	
20-29000	2014 CERTIFICATE FUND	0.00	
20-30000	2018 CERTIFICATE FUND	57.89	
20-31000	2018 COP CONSTRUCTION FUND	0.00	
20-32000	NET PENSION ASSET	197,729.00	
20-33000	DEFERRED PENSION OUTFLOWS	49,569.00	
	Total Assets:	12,617,022.37	12,617,022.37

Liability

20-34000	AP PENDING (DUE TO POOLED CASH) - W	-88,632.67	
20-35000	ACCOUNTS PAYABLE - WS	129,975.70	
20-36000	RETURNED CHECKSWS	114.12	
20-37000	ALLOWANCE FOR BAD DEBT-WS	115.25	
20-38000	WAGES PAYABLE	13,260.14	
20-39000	COMPENSATED ABSENCES	10,399.97	
20-40000	FICA WITHHOLDING	0.00	
20-41000	FEDERAL WITHHOLDING	0.00	
20-42000	MISSOURI WITHHOLDING	2,088.21	
20-43000	LAGERS PAYABLE	5,136.67	
20-44000	GROUP INSURANCE PAYABLE	8,784.74	
20-45000	GARNISHMENTS PAYABLE	0.00	
20-46000	Other Escrow	786,935.77	
20-47000	DUE TO GENERAL FUND	0.00	
20-48000	DUE TO RECREATION FUND	0.00	
20-49000	SALES TAX PAYABLE	4,955.19	
20-50000	MO PRIMACY TAX	465.70	
20-51000	WATER POLLUTION SERVICE CONNECTIO	2,962.85	
20-52000	CUSTOMER DEPOSITS-WS	294,489.30	
20-53000	INTEREST PAYABLE	33,701.03	
20-54000	2014 COP PAYABLE	1,085,000.00	
20-55000	2018 COP Payable	3,300,000.00	
20-56000	NET PENSION LIABILITY	0.00	
20-57000	DEFERRED PENSION INFLOWS	87,310.00	
	Total Liability:	5,677,061.97	

Equity

20-58000	RETAINED EARNINGS	7,507,254.61	
	Total Beginning Equity:	7,507,254.61	

Balance Sheet

As Of 09/30/2023

Account	Name	Balance
Total Revenue		2,388,318.48
Total Expense		2,955,612.69
Revenues Over/Under Expenses		<u>-567,294.21</u>
	Total Equity and Current Surplus (Deficit):	6,939,960.40
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>12,617,022.37</u>

Balance Sheet

As Of 09/30/2023

Account

Name

Balance

Fund: 30 - PARKS FUND

Assets

2010000	CLAIM ON POOLED CASH - PARKS FUND	124,749.62	
2010000	CASH IN BANK - 4596	0.00	
2010000	CASH RESERVES - 4597	0.00	
2010000	PETTY CASH-PKS	240.00	
2010000	CASH PARK- PROJECTS	1,926.85	
2010000	CASH YOUTH SCHOLARSHIP	2,402.53	
2010000	CASH - TICKET RESERVE	0.00	
2010000	2008 RESERVE FUND RESTRICTED	0.00	
2010000	PROJECT FUND	0.33	
2010000	ACCOUNTS RECEIVABLE-PKS	62.50	
2010000	ACCOUNTS RECEIVABLE-COLLECTIONS	0.00	
2010000	DUE FROM GENERAL FUND	0.00	
2010000	DUE FROM WATER/SEWER FUND	0.00	
2010000	SALES TAXES RECEIVABLE	62,279.16	
2010000	AD-VALOREM TAXES RECEIVABLE	66,414.54	
2010000	PREPAID INSURANCE-PKS	5,340.70	
2010000	DEFERRED INFLOWS-LEASES	-196,829.15	
2010000	INTEREST RECEIVABLE-LEASES	844.54	
2010000	LONG TERM LEASE RECEIVABLE	197,518.94	
2010000	SHORT TERM LEASE RECEIVABLE	5,171.73	
	Total Assets:	270,122.29	270,122.29

Liability

2010000	AP PENDING (DUE TO POOLED CASH) - PK	7,390.71	
2010000	ACCOUNTS PAYABLE - PKS	3,514.17	
2010000	RETURNED CHECKS-PKS	0.00	
2010000	ALLOWANCE FOR BAD DEBT-PKS	0.00	
2010000	WAGES PAYABLE	8,173.07	
2010000	FICA WITHHOLDING	0.00	
2010000	FEDERAL WITHHOLDING	0.00	
2010000	MISSOURI WITHHOLDING	990.54	
2010000	LAGERS PAYABLE	916.44	
2010000	GROUP INSURANCE PAYABLE	918.10	
2010000	GARNISHMENTS PAYABLE	594.00	
2010000	DUE TO GENERAL FUND	0.00	
2010000	DUE TO WATER/SEWER FUND	0.00	
2010000	CUSTOMER DEPOSITSPKS	2,266.25	
2010000	CUSTOMER IN-HOUSE CREDIT	2,817.50	
2010000	MID-MISSOURI BANK	0.00	
	Total Liability:	27,580.78	

Equity

2010000	FUND BALANCE	211,989.35	
	Total Beginning Equity:	211,989.35	
	Total Revenue	1,196,769.55	
	Total Expense	1,166,217.39	
	Revenues Over/Under Expenses	30,552.16	
	Total Equity and Current Surplus (Deficit):	242,541.51	
	Total Liabilities, Equity and Current Surplus (Deficit):	270,122.29	

Balance Sheet

As Of 09/30/2023

Account
Fund: 99 - POOLED CASH
Assets

Name	Balance	
POOLED CASH - GENERAL	8,008,514.53	
POOLED CASH - JIS COURT	1,699.33	
POOLED CASH - MID MISSOURI CD	0.00	
POOLED CASH - FREEDOM BANK CD 5654	0.00	
POOLED CASH - FREEDOM BANK CD 4603	0.00	
DUE FROM OTHER FUNDS	89,908.13	
Total Assets:	8,100,121.99	8,100,121.99

Liability

ACCOUNTS PAYABLE CONTROL	89,908.13	
WAGES PAYABLE	0.00	
DUE TO OTHER FUNDS	8,010,213.86	
Total Liability:	8,100,121.99	
Total Equity and Current Surplus (Deficit):	0.00	
Total Liabilities, Equity and Current Surplus (Deficit):		8,100,121.99



Income Statement

Account Summary

For Fiscal: 2023 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND						
Revenue						
Department: 100 - General Government						
10-100-48-0	MISCELLANEOUS INCOME-GCG	6,000.00	6,000.00	4.00	5,038.40	961.60
10-100-49-1	CONVENIENCE FEE-GCG	2,000.00	2,000.00	8.64	169.28	1,830.72
10-100-50-0	VETERAN'S MEMORIAL	240.00	240.00	0.00	0.00	240.00
10-100-41-0	FRANCHISE CABLE TV	18,180.00	18,180.00	1,200.00	12,341.91	5,838.09
10-100-41-0	FRANCHISE ELECTRIC	301,500.00	312,000.00	35,660.63	246,720.45	65,279.55
10-100-5-0	FRANCHISE GAS	70,350.00	70,350.00	2,138.69	55,015.51	15,334.49
10-100-49-0	FRANCHISE MOBILE PHONE LEASE	76,000.00	76,000.00	2,342.56	57,436.07	18,563.93
10-100-43-0	INTEREST INCOME-GCG	25,000.00	80,000.00	9,555.88	90,493.94	-10,493.94
10-100-46-0	MERCHANTS LICENSES	5,555.00	5,555.00	100.00	6,128.00	-773.00
10-100-9-0	BUILDING PERMITS	40,000.00	40,000.00	430.00	40,468.00	-468.00
10-100-47-0	TAX REAL ESTATE-GCG	216,000.00	222,000.00	274.67	232,469.75	-10,469.75
10-100-2-0	TAX SALES & USE REVENUES-GCG	795,000.00	820,000.00	81,051.00	719,660.39	100,339.61
10-100-3-0	TAX SALES CAP IMP-GCG	315,000.00	315,000.00	30,552.41	267,969.04	47,030.96
10-100-10-0	TRANSFER FROM GCG	655,044.00	371,612.00	0.00	0.00	371,612.00
10-100-6-0	CAPITAL ASSET SALES-GCG	5,000.00	5,000.00	0.00	20.00	4,980.00
Department: 100 - General Government Total:		2,530,869.00	2,343,937.00	163,318.48	1,734,177.74	609,806.26
Department: 200 - Law						
10-200-1-0	MISC INCOME - LAW	200.00	200.00	0.00	170.00	-300.00
10-200-2-0	GRANT REVENUES-LAW	25,000.00	30,000.00	0.00	29,511.46	78.54
10-200-3-0	LAW OTHER INCOME-LAW	1,500.00	700.00	163.00	49.00	51.00
10-200-4-0	LAW ENFORCEMENT SALES TAX	99,000.00	100,000.00	11,033.36	78,100.08	21,379.92
10-200-5-0	TAX STATE LET ACCOUNT	100.00	100.00	0.00	0.00	100.00
Department: 200 - Law Total:		125,800.00	131,000.00	11,196.36	108,690.54	21,309.46
Department: 250 - Court						
10-250-10-0	MISCELLANEOUS INCOME-COURT	100.00	100.00	0.00	0.00	100.00
10-250-11-0	TRAFFIC FINES-COURT	80,000.00	95,000.00	11,336.83	81,126.17	13,173.83
10-250-12-0	OTHER FINES-COURT	9,000.00	4,000.00	424.94	4,100.51	-730.51
10-250-13-0	COURT INCOME OTHER-COURT	100.00	100.00	0.00	0.00	100.00
Department: 250 - Court Total:		89,200.00	99,200.00	11,761.77	86,226.68	12,643.32
Department: 300 - Streets						
10-300-40-0	MISCELLANEOUS INCOME-STREETS	100.00	100.00	0.00	0.00	100.00
10-300-41-0	GRANT REVENUES-STREETS	327,000.00	0.00	0.00	0.00	0.00
10-300-42-0	TAX MOTOR VEHICLE	240,000.00	280,000.00	29,191.80	239,246.27	40,753.73
10-300-43-0	TAX COUNTY ROAD & BRIDGE	38,489.00	38,489.00	0.00	38,957.41	-450.41
Department: 300 - Streets Total:		605,589.00	318,589.00	29,191.80	278,183.68	40,403.32
Department: 400 - Planning & Development						
10-400-49-0	PLANNING AND ZONING	10,000.00	10,000.00	20.00	24,436.10	-14,436.10
Department: 400 - Planning & Development Total:		10,000.00	10,000.00	20.00	24,436.10	-14,436.10
Department: 500 - Emergency Management						
10-500-1-0	GRANT REVENUES-EM	8,416.00	8,416.00	0.00	0.00	8,416.00
Department: 500 - Emergency Management Total:		8,416.00	8,416.00	0.00	0.00	8,416.00
Revenue Total:		3,369,874.00	2,911,142.00	215,488.41	2,232,999.74	678,142.26
Expense						
Department: 100 - General Government						
10-100-42-0	SUPPLIES-GCG	1,500.00	2,000.00	46.91	1,149.24	750.76
10-100-45-0	VETERAN'S MEMORIAL EXPENSES-GCG	600.00	600.00	0.00	1,725.59	227.41
10-100-44-0	BUILDING MAINTENANCE-GCG	1,000.00	1,000.00	103.70	11.24	888.76
10-100-48-0	CUSTODIAL SUPPLIES-GCG	600.00	600.00	17.98	22.15	177.85

Income Statement

For Fiscal: 2023 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
MISCELLANEOUS EXPENSE-GCG	200.00	200.00	0.00	0.00	200.00
OFFICE SUPPLIES-GCG	7,575.00	7,575.00	190.27	4,621.86	2,953.14
POSTAGE-GCG	1,600.00	1,600.00	59.95	1,204.11	395.89
REPAIRS AND MAINTENANCE-GCG	100.00	100.00	0.00	0.00	100.00
SUPPLIES SMALL EQUIPMENT-GCG	1,000.00	1,000.00	22.99	581.95	418.05
ADVERTISING-GCG	800.00	4,000.00	0.00	4,606.40	-606.40
AUDIT EXPENSE-GCG	4,000.00	4,000.00	0.00	3,935.00	65.00
BANK/CREDIT CARD FEES-GEN	700.00	700.00	3.33	648.69	51.31
CONTRACT LABOR-GCG	500.00	500.00	15.00	148.00	352.00
DUES AND SUBSCRIPTIONS-GCG	3,200.00	3,200.00	180.50	3,172.82	27.18
EQUIPMENT RENTAL-GEN	475.00	525.00	32.94	421.09	103.91
ELECTION EXPENSE-GCG	6,300.00	6,300.00	-103.13	5,129.38	1,170.62
INSURANCE-GCG	6,000.00	6,000.00	42.92	5,699.54	300.46
LEGAL-GCG	13,606.00	13,608.00	1,555.29	10,546.95	3,061.05
PROFESSIONAL-GCG	6,000.00	32,000.00	779.75	6,264.48	25,735.52
CONTRACT SERVICES/SECURITY-GCG	500.00	500.00	396.00	396.00	104.00
SAFETY PROGRAM-GCG	100.00	100.00	21.98	111.82	-11.82
TRAVEL EXPENSE-ELECTED OFFICIAL	500.00	500.00	869.89	1,157.17	-657.17
TRAVEL EXPENSE-GCG	1,000.00	1,000.00	824.00	1,468.30	-468.30
TRAVEL EXPENSE-FINANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
TRAINING & EDUCATION-ELECTED OFFICIAL	500.00	500.00	0.00	800.00	-300.00
TRAINING & EDUCATION-GEN	500.00	500.00	300.00	1,055.00	-555.00
TRAINING & EDUCATION-FINANCE	1,000.00	1,000.00	0.00	300.00	700.00
RENT-GCG	1,200.00	1,200.00	0.00	0.00	1,200.00
EQUIPMENT/SOFTWARE CONTRACTS-GCG	12,000.00	12,000.00	107.30	7,532.19	4,467.81
TELEPHONE-GCG	2,000.00	2,000.00	137.77	1,239.90	760.10
INTERNET-GCG	7,400.00	7,400.00	494.05	4,447.75	2,952.25
UTILITIES ELECTRIC-GCG	7,070.00	7,070.00	805.05	5,053.19	2,016.81
UTILITIES GAS-GCG	1,600.00	2,000.00	46.39	1,391.31	608.69
UTILITIES OTHER-GCG	700.00	740.00	75.00	585.00	155.00
VEHICLE EXPENSES FUEL-GCG	200.00	200.00	0.00	0.00	200.00
VEHICLE REPAIR & MAINT-GCG	100.00	100.00	0.00	0.00	100.00
VEHICLE LEASE-GENERAL	750.00	805.00	50.00	400.00	405.00
SALARIES-GCG	86,382.00	121,833.00	10,373.47	108,126.97	13,706.03
SALARIES OVERTIME-GCG	500.00	500.00	19.07	219.08	280.92
SALARIES-ELECTED OFFICIALS	5,400.00	5,400.00	415.38	3,946.11	1,453.89
PAYROLL TAXES-GCG	7,383.00	10,219.00	813.88	8,477.51	1,741.49
RETIREMENT-GCG	4,886.00	5,191.00	252.45	1,923.76	3,267.24
GROUP INSURANCE-GCG	21,150.00	21,150.00	1,626.77	13,280.33	7,869.67
CAPITAL ASSET EXP EQUIPMENT-GCG	19,500.00	19,500.00	955.99	12,516.72	6,983.28
TRANSFER TO SEWER-GCG	300,000.00	0.00	0.00	0.00	0.00
TRANSFER TO PARKS-GCG	463,694.00	446,295.00	0.00	230,000.00	216,295.00
Department: 100 - General Government Total:	1,002,771.00	754,211.00	21,532.84	453,563.60	300,647.40
Department: 200 - Law					
SUPPLIES-LAW	2,500.00	3,000.00	44.18	1,312.43	1,687.57
DARE-LAW	1,700.00	1,700.00	0.00	0.00	1,700.00
BUILDING MAINTENANCE-LAW	1,000.00	1,000.00	0.00	0.00	1,000.00
CUSTODIAL SUPPLIES-LAW	700.00	700.00	50.16	386.71	313.29
MISCELLANEOUS EXPENSE-LAW	200.00	200.00	0.00	0.00	200.00
OFFICE SUPPLIES-LAW	1,200.00	1,200.00	74.91	713.31	486.69
POSTAGE-LAW	250.00	250.00	4.20	77.91	172.09
REPAIRS & MAINTENANCE-LAW	500.00	500.00	0.00	4.99	495.01
SUPPLIES SMALL EQUIPMENT-LAW	5,500.00	5,500.00	0.00	1,996.22	3,503.78
ADVERTISING-LAW	200.00	200.00	0.00	0.00	200.00
BANK/CREDIT CARD FEES-LAW	50.00	50.00	0.00	0.00	50.00
CONTRACT LABOR-LAW	500.00	500.00	15.00	178.00	322.00
DUES AND SUBSCRIPTIONS-LAW	550.00	550.00	0.00	354.00	196.00
EQUIPMENT RENTAL-LAW	1,500.00	1,500.00	68.28	646.79	853.21
INSURANCE-LAW	40,525.00	40,525.00	728.15	35,427.95	5,097.05

Income Statement

For Fiscal: 2023 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
LEGAL-LAW	1,000.00	1,000.00	0.00	0.00	1,000.00
PROFESSIONAL-LAW	68,000.00	68,000.00	3,392.71	31,211.85	36,788.15
CONTRACT SERVICES/SECURITY-LAW	100.00	100.00	0.00	0.00	100.00
SAFETY PROGRAM-LAW	400.00	400.00	0.00	184.54	215.46
TRAVEL EXPENSE-LAW	1,000.00	1,000.00	0.00	562.36	437.64
TRAINING & EDUCATION-LAW	2,500.00	20,000.00	0.00	1,711.75	18,288.25
EQUIPMENT/SOFTWARE CONTRACTS-LAW	12,500.00	12,500.00	173.31	6,407.83	6,092.17
TELEPHONE-LAW	3,500.00	3,500.00	208.60	1,977.54	1,522.46
INTERNET-LAW	6,900.00	6,900.00	574.07	5,167.94	1,732.06
UTILITIES ELECTRIC-LAW	5,050.00	5,050.00	526.52	3,080.26	1,969.74
UTILITIES GAS-LAW	2,815.00	3,200.00	0.00	2,062.23	1,137.77
UTILITIES OTHER-LAW	500.00	500.00	50.00	350.00	150.00
VEHICLE EXPENSES FUEL-LAW	25,000.00	25,000.00	2,461.22	16,927.92	8,072.08
VEHICLE REPAIR & MAINT-LAW	10,000.00	10,000.00	1,467.37	7,116.93	2,883.07
EQUIPMENT REPAIR & MAINT-LAW	500.00	500.00	24.69	113.17	386.83
VEHICLE LEASE-LAW	12,000.00	33,000.00	1,465.32	10,654.99	22,345.01
SALARIES-LAW	574,697.00	601,188.00	42,526.65	373,734.26	227,453.74
SALARIES OVERTIME-LAW	3,000.00	3,500.00	562.20	2,647.28	852.72
PAYROLL TAXES-LAW	46,216.00	48,375.00	2,947.28	25,959.91	22,415.09
RETIREMENT-LAW	35,134.00	35,493.00	2,446.55	23,391.10	12,101.90
UNIFORMS-LAW	8,040.00	10,000.00	0.00	4,889.65	5,110.35
GROUP INSURANCE-LAW	101,506.00	101,506.00	6,497.77	61,768.14	39,737.86
CAPITAL ASSET EXP-LAW	2,000.00	2,000.00	0.00	0.00	2,000.00
CAPITAL ASSET EXP EQUIPMENT-LAW	48,600.00	105,600.00	4,546.46	101,833.98	3,766.02
Department: 200 - Law Total:	1,027,833.00	1,155,687.00	70,855.60	722,851.94	432,835.06
Department: 250 - Court					
SUPPLIES-COURT	100.00	200.00	5.00	126.10	73.90
BUILDING MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
CUSTODIAL SUPPLIES	100.00	100.00	0.00	2.99	97.01
MISCELLANEOUS EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
OFFICE SUPPLIES-COURT	1,000.00	1,200.00	17.68	53.73	446.27
POSTAGE-COURT	500.00	500.00	91.98	286.44	213.56
REPAIRS & MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
SUPPLIES SMALL TOOLS-COURT	100.00	100.00	0.00	0.00	100.00
ADVERTISING EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
BANK/CREDIT CARD FEES-COURT	400.00	400.00	2.22	118.17	281.83
DUES & SUBSCRIPTIONS-COURT	250.00	250.00	0.00	61.45	188.55
EQUIPMENT RENTAL-COURT	100.00	100.00	5.49	52.07	47.93
INSURANCE-COURT	2,831.00	2,831.00	20.81	2,685.33	145.67
LEGAL-COURT	100.00	100.00	0.00	1,064.25	-964.25
PROFESSIONAL-COURT	17,250.00	17,250.00	966.00	8,265.68	8,984.32
CONTRACT SERVICE/SECURITY-COURT	100.00	100.00	0.00	0.00	100.00
TRAVEL COURT	1,200.00	1,200.00	0.00	240.72	959.28
TRAINING COURT	500.00	500.00	0.00	290.28	209.72
EQUIP/SOFTWARE CONTRACTS-COURT	1,500.00	1,500.00	5.04	745.53	754.47
TELEPHONE-COURT	760.00	760.00	62.68	564.12	195.88
INTERNET-COURT	3,550.00	3,550.00	295.51	2,660.58	889.42
UTILITIES-ELECTRIC-COURT	100.00	100.00	0.00	0.00	100.00
EQUIPMENT REPAIR & MAINT-COURT	100.00	100.00	0.00	0.00	100.00
COURT AUTOMATION-COURT	3,500.00	4,500.00	382.95	3,900.92	599.08
CVC FEES	3,500.00	4,500.00	390.07	3,973.34	526.66
POST FUND-COURT	500.00	700.00	54.71	557.24	142.76
SHERIFF'S RETIREMENT FUND-COURT	200.00	100.00	3.00	39.00	61.00
SALARIES-COURT	43,510.00	43,510.00	2,746.01	27,568.79	15,941.21
SALARIES OVERTIME-COURT	100.00	100.00	0.00	17.09	82.91
PAYROLL TAXES-COURT	3,489.00	3,489.00	206.23	2,067.69	1,421.31
RETIREMENT-COURT	2,381.00	2,381.00	140.75	1,396.76	984.24
GROUP INSURANCE-COURT	11,922.00	11,922.00	903.69	8,683.31	3,238.69

Income Statement

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 CAPITAL ASSET EQUIPMENT-COURT	500.00	500.00	0.00	0.00	500.00
Department: 250 - Court Total:	100,543.00	102,943.00	6,299.82	66,121.58	36,821.42
Department: 300 - Streets					
10:00 SUPPLIES-STREETS	23,115.00	23,115.00	1,284.57	8,695.77	14,419.23
10:00 BUILDING MAINTENANCE-STREETS	2,000.00	2,000.00	0.00	44.44	1,955.56
10:00 CUSTODIAL SUPPLIES-STREETS	100.00	100.00	0.00	4.79	95.21
10:00 MISCELLANEOUS EXPENSE-STREETS	100.00	100.00	0.00	0.00	100.00
10:00 OFFICE SUPPLIES-STREETS	100.00	500.00	0.00	379.05	120.95
10:00 POSTAGE-ST	50.00	50.00	0.00	0.00	50.00
10:00 REPAIRS AND MAINTENANCE-STREETS	15,000.00	15,000.00	44.14	4,780.39	10,219.61
10:00 SUPPLIES SMALL EQUIPMENT-STREETS	2,000.00	5,000.00	0.00	3,637.74	1,362.26
10:00 ADVERTISING-ST	300.00	300.00	0.00	0.00	300.00
10:00 CONTRACT LABOR-STREETS	3,000.00	3,050.00	0.00	1,268.00	1,782.00
10:00 DUES AND SUBSCRIPTIONS-STREETS	3,000.00	3,050.00	0.00	3,000.95	49.05
10:00 EQUIPMENT RENTAL-STREETS	4,500.00	6,000.00	15.00	4,155.50	1,844.50
10:00 INSURANCE-STREETS	12,830.00	12,830.00	231.97	11,206.20	1,623.80
10:00 LEGAL EXPENSE-ST	1,000.00	1,000.00	0.00	9.90	990.10
10:00 PROFESSIONAL-STREETS	7,000.00	7,000.00	36.00	541.64	6,458.36
10:00 SAFETY PROGRAM-STREETS	200.00	200.00	0.00	48.43	151.57
10:00 TRAVEL EXPENSE-STREETS	300.00	300.00	0.00	0.00	300.00
10:00 TRAINING & EDUCATION-ST	100.00	100.00	0.00	0.00	100.00
10:00 EQUIPMENT/SOFTWARE CONTRACTS-STRE	500.00	500.00	0.00	0.00	500.00
10:00 TELEPHONE-STREETS	1,250.00	1,250.00	98.73	1,017.90	232.10
10:00 INTERNET-STREETS	3,800.00	3,800.00	305.41	2,749.71	1,050.29
10:00 STREET LIGHTS STREETS	67,000.00	67,000.00	5,823.67	44,661.64	22,338.36
10:00 UTILITIES ELECTRIC-STREETS	3,030.00	3,030.00	309.53	2,268.84	761.16
10:00 UTILITIES GAS-STREETS	300.00	300.00	0.00	0.00	300.00
10:00 VEHICLE EXPENSE FUEL-STREETS	3,500.00	4,000.00	595.24	4,209.56	-209.56
10:00 EQUIPMENT FUEL-STREETS	2,500.00	2,500.00	141.96	629.72	1,870.28
10:00 VEHICLE REPAIR & MAINT-STREETS	2,000.00	3,000.00	71.08	2,576.37	423.63
10:00 EQUIPMENT REPAIR & MAINT-STREETS	5,000.00	5,000.00	660.82	6,871.07	-1,871.07
10:00 VEHICLE LEASE-STREETS	6,000.00	18,000.00	888.34	5,757.83	12,242.17
10:00 EQUIPMENT LEASE	0.00	3,000.00	0.00	0.00	3,000.00
10:00 SALARIES-STREETS	110,553.00	117,173.00	3,951.07	55,469.17	61,703.83
10:00 SALARIES OVERTIME-STREETS	2,000.00	2,500.00	77.87	1,708.81	791.19
10:00 PAYROLL TAXES-STREETS	9,004.00	8,500.00	304.30	4,308.22	4,191.78
10:00 RETIREMENT-STREETS	6,866.00	6,000.00	225.61	2,996.43	3,003.57
10:00 UNIFORMS-STREETS	450.00	450.00	0.00	314.24	135.76
10:00 GROUP INSURANCE-STREETS	16,035.00	16,035.00	631.65	10,622.81	5,412.19
10:00 CAPITAL ASSET EXP-STREETS	513,750.00	125,000.00	7,007.86	42,287.71	82,712.29
10:00 CAPITAL ASSET EXP EQUIPMENT-STREETS	14,000.00	14,000.00	0.00	0.00	14,000.00
Department: 300 - Streets Total:	842,233.00	480,733.00	22,704.82	226,222.83	254,510.17
Department: 400 - Planning & Development					
10:00 SUPPLIES-P&D	300.00	300.00	5.00	95.28	204.72
10:00 CUSTODIAL SUPPLIES-P&D	100.00	100.00	0.00	0.00	100.00
10:00 MISCELLANEOUS EXPENSE-P&D	100.00	100.00	0.00	0.00	100.00
10:00 OFFICE SUPPLIES-P&D	500.00	500.00	17.68	329.22	170.78
10:00 POSTAGE-P&D	300.00	300.00	17.67	23.59	176.41
10:00 REPAIRS & MAINTENANCE-P&D	500.00	200.00	0.00	0.00	200.00
10:00 SUPPLIES-SMALL EQUIPMENT	500.00	500.00	0.00	155.97	344.03
10:00 ADVERTISING-P&D	503.00	800.00	23.53	1,613.75	-813.75
10:00 DUES AND SUBSCRIPTIONS-P&D	250.00	250.00	0.00	145.00	105.00
10:00 EQUIPMENT RENTAL-P&D	500.00	500.00	5.49	52.07	447.93
10:00 INSURANCE-P&D	4,328.00	4,328.00	78.25	3,780.24	547.76
10:00 LEGAL P&D	12,500.00	12,500.00	0.00	1,054.68	11,445.32
10:00 PROFESSIONAL-P&D	75,000.00	75,000.00	3,020.50	16,854.43	58,145.57
10:00 TRAVEL EXPENSE-P&D	1,500.00	1,000.00	0.00	66.60	933.40
10:00 TRAINING & EDUCATION-P&D	1,000.00	1,500.00	0.00	1,306.63	193.37
10:00 EQUIPMENT/SOFTWARE CONTRACTS-P&D	9,500.00	9,500.00	10.16	966.04	8,533.96

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For Fiscal: 2023 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
TELEPHONE-P&D	1,480.00	1,480.00	102.96	926.69	553.31
INTERNET-P&D	3,800.00	3,800.00	295.51	2,660.58	1,139.42
VEHICLE LEASE-P&D	0.00	5,700.00	100.00	450.00	5,250.00
SALARIES-P&D	89,971.00	103,091.00	2,574.41	48,495.96	54,595.04
SALARIES OVERTIME-P&D	500.00	500.00	29.83	108.13	391.87
PAYROLL TAXES-P&D	7,238.00	8,287.00	182.44	3,551.20	4,735.80
RETIREMENT-P&D	5,400.00	5,400.00	145.85	2,504.93	2,895.07
GROUP INSURANCE-P&D	13,116.00	13,116.00	550.84	8,735.71	4,380.29
CAPITAL ASSET EXP EQUIPMENT-P&D	7,500.00	7,500.00	0.00	7,500.00	0.00
Department: 400 - Planning & Development Total:	236,386.00	256,252.00	7,160.12	101,476.70	154,775.30
Department: 450 - Economic Development					
SUPPLIES -ECO DEV	0.00	0.00	0.00	1.53	-1.53
OFFICE SUPPLIES -ECO DEV	500.00	500.00	0.00	30.72	469.28
POSTAGE - ECO DEV	0.00	100.00	0.00	1.23	98.77
DUES & UBSRIPTIONS - ECO DEV	5,500.00	5,500.00	0.00	552.50	4,947.50
MARKETING EXPENSE - ECO DEV	500.00	500.00	0.00	0.00	500.00
PROFESSIONAL - ECO DEV	10,000.00	10,000.00	0.00	315.00	9,685.00
TRAVEL EXPENSE - ECO DEV	3,000.00	3,000.00	366.81	1,672.78	1,327.22
TRAINING & EDUCATION - ECO DEV	1,000.00	1,000.00	0.00	595.00	405.00
SALARIES - ECO DEV	93,214.00	93,214.00	6,877.36	64,258.64	28,955.36
SALARIES OVERTME - ECO DEV	100.00	100.00	0.00	0.00	100.00
PAYROLL TAX - ECO DEV	7,465.00	7,465.00	522.60	4,882.21	2,582.79
RETIREMENT - ECO DEV	5,692.00	3,000.00	385.15	2,487.93	512.07
GROUP INSURANCE-ECO DEV	14,697.00	14,697.00	1,182.80	11,232.55	3,464.45
Department: 450 - Economic Development Total:	141,668.00	139,076.00	9,334.72	86,030.09	53,045.91
Department: 500 - Emergency Management					
SUPPLIES-EM	100.00	100.00	0.00	0.00	100.00
REPAIRS AND MAINTENANCE-EM	200.00	4,000.00	0.00	3,797.00	203.00
SUPPLIES SMALL EQUIPMENT-EM	200.00	200.00	0.00	0.00	200.00
CONTRACT LABOR-EM	17,340.00	17,340.00	0.00	12,876.00	4,464.00
LEGAL-EM	100.00	100.00	0.00	0.00	100.00
TRAVEL EXPENSE-EM	300.00	300.00	0.00	0.00	300.00
TRAINING & EDUCATION-EM	200.00	200.00	0.00	0.00	200.00
Department: 500 - Emergency Management Total:	18,440.00	22,240.00	0.00	16,673.00	5,567.00
Expense Total:	3,369,874.00	2,911,142.00	137,887.92	1,672,939.74	1,238,202.26
Fund: 10 - GENERAL FUND Surplus (Deficit):	0.00	0.00	77,600.49	560, 50.00	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 20 - WATER AND SEWER FUND					
Revenue					
Department: 600 - Water					
METER REPLACEMENT/ INSTALLATIONS-W	40,000.00	40,000.00	25.00	27,850.00	12,150.00
MISCELLANEOUS INCOME-WATER	1,000.00	1,000.00	90.00	6,204.95	-5,204.95
CONVENIENCE FEE-WATER	17,000.00	17,000.00	1,728.03	14,845.93	2,154.07
PENALTY INCOME-WATER	40,000.00	42,000.00	4,115.31	34,421.29	7,578.71
INTEREST INCOME-WATER	7,000.00	23,000.00	3,410.63	27,258.35	-4,258.35
TRANSFER IN-WATER	953,335.00	1,379,897.00	0.00	0.00	1,379,897.00
WATER SALES - CITY COMMERCIAL (WATER	120,750.00	120,750.00	10,492.62	71,475.02	49,274.98
WATER SALES - RURAL COMMERCIAL (WAT	7,718.00	7,718.00	470.04	4,452.90	3,265.10
WATER SALES - CITY RESIDENTIAL (WATER)	615,300.00	615,300.00	49,982.75	433,372.52	181,927.48
WATER SALES - RURAL RESIDENTIAL (WATE	412,125.00	412,125.00	36,154.30	289,200.41	122,924.59
CAPITAL ASSET SALES-WATER	0.00	7,200.00	0.00	7,103.35	96.65
Department: 600 - Water Total:	2,214,228.00	2,665,990.00	106,468.68	916,184.72	1,749,805.28
Department: 700 - Sewer					
MISCELLANEOUS INCOME-SEWER	1,000.00	1,000.00	0.00	0.00	1,000.00
CONVENIENCE FEE-SEWER	16,000.00	16,000.00	1,728.02	14,850.64	1,139.36
PENALTY INCOME-SEWER	30,060.00	33,000.00	2,197.85	20,576.38	12,023.62
TRASH INCOME-SEWER	340,000.00	340,000.00	30,433.60	252,111.90	87,888.10
GRANT RECEIPTS-SEWER	975,449.00	631,000.00	0.00	0.00	631,000.00
HOOK UP FEES RECEIVE-SEWER	25,000.00	25,000.00	0.00	37,400.00	-12,400.00
INTEREST INCOME-SEWER	7,000.00	15,000.00	3,410.63	27,200.73	-12,200.73
TRANSFER IN-SEWER	740,000.00	890,000.00	0.00	0.00	890,000.00
SEWER SALES-SEWER	1,613,233.00	1,613,233.00	125,347.23	1,112,480.76	500,752.24
CAPITAL ASSET SALES-SEWER	0.00	7,200.00	0.00	7,103.35	96.65
Department: 700 - Sewer Total:	3,747,742.00	3,571,433.00	163,117.33	1,472,133.76	2,099,299.24
Revenue Total:	5,961,970.00	6,237,423.00	269,586.01	2,388,318.48	3,849,104.52
Expense					
Department: 600 - Water					
CHEMICALS-WATER	0.00	25,000.00	777.23	3,118.14	21,381.86
SUPPLIES-WATER	20,000.00	55,000.00	2,921.68	44,597.73	10,602.27
LABORATORY FEES-WATER	2,525.00	2,525.00	117.00	1,735.00	1,260.00
LABORATORY SUPPLIES-WATER	29,300.00	10,000.00	0.00	5,233.19	4,766.81
PERMIT FEES-WATER	3,000.00	3,000.00	0.00	0.00	3,000.00
BUILDING MAINTENANCE-WATER	1,000.00	1,000.00	0.00	88.86	911.14
CUSTODIAL SUPPLIES-WATER	500.00	500.00	0.00	151.67	348.33
MISCELLANEOUS EXPENSE-WATER	100.00	100.00	0.00	0.00	100.00
OFFICE SUPPLIES-WATER	2,500.00	3,500.00	150.31	3,751.46	-251.46
POSTAGE-WATER	12,060.00	12,060.00	971.61	8,369.02	3,690.98
REPAIRS AND MAINTENANCE-WATER	45,000.00	60,000.00	10,727.18	71,254.95	-11,254.95
SUPPLIES SMALL EQUIPMENT-WATER	6,000.00	9,000.00	2,175.49	10,830.96	-1,830.96
METER REPLACEMENT-WATER	25,000.00	25,000.00	8,876.50	13,821.10	11,178.90
ADVERTISING-WATER	1,500.00	1,500.00	0.00	0.00	1,395.00
AUDIT EXPENSE-WATER	7,500.00	7,500.00	0.00	6,190.00	620.00
BANK/CREDIT CARD FEES-WATER	16,300.00	16,300.00	1,998.84	16,725.20	-425.20
CONTRACT LABOR--WATER	12,000.00	12,000.00	0.00	2,546.00	9,454.00
DUES AND SUBSCRIPTIONS-WATER	8,100.00	8,100.00	0.00	736.45	7,363.55
EQUIPMENT RENTAL-WATER	2,200.00	6,500.00	62.94	4,639.40	1,860.60
INSURANCE-WATER	25,725.00	25,725.00	453.73	22,548.92	3,176.08
LEGAL-WATER	1,500.00	1,500.00	0.00	102.30	1,397.70
PROFESSIONAL-WATER	75,000.00	75,000.00	430.04	18,211.53	56,788.47
SAFETY PROGRAM-WATER	200.00	200.00	0.00	96.87	103.13
TRAVEL EXPENSE-WATER	500.00	500.00	0.00	411.07	88.93
TRAINING & EDUCATION-WATER	1,000.00	1,000.00	0.00	300.00	700.00
RENT-WATER	3,000.00	1,500.00	0.00	1,250.00	250.00
EQUIPMENT/SOFTWARE CONTRACTS-WAT	20,000.00	20,000.00	66.33	11,286.42	8,713.58
TELEPHONE WATER	2,100.00	2,100.00	159.88	1,677.34	402.66

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
INTERNET-WATER	5,995.00	5,995.00	453.32	4,367.10	1,627.90
UTILITIES ELECTRIC-WATER	120,000.00	120,000.00	9,439.62	84,243.01	35,756.99
UTILITIES GAS-WATER	3,200.00	5,000.00	46.39	3,286.22	1,713.78
UTILITIES OTHER-WATER	1,407.00	2,000.00	170.17	1,692.88	307.12
VEHICLE EXPENSE FUEL-WATER	8,200.00	8,200.00	1,200.70	8,562.47	-362.47
EQUIPMENT FUEL-WATER	4,500.00	4,500.00	283.88	1,259.44	3,240.56
VEHICLE REPAIR & MAINT-WATER	3,000.00	5,500.00	1,374.37	5,568.95	-68.95
EQUIPMENT REPAIR & MAINT-WATER	3,000.00	3,000.00	0.00	2,769.55	230.45
VEHICLE LEASE-WATER	15,000.00	33,000.00	1,776.65	11,465.64	21,534.36
EQUIPMENT LEASE	0.00	6,000.00	0.00	0.00	6,000.00
SALARIES-WATER	444,413.00	457,653.00	35,896.30	325,658.96	131,994.04
SALARIES OVERTIME-WATER	4,000.00	8,000.00	882.47	9,269.57	-1,269.57
PAYROLL TAXES-WATER	35,873.00	37,252.00	2,755.46	25,068.54	12,183.46
RETIREMENT-WATER	27,353.00	28,900.00	1,732.17	13,195.97	15,804.03
PENSION EXPENSE-WATER	40,000.00	40,000.00	0.00	0.00	40,000.00
UNIFORMS-WATER	500.00	700.00	0.00	628.48	71.52
GROUP INSURANCE-WATER	110,370.00	110,370.00	7,200.39	63,169.02	47,200.98
CAPITAL ASSET EXP-WATER	495,000.00	385,000.00	15.72	89,053.09	295,946.91
CAPITAL ASSET EXP EQUIPMENT-WATER	25,000.00	25,000.00	0.00	0.00	25,000.00
PRINCIPAL EXPENSE-WATER	82,500.00	82,500.00	0.00	82,498.06	1.94
INTEREST EXPENSE-WATER	16,295.00	16,295.00	0.00	16,396.90	198.10
FISCAL AGENT FEES-WATER	1,500.00	1,500.00	0.00	750.00	750.00
BAD DEBT EXPENSE-WATER	3,000.00	3,000.00	0.00	0.00	3,000.00
TRANSFER TO GCG-WATER	440,000.00	890,000.00	0.00	0.00	890,000.00
Department: 600 - Water Total:	2,213,716.00	2,665,475.00	93,116.37	998,822.43	1,666,652.57
Department: 700 - Sewer					
SUPPLIES-SEWER	10,000.00	10,000.00	248.80	1,104.70	8,895.30
BUILDING MAINTENANCE-SEWER	1,000.00	1,000.00	0.00	88.87	911.13
CUSTODIAL SUPPLIES-SEWER	500.00	500.00	0.00	51.67	348.33
MISCELLANEOUS EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
OFFICE SUPPLIES-SEWER	2,500.00	3,500.00	150.31	3,149.95	-124.95
POSTAGE-SEWER	12,120.00	12,120.00	968.90	8,316.23	3,783.77
REPAIRS AND MAINTENANCE-SEWER	25,000.00	80,000.00	14,606.65	87,473.86	-7,473.86
SUPPLIES SMALL EQUIPMENT-SEWER	2,500.00	12,000.00	311.50	10,987.21	1,012.79
HOOK UP EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
ADVERTISING-SEWER	500.00	500.00	0.00	105.00	395.00
AUDIT EXPENSE-SEWER	8,000.00	8,000.00	0.00	7,820.00	180.00
BANK/CREDIT CARD FEES-SEWER	16,300.00	16,300.00	1,998.84	16,727.22	-427.22
CONTRACT LABOR-SEWER	6,000.00	6,000.00	30.00	3,743.00	2,257.00
DUES AND SUBSCRIPTIONS-SEWER	300.00	300.00	0.00	0.00	300.00
EQUIPMENT RENTAL-SEWER	2,020.00	5,000.00	62.94	1,827.19	3,172.81
INSURANCE-SEWER	36,476.00	36,476.00	648.11	31,939.24	4,536.76
LEGAL-SEWER	114,000.00	114,000.00	0.00	22,333.33	91,666.67
PROFESSIONAL-SEWER	100,000.00	100,000.00	430.05	40,161.53	59,838.47
SAFETY PROGRAM-SEWER	200.00	200.00	0.00	96.86	103.14
CITIZEN TRASH EXPENSE-SEWER	324,000.00	324,000.00	26,509.83	231,175.92	92,824.08
TRAVEL EXPENSE-SEWER	1,000.00	1,000.00	0.00	411.06	588.94
TRAINING & EDUCATION-SEWER	2,000.00	2,000.00	0.00	744.45	1,255.55
RECYCLE CENTER EXPENSE	1,200.00	5,000.00	254.06	4,249.36	750.64
RENT-SEWER	3,000.00	1,500.00	0.00	1,250.00	250.00
EQUIPMENT/SOFTWARE CONTRACTS-SEW	22,000.00	22,000.00	66.33	9,275.62	12,724.38
SPRINGFIELD SEWER CHARGES-SEWER	600,000.00	600,000.00	0.00	383,245.28	216,754.72
TELEPHONE-SEWER	2,700.00	2,700.00	159.88	1,697.34	1,002.66
INTERNET-SEWER	5,900.00	5,900.00	453.32	4,367.10	1,532.90
UTILITIES ELECTRIC-SEWER	75,000.00	75,000.00	7,384.53	65,842.42	9,157.58
UTILITIES GAS-SEWER	1,600.00	1,600.00	46.39	550.28	1,049.72
UTILITIES OTHER-SEWER	1,800.00	1,800.00	170.18	1,692.89	107.11
VEHICLE EXPENSE FUEL-SEWER	8,500.00	8,500.00	1,200.70	8,562.47	-62.47
EQUIPMENT FUEL-SEWER	8,000.00	8,000.00	283.88	3,550.25	4,449.75

Income Statement

For Fiscal: 2023 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
VEHICLE REPAIR & MAINT-SEWER	3,000.00	8,000.00	161.96	2,756.06	5,243.94
EQUIPMENT REPAIR & MAINT-SEWER	6,000.00	6,000.00	146.39	3,330.04	2,669.96
VEHICLE LEASE-SEWER	15,000.00	33,000.00	1,776.65	11,465.64	21,534.36
EQUIPMENT LEASE	0.00	6,000.00	0.00	0.00	6,000.00
SALARIES-SEWER	391,067.00	404,307.00	29,602.86	248,593.10	155,713.90
SALARIES OVERTIME-SEWER	5,000.00	8,000.00	392.83	8,355.21	-355.21
PAYROLL TAXES-SEWER	31,685.00	32,985.00	2,237.62	19,123.03	13,861.97
RETIREMENT-SEWER	24,160.00	25,707.00	1,500.19	11,296.61	14,410.39
PENSION EXPENSE-SEWER	40,000.00	40,000.00	0.00	0.00	40,000.00
UNIFORMS-SEWER	500.00	700.00	0.00	628.48	71.52
GROUP INSURANCE-SEWER	85,352.00	85,352.00	6,860.55	55,362.03	29,989.97
CAPITAL ASSET EXP-SEWER	1,125,000.00	1,125,000.00	15.72	318,129.16	806,870.84
CAPITAL ASSET EXP EQUIPMENT-SEWER	0.00	4,200.00	0.00	4,169.38	30.62
PRINCIPAL EXPENSE-SEWER	192,500.00	192,500.00	0.00	192,439.33	60.67
INTEREST EXPENSE-SEWER	127,591.00	127,591.00	54,135.00	127,256.89	334.11
FISCAL AGENT FEES-SEWER	2,250.00	2,250.00	0.00	750.00	1,500.00
BAD DEBT EXPENSE-SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00
Department: 700 - Sewer Total:	3,446,421.00	3,569,688.00	152,814.97	1,956,790.26	1,612,897.74
Expense Total:	5,660,137.00	6,235,163.00	245,931.34	2,955,612.69	3,279,550.31
Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):	301,833.00	2,260.00	23,654.67	567,294.21	

Income Statement

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND					
Revenue					
Department: 800 - Parks					
ADVERTISING REVENUE (PARKS)	30,000.00	30,000.00	562.00	20,347.16	9,652.84
CONCESSION INCOME	35,000.00	35,000.00	486.85	36,926.52	-1,926.52
FACILITY INCOME	20,000.00	20,000.00	2,384.50	26,908.00	-6,908.00
FITNESS CENTER INCOME	40,000.00	47,000.00	3,893.69	37,069.69	9,930.31
MISCELLANEOUS INCOME-PKS	2,000.00	2,000.00	0.00	1,190.80	809.20
PARK FEES-PKS	3,000.00	5,000.00	0.00	8,500.00	-3,500.00
SWIM POOL INCOME	75,500.00	100,000.00	520.00	113,291.30	-13,291.30
FRANCHISE MOBILE PHONE TOWER	19,100.00	19,100.00	1,274.19	11,305.74	7,794.26
GRANT REVENUES-PKS	0.00	0.00	0.00	2,000.00	-2,000.00
INTEREST INCOME-PKS	251.00	3,000.00	257.24	2,855.42	144.58
TAX REAL ESTATE-PKS	65,000.00	66,000.00	82.05	97,811.71	-31,811.71
TAX SALES & USE REVENUES-PKS	330,000.00	335,000.00	34,635.06	250,059.66	84,940.34
TAX SALES CAP IMP-PKS	310,000.00	315,000.00	28,414.85	245,612.72	69,387.28
TRANSFER FROM GCG	463,694.00	446,295.00	0.00	230,000.00	216,295.00
ADULT PROGRAMS-PKS	6,500.00	6,500.00	125.00	2,671.02	3,828.98
YOUTH PROGRAMS-PKS	4,600.00	6,500.00	205.00	5,991.67	508.33
YOUTH CAMP-PKS	70,000.00	65,000.00	0.00	58,192.50	6,807.50
YOUTH SPORTS-PKS	40,000.00	40,000.00	1,640.00	29,101.64	10,898.36
FREEDOM FEST INCOME	6,000.00	7,500.00	0.00	10,760.00	-3,260.00
SPECIAL EVENT INCOME	7,000.00	4,000.00	2,474.00	5,079.00	-1,079.00
SHIRT INCOME	100.00	100.00	0.00	0.00	100.00
CAPITAL ASSET SALES-PKS	0.00	2,100.00	0.00	1,095.00	1,005.00
Department: 800 - Parks Total:	1,527,745.00	1,555,095.00	76,954.43	1,196,769.55	358,325.45
Revenue Total:	1,527,745.00	1,555,095.00	76,954.43	1,196,769.55	358,325.45

Expense

Department: 800 - Parks					
CHEMICALS-PKS	15,000.00	15,000.00	0.00	12,419.72	2,540.28
SUPPLIES - GROUNDS	1,000.00	2,000.00	281.13	1,508.70	391.30
SUPPLIES GENERAL-PKS	2,500.00	2,500.00	193.18	3,144.93	-844.93
SUPPLIES-AQUATIC	7,035.00	7,035.00	175.45	6,595.95	439.05
SUPPLIES-SPORTS SHIRTS (PARKS)	10,000.00	10,000.00	877.00	5,606.26	4,393.74
SUPPLIES SPECIAL ACTIVITY-PKS	6,000.00	6,000.00	771.39	3,801.41	2,198.59
SUPPLIES YOUTH PROGRAM-PKS	1,000.00	1,000.00	0.00	13.98	986.02
SUPPLIES-YOUTH CAMP	6,000.00	6,000.00	161.43	3,886.68	2,113.32
SUPPLIES SPORTS-PKS	9,000.00	9,000.00	19.99	7,746.42	1,253.58
TREE CITY USA-PKS	12,700.00	12,700.00	19.99	165.98	12,534.02
CONCESSIONS-PKS	30,000.00	30,000.00	126.61	20,268.31	9,731.69
TURF MAINTENANCE-PKS	4,500.00	4,500.00	0.00	261.60	4,238.40
FITNESS CENTER EXPENSE	3,000.00	3,000.00	623.63	2,552.66	447.34
FREEDOM FEST EXPENSE	22,110.00	22,110.00	0.00	20,438.93	1,671.07
BUILDING MAINTENANCE-PKS	10,000.00	18,000.00	5,349.89	21,565.19	-3,565.19
CUSTODIAL SUPPLIES-PKS	5,000.00	5,000.00	556.82	3,297.80	1,702.20
MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00
OFFICE SUPPLIES-PKS	1,400.00	1,400.00	49.79	1,094.21	305.79
POSTAGE-PKS	100.00	100.00	0.00	30.81	69.19
REPAIRS AND MAINTENANCE-PKS	5,000.00	5,000.00	0.00	3,805.04	1,194.96
SUPPLIES SMALL EQUIPMENT-PKS	5,000.00	5,000.00	355.77	4,536.08	463.92
ADVERTISING-PKS	7,000.00	7,000.00	801.98	2,620.81	4,379.19
AUDIT EXPENSE-PKS	1,000.00	1,000.00	0.00	940.00	60.00
BANK/CREDIT CARD FEES-PKS	2,000.00	2,000.00	6.61	316.22	1,683.78
CONTRACT LABOR-PKS	500.00	5,000.00	0.00	3,298.25	1,101.75
DUES AND SUBSCRIPTIONS-PKS	3,800.00	4,000.00	180.85	3,359.63	640.37
EQUIPMENT RENTAL-PKS	3,000.00	7,500.00	1,082.22	8,637.24	-1,387.24
INSURANCE-PKS	38,229.00	38,229.00	670.04	33,338.73	4,690.27
LEGAL-PKS	1,005.00	1,005.00	0.00	217.50	757.50
PROFESSIONAL-PKS	5,025.00	5,025.00	444.75	3,143.63	1,881.37

Income Statement

For Fiscal: 2023 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
CONTRACT SERVICES/SECURITY-PKS	1,000.00	1,000.00	165.00	585.00	415.00
SAFETY PROGRAM-PKS	2,000.00	2,000.00	33.98	1,594.09	405.91
TRASH EXPENSE-PKS	0.00	0.00	0.00	-20.00	20.00
TRAVEL EXPENSE-PKS	2,000.00	1,500.00	290.82	1,939.87	-439.87
TRAINING & EDUCATION-PKS	3,500.00	5,000.00	0.00	3,964.48	1,035.52
EQUIPMENT/SOFTWARE CONTRACTS-PKS	12,100.00	12,100.00	371.65	8,205.02	3,894.98
TELEPHONE-PKS	2,682.00	2,682.00	173.32	1,909.99	772.01
INTERNET-PARKS	5,900.00	6,000.00	503.25	4,530.80	1,469.20
UTILITIES ELECTRIC-PKS	61,000.00	61,000.00	7,200.05	39,836.72	21,163.28
UTILITIES GAS PKS	6,200.00	8,500.00	151.30	7,034.22	1,465.78
UTILITIES OTHER-PKS	5,000.00	6,000.00	551.91	4,577.16	1,422.84
VEHICLE EXPENSE FUEL-PKS	8,500.00	8,500.00	975.15	5,997.43	2,502.57
EQUIPMENT FUEL-PKS	8,000.00	8,000.00	1,505.81	6,551.74	1,348.26
VEHICLE REPAIR & MAINT-PKS	1,500.00	2,000.00	546.00	2,097.83	-97.83
EQUIPMENT REPAIR & MAINT-PKS	10,000.00	10,000.00	96.59	7,746.18	2,203.82
VEHICLE LEASE-PKS	26,000.00	30,000.00	999.79	10,562.44	19,437.56
SALARIES-PKS	283,411.00	283,411.00	25,240.36	200,398.75	83,012.25
SALARIES OVERTIME-PKS	3,600.00	3,600.00	118.56	2,655.47	944.53
SALARIES SEASONAL-PKS	335,000.00	335,000.00	8,238.63	302,790.07	32,209.93
PAYROLL TAXES-PKS	49,761.00	49,761.00	2,546.17	38,464.92	11,296.08
RETIREMENT-PKS	17,213.00	17,213.00	852.92	8,573.99	8,639.01
UNIFORMS-PKS	500.00	750.00	0.00	232.27	517.73
GROUP INSURANCE-PKS	59,425.00	59,425.00	3,058.22	29,050.76	30,374.24
CAPITAL ASSET EXP-PKS	65,000.00	65,000.00	0.00	8,834.40	56,135.60
CAPITAL ASSET EXP EQUIPMENT-PKS	27,000.00	27,000.00	0.00	14,543.45	12,456.55
PRINCIPAL EXPENSE-PKS	230,000.00	230,000.00	0.00	230,000.00	0.00
INTEREST EXPENSE-PKS	81,857.00	81,857.00	0.00	47,547.67	39,259.33
FISCAL AGENT FEES	1,500.00	1,500.00	0.00	750.00	750.00
Department: 800 - Parks Total:	1,527,653.00	1,555,003.00	66,348.01	1,166,217.39	388,785.61
Expense Total:	1,527,653.00	1,555,003.00	66,348.01	1,166,217.39	388,785.61
Fund: 30 - PARKS FUND Surplus (Deficit):	92.00	92.00	10,606.42	30,521.16	
Total Surplus (Deficit):	301,925.00	2,352.00	111,861.58	23,179.95	

Income Statement

For Fiscal: 2023 Period Ending: 09/30/2023

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND					
Revenue					
100 - General Government	2,530,869.00	2,343,937.00	163,318.48	1,734,130.74	609,806.26
200 - Law	125,800.00	131,000.00	11,196.36	109,690.54	21,309.46
250 - Court	89,200.00	99,200.00	11,761.77	86,556.68	12,643.32
300 - Streets	605,589.00	318,589.00	29,191.80	278,485.68	40,403.32
400 - Planning & Development	10,000.00	10,000.00	20.00	24,416.10	-14,436.10
500 - Emergency Management	8,416.00	8,416.00	0.00	0.00	8,416.00
Revenue Total:	3,369,874.00	2,911,142.00	215,488.41	2,232,519.74	678,142.26
Expense					
100 - General Government	1,002,771.00	754,211.00	21,532.84	453,513.60	300,647.40
200 - Law	1,027,833.00	1,155,687.00	70,855.60	722,151.94	432,835.06
250 - Court	100,543.00	102,943.00	6,299.82	66,121.58	36,821.42
300 - Streets	842,233.00	480,733.00	22,704.82	226,212.83	254,510.17
400 - Planning & Development	236,386.00	256,252.00	7,160.12	101,766.70	154,775.30
450 - Economic Development	141,668.00	139,076.00	9,334.72	86,110.09	53,045.91
500 - Emergency Management	18,440.00	22,240.00	0.00	16,673.00	5,567.00
Expense Total:	3,369,874.00	2,911,142.00	137,887.92	1,672,939.74	1,238,202.26
Fund: 10 - GENERAL FUND Surplus (Deficit):	0.00	0.00	77,600.49	560,060.00	-560,060.00

Income Statement

For Fiscal: 2023 Period Ending: 09/30/2023

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 20 - WATER AND SEWER FUND					
Revenue					
600 - Water	2,214,228.00	2,665,990.00	106,468.68	916,184.72	1,749,805.28
700 - Sewer	3,747,742.00	3,571,433.00	163,117.33	1,472,133.76	2,099,299.24
Revenue Total:	5,961,970.00	6,237,423.00	269,586.01	2,388,318.48	3,849,104.52
Expense					
600 - Water	2,213,716.00	2,665,475.00	93,116.37	998,822.43	1,666,652.57
700 - Sewer	3,446,421.00	3,569,688.00	152,814.97	1,956,790.26	1,612,897.74
Expense Total:	5,660,137.00	6,235,163.00	245,931.34	2,955,612.69	3,279,550.31
Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):	301,833.00	2,260.00	23,654.67	-567,294.21	569,554.21

Income Statement

For Fiscal: 2023 Period Ending: 09/30/2023

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND					
Revenue					
800 - Parks	1,527,745.00	1,555,095.00	76,954.43	1,196,769.55	358,325.45
Revenue Total:	1,527,745.00	1,555,095.00	76,954.43	1,196,769.55	358,325.45
Expense					
800 - Parks	1,527,653.00	1,555,003.00	66,348.01	1,166,217.39	388,785.61
Expense Total:	1,527,653.00	1,555,003.00	66,348.01	1,166,217.39	388,785.61
Fund: 30 - PARKS FUND Surplus (Deficit):	92.00	92.00	10,606.42	30,552.16	-30,460.16
Total Surplus (Deficit):	301,925.00	2,352.00	111,861.58	23,317.95	

Fund Summary

Income Statement

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	0.00	0.00	77,600.49	560,060.00	-560,060.00
20 - WATER AND SEWER FUN	301,833.00	2,260.00	23,654.67	-567,294.21	569,554.21
30 - PARKS FUND	92.00	92.00	10,606.42	30,552.16	-30,460.16
Total Surplus (Deficit):	301,925.00	2,352.00	111,861.58	23,317.95	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3-d
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **September 2023/Octoberr 2023 Outstanding Invoices**
- **September 2023/October 2023Check Paid Invoices
and Draft Paid Invoices**



City of Willard, MO

Expense Approval Report 3

By Vendor Name

Post Dates 10/12/2023 - 10/19/2023

Vendor Name	Payable Number	Post Date
Vendor: APAC100 - APAC CENTRAL, INC		
APAC CENTRAL, INC	7001943041	10/19/2023
APAC CENTRAL, INC	7001947124	10/19/2023
Vendor: BAT150 - BATTLEFIELD SEPTIC, LLC		
BATTLEFIELD SEPTIC, LLC	180034-9207	10/19/2023
Vendor: BVM100 - BEST VALUE MOBILE STORAGE LLC		
BEST VALUE MOBILF STORAG	TAX/FEE	10/17/2023
Vendor: CFS100 - CANON FINANCIAL SERVICES, INC		
CANON FINANCIAL SERVICES,	31322689	10/19/2023
CANON FINANCIAL SERVICES,	31322689	10/19/2023
CANON FINANCIAL SERVICES,	31322689	10/19/2023
CANON FINANCIAL SERVICES,	31322689	10/19/2023
CANON FINANCIAL SERVICES,	31322689	10/19/2023
CANON FINANCIAL SERVICES,	31322689	10/19/2023
CANON FINANCIAL SERVICES,	31322689	10/19/2023
Vendor: CIT305 - CITY OF SPRINGFIELD, MO		
CITY OF SPRINGFIELD, MO	10-15-23	10/19/2023
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES		
COMMERCE CREDIT CARD SE	1125855	10/19/2023
COMMERCE CREDIT CARD SE	6120261	10/19/2023
COMMERCE CREDIT CARD SE	039779009X231003	10/19/2023
COMMERCE CREDIT CARD SE	0709005	10/19/2023
COMMERCE CREDIT CARD SE	10-4-23 AT&T	10/19/2023
COMMERCE CREDIT CARD SE	10-4-23 AT&T	10/19/2023
COMMERCE CREDIT CARD SE	3581835	10/19/2023
COMMERCE CREDIT CARD SE	3581835	10/19/2023
COMMERCE CREDIT CARD SE	3705830	10/19/2023
COMMERCE CREDIT CARD SE	3953021	10/19/2023
COMMERCE CREDIT CARD SE	R17230	10/19/2023
COMMERCE CREDIT CARD SE	4414661	10/19/2023
COMMERCE CREDIT CARD SE	9736208	10/19/2023
COMMERCE CREDIT CARD SE	4170645	10/19/2023
COMMERCE CREDIT CARD SE	1061045	10/19/2023

Description (Item)	Account Number	Amount
COMM SURFACE SEWER LN	20-700-51000	861.25
REPR & MAINT - S		161.20
COMM SURFACE - LANGSTON	20-600-51000	
WTR LK RD RPR - W		
Vendor APAC100 - APAC CENTRAL, INC Total:		1,022.45
REPR & MNT FOR	20-700-51000	900.00
MEADOWS WEST LFT STATIO		900.00
Vendor BAT150 - BATTLEFIELD SEPTIC, LLC Total:		900.00
REFUND TWO MONTHS OF	30-800-55850	-176.83
TAXES & FEES - PKS		-176.83
Vendor BVM100 - BEST VALUE MOBILE STORAGE LLC Total:		-176.83
COPIER LEASE-ALL	10-100-55850	32.94
COPIER LEASE-ALL	10-200-55850	68.28
COPIER LEASE-ALL	10-250-55850	5.49
COPIER LEASE-ALL	10-400-55850	5.49
COPIER LEASE-ALL	20-600-55850	32.94
COPIER LEASE-ALL	20-700-55850	32.94
COPIER LEASE-ALL	30-800-55850	68.32
Vendor CFS100 - CANON FINANCIAL SERVICES, INC Total:		246.40
QTR 1 JUL-SEP 2023 SEWER	20-700-58000	121,308.36
USAGE-PW		121,308.36
Vendor CIT305 - CITY OF SPRINGFIELD, MO Total:		121,308.36
AMZ FLOOR MARKING TAPE -	30-800-50180	38.67
PKS		174.30
AMZ TOILET PAPER - PKS	30-800-50550	103.35
DIRECTV FITNESS CENTER	30-800-55800	
SUBSCRIP - PKS		46.00
AMZ PAPER TOWELS - PKS	30-800-50550	32.10
AT&T INTERNET SERVICE-W/S	20-600-61050	32.10
AT&T INTERNET SERVICE-W/S	20-700-61050	28.08
AMZ CRAFT SUPPLIES,	30-800-50170	
BALLOONS, TRASH CAN		
LINERS-PKS		59.94
AMZ CRAFT SUPPLIES,	30-800-50550	
BALLOONS, TRASH CAN		
LINERS-PKS		39.68
AMZ (4) DUST PAN & BROOM	30-800-50550	
KIT - PKS		68.96
AMZ PARKBOARD SHIRTS - PK	30-800-50150	20.00
MML SW REG MEFT C	10-100-56950	
RICHARDSON-GEN		63.49
AMZ CLEANER, GLOVES - PKS	30-800-50550	42.98
AMZ GLOW NECKLACES	30-800-50170	
HALLOWEEN SK - PKS		124.73
AMZ YOGA MAT 10 PK	30-800-50400	
FITNESS - PKS		300.60
AMZ MARKING TUFTS SPORTS	30-800-47300	
- PKS		

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	36623415	10/19/2023	CRWN AWRDS VOLUNTEER OF THE YEAR - PKS	30-800-50170	67.06
COMMERCE CREDIT CARD SE	2432385-0	10/19/2023	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-100-50700	40.23
COMMERCE CREDIT CARD SE	2432385-0	10/19/2023	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-250-50700	20.12
COMMERCE CREDIT CARD SE	2432385-0	10/19/2023	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-600-50700	50.28
COMMERCE CREDIT CARD SE	2432385-0	10/19/2023	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-700-50700	50.29
COMMERCE CREDIT CARD SE	03540G	10/19/2023	NRTHN TOOL 25' STD RTCHT DBL,HAMMER,MATS-ST5/W/S	10-300-50130	47.99
COMMERCE CREDIT CARD SE	03540G	10/19/2023	NRTHN TOOL 25' STD RTCHT DBL,HAMMER,MATS-ST5/W/S	20-600-50130	95.98
COMMERCE CREDIT CARD SE	03540G	10/19/2023	NRTHN TOOL 25' STD RTCHT DBL,HAMMER,MATS-ST5/W/S	20-700-50130	95.98
COMMERCE CREDIT CARD SE	4675008-97800951	10/19/2023	STAMPS.COM MONTHLY FEE- GEN	10-100-50750	12.79
COMMERCE CREDIT CARD SE	6563407	10/19/2023	AMZ MOUSE,BNDR CLPS,PW BOOK,PLANNER-GEN/CT/W/S	10-100-50700	6.91
COMMERCE CREDIT CARD SE	6563407	10/19/2023	AMZ MOUSE,BNDR CLPS,PW BOOK,PLANNER-GEN/CT/W/S	10-250-50700	9.73
COMMERCE CREDIT CARD SE	6563407	10/19/2023	AMZ MOUSE,BNDR CLPS,PW BOOK,PLANNER-GEN/CT/W/S	10-250-52000	18.99
COMMERCE CREDIT CARD SE	6563407	10/19/2023	AMZ MOUSE,BNDR CLPS,PW BOOK,PLANNER-GEN/CT/W/S	20-600-50700	10.41
COMMERCE CREDIT CARD SE	6563407	10/19/2023	AMZ MOUSE,BNDR CLPS,PW BOOK,PLANNER-GEN/CT/W/S	20-700-50700	10.41
COMMERCE CREDIT CARD SE	10108832706	10/19/2023	SAM'S COFFEE, WATER CUPS, WIPES - GEN/ED/CT/W/S	10-100-50130	14.98
COMMERCE CREDIT CARD SE	10108832706	10/19/2023	SAM'S COFFEE, WATER CUPS, WIPES - GEN/ED/CT/W/S	10-100-50550	2.74
COMMERCE CREDIT CARD SE	10108832706	10/19/2023	SAM'S COFFEE, WATER CUPS, WIPES - GEN/ED/CT/W/S	10-250-50550	2.74
COMMERCE CREDIT CARD SE	10108832706	10/19/2023	SAM'S COFFEE, WATER CUPS, WIPES - GEN/ED/CT/W/S	10-450-50130	4.00
COMMERCE CREDIT CARD SE	10108832706	10/19/2023	SAM'S COFFEE, WATER CUPS, WIPES - GEN/ED/CT/W/S	20-600-50130	3.99
COMMERCE CREDIT CARD SE	10108832706	10/19/2023	SAM'S COFFEE, WATER CUPS, WIPES - GEN/ED/CT/W/S	20-600-50550	2.73
COMMERCE CREDIT CARD SE	10108832706	10/19/2023	SAM'S COFFEE, WATER CUPS, WIPES - GEN/ED/CT/W/S	20-700-50130	3.99
COMMERCE CREDIT CARD SE	10108832706	10/19/2023	SAM'S COFFEE, WATER CUPS, WIPES - GEN/ED/CT/W/S	20-700-50550	2.73
COMMERCE CREDIT CARD SE	1039452	10/19/2023	AMZ ARBORIST EQUIP SAFETY CLOTHING COMBO KITS-PKS	30-800-56500	299.97
COMMERCE CREDIT CARD SE	231016-61667551-100-3	10/19/2023	WHEN TO WORK SUBSCRIP - PKS	30-800-55800	208.00
COMMERCE CREDIT CARD SE	4350631	10/19/2023	AMZ BINDER CLIPS, LIGHT BULBS HALLOWEEN - PKS	30-800-50170	33.99
COMMERCE CREDIT CARD SE	4350631	10/19/2023	AMZ BINDER CLIPS, LIGHT BULBS HALLOWEEN - PKS	30-800-50700	9.95
COMMERCE CREDIT CARD SE	7465832	10/19/2023	AMZ TRUNK OR TREAT CANDY, BATTERIES - PKS	30-800-50130	22.73
COMMERCE CREDIT CARD SE	7465832	10/19/2023	AMZ TRUNK OR TREAT CANDY, BATTERIES - PKS	30-800-50170	43.94
COMMERCE CREDIT CARD SE	9892269	10/19/2023	AMAZON ADDRESS LABELS, BINDER CLIPS - GEN/CT/W/S	10-100-50700	11.48
COMMERCE CREDIT CARD SE	9892269	10/19/2023	AMAZON ADDRESS LABELS, BINDER CLIPS - GEN/CT/W/S	10-250-50700	6.87
COMMERCE CREDIT CARD SE	9892269	10/19/2023	AMAZON ADDRESS LABELS, BINDER CLIPS - GEN/CT/W/S	20-600-50700	11.47
COMMERCE CREDIT CARD SE	9892269	10/19/2023	AMAZON ADDRESS LABELS, BINDER CLIPS - GEN/CT/W/S	20-700-50700	11.47

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Amount

COMMERCE CREDIT CARD SE	10-13-23 HRB FRT	10/19/2023
COMMERCE CREDIT CARD SE	10-13-23 HRB FRT	10/19/2023
COMMERCE CREDIT CARD SE	10-13-23 HRB FRT	10/19/2023

HRB FRT 24" INDEXING PRY BAR - STS/W/S	10-300-52000	10.00
HRB FRT 24" INDEXING PRY BAR - STS/W/S	20-600-52000	19.99
HRB FRT 24" INDEXING PRY BAR - STS/W/S	20-700-52000	20.00
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:		2,459.91

Vendor: CON170 - CONCO COMPANIES

CONCO COMPANIES	7001941447	10/19/2023
CONCO COMPANIES	7001944488	10/19/2023
CONCO COMPANIES	7001949890	10/19/2023

DIRTY BASE - S	20-700-51000	26.54
5/8" COMM STN, DRTY BASE -	20-600-51000	120.75
LANGSTON WTR LK - W	20-600-51000	158.34
5/8" COMM STONE, DIRTY	20-600-51000	158.34
BASE-MILLER RD REPAIR - W		
Vendor CON170 - CONCO COMPANIES Total:		305.63

Vendor: DNR100 - DNR-Dept of Natural Resources

DNR-Dept of Natural Resourc	20047758	10/19/2023
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CERTFCTN DRNK WTR	20-600-56950	150.50
SETTLES, KRAMER, SEBOURN		
Vendor DNR100 - DNR-Dept of Natural Resources Total:		150.50

Vendor: EMC105 - EMC INSURANCE COMPANIES

EMC INSURANCE COMPANIES	7000803902	10/19/2023
EMC INSURANCE COMPANIES	7000803902	10/19/2023
EMC INSURANCE COMPANIES	7000803902	10/19/2023

PROPERTY & LIABILITY INS- GEN/PW/PKS	10-16000	5,313.53
PROPERTY & LIABILITY INS- GEN/PW/PKS	20-16000	2,398.56
PROPERTY & LIABILITY INS- GEN/PW/PKS	30-16000	4,051.31
Vendor EMC105 - EMC INSURANCE COMPANIES Total:		11,763.40

Vendor: GFL100 - GFL ENVIRONMENTAL INC

GFL ENVIRONMENTAL INC	AL0003348164	10/19/2023
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RESIDENTS TRASH SERV-S	20-700-56600	11,268.49
Vendor GFL100 - GFL ENVIRONMENTAL INC Total:		11,268.49

Vendor: HAY150 - HAYNES EQUIPMENT COMPANY INC

HAYNES EQUIPMENT COMPA	28222H	10/19/2023
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CHLRN ANALYZR PNL, SNSR CLN SLTN, CBLE, PH CLBRTN PK-W	20-600-51000	4,761.08
Vendor HAY150 - HAYNES EQUIPMENT COMPANY INC Total:		4,761.08

Vendor: INF100 - ISOLVED INC

ISOLVED INC	46627-2	10/19/2023
ISOLVED INC	46627-2	10/19/2023
ISOLVED INC	46627-2	10/19/2023
ISOLVED INC	46627-2	10/19/2023
ISOLVED INC	46627-2	10/19/2023
ISOLVED INC	46627-2	10/19/2023
ISOLVED INC	46627-2	10/19/2023

MONTHLY TIME CLOCK LEASE- ALL	10-100-57400	107.30
MONTHLY TIME CLOCK LEASE- ALL	10-200-57400	173.31
MONTHLY TIME CLOCK LEASE- ALL	10-250-57400	5.04
MONTHLY TIME CLOCK LEASE- ALL	10-400-57400	10.16
MONTHLY TIME CLOCK LEASE- ALL	20-600-57400	66.33
MONTHLY TIME CLOCK LEASE- ALL	20-700-57400	66.33
MONTHLY TIME CLOCK LEASE- ALL	30-800-57400	371.65
Vendor INF100 - ISOLVED INC Total:		800.12

Vendor: JKN100 - JASON KNIGHT

JASON KNIGHT	SEPT23	10/19/2023
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REIM PHONE-PKS	30-800-61000	50.00
Vendor JKN100 - JASON KNIGHT Total:		50.00

Vendor: LOL100 - LEADS ONLINE

LEADS ONLINE	407781	10/19/2023
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ONLINE INVESTIGATION SERVICE SOFTWARE - LAW	10-200-57400	2,819.00
Vendor LOL100 - LEADS ONLINE Total:		2,819.00

Vendor: EMP210 - LIBERTY UTILITIES-EMPIRE DISTRICT

LIBERTY UTILITIES-EMPIRE DIS	10-2-23	10/19/2023
LIBERTY UTILITIES-EMPIRE DIS	10-2-23	10/19/2023
LIBERTY UTILITIES-EMPIRE DIS	10-2-23	10/19/2023

ELECTRIC UTILITIES-ALL	10-100-62000	785.84
ELECTRIC UTILITIES-ALL	10-200-62000	483.24
ELECTRIC UTILITIES-ALL	10-300-61110	6,240.64

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LIBERTY UTILITIES-EMPIRE DIS	10-2-23	10/19/2023	ELECTRIC UTILITIES-ALL	10-300-62000	290.85
LIBERTY UTILITIES-EMPIRE DIS	10-2-23	10/19/2023	ELECTRIC UTILITIES-ALL	20-600-62000	10,103.68
LIBERTY UTILITIES-EMPIRE DIS	10-2-23	10/19/2023	ELECTRIC UTILITIES-ALL	20-700-62000	7,541.24
LIBERTY UTILITIES-EMPIRE DIS	10-2-23	10/19/2023	ELECTRIC UTILITIES-ALL	30-800-62000	6,216.26
Vendor EMP210 - LIBERTY UTILITIES-EMPIRE DISTRICT Total:					31,661.75
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
LOWE'S CREDIT SERVICES	86265	10/19/2023	WATER HEATER SCREW	30-800-50500	10.43
LOWE'S CREDIT SERVICES	81933	10/19/2023	ELEMENT CONCESS SOCCER - PKS	30-800-50110	134.24
LOWE'S CREDIT SERVICES	81996	10/19/2023	CONDUIT FTNGS, CABLE LGHTNG JCKSN PRK MEMRL- PKS	30-800-50110	47.46
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					192.13
Vendor: MCL100 - MISSION COMMUNICATIONS LLC					
MISSION COMMUNICATIONS	1081160	10/19/2023	ANNUAL RENEWAL SERV PKG	20-600-56400	173.70
MISSION COMMUNICATIONS	1081160	10/19/2023	WHSPRNG OAKS - W/S	20-700-56400	173.70
Vendor MCL100 - MISSION COMMUNICATIONS LLC Total:					347.40
Vendor: MPR200 - MISSOURI PARK & RECREATION ASSOCIATION					
MISSOURI PARK & RECREATIO	477	10/19/2023	TRAINING SUMMIT SUMMER	30-800-56950	20.00
Vendor MPR200 - MISSOURI PARK & RECREATION ASSOCIATION Total:					20.00
Vendor: MIS465 - MISSOURI STATE HIGHWAY PATROL					
MISSOURI STATE HIGHWAY PA	812HP035028504	10/19/2023	CAMP MORGAN LONG - PKS	10-200-57400	225.00
Vendor MIS465 - MISSOURI STATE HIGHWAY PATROL Total:					225.00
Vendor: MMET100 - MMET INC					
MMET INC	145689	10/19/2023	OCT-DEC 2023 MULES FEES- LAW	20-600-50200	14.00
Vendor MMET100 - MMET INC Total:					14.00
Vendor: HYP100 - NITEL LLC					
NITEL LLC	497567	10/19/2023	COLIFORM & E COLI TEST RESULTS - W	10-100-61050	297.02
NITEL LLC	497567	10/19/2023	INTERNET-ALL	10-200-61050	297.02
NITEL LLC	497567	10/19/2023	INTERNET-ALL	10-250-61050	212.00
NITEL LLC	497567	10/19/2023	INTERNET-ALL	10-300-61050	219.10
NITEL LLC	497567	10/19/2023	INTERNET-ALL	10-400-61050	212.00
NITEL LLC	497567	10/19/2023	INTERNET-ALL	20-600-61050	325.21
NITEL LLC	497567	10/19/2023	INTERNET-ALL	20-700-61050	325.21
NITEL LLC	497567	10/19/2023	INTERNET-ALL	30-800-61050	332.32
Vendor HYP100 - NITEL LLC Total:					2,219.88
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-110240	10/19/2023	GAS ANTIFREEZE TRACTOR - PKS	30-800-71100	6.58
O'REILLY AUTOMOTIVE, INC	2367-116616	10/19/2023	EXT BAR SET, BRK CLNR, PLIERS, SOCKET SETS - W/S	20-600-50130	57.17
O'REILLY AUTOMOTIVE, INC	2367-116616	10/19/2023	EXT BAR SET, BRK CLNR, PLIERS, SOCKET SETS - W/S	20-700-50130	57.16
O'REILLY AUTOMOTIVE, INC	2367-117466	10/19/2023	BALL MOUNT, PIN & CLIP FOR STS TRK - STS	10-300-71000	72.48
O'REILLY AUTOMOTIVE, INC	2367-117718	10/19/2023	FUSE HOLDER , 20AMP BLADE FOR WTR LK REPAIR - W	20-600-51000	9.20
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					202.59
Vendor: OZA260 - OZARK FLAG DISTRIBUTORS					
OZARK FLAG DISTRIBUTORS	6879	10/19/2023	MEMORIAL MAINT FLAGS - PK	10-100-40980	404.01
Vendor OZA260 - OZARK FLAG DISTRIBUTORS Total:					404.01

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: OZA255 - OZARKS COCA COLA					
OZARKS COCA COLA	27460068	10/19/2023	CONCESSIONS - PKS	30-800-50200	116.00
Vendor OZA255 - OZARKS COCA COLA Total:					116.00
Vendor: REX380 - REX SMITH OIL CO.					
REX SMITH OIL CO.	122975	10/19/2023	FUEL REC CTR - PKS	30-800-70100	1,116.03
Vendor REX380 - REX SMITH OIL CO. Total:					1,116.03
Vendor: LIN200 - ROTA L. STONEHOUSE					
ROTA L. STONEHOUSE	10132323	10/19/2023	DATA COMPILATION- GEN/CT/LAW/PW	10-100-55600	15.00
ROTA L. STONEHOUSE	10132323	10/19/2023	DATA COMPILATION- GEN/CT/LAW/PW	10-200-55600	15.00
ROTA L. STONEHOUSE	10132323	10/19/2023	DATA COMPILATION- GEN/CT/LAW/PW	10-250-56400	30.00
ROTA L. STONEHOUSE	10132323	10/19/2023	DATA COMPILATION- GEN/CT/LAW/PW	20-700-55600	30.00
Vendor LIN200 - ROTA L. STONEHOUSE Total:					90.00
Vendor: S&H410 - S&H FARM SUPPLY INC					
S&H FARM SUPPLY INC	P48405	10/19/2023	IDLER PULLYS, SPACERS MOWERS - PKS	30-800-71100	81.96
Vendor S&H410 - S&H FARM SUPPLY INC Total:					81.96
Vendor: MIS315 - SPIRE					
SPIRE	10-10-23 108 JACKSON	10/19/2023	UTIL EXP GAS-W	20-600-62100	47.09
SPIRE	10-10-23 220 JACKSON	10/19/2023	UTIL EXP GAS COMM BLDG PKS	30 800-62100	102.49
SPIRE	10-10-23 224 JACKSON	10/19/2023	UTIL EXP GAS CITY HALL-GEN	10-100-62100	48.40
SPIRE	10-10-23 HOLLY	10/19/2023	UTIL EXP GAS-S	20-700-62100	47.09
SPIRE	10-10-23 HWY Z	10/19/2023	UTIL EXP GAS REC CNTR-PKS	30-800-62100	52.39
Vendor MIS315 - SPIRE Total:					297.46
Vendor: GCT100 - SPRINGFIELD GREENE COUNTY OFFICE OF EM					
SPRINGFIELD GREENE COUNT	4TH QTR 2023	10/19/2023	PROF FCEES 4TH QTR 2023-EM	10-500-56400	4,334.00
Vendor GCT100 - SPRINGFIELD GREENE COUNTY OFFICE OF EM Total:					4,334.00
Vendor: SPM100 - SPRINGFIELD MOW LLC					
SPRINGFIELD MOW LLC	002587	10/19/2023	MOWER REPR/MAINTENANCE BB - PKS	30-800-71100	111.36
Vendor SPM100 - SPRINGFIELD MOW LLC Total:					111.36
Vendor: SNL200 - SPRINGFIELD NEWS-LEADER					
SPRINGFIELD NEWS-LEADER	0005898406	10/19/2023	ADV BIDS STORAGE BLDG & REC CTR ROOF - PKS	30-800-55200	275.40
Vendor SNL200 - SPRINGFIELD NEWS-LEADER Total:					275.40
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO					
SPRINGFIELD WINWATER WO	33647101	10/19/2023	MTR LIDS,MTR CVRS,PVC	20-600-51000	1,660.88
SPRINGFIELD WINWATER WO	33650301	10/19/2023	MTR PITS-BARWICK LK RPR - HNGD SDL,CLMPS,PVC PIPE,VLV BXS,CPLNGS-BRWCK LK-W	20-600-51000	1,338.38
Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:					2,999.26
Vendor: UMB100 - UMB BANK					
UMB BANK	10-10-23	10/19/2023	SERIES 2015 INTEREST - PKS	30-800-96200	38,963.66
Vendor UMB100 - UMB BANK Total:					38,963.66
Vendor: UPP100 - UPWARD PROMOTIONS PLUS INC					
UPWARD PROMOTIONS PLUS	35478	10/19/2023	SPOOKY SPRINT SHIRTS - PKS	30-800-50150	519.69
Vendor UPP100 - UPWARD PROMOTIONS PLUS INC Total:					519.69
Vendor: VDS100 - VDS VISION LLC					
VDS VISION LLC	1597	10/19/2023	IT SERVICES-ALL	10-100-56400	288.00
VDS VISION LLC	1597	10/19/2023	IT SERVICES-ALL	10-200-56400	144.00
VDS VISION LLC	1597	10/19/2023	IT SERVICES-ALL	10-250-56400	36.00
VDS VISION LLC	1597	10/19/2023	IT SERVICES-ALL	10-300-56400	36.00
VDS VISION LLC	1597	10/19/2023	IT SERVICES-ALL	10-400-56400	72.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VDS VISION LLC	1597	10/19/2023	IT SERVICES-ALL	20-600-56400	288.00
VDS VISION LLC	1597	10/19/2023	IT SERVICES-ALL	20-700-56400	288.00
VDS VISION LLC	1597	10/19/2023	IT SERVICES-ALL	30-800-56400	288.00
				Vendor VDS100 - VDS VISION LLC Total:	1,440.00
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B241592	10/19/2023	KEY IDENTIFIERS - PKS	30-800-50130	1.99
WILLARD HOME CENTER LLC	D92260	10/19/2023	TIRE PLUG REFILL KIT, AIR FRESHENER TOOL TRUCK-PKS	30-800-71000	6.08
WILLARD HOME CENTER LLC	B242260	10/19/2023	MISC BOLT/HARDWARE - SHOP SUPPLIES - STS/W/S	10-300-50130	0.22
WILLARD HOME CENTER LLC	B242260	10/19/2023	MISC BOLT/HARDWARE - SHOP SUPPLIES - STS/W/S	20-600-50130	0.44
WILLARD HOME CENTER LLC	B242260	10/19/2023	MISC BOLT/HARDWARE - SHOP SUPPLIES - STS/W/S	20-700-50130	0.44
WILLARD HOME CENTER LLC	D92810	10/19/2023	TAR, SCREWS COMM BLDG ROOF - PKS	30-800-50500	43.90
WILLARD HOME CENTER LLC	B243135	10/19/2023	(1) RAKE & CORNER 10' PAINTED SIDING POLE BRN-PK	30-800-50500	29.80
WILLARD HOME CENTER LLC	B243240	10/19/2023	MISC BOLTS/HARDWARE FOR WATER SPLY - W	20-600-50130	3.40
WILLARD HOME CENTER LLC	D93001	10/19/2023	STRAIGHT SNIPPERS - PKS	30-800-52000	23.99
WILLARD HOME CENTER LLC	B243348	10/19/2023	EZ-POUR SPOUT, 5 GAL DIESEL CAN - STS/W/S	10-300-52000	8.00
WILLARD HOME CENTER LLC	B243348	10/19/2023	EZ-POUR SPOUT, 5 GAL DIESEL CAN - STS/W/S	20-600-52000	15.99
WILLARD HOME CENTER LLC	B243348	10/19/2023	EZ-POUR SPOUT, 5 GAL DIESEL CAN - STS/W/S	20-700-52000	15.99
WILLARD HOME CENTER LLC	B243362	10/19/2023	LOCKS, SPLIT KEY RINGS FOR BASEBALL EQUIP - PKS	30-800-52000	31.76
WILLARD HOME CENTER LLC	B243389	10/19/2023	ROOF SEAM TAPE REC CENTER - PKS	30-800-50500	31.99
WILLARD HOME CENTER LLC	D93087	10/19/2023	ROOF SEALANT REC CENTER - PKS	30-800-50500	25.98
WILLARD HOME CENTER LLC	D93258	10/19/2023	ROOF SEAM TAPE REC CENTER - PKS	30-800-50500	31.99
WILLARD HOME CENTER LLC	B243760	10/19/2023	6X8 BLUE TARP - SHP SPLYS - STS / W / S	10-300-50130	0.84
WILLARD HOME CENTER LLC	B243760	10/19/2023	6X8 BLUE TARP - SHP SPLYS - STS / W / S	20-600-50130	1.67
WILLARD HOME CENTER LLC	B243760	10/19/2023	6X8 BLUE TARP - SHP SPLYS - STS / W / S	20-700-50130	1.68
WILLARD HOME CENTER LLC	D93278	10/19/2023	STIHL 2 GAL HP MX FOR WEED EATER - STS	10-300-50130	15.99
WILLARD HOME CENTER LLC	D93283	10/19/2023	WINDOW SCREEN, THERMOSTAT - STS/W/S	10-300-95100	7.14
WILLARD HOME CENTER LLC	D93283	10/19/2023	WINDOW SCREEN, THERMOSTAT - STS/W/S	20-600-95100	14.27
WILLARD HOME CENTER LLC	D93283	10/19/2023	WINDOW SCREEN, THERMOSTAT - STS/W/S	20-700-95100	14.27
				Vendor WTV100 - WILLARD HOME CENTER LLC Total:	327.82
				Grand Total:	243,637.91

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	23,559.90
20 - WATER AND SEWER FUND	165,315.39
30 - PARKS FUND	54,762.62
Grand Total:	243,637.91

Account Summary

Account Number	Account Name	Expense Amount
10-100-40980	VETERAN'S MEMORIAL	404.01
10-100-50130	SUPPLIES-GCG	14.98
10-100-50550	CUSTODIAL SUPPLIES-GC	2.74
10-100-50700	OFFICE SUPPLIES-GCG	58.62
10-100-50750	POSTAGE-GCG	12.79
10-100-55600	CONTRACT LABOR-GCG	15.00
10-100-55850	EQUIPMENT RENTAL-GE	32.94
10-100-56400	PROFESSIONAL-GCG	288.00
10-100-56950	TRAINING & EDUCATION	20.00
10-100-57400	EQUIPMENT/SOFTWARE	107.30
10-100-61050	INTERNET-GCG	297.02
10-100-62000	UTILITIES ELECTRIC-GCG	785.84
10-100-62100	UTILITIES GAS-GCG	48.40
10-16000	PREPAID INSURANCE-GC	5,313.53
10-200-55600	CONTRACT LABOR-LAW	15.00
10-200-55850	EQUIPMENT RENTAL-LA	68.28
10-200-56400	PROFESSIONAL-LAW	144.00
10-200-57400	EQUIPMENT/SOFTWARE	3,217.31
10-200-61050	INTERNET-LAW	297.02
10-200-62000	UTILITIES ELECTRIC-LAW	483.24
10-250-50550	CUSTODIAL SUPPLIES	2.74
10-250-50700	OFFICE SUPPLIES-COURT	36.72
10-250-52000	SUPPLIES SMALL TOOLS-	18.99
10-250-55850	EQUIPMENT RENTAL-CO	5.49
10-250-56400	PROFESSIONAL-COURT	66.00
10-250-57400	EQUIP/SOFTWARE CONT	5.04
10-250-61050	INTERNET-COURT	212.00
10-300-50130	SUPPLIES-STREETS	65.04
10-300-52000	SUPPLIES SMALL EQUIP	18.00
10-300-56400	PROFESSIONAL-STREETS	36.00
10-300-61050	INTERNET-STREETS	219.10
10-300-61110	STREET LIGHTS STREETS	6,240.64
10-300-62000	UTILITIES ELECTRIC-STRE	290.85
10-300-71000	VEHICLE REPAIR & MAIN	72.48
10-300-95100	CAPITAL ASSET EXP-STRE	7.14
10-400-55850	EQUIPMENT RENTAL-P&	5.49
10-400-56400	PROFESSIONAL-P&D	72.00
10-400-57400	EQUIPMENT/SOFTWARE	10.16
10-400-61050	INTERNET-P&D	212.00
10-450-50130	SUPPLIES -ECO DEV	4.00
10-500-56400	PROFESSIONAL-EM	4,334.00
20-16000	PREPAID INSURANCE-W	2,398.56
20-600-50130	SUPPLIES-WATER	162.65
20-600-50200	LABORATORY FEES-WAT	14.00
20-600-50550	CUSTODIAL SUPPLIES-W	2.73
20-600-50700	OFFICE SUPPLIES-WATER	72.16
20-600-51000	REPAIRS AND MAINTEN	8,209.83
20-600-52000	SUPPLIES SMALL EQUIP	35.98
20-600-55850	EQUIPMENT RENTAL-WA	32.94
20-600-56400	PROFESSIONAL-WATER	461.70

Account Summary

Account Number	Account Name	Expense Amount
20-600-56950	TRAINING & EDUCATION	150.50
20-600-57400	EQUIPMENT/SOFTWARE	66.33
20-600-61050	INTERNET-WATER	357.31
20-600-62000	UTILITIES ELECTRIC-WAT	10,103.68
20-600-62100	UTILITIES GAS-WATER	47.09
20-600-95100	CAPITAL ASSET EXP-WAT	14.27
20-700-50130	SUPPLIES-SEWER	159.25
20-700-50550	CUSTODIAL SUPPLIES-SE	2.73
20-700-50700	OFFICE SUPPLIES-SEWER	72.17
20-700-51000	REPAIRS AND MAINTEN	1,787.79
20-700-52000	SUPPLIES SMALL EQUIP	35.99
20-700-55600	CONTRACT LABOR-SEWE	30.00
20-700-55850	EQUIPMENT RENTAL-SE	32.94
20-700-56400	PROFESSIONAL-SEWER	461.70
20-700-56600	CITIZEN TRASH EXPENSE	11,268.49
20-700-57400	EQUIPMENT/SOFTWARE	66.33
20-700-58000	SPRINGFIELD SEWER CH	121,308.36
20-700-61050	INTERNET-SEWER	357.31
20-700-62000	UTILITIES ELECTRIC-SEW	7,541.24
20-700-62100	UTILITIES GAS-SEWER	47.09
20-700-95100	CAPITAL ASSET EXP-SEW	14.27
30-16000	PREPAID INSURANCE-PK	4,051.31
30-800-47300	YOUTH SPORTS-PKS	300.60
30-800-50110	SUPPLIES - GROUNDS	181.70
30-800-50130	SUPPLIES GENERAL-PKS	24.72
30-800-50150	SUPPLIES-SPORTS SHIRT	588.65
30-800-50170	SUPPLIES SPECIAL ACTIV	216.05
30-800-50180	SUPPLIES SPORTS-PKS	38.67
30-800-50200	CONCESSIONS-PKS	116.00
30-800-50400	FITNESS CENTER EXPENS	124.73
30-800-50500	BUILDING MAINTENANC	174.09
30-800-50550	CUSTODIAL SUPPLIES-PK	383.41
30-800-50700	OFFICE SUPPLIES-PKS	9.95
30-800-52000	SUPPLIES SMALL EQUIP	55.75
30-800-55200	ADVERTISING-PKS	275.40
30-800-55800	DUES AND SUBSCRIPTIO	311.35
30-800-55850	EQUIPMENT RENTAL-PK	-108.51
30-800-56400	PROFESSIONAL-PKS	288.00
30-800-56500	SAFETY PROGRAM-PKS	299.97
30-800-56950	TRAINING & EDUCATION	20.00
30-800-57400	EQUIPMENT/SOFTWARE	371.65
30-800-61000	TELEPHONE-PKS	50.00
30-800-61050	INTERNET-PARKS	332.32
30-800-62000	UTILITIES ELECTRIC-PKS	6,216.26
30-800-62100	UTILITIES GAS PKS	154.88
30-800-70100	EQUIPMENT FUEL-PKS	1,116.03
30-800-71000	VEHICLE REPAIR & MAIN	6.08
30-800-71100	EQUIPMENT REPAIR &	199.90
30-800-96200	INTEREST EXPENSE-PKS	38,963.66
	Grand Total:	243,637.91

Project Account Summary

Project Account Key	Expense Amount
None	243,637.91
Grand Total:	243,637.91



City of Willard, MO

Check Report

By Check Number

Date Range: 10/13/2023 - 10/19/2023

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: CITY-CITY							
WPM100 10-13-23	POSTMASTER Invoice	10/13/2023	10/13/2023 UTILITY POSTAGE-W/S	Regular	0.00 0.00	266.69 266.69	48767
LOW505 04292	LOWE'S CREDIT SERVICES Invoice	08/14/2023	10/15/2023 SPLYS TO HK UP SNK & TOILET IN BTHRM-	Bank Draft	0.00	1,519.95	DFT0002092
04333	Invoice	08/14/2023	DOOR KNOBS, KWIKSET KEYS LOCK CHGS-		0.00	131.07	
04582	Invoice	08/14/2023	ELEC BX CVR, PERM MRKRS LAGOONS - S		0.00	161.22	
04885	Invoice	08/14/2023	TRK TOOL BX/MNT KIT,WSHRS,NTS,RTCHT		0.00	12.29	
43144	Invoice	08/10/2023	MURIATIC ACID - PKS		0.00	351.45	
43150	Invoice	08/10/2023	ALUM SHT,SNIPS,PAINT,BALL PEEN FOR LG		0.00	90.88	
70966	Invoice	08/10/2023	CLOROX POOL CLARIFIER - PKS		0.00	96.43	
94985	Invoice	08/10/2023	UTILITY KNIVES, MURIATIC ACID - PKS		0.00	40.82	
99826	Invoice	08/10/2023	MURIATIC ACID - PKS		0.00	246.18	
99975	Invoice	08/25/2023	STORAGE TUBS, SHELF - PKS		0.00	181.76	
207.85							
WAL110 542214	WALMART CAPITAL ONE Invoice	09/22/2023	10/13/2023 SAMS CLUB DISINFECT WIPES, CHIPS - PKS	Bank Draft	0.00 0.00	56.32 45.60	DFT0002093
605717	Invoice	09/25/2023	WRAPPING PAPER SUNFLOWERS - PKS		0.00	10.72	
WRI110 91924366	WEX BANK Invoice	10/13/2023	10/13/2023 VEH AND EQUIP FUEL-LAW/PKS/STS/W/S	Bank Draft	0.00 0.00	6,815.06 6,815.06	DFT0002094

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	266.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	3	0.00	8,391.33
EFT's	0	0	0.00	0.00
	14	4	0.00	8,658.02

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	266.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	3	0.00	8,391.33
EFT's	0	0	0.00	0.00
	14	4	0.00	8,658.02

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	10/2023	8,658.02
			8,658.02



City of Willard, MO

Refund Check Register

Refund Check Detail

UBPKT03513 - REFUNDS FOR 8/19/23 - 9/19/23

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-120002-07	MORTON, REBECCA	9/26/2023	48716	86.55			86.55	Deposit
01-182001-06	HUGO, GAYLE & PAULA	9/26/2023	48717	94.24			94.24	Deposit
01-185000-09	KEEN, GARY & SARAH	9/26/2023	48718	91.67			91.67	Deposit
03-013102-03	OZARKS HOUSE BUYERS	9/26/2023	48719	85.78			85.78	Deposit
03-100037-09	DILL, MICHAEL S	9/26/2023	48720	191.67			191.67	Deposit
04-018401-05	SMITH, DAVID MICHAEL	9/26/2023	48721	6.29			6.29	Deposit
04-040100-10	RODERICK, ALYSSA	9/26/2023	48722	100.66			100.66	Deposit
04-100205-02	MOORE, MARY	9/26/2023	48723	14.66			14.66	Deposit
06-050600-04	GOTT, CHELSIE	9/26/2023	48724	49.18			49.18	Deposit
07-060130-05	HOBBS, JACOB	9/26/2023	48725	24.96			24.96	Deposit
09-210555-05	SETH WRIGHT & OLIVIA-MARIE SENCE	9/26/2023	48726	82.81			82.81	Deposit
09-321050-02	CORWIN, CARRIE & MITCH	9/26/2023	48727	85.16			85.16	Deposit
09-540278-03	MILLER, JASON	9/26/2023	48728	79.02			79.02	Deposit
Total Refunds: 13				Total Refunded Amount:	992.65			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	992.65
Revenue Total:	992.65

General Ledger Distribution

Posting Date: 09/26/2023

Account Number	Account Name	Posting Amount	IFT
Fund: 20 - WATER AND SEWER FUND			
20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-992.65	Yes
20-15000	ACCOUNTS RECEIVABLE-WS	992.65	
20 Total:		0.00	
Fund: 99 - POOLED CASH			
99-01000	POOLED CASH - GENERAL	-992.65	
99-27000	DUE TO OTHER FUNDS	992.65	Yes
99 Total:		0.00	
Distribution Total:		0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3e
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

September 2023 Check Registers

- 1. Pooled Check Register**
- 2. JIS Check Register**
- 3. Refund Check Register**



City of Willard, MO

Check Report

By Check Number

Date Range: 09/01/2023 - 09/30/2023

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: CITY-CITY							
FAM200	FAMILY SUPPORT PAYMENT CENTER Invoice	09/08/2023	09/07/2023 REMITTANCE ID 11017943 Paid 9.8.2023	Regular	0.00	207.69	48630
WPM100	POSTMASTER Invoice	09/13/2023	09/13/2023 UTILITY POSTAGE-W/S	Regular	0.00	220.03	48631
REP425	ALLIED SERVICES, LLC Invoice	09/08/2023	09/14/2023 RECYCLE CENTER-S	Regular	0.00	13,107.12	48632
	Invoice	09/08/2023	RECYCLE CENTER EXP-S		0.00	104.06	
	Invoice	09/08/2023	TRASH EXP-ALL		0.00	1,017.26	
	Invoice	09/08/2023	RESIDENTS TRASH SERV-S		0.00	11,835.80	
BVM100	BEST VALUE MOBILE STORAGE LLC Invoice	09/08/2023	09/14/2023 2X40 FT, 1X20 FT CONTR RENT - PKS	Regular	0.00	495.00	48633
	Invoice	09/08/2023	20 FT CONTAINR RENTAL - STS/W/S		0.00	305.00	
	Invoice	09/08/2023	40' CONTAINER RENTAL - PKS		0.00	75.00	
BWI200	BULK WASTE LLC d/b/a BWI SANITATION Invoice	09/08/2023	09/14/2023 BWI MILLER TOILET RENTALS - PKS	Regular	0.00	239.80	48634
CFS100	CANON FINANCIAL SERVICES, INC Invoice	09/08/2023	09/14/2023 COPIER LEASE-ALL	Regular	0.00	246.40	48635
DAV100	DAVID DORAN, ATTORNEY AT LAW Invoice	09/08/2023	09/14/2023 PROF FEES-CT	Regular	0.00	900.00	48636
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE Invoice	09/11/2023	09/14/2023 PENALTY FOR PMT REC AFTER DUE DATE -	Regular	0.00	491.75	48637
EMC105	EMC INSURANCE COMPANIES Invoice	09/11/2023	09/14/2023 PROPERTY & LIABILITY INS-GEN/PW/PKS	Regular	0.00	11,030.90	48638
EEI100	EVANS ENTERPRISES, INTEGRATED POWER SERVICES Invoice	09/11/2023	09/14/2023 REPAIRS ON REGIONAL PUMP - S	Regular	0.00	11,065.00	48639
GLA200	GLENN'S AUTOMOTIVE LLC Invoice	09/08/2023	09/14/2023 OIL CHG 2022 DGE CHRNG - LAW	Regular	0.00	77.49	48640
GOTO100	GOTO COMMUNICATIONS, INC Invoice	09/08/2023	09/14/2023 INTERNET-ALL	Regular	0.00	874.49	48641
GWIL100	GREG WILLIAMS Invoice	09/08/2023	09/14/2023 REIM FOOD EXP MEETNG W/ MYR & PLA	Regular	0.00	15.93	48642
JUS100	JUSTIN SORGEN Invoice	09/08/2023	09/14/2023 PHONE REIM AUG 2023-ST5/W/S	Regular	0.00	50.00	48643
EMP210	LIBERTY UTILITIES-EMPIRE DISTRICT Invoice	09/08/2023	09/14/2023 ELECTRIC UTILITIES-ALL	Regular	0.00	31,488.97	48644
MEM100	MISSOURI EMPLOYERS MUTUAL Invoice	09/11/2023	09/14/2023 WORKMANS COMP INS-GEN/PW/PKS	Regular	0.00	3,396.81	48645
MOC100	MISSOURI ONE CALL SYSTEM, INC Invoice	09/08/2023	09/14/2023 PROF LOCATE FEES-W/S	Regular	0.00	137.70	48646
MLO100	MORGAN LONG Invoice	09/11/2023	09/14/2023 REIM MILEAGE MPRA MEET ST LOUIS - PK	Regular	0.00	290.82	48647

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
NRO150	NROUTE ENTERPRISES, LLC Invoice	09/08/2023	09/14/2023 Regular OUTFIT/CHARGER EQUIP SWAP - LAW	0.00	4,490.75 4,490.75	48648
OLC150	ON LINE COLLECTIONS Invoice	09/11/2023	09/14/2023 Regular UTIL BILL COLLECT FEES-W/S	0.00	48.71	48649
OIS160	ONLINE INFORMATION SERVICES INC Invoice	09/11/2023	09/14/2023 Regular UTIL EXCHG REPORT-W/S	0.00	97.68	48650
ORE145	O'REILLY AUTOMOTIVE, INC Invoice	08/10/2023	09/14/2023 Regular CONNECTOR KIT TRAILER - PKS	0.00	10.99	48651
	Invoice	08/25/2023	BODY MNT KIT FOR LAGOON PMP REPAIR	0.00	220.36	
	Invoice	08/14/2023	HEADLIGHT BULBS STOCK SUPPLY - LAW	0.00	39.70	
	Invoice	08/10/2023	FUEL HOSE FOR CHEVY - PKS	0.00	61.99	
	Invoice	08/14/2023	FUEL FILTER KUB - PKS	0.00	16.02	
	Invoice	08/14/2023	BATTERY BOX FOR LAGOON - S	0.00	19.99	
	Invoice	08/25/2023	CONNECTOR TRAILER - PKS	0.00	5.49	
	Invoice	08/25/2023	FUEL FILTER, DIESEL CONDITIONER JD MO	0.00	26.73	
	Invoice	09/08/2023	1 GAL ANTI FREZ FOR TRACTOR - S	0.00	29.98	
	Invoice	09/08/2023	FL INJ CLNR, STRT FD FOR MAINT ON WR	0.00	19.78	
	Invoice	09/08/2023	OIL FILTER , MOTOR OIL FOR LAWN MOW	0.00	36.44	
	Invoice	09/08/2023	BATRY FOR GENERATOR @ PK ESTATES - S	0.00	116.41	
	Invoice	09/08/2023	SPARK PLUGS BB1 MOWER - PKS	0.00	9.54	
	Invoice	09/08/2023	MOTOR OIL FOR AIR COMPRESSOR ON D	0.00	31.99	
	Void		09/14/2023 Regular	0.00	0.00	48652
PAD100	PATRIOT DISPOSAL Invoice	09/08/2023	09/14/2023 Regular RESIDENTS TRASH SERV-S	0.00	4,326.00 4,326.00	48653
PC200	PETTY CASH - CHERYL RICHARDSON Invoice	09/08/2023	09/14/2023 Regular REIM POLICE DEPT PETTY CASH - LAW	0.00	43.36	48654
PIL100	PILOT WIRELESS LLC Invoice	09/08/2023	09/14/2023 Regular PHONE-ALL	0.00	626.85	48655
INF100	ISOLVED INC Invoice	09/11/2023	09/14/2023 Regular MONTHLY TIME CLOCK LEASE-ALL	0.00	800.12	48656
RAN175	RANDALL A. BROWN Invoice	09/08/2023	09/14/2023 Regular BUILDING INSPECTIONS, PLAN R-1 RVWS-	0.00	2,250.00	48657
R&G100	REYNOLDS & GOLD, LLC Invoice	09/08/2023	09/14/2023 Regular PROF ATTY FEES-ALL	0.00	3,353.25	48658
	Invoice	09/08/2023	PA CLERK SERV-LAW	0.00	1,900.00	
SPS150	SCHENDEL PEST SERVICES Invoice	09/08/2023	09/14/2023 Regular PEST CONTROL-ALL	0.00	180.00	48659
SCH175	SCHULTE SUPPLY, INC. Invoice	09/08/2023	09/14/2023 Regular PERMA PATCH, 14" DRAIN SPADE - STS	0.00	1,156.23	48660
SMF100	SHO-ME FIRE PROTECTION LLC Invoice	09/08/2023	09/14/2023 Regular ANNL WET SYS & BCKFLW INSPECTNS - PK	0.00	395.00	48661
SPR200	SPRINGFIELD-GREENE COUNTY HEALTH DEPAR Invoice	09/08/2023	09/14/2023 Regular WATER TESTS-W	0.00	117.00	48662
SRS150	SUNRISE SECURITY Invoice	09/08/2023	09/14/2023 Regular ALARM MONITOR SEPT 2023-AUG 2024 -	0.00	396.00	48663
TRH100	TREVOR HOFFMAN Invoice	09/08/2023	09/14/2023 Regular REIM CELL PHONE AUG - STS/W/S	0.00	50.00	48664
WSP100	TURN 2 APPAREL LLC		09/14/2023 Regular	0.00	844.00	48665

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/08/2023	SPORTS SHIRTS SOCCER FALL - PKS	0.00	844.00	
VER100	VERIZON WIRELESS	09/14/2023	Regular	0.00	607.04	48666
	Invoice	09/08/2023	INTERNET/CELL PHONES-ALL	0.00	607.04	
WTV100	WILLARD HOME CENTER LLC	09/14/2023	Regular	0.00	3,816.85	48667
	Invoice	08/10/2023	RAILROAD TIES FOR LAGOON PUMP REPAI	0.00	129.95	
	Invoice	08/10/2023	QUICK LINK - PKS	0.00	4.98	
	Invoice	08/14/2023	WSP/HORNT SPRY, SPRY PNT FOR SHOP-S	0.00	37.95	
	Invoice	08/14/2023	STRAPS, CNCTRS FOR BTHRM REMDL - ST	0.00	31.83	
	Invoice	08/14/2023	20X25 TARP FOR 94 LFT STN PIPE CVRS - S	0.00	88.99	
	Invoice	08/14/2023	CNCTRS,ELBWS,BLTS,NT/WSHR,WAL PLT,B	0.00	52.29	
	Invoice	08/14/2023	MISC BLTS/HRDWR, THRD RODS SHOP US	0.00	35.98	
	Invoice	08/25/2023	(60) 2 X 4 -16' TREATED WOOD - PKS	0.00	749.40	
	Invoice	08/10/2023	FATMAX TAPE - PKS	0.00	32.99	
	Invoice	08/10/2023	3 INCH PG+ TORX - PKS	0.00	30.79	
	Invoice	08/25/2023	MISC BLTS/HRDWR, FLT STL BAR LAGOON	0.00	34.19	
	Invoice	08/14/2023	MISC BOLTS/HARDWARE - PKS	0.00	3.78	
	Invoice	08/25/2023	SUPPLIES MISC BOLTS/HARDWARE - STS	0.00	5.40	
	Invoice	08/14/2023	MISC BOLT/HARDWARE, CLAMPS FOR LA	0.00	11.51	
	Invoice	08/25/2023	MISC BOLTS/HARDWARE, FLAT STEEL BAR	0.00	81.10	
	Invoice	08/25/2023	14" CHAIN FOR TRAILER - STS	0.00	41.98	
	Invoice	08/25/2023	SHIPPING FOR RETURN & REPAIR FOR RO	0.00	123.71	
	Invoice	09/08/2023	SOAKER HOSE, WEEDEATER STRING - PKS	0.00	69.97	
	Invoice	09/08/2023	2GAL TANK SPRAYER-S	0.00	25.99	
	Invoice	09/11/2023	3/8X12 SQ STL KEY STOCK - S	0.00	4.49	
	Invoice	08/23/2023	5LB SCREWS - PKS	0.00	30.79	
	Invoice	09/08/2023	KEY - PKS	0.00	5.97	
	Invoice	09/11/2023	RDY MIX W/ GRVL, 6X6 8' MCQ #2 TREAT	0.00	149.52	
	Invoice	09/08/2023	KEY FOR HR OFFC - GEN	0.00	1.99	
	Invoice	09/08/2023	WASP SPRAY - PKS	0.00	14.37	
	Invoice	09/11/2023	24PK GRADE STAKES - STS	0.00	9.19	
	Invoice	09/11/2023	AERO GP CLEANER, 28" FORGED LOPPER -	0.00	45.98	
	Invoice	09/11/2023	MED HD NITR GLOVE, 16X20 TARP - S	0.00	54.88	
	Invoice	09/08/2023	5K PROP PARTS - PKS	0.00	62.94	
	Invoice	09/11/2023	KEY FOR HR OFFC - GEN	0.00	1.99	
	Invoice	08/14/2023	LIQ WRNCH OIL, CLVS GRAB HK LFT STN P	0.00	21.97	
	Invoice	08/14/2023	BLK INV MARKING PAINT - STS	0.00	13.18	
	Invoice	08/10/2023	FLX SEAL, FLEX TAPE LAGOON BOAT REPR	0.00	35.98	
	Invoice	08/14/2023	GRX BLK NITRILE MED, STEP BIT FOR LAG	0.00	63.98	
	Invoice	08/14/2023	DRYWALL PATCH, SPACKLING, GORILLA GL	0.00	21.97	
	Invoice	08/14/2023	MISC STIHL- STS	0.00	10.00	
	Invoice	08/25/2023	3/8 " x 20' REBAR LAGOON REPR - S	0.00	85.00	
	Invoice	08/25/2023	PNT BRSHS,PNT,CAULK,SPNGS,PNT THNR,	0.00	146.07	
	Invoice	08/25/2023	ERASER MAX. GAL - STS	0.00	119.99	
	Invoice	09/08/2023	TPADS MAINT, COMM BUILD MAINT, LOC	0.00	934.78	
	Invoice	09/08/2023	SHARPENING LABOR FOR CHAIN SAW-ST	0.00	6.00	
	Invoice	09/08/2023	SUPPLIES POOL & SOCCER MAINT - PKS	0.00	249.70	
	Invoice	09/08/2023	BUG SPRY, SPRYR, DAWN, VINGR, BLNK W	0.00	51.22	
	Invoice	09/11/2023	CHAIN FOR POLE SAW - STS	0.00	25.99	
	Invoice	09/11/2023	BROOM / DUST PAN FOR SHOP USE - STS/	0.00	11.99	
	Invoice	09/11/2023	5/16" SONIC BIT, MISC BLTS/HRDWR HAN	0.00	29.86	
	Invoice	09/11/2023	MISC BOLTS/HARDWARE SIDEWALK RAIL	0.00	14.28	
	Void	09/14/2023	Regular	0.00	0.00	48668
	Void	09/14/2023	Regular	0.00	0.00	48669
	Void	09/14/2023	Regular	0.00	0.00	48670
	Void	09/14/2023	Regular	0.00	0.00	48671
WSD100	WILLARD HS SPEECH & DEBATE	09/14/2023	Regular	0.00	250.00	48672
	Invoice	09/08/2023	SPONSOR 11TH ANNL TRV NGHT - PKS	0.00	250.00	

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WPM100	POSTMASTER	09/21/2023	Regular	0.00	1,685.95	48673
	Invoice	09/21/2023	UTILITY BILLING POSTAGE-W/S	0.00	1,685.95	
	Void	09/21/2023	Regular	0.00	0.00	48674
FAM200	FAMILY SUPPORT PAYMENT CENTER	09/21/2023	Regular	0.00	207.69	48675
	Invoice	09/22/2023	REMITTANCE ID 11017943 Paid 9.22.2023	0.00	207.69	
MASA	MEDICAL AIR SERVICES ASSOCIATION	09/26/2023	Regular	0.00	84.00	48676
	Invoice	10/01/2023	OCT 2023 GROUP MED TRANSPORT	0.00	84.00	
SCO150	AMERICAN WELDING & GAS INC	09/26/2023	Regular	0.00	1,850.00	48677
	Invoice	09/25/2023	PLASMA CUTTER TOOL - W	0.00	1,850.00	
BBX100	BUILTBOX LLC	09/26/2023	Regular	0.00	6,500.00	48678
	Invoice	09/22/2023	BALANCE (2) USED 40' STND CONTNRS SA	0.00	6,500.00	
HVR100	CAROLYN HALVERSON	09/26/2023	Regular	0.00	50.00	48679
	Invoice	09/22/2023	REIM PHONE-GEN	0.00	50.00	
CON170	CONCO COMPANIES	09/26/2023	Regular	0.00	581.40	48680
	Invoice	09/22/2023	ROCK REPR FM BREAK ON BARWICK, GRO	0.00	504.68	
	Invoice	09/19/2023	LIME SAND FOR SEWER BYPASS ON EAGLE	0.00	21.01	
	Invoice	09/25/2023	REPAIR AND MAINT ON LANGSTON ST - W	0.00	55.71	
DWH100	DIG WISE HYDRO INC	09/26/2023	Regular	0.00	4,712.50	48681
	Invoice	09/22/2023	SERVICE-EXCAVATE WTR LINES AT SEVERA	0.00	2,112.50	
	Invoice	09/25/2023	CLN LIFT STA FR 103 AND EXPOSE WTR M	0.00	2,600.00	
DNS100	DNS EQUIPMENT LLC	09/26/2023	Regular	0.00	1,871.61	48682
	Invoice	09/25/2023	CHEMICALS, DEGREASERS FOR MAINTAINI	0.00	1,094.38	
	Invoice	09/22/2023	WATER TREATMENT CHEMICAL-W	0.00	777.23	
DAR200	D'S AUTO REPAIR	09/26/2023	Regular	0.00	1,308.09	48683
	Invoice	09/22/2023	OIL CHNG & TIRES WATER TRUCK - W	0.00	1,227.72	
	Invoice	09/25/2023	MAINT ON WRK TRUCK F150 2023 - S / ST	0.00	80.37	
SPF100	FAMILY MEDICAL WALK-IN CLINICS	09/26/2023	Regular	0.00	21.00	48684
	Invoice	09/25/2023	ESCREEN DANIELLE CALE - LAW	0.00	21.00	
FED100	FEDERAL PROTECTION INC	09/26/2023	Regular	0.00	165.00	48685
	Invoice	09/25/2023	4TH QTR SECURITY MONITOR REC CTR - P	0.00	165.00	
FER105	FITNESS E.R.	09/26/2023	Regular	0.00	475.00	48686
	Invoice	09/25/2023	EQUIPMENT MAINT - PKS	0.00	475.00	
GFL100	GFL ENVIRONMENTAL INC	09/26/2023	Regular	0.00	10,348.03	48687
	Invoice	09/22/2023	RESIDENTS TRASH SERV-S	0.00	170.32	
	Invoice	09/22/2023	RESIDENTS TRASH SERV-S	0.00	10,177.71	
GLA200	GLENN'S AUTOMOTIVE LLC	09/26/2023	Regular	0.00	201.50	48688
	Invoice	09/25/2023	TOOL TRUCK REPAIR - PKS	0.00	201.50	
GWIL100	GREG WILLIAMS	09/26/2023	Regular	0.00	354.00	48689
	Invoice	09/22/2023	MEALS/MILEAGE CONFERENCE-ED	0.00	279.00	
	Invoice	09/22/2023	PARKING CONFERENCE - ECON DEV	0.00	75.00	
HYP100	NITEL LLC	09/26/2023	Regular	0.00	2,219.88	48690
	Invoice	09/22/2023	INTERNET-ALL	0.00	2,219.88	
JHA100	JAMESON HEATING & AIR	09/26/2023	Regular	0.00	3,005.84	48691
	Invoice	09/22/2023	REPAIR GYM UNITS - PKS	0.00	3,005.84	
JAY580	JAY KEY SERVICE, INC.	09/26/2023	Regular	0.00	89.72	48692
	Invoice	09/20/2023	CHANGE LOCK ON (1) DOOR - GEN	0.00	89.72	
JCI200	JCI INDUSTRIES	09/26/2023	Regular	0.00	1,550.00	48693

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8752414	Invoice	09/22/2023	LABOR LFT STN REPR - S	0.00	1,550.00	
LOS200	LAKELAND OFFICE SYSTEMS INC	09/26/2023	Regular	0.00	404.25	48694
INVOICE	Invoice	09/25/2023	COPIES-PKS	0.00	15.94	
INVOICE	Invoice	09/25/2023	COPIES-LAW	0.00	34.68	
INVOICE	Invoice	09/25/2023	COPIES-ALL	0.00	353.63	
LGE100	LINDE GAS & EQUIPMENT INC	09/26/2023	Regular	0.00	320.35	48695
INVOICE	Invoice	09/22/2023	(2) CYLNR LEASES/SAFE & ENVRMNTL SE	0.00	320.35	
MID125	MIDWEST METER INC	09/26/2023	Regular	0.00	8,876.50	48696
INVOICE	Invoice	09/22/2023	METER BASES, HRE REGISTERS W/ITRON -	0.00	3,948.00	
INVOICE	Invoice	09/22/2023	METER BASES, HRE REGISTERS W/ITRON -	0.00	4,928.50	
OZA125	OZARK APPLICATORS LLC	09/26/2023	Regular	0.00	6,000.00	48697
INVOICE	Invoice	09/22/2023	MEADOWS WTR TWR REPAIRS & MAINT -	0.00	6,000.00	
PAW100	PEARL AUTO WORKS	09/26/2023	Regular	0.00	7,220.13	48698
INVOICE	Invoice	09/22/2023	REPR '20 DODGE CHARGR SUSPECT DAM	0.00	7,220.13	
RAC450	RACE BROS FARM SUPPLY, INC	09/26/2023	Regular	0.00	115.94	48699
INVOICE	Invoice	08/10/2023	TWINE - PKS	0.00	40.99	
INVOICE	Invoice	08/25/2023	HYDRATED LIME 50 LBS FOR BARWICK LE	0.00	74.95	
RFA725	REAVIS WATER WELL	09/26/2023	Regular	0.00	1,925.00	48700
INVOICE	Invoice	09/22/2023	TNK BYPASS RNTL & LBR HKUP & UNHK M	0.00	1,925.00	
LIN200	ROTA L. STONEHOUSE	09/26/2023	Regular	0.00	90.00	48701
INVOICE	Invoice	09/22/2023	DATA COMPILATION-GEN/CT/LAW/PW	0.00	90.00	
S&H410	S&H FARM SUPPLY INC	09/26/2023	Regular	0.00	618.38	48702
INVOICE	Invoice	09/22/2023	(4) SKID SHOES FOR BOOM MOWER - STS	0.00	618.38	
SOMO100	SOMO, INC	09/26/2023	Regular	0.00	-179.85	48703
SOMO100	SOMO, INC	09/26/2023	Regular	0.00	179.85	48703
INVOICE	Invoice	09/25/2023	STALL MAT - PKS	0.00	59.95	
INVOICE	Invoice	09/25/2023	STALL MATS2 - PKS	0.00	119.90	
MIS315	SPIRE	09/26/2023	Regular	0.00	52.89	48704
INVOICE	Invoice	09/22/2023	UTIL EXP GAS REC CNTR-PKS	0.00	52.89	
MIS315	SPIRE	09/26/2023	Regular	0.00	46.39	48705
INVOICE	Invoice	09/22/2023	UTIL EXP GAS CITY HALL-GEN	0.00	46.39	
MIS315	SPIRE	09/26/2023	Regular	0.00	46.39	48706
INVOICE	Invoice	09/22/2023	UTIL EXP GAS-W	0.00	46.39	
MIS315	SPIRE	09/26/2023	Regular	0.00	98.41	48707
INVOICE	Invoice	09/22/2023	UTIL EXP GAS COMM BLDG-PKS	0.00	98.41	
MIS315	SPIRE	09/26/2023	Regular	0.00	46.39	48708
INVOICE	Invoice	09/22/2023	UTIL EXP GAS-S	0.00	46.39	
SPM100	SPRINGFIELD MOW LLC	09/26/2023	Regular	0.00	49.07	48709
INVOICE	Invoice	09/22/2023	MOWER REPAIR PARTS BADBOY2 - PKS	0.00	49.07	
AME100	STEVE AMES	09/26/2023	Regular	0.00	200.00	48710
INVOICE	Invoice	09/22/2023	LIVE MUSIC AT MILLER FARM PARK SNFL	0.00	200.00	
SUP100	Superior Rents- Springfield	09/26/2023	Regular	0.00	84.00	48711
INVOICE	Invoice	09/22/2023	AERIAL LIFT - PKS	0.00	84.00	
COC200	SW MISSOURI ENGINEERING LLC	09/26/2023	Regular	0.00	385.00	48712
INVOICE	Invoice	09/22/2023	PLAN REVIEW GEN VILLG-P&D	0.00	140.00	
INVOICE	Invoice	09/22/2023	PROF FEES PHS 2 REVW HOFFMAN HILLS-	0.00	245.00	

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WSP100	TURN 2 APPAREL LLC	09/26/2023	Regular	0.00	33.00	48713
	Invoice	09/25/2023	SOCCER SHIRTS - PKS	0.00	33.00	
VDS100	VDS VISION LLC	09/26/2023	Regular	0.00	1,440.00	48714
	Invoice	09/25/2023	IT SERVICES-ALL	0.00	1,440.00	
WHE100	WHEELER METALS INC	09/26/2023	Regular	0.00	83.20	48715
	Invoice	09/25/2023	EVENT LIGHT PIPES SUNFLOWERS - PKS	0.00	83.20	
AUL100	AMERICAN UNITED LIFE INSURANCE CO	09/06/2023	Bank Draft	0.00	255.51	DFT0002059
	Invoice	09/06/2023	SEPT 2023 GROUP LIFE INS	0.00	255.51	
COL200	COLONIAL SUPPLEMENTAL INS	09/01/2023	Bank Draft	0.00	18.00	DFT0002060
	Invoice	09/01/2023	SEPT 2023 GROUP SUPPLEMENTAL INS	0.00	18.00	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	09/08/2023	Bank Draft	0.00	5,980.89	DFT0002067
	Invoice	09/08/2023	FEDERAL WITHHOLDING PPE-9.2.2023	0.00	5,980.89	
MIS300	MISSOURI DEPT OF REVENUE	09/08/2023	Bank Draft	0.00	2,425.50	DFT0002068
	Invoice	09/08/2023	STATE WITHHOLDING PPE 9/2/2023	0.00	2,425.50	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	09/08/2023	Bank Draft	0.00	10,347.10	DFT0002069
	Invoice	09/08/2023	SOCIAL SECURITY WITHHOLDING PPE-9.2.	0.00	10,347.10	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	09/08/2023	Bank Draft	0.00	2,419.94	DFT0002070
	Invoice	09/08/2023	MEDICARE WITHHOLDING PPE-9.2.2023	0.00	2,419.94	
COMMGN	COMMERCE CREDIT CARD SERVICES	09/11/2023	Bank Draft	0.00	11,427.81	DFT0002071
	Invoice	08/14/2023	FANTASTIC CVRNS CAMP FIELD TRIP - PKS	0.00	252.00	
	Invoice	08/25/2023	WALMART SWTCH,CBLS, CORD OFFC NET	0.00	64.54	
	Invoice	08/25/2023	HRB FRGHT (2) SANDRS,SAND PAPR, WTR	0.00	86.92	
	Invoice	08/10/2023	AMZN WET MOP HEADS, MOP BUCKETS -	0.00	262.26	
	Invoice	08/14/2023	NORTHERN TOOL SHOP PRESS - STS/W/S	0.00	309.09	
	Invoice	08/25/2023	DIRECTV SUBSCRIPT FITNESS - PKS	0.00	103.35	
	Invoice	08/10/2023	FREDS VACUUM REPAIR CTY HALL VAC - G	0.00	36.40	
	Invoice	08/25/2023	DOLLAR GEN SPONGES CAMP - PKS	0.00	1.00	
	Invoice	08/14/2023	AMZ VACUUM FOR CITY HALL - GEN	0.00	79.19	
	Invoice	08/10/2023	DOLLAR GEN BAST SPOON, 8" KNIFE - PKS	0.00	7.00	
	Invoice	08/10/2023	PARTY CITY SPECIAL ACTVTY SUPP - PKS	0.00	59.25	
	Invoice	08/10/2023	AMZN LAMINATING POUCHES - PKS	0.00	30.97	
	Invoice	08/10/2023	AMZN REAGENT CHEM - PKS	0.00	16.19	
	Invoice	08/25/2023	POSTMASTER CERT LETTERS NUISANCE C	0.00	43.04	
	Invoice	08/10/2023	NATURAL SCIENCE MUSEUM FIELD TRIP -	0.00	258.00	
	Invoice	08/10/2023	POSTMASTER CERT LETTER - P&D	0.00	5.01	
	Invoice	08/25/2023	HRB FRT LFTG SLNG,WLDNG GLVS,WD-40,	0.00	171.95	
	Invoice	08/28/2023	POSTMASTER POSTAGE-ALL	0.00	264.00	
	Invoice	07/24/2023	AMZN PUMP TUBE POOL - PKS	0.00	72.57	
	Invoice	08/10/2023	AMAZON INK PENS, HIGHLIGHTERS - GEN	0.00	26.94	
	Invoice	08/10/2023	AMZN PIC FRAMES SPECIAL EVENT CRAFT,	0.00	194.85	
	Invoice	07/26/2023	BIGTIME RESULTS DUMBBELL WEIGHTS-P	0.00	560.32	
	Invoice	08/25/2023	AMZ BALLN ARCH KITS,TBL CVR ROLL,PRT	0.00	120.30	
	Invoice	08/25/2023	AMZ 15' CLEANING BRUSH - STS/W/S	0.00	23.94	
	Invoice	08/14/2023	SW SWR & SPTC PRTBL TLT RNTL BTHRM	0.00	634.66	
	Invoice	08/10/2023	QC SUPPLY ROLLER ASSMBLY, INTEGRATO	0.00	457.46	
	Invoice	08/25/2023	AMZ SYN GREASE - STS/W/S	0.00	71.00	
	Invoice	08/10/2023	AMZN FEM NAPKINS/TMPNS FOR VENDN	0.00	146.88	
	Invoice	08/28/2023	MO DNR OPERATOR RECERT T. HOFFMAN	0.00	46.15	
	Invoice	08/25/2023	AMZ DGTL THERM PRB CVRS CAMP - PKS	0.00	13.98	
	Invoice	08/10/2023	ADMIRAL EXPRESS COPY PAPER - GEN/W/	0.00	160.92	
	Invoice	08/25/2023	AMZ BALLNS,PHOTO BCKDRP,PHOTO BTH	0.00	52.90	
	Invoice	08/10/2023	GODADDY CITY DOMAIN RENEW .ORG & .	0.00	66.32	
	Invoice	08/10/2023	AMAZON FILE FOLDERS, AA BATTERIES - G	0.00	31.25	
	Invoice	08/25/2023	DH PACE DOOR REPAIR-PKS	0.00	1,993.36	

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705184	Invoice	08/25/2023	AMZ BRASS ELBOW LFT STN REPR - S	0.00	11.46	
8001812	Invoice	08/24/2023	AMZN BALLFIELD LIGHTS, POOL STN REM	0.00	962.36	
801177	Invoice	08/10/2023	SPFLD CLTCH U JNTS,SLP YKS,FLNGE LAGN	0.00	172.18	
801177	Invoice	08/25/2023	SPFLD CLTCH SLIP YOKE, INSTALL JNT LAG	0.00	65.06	
1171100	Invoice	08/10/2023	AMZN FEM NAPKIN/TMPN VENDOR, CAN	0.00	359.09	
1171100	Invoice	08/10/2023	MRWA MGT TRAINING C. HALVERSON - G	0.00	125.00	
1171100	Invoice	08/25/2023	AMER PLAN ASSC ADVRTS P&D POSITION	0.00	295.00	
1171100	Invoice	07/25/2023	AMAZON BINDERS, DRY ERASE MARKERS	0.00	61.74	
1171100	Invoice	08/10/2023	LOAD AND GO LANDSCAPE SPCL ACTVTY	0.00	56.65	
1171100	Invoice	08/25/2023	AMZ BRS ELBW,BRS NPPL,BRS CPLNGS,BR	0.00	55.57	
1171100	Invoice	08/25/2023	AMZ RPE & TEA LGHTS, SCHL GLUE, FOG	0.00	119.73	
1171100	Invoice	08/10/2023	AMZ 6" BRASS NIPPLE PIPE FITING - W	0.00	24.06	
1171100	Invoice	08/10/2023	DOMINOS PIZZA AQUATICS - PKS	0.00	47.36	
1171100	Invoice	08/25/2023	FITNESS ER EQUIPMENT MAINTENANCE -	0.00	250.00	
1171100	Invoice	08/14/2023	STAMPS.COM MONTHLY FEE-GEN	0.00	12.79	
1171100	Invoice	08/25/2023	AMZ WIRE CONNECTOR - W	0.00	124.28	
1171100	Invoice	08/25/2023	AMZ DISPOSABLE GLOVES - W	0.00	56.92	
1171100	Invoice	08/10/2023	AMZ 3-1/2" BRASS NIPPLE PIPE FITTING -	0.00	12.69	
1171100	Invoice	08/14/2023	AMAZON SANITIZING WIPES - LAW	0.00	42.99	
1171100	Invoice	08/10/2023	AMZ MARKING PAINT FOR LOCATES - STS/	0.00	77.87	
1171100	Invoice	08/14/2023	FOXFURY TACT ELEC DIST DEVC/CASE C S	0.00	319.97	
1171100	Credit Memo	08/09/2023	CREDIT	0.00	-49.99	
1171100	Invoice	07/24/2023	AMZN CANOLA OIL - PKS	0.00	36.98	
1171100	Invoice	08/25/2023	FACEBOOK ADVRTSNG - PKS	0.00	25.00	
1171100	Invoice	08/25/2023	GOVDEALS USED TABLES/CHAIRS - PKS	0.00	152.89	
1171100	Credit Memo	07/26/2023	MASTERS LEASING REFUND TAX & AMT O	0.00	-40.88	
1171100	Invoice	08/25/2023	CENEX FUEL (S. FOX) - STS	0.00	30.35	
1171100	Invoice	08/10/2023	DOMINUS PIZZA AQUATICS - PKS	0.00	46.10	
1171100	Invoice	08/25/2023	MML CONF G WILLIAMS-ECO DEV	0.00	450.00	
1171100	Invoice	08/14/2023	AMZN TABLE COVER - PKS	0.00	25.98	
1171100	Invoice	08/25/2023	AMZ TOILET SEAT COVERS - PKS	0.00	46.75	
1171100	Invoice	08/25/2023	AMZ BLADES FOR BB MOWER - PKS	0.00	92.06	
1171100	Invoice	08/25/2023	AMZ CLASP ENVELOPES, FILE FLDRS - LAW	0.00	26.57	
1171100	Credit Memo	08/11/2023	FANTASTIC CVRNS REFUND	0.00	-6.61	
1171100	Credit Memo	08/11/2023	FANTASTIC CVRNS REFUND	0.00	-14.04	
1171100	Invoice	08/25/2023	AMZ MOTOR GREASE - STS/W/S	0.00	40.36	
1171100	Invoice	08/10/2023	INDEED ADV FOR PLANNING POSITION -	0.00	515.33	
1171100	Invoice	08/28/2023	THE WESTIN HOTEL G. WILLIAMS CONF -	0.00	942.80	
1171100	Invoice	08/25/2023	INCREDIBLE PIZZA CAMP FIELD TRIP - PKS	0.00	1,152.00	
1171100	Invoice	08/10/2023	INDEED ADV FOR PLANNING POSITION - P	0.00	91.06	
1171100	Invoice	08/25/2023	DOMINOS PIZZA PRIVT POOL RNTL PARTY	0.00	38.92	
1171100	Invoice	08/10/2023	AMZN PAINT BRUSHES SPECIAL EVENT - P	0.00	15.98	
1171100	Credit Memo	08/04/2023	CREDIT FOR DISCONTINUED ITEM	0.00	-88.81	
1171100	Invoice	08/25/2023	SPFLD NEWS-LEADER MONTHLY SUBSC-G	0.00	28.00	
1171100	Invoice	08/25/2023	AMZ FUEL TAP FORD TRACTOR - STS/W/S	0.00	24.70	
1171100	Credit Memo	08/07/2023	REDEEMED REWARD POINTS FOR STMT C	0.00	-2,775.00	
1171100	Invoice	08/10/2023	AMZ INSECT REPELLENT, HAND SANITIZER	0.00	27.80	
1171100	Invoice	08/25/2023	GLASS GURU DEPST ON WINDW REPR FIT	0.00	375.38	
1171100	Invoice	08/09/2023	MPRA	0.00	30.00	
1171100	Invoice	08/10/2023	MPRA	0.00	10.00	
1171100	Invoice	08/25/2023	PLANETIZEN ADVRTS P&D POSITION - P&	0.00	99.95	
1171100	Invoice	08/14/2023	PRECISION ROLLER INK TANK, SANITIZER -	0.00	101.45	
WRI110	WEX BANK	09/14/2023	Bank Draft	0.00	8,648.54	DFT0002072
2121100	Invoice	09/08/2023	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S	0.00	8,648.54	
LOW505	LOWE'S CREDIT SERVICES	09/15/2023	Bank Draft	0.00	788.03	DFT0002073
0111100	Invoice	07/11/2023	SUPPLIES FOR LAGOON-S	0.00	99.64	
0601100	Invoice	07/20/2023	BLDG SPLYS FOR BATHROOM REMODEL -	0.00	69.02	
0141100	Invoice	07/07/2023	MULTI-PURPOSE RESPIRATORS - W	0.00	153.44	

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
	Invoice	08/10/2023	FAN,PVC CMNT & PRMR,PIPE JNT CMPND		0.00	362.04	
	Invoice	08/10/2023	FLY TRPS,PVC ELBWS&PIPE(CTY HALL AC)-		0.00	20.78	
	Invoice	08/10/2023	BLDG SUPPLS FOR SHOP REMODEL - STS/		0.00	83.11	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	09/22/2023	09/22/2023	Bank Draft	0.00	5,864.94	DFT0002074
	Invoice	09/22/2023	FEDERAL WITHHOLDING PPE-9.16.2023		0.00	5,864.94	
MIS300	MISSOURI DEPT OF REVENUE	09/22/2023	09/22/2023	Bank Draft	0.00	2,396.00	DFT0002075
	Invoice	09/22/2023	STATE WITHHOLDING PPE-9.16.2023		0.00	2,396.00	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	09/22/2023	09/22/2023	Bank Draft	0.00	9,940.16	DFT0002076
	Invoice	09/22/2023	SOCIAL SECURITY WITHHOLDING PPE-9.1		0.00	9,940.16	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	09/22/2023	09/22/2023	Bank Draft	0.00	2,324.76	DFT0002077
	Invoice	09/22/2023	MEDICARE WITHHOLDING PPE-9.16.2023		0.00	2,324.76	
DEL105	DELTA DENTAL OF MISSOURI	09/28/2023	09/28/2023	Bank Draft	0.00	1,764.06	DFT0002080
	Invoice	09/28/2023	OCT 2023 GROUP DENTAL INS		0.00	1,764.06	
DEL106	DELTA DENTAL OF MISSOURI	09/28/2023	09/28/2023	Bank Draft	0.00	256.81	DFT0002081
	Invoice	09/28/2023	OCT 2023 GROUP VISION INS		0.00	256.81	
TASC	TASC	09/08/2023	09/08/2023	Bank Draft	0.00	535.75	DFT0002082
	Invoice	09/08/2023	Sept 8 2023 FLEX SPEND ACCT		0.00	535.75	
TASC	TASC	09/22/2023	09/22/2023	Bank Draft	0.00	535.75	DFT0002083
	Invoice	09/22/2023	Sept 22 2023 FLEX SPEND ACCT		0.00	535.75	
MIS350	MISSOURI LAGERS	09/08/2023	09/08/2023	Bank Draft	0.00	12,115.05	DFT0002084
	Invoice	09/08/2023	AUG 2023 GROUP RETIREMENT		0.00	12,115.05	
UHC100	UNITED HEALTHCARE INSURANCE COMPANY	09/26/2023	09/26/2023	Bank Draft	0.00	31,836.48	DFT0002085
	Invoice	10/01/2023	OCT 2023 GROUP HEALTH INS		0.00	31,836.48	
TASC	TASC	09/24/2023	09/24/2023	Bank Draft	0.00	212.07	DFT0002090
	Invoice	09/24/2023	10/1-12/31/23 FSA Admin. Fees		0.00	212.07	
EFM100	ENTERPRISE FLEET MANAGEMENT	09/20/2023	09/20/2023	Bank Draft	0.00	7,388.40	DFT0002091
	Invoice	09/20/2023	VEH & EQUIP LEASES,MAINT - GEN/P&D/		0.00	7,388.40	

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	158	80	0.00	166,326.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	-179.85
Bank Drafts	112	21	0.00	117,481.55
EFT's	0	0	0.00	0.00
	270	108	0.00	283,628.20

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	158	80	0.00	166,326.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	-179.85
Bank Drafts	112	21	0.00	117,481.55
EFT's	0	0	0.00	0.00
	270	108	0.00	283,628.20

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	9/2023	283,628.20
			<u>283,628.20</u>



Check Report

By Check Number

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MOT200	MIKAYLA MOTSENBOCKER	09/14/2023	Manual	0.00	13.85	3600
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/14/2023	BOND REFUND	0.00	13.85	
			TRAFFIC FINES-COURT		13.85	
WIL100	HAILEY WILSON	09/14/2023	Manual	0.00	60.50	3601
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/14/2023	BOND REFUND	0.00	60.50	
			TRAFFIC FINES-COURT		60.50	
FUQ100	TRAVIS FUQUA	09/14/2023	Manual	0.00	10.00	3602
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/14/2023	BOND REFUND	0.00	10.00	
			TRAFFIC FINES-COURT		10.00	
JON175	EVAN JONES	09/14/2023	Manual	0.00	90.00	3603
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/14/2023	BOND REFUND	0.00	90.00	
			TRAFFIC FINES-COURT		90.00	
CON200	KRISTY CONKLIN	09/14/2023	Manual	0.00	25.00	3604
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/14/2023	BOND REFUND	0.00	25.00	
			TRAFFIC FINES-COURT		25.00	
DORAF	Department of Revenue Auto Fund	09/30/2023	Manual	0.00	382.95	3605
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/30/2023	DEPARTMENT OF REVENUE - AUTOMATE	0.00	382.95	
			COURT AUTOMATION-CO		382.95	
			DEPARTMENT OF REVENUE - AU		382.95	
DRCV	Department of Revenue Crime Victims	09/30/2023	Manual	0.00	390.07	3606
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/30/2023	DEPT OF REVENUE - CRIME VICTIMS COR	0.00	390.07	
			CVC FEES		390.07	
			DEPT OF REVENUE - CRIME VICT		390.07	
MSR100	Missouri Sheriff's Retirement	09/30/2023	Manual	0.00	3.00	3607
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/30/2023	MO SHERIFF'S RETIREMENT FUND	0.00	3.00	
			SHERIFF'S RETIREMENT F		3.00	
			MO SHERIFF'S RETIREMENT FU		3.00	
COWMC	City of Willard-Muni Court	09/30/2023	Manual	0.00	7,232.08	3609
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Invoice	09/30/2023	MUNICIPAL COURT REVENUE	0.00	7,232.08	
			TRAFFIC FINES-COURT		7,232.08	
			MUNICIPAL COURT REVENUE		7,232.08	

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
TSMP	Treasurer State of MO-POST	09/30/2023	Manual	0.00	54.71	3610
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	09/30/2023	TREASURER, STATE OF MO POST FUND	0.00	54.71	
			POST FUND-COURT		54.71	
			TREASURER, STATE OF MO POST			

Bank Code JIS Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	10	10	0.00	8,262.16
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	10	10	0.00	8,262.16

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	10	10	0.00	8,262.16
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	10	10	0.00	8,262.16

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	9/2023	8,262.16
			8,262.16



Refund Check Register

Refund Check Detail

UBPKT03513 - REFUNDS FOR 8/19/23 - 9/19/23

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-120002-07	MORTON, REBECCA	9/26/2023	48716	86.55			86.55	Deposit
01-182001-06	HUGO, GAYLE & PAULA	9/26/2023	48717	94.24			94.24	Deposit
01-185000-09	KEEN, GARY & SARAH	9/26/2023	48718	91.67			91.67	Deposit
03-013102-03	OZARKS HOUSE BUYERS	9/26/2023	48719	85.78			85.78	Deposit
03-100037-09	DILL, MICHAELS	9/26/2023	48720	191.67			191.67	Deposit
04-018401-05	SMITH, DAVID MICHAEL	9/26/2023	48721	6.29			6.29	Deposit
04-040100-10	RODERICK, ALYSSA	9/26/2023	48722	100.66			100.66	Deposit
04-100205-02	MOORE, MARY	9/26/2023	48723	14.66			14.66	Deposit
06-050600-04	GOTT, CHELSIE	9/26/2023	48724	49.18			49.18	Deposit
07-060130-05	HOBBS, JACOB	9/26/2023	48725	24.96			24.96	Deposit
09-210555-05	SETH WRIGHT & OLIVIA-MARIE SENCE	9/26/2023	48726	82.81			82.81	Deposit
09-321050-02	CORWIN, CARRIE & MITCH	9/26/2023	48727	85.16			85.16	Deposit
09-540278-03	MILLER, JASON	9/26/2023	48728	79.02			79.02	Deposit
Total Refunded Amount:				992.65				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	992.65
Revenue Total:	992.65

General Ledger Distribution

Posting Date: 09/26/2023

Fund:	Account Number	Account Name	Posting Amount	IFT
20 - WATER AND SEWER FUND	20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-992.65	Yes
	20-15000	ACCOUNTS RECEIVABLE-WS	992.65	
	20 Total:		0.00	
99 - POOLED CASH	99-01000	POOLED CASH - GENERAL	-992.65	
	99-27000	DUE TO OTHER FUNDS	992.65	Yes
	99 Total:		0.00	
Distribution Total:			0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3f
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

September 2023 Utility Adjustments



City of Willard, MO

Utility Monthly Adjustment Report

Date Range: 9/1/2023 - 9/30/2023

Daily Distribution

Day of the Week:	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Day of the Week: 11	Revenue Code: 100 - WATER - RESIDENTIAL								
	Reverse Payment Adjustm...	1	16.49						
	Revenue Code: 190 - RESIDENTIAL CITY TAX								
	Reverse Payment Adjustm...	1	0.33						
	Revenue Code: 191 - RESIDENTIAL COUNTY TAX								
	Reverse Payment Adjustm...	1	0.06						
	Revenue Code: 400 - SEWER - RESIDENTIAL								
	Reverse Payment Adjustm...	1	37.91						
	Revenue Code: 505 - TRASH - WCA								
	Reverse Payment Adjustm...	1	14.00						
	Revenue Code: 801 - NSF CHARGES (Adjustment)								
	Miscellaneous Adjustment	1	30.00						
	Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY								
	Miscellaneous Adjustment	3	150.00						
Day 11 Total: 248.79									

Day of the Week:	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Day of the Week: 20	Revenue Code: 100 - WATER - RESIDENTIAL								
	Reverse Payment Adjustm...	1	16.53						
	Revenue Code: 190 - RESIDENTIAL CITY TAX								
	Reverse Payment Adjustm...	1	0.33						
	Revenue Code: 191 - RESIDENTIAL COUNTY TAX								
	Reverse Payment Adjustm...	1	0.06						
	Revenue Code: 195 - WATER PENALTIES								
	Reverse Penalty Adjustment	1	-5.55						
	Revenue Code: 400 - SEWER - RESIDENTIAL								
	Reverse Payment Adjustm...	1	43.76						
	Revenue Code: 495 - SEWER PENALTIES								
	Reverse Penalty Adjustment	1	-4.38						
	Revenue Code: 500 - TRASH - RESIDENTIAL								
	Reverse Payment Adjustm...	1	14.00						
	Revenue Code: 801 - NSF CHARGES (Adjustment)								
	Miscellaneous Adjustment	1	30.00						
Day 20 Total: 94.75									

Daily Distribution

Day of the Week: 21		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 110 - WATER - COMMERCIAL												
Miscellaneous Adjustment	1	-13.89										
Day 21 Total: -13.89												
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY												
Miscellaneous Adjustment	15	750.00										
Day 21 Total: 750.00												
Revenue Code: 100 - WATER - RESIDENTIAL												
Reverse Payment Adjustm...	2	31.65										
Revenue Code: 190 - RESIDENTIAL CITY TAX												
Reverse Payment Adjustm...	2	0.63										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX												
Reverse Payment Adjustm...	2	0.12										
Revenue Code: 195 - WATER PENALTIES												
Reverse Payment Adjustm...	1	2.59										
Revenue Code: 400 - SEWER - RESIDENTIAL												
Reverse Payment Adjustm...	1	55.46										
Revenue Code: 495 - SEWER PENALTIES												
Reverse Payment Adjustm...	1	5.55										
Revenue Code: 502 - TRASH - ALLIED												
Reverse Payment Adjustm...	1	14.00										
Revenue Code: 801 - NSF CHARGES (Adjustment)												
Miscellaneous Adjustment	1	30.00										
Day 29 Total: 140.00												
Grand Total for Period: 1,219.65												

Adjustment Type Totals

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	
Adjustment Type: MSC - Miscellaneous Count: 22												
110 - WATER - COMMERCIAL	1	-13.89	801 - NSF CHARGES (Adjust...	3	90.00	NON PAYMENT - NON-PAY...	18	900.00				
Adjustment Type: RPA - Reverse Payment Count: 17												
100 - WATER - RESIDENTIAL	3	64.67	190 - RESIDENTIAL CITY TAX	3	1.29	191 - RESIDENTIAL COUNT...	3	0.24	195 - WATER PENALTIES	1	2.59	
400 - SEWER - RESIDENTIAL	3	137.13	495 - SEWER PENALTIES	1	5.55	500 - TRASH - RESIDENTIAL	1	14.00	502 - TRASH - ALLIED	1	14.00	
505 - TRASH - WCA	1	14.00										

Adjustment Type Totals

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	
Adjustment Type: RPN - Reverse Penalty Count: 2												
195 - WATER PENALTIES	1	-5.55	495 - SEWER PENALTIES	1	-4.38							1,219.65
Grand Total Adjustment Types for Period:												

Revenue Code Totals By Class

Class: CITY OF WILLARD - CITY OF WILLARD												
Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	
Revenue Code: 110 - WATER - COMMERCIAL												
Miscellaneous Adjustment	1	-13.89										
Class: CITY RES - CITY RESIDENTIAL												
Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	
Revenue Code: 100 - WATER - RESIDENTIAL												
Reverse Payment Adjustme...	4	64.67										
Revenue Code: 190 - RESIDENTIAL CITY TAX												
Reverse Payment Adjustme...	4	1.29										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX												
Reverse Payment Adjustme...	4	0.24										
Revenue Code: 195 - WATER PENALTIES												
Reverse Payment Adjustme...	1	2.59	Reverse Penalty Adjustment	1	-5.55							
Revenue Code: 400 - SEWER - RESIDENTIAL												
Reverse Payment Adjustme...	3	137.13										
Revenue Code: 495 - SEWER PENALTIES												
Reverse Payment Adjustme...	1	5.55	Reverse Penalty Adjustment	1	-4.38							
Revenue Code: 500 - TRASH - RESIDENTIAL												
Reverse Payment Adjustme...	1	14.00										
Revenue Code: 502 - TRASH - ALLIED												
Reverse Payment Adjustme...	1	14.00										
Revenue Code: 505 - TRASH - WCA												
Reverse Payment Adjustme...	1	14.00										
Revenue Code: 801 - NSF CHARGES (Adjustment)												
Miscellaneous Adjustment	3	90.00										
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY												
Miscellaneous Adjustment	12	600.00										
Class CITY RES Total:											933.54	

Revenue Code Totals By Class

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Class: RURAL RES - RURAL RESIDENTIAL											
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	6	300.00									
Miscellaneous Adjustment											
Class RURAL RES Total: 300.00											
Grand Total for Period: 1,219.65											

Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
Reverse Payment Adjustme...	4	64.67									
Revenue 100 Total: 64.67											
Revenue Code: 110 - WATER - COMMERCIAL											
Miscellaneous Adjustment	1	-13.89									
Revenue 110 Total: -13.89											
Revenue Code: 190 - RESIDENTIAL CITY TAX											
Reverse Payment Adjustme...	4	1.29									
Revenue 190 Total: 1.29											
Revenue Code: 191 - RESIDENTIAL COUNTY TAX											
Reverse Payment Adjustme...	4	0.24									
Revenue 191 Total: 0.24											
Revenue Code: 195 - WATER PENALTIES											
Reverse Payment Adjustme...	1	2.59	Reverse Penalty Adjustment	1	-5.55						
Revenue 195 Total: -2.96											
Revenue Code: 400 - SEWER - RESIDENTIAL											
Reverse Payment Adjustme...	3	137.13									
Revenue 400 Total: 137.13											
Revenue Code: 495 - SEWER PENALTIES											
Reverse Payment Adjustme...	1	5.55	Reverse Penalty Adjustment	1	-4.38						
Revenue 495 Total: 1.17											
Revenue Code: 500 - TRASH - RESIDENTIAL											
Reverse Payment Adjustme...	1	14.00									
Revenue 500 Total: 14.00											
Revenue Code: 502 - TRASH - ALLIED											
Reverse Payment Adjustme...	1	14.00									
Revenue 502 Total: 14.00											
Revenue Code: 505 - TRASH - WCA											
Reverse Payment Adjustme...	1	14.00									
Revenue 505 Total: 14.00											
Revenue Code: 801 - NSF CHARGES (Adjustment)											
Miscellaneous Adjustment	3	90.00									
Revenue 801 Total: 90.00											

Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	18	900.00			
Miscellaneous Adjustment					
Revenue NON PAYMENT Total:			900.00		
Grand Total Revenue by Type for Period:			1,219.65		

Totals by Transaction Type

Transaction Type	Count	Amount
Failed Arrangement	1	0.00
Miscellaneous Adjustment	22	976.11
Reverse Payment Adjustment	3	253.47
Reverse Penalty Adjustment	1	-9.93
Total for Period:	27	1,219.65

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Miscellaneous Adjustment	110 - WATER - COMMERCIAL	1	-13.89
	801 - NSF CHARGES (Adjustment)	3	90.00
	NON PAYMENT - NON-PAYMENT PENALTY	18	900.00
	Miscellaneous Adjustment Total:		976.11
Reverse Payment Adjustment	100 - WATER - RESIDENTIAL	4	64.67
	190 - RESIDENTIAL CITY TAX	4	1.29
	191 - RESIDENTIAL COUNTY TAX	4	0.24
	195 - WATER PENALTIES	1	2.59
	400 - SEWER - RESIDENTIAL	3	137.13
	495 - SEWER PENALTIES	1	5.55
	500 - TRASH - RES DENTIAL	1	14.00
	502 - TRASH - ALLIED	1	14.00
	505 - TRASH - WCA	1	14.00
	Reverse Payment Adjustment Total:		253.47
Reverse Penalty Adjustment	195 - WATER PENALTIES	1	-5.55
	495 - SEWER PENALTIES	1	-4.38
	Reverse Penalty Adjustment Total:		-9.93
	Total for Period:	44	1,219.65

Totals by Revenue Code

Revenue Code	Count	Amount
100 - WATER - RESIDENTIAL	4	64.67

Totals by Revenue Code

Revenue Code	Count	Amount
110 - WATER - COMMERCIAL	1	-13.89
190 - RESIDENTIAL CITY TAX	4	1.29
191 - RESIDENTIAL COUNTY TAX	4	0.24
195 - WATER PENALTIES	1	-2.96
400 - SEWER - RESIDENTIAL	3	137.13
495 - SEWER PENALTIES	1	1.17
500 - TRASH - RESIDENTIAL	1	14.00
502 - TRASH - ALLIED	1	14.00
505 - TRASH - WCA	1	14.00
801 - NSF CHARGES (Adjustment)	3	90.00
NON PAYMENT - NON-PAYMENT PENALTY	18	900.00
Total for Period:	44	1,219.65

Revenue Code Totals By Read Group

Read Group	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Read Group: 01 - Read Group: 01									
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY		4	200.00						
Miscellaneous Adjustment		4	200.00						
Read Group: 02 - Read Group: 02									
Revenue Code: 195 - WATER PENALTIES		1	-5.55						200.00
Reverse Penalty Adjustment		1	-5.55						
Revenue Code: 495 - SEWER PENALTIES		1	-4.38						
Reverse Penalty Adjustment		1	-4.38						
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY		3	150.00						
Miscellaneous Adjustment		3	150.00						
Read Group: 03 - Read Group: 03									
Revenue Code: 100 - WATER - RESIDENTIAL		4	64.67						
Reverse Payment Adjustme...		4	64.67						
Revenue Code: 190 - RESIDENTIAL CITY TAX		4	1.29						
Reverse Payment Adjustme...		4	1.29						
Revenue Code: 191 - RESIDENTIAL COUNTY TAX		4	0.24						
Reverse Payment Adjustme...		4	0.24						
Revenue Code: 195 - WATER PENALTIES		1	2.59						
Reverse Payment Adjustme...		1	2.59						
Revenue Code: 400 - SEWER - RESIDENTIAL		3	137.13						
Reverse Payment Adjustme...		3	137.13						
Revenue Code: 495 - SEWER PENALTIES		1	5.55						
Reverse Payment Adjustme...		1	5.55						
Revenue Code: 500 - TRASH - RESIDENTIAL		1	14.00						
Reverse Payment Adjustme...		1	14.00						
Read Group 01 Total:									
Read Group 02 Total:									140.07

Revenue Code Totals By Read Group

Revenue Code	Count	Amount	Type
502 - TRASH - ALLIED	1	14.00	
Reverse Payment Adjustme...			
505 - TRASH - WCA	1	14.00	
Reverse Payment Adjustme...			
801 - NSF CHARGES (Adjustment)	3	90.00	
Miscellaneous Adjustment			
NON PAYMENT - NON-PAYMENT PENALTY	2	100.00	
Miscellaneous Adjustment			

Read Group 03 Total: 443.47

Read Group: 04 - Read Group: 04	Type	Count	Amount
NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	1	50.00

Read Group 04 Total: 50.00

Read Group: 05 - Read Group: 05	Type	Count	Amount
110 - WATER - COMMERCIAL	Miscellaneous Adjustment	1	-13.89

Read Group 05 Total: -13.89

Read Group: 06 - Read Group: 06	Type	Count	Amount
NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	1	50.00

Read Group 06 Total: 50.00

Read Group: 09 - Read Group: 09	Type	Count	Amount
NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	7	350.00

Read Group 09 Total: 350.00

Grand Total for Period: 1,219.65

Revenue Code Totals By Bill Cycle

Bill Cycle: 01 - Cycle: 01	Type	Count	Amount
100 - WATER - RESIDENTIAL	Reverse Payment Adjustme...	4	64.67
110 - WATER - COMMERCIAL	Miscellaneous Adjustment	1	-13.89
190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustme...	4	1.29
191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustme...	4	0.24
195 - WATER PENALTIES	Reverse Payment Adjustme...	1	-5.55

Revenue Code Totals By Bill Cycle

Revenue Code: 400 - SEWER - RESIDENTIAL				
Reverse Payment Adjustme...	3	137.13		
Revenue Code: 495 - SEWER PENALTIES				
Reverse Payment Adjustme...	1	5.55	Reverse Penalty Adjustment	1
Revenue Code: 500 - TRASH - RESIDENTIAL				
Reverse Payment Adjustme...	1	14.00		
Revenue Code: 502 - TRASH - ALLIED				
Reverse Payment Adjustme...	1	14.00		
Revenue Code: 505 - TRASH - WCA				
Reverse Payment Adjustme...	1	14.00		
Revenue Code: 801 - NSF CHARGES (Adjustment)				
Miscellaneous Adjustment	3	90.00		
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY				
Miscellaneous Adjustment	18	900.00		

Bill Cycle 01 Total: 1,219.65

Grand Total for Period: 1,219.65

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #10

Amend the 2023 Budget for the Willard Inclusive Playground Project

Discussion/Vote

City of Willard



Amended BUDGET 2023

Date

October 23, 2023

October 23, 2023, Amended Budget

The Amended Budget changes only include the added expense of the capital improvement for the Willard Inclusive Playground Project. Revenue from grant funds to finance the project and any transfers from the General Fund to cover the funds until they have been received from the sources that are providing funds to finance the project. No other changes have been made to the current budget.

At the end of the year the regular time for the last Amended Budget of the year will be presented to the board.

Year to Date 2023
Amended 10/23/23

	2023 Original Revenues		Transfers		Total Revenues and Transfers		2023 Original Expenses		Transfers		Total Expense and Transfers		Cumulative Gains or (Losses) Per Fund	
General Fund														
General City Administration	\$ 1,972,326	\$ 409,611	\$ 2,381,937		\$ 307,916	\$ 484,295	\$ 792,211		\$ 1,589,726					
Law and Public Safety	\$ 131,000	\$ -	\$ 131,000		\$ 1,155,687	\$ -	\$ 1,155,687		\$ (1,024,687)					
Court	\$ 99,200	\$ -	\$ 99,200		\$ 102,943	\$ -	\$ 102,943		\$ (3,743)					
Streets	\$ 318,589	\$ -	\$ 318,589		\$ 480,733	\$ -	\$ 480,733		\$ (162,144)					
Planning	\$ 10,000	\$ -	\$ 10,000		\$ 256,252	\$ -	\$ 256,252		\$ (246,252)					
Economic Development	\$ -	\$ -	\$ -		\$ 139,076	\$ -	\$ 139,076		\$ (139,076)					
EM	\$ 8,416	\$ -	\$ 8,416		\$ 22,240	\$ -	\$ 22,240		\$ (13,824)					
Sub-Total	\$ 2,539,531	\$ 409,611	\$ 2,949,142		\$ 2,464,847	\$ 484,295	\$ 2,949,142		\$ 0					
Park Fund														
Sub-Total	\$ 1,308,800	\$ 484,295	\$ 1,793,095		\$ 1,793,003	\$ -	\$ 1,793,003		\$ 92					
Water Fund														
Sub-Total	\$ 1,286,093	\$ 1,379,896	\$ 2,665,989		\$ 1,775,476	\$ 890,000	\$ 2,665,476		\$ 513					
Sewer Fund														
Sub-Total	\$ 2,681,433	\$ 890,000	\$ 3,571,433		\$ 3,569,688	\$ -	\$ 3,569,688		\$ 1,745					
Totals	\$ 7,815,856	\$ 3,163,803	\$ 10,979,659		\$ 9,603,014	\$ 1,374,295	\$ 10,977,309		\$ 2,350					

Funds	Total Funds Available As of Jan 1, 2023		Annual 30% Reserve Recommended		Amount Above/Below Recommended 30 Percent		Cash Operating Average Per Month		Current Percentage		Total Funds Available As of December 31, 2023
General Fund	\$ 3,663,361	\$ 739,454	\$ 3,284,987	\$ 245,762	163.27%			\$ 4,024,441			
Water & Sewer Fund	\$ 2,902,424	\$ 1,603,549	\$ 38,824	\$ 519,597	30.73%			\$ 1,642,373			
Park Fund	\$ 86,124	\$ 537,901	\$ (451,685)	\$ 149,417	4.81%			\$ 86,216			
Totals	\$ 6,651,910	\$ 2,880,904	\$ 2,872,126	\$ 914,776				\$ 5,753,030			

GENERAL FUND

GENERAL FUND BUDGET -

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
Beginning Fund Cash & Equivalents		\$ 4,434,052	\$ 4,434,052
REVENUES			
10-100-40800	Miscellaneous Income	\$ 6,000	\$ 6,000
10-100-40850	Convenience Fee	\$ 2,000	\$ 2,000
10-100-40980	Veterans Memorial	\$ 240	\$ 240
10-100-41000	Franchise Cable TV	\$ 18,180	\$ 18,180
10-100-41100	Franchise Electric	\$ 312,000	\$ 312,000
10-100-41200	Franchise Gas	\$ 70,350	\$ 70,350
10-100-41300	Franchise Mobile Phone	\$ 76,000	\$ 76,000
10-100-42000	Grants	\$ -	\$ -
10-100-43000	Interest Income	\$ 80,000	\$ 80,000
10-100-44100	Merchant License	\$ 5,555	\$ 5,555
10-100-44110	Building Permits	\$ 40,000	\$ 40,000
10-100-45300	Real Estate Tax	\$ 222,000	\$ 222,000
10-100-45400	Sales and Use Tax	\$ 820,000	\$ 820,000
10-100-45500	Sales Capital Improvements	\$ 315,000	\$ 315,000
10-100-49000	Capital Asset Sales	\$ 5,000	\$ 5,000
	SUBTOTAL REVENUES	\$ 1,972,326	\$ 1,972,326
10-100-46000	Transfer in Reserves	\$ 371,611	\$ 409,611
10-100-46200	Transfer In - Law	\$ -	\$ -
10-100-46250	Transfer In - Court	\$ -	\$ -
10-100-46300	Transfer In - Streets	\$ -	\$ -
10-100-46400	Transfer In - Planning & Dev	\$ -	\$ -
10-100-46500	Transfer In - EM	\$ -	\$ -
10-100-46600	Transfer In - Water	\$ -	\$ -
10-100-46700	Transfer In - Sewer	\$ -	\$ -
10-100-46000	Transfer In - Parks	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ 371,611	\$ 409,611
TOTAL - ANNUAL REVENUE:		\$ 2,343,937	\$ 2,381,937

GENERAL FUND

		6/30/2023	10/23/2023
		2023	2023
EXPENSES			
SALARIES & RELATED			
SALARIES			
	Administrative Distribution	\$ 285,989	\$ 285,989
	City Administrator	\$ 98,020	\$ 98,020
	City Clerk	\$ 46,574	\$ 46,574
	Director of Finance	\$ 64,127	\$ 64,127
	Finance Operations Director/Court Clerk	\$ -	\$ -
	Utility Supervisor/AR & Deputy Court Clerk	\$ 38,340	\$ 38,340
	Finance Clerk AP	\$ 37,449	\$ 37,449
	Finance Clerk HR/Deputy Clerk	\$ 33,100	\$ 33,100
	Utility Clerk -Vacant	\$ 33,100	\$ 33,100
	Utility Clerk	\$ 35,645	\$ 35,645
	Utility Clerk 24 hours	\$ 12,000	\$ 12,000
	Intern	\$ -	\$ -
	Salary Contengencies	\$ 9,467	\$ 9,467
10-100-90000	SUBTOTAL SALARIES	\$ 121,833	\$ 121,832
10-100-91000	Stipends Elected Officials	\$ 5,400	\$ 5,400
10-100-90500	Overtime	\$ 500	\$ 500
	SUBTOTAL OT & ELECTED OFFICIALS	\$ 5,900	\$ 5,900
	TOTAL SALARIES	\$ 127,733	\$ 127,732
10-100-91500	Payroll Taxes	\$ 10,219	\$ 10,219
10-100-92000	Retirement	\$ 5,191	\$ 5,191
10-100-93000	Group Insurance	\$ 21,150	\$ 21,150
	TOTAL RELATED EXPENSE	\$ 36,560	\$ 36,560
TOTAL SALARIES & RELATED		\$ 164,292	\$ 164,292

GENERAL FUND

		6/30/2023	10/23/2023
		2023	2023
SERVICES & SUPPLIES			
10-100-50130	Supplies-Other	\$ 2,000	\$ 2,000
10-100-50310	Veterans Memorial Expense	\$ 600	\$ 600
10-100-50500	Building Maintenance	\$ 1,000	\$ 1,000
10-100-50550	Custodial Supplies	\$ 600	\$ 600
10-100-50600	Miscellaneous Expense	\$ 200	\$ 200
10-100-50700	Office Supplies	\$ 7,575	\$ 7,575
10-100-50750	Postage	\$ 1,600	\$ 1,600
10-100-51000	Repairs & Maintenance	\$ 100	\$ 100
10-100-52000	Supplies-Small Equipment	\$ 1,000	\$ 1,000
10-100-55200	Advertising Expense	\$ 4,000	\$ 4,000
10-100-55400	Audit Expense	\$ 4,000	\$ 4,000
10-100-55500	Bank/Credit Card Fees	\$ 700	\$ 700
10-100-55600	Contract Labor	\$ 500	\$ 500
10-100-55800	Dues & Subscriptions	\$ 3,200	\$ 3,200
10-100-55850	Equipment Rental/Lease	\$ 525	\$ 525
10-100-55900	Election Expense	\$ 6,300	\$ 6,300
10-100-56000	Insurance	\$ 6,000	\$ 6,000
10-100-56200	Legal Expense	\$ 13,608	\$ 13,608
10-100-56400	Professional Fees	\$ 32,000	\$ 32,000
10-100-56450	Contract Services/Security	\$ 500	\$ 500
10-100-56500	Safety Program	\$ 100	\$ 100
10-100-56890	Travel Expense-Elected Officials	\$ 500	\$ 500
10-100-56900	Travel Expense-Gen	\$ 1,000	\$ 1,000
10-100-56910	Travel Expense-Fin	\$ 1,000	\$ 1,000
10-100-56940	Training & Education-Elected Officials	\$ 500	\$ 500
10-100-56950	Training & Education-Gen	\$ 500	\$ 500
10-100-56960	Training & Education-Fin	\$ 1,000	\$ 1,000
10-100-57300	Rent	\$ 1,200	\$ 1,200
10-100-57400	Equip/Software Maintenance Contracts	\$ 12,000	\$ 12,000
10-100-61000	Telephone	\$ 2,000	\$ 2,000
10-100-61050	Internet Services	\$ 7,400	\$ 7,400
10-100-62000	Utilities- Electric	\$ 7,070	\$ 7,070
10-100-62100	Utilities- Gas	\$ 2,000	\$ 2,000
10-100-62300	Utilities-Other	\$ 740	\$ 740
10-100-70000	Vehicle Fuel	\$ 200	\$ 200
10-100-71000	Vehicle Repairs & Maintenance	\$ 100	\$ 100
10-100-75000	Vehicle Lease	\$ 805	\$ 805
SUBTOTAL SERVICES & SUPPLIES		\$ 124,123	\$ 124,123

GENERAL FUND

		6/30/2023	10/23/2023
		2023	2023
CAPITAL OUTLAY			
	CAPITAL PROJECTS	\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
10-100-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -
	CAPITAL EQUIPMENT	\$ 7,000	\$ 7,000
		\$ 12,000	\$ 12,000
		\$ 500	\$ 500
		\$ -	\$ -
		\$ -	\$ -
10-100-95500	SUBTOTAL EQUIP	\$ 19,500	\$ 19,500
TOTAL CAPITAL OUTLAY		\$ 19,500	\$ 19,500
TOTAL EXPENSES		\$ 307,916	\$ 307,916
10-100-97320	Transfer to Law Enforcement	\$ -	\$ -
10-100-97325	Transfer to Court	\$ -	\$ -
10-100-97330	Transfer to Streets function	\$ -	\$ -
10-100-97320	Transfer to P&D Function	\$ -	\$ -
10-100-97320	Transfer to EM	\$ -	\$ -
10-100-97360	Transfer to Water	\$ -	\$ -
10-100-97370	Transfer to Sewer	\$ -	\$ -
10-100-97380	Transfer to Parks	\$ 446,295	\$ 484,295
	TOTAL TRANSFERS	\$ 446,295	\$ 484,295
	TOTAL ANNUAL EXPENSES	\$ 754,211	\$ 792,211
	LAW-STREETS-PD-EM PROFIT/LOSS	\$ (1,589,726)	\$ (1,589,726)
	GENERAL PROFIT/LOSS	\$ 1,589,726	\$ 1,589,726
	NET REVENUES OVER EXPENSES	\$ -	\$ -
	Projected Ending Fund Reserves-Gen	\$ 4,062,441	\$ 4,024,441

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
REVENUES			
10-200-40800	Miscellaneous Income	\$ 200	\$ 200
10-200-42000	Grant revenues	\$ 30,000	\$ 30,000
10-200-44520	Law Income Other	\$ 700	\$ 700
10-200-45100	Law Enf. Sales Tax	\$ 100,000	\$ 100,000
10-200-45600	LET State Acct.	\$ 100	\$ 100
	SUBTOTAL REVENUES	\$ 131,000	\$ 131,000
10-200-46000	Transfers In - Gen Fnd	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 131,000	\$ 131,000

EXPENSES

SALARIES & RELATED:

SALARY

	Admin Distributions	\$ -	\$ -
	Chief of Police	\$ 70,784	\$ 70,784
	Major	\$ 59,655	\$ 59,655
	Corporal FTO	\$ 45,520	\$ 45,520
	Sergeant/Investigator	\$ 50,245	\$ 50,245
	Patrol Officers 17-11	\$ 44,462	\$ 44,462
	Patrol Officers 17-10	\$ 43,378	\$ 43,378
	Patrol Officers 17-9	\$ 42,320	\$ 42,320
	Patrol Officers 17-8	\$ 123,863	\$ 123,863
	Patrol Officers 17-7	\$ 40,281	\$ 40,281
	Administrative Assistant Police	\$ 33,100	\$ 33,100
	Police Officer Recruits 15-1	\$ 20,604	\$ 20,604
	Intern	\$ 5,000	\$ 5,000
	Reserves SRO	\$ 14,876	\$ 14,876
	Salary Contingencies	\$ 7,101	\$ 7,101
10-200-90000	SUBTOTAL SALARIES POLICE	\$ 601,188	\$ 601,188
10-200-90500	Overtime	\$ 3,500	\$ 3,500
	TOTAL OT SALARIES	\$ 3,500	\$ 3,500
	TOTAL SALARIES	\$ 604,688	\$ 604,688
10-200-91500	Employee taxes	\$ 48,375	\$ 48,375
10-200-92000	Retirement	\$ 35,493	\$ 35,493
10-200-93000	Group Insurance	\$ 101,506	\$ 101,506
	SUBTOTAL RELATED EXPENSE	\$ 185,374	\$ 185,374
TOTAL SALARIES & RELATED		\$ 790,063	\$ 790,063

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
SERVICES & SUPPLIES			
10-200-50130	Supplies General	\$ 3,000	\$ 3,000
10-200-50300	DARE Program	\$ 1,700	\$ 1,700
10-200-50500	Building Maintenance	\$ 1,000	\$ 1,000
10-200-50550	Custodial Supplies	\$ 700	\$ 700
10-200-50600	Miscellaneous Expense	\$ 200	\$ 200
10-200-50700	Office Expense	\$ 1,200	\$ 1,200
10-200-50750	Postage	\$ 250	\$ 250
10-200-51000	Repairs & Maintenance	\$ 500	\$ 500
10-200-52000	Supplies Small Tools (Ammo)	\$ 5,500	\$ 5,500
10-200-55200	Advertising Expense	\$ 200	\$ 200
10-200-55500	Bank/Credit Card Fees	\$ 50	\$ 50
10-200-55600	Contract Labor	\$ 500	\$ 500
10-200-55800	Dues & Subscriptions	\$ 550	\$ 550
10-200-55850	Equipment Rental	\$ 1,500	\$ 1,500
10-200-56000	Insurance	\$ 40,525	\$ 40,525
10-200-56200	Legal	\$ 1,000	\$ 1,000
10-200-56400	Professional	\$ 68,000	\$ 68,000
10-200-56450	Contract Service/Security	\$ 100	\$ 100
10-200-56500	Safety Program	\$ 400	\$ 400
10-200-56900	Travel Law	\$ 1,000	\$ 1,000
10-200-56950	Training & Education Law	\$ 20,000	\$ 20,000
10-200-57400	Equip/Software Contracts	\$ 12,500	\$ 12,500
10-200-61000	Telephone	\$ 3,500	\$ 3,500
10-200-61050	Internet Services	\$ 6,900	\$ 6,900
10-200-62000	Utilities - Electric	\$ 5,050	\$ 5,050
10-200-62100	Utilities - Gas	\$ 3,200	\$ 3,200
10-200-62300	Utilities - Other	\$ 500	\$ 500
10-200-70000	Vehicle Fuel	\$ 25,000	\$ 25,000
10-200-71000	Vehicle Repair & Maint	\$ 10,000	\$ 10,000
10-200-71100	Equipment Repair & Maint	\$ 500	\$ 500
10-200-75000	Vehicle Lease	\$ 33,000	\$ 33,000
10-200-92500	Uniform Expense	\$ 10,000	\$ 10,000
SUBTOTAL SERVICES & SUPPLIES		\$ 258,025	\$ 258,025

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
CAPITAL OUTLAY			
CAPITAL PROJECTS			
		\$ 2,000	\$ 2,000
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
10-200-95100	SUBTOTAL CAPITAL PROJECTS	\$ 2,000	\$ 2,000
CAPITAL EQUIPMENT			
		80,000	80,000
		\$ 3,600	\$ 3,600
		\$ 22,000	\$ 22,000
		\$ -	\$ -
		\$ -	\$ -
10-200-95500	SUBTOTAL EQUIP	\$ 105,600	\$ 105,600
	TOTAL CAPITAL OUTLAY	\$ 107,600	\$ 107,800
	TOTAL ANNUAL EXPENSES	\$ 1,155,687	\$ 1,155,687
	NET REVENUES OVER EXPENSES	\$ (1,024,687)	\$ (1,024,687)

COURT

COURT DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
REVENUES			
10-250-40800	Miscellaneous Income	100	100
10-250-40850	Convenience Fee	-	-
10-250-42000	Grant revenues	-	-
10-250-44500	Traffic Ct.Fines	95,000	95,000
10-250-44510	Other Fines	4,000	4,000
10-250-44520	Court Income Other	100	100
	SUBTOTAL REVENUES	99,200	99,200
10-250-46000	Transfers In - Gen Fnd	-	-
	SUBTOTAL TRANSFERS	-	-
TOTAL - ANNUAL REVENUE		99,200	99,200
EXPENSES			
SALARIES & RELATED:			
SALARY			
	Admin Distributions	9,109	9,109
	Court Clerk	45,547	45,547
	Deputy Court Clerk	-	-
	Court Baliff	2,291	2,291
	Court Baliff	2,291	2,291
	Salary Contengencies	2,490	2,490
10-250-90000	SUBTOTAL SALARIES	43,510	43,510
10-250-90500	Overtime	100	100
	TOTAL OT SALARIES	100	100
	TOTAL SALARIES	43,610	43,610
10-250-91500	Employee taxes	\$ 3,489	\$ 3,489
10-250-92000	Retirement	2,381	2,381
10-250-93000	Group Insurance	11,922	11,922
	TOTAL RELATED EXPENSE	17,791	17,791
TOTAL SALARIES & RELATED		61,401	61,401

COURT

COURT DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
SERVICES & SUPPLIES			
10-250-50130	Supplies General	200	200
10-250-50500	Building Maintenance	100	100
10-250-50550	Custodial Supplies	100	100
10-250-50600	Miscellaneous Expense	100	100
10-250-50700	Office Expense	1,200	1,200
10-250-50750	Postage	500	500
10-250-51000	Repairs & Maintenance	100	100
10-250-52000	Supplies Small Tools	100	100
10-250-55200	Advertising Expense	100	100
10-250-55500	Bank/Credit Card Fees	400	400
10-250-55600	Contract Labor	-	-
10-250-55800	Dues & Subscriptions	250	250
10-250-55850	Equipment Rental	100	100
10-250-56000	Insurance	2,831	2,831
10-250-56200	Legal	100	100
10-250-56400	Professional (Judge)	17,250	17,250
10-250-56450	Contract Service/Security	100	100
10-250-56910	Travel Court	1,200	1,200
10-250-56960	Training & Education Court	500	500
10-250-57400	Equip/Software Contracts	1,500	1,500
10-250-61000	Telephone	760	760
10-250-61050	Internet Services	3,550	3,550
10-250-62000	Utilities - Electric	100	100
10-250-62100	Utilities - Gas	-	-
10-250-62300	Utilities - Other	-	-
10-250-70000	Vehicle Fuel	-	-
10-250-71000	Vehicle Repair & Maint	-	-
10-250-71100	Equipment Repair & Maint	100	100
10-250-75000	Vehicle Lease	-	-
10-250-80000	Court Automation	4,500	4,500
10-250-81000	CVC Fees	4,500	4,500
10-250-81100	POST Fund	700	700
10-250-82000	Sheriff's Retirement Fund	100	100
10-250-92500	Uniform Expense	-	-
SUBTOTAL SERVICES & SUPPLIES		41,041	41,041

CAPITAL OUTLAY

CAPITAL PROJECTS

-	-
-	-
-	-
-	-

COURT

COURT DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
10-250-95100	SUBTOTAL CAPITAL PROJECTS	-	-
	CAPITAL EQUIPMENT	500	500
		-	-
		-	-
		-	-
10-250-95500	SUBTOTAL EQUIP	500	500
TOTAL CAPITAL OUTLAY		500	500
TOTAL ANNUAL EXPENSES		102,943	102,943
NET REVENUES OVER EXPENSES		(3,743)	(3,743)

STREETS

STREETS DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
REVENUES			
10-300-40800	Misc Income (Traffic Impact & Other F	\$ 100	\$ 100
10-300-42000	GRANT-Federal Funds	\$ -	\$ -
10-300-45410	Tax Motor Vehicle	\$ 280,000	\$ 280,000
10-300-45450	Road & Bridge Tax	\$ 38,489	\$ 38,489
	SUBTOTAL REVENUES	\$ 318,589	\$ 318,589
10-300-46000	Transfer in from General	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 318,589	\$ 318,589

EXPENSES

SALARIES & RELATED:

SALARY			
	Admin distributions	\$ 78,434	\$ 78,434
	Director Public Works 20%	\$ 12,513	\$ 12,513
	Assistant Public Works Dir 70%	\$ 9,332	\$ 9,332
	Continuity Director	\$ 10,558	\$ 10,558
	Public Works Dir	\$ 6,620	\$ 6,620
	Public Works Asset Supervisor - Street	\$ 45,574	\$ 45,574
	Maint Tech I Streets	\$ 36,492	\$ 36,492
	Maint Tech I Streets	\$ 36,492	\$ 36,492
	Maint Tech I Streets	\$ -	\$ -
	Mechanic 20%	\$ -	\$ -
	Salary Contingencies	\$ 38,026	\$ 38,026
10-300-90000	SUBTOTAL SALARIES	\$ 117,173	\$ 117,173
		\$ -	\$ -
10-300-90500	Overtime	\$ 2,500	\$ 2,500
	TOTAL OT SALARIES	\$ 2,500	\$ 2,500
	TOTAL SALARIES	\$ 119,673	\$ 119,673
10-300-91500	Payroll taxes	\$ 8,500	\$ 8,500
10-300-92000	Retirement	\$ 6,000	\$ 6,000
10-300-93000	Group Insurance	\$ 16,035	\$ 16,035
	SUBTOTAL RELATED EXPENSE	\$ 30,535	\$ 30,535
	TOTAL SALARIES & RELATED	\$ 150,208	\$ 150,208

STREETS

STREETS DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
SERVICES & SUPPLIES			
10-300-50130	Street R&M Supplies	\$ 23,115	\$ 23,115
10-300-50500	Building Maintenance	\$ 2,000	\$ 2,000
10-300-50550	Custodial Expense	\$ 100	\$ 100
10-300-50600	Miscellaneous Expense	\$ 100	\$ 100
10-300-50700	Office Supplies	\$ 500	\$ 500
10-300-50750	Postage	\$ 50	\$ 50
10-300-51000	Street R&M	\$ 15,000	\$ 15,000
10-300-52000	Supplies-Small Equip	\$ 5,000	\$ 5,000
10-300-55200	Advertising	\$ 300	\$ 300
10-300-55600	Contract Labor	\$ 3,050	\$ 3,050
10-300-55800	Dues & Subscriptions	\$ 3,050	\$ 3,050
10-300-55850	Equipment Rental	\$ 6,000	\$ 6,000
10-300-56000	Insurance	\$ 12,830	\$ 12,830
10-300-56200	Legal	\$ 1,000	\$ 1,000
10-300-56400	Professional (Engineering)	\$ 7,000	\$ 7,000
10-300-56500	Safety Program	\$ 200	\$ 200
10-300-56900	Travel Expense	\$ 300	\$ 300
10-300-56950	Training & Education	\$ 100	\$ 100
10-300-57200	Recycle Center	\$ -	\$ -
10-300-57400	Equip/Software Contracts	\$ 500	\$ 500
10-300-61000	Telephone	\$ 1,250	\$ 1,250
10-300-61050	Internet Services	\$ 3,800	\$ 3,800
10-300-61110	Street Lights	\$ 67,000	\$ 67,000
10-300-62000	Utilities-Electricity	\$ 3,030	\$ 3,030
10-300-62100	Utilities-Natural gas	\$ 300	\$ 300
10-300-62300	Utilities-Other	\$ -	\$ -
10-300-70000	Vehicles Fuel	\$ 4,000	\$ 4,000
10-300-70100	Equipment Fuel	\$ 2,500	\$ 2,500
10-300-71000	Vehicles Repair & Maint	\$ 3,000	\$ 3,000
10-300-71100	Equip Repair & Maint	\$ 5,000	\$ 5,000
10-300-75000	Vehicle Lease	\$ 18,000	\$ 18,000
10-300-75100	Equipment Lease	\$ 3,000.00	\$ 3,000.00
10-300-92500	Uniforms	\$ 450	\$ 450
SUBTOTAL SERVICES & SUPPLIES		\$ 191,525	\$ 191,525

STREETS

STREETS DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
CAPITAL OUTLAY			
CAPITAL PROJECTS			
		\$ 20,000	\$ 20,000
		\$ 5,000	\$ 5,000
		\$ 100,000	\$ 100,000
		\$ -	\$ -
		\$ -	\$ -
10-300-95100	SUBTOTAL CAPITAL PROJECTS	\$ 125,000	\$ 125,000
CAPITAL EQUIPMENT			
		\$ 2,000	\$ 2,000
		\$ 8,000	\$ 8,000
		\$ 4,000	\$ 4,000
		\$ -	\$ -
		\$ -	\$ -
10-300-95500	SUBTOTAL EQUIP	\$ 14,000	\$ 14,000
	TOTAL CAPITAL OUTLAY	\$ 139,000	\$ 139,000
	TOTAL ANNUAL EXPENSES	\$ 480,733	\$ 480,733
	NET REVENUES OVER EXPENSES	\$ (162,144)	\$ (162,144)

PLANNING DEVELOPMENT

PLANNING DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
<u>REVENUES</u>			
10-400-40930	Planning and Zoning	\$ 10,000	\$ 10,000
10-400-42000	Grant Revenues	\$ -	\$ -
	SUBTOTAL REVENUES	\$ 10,000	\$ 10,000
10-400-46000	Transfer in from General	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 10,000	\$ 10,000
<u>EXPENSES</u>			
SALARIES & RELATED:			
SALARY			
	Admin Distribution	\$ 8,686	\$ 8,686
	City Planning & Zoning Director	\$ 61,000	\$ 61,000
	Planning Ass't	\$ 45,080	\$ 45,080
	Economic Development	\$ -	\$ -
	Salary Contingencies	\$ 5,697	\$ 5,697
10-400-90000	SUBTOTAL SALARIES	\$ 103,091	\$ 103,091
	Overtime	\$ 500	\$ 500
	TOTAL OT SALARIES	\$ 500	\$ 500
	TOTAL SALARIES	\$ 103,591	\$ 103,591
10-400-91500	Payroll taxes	\$ 8,287	\$ 8,287
10-400-92000	Retirement	\$ 5,400	\$ 5,400
10-400-93000	Group Insurance	\$ 13,116	\$ 13,116
	SUBTOTAL RELATED EXPENSE	\$ 26,803	\$ 26,803
	TOTAL SALARIES & RELATED	\$ 130,394	\$ 130,394

PLANNING DEVELOPMENT

PLANNING DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
SERVICES & SUPPLIES			
10-400-50130	Supplies	\$ 300	\$ 300
10-400-50550	Custodial Supplies	\$ 100	\$ 100
10-400-50600	Misc exp	\$ 100	\$ 100
10-400-50700	Office supplies	\$ 500	\$ 500
10-400-50750	Postage	\$ 300	\$ 300
10-400-51000	Repairs & Maint	\$ 200	\$ 200
10-400-52000	Supplies-Small Equipment	\$ 500	\$ 500
10-400-55200	Advertising	\$ 800	\$ 800
10-400-55600	Contract Labor		
10-400-55800	Dues and Subscriptions	\$ 250	\$ 250
10-400-55850	Equipment Rental	\$ 500	\$ 500
10-400-56000	Insurance	\$ 4,328	\$ 4,328
10-400-56200	Legal	\$ 12,500	\$ 12,500
10-400-56400	Professional	\$ 75,000	\$ 75,000
10-400-56450	Contract Labor	\$ -	\$ -
10-400-56900	Travel Expense	\$ 1,000	\$ 1,000
10-400-56950	Training & Education	\$ 1,500	\$ 1,500
10-400-57400	Equipment /Software Contracts	\$ 9,500	\$ 9,500
10-400-61000	Telephone	\$ 1,480	\$ 1,480
10-400-61050	Internet Services	\$ 3,800	\$ 3,800
10-400-70000	Vehicle Fuel	\$ -	\$ -
10-400-71000	Vehicles Repair & Maint	\$ -	\$ -
10-400-75000	Vehicle Lease	\$ 5,700	\$ 5,700
SUBTOTAL SERVICES & SUPPLIES		\$ 118,358	\$ 118,358
CAPITAL OUTLAY			
CAPITAL PROJECTS			
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
10-400-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -
CAPITAL EQUIPMENT			
		\$ 7,500	\$ 7,500
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
10-400-95500	SUBTOTAL EQUIP	\$ 7,500	\$ 7,500
TOTAL CAPITAL OUTLAY		\$ 7,500	\$ 7,500
TOTAL ANNUAL EXPENSES		\$ 256,252	\$ 256,252
NET REVENUES OVER EXPENSES		\$ (246,252)	\$ (246,252)

ECONOMIC DEVELOPMENT DEPARTMENT

		Amended 6/30/23 2023	Amended 10/23/23 2023
<u>REVENUES</u>			
10-450-40800	Miscellaneous Income	\$ -	\$ -
10-450-42000	Grant Revenues	\$ -	\$ -
	SUBTOTAL REVENUES	\$ -	\$ -
10-450-46000	Transfer in from General	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ -	\$ -
<u>EXPENSES</u>			
SALARIES & RELATED:			
SALARY			
	Admin Distribution	\$ -	\$ -
	Economic Dev. Director	\$ 90,287	\$ 90,287
	Salary Contingincies	\$ 2,927	\$ 2,927
10-450-90000	SUBTOTAL SALARIES	\$ 93,214	\$ 93,214
	Overtime	\$ 100	\$ 100
	TOTAL OT SALARIES	\$ 100	\$ 100
	TOTAL SALARIES	\$ 93,314	\$ 93,314
10-450-91500	Payroll taxes	\$ 7,465	\$ 7,465
10-450-92000	Retirement	\$ 3,000	\$ 3,000
10-450-93000	Group Insurance	\$ 14,697	\$ 14,697
	SUBTOTAL RELATED EXP	\$ 25,162	\$ 25,162
	TOTAL SALARIES & RELATED	\$ 118,476	\$ 118,476

ECONOMIC DEVELOPMENT DEPARTMENT

		Amended 6/30/23 2023	Amended 10/23/23 2023
SERVICES & SUPPLIES			
10-450-50130	Supplies	\$ -	\$ -
10-450-50550	Custodial Supplies	\$ -	\$ -
10-450-50600	Misc exp	\$ -	\$ -
10-450-50700	Office supplies	\$ 500	\$ 500
10-450-50750	Postage	\$ 100	\$ -
10-450-51000	Repairs & Maint	\$ -	\$ -
10-450-52000	Supplies-Small Equipmen	\$ -	\$ -
10-450-55200	Advertising	\$ -	\$ -
10-450-55800	Dues and Subscriptions	\$ 5,500	\$ 5,500
10-450-55850	Equipment Rental	\$ -	\$ -
10-450-56000	Insurance	\$ -	\$ -
10-450-56200	Legal	\$ -	\$ -
10-450-56300	Marketing Expense	\$ 500	\$ 500
10-450-56400	Professional	\$ 10,000	\$ 10,000
10-450-56450	Contract Labor	\$ -	\$ -
10-450-56900	Travel Expense	\$ 3,000	\$ 3,000
10-450-56950	Training & Education	\$ 1,000	\$ 1,000
10-450-57400	Equipment /Software Cor	\$ -	\$ -
10-450-61000	Telephone	\$ -	\$ -
10 450 61050	Internet Services	\$ -	\$ -
10-450-70000	Vehicle Fuel	\$ -	\$ -
10-450-71000	Vehicles Repair & Maint	\$ -	\$ -
10-450-75000	Vehicle Lease	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 20,600	\$ 20,600
CAPITAL OUTLAY			
	CAPITAL PROJECTS		
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
10-450-95100	SUBTOTAL CAPITAL PRO.	\$ -	\$ -
	CAPITAL EQUIPMENT		
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
10-450-95500	SUBTOTAL EQUIP	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ -
TOTAL ANNUAL EXPENSES		\$ 139,076	\$ 139,076
NET REVENUES OVER EXPENSES		\$ (139,076)	\$ (139,076)

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT DEPARTMENT

		Amended 6/30/23 2023	Amended 10/23/23 2023
REVENUES			
10-500-42000	Grant Revenues	\$ 8,416	\$ 8,416
	SUBTOTAL REVENUES	\$ 8,416	\$ 8,416
10-500-46000	Transfer in from General	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 8,416	\$ 8,416
EXPENSES			
SALARIES & RELATED:			
SALARY			
10-500-42000	EM PERSONNEL	\$ -	\$ -
	SUBTOTAL SALARIES	\$ -	\$ -
10-500-90500	Overtime	\$ -	\$ -
	TOTAL OT SALARIES	\$ -	\$ -
	TOTAL SALARIES	\$ -	\$ -
10-500-91500	Payroll taxes	\$ -	\$ -
10-500-92000	Retirement	\$ -	\$ -
10-500-93000	Group Insurance	\$ -	\$ -
	SUBTOTAL RELATED EXPENSE	\$ -	\$ -
	TOTAL SALARIES & RELATED	\$ -	\$ -

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT DEPARTMENT

		Amended 6/30/23 2023	Amended 10/23/23 2023
SERVICES & SUPPLIES			
10-500-50700	Office Supplies	\$ 100	\$ 100
10-500-51000	Repairs & Maintenance	\$ 4,000	\$ 4,000
10-500-52000	Supplies - Small equipment	\$ 200	\$ 200
10-500-55600	Contract Labor	\$ 17,340	\$ 17,340
10-500-55800	Dues & Subscriptions	\$ -	\$ -
10-500-56000	Insurance	\$ -	\$ -
10-500-56200	Legal	\$ 100	\$ 100
10-500-56900	Travel Expense	\$ 300	\$ 300
10-500-56950	Training & Education	\$ 200	\$ 200
10-500-61000	Telephone	\$ -	\$ -
10-500-70000	Vehicle Expense-Fuel	\$ -	\$ -
10 500 71000	Vehicle Expense Other	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 22,240	\$ 22,240
CAPITAL OUTLAY			
CAPITAL PROJECTS			
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
10 500 95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -
CAPITAL EQUIPMENT			
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
10-500-95500	SUBTOTAL EQUIP	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ -
TOTAL ANNUAL EXPENSES		\$ 22,240	\$ 22,240
NET REVENUES OVER EXPENSES		\$ (13,824)	\$ (13,824)

ENTERPRISE FUND - WATER

WATER DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
Beginning Fund Cash & Equivalents		\$ 2,902,424	\$ 2,902,424
REVENUES			
20-600-40700	Meter Installation	\$ 40,000	\$ 40,000
20-600-40800	Miscellaneous Income	\$ 1,000	\$ 1,000
20-600-40850	Convenience Fee	\$ 17,000	\$ 17,000
20-600-40920	Penalty Incom	\$ 42,000	\$ 42,000
20-600-44200	Grant Revenue	\$ -	\$ -
20-600-43000	Interest Income	\$ 23,000	\$ 23,000
20-600-49500	COP Proceeds	\$ -	\$ -
20-600-48510	Water City Commercial	\$ 120,750	\$ 120,750
20-600-48515	Water Rural Commercial	\$ 7,718	\$ 7,718
20-600-48520	Water City Residential	\$ 615,300	\$ 615,300
20-600-48525	Water Rural Residential	\$ 412,125	\$ 412,125
20-600-49000	Capital Asset Sales	\$ 7,200	\$ 7,200
TOTAL REVENUES		\$ 1,286,093	\$ 1,286,093
	Transfer from General Fund	\$ -	\$ -
	Transfer from Sewer	\$ -	\$ -
	Transfer from Reserves	\$ 1,379,896	\$ 1,379,896
20-600-46000	SUBTOTAL TRANSFERS	\$ 1,379,896	\$ 1,379,896
TOTAL - ANNUAL REVENUE		\$ 2,665,989	\$ 2,665,989

ENTERPRISE FUND - WATER

6/30/2023 10/23/2023
2023 2023

EXPENSES

SALARIES & RELATED

SALARIES

	Admin distributions	\$	-	\$	-
	Director Public Works 40%	\$	25,025	\$	25,025
	Assistant Public Works Dir. 40%	\$	18,663	\$	18,663
	Continuity Director	\$	21,116	\$	21,116
	Public Works Clerk	\$	13,240	\$	13,240
	Maint Tech Superintendent	\$	22,231	\$	22,231
	Maint Tech II	\$	50,305	\$	50,305
	Maint Tech I	\$	41,288	\$	41,288
	Maint Tech I	\$	36,492	\$	36,492
	Maint Tech II	\$	-	\$	-
	Mechanic 40%	\$	-	\$	-
	Utility Clerk	\$	-	\$	-
	Salary Contingencies	\$	229,293	\$	229,293
20-600-90000	SUBTOTAL SALARIES	\$	457,653	\$	457,653
20-600-90500	Overtime	\$	8,000	\$	8,000
	TOTAL OT SALARIES	\$	8,000	\$	8,000
	TOTAL SALARIES	\$	465,653	\$	465,653
20-600-91500	Employee taxes	\$	37,252	\$	37,252
20-600-92000	Retirement	\$	28,900	\$	28,900
20-600-92500	Pension	\$	40,000	\$	40,000
20-600-93000	Group Insurance	\$	110,370	\$	110,370
	TOTAL RELATED	\$	216,522	\$	216,522
TOTAL SALARIES & RELATED		\$	682,175	\$	682,175

ENTERPRISE FUND - WATER

		6/30/2023	10/23/2023
		2023	2023
SERVICES & SUPPLIES			
20-600-50000	Chemicals	\$ 25,000	\$ 25,000
20-600-50130	Supplies	\$ 55,000	\$ 55,000
20-600-50200	Laboratory Fees	\$ 2,525	\$ 2,525
20-600-50300	Laboratory Supplies	\$ 10,000	\$ 10,000
20-600-50350	Permit Fees	\$ 3,000	\$ 3,000
20-600-50500	Building Maintenance	\$ 1,000	\$ 1,000
20-600-50550	Custodial Supplies	\$ 500	\$ 500
20-600-50600	Miscellaneous Expense	\$ 100	\$ 100
20-600-50700	Office Expense	\$ 3,500	\$ 3,500
20-600-50750	Postage	\$ 12,060	\$ 12,060
20-600-51000	Repairs & Maintenance	\$ 60,000	\$ 60,000
20-600-51100	Telemetry O&M	\$ -	\$ -
20-600-52000	Supplies - Small Equipment	\$ 9,000	\$ 9,000
20-600-52500	Meter Replacement	\$ 25,000	\$ 25,000
20-600-55200	Advertising	\$ 1,500	\$ 1,500
20-600-55400	Audit Expense	\$ 7,500	\$ 7,500
20-600-55500	Bank/Credit Card Fees	\$ 16,300	\$ 16,300
20-600-55600	Contract Labor	\$ 12,000	\$ 12,000
20-600-55800	Dues & Subscriptions	\$ 8,100	\$ 8,100
20-600-55850	Equipment Rental	\$ 6,500	\$ 6,500
20-600-56000	Insurance	\$ 25,725	\$ 25,725
20-600-56200	Legal	\$ 1,500	\$ 1,500
20-600-56400	Professional	\$ 75,000	\$ 75,000
20-600-56500	Safety Program	\$ 200	\$ 200
20-600-56900	Travel Expense	\$ 500	\$ 500
20-600-56950	Training & Education	\$ 1,000	\$ 1,000
20-600-57300	Rent	\$ 1,500	\$ 1,500
20-600-57400	Equipment/Software Contracts	\$ 20,000	\$ 20,000
20-600-61000	Telephone	\$ 2,100	\$ 2,100
20-600-61050	Internet Services	\$ 5,995	\$ 5,995
20-600-62000	Utilities - Electric	\$ 120,000	\$ 120,000
20-600-62100	Utilities - Gas	\$ 5,000	\$ 5,000
20-600-62300	Utilities - Other	\$ 2,000	\$ 2,000
20-600-70000	Vehicle Fuel	\$ 8,200	\$ 8,200
20-600-70100	Equipment Fuel	\$ 4,500	\$ 4,500
20-600-71000	Vehicle Repairs/Maint	\$ 5,500	\$ 5,500
20-600-71100	Equipment Repairs/Maint	\$ 3,000	\$ 3,000
20-600-75000	Vehicle Lease	\$ 33,000	\$ 33,000
10-600-75100	Equipment Lease	\$ 6,000.00	\$ 6,000.00
20-600-92500	Uniforms Expense	\$ 700	\$ 700
20-600-97100	Bad Debt Expense	\$ 3,000	\$ 3,000
20-600-97200	Depreciation Expense	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 583,005	\$ 583,005

ENTERPRISE FUND - WATER

		6/30/2023	10/23/2023
		2023	2023
DEBT SERVICE			
20-600-96000	Debt service principle	\$ 82,500	\$ 82,500
20-600-96200	Debt service interest	\$ 16,295	\$ 16,295
20-600-96400	Fiscal Agent Fees	\$ 1,500	\$ 1,500
TOTAL DEBT SERVICE		\$ 100,295	\$ 100,295
CAPITAL OUTLAY			
CAPITAL PROJECTS			
		\$ 90,000	\$ 90,000
		\$ 150,000	\$ 150,000
		\$ 20,000	\$ 20,000
		\$ 100,000	\$ 100,000
		\$ 25,000	\$ 25,000
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
20-600-95100	SUBTOTAL CAPITAL PROJECTS	\$ 385,000	\$ 385,000
CAPITAL EQUIPMENT			
		\$ 25,000	\$ 25,000
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
20-600-95500	SUBTOTAL EQUIP	\$ 25,000	\$ 25,000
TOTAL CAPITAL OUTLAY		\$ 410,000	\$ 410,000
TOTAL EXPENSES		\$ 1,775,476	\$ 1,775,476
20-600-97300	Transfer to Sewer	\$ 890,000	\$ 890,000
	TOTAL TRANSFERS	\$ 890,000	\$ 890,000
TOTAL ANNUAL EXPENSES		\$ 2,665,476	\$ 2,665,476
NET REVENUES OVER EXPENSES		\$ 513	\$ 513
Projected Ending Fund Reserves-Water		\$ 1,523,041	\$ 1,523,041
	Sewer Reserves	\$ 119,332	\$ 119,332
	W/S Projected Ending Fund Reserves	\$ 1,642,373	\$ 1,642,373

ENTERPRISE FUND - SEWER

SEWER DEPARTMENT

		Amended 6/30/2023 2023	Amended 10/23/2023 2023
Beginning Fund Cash & Equivalents		117,588	117,588
<u>REVENUES</u>			
20-700-40800	Miscellaneous Revenue	1,000	1,000
20-700-40850	Convenience Fee	16,000	16,000
20-700-40920	Penalty Revenue	33,000	33,000
20-700-40960	Trash Income	340,000	340,000
20-700-42000	Grants	631,000	631,000
20-700-42100	Hook UR Fees	25,000	25,000
20-700-43000	Interest	15,000	15,000
20-700-48800	Sewer Fees	1,613,233	1,613,233
20-700-49000	Capital Asset Sales	7,200	7,200
20-700-49500	COP Proceeds	-	-
20-700-49550	COP Proceeds	-	-
TOTAL REVENUES		2,681,433	2,681,433
	Transfer from General Fund	-	-
	Transfer from Water	890,000	890,000
	Transfer from Reserves	-	-
20-700-46000	SUBTOTAL TRANSFERS	890,000	890,000
TOTAL - ANNUAL REVENUE		3,571,433	3,571,433

ENTERPRISE FUND - SEWER

		6/30/2023	10/23/2023
		2023	2023
<u>EXPENSES</u>			
SALARIES & RELATED			
	Admin distributions	-	-
	Director Public Works 40%	25,025	25,025
	Assistant Public Works Dir. 40%	18,663	18,663
	Continuity Director	21,116	21,116
	Public Works Clerk \$	13,240	\$ 13,240
	Public Works Sewer Supervisor	22,231	22,231
	Maint Tech I	33,907	33,907
	Maint Tech 1	41,288	41,288
	Maint Tech 1	-	-
	Maint Tech 1	-	-
	Mechanic / Trainer	-	-
	Utility Clerk II	-	-
	Salary Contingency	228,838	228,838
20-700-90000	SUBTOTAL SALARIES	404,307	404,307
20-700-90500	Overtime	8,000	8,000
	TOTAL OT SALARIES	8,000	8,000
	TOTAL SALARIES	412,307	412,307
20-700-91500	Employee taxes	32,985	32,985
20-700-92000	Retirement	25,707	25,707
20-700-92500	Pension	40,000	40,000
20-700-93000	Group Insurance	85,352	85,352
	SUBTOTAL RELATED	184,044	184,044
	TOTAL SALARIES & RELATED	596,351	596,351

ENTERPRISE FUND - SEWER

		6/30/2023	10/23/2023
		2023	2023
SERVICES & SUPPLIES			
20-700-50130	Supplies	10,000	10,000
20-700-50350	Permit Fees	-	-
20-700-50500	Building Maintenance	1,000	1,000
20-700-50550	Custodial Supplies	500	500
20-700-50600	Miscellaneous Expense	100	100
20-700-50700	Office Supplies	3,500	3,500
20-700-50750	Postage	12,120	12,120
20-700-51000	Repairs and Maintenance	80,000	80,000
20-700-51100	Telemetry O&M	-	-
20-700-52000	Supplies - Small Equip	12,000	12,000
20-700-55100	Hook up Expense	100	100
20-700-55200	Advertising	500	500
20-700-55400	Audit Expense	8,000	8,000
20-700-55500	Bank Fees/Credit Card	16,300	16,300
20-700-55600	Contract Labor	6,000	6,000
20-700-55800	Dues & Subscriptions	300	300
20-700-55850	Equipment Rental	5,000	5,000
20-700-56000	Insurance	36,476	36,476
20-700-56200	Legal	114,000	114,000
20-700-56400	Professional	100,000	100,000
20-700-56500	Safety Program	200	200
20-700-56600	Citizen Trash	324,000	324,000
20-700-56900	Travel Expene	1,000	1,000
20-700-56950	Training & Education	2,000	2,000
20-700-57200	Recycle Center	5,000	5,000
20-700-57300	Rent	1,500	1,500
20-700-57400	Equipment/Software Contr	22,000	22,000
20-700-58000	Springfield Sewer Charges	600,000	600,000
20-700-61000	Telephone	2,700	2,700
20-700-61050	Internet Services	5,900	5,900
20-700-62000	Utilities - Electric	75,000	75,000
20-700-62100	Utilities - Gas	1,600	1,600
20-700-62300	Utilities - Other	1,800	1,800
20-700-70000	Vehicle Fuel	8,500	8,500
20-700-70100	Equipment Fuel	8,000	8,000
20-700-71000	Vehicle Repair & Maintena	8,000	8,000
20-700-71100	Equipment Repairs/Maint	6,000	6,000
20-700-75000	Vehicle Lease	\$ 33,000	\$ 33,000
10-700-75100	Equipment Lease	\$ 6,000.00	\$ 6,000.00
20-700-92500	Uniform Expense	700	700
20-700-97100	Bad Debt Expense	3,000	3,000
20-700-97200	Depreciation Expense	-	-
SUBTOTAL SERVICES & SUPPLIES		1,521,797	1,521,797

ENTERPRISE FUND - SEWER

		6/30/2023	10/23/2023
		2023	2023
DEBT SERVICE			
20-700-96000	Debt service principle	192,500	192,500
20-700-96200	Debt service interest	127,591	127,591
20-700-96400	Fiscal Agent Fees	2,250	2,250
TOTAL DEBT SERVICE		322,341	322,341
CAPITAL OUTLAY			
CAPITAL PROJECTS			
		50,000	50,000
		100,000	100,000
		875,000	875,000
		100,000	100,000
		-	-
		-	-
20-700-95100	SUBTOTAL CAPITAL PROJE	1,125,000	1,125,000
CAPITAL EQUIPMENT			
		4,200	4,200
		-	-
		-	-
		-	-
		-	-
20-700-95500	SUBTOTAL EQUIP	4,200	4,200
TOTAL CAPITAL OUTLAY		1,129,200	1,129,200
TOTAL EXPENSES		3,569,688	3,569,688
	Transfer to Water	-	-
	TOTAL TRANSFERS	-	-
TOTAL ANNUAL EXPENSES		3,569,688	3,569,688
NET REVENUES OVER EXPENSES		1,745	1,745
Projected Ending Fund Reserves-Sewer		119,332	119,332

PARKS AND RECREATION

PARKS & RECREATION

		Amended 6/30/23 2023	Amended 10/23/23 2023
Beginning Fund Cash & Equivalents-Parks		\$ 86,124	\$ 86,124
REVENUES			
30-800-40000 Advertising	\$	30,000	\$ 30,000
30-800-40400 Concessions	\$	35,000	\$ 35,000
30-800-40600 Facility Income	\$	20,000	\$ 20,000
30-800-40650 Fitness Center	\$	47,000	\$ 47,000
30-800-40800 Miscellaneous Income	\$	2,000	\$ 2,000
30-800-40850 Convenience Fees	\$	-	\$ -
30-800-40900 Park Fees	\$	5,000	\$ 5,000
30-800-40950 Pool Income	\$	100,000	\$ 100,000
30-800-41300 Franchise Fees	\$	19,100	\$ 19,100
30-800-42000 Grant Revenue	\$	-	\$ 200,000
30-800-43000 Interest Income	\$	3,000	\$ 3,000
30-800-45300 Real Estate Tax	\$	66,000	\$ 66,000
30-800-45400 Sales Tax Income	\$	335,000	\$ 335,000
30-800-45500 Capital Improvement Tax	\$	315,000	\$ 315,000
30-800-47000 Adult Programs	\$	6,500	\$ 6,500
30-800-47100 Youth Programs	\$	6,500	\$ 6,500
30-800-47200 Youth Camp	\$	65,000	\$ 65,000
30-800-47300 Youth Sports	\$	40,000	\$ 40,000
30-800-48000 Freedom Fest	\$	7,500	\$ 7,500
30-800-48100 Event Income Other	\$	4,000	\$ 4,000
30-800-48200 Shirt Sales	\$	100	\$ 100
30-800-49000 Capital Asset Sales	\$	2,100	\$ 2,100
30-800-49500 COP Proceeds	\$	-	\$ -
30-800-49550 Cop Premium	\$	-	\$ -
SUBTOTAL REVENUES	\$	1,108,800	\$ 1,308,800
Transfer from Reserves	\$	-	\$ -
Transfer in General	\$	446,295	\$ 484,295
30-800-46000 SUBTOTAL TRANSFERS	\$	446,295	\$ 484,295
TOTAL - ANNUAL REVENUE		\$ 1,555,095	\$ 1,793,095

PARKS AND RECREATION

6/30/23 10/23/23
2023 2023

EXPENSES

SALARIES & RELATED

		SALARIES	
	Admin Distributions	\$ 91,214	\$ 91,214
	Director of Parks and Recreation	\$ 54,012	\$ 54,012
	Assistant Parks Director	\$ 42,244	\$ 42,244
	Marketing & Special Events Coord	\$ 35,602	\$ 35,602
	Adult Programs & Facility Coord	\$ 35,602	\$ 35,602
	Youth Rec Programs Coordinator	\$ 35,602	\$ 35,602
	Sports and Concessions Specialist	\$ -	\$ -
	Landscaping/Grounds Foreman	\$ -	\$ -
	Landscaping/Grounds Team Lead	\$ 36,514	\$ 36,514
	Building and Grounds Maintenance	\$ 37,427	\$ 37,427
	Grounds Tech I	\$ 33,907	\$ 33,907
	Grounds Tech I	\$ 33,907	\$ 33,907
	Facilities Maintenance Tech	\$ 20,183	\$ 20,183
	Contingent salaries	\$ 9,624	\$ 9,624
30-800-90000	SUBTOTAL SALARIES	\$ 283,411	\$ 283,411
30-800-90500	Overtime	\$ 3,600	\$ 3,600
30-800-91000	Seasonal Employees	\$ 335,000	\$ 335,000
	SUBTOTAL OVERTIME & SE	\$ 338,600	\$ 338,600
TOTAL SALARIES		\$ 622,011	\$ 622,011
30-800-91500	Employee taxes	\$ 49,761	\$ 49,761
30-800-92000	Retirement	\$ 17,213	\$ 17,213
30-800-93000	Group INS	\$ 59,425	\$ 59,425
	Related Expense	\$ 126,399	\$ 126,399
TOTAL SALARIES & RELATED		\$ 748,410	\$ 748,410

PARKS AND RECREATION

6/30/23 10/23/23
2023 2023

SERVICES & SUPPLIES

30-800-50000	Chemicals	\$	15,000	\$	15,000
30-800-50110	Supplies Grounds	\$	2,000	\$	2,000
30-800-50130	Supplies General	\$	2,500	\$	2,500
30-800-50140	Supplies Aquatic	\$	7,035	\$	7,035
30-800-50150	Supplies Sports Shirts	\$	10,000	\$	10,000
30-800-50170	Supplies Special Activity	\$	6,000	\$	6,000
30-800-50175	Supplies Youth Program	\$	1,000	\$	1,000
30-800-50177	Supplies Youth Camp	\$	6,000	\$	6,000
30-800-50180	Supplies Sports	\$	9,000	\$	9,000
30-800-50190	Tree City	\$	12,700	\$	12,700
30-800-50200	Concession Costs	\$	30,000	\$	30,000
30-800-50210	Turf Maintenance	\$	4,500	\$	4,500
30-800-50400	Fitness Center	\$	3,000	\$	3,000
30-800-50450	Freedom Fest	\$	22,110	\$	22,110
30-800-50500	Building Maint.	\$	18,000	\$	18,000
30-800-50550	Custodial Supplies	\$	5,000	\$	5,000
30-800-50600	Miscellaneous	\$	100	\$	100
30-800-50700	Office Expense	\$	1,400	\$	1,400
30-800-50750	Postage	\$	100	\$	100
30-800-51000	Repairs & Maintenance	\$	5,000	\$	5,000
30-800-52000	Supplies-Small Equip	\$	5,000	\$	5,000
30-800-55200	Advertising	\$	7,000	\$	7,000
30-800-55400	Audit Expense	\$	1,000	\$	1,000
30-800-55500	Bank/Credit Card Fees	\$	2,000	\$	2,000
30-800-55600	Contract Labor	\$	5,000	\$	5,000
30-800-55800	Dues & Subscriptions	\$	4,000	\$	4,000
30-800-55850	Equipment Rental	\$	7,500	\$	7,500
30-800-56000	Insurance	\$	38,229	\$	38,229
30-800-56200	Legal Expense	\$	1,005	\$	1,005
30-800-56400	Professional	\$	5,025	\$	5,025
30-800-56450	Contract Services / Security	\$	1,000	\$	1,000
30-800-56500	Safety Program	\$	2,000	\$	2,000
30-800-56900	Travel Expense	\$	1,500	\$	1,500
30-800-56950	Training & Education	\$	5,000	\$	5,000
30-800-57400	Equip & Software Cont	\$	12,100	\$	12,100
30-800-61000	Telephone	\$	2,682	\$	2,682
30-800-61050	Internet Services	\$	6,000	\$	6,000
30-800-62000	Utilities - Electricity	\$	61,000	\$	61,000
30-800-62100	Utilities - Natural Gas	\$	8,500	\$	8,500
30-800-62300	Utilities - Other	\$	6,000	\$	6,000
30-800-7000	Vehicles Fuel	\$	8,500	\$	8,500
30-800-70100	Equipment Fuel	\$	8,000	\$	8,000
30-800-71000	Vehicles R & M	\$	2,000	\$	2,000
30-800-71100	Equipment R&M	\$	10,000	\$	10,000
30-800-75000	Vehicle Lease	\$	30,000	\$	30,000
30-800-92500	Uniforms	\$	750	\$	750
30-800-96500	COP Insurance Costs	\$	-	\$	-
30-800-92503	Bad Debt Expense	\$	-	\$	-
SUBTOTAL SERVICES & SUPPLIES		\$	401,236	\$	401,236

PARKS AND RECREATION

		6/30/23	10/23/23
		2023	2023
DEBT SERVICE			
30-800-96000	Principal Expense	\$ 230,000	\$ 230,000
30-800-96200	Interest Expense	\$ 81,857	\$ 81,857
30-800-96400	Fiscal Agent Fees	\$ 1,500	\$ 1,500
TOTAL DEBT SERVICE		\$ 313,357	\$ 313,357
PARKS CAPITAL OUTLAY			
CAPITAL PROJECTS			
		\$ 10,000	\$ 10,000
		\$ 15,000	\$ 15,000
		\$ 40,000	\$ 40,000
		\$ -	\$ -
		\$ -	\$ -
30-800-95100	SUBTOTAL CAPITAL PROJEC	\$ 65,000	\$ 65,000
CAPITAL EQUIPMENT			
		\$ 15,000	\$ 15,000
		\$ 12,000	\$ 250,000
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
30-800-95500	SUBTOTAL EQUIP	\$ 27,000	\$ 265,000
TOTAL CAPITAL OUTLAY		\$ 92,000	\$ 330,000
TOTAL ANNUAL EXPENSES		\$ 1,555,003	\$ 1,793,003
REVENUES OVER EXPENSES		\$ 92	\$ 92
Projected Ending Fund Reserves		\$ 86,216	\$ 86,216

Budget Capital Improvement and Equipment

2023

General Fund

Capital Assets

Capital Assets Equipment

2nd Server Replacement 7,000
 Misc Equipment 12,000
 Security Cameras 500

Total Capital Improvements

Total Capital Improvements 19,500

2023

Public Safety (Law)

Capital Assets

Building upgrades 2,000
 -
 -

Capital Assets Equipment

Vehicle 2 80,000
 Computers 3 \$ 3,600
 Equipment for vehicles 4 \$ 22,000

Total Capital Improvements

2,000

Total Capital Improvements

105,600

2023

Court

Capital Assets

Capital Assets Equipment

Security Cameras 500
 -
 -

Total Capital Improvements

Total Capital Improvements

500

2023

Streets

Capital Assets

Drainage Southview & Melville 20,000
 Storm Water Improvements 5,000
 Building PW \$ 100,000.00

Capital Assets Equipment

Equipment 2,000
 Salt Spreader 8,000
 Plow 4,000

Total Capital Improvements

125,000

Total Capital Improvements

14,000

2023

Planning

Capital Assets

Capital Assets Equipment

Permit software setup 7,500
 -
 -

Total Capital Improvements

Total Capital Improvements

7,500

2023

Economic Development

Capital Assets

Capital Assets Equipment

Total Capital Improvements

Total Capital Improvements

**Budget Capital Improvement and Equipment
2023**

Emergency Management

Capital Assets

Capital Assets Equipment

	-		-
	-		-
	-		-
	-		-
Total Capital Improvements	-	Total Capital Improvements	-

2023

Water

Capital Assets

Capital Assets Equipment

Conv.chloring gas to liquid sodium hypochlorite	\$ 90,000.00	Equipment	25,000
Water Towers Restoration	150,000		-
5 Yr Water Loss Project	20,000		-
Building PW	\$ 100,000.00		-
Interconnect Control Replacement	25,000		-
Total Capital Improvements	385,000	Total Capital Improvements	25,000

2023

Sewer

Capital Assets

Capital Assets Equipment

I&I	50,000	Robot	4,200
Sewer Improvements	100,000		-
94 Lift Station/force Main Project	875,000		-
Building PW	\$ 100,000		-
Total Capital Improvements	1,125,000	Total Capital Improvements	4,200

2023

Parks

Capital Assets

Capital Assets Equipment

Improvements	10,000	Mower	15,000
Heat Pump Replacement Rec Center	\$ 15,000	Playground equip Jackson	250,000
Roof on Rec Center	40,000		-
Total Capital Improvements	65,000	Total Capital Improvements	265,000

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #11

Approval of Payment to Park and Play Structures for Willard Inclusive Playground Project

Discussion/Vote



Invoice Copy

ORDER NUMBER
3290607

INVOICE NUMBER
3290607-P-1

SOLD TO
City of Willard
PO Box 187
Parks & Recreation
Willard, MO 65781

SHIP TO
City of Willard
218 West Jackson Street
Willard Parks & Recreation
Willard, MO 65781

Representative: PPS of S. IL & S. MO

Customer No: 796

Shipping Instructions: Call 24 hrs bf deliv Jason Knight:417-846-6428

Customer PO: PGO-23-
PKS

Terms: Special

Invoice Date: 10/19/2023

REMIT PAYMENT TO:
Play and Park Structures
544 Chestnut Street
Chattanooga, TN 37402
ATTN: Accounts Receivable

PROFORMA INVOICE
(Down Payment)

Qty	Item No	Description	Weight	Price	Extension
1	7200	ANSWER WHEEL ASSEMBLY	3.600	366.00	366.00
1	7201	MAZE ASSEMBLY	4.800	245.00	245.00
1	7202	ECHO CHAMBER ASSEMBLY	4.800	159.00	159.00
1	7301	MIRROR PANEL (HDPE:5 GREEN)	27.000	536.00	536.00
6	60040	11'POST W/O CAP ALUM (BASIC:5 GREEN)	186.000	602.00	3,612.00
6	60041	13'POST W/O CAP ALUM (BASIC:5 GREEN)	210.000	691.00	4,146.00
6	60042	5"OD ALUM UPR 168"W/O CAP (BASIC:5 GREEN)	234.000	762.00	4,572.00
8	60059	5"OD ALUM UPR 10"W/CAP (BASIC:5 GREEN)	240.000	592.00	4,736.00
11	60060	5"OD ALUM UPR 12"W/CAP (BASIC:5 GREEN)	385.000	658.00	7,238.00
2	60061	SMALL KICKPLATE-8"SPACE (DECK:PVC:BR BROWN2002)	20.000	263.00	526.00
2	60102	5"OD AL UPR W/CAP 6'LG (BASIC:5 GREEN)	38.000	445.00	890.00
4	60172	LARGE KICKPLATE-16"DECK (DECK:PVC:BR BROWN2002)	76.000	345.00	1,380.00
7	60178	5"OD ALUM UPR 8' W/CAP (BASIC:5 GREEN)	168.000	533.00	3,731.00
1	60645	DECK CURB (DECK:PVC:BR BROWN2002)	18.000	324.00	324.00
1	60947	5"OD ALUM UPR 13' W/CAP (BASIC:5 GREEN)	37.000	718.00	718.00

4	60948	5"OD ALUM UPR 11' W/CAP (BASIC:5 GREEN)	128.000	627.00	2,508.00
2	61117	RETURN STEP (ACCENT:EB BEIGE2002) (DECK:PVC:BR BROWN2002)	104.000	945.00	1,890.00
3	61299	CURVY CANOPY HEX ROOF (ROTOPLASTIC:EB BEIGE2002)	2343.000	6172.00	18,516.00
2	61320	5"OD AL UPR W/O CAP 6'LG (BASIC:5 GREEN)	34.000	423.00	846.00
1	61540	5"OD ALUM UPR 4'W/O CAP (BASIC:5 GREEN)	11.000	439.00	439.00
1	61541	5"OD ALUM UPR 5'W/O CAP (BASIC:5 GREEN)	14.000	439.00	439.00
1	65280	Button Step 10" (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	26.000	404.00	404.00
6	71001	TRIANGLE DECK (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	384.000	1,546.00	9,276.00
15	71003	SEMI-HEX DECK (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	3090.000	2,475.00	37,125.00
1	71008	TRANSFER W/HANDHOLD 4'-0" (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	336.000	4,709.00	4,709.00
5	71013	METAL HANDHOLD BARRIER (ACCENT:EB BEIGE2002) (BASIC:5 GREEN)	195.000	931.00	4,655.00
1	71016	RAMP DECK TO GROUND (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	794.000	11,839.00	11,839.00
5	71017	RAMP DECK TO DECK (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	2235.000	8,446.00	42,230.00
1	71018	RAMP DECK TO DECK (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	764.000	12,225.00	12,225.00
1	71024	BUTTON STEP 2'-0" (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	92.000	1,934.00	1,934.00
232	71031	RING CLAMP ASSEMBLY (BASIC:5 GREEN)	412.960	0.00	0.00
1	71032	APEX CLIMBING ATTACHMENT (ACCENT:EB BEIGE2002) (APEX:5 GREEN) (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	132.000	2,621.00	2,621.00
1	71038	TRIPLE ACTIVITY PANEL (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	32.000	974.00	974.00
1	71092	CLIFF CLIMBER 5'-4"/6'-0" (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (HDPE:5 GREEN)	198.000	3,979.00	3,979.00
1	71105	INCLINE WALL CLIMBER 4'-8 (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (HDPE:5 GREEN)	144.000	3,496.00	3,496.00
1	71158	WORD SCRAMBLE-ADA PANEL (2_COLOR_HDPE:GW GREEN-WHITE) (BASIC:5 GREEN) (HDPE:5 GREEN)	53.000	2,289.00	2,289.00
1	71208	CLIMB-A-ROUND 8"/1'-4" (ACCENT:EB BEIGE2002) (BASIC:5 GREEN)	206.000	3,932.00	3,932.00
1	71249	BENCH SEAT (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (HDPE:5 GREEN)	27.000	719.00	719.00

1	71256	SWING AROUND 1'-4"RISE (ACCENT:FR BEIGE2002) (BASIC:5 GREEN)	201.000	3,707.00	3,707.00
1	71280	MOUNTAIN CLIMBER W/RAILS (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002) (HDPE:5 GREEN)	278.000	6,325.00	6,325.00
1	71298	VERT ACCESS LADDER 2'-0" (ACCENT:EB BEIGE2002) (BASIC:5 GREEN)	57.000	1355.00	1355.00
4	71317	SINGLE U-HANDLE (ACCENT:EB BEIGE2002) (BASIC:5 GREEN)	40.000	335.00	1340.00
1	71329	STRATASCEND CLIMBER (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	148.000	3313.00	3313.00
2	71346	SINGLE SEAT (ACCENT:EB BEIGE2002) (BASIC:5 GREEN)	22.000	559.00	1118.00
1	71348	SEAT FOR TWO AND TABLE (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (HDPE:5 GREEN)	74.000	1415.00	1415.00
1	71375	DOORWAY PANEL (BASIC:5 GREEN) (HDPE:5 GREEN)	76.000	1172.00	1172.00
2	71385	BALCONY DECK (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	184.000	2356.00	4712.00
1	71395	MINI PANEL (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	13.000	483.00	483.00
1	71403	SPIN & WIN PANEL (BASIC:5 GREEN) (HDPE:5 GREEN)	42.000	1694.00	1694.00
1	71419	SIGN LANGUAGE PANEL (2_COLOR_HDPE:GW GREEN-WHITE) (BASIC:5 GREEN)	76.000	2562.00	2562.00
1	71425	DRUM LINE (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	49.000	1791.00	1791.00
3	71464	SLIDE TRANSFER (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	438.000	3712.00	11136.00
1	71477	TRI TRANSFER W/BAR 5'-4" (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	537.000	7770.00	7770.00
1	71502	ACCESSIBLE DRIVING PANEL (BASIC:5 GREEN) (HDPE:5 GREEN)	41.000	1058.00	1058.00
7	71503	FLAT CAP PACKAGE (DECK:PVC:BR BROWN2002)	15.050	72.00	504.00
1	71515	4' ROCK CLIMBING WALL (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002) (HANDGRIP:TU NATURAL) (WALLCANO:DG DEEPGRANITE)	139.000	2765.00	2765.00
1	71543	BEANSTALK CLIMBER 3'-4" (2_COLOR_HDPE:GW GREEN-WHITE) (ACCENT:EB BEIGE2002) (BASIC:5 GREEN)	108.000	2117.00	2117.00
1	71650	RIGHT CURVED SLIDE 4' (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	139.000	2962.00	2962.00
1	71657	SGL VELOCITY SLIDE 5'-4" (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	175.000	3208.00	3208.00
1	71683	DOUBLE VELOCITY 6'-0" (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	295.000	4089.00	4089.00

1	71747	SWITCHBACK PANEL (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	47.000	1935.00	1935.00
2	71748	BUZZ GAME PANEL Rotogen (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	110.000	3875.00	7750.00
1	71749	PIANO PANEL (ROTOGEN) (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	55.000	3875.00	3875.00
1	71750	MAZE PANEL (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	51.000	1,763.00	1,763.00
1	71751	DRUM PANEL ROTOGEN (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	55.000	3,875.00	3875.00
1	71753	PINNACLE CLIMBER (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	99.000	2,610.00	2,610.00
1	71755	MOON PHASE PANEL (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (HDPE:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	72.000	1,887.00	1,887.00
1	71756	BUBBLE PANEL (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	44.000	1,167.00	1,167.00
1	71757	GEAR PANEL (BASIC:5 GREEN) (HDPE:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	62.000	1,591.00	1,591.00
1	71763	ROLLER SLIDE (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	653.000	17,857.00	17,857.00
1	71820	SOLSTICE CLIMBER (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (MAXCLIMB_SM:5 GREEN)	118.000	3,332.00	3,332.00
1	71895	LARGE ALPINE LINK (ACCENT:EB BEIGE2002) (HDPE:5 GREEN)	269.000	5,235.00	5,235.00
1	71896	SINGLE SPIRAL WILDERSLIDE (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	319.000	7,855.00	7,855.00
1	71930	DENALI TOWER BASE (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002) (HDPE:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	2707.000	38,035.00	38,035.00
1	71939	10' BUBBLE PANEL BARRIER (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002) (ROTOPLASTIC:EB BEIGE2002)	129.000	3,207.00	3,207.00
1	71942	12' BARRIER (ACCENT:EB BEIGE2002) (BASIC:5 GREEN)	101.000	2,463.00	2,463.00
1	71944	12' CURVED TUBE SLIDE (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002) (TUBE:5 GREEN)	839.000	12,305.00	12,305.00
1	71947	12' SPIRAL TUBE SLIDE-REV (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002) (TUBE:5 GREEN)	887.000	12,305.00	12,305.00
1	71968	Shop Panel (2_COLOR_HDPE:GW GREEN-WHITE) (ARCH:EB BEIGE2002) (BASIC:5 GREEN) (HDPE:5 GREEN)	94.000	1,777.00	1,777.00
1	72062	2' Rock N Wave (2_COLOR_HDPE:GW GREEN-WHITE) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002) (HDPE:5 GREEN)	4871.000	24,995.00	24,995.00

1	313199	PPS OWNER'S KIT (ACCENT:FR BEIGE2002) (BASIC:5 GREEN)	11.000	0.00	0.00
1	65192	NDS PLAY ON SIGN PKG	62.000	0.00	0.00
1	65193	NDS INCLUSIVE PLAY SIGN PKG	62.000	0.00	0.00
1	65218	INCLUSIVE ORBIT	794.000	15,872.00	15,872.00
1	65275	Double Temple Trolley (ACCENT:EB BEIGE2002) (BASIC:5 GREEN)	2423.000	40,639.00	40,639.00
1	65277	TempleTrolley Belt Seat Package (ACCENT:EB BEIGE2002) (BASIC:5 GREEN) (DECK:PVC:BR BROWN2002)	539.000	6,349.00	6,349.00
1	65278	Temple Trolley Made-For-Me (Yellow) (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	66.000	4,449.00	4,449.00
1	65283	FLYING SAUCER (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	540.000	9,266.00	9,266.00
6	67598	BELT SEAT PKG 5"OD	144.000	485.00	2,910.00
1	68036	5"OD STANDARD ARCH SWING (BASIC:5 GREEN)	482.000	3,025.00	3,025.00
2	68037	5"OD STD ARCH SWING AAB (BASIC:5 GREEN)	576.000	1,820.00	3,640.00
1	68043	SYNCHRO SPINNFR (BASIC:5 GREEN) (HDPE:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	98.000	1,590.00	1,590.00
2	65281	Button Step 20" (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	60.000	404.00	808.00
1	65282	Button Step 30" (BASIC:5 GREEN) (ROTOPLASTIC:EB BEIGE2002)	33.000	404.00	404.00
1	67643	CURVED BALANCE BEAM F/S (BASIC:5 GREEN)	96.000	1,219.00	1,219.00
1	YP321	EVERGREEN SPINNER RC1200PS	0.000	13,227.00	13,227.00
1	P07126	3290607 CY 10429	0	204,425.00	204,425.00
1	301849	PPS TOOL KIT (TORX BIT)	0.000	0.00	0.00
9	139361	AEROSOL PAINT 4.5 OZ. (BASIC:5 GREEN)	3.600	0.00	0.00
6	139361	AEROSOL PAINT 4.5 OZ. (BASIC:EB BEIGE2002)	2.400	0.00	0.00

Sub total 730,462.00

Installation 195,100.00

Freight 18,653.13

Discount -242,106.85

Invoice Total 702,108.28

To be paid as project progresses -452,108.28

Pay This Amount (Down Payment) **\$250,000.00**

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #12

Acceptance of bid for Auditing Services

Discussion/Vote



**CITY OF WILLARD, MISSOURI
REQUEST FOR PROPOSAL #09-2023GEN-2-RFP**

Proposals are invited from qualified organizations. Please submit your offer and proposal for the goods/services specified herein. Your reply shall be submitted in a sealed envelope, unless otherwise directed, **prior to the time specified to City Hall, ATTN: Carolyn Halverson, 224 W. Jackson, Willard, MO 65781** with Request for Proposal number and time of opening in lower left-hand corner of envelope.

Director of Finance
City of Willard
224 W. Jackson, P.O. Box 187
Willard, Missouri 65781

Email: cfo@cityofwillard.org
Telephone Number: 417-742-5301
Contact: Carolyn Halverson

Proposals Accepted Until: October 11, 2023

You are invited to submit your proposal and offer to provide the City of Willard, Missouri with the following:

AUDITING SERVICES in strict accordance with the requirements contained herein.

- Proposals shall be submitted in a sealed envelope and must be manually signed by the individual authorized to legally bind the company.
- Proposals received after the opening date and time will be rejected.
- ***FAXED/EMAILED BIDS WILL NOT BE ACCEPTED.***

You are invited to submit your bid to furnish the materials and/or services described herein. Please submit your prices/fees net of all discounts.

Proposals will be accepted at the above address, until **2:00 pm, October 11, 2023** at which time proposals will be opened and the names of the offerors will be read aloud.

Proposals must contain all information required by this Request for Proposal otherwise your proposal may be rejected as non-responsive.

**CITY OF WILLARD
REQUEST FOR PROPOSAL #09-2023GEN-2-RFP
AUDIT SERVICES
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CITY OF WILLARD, MISSOURI
STANDARD INSTRUCTIONS TO PROPOSERS AND CONDITIONS OF REQUEST FOR PROPOSAL

1. PREPARATION OF PROPOSALS

A. Proposers are expected to examine the scope of services, delivery schedule, requirements and all instructions of the Request for Proposal. Failure to do so will be at Proposer's risk. In case of a mistake in extension, the unit price(s) will govern.

2. SUBMISSION OF PROPOSALS

A. A proposal submitted by a Proposer must (1) be manually signed by the Proposer on the Request for Proposal Affidavit of Compliance form; (2) contain all information required by the Request For Proposal; (3) be sealed in an envelope or container; and (4) be delivered to City Hall and officially clocked in no later than the exact time and date specified on the Request For Proposal.

B. The sealed envelope or container containing a proposal should be **clearly marked** on the **outside left corner** with (1) the **official Request for Proposal number** and (2) the official closing date and time.

3. MODIFICATION OR WITHDRAWAL OF PROPOSALS

A. Proposals may be modified or withdrawn by written notice received prior to the official closing date and time specified. A proposal may also be withdrawn or modified in person by the Proposer or his authorized representative provided proper identification is presented before the official closing date and time. Verbal phone requests to withdraw or modify a proposal will not be considered.

B. After the official closing date and time, no proposal may be modified or withdrawn.

4. PROPOSAL OPENING

A. Proposal openings shall be public on the date and at the time specified on the proposal form. It is the Proposer's responsibility to assure that this proposal is delivered at the proper time and place of the proposal opening. Proposals which for any reason are not so delivered will be not considered. Offers by telegram, telephone, or facsimile will not be accepted, unless specifically authorized by the Request for Proposal. Proposal files may be examined during normal working hours by appointment.

5. AWARDS

A. Unless otherwise stated in the Request for Proposal, cash discounts for prompt payment of invoices will not be considered in the evaluation of prices, if part of the proposal. However, such discounts are encouraged to motivate prompt payment.

B. As the best interest of the City may require, the right is reserved to make awards; to reject any and all proposals or waive any minor irregularity of technicality in proposals received.

C. Awards will be made to the Proposer whose proposal (1) meets the specifications and all other requirements of the Request For Proposal and (2) is the best proposal, considering price, responsibility of the Proposer and all other relevant factors in the criteria for award.

D. Each proposal is received with the understanding that the acceptance in writing by the City of the offer to furnish any or all services described therein shall constitute a contract between the Proposer and the City; and shall bind the Proposer to furnish and deliver at the price, and in accordance with the conditions of said accepted proposal and detailed specifications.

6. OPEN COMPETITION

A. It is the intent and purpose of the City that the Request for Proposal permits free and open competition. However, it shall be the Proposer's responsibility to advise the Director of Finance if any language, requirements, etc., or any combination thereof, inadvertently restricts or limits the requirement to a single source or otherwise prohibits the submission of a proposal. The notification should be received by the Director of Finance at least ten days prior to the Request for Proposal opening date and time.

7. Contract Modifications

A. This contract expresses the complete agreement of the parties and performance shall be governed solely by the terms and conditions contained herein. Changes, additions or modifications hereto must be in writing and signed by the Mayor of the City of Willard.

CITY OF WILLARD, MISSOURI
STANDARD INSTRUCTIONS TO PROPOSERS AND CONDITIONS OF REQUEST FOR PROPOSAL

8. INVOICES

A. Any invoices shall show the purchase order number or contract and contract release number and contain full descriptive information of item or services furnished.

9. BANKRUPTCY OR INSOLVENCY

A. In the event of any proceedings by or against either party, voluntary or involuntary, in bankruptcy or insolvency, or for the appointment of a receiver or trustee or an assignee for the benefit of creditors, of the property of Seller, or in the event of breach of any of the terms hereof including the warranties of the Seller, City may cancel this contract or affirm the contract and hold Seller responsible in damages.

10. INTERPRETATION OF CONTRACT AND ASSIGNMENTS

A. The contract shall be construed according to the laws of the State of Missouri. The contract, or any rights, obligations or duties hereunder may not be assigned by Seller without City's written consent or any attempted assignment without such consent shall be void.

11. TERMINATION OF CONTRACT

A. The City reserves the right to terminate the contract at any time if any of the provisions of the contract are violated by the Contractor or by any of his Subcontractors, in the sole judgment and discretion of the City. In the event of such termination, the Contractor shall be liable for any excess costs incurred by the City. If the contract is so terminated, the City may purchase upon such terms and in such manner as the Director of Finance may deem appropriate, supplies or services similar to those so terminated, and that the Contractor will be liable for excess costs occasioned thereby.

12. NON-DISCRIMINATION IN EMPLOYMENT

A. In connection with the furnishing of supplies or performances or work under this contract, the Contractor agrees to comply with the Fair Labor Standard Act, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable federal and state laws, and further agrees to insert the foregoing provision in all subcontracts awarded hereunder.

13. PROVISIONS BY LAW DEEMED INSERTED

A. Each and every provision of the law and clauses required by law to be inserted in this contract will be deemed to be inserted herein and will read and enforced as though it were included herein, and if through mistake, or otherwise any such provision is not inserted, then upon the application of either party the contract will be physically amended to make such insertion or correction.

14. TAX-EXEMPT

A. The City of Willard is exempt from sales tax, Federal Excise Tax Certificate No. 12494461.

15. ASSIGNMENT

A. The Contractor shall not assign any interest in this contract, and shall not transfer any interest in the same (whether by assignment or novation), without prior written consent of the City. Provided, however, that claims for money due or to become due to the Contractor from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of such assignment or transfer shall be furnished in writing promptly to the City. Any such assignment is expressly subject to all rights and remedies of the City under this agreement.

REQUEST FOR PROPOSAL #09-2023GEN-2-RFP
SECTION ONE: GENERAL INFORMATION

1.1 Introduction and Background

The City of Willard, Missouri (“the City”) requests qualified independent Certified Public Accountants to submit proposals to enter into a contract to perform Financial Auditing Services as detailed in the specifications. The City has an approximate population of 6344, operates a municipal potable water system with approximately 3200 customers, and a wastewater collection and treatment system with approximately 2400 customers, which are City owned and maintained, with approximately 3200 statements mailed per month.

The City has 43 full time employees and 150 seasonal employees, with a payroll of \$2,139,000.00 in 2022. The city’s primary bank account, utilized for all revenue and expense transactions, is Commerce Bank, located in Willard, MO. There is a Court (JIS) account with Commerce Bank.

The City Police Department has issued approximately 536 traffic tickets and other tickets for 2022, with fine collections at approximately \$ 76,129.00 for 2022.

The City is funded by Federal, State and local funds. The various funds are grouped as follows: General Funds, Water/Sewer Funds, and Park Fund.

The City contributes to the LAGERS Retirement System, an employer defined benefit public employee retirement system.

The City utilizes Tyler Incode Software for its utility and financial operations, as well as payroll processing.

The total operating budget for 2023 is estimated to be \$ 10,500,000.00. Prior audit reports are available and may be reviewed. Contact Carolyn Halverson, Director of Finance, at 417-742-5301 to schedule a pre-proposal review.

1.2 Proposal Due Date

1.2.1 Sealed proposals in the form of one (1) original and two (2) copies must be received by Wednesday, October 11, 2023 no later than 2:00 p.m. Proposals will not be accepted after that time.

1.2.2 For mail or hand delivery: City of Willard, Attn: Carolyn Halverson, P.O. 187, 224 W. Jackson, Willard, MO 65781.

1.2.3 Proposals should be marked “AUDITING SERVICES RFP #09-2023GEN-2-RFP”.

1.2.4 At time of opening, Proposals will be opened and only the name of proposers read, since the selection process will be based on competitive negotiation procedures.

1.3 General Requirements

- 1.3.1 It is the intent and purpose of the City that this RFP provide a fair and equal opportunity for each proposer to submit competitive proposals. It is the proposer's responsibility to advise the City at least five (5) days prior to the proposal submission date of any language or requirement in this RFP, which unreasonably limits the ability of the proposer to respond.
- 1.3.2 The City reserves the right to accept or reject any or all proposals. The City is not obligated for any cost incurred by the offeror in the preparation or the submittal of this proposal.
- 1.3.3 All proposals shall be firm and irrevocable for 120 days after the date and time set herein for proposal submission.
- 1.3.4 If it becomes necessary to modify or amend any part of this request for proposal, the City will provide the revision in the form of a written addendum to all of the prospective proposers who received an original request for proposal. An addendum will be issued to answer questions as well.
- 1.3.5 In accordance with chapter 610 of the Revised Statutes of the State of Missouri, all firms submitting proposals should be aware that the request for proposal and the responses are considered public information. Each company submitting a proposal is requested to identify specifically any information contained in their proposal they consider confidential or proprietary that they believe is exempt from disclosure, specifically citing the applicable exempting law.
- 1.3.6 The proposer shall furnish such additional information as the City of Willard shall reasonably require. This includes information that indicates financial resources as well as the ability to provide and maintain services.
- 1.3.7 Exceptions to any RFP terms, conditions, and specifications must be placed on the Affidavit of Compliance included herein and will be considered in the final analysis of the proposal. Failure to include an exception on the Affidavit of Compliance will render the exception invalid and the proposer will be treated as being in compliance with the specifications regardless of the intent.
- 1.3.8 To insure fair consideration for all proposals, the City prohibits communication with any department, City employee, or City official other than the Director of Finance during the submission or evaluation process.
- 1.3.9 Awarded contract is to be effective immediately upon acceptance by the Board of Aldermen, and the term of the contract will be one year with, at the option of the City, up to 4 (four) one-year extensions.

REQUEST FOR PROPOSAL #06-2023GEN-RFP
SECTION TWO: SPECIFICATIONS

2.1 Scope of Work

- 2.1.1 Financial audit - The Independent Auditor shall audit all funds and account groups using the standards for financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the provisions of the U.S. Management & Budget (OMB) Circular A-133, Audits of State and Local Governments.
- 2.1.2 The audit shall result in the preparation of financial statements from the audited records of the City with the Auditors' opinion included.
- 2.1.3 The Auditor shall perform tests of compliance and internal controls in accordance with Government Auditing Standards; OMB Circular A-133, Audits of State and Local Governments.
- 2.1.4 Submission of reports - The firm shall provide the City with ten (10) copies and a searchable pdf file of the complete financial statements, Auditor's report, and management letter including management responses no later than May 15th following the audit year. A financial report, including Auditor's reports on internal controls and compliance, must be submitted to the Auditor of Public Accounts no later than 90 days after the presentation to the Board of Aldermen. Prior to May 30th following the audit year, a presentation by the auditor, to include a question and answer session, will be made to the Board of Alderman.
- 2.1.5 As guided by AICPA Auditing Standards Board Statement on Auditing Standard No. 68, the Auditor should exercise due professional care in understanding the type of engagement and if during the audit the auditor becomes aware that the City is subject to audit requirements which may not be encompassed in the terms of this RFP it should be communicated to the City contact that the requested audit may not satisfy the requirements.
- 2.1.6 The Auditor will provide a copy of the work papers; and in addition, any analysis pertaining to any questioned costs determined in the audit. The work papers must be concise and provide the basis for the questioned costs as well as any analysis of the problem.
- 2.1.7 Describe the procedure for technical questions that may come up during the year, and whether these occasional services are covered in the proposed fee structure.
- 2.1.8 The Auditor will provide a depreciation schedule for capital assets at the end of the year as part of the service in the proposed fee structure.

2.2 Reporting Requirements

The Auditor shall issue the following reports as requested in 2.1.4:

- 2.2.1 A Summary Statement of Financial Condition. The Independent Auditor should prepare the Summary Statement of Financial Condition for publication.
- 2.2.2 A report on the fair presentation of the general-purpose financial statements and the combining individual fund and individual account group financial statements in conformity with generally accepted accounting principles.
- 2.2.3 A report on the internal control structure based on the Auditor's understanding of the control structure and assessment of control risk. The Auditor shall communicate all reportable conditions (as defined by the AICPA) found during the audit in the report on internal controls. Non-reportable conditions discovered by the Auditor shall be reported either in the report on internal controls or in a separate letter to management.
- 2.2.4 A report disclosing the status of findings and recommendations from previous audits that has remained uncorrected.
- 2.2.5 The Auditor shall be required to make an immediate, written report of all irregularities and illegal acts, or indications of illegal acts of which they become aware to the Mayor and the Board of Aldermen.
- 2.2.6 Report preparation, editing and printing shall be the responsibility of the Auditor.
- 2.2.7 The Auditor shall submit a management letter including management's response with each audit. The letter should offer suggestions for improvement in financial management and internal controls.

2.3 Assistance provided by the City

- 2.3.1 A final trial balance of all general ledger accounts
- 2.3.2 A final detail ledger of each account
- 2.3.3 A copy of the final budget presented to the board for the audit period
- 2.3.4 A copy of all capital projects and all amendments thereto for all projects beginning during the period or not fully completed prior to the period
- 2.3.5 A schedule of insurance in force during the year and of insurance expense for the year
- 2.3.6 A schedule of investments of all funds at statement date showing both book value and estimated market value at statement date

- 2.3.7 A schedule of all capital outlays during the period
- 2.3.8 A schedule of all capital asset dispositions during the period
- 2.3.9 A schedule of accounts payable at statement date
- 2.3.10 Copies of all contracts with governmental grantor or grantee agencies
- 2.3.11 Copies of all other contracts in force at statement date of a material amount.
- 2.3.12 Such reasonable additional schedules as may be requested for financial audits.

2.4 Submittal Information

Each proposer must submit the following information in order for the proposal to be adequately evaluated and considered:

- 2.4.1 Table of Contents - a clear identification of the material by section and page number.
- 2.4.2 Provide the complete legal name, address and telephone number of the proposer, including the name of the person to contact for discussion of the proposal.
- 2.4.3 Provide the name of the person who is authorized to make representations for the proposer, the title, address and phone number or e-mail address.
- 2.4.4 Briefly state the proposers understanding of the scope of services and all other requirements and terms and conditions of this request for proposal.
- 2.4.5 Please provide a brief history of your institution with particular attention to the means and timing of your entry into the area market.
- 2.4.6 What is the state of incorporation of the entity with whom the City would contract? Is this entity licensed to do business in the state of Missouri?
- 2.4.7 Provide a list of at least three client references of similar sized/municipal accounts.
- 2.4.8 Describe the firm's audit approach, including review of internal controls
- 2.4.9 Provide an estimated schedule for completion of the audit, including milestones and deliverables.

2.5 Minimum Qualifications

- 2.5.1 The proposer must have been licensed to conduct business in Missouri for auditing services for the past five years.
- 2.5.2 The firm must have met the peer review standards of the AICPA and Government Auditing Standards.

- 2.5.3 Staff assigned to the audit must have met the continuing education requirement required by the Government Auditing Standards issued by the Comptroller General of the United States. The firm must submit the staff qualifications.
- 2.5.4 By submitting their proposal, all offerors certify that they are not currently debarred from submitting proposals on contracts by any agency of the State of Missouri, nor are they an agent of any person or entity that is currently debarred from submitting proposals on contracts by any agency of the State of Missouri.
- 2.5.5 Offerors must be Certified Public Accountants.

REQUEST FOR PROPOSAL #09-2023GEN-2-RFP
SECTION THREE: EVALUATION INFORMATION

3.1 Evaluation of Proposals

- 3.1.1 An evaluation team consisting of two members will evaluate the proposals.
- 3.1.2 Award shall be made to the responsive and responsible offer(s) whose proposal is determined to be most advantageous to the city, taking into consideration the evaluation factors set forth below.
 - 25% Responsiveness of the proposal related to the scope of work including the offeror's ability to meet the service requirements of the City over the term of this agreement.
 - 35% Experience and expertise in auditing a municipality.
 - 10% Offeror's understanding of work to be performed.
 - 30% Qualifications of staff assigned to perform the audit
- 3.1.3 All proposal details will be held in confidence during the evaluation process.
- 3.1.4 The City may, at its discretion, request presentations by or meetings with any or all Offerors whose proposal is deemed responsive and responsible and best meets the needs of The City, to clarify or negotiate modifications to the Offerors' proposals. The City will not be liable for any cost incurred by the proposer in connection with such interviews/presentations.
- 3.1.5 The City also reserves the right to make an award without further discussion of the proposals submitted, therefore, proposals should be submitted initially on the most favorable terms, from both technical and price standpoints, which the Offeror can propose.

INSURANCE REQUIREMENTS

Without limiting any of the other obligations or liabilities of the Contractor, the Contractor shall secure and maintain at its own cost and expense, throughout the duration of this Contract and until the work is completed and accepted by the City, insurance of such types and in such amounts as may be necessary to protect it and the interests of the City against all hazards or risks of loss as hereunder specified or which may arise out of the performance of the Contract Documents. The form and limits of such insurance, together with the underwriter thereof in each case, are subject to approval by the City. Regardless of such approval, it shall be the responsibility of the contractor to maintain adequate insurance coverage at all times during the term of the Contract. Failure of the Contractor to maintain coverage shall not relieve it of any contractual responsibility or obligation or liability under the Contract Documents.

The certificates of insurance, including evidence of the required endorsements hereunder or the policies, shall be filed with the City within ten (10) days after the date of the receipt of Notice of Award of the Contract to the Contractor and prior to the start of work. All insurance policies shall provide thirty (30) days written notice to be given by the insurance company in question prior to modification or cancellation of such insurance and shall list the City as additional insured. Such notices shall be mailed, certified mail, return receipt requested, to: City of Willard, 224 E. Jackson, Willard, MO 65781

The minimum coverage for the insurance referred to herein shall be in accordance with the requirements established below:

- A. **Workers' Compensation Employer's Liability** Statutory coverage per R.S.Mo. 287.010 et seq
\$500,000.00

- B. **Commercial General Liability Insurance**, including coverage for Premises, Operations Products and Completed Operations, Contractual Liability, Broad Form Property Damage, Independent Contractors, Explosion, Collapse, and Underground Property Damage and endorsed for blasting if blasting required. Such coverage shall apply to Bodily Injury and Property Damage on an "Occurrence Form Basis" with limits of **One Million Dollars (\$1,000,000.00)** for all claims arising out of a single accident or occurrence and **One Hundred Thousand Dollars (\$100,000.00)** for any one person in a single accident or occurrence.

- C. **Automobile Liability Insurance** covering Bodily Injury and Property Damage for owned, non-owned and hired vehicles with limits of **One Million Dollars (\$1,000,000.00)** for all claims arising out of a single accident or occurrence and **One Hundred Thousand Dollars (\$100,000.00)** for any one person in a single accident or occurrence.

- D. **Subcontracts:** In case any or all of this work is sublet, the Contractor shall require the subcontractor to procure and maintain all insurance required in subparagraphs (a), (b) and (c) hereof and in like amounts. Contractor shall require any and all subcontractors with whom it enters into a contract to perform work on this project to protect the City through insurance against applicable hazards or risks and shall provide evidence of such insurance.

- E. **Notice:** The Contractor and/or subcontractor shall furnish the City prior to beginning the work, satisfactory proof of coverage of all the insurance required by this contract, with the provision that policies shall not be canceled, modified or non-renewed without thirty (30) days written notice to the City of Willard.

NOTE: In addition to the above, various Professional Liability/Errors and Omissions coverages are required for those services indicated within. The limits are to be: Profession/Service Limits, Accounting \$1,000,000 per occurrence, \$4,000,000 aggregate.

**REQUEST FOR PROPOSAL #09-2023GEN-2-RFP
SCHEDULE**

September 13, 2023	Release RFP
September 22, 2023	All questions regarding the RFP due
September 29, 2023	Addendum issued, if necessary
October 11, 2023	Response to RFP Due
October 12, 2023	Interviews and Negotiations, if needed
October 16, 2023	Notice of Award
October 24, 2023	Notice to Proceed

Contract #09-2023GEN-2-RFP

City of Willard
224 W. Jackson
Willard, MO 65781
Ph. 417-742-5301
Fax 417-742-5331

NAME, ADDRESS & PHONE OF CONTRACTOR

Ph. _____
Fax _____

AGREEMENT

1. The City agrees to engage the Contractor and the Contractor agrees to perform, in strict accordance with Exhibit A.
2. The services of the Contractor shall commence only as authorized in writing by City purchase order or other written notice and shall be undertaken and completed as promised by the Contractor in Exhibit B. The term of the Agreement shall be for the period specified in Exhibit C.
3. The City agrees to pay the Contractor in accordance with the prices and terms set forth in Exhibit B for work authorized by City purchase order or other written Notice by the City upon presentation of proper invoice and inspection by the City of work completed by the Contractor.
4. All information, data, and reports as are existing, available and necessary for the carrying out of the work, shall be furnished to the Contractor without charge, and the parties shall cooperate with each other in every way possible in carrying out the scope of services.
5. The Contractor shall fully coordinate its activities in the performance of the contract with the activities of the City.
6. The Contractor represents that Contractor will secure at Contractor's own expense, all personnel required to perform the services called for under this contract by Contractor. Such personnel shall not be employees of or have any contractual relationship with the City except as employees of the Contractor. All of the services required hereunder will be performed by the Contractor or under Contractor's direct supervision and all personnel engaged in the work shall be fully qualified and shall be authorized under state and local law to perform such services. None of the work or services covered by this contract shall be subcontracted without the written approval of the City.
7. **Termination:** If, through any cause, the Contractor shall fail to fulfill in timely and proper manner Contractor's obligations under this contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this contract, the City shall thereupon have the right to terminate this contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five (5) days before the effective day of such termination. **In any such event, all finished or unfinished documents, data, studies, reports, or other materials prepared by the Contractor shall, at the option of the City become its property.** The Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed prior to the date of termination. Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any such breach of the contract by the Contractor.
8. **Assignment:** The Contractor shall not assign any interest in this contract, and shall not transfer any

interest in the same (whether by assignment or novation), without prior written consent of the City. Provided, however, that claims for money due or to become due to the Contractor from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of such assignment or transfer shall be furnished in writing promptly to the City. Any such assignment is expressly subject to all rights and remedies of the City under this agreement, including the right to change or delete activities from the contract or to terminate the same as provided herein, and no such assignment shall require the City to give any notice to any such assignee of any actions which the City may take under this agreement, though City will attempt to so notify any such assignee.

9. Any reports, data, or similar information given to or prepared or assembled by the Contractor under this contract which the City requests to be kept as confidential shall not be made available to any individual or organization by the Contractor without prior written approval of the City.
10. **Modification of Contract:** The Scope of Work to be done under the Contract shall be subject to modification and supplementation upon the written agreement of the duly authorized representatives of the Contracting parties. No provision in the Contract shall be changed or modified without the execution of a formal Addendum to the Contract, mutually agreed to by the City and the Contractor. Upon request by the City, the Contractor shall provide an estimate of cost of any additional work or services to be incorporated by a modification to the Scope of Work and the Contract.
11. **Contract Documents:** The agreement between the City of Willard and the Contractor shall consist of (1) The Contract form which embodies the requirements contained herein, (2) the Request for Proposal, and any addenda thereto and, (3) the proposal, as accepted, submitted in response to the Request for Proposal. In the event of a conflict in language between the documents referenced above, the provisions and requirements set forth and/or referenced in the Contract shall govern over all other documents, and the Request for Proposal and addenda thereto shall govern over the Contractor's Proposal and addenda thereto. However, the City reserves the right to clarify any contractual relationship in writing with the concurrence of the Contractor, and such written clarification shall govern in case of conflict with the applicable requirements stated in the Request for Proposal or the Contractor's proposal. In all other matters not affected by the written clarification, if any, the Request for Proposal shall govern. The Contractor is cautioned that the proposal shall be subject to acceptance without further clarification.
12. **Appropriation of Funds:** In the event that funds are not appropriated by the Board of Aldermen of the City of Willard for any term of the contract or extension thereto or portion of any term of the contract which falls in a fiscal period other than a fiscal period for which funds have been appropriated, the contract shall terminate without notice at the end of the fiscal period for which funds are appropriated.
13. The Contractor agrees and understands that the City of Willard's Agreement to the Contract may be predicated, in part and among other considerations, on the utilization of the specific individual(s) and/or personnel qualification(s) as identified and/or described in the Contractor's proposal. Therefore, the Contractor agrees that no substitution of such specific individuals and/or personnel qualifications shall be made without the prior written approval of the City. The Contractor further agrees that any substitution made pursuant to this paragraph must be equal or better than originally proposed and that the City's approval of a substitution shall not be construed as an acceptance of

the substitution's performance potential. The City of Willard agrees that an approval of a substitution will not be unreasonably withheld.

14. **General Independent Contractor Clause:** This agreement does not create an employee/employer relationship between the parties. It is the parties intention that the Contractor will be an Independent Contractor and not the City's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contributions Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue code, Missouri revenue and taxation laws, Missouri Workers' Compensation and unemployment insurance laws. The Contractor will retain sole and absolute discretion in the judgment of the manner and means of carrying out the Contractor's activities and responsibilities hereunder. The Contractor agrees that it is a separate and independent enterprise from the public employer, that it has a full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This agreement shall not be construed as creating any joint employment relationship between the Contractor and the City, and the City will not be liable for any obligation incurred by the Contractor, including but not limited to unpaid minimum wages and/or overtime premiums.
15. The Contractor shall not be entitled to any of the benefits established for the employees of the City or be covered by the Workers Compensation Program of the City.
16. **Certification of Non-Resident/Foreign Contractors:** If the Contractor is a foreign corporation or non-resident Contractor, it is agreed that the Contractor shall procure and maintain during the life of this contract:
 - A. A certificate of authority to transact business in the State of Missouri from the Secretary of State, unless exempt pursuant to the provisions of Section 351.572 RSMo.
 - B. A certificate from the Missouri Director of Revenue evidencing compliance with transient employer financial assurance law, unless exempt pursuant to the provisions of Section 285.230 RSMo.
17. **Nondiscrimination:** The Contractor agrees in the performance of this contract not to discriminate on the ground or because of race, creed, color, national origin or ancestry, sex, religion, handicap, age, or political opinion or affiliation, against any employee of Contractor or applicant for employment and shall include a similar provision in all subcontracts let or awarded hereunder.
18. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Contractor further covenants that in the performance of this contract no person having such interest shall be employed.
19. **Contractor's Responsibility for Subcontractors:** It is further agreed that Contractor shall be as fully responsible to the City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons it directly employs. Contractor shall cause appropriate provisions to be inserted in all subcontracts relating to this work, to bind all subcontractors to Contractor by all the terms herein set forth, insofar as applicable to the work of subcontractors and to give Contractor the same power regarding termination of any subcontract as the City may exercise over Contractor under any provisions of this

contract. Nothing contained in this contract shall create any contractual relation between any subcontractor and the City or between any subcontractors.

20. **Insurance:** The certificates of insurance, required in the Request for Proposal, including evidence of the required endorsements of the policies shall be filed with the City of Willard within ten (10) days of the date of receipt of the Award of the contract to the Contractor and prior to the start of work. All insurance policies shall provide thirty (30) days written notice to be given by the insurance company in question, prior to modification or cancellation of insurance. Such notices shall be mailed, return receipt requested to: City of Willard, P.O. Box 187, Willard, Missouri 65781.

21. **Liability and Indemnity:**

A. In no event shall the City be liable to the Contractor for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct arising out of or in any way connected with a breach of this contract. The maximum liability of the City shall be limited to the amount of money to be paid or received by the City under this contract.

B. The Contractor shall defend, indemnify and save harmless the City, its elected or appointed officials, agents and employees from and against any and all liability, suits, damages, costs (including attorney fees), losses, outlays and expenses from claims in any manner caused by, or allegedly caused by, or arising out of, or connected with, this contract, or the work of any subcontract thereunder (the Contractor hereby assuming full responsibility for relations with subcontractors), including, but not limited to, claims for personal injuries, death, property damage, or for damages from the award of this contract to Contractor.

C. The Contractor shall indemnify and hold the City harmless from all wages or overtime compensation due any employees in rendering services pursuant to this agreement or any subcontract, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act, the Missouri Prevailing Wage Law or any other federal or state law.

D. The indemnification obligations of Contractor hereunder shall not be limited by any limitations as to the amount or type of damages, compensation or benefits payable by or for the Contractor, under any federal or state law, to any person asserting the claim against City, its elected or appointed officials, agents and employees, for which indemnification is sought.

E. The indemnification obligations herein shall not negate, abridge or reduce in any way any additional indemnification rights of the City, its elected or appointed officials, agents and employees, which are otherwise available under statute, or in law or equity.

F. Contractor affirms that it has had the opportunity to recover the costs of the liability insurance required in this agreement in its contract price. Contractor's obligation under this agreement to defend, indemnify and hold harmless any person from that person's own negligence or wrongdoing is limited to the coverage and limits of the applicable insurance.

22. **Conflict of Interest:** No salaried officer or employee of the City and no member of the Board of Aldermen shall have a financial interest, direct or indirect, in this contract. A violation of this

provision renders the contract void. Any federal regulations and applicable provisions in RSMo. Chapter 105 shall not be violated.

- 23. **Entire Agreement:** This agreement, including the contract documents contained or referenced herein, constitutes the entire agreement between the parties. No modification, Addendum, or waiver of any of the provisions of this agreement shall be effective unless in writing specifically referring hereto, and signed by both parties.
- 24. **Waiver:** No provision of the contract documents shall be construed, expressly or by implication, as a waiver by the City of any existing or future right or remedy available by law in the event of any claim of default or breach of contract.
- 25. **Jurisdiction:** This agreement and every question arising hereunder shall be construed or determined according to the laws of the State of Missouri. Should any part of this agreement be adjudicated, venue shall be proper only in the Circuit Court of Greene County, Missouri.
- 26. **Notices:** All notices required or permitted hereunder and required to be in writing may be given by first class mail addressed to City of Willard, P.O. Box 187, Willard, Missouri 65781, and the Contractor at the above address. The date of delivery of any notice shall be the date falling on the second full day after the day of its mailing.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the date first above written.

CITY OF WILLARD, MISSOURI

Contractor

By: _____
Samuel Snider, Mayor, City of Willard

By: _____

Date: _____

Date: _____

CERTIFICATE OF THE DIRECTOR OF FINANCE:

I certify that the expenditure contemplated by this document is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of appropriated and available funds to pay therefore.

Director of Finance

APPROVED AS TO FORM:

City Attorney

REQUEST FOR PROPOSAL #09-2023GEN-2-RFP

AFFIDAVIT OF COMPLIANCE

To be submitted with vendor's Proposal

_____ We **DO NOT** take exception to the RFP Documents/Requirements.

_____ We **TAKE** exception to the RFP Documents/Requirements as follows:

I have carefully examined the Request for Proposal and agree to abide by all submitted pricing, delivery, terms and conditions of this bid unless otherwise stipulated herein. If awarded the bid, a corporate officer must sign the contract. If someone other than a corporate officer signs the contract, a letter signed by a corporate officer, stating the authority of the individual signing the contract must be submitted.

SIGNATURE AND IDENTITY OF BIDDER: The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual Bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing the intention of binding himself to become the responsible and sole Contractor) he is duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below).

() sole individual () partnership () joint venture
() corporation State Incorporated : _____

Company Name _____

ADDENDA

By _____
(Authorized Person's Signature)

Bidder acknowledges receipt of the following amendment:

(Print or type name and title of signer)

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Company Address _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Telephone Number _____

Email _____

Fax: _____

FEID No. _____

Date: _____

**CITY OF WILLARD
STATEMENT OF "NO BID"
IFB #09-2023GEN-2-RFP**

**RETURN THIS PAGE ONLY IF YOUR COMPANY PROVIDES THE PRODUCTS/SERVICES BEING BID AND
DECLINES TO DO SO.**

**WE, THE UNDERSIGNED, HAVE DECLINED TO BID ON YOUR IFB #09-2023GEN-2-RFP FOR AUDITING
SERVICES FOR THE FOLLOWING REASON(S):**

- _____ SPECIFICATIONS ARE TOO "TIGHT"
- _____ INSUFFICIENT TIME TO RESPOND TO INVITATION FOR BID.
- _____ UNABLE TO MEET SPECIFICATIONS.
- _____ UNABLE TO MEET INSURANCE REQUIREMENTS.
- _____ SPECIFICATIONS UNCLEAR (PLEASE EXPLAIN BELOW).
- _____ OTHER (PLEASE SPECIFY BELOW).

REMARKS:

COMPANY NAME: _____

ADDRESS: _____

SIGNATURE AND TITLE: _____

TELEPHONE NUMBER: _____

DATE: _____

PROPOSAL #09-2023GEN-2-RFP
SPECIFICATIONS

2.2 Scope of Work

- 2.1.1 Financial audit - The Independent Auditor shall audit all funds and account groups using the standards for financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the provisions of the U.S. Management & Budget (OMB) Circular A-133, Audits of State and Local Governments.
- 2.1.2 The audit shall result in the preparation of financial statements from the audited records of the City with the Auditors' opinion included.
- 2.1.3 The Auditor shall perform tests of compliance and internal controls in accordance with Government Auditing Standards; OMB Circular A-133, Audits of State and Local Governments.
- 2.1.4 Submission of reports - The firm shall provide the City with ten (10) copies and a searchable pdf file of the complete financial statements, Auditor's report, and management letter including management responses no later than May 15th following the audit year. A financial report, including Auditor's reports on internal controls and compliance, must be submitted to the Auditor of Public Accounts no later than 90 days after the presentation to the Board of Aldermen. Prior to May 30th following the audit year, a presentation by the auditor, to include a question and answer session, will be made to the Board of Alderman.
- 2.1.5 As guided by AICPA Auditing Standards Board Statement on Auditing Standard No. 68, the Auditor should exercise due professional care in understanding the type of engagement and if during the audit the auditor becomes aware that the City is subject to audit requirements which may not be encompassed in the terms of this RFP it should be communicated to the City contact that the requested audit may not satisfy the requirements.
- 2.1.6 The Auditor will provide a copy of the work papers; and in addition, any analysis pertaining to any questioned costs determined in the audit. The work papers must be concise and provide the basis for the questioned costs as well as any analysis of the problem.
- 2.1.7 Describe the procedure for technical questions that may come up during the year, and whether these occasional services are covered in the proposed fee structure.
- 2.1.8 The Auditor will provide a depreciation schedule for capital assets at the end of the year as part of the service in the proposed fee structure.

2.2 Reporting Requirements

The Auditor shall issue the following reports as requested in 2.1.4:

- 2.2.1 A Summary Statement of Financial Condition. The Independent Auditor should prepare the Summary Statement of Financial Condition for publication.
- 2.2.2 A report on the fair presentation of the general-purpose financial statements and the combining individual fund and individual account group financial statements in conformity with generally accepted accounting principles.
- 2.2.3 A report on the internal control structure based on the Auditor's understanding of the control structure and assessment of control risk. The Auditor shall communicate all reportable conditions (as defined by the AICPA) found during the audit in the report on internal controls. Non-reportable conditions discovered by the Auditor shall be reported either in the report on internal controls or in a separate letter to management.
- 2.2.4 A report disclosing the status of findings and recommendations from previous audits that has remained uncorrected.
- 2.2.5 The Auditor shall be required to make an immediate, written report of all irregularities and illegal acts, or indications of illegal acts of which they become aware to the Mayor and the Board of Aldermen.
- 2.2.6 Report preparation, editing and printing shall be the responsibility of the Auditor.
- 2.2.7 The Auditor shall submit a management letter including management's response with each audit. The letter should offer suggestions for improvement in financial management and internal controls.

EXHIBIT B - FEES

PROPOSAL #09-2023GEN-2-RFP

City of Willard Audit Fees

Annual Fees	2023	2024	2025	2026
Financial Statement Audit	\$	\$	\$	\$
Uniform Guidance Single Audit*	\$	\$	\$	\$

*A uniform Guidance Single Audit will be required if federal award expenditures exceed \$750,000 in one year.

PROPOSAL #09-2023GEN-2-RFP

1.3 GENERAL REQUIREMENTS

1.3.9 Awarded contract is to be effective immediately upon acceptance by the Board of Aldermen, and the term of the contract will be one year with, at the option of the City, up to 4 (four) one-year extensions.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13

Acceptance of bid for Folder-Inserter machine

Discussion/Vote

Quote – State Bid

DS-64i 2 Folder-Insertter

NASPO State contracting price

\$299.85 per month for 60 months (5 year lease)

Total \$17,991.

Chief Financial Officer

From: Robert Harlan <robertharlan@jmpbiz.com>
Sent: Thursday, October 5, 2023 4:31 PM
To: Chief Financial Officer
Subject: Inserter upgrade proposal
Attachments: TR231005 City of Willard Buisness Case.pdf

Hi Carolyn,

Sorry for the delay in getting this to you, I thought I sent it last month, but alas...

Please find the proposed upgrade attached. The new payment would not go into effect until March 1st of 2024, but this will lock in today's pricing going forward and avoid any price increases at the beginning of the year.

Please let me know if you have any questions.

Thanks

Robert G Harlan

Director of Mailing/Business Process Automation Sales

California Direct: (559) 578-4530

Oklahoma Direct: (405) 509-6559

After Hours: (559) 943-0115


SUMMIT
Mailing & Shipping Systems



quadie

BUSINESS CASE

Customer Communication Solution

Prepared for: City of Willard

Proposal date: 10/4/23

Valid until: 11/4/23

Submitted by: Robert Harlan

Director of Mailing/BPA Sales

(405) 509-6559

roberth@summitaffiliates.com

Submitted to:

Carolyn Halverson



Product Overview



DS-64i FOLDER-INSERTER

A reliable, user-friendly mail assembly solution for the office or mail center

Key Capabilities

- 7" color touchscreen control panel with graphical user guidance and wizard-based programming
- Up to 2 multi-format FlexFeeders that can transport full-size sheets as well as short inserts
- FlexFeed trays hold a 325-sheet stack and can be linked for non-stop cascade feeding
- Additional insert feeders are available with loading capacities of 50 or 325 reply envelopes
- Automatically senses and sets paper length, envelope size and compatible fold type
- Tri-folds or single-folds letter-size documents and double-folds legal-size sheets
- Collate, fold and insert up to 5 pages into a #10 envelope or 8 pages into a 6" x 9.5" envelope
- Mechanical double document control ensures envelope contents are correct for every recipient
- Quick processing speeds up to 2,000 filled envelopes per hour (2,500 w/productivity pack)
- Store up to 50 user-programmed jobs and instantly recall any of them at the push of a button
- Tip-to-tip envelope sealing that can be turned on and off for any job
- Vertical output stacker holds 500 filled envelopes and preserves printing order
- Connects to your network via LAN or WIFI to enable remote diagnostics and remote assistance
- CIS scanner can read OMR, 1D and 2D codes printed horizontally or vertically on the document



Financial Considerations



Product Summary

- DS-64i 2 station expert
- 2 Auto Feeders
- CIS internal bar code Scanner
- NASPO state contract pricing

Cost Summary

Valid Until: 11/4/23

01	Lease Term (months)	60
02	Monthly Amount	\$299.85

Notes

NASPO state contract pricing prices include maintenance, training, instillation, and access to our local service and support team, at a rate tailored for the offices that serve our communities.



(559) 943-0115



robertharlan@jmpblz.com



www.summitokc.com

quadi^{ent}

Because connections matter.

quadi^{ent}

10/4/23

Carolyn Halverson
City of Willard
224 W Jackson St.
Willard, MO, 65781

With your valued assistance, we have completed a detailed analysis of City of Willard's operation. The information provided has allowed us to make precise recommendations to advance your key objectives.

The following pages examine the costs and challenges associated with your current systems and methods, the process improvements delivered by JMP Office Technologies recommended solution and acquisition options for your consideration.

We're ready to get started as soon as you are. Upon receipt of your approval, we will coordinate implementation on your preferred timetable. We look forward to partnering with the City of Willard to enhance the lives of it's citizens.

Sincerely,
Robert Harlan
Director of Mailing/BPA Sales
(405) 509-6559





Discovery Summary



Key Findings

Currently the City of Willard's folding operation consists of one high volume folding job a month, with all the pieces being placed into a drop stacker upon the jobs completion.

- The job has to be supervised due to the large volume.
- The drop stacker is causing disruption in the folding process, because it requires human intervention if it overflows or jams.
- Documents are not verified via bar code scan to make sure it is going into the right envelope.

Relevant Opportunities

Converting your folding operation to an Intelligent Folding-Inserting System with a vertical stacker would provide:

- Job can be left unsupervised without fear of issues caused by the large volume.
- Overflows and Jams will no occur in the vertical stacker, meaning other tasks can be preformed during job runtime.
- Document verification enables the ability to make sure the right document gets into the right envelope every single time.

Customer

Organization	City of Willard		
DBA			
Address	PO Box 187		
City State Zip	Willard	MO	65781
Phone	(417) 742-5301	Fax	

Purchase Order - Lease

NASPO/ValuePoint Contract #: CTR058809
 and / or
 State Participating Addendum (PA) #:
 CC221938008 (MO)

Vendor

Company Name	Quadient Leasing USA Inc.	FEDERAL ID#	94-2984524
Attention	Government Sales	DUNS#	150836872
Address	478 Wheelers Farms Rd		
City State Zip	Milford	CT	06461
Phone	(866) 448-0045	Fax	(203) 301-2600

Ship To

Organization	City of Willard		
Attention	Carolyn Halverson		
Address	224 W Jackson St		
City State Zip	Willard	MO	65781
Phone	(417) 742-5301	Email	cfo@cityofwillard.org

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
			Ground	Destination	Quarterly Invoicing
QTY	Unit	Description	Unit Price	Total	
60	Months	Lease Payment	\$299.85	\$17,991.00	

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

Products

QTY	Product ID	Description
1	DS64I-INT2SE	2 Station Expert 2 Auto Fdr + CIS Scanner + Multi License

- Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number CTR058809. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Payments will be sent to:
 Quadient Leasing USA, Inc.
 Dept 3682
 PO Box 123682
 Dallas TX 75312-3682
- Send all correspondence to:
 Quadient Leasing USA, Inc.
 478 Wheelers Farms Rd
 Milford CT 06461
 Phone: 203-301-3400
 Fax: 203-301-2600

 Authorized by Date

 Print Name Title



Why Wait Program Agreement

The Quadient Leasing Why Wait program entitles you to upgrade your Quadient equipment up to 6 months prior to the end of the term of your Current Lease. Your new lease term will automatically commence and billing will begin after your Current Lease has reached the end of its current term. The transition from your Current Lease to the New Lease will be seamless.

By electing to participate in this program, you agree to the following:

- You agree to continue making payments on lease number N19021405 through the end of its Initial Term or, if applicable, the current Renewal Term.
- The term of the new lease, being signed concurrently with this agreement, ("New Lease") will commence when the Current Lease reaches the end of its Initial Term or, if applicable, the current Renewal Term.
- The Products that are subject to the Current Lease will be replaced with the Products identified in the New Lease for the remainder of the Current Lease's Initial Term or, if applicable, the current Renewal Term.
- If a subscription to the Impress Platform is included on the New Lease, then any associated Usage Fees will be in addition to the payments on the Current Lease and the New Lease.
- The replaced products from the Current Lease must be returned to us within thirty (30) days of the effective date of this agreement.

Company: City of Willard

Signature: _____

Name (printed): _____

Title: _____

Date: _____

Company: Quadient Leasing USA Inc.

Signature : _____

Name (printed): _____

Title: _____

Date: _____



Quadi^{ent} Leasing, the financial services arm of Quadi^{ent}, Inc., is a multi-million-dollar leasing company that provides single-source, customized and customer-friendly leasing programs

Because leasing leverages technology while providing simplified financing and cash flow forecasting, most customers choose to lease their Quadi^{ent} product solutions. Other unique benefits of leasing with Quadi^{ent} Leasing include:

No Need to Compromise. Leasing offers you the technology and associated productivity you require while meeting cash flow needs. Lease term lengths typically correspond to the useful life of hardware, so you're paying for the equipment as you use it rather than all at once.

Conserve Working Capital and Credit. By leasing with Quadi^{ent} Leasing, your organization can retain available lines of credit at other lending institutions and preserve valuable working capital to grow and manage your business.

Leasing Is 100% Financing. Unlike a bank loan, there is no down payment required to lease with Quadi^{ent} Leasing. Soft costs such as meter rental, maintenance agreements and software subscriptions can also be included in your lease payment and fixed for the entire term.

Overcome Budget Limitations. In situations where active budgets would ordinarily delay or prevent new equipment acquisitions, Quadi^{ent} Leasing can customize your lease agreement to accommodate both current and future budgetary requirements.

Flexibility. As a Quadi^{ent} customer, we provide your organization with maximum flexibility to upgrade or add equipment at any time in order to satisfy changes in your business requirements.

Keep Pace with Technology. Technology advances so rapidly that equipment can become obsolete within a few years. Leasing allows you to regularly upgrade systems to a state-of-the-art level, eliminating the inefficiencies associated with owning outdated equipment.



EXPERIENCE
A rich history of world-class leadership



PROVEN RESULTS
99% customer satisfaction rate



EXPERTISE
8 billion in customized equipment financing



BACKED BY THE EXPERTS
Goldman, Fortson and Co. Advisor

11

With Quadi^{ent}'s Why Wait Customer Loyalty Program, you can have your cake and eat it too! Why Wait to get today's technology at yesterday's rates?

Here's how it works:

- Renew your lease and Quadi^{ent} will remove your old equipment and install a new, state-of-the-art system that perfectly matches your current business requirements.
- Enjoy the benefits of new equipment while making payments at your existing rate until your current lease terminates.
- Transition automatically to your new lease when your current lease terminates. No hidden costs or overlapping invoices; a seamless upgrade guaranteed.

Quadi^{ent}'s Why Wait Program entitles you to upgrade your current Quadi^{ent} system up to six months prior to the end date of your existing lease, regardless of the original lease term or type of equipment. That means you can reap the benefits of the latest technology for up to 180 days with no change in your periodic lease payment.

So Why Wait? The sooner you act, the longer you benefit!



EXPERIENCE
A rich history of
world-class leadership.



PROVEN RESULTS
96% customer
satisfaction rate.



EXPERTISE
8 billion personalized
experiences annually.



BACKED BY THE EXPERTS
Gartner, Forrester,
and Aspic.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #14

Acceptance of bid for Financing a Mini Excavator and Track Loader

Discussion/Vote

Finance proposals

Mini Excavator & Track Loader

Company	Amount Financed	Term	Payment Amount	Interest Rate	Interest Amount	Total Payout
Commerce	\$117,362.00	36 months	\$3,534.16	5.63%	\$9,867.76	\$127,229.76
Commerce	117,362.00	47 months	2,723.61	5.63%	13,371.28	130,733.28
NCL Government Capital	118,000.00	48 months	2,853.76	7.50%	18,980.48	136,980.48
NCL Government Capital	118,000.00	60 Months	2,347.10	7.50%	22,826.00	140,826.00
Mid-Missouri Bank	117,362.00	36 months	3,637.23	7.25%	13,578.20	130,940.20
Mid-Missouri Bank *	93,889.60	36 months	2,877.20	6.49%	9,689.43	103,579.03

Note * 80% finance

Clayton Holdings, LLC

8000 Forsyth Boulevard
St. Louis, Missouri 63105-1797
(314) 746-3678

10/18/2023

Ms. Carolyn Halverson
Director of Finance
City of Willard, MO
224 W. Jackson
Willard, MO 65781

Dear Ms. Halverson:

Thank you for considering Clayton Holdings, LLC as your financial partner!

Statement of Qualifications

Clayton Holdings, LLC is an equity subsidiary of Commerce Bancshares, Inc.

Commerce Bank operates as a super community bank offering an array of sophisticated financial products delivered with high quality, personal, customer service.

Commerce Bank at a glance:

- Super-Community Bank in the industry for over 157 years
- \$32.8 Billion in assets
- 40th largest U.S. Bank based on asset size
- The majority of the Company's pre-tax profit is generated from nine key markets including; Kansas City, St. Louis, and Springfield, Missouri; Central Missouri; Central Illinois; Wichita, Kansas; Tulsa, and Oklahoma City, Oklahoma; and Denver, Colorado

Commerce Bank, Clayton Holdings, LLC and CBI Equipment Finance, Inc., its leasing division, have provided funding for governmental entities across the entire footprint of the Bank. The tax-exempt leasing portfolio is currently in excess of \$174 million. The Bank possesses the necessary capital, experience and product knowledge to meet and exceed the requirements necessary for the proposed transaction.

Please find enclosed our proposal. Below, as part of this letter, you will also find a brief biography of the principal parties involved in the closing of the lease with the City.

Frank D. Hill, Senior Vice President, Tax-Exempt Leasing and Finance

Mr. Hill has been providing tax-exempt lease financing to State and Local Government entities for over 37 years. He has twice served on the Board of Directors and was the former Vice President, President and Chairman of the AGLF-Association of Governmental Leasing and Finance. Mr. Hill has provided funding to governmental clients in all 50 states for both real and personal property. Transactions have ranged in size from as small as \$5,000 to over \$100,000,000.00. Mr. Hill directs the tax-exempt leasing and finance product offering over the entire Bank footprint. Mr. Hill possesses the market knowledge and skill set necessary to provide the required funding to the City.

Ashley J. Stout, Equipment Finance Sales Associate, Leasing and Finance

Ms. Stout works to facilitate and coordinate all governmental lease transactions for Municipal customers in the Bank's market area. She received a Bachelor's degree in Business Administration from Wichita State University and has over 17 years of experience in Banking. She specializes in handling customer service requests, with a particular emphasis in the lease process, data collection, proposal preparation, funding/closing and client/vendor relations. She works directly with the Bank's customers to develop financing structures specifically tailored to meet our customer's varied financial requirements.

Scott Jankowski, Senior Leasing Coordinator, Leasing and Finance

Mr. Jankowski has over 23 years of experience in the finance/banking industry with 21 of those years in the leasing sector and holds a BA in Finance from St. Louis University. He joined Commerce Bank in 1999 and joined the Leasing Department in 2001. Mr. Jankowski began his banking career with Commerce in the Credit Department as an underwriter/credit analyst. Upon his move to the Leasing Department, he is involved with all facets of the leasing process such as pricing, structuring, compliance, and customer service, in addition to tax and accounting issues specific to leasing.

Financial Information

Please find the Bank's Annual Report and Form 10-K to include the Bank's History and Financial information available on the Bank's website:

<http://www.commercebank.com/about-us/10-ks-know-us>

Clayton Holdings, LLC intends to hold the lease until maturity. Our proposal is subject to final credit underwriting and approval, as well as final documents acceptable to both parties.

Please do not hesitate to contact us with any questions or clarifications regarding our response to this RFP.

Thank you again for your consideration.

Kind Regards,



Frank D. Hill
Officer of Clayton Holdings, LLC
Senior Vice President, Tax-Exempt Leasing & Finance –
Commerce Bank
Phone: 785-587-1541



Crystal Sharp
Senior Vice President - Commerce Bank
Commercial Lending, Springfield, MO
Phone: 417-837-5231



8000 Forsyth Boulevard
St. Louis, Missouri 63105-1797
(314) 746-3678

10/18/2023

Ms. Carolyn Halverson
Director of Finance
City of Willard, MO
224 W. Jackson
Willard, MO 65781

Dear Ms. Halverson:

On behalf of Clayton Holdings, LLC, we would like to offer the following lease-purchase proposal for your consideration:

Type of Financing: A tax-exempt, State and Municipal Lease/ Purchase Agreement (the "Lease").

Lessor: Clayton Holdings, LLC – An equity subsidiary of Commerce Bank.

Lessee: City of Willard, MO

Equipment: Mini Excavator - Sany SY50U Cab - \$58,412.00
Track Loader - GEHL RT165, High Flow - \$58,950.00

Total Finance Amount: \$117,362.00

Commencement Date: On or before 11/17/2023

Base Term: Option 1. 3 years (36 months)
Option 2. 4 years (48 months)

Interest Rate: Option 1. 5.63% fixed, rate locked until 11/17/2023
Option 2. 5.63% fixed, rate locked until 11/17/2023

Payment Amount: Option 1. \$3,534.16 (36 payments, first due at closing)
Option 2. \$2,723.61 (48 payments, first due at closing)

Payment Frequency: Monthly/Advance
**The first payment is due at closing.*

Interest Rate Adjustment: The above quoted interest rate is based on a spread over the Three (3) and Four (4) year Treasury rates (the "Index"). For Purposes of this proposal, as of 10/17/2023 the Three (3) year Treasury rate is 4.96%, and the Four (4) year Treasury rate is 4.89%.

In the event the transaction does not close by 11/17/2023, Lessor reserves the right, but has no obligation, to adjust the Interest Rate after 11/17/2023 based on changes in the Index between the Quote Date and the Commencement Date. The adjustment, if made, would preserve Lessor's original lease investment assumption on a nominal pre-tax yield basis.

Interest will be computed on the basis of an Actual/360-day year and must be exempt from federal income taxation.

Documentation: Shall be provided by Lessor. Funding of the Lease is contingent, in part, upon receipt and review by Lessor of executed Lease documentation in form acceptable to Lessor and Lessee.

- Early purchase Option:** In the event Lessee desires to prepay this lease, they may do so in whole, but not in part at a premium of the then current outstanding principal balance, calculated as follows; 3% in year (1), 2% in year (2), and 1% in each year thereafter until maturity. **There is no prepayment penalty if Lessee is using funds other than proceeds of a grant or an actual or anticipated refinancing.**
- General Terms:** This financing structure, rate and payment are based on the Transaction being designated as Tax Exempt and Bank Qualified under the IRC Section 103 and 265 b (3). The Lessee does not intend to issue more than \$10 million dollars in tax-exempt obligations in the current calendar year.
- Titles/Liens:** Lessor shall have a perfected security interest in the Equipment. Titled equipment will require a 1st lien position on the MSO and Title.
- Non-appropriation:** The Lease shall provide for Lessee to terminate the agreement at the end of any fiscal period if insufficient funds are available to make the scheduled Rental Payments due in the following fiscal period.
- Escrow:** Upon closing, funds shall be disbursed into an escrow account to be maintained by Lessor's designated as escrow agent. Upon final delivery and acceptance of all of the equipment, and receipt of Lessee's authorization to release funds, escrow agent shall disburse payment to the vendors. Terms, conditions, and procedures regarding escrow and escrow agreement are subject to mutual approval by Lessee and Lessor. It is intended that the interest earnings on undisbursed funds shall accrue for the benefit of Lessee. There is a **\$250 fee** for the escrow account. **This fee is not applicable if an escrow is not required.**
- Net Lease:** The lease shall be a net lease in all respects, and Lessee shall be responsible for all fees, charges, assessments or other costs and expenses of every nature whatsoever arising from the lease of the Equipment.
- Not a Commitment:** The terms set forth herein reflect a proposed, preliminary structure and are subject to final credit approval by Clayton Holdings, LLC and the negotiation of mutually acceptable documentation. These terms are being provided to the Lessee with the understanding that neither the terms nor their substance shall constitute a definitive agreement or an exhaustive statement of all terms and conditions which may ultimately be included in a transaction among Lessee and Lessor. This is a proposal only and not a commitment to lend. Final approval and funding of the transaction is based on a formal credit review by Lessor, including final lease documentation acceptable to both Lessee and Lessor.

This proposal is not intended to, and does not create, in any way, a legally binding or any other type of commitment or obligation on the part of Clayton Holdings, LLC, or any of its/their subsidiaries, and/or any of its/their employees. Information regarding this proposal, including the financial statements of Lessee necessary to complete the credit process, may be provided to third party funding sources in either written or electronic format.

The representatives shown below are "not" Municipal advisors, financial advisors, agents or fiduciaries to any person or entity. Clayton Holdings, LLC and its representatives are responding to an RFP issued by the Lessee. Lessee acknowledges that it is entitled to engage municipal advisory services should it elect to do so. Clayton Holdings, LLC is acting for its own loan account; this communication consists solely of general information under which Clayton Holdings, LLC may be willing to fund a loan. Thank you for the opportunity to offer this proposal. We appreciate your consideration and look forward to your favorable response. Should you have any questions, please do not hesitate to contact us.

Respectfully submitted,



Frank D. Hill
Officer of Clayton Holdings, LLC
Senior Vice President, Tax Exempt-Leasing & Finance –
Commerce Bank
Phone: 785-587-1541

Crystal Sharp
Senior Vice President – Commerce Bank
Commercial Lending, Springfield, MO
Phone: 417-837-5231

Compound Period: Monthly

Nominal Annual Rate: 5.630%

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	11/17/2023	117,362.00	1		
2 Payment	11/17/2023	3,534.16	36	Monthly	10/17/2026

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	11/17/2023				117,362.00
1	11/17/2023	3,534.16	0.00	3,534.16	113,827.84
2	12/17/2023	3,534.16	534.04	3,000.12	110,827.72
2023 Totals		7,068.32	534.04	6,534.28	
3	1/17/2024	3,534.16	519.97	3,014.19	107,813.53
4	2/17/2024	3,534.16	505.83	3,028.33	104,785.20
5	3/17/2024	3,534.16	491.62	3,042.54	101,742.66
6	4/17/2024	3,534.16	477.34	3,056.82	98,685.84
7	5/17/2024	3,534.16	463.00	3,071.16	95,614.68
8	6/17/2024	3,534.16	448.59	3,085.57	92,529.11
9	7/17/2024	3,534.16	434.12	3,100.04	89,429.07
10	8/17/2024	3,534.16	419.57	3,114.59	86,314.48
11	9/17/2024	3,534.16	404.96	3,129.20	83,185.28
12	10/17/2024	3,534.16	390.28	3,143.88	80,041.40
13	11/17/2024	3,534.16	375.53	3,158.63	76,882.77
14	12/17/2024	3,534.16	360.71	3,173.45	73,709.32
2024 Totals		42,409.92	5,291.52	37,118.40	
15	1/17/2025	3,534.16	345.82	3,188.34	70,520.98
16	2/17/2025	3,534.16	330.86	3,203.30	67,317.68
17	3/17/2025	3,534.16	315.83	3,218.33	64,099.35
18	4/17/2025	3,534.16	300.73	3,233.43	60,865.92
19	5/17/2025	3,534.16	285.56	3,248.60	57,617.32
20	6/17/2025	3,534.16	270.32	3,263.84	54,353.48
21	7/17/2025	3,534.16	255.01	3,279.15	51,074.33
22	8/17/2025	3,534.16	239.62	3,294.54	47,779.79
23	9/17/2025	3,534.16	224.17	3,309.99	44,469.80
24	10/17/2025	3,534.16	208.64	3,325.52	41,144.28
25	11/17/2025	3,534.16	193.04	3,341.12	37,803.16
26	12/17/2025	3,534.16	177.36	3,356.80	34,446.36
2025 Totals		42,409.92	3,146.96	39,262.96	

27	1/17/2026	3,534.16	161.61	3,372.55	31,073.81
28	2/17/2026	3,534.16	145.79	3,388.37	27,685.44
29	3/17/2026	3,534.16	129.89	3,404.27	24,281.17
30	4/17/2026	3,534.16	113.92	3,420.24	20,860.93
31	5/17/2026	3,534.16	97.87	3,436.29	17,424.64
32	6/17/2026	3,534.16	81.75	3,452.41	13,972.23
33	7/17/2026	3,534.16	65.55	3,468.61	10,503.62
34	8/17/2026	3,534.16	49.28	3,484.88	7,018.74
35	9/17/2026	3,534.16	32.93	3,501.23	3,517.51
36	10/17/2026	3,534.16	16.65	3,517.51	0.00
2026 Totals		35,341.60	895.24	34,446.36	
Grand Totals		127,229.76	9,867.76	117,362.00	

Last interest amount increased by 0.15 due to rounding.

Compound Period: Monthly

Nominal Annual Rate: 5.630%

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	11/17/2023	117,362.00	1		
2 Payment	11/17/2023	2,723.61	48	Monthly	10/17/2027

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	11/17/2023				117,362.00
1	11/17/2023	2,723.61	0.00	2,723.61	114,638.39
2	12/17/2023	2,723.61	537.85	2,185.76	112,452.63
2023 Totals		5,447.22	537.85	4,909.37	
3	1/17/2024	2,723.61	527.59	2,196.02	110,256.61
4	2/17/2024	2,723.61	517.29	2,206.32	108,050.29
5	3/17/2024	2,723.61	506.94	2,216.67	105,833.62
6	4/17/2024	2,723.61	496.54	2,227.07	103,606.55
7	5/17/2024	2,723.61	486.09	2,237.52	101,369.03
8	6/17/2024	2,723.61	475.59	2,248.02	99,121.01
9	7/17/2024	2,723.61	465.04	2,258.57	96,862.44
10	8/17/2024	2,723.61	454.45	2,269.16	94,593.28
11	9/17/2024	2,723.61	443.80	2,279.81	92,313.47
12	10/17/2024	2,723.61	433.10	2,290.51	90,022.96
13	11/17/2024	2,723.61	422.36	2,301.25	87,721.71
14	12/17/2024	2,723.61	411.56	2,312.05	85,409.66
2024 Totals		32,683.32	5,640.35	27,042.97	
15	1/17/2025	2,723.61	400.71	2,322.90	83,086.76
16	2/17/2025	2,723.61	389.82	2,333.79	80,752.97
17	3/17/2025	2,723.61	378.87	2,344.74	78,408.23
18	4/17/2025	2,723.61	367.87	2,355.74	76,052.49
19	5/17/2025	2,723.61	356.81	2,366.80	73,685.69
20	6/17/2025	2,723.61	345.71	2,377.90	71,307.79
21	7/17/2025	2,723.61	334.55	2,389.06	68,918.73
22	8/17/2025	2,723.61	323.34	2,400.27	66,518.46
23	9/17/2025	2,723.61	312.08	2,411.53	64,106.93
24	10/17/2025	2,723.61	300.77	2,422.84	61,684.09
25	11/17/2025	2,723.61	289.40	2,434.21	59,249.88
26	12/17/2025	2,723.61	277.98	2,445.63	56,804.25
2025 Totals		32,683.32	4,077.91	28,605.41	

27	1/17/2026	2,723.61	266.51	2,457.10	54,347.15
28	2/17/2026	2,723.61	254.98	2,468.63	51,878.52
29	3/17/2026	2,723.61	243.40	2,480.21	49,398.31
30	4/17/2026	2,723.61	231.76	2,491.85	46,906.46
31	5/17/2026	2,723.61	220.07	2,503.54	44,402.92
32	6/17/2026	2,723.61	208.32	2,515.29	41,887.63
33	7/17/2026	2,723.61	196.52	2,527.09	39,360.54
34	8/17/2026	2,723.61	184.67	2,538.94	36,821.60
35	9/17/2026	2,723.61	172.75	2,550.86	34,270.74
36	10/17/2026	2,723.61	160.79	2,562.82	31,707.92
37	11/17/2026	2,723.61	148.76	2,574.85	29,133.07
38	12/17/2026	2,723.61	136.68	2,586.93	26,546.14
2026 Totals		32,683.32	2,425.21	30,258.11	
39	1/17/2027	2,723.61	124.55	2,599.06	23,947.08
40	2/17/2027	2,723.61	112.35	2,611.26	21,335.82
41	3/17/2027	2,723.61	100.10	2,623.51	18,712.31
42	4/17/2027	2,723.61	87.79	2,635.82	16,076.49
43	5/17/2027	2,723.61	75.43	2,648.18	13,428.31
44	6/17/2027	2,723.61	63.00	2,660.61	10,767.70
45	7/17/2027	2,723.61	50.52	2,673.09	8,094.61
46	8/17/2027	2,723.61	37.98	2,685.63	5,408.98
47	9/17/2027	2,723.61	25.38	2,698.23	2,710.75
48	10/17/2027	2,723.61	12.86	2,710.75	0.00
2027 Totals		27,236.10	689.96	26,546.14	
Grand Totals		130,733.28	13,371.28	117,362.00	

Last interest amount increased by 0.14 due to rounding.

October 12, 2023

City of Willard

Re: Tax Exempt Municipal Lease Proposal

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to City of Willard the following Tax Exempt Municipal Lease transaction as outlined below. Under this transaction, City of Willard would enter into a Tax Exempt Municipal Lease agreement with NCL for the purpose of acquiring Sany SY50U and Gehl RT165. This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE:	City of Willard	
LESSOR:	Lease Servicing Center, Inc. dba NCL Government Capital	
EQUIPMENT:	Sany SY50U and Gehl RT165	
EQUIPMENT COST:	\$118,000.00	
DOWN PAYMENT / TRADE-IN:	<u>\$0.00</u>	
AMOUNT FINANCED:	\$118,000.00	
FUNDING DATE:	October 27, 2023	
DEFERRAL DAYS:	0	
FIRST PAYMENT DUE:	October 27, 2023	
TERM:	4 Years	MAX USAGE:
MONTHLY LEASE PAYMENTS:	\$2,853.76	
ALTERNATIVE LEASE OPTIONS:	5 years \$2,347.10	

BALLOON PAYMENT: \$0.00

PRICING: The payments outlined above are locked, provided this proposal is accepted by the Lessee and the transaction closes/funds prior to November 12, 2023. After these days, the final payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.

DOCUMENTATION FEE: \$500 paid to Lessor at closing

DOCUMENTATION: Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of Lessee.

TITLE / INSURANCE: Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment and the Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss payee.

TAX STATUS: This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.

SOURCEWELL CONTRACT: NCL has been competitively bid and awarded a contract through Sourcwell (Formerly NJPA).
#011620-NCL NCL's Sourcwell Contract # is 011620-NCL.

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (320) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Jacob Ost - (320) 763-7600
jakeq@nclgovcap.com

ACCEPTANCE

As a duly authorized agent of City of Willard, I hereby accept the proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: _____ DATE: _____
NAME: _____ TITLE: _____
PHONE: _____

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMED AND UNARMED COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOU OR ANY OTHER PERSON PURSUANT TO SECTION 10B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSIDERED AN "ADVICE" WITHIN THE MEANING OF SECTION 10B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE ANY ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THE INFORMATION, YOU SHOULD CONSULT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.

Chief Financial Officer

From: Caelan S. Sexton <CSexton@midmobank.com>
Sent: Thursday, October 5, 2023 3:54 PM
To: Chief Financial Officer
Subject: Mid-Missouri Bank - Terms
Attachments: Mid-Missouri Bank - Term Sheet.pdf

You don't often get email from csexton@midmobank.com.

This message was sent securely using Zix®

Good afternoon Carolyn,

Attached are Mid-Missouri Bank's loan terms with a couple options included. Please let me know any questions or comments you might have.

Thanks Carolyn,

Caelan Sexton | Commercial Lending

NMLS: 2457456

Direct: 417-742-1300

Cell: 417-830-4059

Institution NMLS: 409162



To send me an encrypted email securely, please visit our secure email portal at <http://secure.midmobank.com>.

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MID-MISSOURI BANK

Looking Ahead. Focused On You.

October 5, 2023

City of Willard,

Below are the proposed terms by Mid-Missouri Bank based on your upcoming purchases of:

1. Compact track loader:

- 3-year note (term and amortization) with an option of:
 - Option 1: 100% of purchase price at 7.25%
 - Option 2: 80% of purchase price at 6.49%
- 3% pre-payment penalty if refinanced with another institution
- \$350 origination fee

2. Mini excavator:

- 3-year note (term and amortization) with an option of:
 - Option 1: 100% of purchase price at 7.25%
 - Option 2: 80% of purchase price at 6.49%
- 3% pre-payment penalty if refinanced with another institution
- \$350 origination fee

Option: Both pieces of equipment may be combined into one note with the above terms with one origination fee of \$350 instead of two.

Conditions:

- Loan subject to full underwriting and approval by MMB
- \$1 purchase at the end of amortization if financed as a lease purchase
- Loan terms will be valid for 60 from the date of this letter

Sincerely,


Signature

10/5/2023
Date

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #15

Ordinance authorizing a loan from Clayton Holdings, LLC to finance the purchase of a Mini Excavator and Track Loader (1st and 2nd Read) Discussion/Vote

First Reading: 10/23/2023
Council Bill No. 23-10

Second Reading: 10/23/2023
Ordinance No. 231023A

AN ORDINANCE

AUTHORIZING the Mayor, and the Director of Finance, to execute a loan between the City of Willard, Missouri, and Clayton Holdings, LLC, for the purpose of financing a Mini Excavator and Track Loader equipment.

WHEREAS, on October 23, 2023, the Board of Aldermen authorized the Mayor and/or Director of Finance to execute the original documents in connection with securing a loan from Clayton Holdings, LLC in the amount of not more than One Hundred Seventeen Thousand Three Hundred Sixty-two dollars (\$117,362.00); and

WHEREAS, on _____, the original loan agreement, Loan # _____, was executed by the Mayor and Director of Finance; and

WHEREAS, on _____, the loan was secured for a period of thirty-five (35) months, at 5.63 % interest rate, with the first payment due at closing and thirty-five (35) equal monthly payments to be made at the beginning of each monthly period.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, as follows:

Section 1 – The Board of Aldermen of the City of Willard, Missouri, hereby authorize the Mayor and/or Director of Finance to execute the loan agreement between the City of Willard, Missouri, and Clayton Holdings, LLC, dated October 23, 2023.

Section 2 – Said loan agreement will be for an outstanding balance of not more than One Hundred Seventeen Thousand Three Hundred Sixty-two Dollars (\$117,362.00), with terms that will require the first payment due at closing and thirty-five (35) monthly payments of principal and interest to be payable at the beginning of each monthly period. Interest will accrue at 5.63 % for the year until it matures on October 17, 2026.

Section 3 - This Ordinance will be in full force and effect from and after passage.

Passed at meeting: October 23, 2023

Mayor, Samuel Snider

Attest: _____, City Clerk, Dona Slater

Approved as to form: _____, City Attorney, Ken Reynolds

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 23rd DAY OF October, 2023.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #16

Ordinance accepting the Agreement with Allgeier, Martin and Associates Inc. for Professional Engineering Services, and authorizing the Project Manager to execute all Necessary Documents, under the Requirements of Community Grants Project Funding Program of the FY2023 Consolidated Appropriations Act, on behalf of the City of Willard

(1st and 2nd Read) Discussion/Vote

First Reading: 10-23-23

Second Reading: 10-23-23

Bill No.: 23-11

Ordinance No.: 231023B

AN ORDINANCE

ACCEPTING THE AGREEMENT WITH ALLGEIER, MARTIN & ASSOCIATES INC. FOR PROFESSIONA ENGINEERING SERVICES, AND AUTHORIZING THE PROJECT MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS, UNDER THE REQUIREMENTS OF COMMUNITY GRANTS PROJECT FUNDING PROGRAM OF THE FY 2023 CONSOLIDATED APPROPRIATIONS ACT, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, under the terms of the FY 2023 Consolidated Appropriations Act, the United States Congress has authorized the making of grants to authorized applicants to aid in the construction of specific public projects, AND;

WHEREAS, The City of Willard has been made aware of receipt of such grant award, pending application acceptance, AND;

WHEREAS, The City of Willard is required to advertise a Request For Qualifications, AND;

WHEREAS, The deadline for response to the Request For Qualifications was August 25, 2023, AND;

WHEREAS, Three engineering firms responded to the Request for Qualifications, AND;

WHEREAS, The Review Team evaluated and scored the responses, AND;

WHEREAS, The Review Team recommends the selection of Allgeier, Martin and Associates, Inc. for professional engineering services, AND;

WHEREAS, Allgeier, Martin and Associates have submitted a proposed agreement.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Board of Aldermen and the Mayor of the City of Willard, Missouri approve the agreement with Allgeier, Martin & Associates Inc. to provide the services described in Exhibit "A".

Section 2: That the Project Manager, on behalf of the City of Willard, Missouri is hereby authorized to sign the agreement with Allgeier, Martin & Associates Inc. to provide the services described in Exhibit "A".

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Samuel Snider, Mayor

ATTEST: _____
Dona Slater, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 23rd DAY OF October 2023.

EXHIBIT "A"

AGREEMENT FOR ENGINEERING SERVICES

THIS AGREEMENT, made this _____ day of October, 2023, by and between the **City of Willard, Missouri**, hereinafter referred to as **OWNER**, and **Allgeier, Martin and Associates, Inc.**, a Missouri Corporation located in Joplin, Missouri hereinafter referred to as **ENGINEER**.

OWNER intends implement certain sanitary sewer system improvements to upgrade the existing "94" Lift Station and replace/upsized its associated force main to increase capacity, mitigate frequent force main ruptures, and provide for the City's current and future needs, hereinafter called the Project.

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

ENGINEER shall provide professional engineering services for OWNER in all phases of the Project to which this Agreement applies, serve as OWNER's professional engineering representative for the Project as set forth below, and shall give professional engineering consultation and advice to OWNER during the performance of services hereunder.

SECTION 1 - PROPOSED IMPROVEMENTS

Based on the findings and recommendations presented in the Wastewater Engineering Report prepared by Allgeier, Martin and Associates, Inc. dated January 1, 2022, and subsequent direction from OWNER's representatives, the improvements to be implemented under the Project include the following:

- 1.1 Replace the existing undersized 10-inch DIP force main segment that conveys wastewater from Willard to the City of Springfield's Sanitary Sewer System for treatment with new 16-inch DIP and/or PVC pipe installed in the same trench and/or parallel to the existing force main to permit increased pumping capacity.
- 1.2 Replace the existing 14-inch PVC force main segment with new 16-inch DIP to mitigate frequent pipe failures attributed to construction deficiencies (over-insertion of pipe joints). The new force main will be installed in the same trench as the existing force main. If the existing 24-inch steel casings in bored sections prohibit upsizing to 16-inch DIP, the existing 14-inch PVC force main will be replaced new 14-inch DIP having a higher-pressure rating than the existing PVC pipe.
- 1.3 Upgrade the existing "94" Lift Station by reconfiguring the station from duplex to triplex pump operation to increase the station's firm capacity from approximately 1,500 gpm with one pump operating to approximately 2,970 gpm with two pumps operating in parallel including upgrading related station piping.
- 1.4 Upgrade existing lift station electrical systems including upsizing the electrical service entrance conductors and switchgear, standby power generator and automatic transfer switch, and installing VFDs and hydrostatic level controller to operate the pumps and match incoming flows.

SECTION 2- SCOPE OF ENGINEERING SERVICES

After written authorization to proceed is received from OWNER, ENGINEER will provide the following Basic Engineering Services:

2.1 Design Development Phase:

- 2.1.1 Meet with OWNER's representatives to clarify and fully define the OWNER's requirements, expectations, and precise scope of work for the Project.
- 2.1.2 Meet with City of Springfield representatives to define requirements regarding location and type of metering equipment to be provided on the new force main for billing purposes.
- 2.1.3 Obtain available existing drawings and information.
- 2.1.4 Perform preliminary design and environmental review activities; provide assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project; and perform review and evaluation of the effect on the design requirements of the Project of any environmental reviews provided by others.
- 2.1.5 Perform topographic surveys required for preparation of detailed construction drawings depicting proposed lift station and force main improvements, and land surveys required for easement descriptions.
- 2.1.6 Using topographic and design survey data, develop a computer-generated surface model of the force main construction corridor (50' ± wide at a scale of 1"=40' with 1' contours) and create preliminary plan view and ground profile plan sheets depicting property lines including ownership, and important surface features such as buildings, roads, ditches, fences, select trees and shrubs, ponds, creek channel, etc. All drawings will be created in the AutoCAD 2024 Civil 3D environment.
- 2.1.7 Prepare plan and profile drawings delineating force main alignment and standard appurtenances drawings conforming to applicable industry standards. Include sufficient notes on drawings to identify acceptable construction materials and equipment.
- 2.1.8 Prepare detailed lift station construction drawings showing the general scope, extent, and character of work to be furnished and performed by Contractor. Drawings will be of sufficient detail indicating lift station layout and elevations to fix and illustrate the size and character of the project and its essentials as to kinds of material, site work, mechanical work, electrical work and other such work as may be necessary. Include sufficient notes on the drawings to specify acceptable equipment and materials of construction.
- 2.1.9 Engage a Land Title Company to perform title search work required for easement acquisition.
- 2.1.10 Prepare easement documents. Easement descriptions will be described using bearings and distances from Grid North of the State Plane Coordinate System. The descriptions will be incorporated into standard easement forms acceptable to City's attorney. Sketches of each tract illustrating the easement location and

boundary will be attached to each easement document. ENGINEER will be available to meet with property owners as needed during the easement acquisition process to discuss and explain the project. If necessary, easement limits will be delineated by surveying personnel for appraisal purposes.

- 2.1.11 Prepare erosion and sediment control plan and related Stormwater Pollution Prevention Plan (SWPPP).
 - 2.1.12 Prepare Project Manual including Contract Documents and Technical Specifications covering materials, equipment, and work to be provided by Contractor.
 - 2.1.13 Prepare opinion of probable construction costs based on final design plans.
 - 2.1.14 Prepare any necessary permit applications to submit to regulatory agencies having jurisdiction over the project. It is anticipated that the following permits may be required:
 - a) Greene County Planning and Zoning (Grading and Flood Plain Development Permits)
 - b) Missouri Department of Natural Resources (Storm Water Discharge/Land Disturbance Permit)
 - c) Missouri Department of Natural Resources (Sewer Construction Permit)
 - d) Corps of Engineers Section 404 Permit
 - 2.1.15 Submit design development phase documents to City of Willard, City of Springfield, and DNR for review and approval. Respond to any and all review comments as necessary.
 - 2.1.16 Attend review meeting with Willard, Springfield, and DNR representatives if required, and compile & distribute written summary of meeting.
- 2.2 Bidding Phase:
- 2.2.1 Prepare final construction document bid set.
 - 2.2.2 Submit to Owner a final opinion of probable project costs.
 - 2.2.3 Assist Owner in advertising and obtaining bids for construction of the Project. Develop and distribute invitations to bid for contractors, plan rooms, etc. Provide interested contractors and suppliers with copies of the plans and specifications as requests are made.
 - 2.2.4 Schedule and assist with a project pre-bid conference.
 - 2.2.5 Consult with and advise Owner as to the acceptability of substitute materials and equipment proposed by contractors and/or suppliers when substitution prior to the award of contracts is allowed by the bidding documents.
 - 2.2.6 Attend Pre-Bid Meeting, Compile & Distribute Meeting Minutes to Interested Parties, Clarify Intent of Drawings and Specifications, Prepare & Issue Addenda as Necessary.
 - 2.2.7 Respond to pre-bid questions, provide clarifications, and review pre-bid submittals.
 - 2.2.8 Assist Owner in opening of bids and prepare a tabulation of all bids received.
 - 2.2.9 Assist Owner in assembling and awarding of construction contract.

- 2.3 Construction Phase: ENGINEER will provide basic engineering services during the construction phase as follows:
- 2.3.1 Schedule and assist with a project pre-construction conference.
 - 2.3.2 Review and approve (or take other appropriate action in respect of) shop drawings (as that term is defined in the Project Manual standard general conditions) and samples, the results of tests and inspections and other data which the contractor is required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the contract documents (but such review and approval or other action shall not extend to means, methods, sequences, techniques, or procedures of construction or to safety precautions and programs incident thereto); determine the acceptability of substitute materials and equipment proposed by contractor; and receive and review (for general content as required by the Specifications) maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection which are to be assembled by contractor in accordance with the contract documents.
 - 2.3.4 Issue all instructions of OWNER to contractor; issue necessary interpretations and clarifications of the contract documents and in connection therewith prepare change orders as required; have authority, as OWNER's representative, to require special inspection or testing of the work; act as initial interpreter of the requirements of the contract documents and judge of the acceptability of the work thereunder and make decisions on all claims of OWNER and contractor relating to the acceptability of the work or the interpretation of the requirements of the contract documents pertaining to the execution and progress of the work; but ENGINEER shall not be liable for the results of any such interpretations or decisions rendered by him in good faith.
 - 2.3.5 Attend Monthly Progress Meetings, Compile & Distribute Meeting Minutes; Perform Inspections at Substantial Completion & Final Completion, Prepare Progress & Observation Reports & Distribute to Interested Parties.
 - 2.3.6 Perform Additional Site Visits During Construction at Important Milestones, Prepare Progress & Observation Reports & Distribute to Interested Parties.
 - 2.3.7 Based on ENGINEER's on-site observations as an experienced and qualified design professional and on review of applications for payment and the accompanying data and schedules, determine the amounts owing to contractor and recommend in writing payments to contractor in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated: that, to the best of ENGINEER's knowledge, information, and belief, the quality of such work is in accordance with the contract documents (subject to an evaluation of such work as a functioning Project upon substantial completion, to the results of any subsequent tests called for in the contract documents, and to any qualifications stated in his recommendation); and that payment of the amount recommended is due contractor(s). But by recommending any payment, ENGINEER will not thereby be deemed to have represented that continuous or exhaustive examinations have been made by ENGINEER to check the quality or quantity of

the work or to review the means, methods, sequences, techniques, or procedures of construction or safety precautions or programs incidental thereto; or that ENGINEER has made an examination to ascertain how or for what purposes any contractor has used the moneys paid on account of the contract price; or that title to any of the work, materials, or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances; or that contractor has completed the work exactly in accordance with the contract documents.

- 2.3.8 Make final inspection of completed work and provide written certification to OWNER.
- 2.3.9 Provide OWNER with one set of As-Built Record Drawings showing those changes made during the construction process, based on marked-up prints, drawings, and other data furnished by contractor to ENGINEER.
- 2.3.10 ENGINEER shall not be responsible for the acts or omissions of any contractor, or subcontractor, or any of the contractors' or subcontractors' agents or employees, or any other persons (except ENGINEER's own employees and agents) at the site, or otherwise performing any of the contractors' work.

- 2.4 Resident Project Representation: ENGINEER will furnish a Resident Project Representative (RPR), assistants, and other field staff to assist ENGINEER in observing performance of the work of the contractor. In furnishing an RPR for the project, it is through the more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants, that ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the work of contractor; but the furnishing of such services will not make ENGINEER responsible for or give ENGINEER control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for contractor's failure to perform the work in accordance with the contract documents.

The Resident Project Representative (RPR) is ENGINEER's agent at the site, will act as directed by and under the supervision of ENGINEER, and will confer with ENGINEER regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with ENGINEER and contractor, keeping OWNER advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of the contractor. RPR shall generally communicate with OWNER with the knowledge of and under the direction of ENGINEER.

2.4.1 Duties and Responsibilities of RPR:

- 2.4.1.1 Schedules: Review the progress schedule, schedule of shop drawing submittals, and schedule of values prepared by contractor and consult with ENGINEER concerning acceptability.
- 2.4.1.2 Conferences and Meetings: Attend meetings with contractors, such as preconstruction conferences, progress meetings, job conferences, and other project-related meetings.
- 2.4.1.3 Serve as ENGINEER's liaison with contractor, working principally through

contractor's superintendent and assist in understanding the intent of the contract documents; and assist ENGINEER in serving as OWNER's liaison with contractor when contractor's operations affect OWNER's on-site operations.

2.4.1.4 Assist in obtaining from OWNER additional details or information required for proper execution of the work.

2.4.2 Shop Drawings and Samples:

2.4.2.1 Record date of receipt of shop drawings and samples.

2.4.2.2 Receive samples that are furnished at the site by contractor and notify ENGINEER of availability of samples for examination.

2.4.2.3 Advise ENGINEER and contractor of the commencement of any work requiring a shop drawing or sample if the submittal has not been approved by ENGINEER.

2.4.3 Review of Work, Rejection of Defective Work, Inspections and Tests:

2.4.3.1 Conduct on-site observations of the work in progress to assist ENGINEER in determining if the work is in general proceeding in accordance with the contract documents.

2.4.3.2 Report to ENGINEER whenever RPR believes that any work is unsatisfactory, faulty, or defective or does not conform to the contract documents, or has been damaged, or does not meet the requirements of any inspection, test, or approval required to be made; and advise ENGINEER of work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection, or approval.

2.4.3.3 Verify that tests, equipment, and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that contractor maintains adequate records thereof; and observe, record, and report to ENGINEER appropriate details relative to the test procedures and startups.

2.4.3.4 Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections, and report to ENGINEER.

2.4.4 Interpretation of Contract Documents: Report to ENGINEER when clarifications and interpretations of the contract documents are needed and transmit to contractor clarifications and interpretations as issued by ENGINEER.

2.4.5 Modifications: Consider and evaluate contractor's suggestions for modifications in drawings or specifications and report with RPR's recommendations to ENGINEER. Transmit to contractor decisions as issued by ENGINEER.

2.4.6 Records:

- 2.4.6.1 Maintain orderly files for correspondence, reports of job conferences, shop drawings and samples, reproductions of original contract documents including all work directive changes, addenda, change orders, field orders, additional drawings issued subsequent to the execution of the contract, ENGINEER's clarifications and interpretations of the contract documents, progress reports, and other project related documents.
- 2.4.6.2 Keep a diary or logbook, recording contractor hours on the job site, weather conditions, data relative to questions of work directive changes, change orders, or changed conditions, list of job site visitors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER.
- 2.4.6.3 Record names, addresses, and telephone numbers of all contractors, subcontractors, and major suppliers of materials and equipment.

2.4.7 Reports:

- 2.4.7.1 Furnish ENGINEER with periodic reports, as required, of progress of the work and of contractor's compliance with the progress schedule and schedule of shop drawings and sample submittals.
- 2.4.7.2 Consult with ENGINEER in advance of scheduled major tests, inspections, or start of important phases of the work.
- 2.4.7.3 Draft proposed change orders and work directive changes, obtaining backup material from contractor and recommend to ENGINEER change orders, work directive changes, and field orders.
- 2.4.7.4 Report immediately to ENGINEER and OWNER upon the occurrence of any accident.

2.4.8 Payment Requests: Review applications for payment with contractor for compliance with the established procedure for their submission, and forward with recommendations to ENGINEER, noting particularly the relationship of the payment requested to the schedule of values, work completed, and materials and equipment delivered at the site but not incorporated in the work.

2.4.9 Certificates, Maintenance, and Operation Manuals: During the course of the work, verify that certificates, maintenance, and operation manuals and other data required to be assembled and furnished by contractor are applicable to the items actually installed and in accordance with the contract documents, and have this material delivered to ENGINEER for review and forwarding to OWNER prior to final payment for the work.

2.4.10 Completion:

- 2.4.10.1 Before ENGINEER issues a certificate of substantial completion, submit

- to contractor a list of observed items requiring completion or correction.
- 2.4.10.2 Conduct final inspection in the company of ENGINEER, OWNER, and contractor, and prepare a final list of items to be completed or corrected.
- 2.4.10.3 Observe that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

2.4.11 Limitations of Authority (Resident Project Representative):

- 2.4.11.1 Shall not authorize any deviation from the contract documents or substitution of materials or equipment, unless authorized by ENGINEER.
- 2.4.11.2 Shall not exceed limitations of ENGINEER's authority as set forth in the Agreement or the contract documents, however this clause shall not diminish the authority of the RPR, and in the event either party becomes aware of a possible conflict, the parties will meet and confer and resolve the problems reasonably.
- 2.4.11.3 Shall not undertake any of the responsibilities of contractor, subcontractors, or contractor's superintendent, however this clause shall not diminish the authority of the RPR, and in the event either party becomes aware of a possible conflict, the parties will meet and confer and resolve the problems reasonably.
- 2.4.11.4 Shall not advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences, or procedures of construction unless such advice or directions are specifically required by the contract documents however this clause shall not diminish the authority of the RPR and in the event either party becomes aware of a possible conflict, the parties will meet and confer and resolve the problems reasonably.
- 2.4.11.5 Shall not advise on, issue directions regarding, or assume control over safety precautions and programs in connection with the work.
- 2.4.11.6 Shall not accept shop drawings or sample submittals from anyone other than contractor.
- 2.4.11.7 Shall not authorize OWNER to occupy the project in whole or in part.
- 2.4.11.8 Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by ENGINEER.

SECTION 3 - OWNER'S RESPONSIBILITIES

Owner shall do the following in a timely manner so as not to delay the services of ENGINEER:

- 3.1 Designate in writing a person to act as Owner's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret, and define Owner's policies and decisions with respect to Engineer's services for this Project.
- 3.2 Provide all criteria and full information as to Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and ability to expand, and any budgetary limitations; and furnish

- copies of all design and construction standards which Owner will require to be included in the Drawings and Specifications.
- 3.3 Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
 - 3.4 Arrange for access to and make all provisions for Engineer to enter upon public property as required for ENGINEER to perform services under this Agreement.
 - 3.5 Examine all studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by ENGINEER, obtain advice of an attorney, insurance counselor and other consultants as OWNER deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of ENGINEER.
 - 3.6 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
 - 3.7 Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as OWNER may require or ENGINEER may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor(s), such auditing service as Owner may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as OWNER may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.
 - 3.8 If more than one prime contract is to be awarded for construction, materials, equipment and services for the entire Project, designate a person or organization to have authority and responsibility for coordinating the activities among the various prime contractors.
 - 3.9 Attend the pre-bid conference, bid opening, preconstruction conferences, construction progress and other job-related meetings and substantial completions inspections and final payment inspections.
 - 3.10 Give prompt written notice to Engineer whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services, or any defect or nonconformance in the work of any Contractor.

SECTION 4 - PERIOD OF SERVICE

- 4.1 The provisions of this Section 4 and the various rates of compensation for ENGINEER's services provided for elsewhere in this agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion. ENGINEER's obligation to render services hereunder will extend for a period which may reasonably be required for the Project.
- 4.2 All engineering services provided under Section 2.1 of this Agreement shall be completed within twelve (12) months after receipt by the ENGINEER of written authorization to proceed. However, the failure of the OWNER to fulfill those responsibilities identified above in a timely manner shall be cause for extension of the ENGINEER's period of service.

- 4.3 If OWNER has requested significant modifications or changes in the extent of the Project, the time of performance of ENGINEER's services and ENGINEER's maximum fee shall be adjusted appropriately as provided in Section 7.2.

SECTION 5 - FEES AND COMPENSATION

- 5.1 ENGINEER will provide Design and Basic Engineering Services described herein and bill OWNER on the basis of actual time accrued working on the project plus expenses at the labor and non-labor rates listed in the 2023, 2024 and 2025 Rate Schedule attached hereto, with a total compensation not-to-exceed **\$277,710.00** which is broken down in more detail as follows:

- 5.1.1 **Design Development:** Fees and compensation for preliminary and final design development phase engineering services including preparation of easement documents are estimated at **\$185,140.00**.
- 5.1.2 **Bidding and Construction:** Fees and compensation for bidding and construction phase engineering services are estimated at **\$92,570.00**.

Distribution of compensation between the respective engineering services described above may be altered as necessary to be consistent with services actually rendered but shall not exceed the total estimated compensation amount unless approved in writing by the OWNER.

- 5.2 **Resident Project Representation:** ENGINEER will provide a Resident Project Representative (RPR) during the construction phase. Fees and compensation for RPR services are estimated at **\$182,500.00** and are based upon an anticipated 200 working days (1,600 man-hours) including expenses.

SECTION 6 – SPECIAL PROVISIONS

- 6.1 **Anti-Lobbying Act:** The ENGINEER ensures that no federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- 6.2 **Certification Regarding Debarment and Suspension:**
- 6.2.1 The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Agency.

6.2.2 Where the prospective lower tier participant is unable to certify to any of statements in this certification, such prospective participant shall attach an explanation to this proposal.

6.3 Disadvantaged Business Enterprise (DBE) Requirements:

6.3.1 Policy: It is the policy of the Environmental Protection Agency and the OWNER that businesses owned by socially and economically disadvantaged individuals (DBEs) have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds.

6.3.2 Obligation of the ENGINEER to DBEs: The ENGINEER agrees to assure that DBEs have the maximum opportunity to participate in the performance of this Agreement and any subconsultant agreement financed in whole or in part with federal funds. In this regard the ENGINEER shall take all necessary and reasonable steps to assure that DBEs have the maximum opportunity to compete for and perform services. The ENGINEER shall not discriminate on the basis of race, color, religion, creed, disability, sex age, or national origin in the performance of this Agreement or in the award for any subsequent subconsultant agreement.

6.3.3 Geographic Area for Solicitation of DBEs: The ENGINEER shall seek DBEs in the same geographic area in which the solicitation of other subconsultants is made. If the ENGINEER cannot locate DBEs from that geographic area, the ENGINEER shall expand the search to a reasonably wider geographic area.

6.4 Contract Records: The ENGINEER shall maintain all records and documents pertaining to this contract and the project for a period of not less than three years after final payment is made and all other pending matters are closed. The ENGINEER shall provide access to pertinent contract records and documents to authorized representatives of the OWNER, EPA, US Comptroller General, or any duly authorized representatives for the purpose of making audit, examination, excerpts, and transcriptions.

SECTION 7 – GENERAL CONSIDERATIONS

7.1 The following Exhibits are attached and made a part of this Agreement:

- a) Exhibit A – Rate Schedule
- b) Exhibit B – General Conditions

7.2 This Agreement (consisting of pages 1 to 15 inclusive), including the Exhibits identified above, constitute the entire Agreement between OWNER and ENGINEER and supersede all prior written or oral understandings. This Agreement and said Exhibits may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7.3 Opinions of Cost: Since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s)' methods of determining prices, or over competitive bidding or market conditions, his opinions of probable Project costs and construction cost provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but Engineer cannot and does not guarantee that proposals, bids, or actual Project or construction cost will not vary from opinions of probable cost prepared by him.

7.4 Successors and Assigns:

7.4.1 OWNER and ENGINEER each bind himself and his partners, successors, executors, administrators, assigns, and legal representatives to the other party to this agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party, in respect to all covenants, agreements, and obligations of this agreement.

7.4.2 Neither OWNER nor ENGINEER shall assign, sublet, or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this agreement without the written consent of the other, except as stated in paragraph 7.4.1 and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent consultants, associates, and subcontractors as he may deem appropriate to assist him in the performance of services hereunder.

7.4.3 Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than OWNER and ENGINEER.

SECTION 8 - ACKNOWLEDGMENTS AND AUTHORIZATION

IN WITNESS WHEREOF, City of Willard, Missouri as OWNER by Steven D. Bodenhamer, P.E., Project Manager, and Allgeier, Martin and Associates, Inc., as ENGINEER by Thomas Hancock, P.E., Vice President, have caused this Agreement to be signed this _____ day of October, 2023.

ALLGEIER, MARTIN and ASSOCIATES, INC.

By:



Thomas Hancock, P.E., Vice President

AUTHORIZED AND AGREED TO:

City of Willard, Missouri

By:

Steven D. Bodenhamer, P.E., Project Manager

Exhibit A – Rate Schedule

ALLGEIER, MARTIN and ASSOCIATES, INC.

Consulting Engineers and Surveyors

**RATE SCHEDULE
2023, 2024 and 2025**

LABOR RATES

<u>Classification</u>	<u>Hourly Billing Rate</u>		
	01/01/2023	01/01/2024	01/01/2025
	thru <u>12/31/2023</u>	thru <u>12/31/2024</u>	thru <u>12/31/2025</u>
Principal/Engineer VI	\$271	\$281	\$293
Principal/Engineer V	\$241	\$250	\$261
Principal/Engineer IV	\$218	\$226	\$236
Principal/Engineer III	\$198	\$205	\$215
Project Manager/Engineer II	\$177	\$184	\$192
Project Manager/Engineer I	\$160	\$165	\$173
Technician III/GIS Specialist	\$146	\$151	\$158
Technician III	\$123	\$127	\$133
Technician II	\$109	\$112	\$118
Technician I	\$102	\$106	\$110
Two-Man GPS Survey Crew	\$205	\$212	\$222
One-Man GPS Survey Crew	\$160	\$165	\$173
Three-Man Survey Crew	\$230	\$238	\$248
Two-Man Survey Crew	\$172	\$178	\$186
Registered Land Surveyor II	\$190	\$196	\$205
Registered Land Surveyor I	\$164	\$170	\$177
Survey Crew Member	\$83	\$86	\$90
Right of Way Specialist	\$126	\$131	\$137
Project Representative III	\$123	\$127	\$133
Project Representative II	\$109	\$112	\$118
Project Representative I	\$102	\$106	\$110
Secretary/Assistant	\$82	\$85	\$89
Print Specialist	\$82	\$85	\$89

Note: All pre-approved overtime hours shall be invoiced at 1 ½ times the hourly billing rates shown above

NON-LABOR RATES

<u>Item</u>	<u>Rate</u>
Travel	\$0.62 per mile (or current IRS rate)
Subsistence	Actual Cost
Lodging	Actual cost
Special Postage or Shipping	Actual cost
Printing	Actual cost
Surveying Materials	Actual cost
Subcontract Specialty Services	Cost + 10%
Deposition & Court Testimony	Standard Hourly Billing Rate x 2

Exhibit B - General Conditions

AGREEMENT. These General Conditions are a part of the agreement ("Agreement") between Allgeier, Martin & Associates, Inc. ("Engineer") and Client, as set forth in the Letter of Agreement/Proposal for the project in question ("Project").

PAYMENT. Payment is due within ten (10) days of receipt of Engineer's invoice. If payment is not received within thirty (30) days from the invoice date, Client agrees to pay late fees of 1.5% per month and reasonable attorney's fees and costs of collection. In the event Client terminates this Agreement for convenience, Client will fully compensate Engineer for all costs incurred up to the termination date plus a 10% termination charge.

INSURANCE. Engineer will maintain Worker's Compensation and Employer's Liability Insurance in conformance with applicable state law, professional liability insurance with coverage of \$5,000,000 per claim and general aggregate, Comprehensive General Liability Insurance with coverage of \$1,000,000 per occurrence and general aggregate, and Automobile Liability Insurance with coverage of \$1,000,000 per accident. Upon request, Engineer will provide certificates of insurance evidencing such coverage.

MUTUAL WAIVER OF SUBROGATION. To the extent that any damages are covered by property insurance during or after the completion of Engineer's services, Client and Engineer waive all rights, including rights of subrogation, against each other and all contractors, consultants, and employees of the other, except for rights they may have to the proceeds of that insurance. Client and Engineer shall require the same waiver by their respective contractors, subcontractors, and consultants.

STANDARD OF CARE. Engineer will use that degree of care and skill ordinarily exercised by members of its profession under the same or similar circumstances. No other warranty, expressed or implied, is made or intended by Engineer.

LIMITATION OF LIABILITY. IN RECOGNITION OF THE RELATIVE RISKS, REWARDS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND ENGINEER, TO THE FULLEST EXTENT PERMITTED BY LAW AND FOR ADEQUATE CONSIDERATION, THE TOTAL LIABILITY OF ENGINEER AND ITS AGENTS, EMPLOYEES, AND CONSULTANTS, TO CLIENT FOR ANY AND ALL INJURIES, CLAIMS, LOSSES, EXPENSES, DAMAGES, FROM ANY CAUSE WHATSOEVER, INCLUDING, WITHOUT LIMITATION, CONTRACT, INDEMNITY, WARRANTY, TORT (INCLUDING NEGLIGENCE), GROSS NEGLIGENCE, STRICT LIABILITY OR OTHER CAUSE OF ACTION, IN ANY WAY PERTAINING TO OR ARISING OUT OF THE PERFORMANCE OF SERVICES UNDER THIS AGREEMENT, SHALL NOT EXCEED THE TOTAL FEES PAID TO ENGINEER BY CLIENT.

RIGHT-OF-WAY. Unless otherwise agreed, Client will furnish right-of-entry on the property for Engineer to make the necessary surveys, test, and/or explorations. Engineer will take reasonable precautions to minimize damage to the property caused by its operations, but Engineer has not included in its fee the cost of restoration of damage, that may result.

OWNERSHIP OF DOCUMENTS. All documents, including, but not limited to drawings, specifications, reports, field notes, calculations and estimates ("Instruments of Service") prepared by the Engineer shall be the sole property of the Engineer. Engineer grants to Client a nonexclusive license to use the Instruments of Service solely for the purpose of constructing the Project, provided that Client substantially performs its obligations under this Agreement, including prompt payment of all sums when due. If Client does not fulfill its payment obligations to Engineer, Client will return all Instruments of Service upon demand and not use them for any purpose. The Instruments of Service are not intended or represented to be suitable for reuse by Client or others on extensions to or modifications of the Project or on any other project. Any reuse or modification without the prior written consent of Engineer will be at Client's sole risk and without any liability of Engineer or its consultants. Client shall defend, indemnify, and hold harmless Engineer and its employees and consultants against all claims, losses, damages, injuries, and expenses arising out of or resulting from such reuse or modification.

OBSERVATION OF WORK. Any observation of construction work is for the purpose of becoming generally familiar with the progress and quality of the work and to determine, in general, if the work, when completed, will comply with the applicable contract documents. The contractor will be solely and completely responsible

for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations. Any monitoring of the contractor's procedures by Engineer is not intended to include review of the adequacy of the contractor's safety measures at or near the Project site. Engineer shall not be responsible for construction means, methods, techniques, sequences, procedures, safety precautions or programs, or a contractors' failure to perform its work in accordance with the drawings and specifications or applicable laws, all of which shall remain the sole responsibility of the contractor.

BETTERMENT/ADDED VALUE. If Engineer negligently omits a required item or component of the Project from the Instruments of Service, Client will be responsible for the amount it would have paid if the item had been included in Engineer's original design. In addition, Engineer will not be responsible for any upgrade or enhancement of an item or component.

CONSEQUENTIAL DAMAGES. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, Client and Engineer waive any and all claims against each other and their agents, employees, and consultants, whether based on contract, indemnity, warranty, tort (including negligence), gross negligence, strict liability or other cause of action, for indirect, incidental, punitive, or consequential damages, including, without limitation, loss of use, income, profits, business, reputation, financing, and production, claims by customers of Client, and governmental fines or penalties.

DELAY IN PERFORMANCE. Neither Client nor Engineer shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. If such delay increases the cost or time required by Engineer to perform its services in an orderly and efficient manner, Engineer shall be entitled to a reasonable adjustment of the schedule and Engineer's fee.

TERMINATION AND SUSPENSION. This Agreement may be terminated by either party upon seven (7) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The failure of Client to make any payment when due shall constitute a substantial breach of this Agreement. In the alternative, Engineer may, at its option and without waiving the right to terminate, suspend all services for non-payment on seven (7) days' written notice. Client may also terminate this Agreement for its convenience upon seven (7) days' written notice.

GOVERNING LAW. This Agreement shall be interpreted in accordance with the laws of the State of Missouri, excluding its choice-of-law principles.

DISPUTE RESOLUTION. All disputes arising out of or relating to this Agreement shall be submitted to nonbinding mediation as a condition precedent to any legal action by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. The costs of the mediator's services will be shared equally between Client and Engineer. Any litigation between the parties shall be filed in the federal or state courts of Missouri.

ACCRUAL OF CAUSES OF ACTION. Causes of action between the parties shall accrue, and applicable statutes of limitation shall commence to run, on the date that Engineer's Services are substantially complete under this Agreement or the date when the Project is substantially complete, whichever occurs first.

THIRD PARTIES. Nothing in this Agreement shall be construed to provide any rights or benefits to anyone other than Client and Engineer.

SEVERABILITY. The invalidity, illegality, or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular provision held to be void.

EXTENT OF AGREEMENT. This Agreement represents the entire and integrated agreement between Engineer and Client and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by Engineer and Client.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #17

Sanitary Sewer Project Status Report
presented by Steven Bodenhamer

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: October 23, 2023

TO: Mayor Snider and BOA

FROM: S. D. Bodenhamer

RE: Sanitary Sewer Project Status

COMMUNITY FUNDING PARTNERSHIP (94 Lift Station and Force Main)

Status of components:

- An Ordinance and Agreement for Professional Engineering Services with Allgeier, Martin and Associates is included in your packet.
- “City Match” Financing
 - The Work Plan calls for financing of the “City Match” of approximately \$750K no later than April 30, 2024. It should be about January 1, 2024.
 - Discussions are being held regarding the issuance of additional certificates of participation (COP) for \$1.25M (\$750K for “94” Lift Station and \$500K for connection of the Meadows) as an extension of the 2018 certificates of participation with out affecting the original interest rate of the 2018 COP. Addition COPs would be at current market rate. The issue of collateralization is being discussed.
- Civil Rights Compliance
 - A teleconference with EPA was held Wednesday October 18, to discuss compliance with federal civil rights standards for federal funding. We will be working over the next few weeks to come into compliance. I have entered into a 180 day agreement with the EPA regarding this issue.

MEADOWS CONNECTION TO CITY OF SPRINGFIELD

- Allgeier, Martin and Associates is preparing an engineering cost proposal for the project. It will be submitted after certain milestones are completed on the Community Funding Partnership

