

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



## **MEETING AGENDA AND PACKET**

### **BOARD OF ALDERMEN**

**Regular Meeting**

**February 26, 2024**

**6:00 p.m.**

**Willard City Hall**

**224 W. Jackson St.**

#### **Mayor**

**Sam Baird**

#### **Board Members**

**Troy Smith - Mayor Pro-Tem**

**David Keene**

**Landon Hall**

**Scott Swatosh**

**Casey Biellier**

**Joyce Lancaster**

**[www.cityofwillard.org](http://www.cityofwillard.org)**

# CITY OF WILLARD, MISSOURI

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Agenda Item #2

## Agenda Amendments/Approval of Agenda

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
February 26, 2024  
6:00 P.M.**

Posted February 22, 2024, 5:00 p.m.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **6:00 p.m.** February 20, 2024, at the Willard City Hall, 224 W. Jackson St., Willard, MO.

The tentative agenda of this meeting includes:

**PLEDGE OF ALLEGIANCE**

Call the meeting to order.

**1. Roll Call**

**2. Agenda Amendments/Approval of Agenda**

**3. Consent Agenda:**

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting February 12, 2024
- b. January 2024 Financial Summaries
- c. January 2024 Financial Statements
- d. January/February 2024 Outstanding Invoices, Checks and Draft paid Invoices
- e. January 2024 Check Register
- f. January 2024 Utility Adjustments Report

**4. Current Outstanding Invoices, Draft and Check Paid Invoices for January/February 2024.  
Discussion/Vote**

**5. Citizen Input**

**6. Memorandum of Understanding (MOU) with SWMO Water. Discussion/Vote**

**7. Ordinance accepting an agreement with Tyler Technologies Inc. for time and attendance software. (2<sup>nd</sup> Read) Discussion/Vote**

8. **Ordinance accepting an agreement with iamGIS for Public Works software services. (2<sup>nd</sup> Read) Discussion/Vote**
9. **Ordinance accepting an agreement with Land O' Frost, Inc. as the exclusive jersey sponsor for Parks 2024 sports programs. (1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote**
10. **Ordinance accepting an agreement with Mongan Painting, LLC for sandblasting and painting of the City pool. (1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote**
11. **Civil Rights Non-Discrimination Policies. Discussion/Vote**
12. **Sanitary Sewer Project Status Report**
13. **New Business**
  1. **Discussion regarding ballot language for a recreational cannabis sales tax to be placed on the November 2024 election ballot.**
  2. **Discussion of election sign rule changes.**
  3. **Discussion of an Ordinance to require an annual independent audit of the City of Willard Financials.**
14. **Unfinished Business**
15. **Adjourn Meeting**

IF YOU HAVE SPECIAL NEEDS WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY PERSONNEL AT CITY HALL. ACCOMMODATION WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Dona Slater  
City Clerk

# CITY OF WILLARD, MISSOURI

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## Consent Agenda Item #3

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

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# CITY OF WILLARD, MISSOURI

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Consent Agenda Item #3a

## Minutes from the Regular Meeting February 12, 2024

CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
February 12, 2024  
6:00 p.m.

Staff present: Interim City Administrator Donna Stewart, Project Engineer Steve Bodenhamer, Director of Finance Carolyn Halverson, Police Officer J.D. Landon, Public Works Director Justin Sorgen, Planning and Development Director Mike Ruesch, Parks and Rec Director Jason Knight, and City Clerk Dona Slater.

Attorney James Newell was present.

Citizens in attendance: Larry Whitman, Terry Kathcart, Steve Cobb, Megan Applegate, Angie Wilson, Debbie Ihrig, Jennifer Henggeler, and Mark Lancaster.

**Call to Order**

Mayor Baird called the meeting to order at 6:00 p.m.

**Roll Call**

The City Clerk conducted the Roll Call.

Alderman Smith-present; Alderman Swatosh-present; Alderman Biellier-present; Alderman Lancaster-present; Alderman Keene-present; Mayor Baird-present; Alderman Hall-not present.

**Agenda Amendments/Agenda Approval. Discussion/Vote**

Motion was made by Alderman Smith and seconded by Alderman Biellier to approve the Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen Smith, Biellier, Lancaster, Keene, and Swatosh.

**Consent Agenda. Discussion/Vote**

Motion was made by Alderman Smith and seconded by Alderman Lancaster to approve the Consent Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen Biellier, Smith, Lancaster, Keene, and Swatosh.

**Current Outstanding Invoices, Drafts and Check Paid Invoices for January/February 2024.**

**Discussion/Vote**

Motion was made by Alderman Biellier and seconded by Alderman Smith to approve the current outstanding invoices, drafts, and check paid invoices for January/February 2024.

Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Keene, Smith, Biellier, and Lancaster.

**Citizen Input**

Angie Wilson thanked the Board for recording and broadcasting the meetings as requested by citizens. She said the minutes from the November 2, 2023, meeting show no citizen input but there was and requests the minutes be changed to include those comments. She also said the mayoral statements are not correct in the January 22, 2024, minutes and requests these minutes be changed to reflect what was actually said by the mayor.

Megan Applegate thanked the Board for recording the meetings. She said she wanted to bring up an event from the November 27, 2023, meeting where the Board denied waiving Sunshine fees for a request to send bank statements to the State Auditor. She stated the request was because a former mayor and alderman embezzled from his employer. She had requested the number of Sunshine requests the City had received in 2023 and how many were charged. The City received twenty-five requests. She questioned why only the one

request was charged a fee. She said subsection 7 of the City's Ordinance says the Board can waive fees. She asks the Board to be more consistent going forward.

Larry Whitman said this year's election in November will be the best election turnout. He requests the City put a sales tax proposal on the November ballot for cannabis sales in case the City ever has a dispensary.

### **Ronald McDonald House Proclamation**

Mayor Baird read the Proclamation proclaiming February 12, 2024, through February 18, 2024, as "Ronald McDonald House Week".

### **Presentation by Jennifer Hengeler, Army Corp of Engineers, regarding water from Stockton Lake. Discussion**

Ms. Hengeler gave a brief background on reallocation of water from Stockton Lake to be used by surrounding communities in the event of a prolonged drought. She stated they are selling storage not water. The proposal is to reallocate ninety-three thousand (93,000) acres of storage. Cities will receive storage equal to the percentage they pay for. Annual payments will need to be made. The cities can sell the storage they don't use to other municipalities. The city will need to build a treatment facility before any storage of raw water.

### **Bid approvals for the Parks department. Discussion/Vote**

1. Pool Bid
2. HVAC Bid
3. Baseball Fields Bid

#### **1. Pool Bid**

Mr. Jason Knight stated he received three bids for pool basin sandblasting and painting. He reached back out to the lowest bids, and they don't pay prevailing wages. He said all references were positive and he recommends Mongan.

Motion was made by Alderman Smith and seconded by Alderman Keene to accept the bid from Mongan for the sandblasting and painting of the City pool.

Motion carried with a vote of 5-0. Voting aye: Aldermen Smith, Biellier, Keene, Swatosh, and Lancaster.

#### **2. HVAC Bid**

Mr. Knight said he received four bids for an HVAC unit. DeLong Plumbing was the lowest bid for a 20-ton unit. He recommends accepting the bid from DeLong.

Motion was made by Alderman Smith and seconded by Alderman Biellier to accept the bid from DeLong Plumbing for a new HVAC unit at the Willard Recreation Center.

Motion carried with a vote of 5-0. Voting aye: Aldermen Lancaster, Smith, Swatosh, Keene, and Biellier.

#### **3. Baseball Fields Bid**

Mr. Knight said he received four bids for the renovation project of the City's baseball and softball fields. Based on their lower cost, proven experience, and notable references, he recommends Ross Contracting and Excavation.

Motion was made by Alderman Biellier and seconded by Alderman Smith to accept the bid from Ross Contracting and Excavation for the renovation projects of the baseball and softball fields.

Motion carried with a vote of 5-0. Voting aye: Aldermen Keene, Swatosh, Biellier, Lancaster, and Smith.

### **Ordinance authorizing the Mayor to accept a proposal and contract with Tyler Technologies for timecard software and machines. (1st Read) Discussion/Vote**

Ms. Donna Stewart said the City currently has two separate software systems for timekeeping and payroll. The software did not interface properly, and this is creating more work for staff. She said Tyler now has



software and hardware for timekeeping. The timekeeping and payroll can be done from the same software. Ms. Carolyn Halverson said the new software will pay for itself in three years.

The first read was conducted by the City Clerk.

Motion was made by Alderman Smith and seconded by Alderman Keene to approve the Ordinance authorizing the Mayor to accept a proposal and contract with Tyler Technologies for timecard software and equipment.

Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Keene, Smith, Lancaster, and Biellier.

**Ordinance authorizing the Mayor to accept a contract with iamGIS for software for Public Works. (1<sup>st</sup> Read) Discussion/Vote**

Mr. Justin Sorgen said we can use our existing hardware with this software. It will speed up work orders and can be customized to establish maintenance schedules. He stated the cost is not in the 2024 budget, but he will re-arrange the time frame on some projects to pay for the software.

The first read was conducted by the City Clerk.

Motion was made by Alderman Smith and seconded by Alderman Lancaster to approve the Ordinance authorizing the Mayor to accept a contract with iamGIS for software for Public Works.

Motion carried with a vote of 5-0. Voting aye: Aldermen Keene, Swatosh, Lancaster, Smith, and Biellier.

**Ordinance authorizing the Mayor to enter into an agreement with Carl Brown of GettingGreatRates.com for water and sewer rate studies. (1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote**

Ms. Donna Stewart said Carl Brown was the most professional and thorough guy she could find. He can do the studies cheaper and comes well recommended. He will do more than one scenario.

The first read was conducted by the City Clerk.

Motion was made by Alderman Biellier and seconded by Alderman Smith to approve the Ordinance authorizing the Mayor to enter into an agreement with Carl Brown of GettingGreatRates.com for water and sewer rate studies.

Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Lancaster, Biellier, Smith, and Keene.

The second read was conducted by the City Clerk.

Motion was made by Alderman Keene and seconded by Alderman Lancaster to approve the Ordinance authorizing the Mayor to enter into an agreement with Carl Brown of GettingGreatRates.com for water and sewer rate studies.

Motion carried with a vote of 5-0. Voting aye: Aldermen Smith, Keene, Lancaster, Biellier, and Swatosh.

**Sewer Project Status Report**

Mr. Steven Bodenhamer said Allgeier Martin has focused on force main construction materials and is looking at metal instead of PVC pipe. They are hydraulic modeling the force main design. They have completed the field surveying. Mr. Bodenhamer is drafting policies for Civil Rights Compliance.

**Department of Natural Resources (DNR) Voluntary Enforcement Report**

Mr. Bodenhamer said Donna Stewart, Justin Sorgen, Trevor Hoffman, and himself met with the Southwest Regional Office of DNR on December 1, 2023, to discuss enforcement action due to sewer overflows caused by joint failures at the 94 Lift Station force main. Our case has been assigned to Payton Killian. Mr. Killian confirmed they have received all our submitted documents. We are waiting for a voluntary enforcement document.

**Meadows East Lift Station Easement. Discussion/Vote**

Mr. Bodenhamer said initially the City did zero due diligence and just took over the mess at the Meadows East Lift Station. There is no easement platted for water and sewer utilities. The current owner wants to

formalize an easement agreement. Mr. Bodenhamer is requesting a vote to acquire the easement and pay the property owner.

Motion was made by Alderman Smith and seconded by Alderman Biellier to acquire the easement and to pay the property owner.

Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Lancaster, Biellier, Keene, and Smith.

**Recess the Open Session**

Motion was made by Alderman Smith and seconded by Alderman Biellier to recess the Open Session.

Motion carried with a vote of 5-0. Voting aye: Alderman Lancaster, Smith, Keene, Swatosh, and Biellier.

The Open Session recessed at 7:23 p.m.

**Open Executive Session**

Motion was made by Alderman Keene and seconded by Alderman Biellier to open the Executive Session.

Motion carried with a vote of 5-0. Voting aye: Aldermen Smith, Lancaster, Swatosh, Biellier, and Keene.

The Executive Session opened at 7:26 p.m.

**Close Executive Session**

Motion was made by Alderman Biellier and seconded by Alderman Smith to close the Executive Session.

Motion carried with a vote of 5-0. Voting aye: Aldermen Biellier, Lancaster, Smith, Keene, and Swatosh.

The Executive Session closed at 8:08 p.m.

**Re-open the Open Session**

Motion was made by Alderman Smith and seconded by Alderman Biellier to re-open the Open Session.

Motion carried with a vote of 5-0. Voting aye: Aldermen Keene, Swatosh, Biellier, Lancaster, and Smith.

The Open Session reconvened at 8:11 p.m.

**Adjourn Meeting**

Motion was made by Alderman Smith and seconded by Alderman Keene to adjourn the meeting.

Motion carried with a vote of 5-0. Voting aye: Aldermen Lancaster, Biellier, Keene, Swatosh, and Smith.

The meeting adjourned at 8:11 p.m.

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Dona Slater, City Clerk

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Sam Baird, Mayor

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3 b-f  
FINANCE DEPARTMENT**

**Financial Reports**

- b. January 2024 Financial Summaries**
- c. January 2024 Financial Statements**
- d. January 2024/February 2024 Outstanding Invoices,  
Checks, and Draft-paid Invoices**
- e. January 2024 Check Register**
- f. January 2024 Utility Adjustments Report**

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3b  
FINANCE DEPARTMENT**

**ACTION REQUIRED: INFORMATION ONLY**

- **January 2024 Financial Summary Report**

**Year to Date 2024**

General Fund	2024 Projected Revenues	Received As of January 2024	% Rec'd	2024 Budgeted Expenses	Expended As of January 2024	% Used	Cumulative Gains or (Losses) Per Fund
General City Administration	\$2,153,140.00	\$356,166.97	17%	\$430,704.00	\$26,956.03	6%	\$329,210.94
Law and Public Safety	\$181,100.00	\$10,352.15	6%	\$1,172,249.00	\$73,319.68	6%	(\$62,967.53)
Court	\$120,600.00	\$5,227.15	4%	\$126,867.00	\$7,172.18	6%	(\$1,945.03)
Streets	\$726,419.00	\$26,891.97	4%	\$863,563.00	\$22,913.59	3%	\$3,978.28
Planning and Development	\$25,000.00	\$325.00	1%	\$232,380.00	\$8,045.57	3%	(\$7,720.57)
Economic Development	\$0.00	\$0.00	0%	\$13,000.00	\$3,661.35	28%	(\$3,661.35)
Emergency Management	\$6,458.00	\$0.00	0%	\$19,800.00	\$0.00	0%	\$0.00
<b>Sub-Total</b>	<b>\$3,214,717.00</b>	<b>\$398,963.14</b>	<b>12%</b>	<b>\$2,858,563.00</b>	<b>\$142,068.40</b>	<b>5%</b>	<b>\$256,894.74</b>
Water Fund	\$2,100,922.00	\$95,204.16	5%	\$2,100,409.00	\$178,898.91	9%	(\$83,694.75)
Sewer Fund	\$3,226,668.00	\$146,214.29	5%	\$3,170,094.91	\$302,994.97	10%	(\$156,770.68)
<b>Sub-Total</b>	<b>\$5,327,590.00</b>	<b>\$241,418.45</b>	<b>5%</b>	<b>\$5,270,483.91</b>	<b>\$481,883.88</b>	<b>9%</b>	<b>(\$240,465.43)</b>
Park Fund	\$2,023,316.75	\$535,790.93	26%	\$2,023,225.00	\$90,474.93	4%	\$445,316.00
<b>Sub-Total</b>	<b>\$2,023,316.75</b>	<b>\$535,790.93</b>	<b>26%</b>	<b>\$2,023,225.00</b>	<b>\$90,474.93</b>	<b>4%</b>	<b>\$445,316.00</b>
<b>Totals</b>	<b>\$10,565,623.75</b>	<b>\$1,176,172.52</b>	<b>11%</b>	<b>\$10,152,281.91</b>	<b>\$714,427.21</b>	<b>7%</b>	<b>\$461,745.31</b>

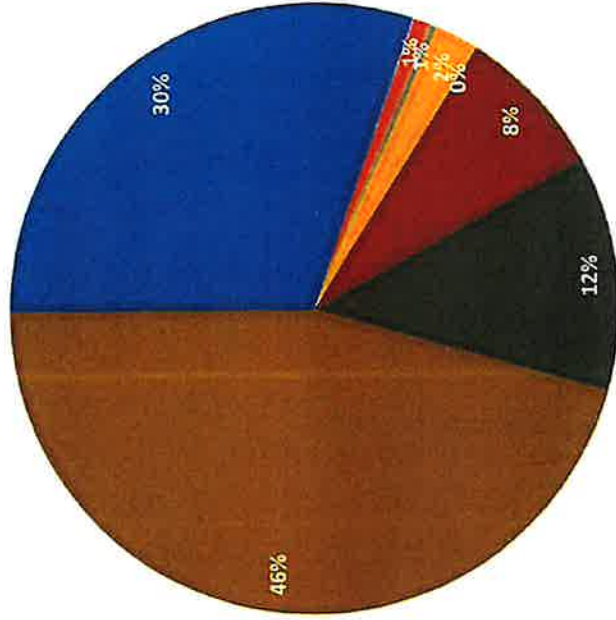
Funds	Total Funds Available January 1, 2023	Annual 30 Recommended	Amount Above/Below 30 Percent	Cash Expense Average Per Month	Percent	Total Funds Available As of January 2024
General Fund	\$0.00	\$857,568.90	\$3,845,178.91	\$238,213.58	165%	\$4,702,747.81
Water & Sewer Fund	\$0.00	\$1,581,148.17	\$1,394,429.53	\$439,207.83	56%	\$2,975,577.70
Park Fund	\$0.00	\$606,967.50	(\$65,155.27)	\$168,502.08	27%	\$541,812.23
<b>Totals</b>	<b>\$0.00</b>	<b>\$3,045,684.57</b>	<b>\$5,174,453.17</b>	<b>\$846,023.49</b>		<b>\$8,220,137.74</b>

Assigned Funds	Water/Sewer	Parks	All Assigned Funds Total
General			
Judicial Education Fund	Escrow	Parks Projects-Donations	\$1,926.85
Judicial Facility Fund	Customer Deposits	Youth Scholarships	\$2,402.55
Police Fortifure Asset Funds		Customer Deposits	\$2,266.25
Street Projects		Customer In-House Credit	\$2,867.50
Developers Escrow		Grant Funds Assigned	\$0.00
Grant Funds Assigned			\$0.00
<b>Total Assigned Funds</b>	<b>\$123,372.56</b>	<b>Total Assigned Funds</b>	<b>\$9,463.13</b>

Transferred Funds Year to Date	GOP Total Debt
General to Parks	2014 W/S
General from Reserves	\$745,000.00
W/S from Reserves	\$2,660,000.00
Parks from Reserves	\$5,328,250.30
<b>Total Funds Transferred</b>	<b>\$6,733,250.30</b>

# January 31, 2024 Year to Date Revenue - All Funds

## REVENUE

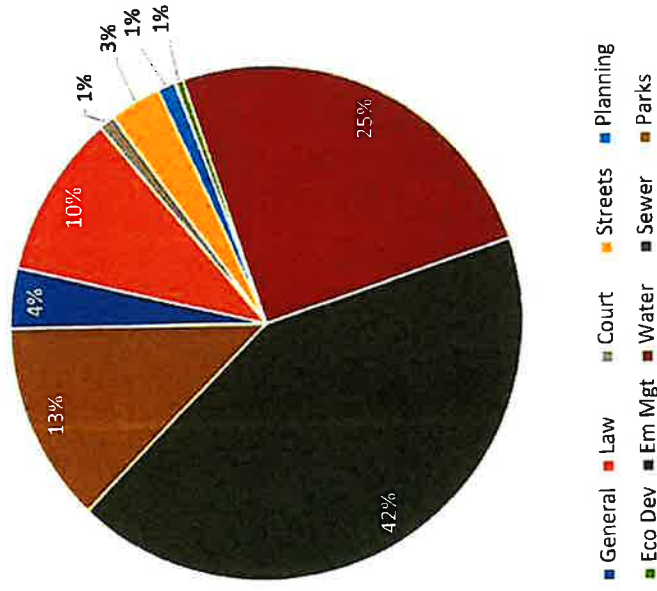


- The General Fund revenue is 30% of the total revenue. The Real Estate Tax is 53% of the revenue with a total of \$189,889 received at this time. There has been a \$23,2013 increase over last year. This Court revenue has decreased 49% compared to last year. This could be attributed to the transition of the new Prosecuting Attorney that was hired at the beginning of the year. The Franchise for a Mobile Phone lease came earlier last year, but usually comes in February. This will help increase the overall total revenue.
- The General Operating Fund had a 4.2% (\$17,484) decrease overall in revenue year to date compared to last year.
- Sewer is 12% of the revenue and water is at 8%, respectively. The Water and Sewer revenue decreased 5%. (\$14,806). The main reason for the decrease is the removal of the trash service billed through the City. Revenue needs to increase with continuing increase in costs for supplies and repairs.
- Parks revenue is 46% of total revenue. The Better Together Playground funds for the Inclusive Playground composes 75% of the revenue received by the Park Fund. The amount receive to date is \$400,000 for the \$700,000 playground project.



# January 31, 2024 Year to Date Expense - All Funds

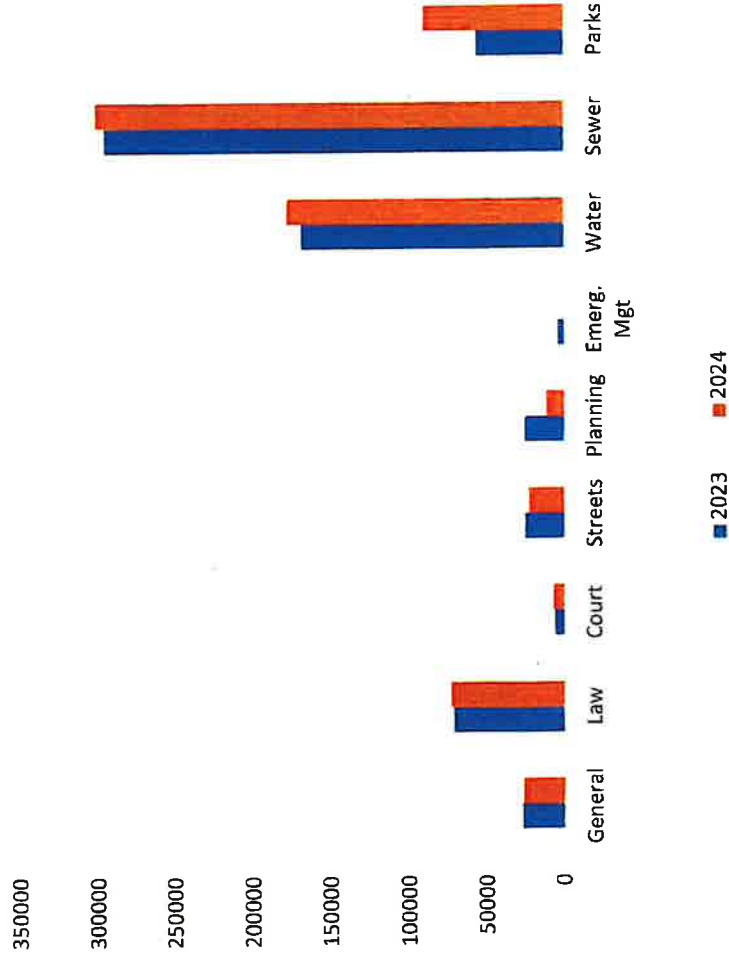
Expense



- Including all Funds (General-Water/Sewer-Parks) the General Fund is 20% of all fund expenses. Expenses have increased only \$310 across all departments in the General Fund. There are some areas that have increased some, but Street lights made a 60% increase in January compared to last year. The last payroll payment for December payroll was not due until after the first of the year and this resulted in the Economic Director final payroll not being paid until 2024. This amount will be needed to be added to the 2024 amended budget.
- The Water and Sewer Fund has the highest expense with a total of \$481,883 year to date which is 67% of all fund expenses. Currently this year expenses have exceeded revenue by \$240,465. The funds to cover the additional expense is coming from the Water and Sewer reserve funds. Rates need to be adjusted to cover expenses. Total expenses for the Water and Sewer Fund has increased 3% this year. The two main projects this coming year will be the 94 Force Main update and the Meadows sewer line project.
- The Parks Fund expense is 25% of all expenses including all funds. The Park Fund total expenses year to date is \$90,474. Total expenses for the Parks Fund has increased 59% this year. Part of the increase is for the playground equipment. Continued rising cost play a part in the increase for not just Parks but for the all City funds.

# Expense Comparison

Comparison 2023 vs 2024



- The comparison of expense not only shows which departments require the most funding, but the increase from year to year.
- Expenses have increased especially the last couple of years.
- Aging infrastructure requires the funds to sustain the current infrastructure as well as room for growth within the system.
- The system should sustain itself and this is only possible with the rates being adjust to meet the demand of the higher cost.



**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3c  
FINANCE DEPARTMENT**

**ACTION REQUIRED: REQUEST FOR MAYOR TO ACCEPT AS  
PRESENTED**

**January 2024 Budget Financial Statements**

- 1. Balance Sheet**
- 2. Income Statement**



City of Willard, MO

**Balance Sheet**  
**Account Summary**  
 As Of 01/31/2024

Account	Name	Balance
<b>Fund: 10 - GENERAL FUND</b>		
<b>Assets</b>		
<u>10-01001</u>	CLAIM ON POOLED CASH - GENERAL FUN	4,702,747.81
<u>10-10000</u>	CASH IN BANK - OPERATING	0.00
<u>10-10100</u>	CASH RESERVES 4593	0.00
<u>10-10200</u>	CASH IN BANK - MID-MISSOURI BANK	0.00
<u>10-10300</u>	CASH - FREEDOM	0.00
<u>10-11100</u>	PETTY CASH-GCG	900.00
<u>10-12500</u>	CASH IN BANK - JIS	0.00
<u>10-13000</u>	CASH JUDICIAL EDUCATION	4,423.97
<u>10-13050</u>	CASH JUDICIAL FACILITY FUND	16,257.11
<u>10-13100</u>	CASH POLICE FORFEITURE ASSETS	1.40
<u>10-13110</u>	CASH POLICE EQUITABLE SHARING FUND	11,647.70
<u>10-13150</u>	CASH MISC PROCEEDS FUND	0.00
<u>10-13300</u>	CASH IMPROVEMENT PROJECTS	0.00
<u>10-13400</u>	CASH STREET PROJECTS	50,689.08
<u>10-15000</u>	ACCOUNTS RECEIVABLE	0.00
<u>10-15100</u>	DUE FROM WATER/SEWER FUND	0.00
<u>10-15200</u>	DUE FROM RECREATION FUND	0.00
<u>10-15300</u>	SALES TAXES RECEIVABLE	231,055.79
<u>10-15400</u>	AD-VALOREM TAXES RECEIVABLE	217,076.61
<u>10-15500</u>	COURT FINES RECEIVABLE	30,786.39
<u>10-15700</u>	GRANTS RECEIVABLE	0.00
<u>10-16000</u>	PREPAID INSURANCE-GCG	11,299.37
<u>10-17000</u>	DEFERRED IN-LOWS-LEASES	-412,867.19
<u>10-17001</u>	INTEREST RECEIVABLE-LEASES	1,783.39
<u>10-17002</u>	LONG TERM LEASE RECEIVABLE	382,514.44
<u>10-17003</u>	SHORT TERM LEASE RECEIVABLE	45,502.07
	<b>Total Assets:</b>	<b><u>5,293,817.94</u></b>
		<b><u>5,293,817.94</u></b>
<b>Liability</b>		
<u>10-20000</u>	AP PENDING (DUE TO POOLED CASH) - GC	5,275.12
<u>10-20010</u>	ACCOUNTS PAYABLE - GCG	7,558.95
<u>10-20500</u>	ALLOWANCE FOR BAD DEBT-GCG	11,000.00
<u>10-21000</u>	RETURNED CHECKS-GCG	0.00
<u>10-21500</u>	WAGES PAYABLE	18,052.04
<u>10-21600</u>	PAYROLL CORRECTION	0.00
<u>10-22000</u>	FICA WITHHOLDING	0.00
<u>10-22100</u>	FEDERAL WITHHOLDING	0.00
<u>10-22200</u>	MISSOURI WITHHOLDING	265.87
<u>10-23100</u>	LAGERS PAYABLE	-5,759.12
<u>10-23200</u>	GROUP INSURANCE PAYABLE	-3,080.26
<u>10-23300</u>	GARNISHMENTS PAYABLE	630.30
<u>10-24000</u>	COURT BONDS PAYABLE	1,555.00
<u>10-24050</u>	DEFERRED COURT FINES	19,786.39
<u>10-24100</u>	DEVELOPERS ESCROW	2,000.00
<u>10-24200</u>	OTHER ESCROW	50,000.00
<u>10-25500</u>	DUE TO RECREATION FUND	0.00
<u>10-25550</u>	DUE TO WATER/SEWER FUND	0.00
	<b>Total Liability:</b>	<b><u>107,284.29</u></b>
<b>Equity</b>		
<u>10-30000</u>	FUND BALANCE	4,929,638.91
	<b>Total Beginning Equity:</b>	<b><u>4,929,638.91</u></b>

**Balance Sheet**

<b>Account</b>	<b>Name</b>	<b>Balance</b>
Total Revenue		398,963.14
Total Expense		<u>142,068.40</u>
<b>Revenues Over/Under Expenses</b>		<b>256,894.74</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>5,186,533.65</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>5,293,817.94</u></b>

Balance Sheet

Account	Name	Balance
<b>Fund: 20 - WATER AND SEWER FUND</b>		
<b>Assets</b>		
<u>20-01001</u>	CLAIM ON POOLED CASH - WATER AND SI	2,975,577.70
<u>20-10000</u>	CASH IN BANK 4594	0.00
<u>20-10100</u>	CASH RESERVES 4595	0.00
<u>20-10200</u>	CASH RESERVES 4599	0.00
<u>20-11100</u>	PETTY CASH-WS	0.00
<u>20-15000</u>	ACCOUNTS RECEIVABLE-WS	205,385.79
<u>20-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	15,834.15
<u>20-15100</u>	DUE FROM GENERAL FUND	0.00
<u>20-15200</u>	DUE FROM RECREATION FUND	0.00
<u>20-16000</u>	PREPAID INSURANCE-WS	8,448.02
<u>20-17000</u>	DEFERRED INFLOWS-LEASES	0.00
<u>20-17001</u>	INTEREST RECEIVABLE-LEASES	0.00
<u>20-17002</u>	LONG TERM LEASE RECEIVABLE	0.00
<u>20-17003</u>	SHORT TERM LEASE RECEIVABLE	0.00
<u>20-18000</u>	LAND	273,272.75
<u>20-18050</u>	CONSTRUCTION IN PROGRESS	0.00
<u>20-18100</u>	EQUIPMENT	963,228.42
<u>20-18200</u>	WATER SYSTEM	4,576,733.19
<u>20-18300</u>	SEWER SYSTEM	9,165,307.07
<u>20-18400</u>	BUILDINGS-WSF	17,140.01
<u>20-18500</u>	ACCUMULATED DEPRECIATION-WS	-6,179,073.97
<u>20-19000</u>	COST OF ISSUANCE 2014	0.00
<u>20-19100</u>	2014 CERTIFICATE FUND	0.00
<u>20-19110</u>	2018 CERTIFICATE FUND	57.89
<u>20-19120</u>	2018 COP CONSTRUCTION FUND	0.00
<u>20-19200</u>	NET PENSION ASSET	197,729.00
<u>20-19300</u>	DEFERRED PENSION OUTFLOWS	49,569.00
	<b>Total Assets:</b>	<b>12,269,209.02</b>
<b>Liability</b>		
<u>20-20000</u>	AP PENDING (DUE TO POOLED CASH) - W:	-142,438.30
<u>20-20010</u>	ACCOUNTS PAYABLE - WS	129,975.70
<u>20-20100</u>	RETURNED CHECKSWS	54.12
<u>20-20500</u>	ALLOWANCE FOR BAD DEBT-WS	143.55
<u>20-21500</u>	WAGES PAYABLE	13,260.14
<u>20-21600</u>	COMPENSATED ABSENCES	10,399.97
<u>20-22000</u>	FICA WITHHOLDING	0.00
<u>20-22100</u>	FEDERAL WITHHOLDING	0.00
<u>20-22200</u>	MISSOURI WITHHOLDING	2,087.46
<u>20-23100</u>	LAGERS PAYABLE	2,816.79
<u>20-23200</u>	GROUP INSURANCE PAYABLE	2,428.17
<u>20-23300</u>	GARNISHMENTS PAYABLE	0.00
<u>20-24200</u>	Other Escrow	728,199.09
<u>20-25000</u>	DUE TO GENERAL FUND	0.00
<u>20-25500</u>	DUE TO RECREATION FUND	0.00
<u>20-25600</u>	SALES TAX PAYABLE	-6,647.36
<u>20-25700</u>	MO PRIMACY TAX	465.70
<u>20-25750</u>	WATER POLLUTION SERVICE CONNECTIOI	2,962.85
<u>20-25800</u>	CUSTOMER DEPOSITS-WS	296,214.30
<u>20-26000</u>	INTEREST PAYABLE	33,701.03
<u>20-26500</u>	2014 COP PAYABLE	1,085,000.00
<u>20-27000</u>	2018 COP Payable	3,300,000.00
<u>20-28000</u>	NET PENSION LIABILITY	0.00
<u>20-28200</u>	DEFERRED PENSION INFLOWS	87,310.00
	<b>Total Liability:</b>	<b>5,545,933.21</b>
<b>Equity</b>		
<u>20-30000</u>	RETAINED EARNINGS	6,963,741.27
	<b>Total Beginning Equity:</b>	<b>6,963,741.27</b>

**Balance Sheet**

<b>Account</b>	<b>Name</b>	<b>Balance</b>
Total Revenue		241,418.45
Total Expense		<u>481,883.91</u>
<b>Revenues Over/Under Expenses</b>		<b>-240,465.46</b>
<b>Total Equity and Current Surplus (Deficit):</b>		<b>6,723,275.81</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b><u>12,269,209.02</u></b>

Balance Sheet

Account	Name	Balance
<b>Fund: 30 - PARKS FUND</b>		
<b>Assets</b>		
<u>30-01001</u>	CLAIM ON POOLED CASH - PARKS FUND	541,812.23
<u>30-10000</u>	CASH IN BANK - 4596	0.00
<u>30-10100</u>	CASH RESERVES - 4597	0.00
<u>30-11100</u>	PETTY CASH-PKS	240.00
<u>30-12000</u>	CASH PARK- PROJECTS	1,926.85
<u>30-12100</u>	CASH YOUTH SCHOLARSHIP	2,402.53
<u>30-12200</u>	CASH - TICKET RESERVE	0.00
<u>30-12300</u>	2008 RESERVE FUND RESTRICTED	0.00
<u>30-12400</u>	PROJECT FUND	0.33
<u>30-15000</u>	ACCOUNTS RECEIVABLE-PKS	62.50
<u>30-15050</u>	ACCOUNTS RECEIVABLE-COLLECTIONS	0.00
<u>30-15100</u>	DUE FROM GENERAL FUND	0.00
<u>30-15200</u>	DUE FROM WATER/SEWER FUND	0.00
<u>30-15300</u>	SALES TAXES RECEIVABLE	62,279.16
<u>30-15400</u>	AD-VALOREM TAXES RECEIVABLE	66,414.54
<u>30-16000</u>	PREPAID INSURANCE-PKS	5,862.94
<u>30-17000</u>	DEFERRED INFLOWS-LEASES	-196,829.15
<u>30-17001</u>	INTEREST RECEIVABLE-LEASES	844.54
<u>30-17002</u>	LONG TERM LEASE RECEIVABLE	197,518.94
<u>30-17003</u>	SHORT TERM LEASE RECEIVABLE	5,171.73
	<b>Total Assets:</b>	<b>687,707.14</b>
		<b><u>687,707.14</u></b>
<b>Liability</b>		
<u>30-20000</u>	AP PENDING (DUE TO POOLED CASH) - PK	6,366.30
<u>30-20010</u>	ACCOUNTS PAYABLE - PKS	3,514.17
<u>30-20100</u>	RETURNED CHECKS-PKS	0.00
<u>30-20500</u>	ALLOWANCE FOR BAD DEBT-PKS	0.00
<u>30-21500</u>	WAGES PAYABLE	8,173.07
<u>30-22000</u>	FICA WITHHOLDING	0.00
<u>30-22100</u>	FEDERAL WITHHOLDING	0.00
<u>30-22200</u>	MISSOURI WITHHOLDING	990.14
<u>30-23100</u>	LAGERS PAYABLE	-532.80
<u>30-23200</u>	GROUP INSURANCE PAYABLE	3,365.37
<u>30-23300</u>	GARNISHMENTS PAYABLE	594.00
<u>30-25000</u>	DUE TO GENERAL FUND	0.00
<u>30-25550</u>	DUE TO WATER/SEWER FUND	0.00
<u>30-25800</u>	CUSTOMER DEPOSITSPKS	2,266.25
<u>30-25850</u>	CUSTOMER IN-HOUSE CREDIT	2,867.50
<u>30-25900</u>	MID-MISSOURI BANK	0.00
	<b>Total Liability:</b>	<b>27,604.00</b>
<b>Equity</b>		
<u>30-30000</u>	FUND BALANCE	214,787.14
	<b>Total Beginning Equity:</b>	<b>214,787.14</b>
<b>Total Revenue</b>		535,790.93
<b>Total Expense</b>		<u>90,474.93</u>
<b>Revenues Over/Under Expenses</b>		<b>445,316.00</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>660,103.14</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>687,707.14</u></b>

Balance Sheet

Account  
Fund: 99 - POOLED CASH  
Assets

Name	Balance	
POOLED CASH - GENERAL	8,217,775.24	
POOLED CASH - JIS COURT	2,362.50	
POOLED CASH - MID MISSOURI CD	0.00	
POOLED CASH - FREEDOM BANK CD 5654	0.00	
POOLED CASH - FREEDOM BANK CD 4603	0.00	
DUE FROM OTHER FUNDS	36,713.23	
<b>Total Assets:</b>	<b>8,256,850.97</b>	<b><u>8,256,850.97</u></b>

Liability

99-20000  
99-21500  
99-27000

ACCOUNTS PAYABLE CONTROL	36,713.23	
WAGES PAYABLE	0.00	
DUE TO OTHER FUNDS	8,220,137.74	
<b>Total Liability:</b>	<b>8,256,850.97</b>	

**Total Equity and Current Surplus (Deficit):** 0.00  
**Total Liabilities, Equity and Current Surplus (Deficit):** **8,256,850.97**



City of Willard, MO

# Income Statement

## Account Summary

For Fiscal: 2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 10 - GENERAL FUND</b>						
<b>Revenue</b>						
<b>Department: 100 - General Government</b>						
<u>10-100-40800</u>	MISCELLANEOUS INCOME-GCG	6,000.00	6,000.00	260.40	260.40	5,739.60
<u>10-100-40850</u>	CONVENIENCE FEE-GCG	2,000.00	2,000.00	23.17	23.17	1,976.83
<u>10-100-40980</u>	VETERAN'S MEMORIAL	240.00	240.00	0.00	0.00	240.00
<u>10-100-41000</u>	FRANCHISE CABLE TV	18,200.00	18,200.00	3,131.66	3,131.66	15,068.34
<u>10-100-41100</u>	FRANCHISE ELECTRIC	330,000.00	330,000.00	21,051.64	21,051.64	308,948.36
<u>10-100-41200</u>	FRANCHISE GAS	76,000.00	76,000.00	7,225.46	7,225.46	68,774.54
<u>10-100-41300</u>	FRANCHISE MOBILE PHONE LEASE	70,000.00	70,000.00	2,342.56	2,342.56	67,657.44
<u>10-100-43000</u>	INTEREST INCOME-GCG	100,000.00	100,000.00	11,196.33	11,196.33	88,803.67
<u>10-100-44100</u>	MERCHANTS LICENSES	7,000.00	7,000.00	1,175.00	1,175.00	5,825.00
<u>10-100-44110</u>	BUILDING PERMITS	42,000.00	42,000.00	3,947.00	3,947.00	38,053.00
<u>10-100-45300</u>	TAX REAL ESTATE-GCG	250,700.00	250,700.00	189,889.03	189,889.03	60,810.97
<u>10-100-45400</u>	TAX SALES & USE REVENUES-GCG	900,000.00	900,000.00	85,540.44	85,540.44	814,459.56
<u>10-100-45500</u>	TAX SALES CAP IMP-GCG	350,000.00	350,000.00	30,384.28	30,384.28	319,615.72
<u>10-100-49000</u>	CAPITAL ASSET SALES-GCG	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Department: 100 - General Government Total:</b>		<b>2,153,140.00</b>	<b>2,153,140.00</b>	<b>356,166.97</b>	<b>356,166.97</b>	<b>1,796,973.03</b>
<b>Department: 200 - Law</b>						
<u>10-200-40800</u>	MISC INCOME - LAW	500.00	500.00	0.00	0.00	500.00
<u>10-200-42000</u>	GRANT REVENUES-LAW	35,000.00	35,000.00	0.00	0.00	35,000.00
<u>10-200-44520</u>	LAW OTHER INCOME-LAW	13,500.00	13,500.00	121.00	121.00	13,379.00
<u>10-200-45100</u>	LAW ENFORCEMENT SALES TAX	132,000.00	132,000.00	10,231.15	10,231.15	121,768.85
<u>10-200-45500</u>	TAX STATE LET ACCOUNT	100.00	100.00	0.00	0.00	100.00
<b>Department: 200 - Law Total:</b>		<b>181,100.00</b>	<b>181,100.00</b>	<b>10,352.15</b>	<b>10,352.15</b>	<b>170,747.85</b>
<b>Department: 250 - Court</b>						
<u>10-250-40800</u>	MISCELLANEOUS INCOME-COURT	500.00	500.00	0.00	0.00	500.00
<u>10-250-44500</u>	TRAFFIC FINES-COURT	115,000.00	115,000.00	4,712.65	4,712.65	110,287.35
<u>10-250-44510</u>	OTHER FINES-COURT	5,000.00	5,000.00	514.50	514.50	4,485.50
<u>10-250-44530</u>	COURT INCOME OTHER-COURT	100.00	100.00	0.00	0.00	100.00
<b>Department: 250 - Court Total:</b>		<b>120,600.00</b>	<b>120,600.00</b>	<b>5,227.15</b>	<b>5,227.15</b>	<b>115,372.85</b>
<b>Department: 300 - Streets</b>						
<u>10-300-40800</u>	MISCELLANEOUS INCOME-STREETS	100.00	100.00	0.00	0.00	100.00
<u>10-300-42000</u>	GRANT REVENUES-STREETS	377,060.00	377,060.00	0.00	0.00	377,060.00
<u>10-300-45410</u>	TAX MOTOR VEHICLE	310,000.00	310,000.00	26,891.87	26,891.87	283,108.13
<u>10-300-45450</u>	TAX COUNTY ROAD & BRIDGE	39,259.00	39,259.00	0.00	0.00	39,259.00
<b>Department: 300 - Streets Total:</b>		<b>726,419.00</b>	<b>726,419.00</b>	<b>26,891.87</b>	<b>26,891.87</b>	<b>699,527.13</b>
<b>Department: 400 - Planning &amp; Development</b>						
<u>10-400-40930</u>	PLANNING AND ZONING	25,000.00	25,000.00	325.00	325.00	24,675.00
<b>Department: 400 - Planning &amp; Development Total:</b>		<b>25,000.00</b>	<b>25,000.00</b>	<b>325.00</b>	<b>325.00</b>	<b>24,675.00</b>
<b>Department: 500 - Emergency Management</b>						
<u>10-500-42000</u>	GRANT REVENUES-EM	8,458.00	8,458.00	0.00	0.00	8,458.00
<b>Department: 500 - Emergency Management Total:</b>		<b>8,458.00</b>	<b>8,458.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,458.00</b>
<b>Revenue Total:</b>		<b>3,214,717.00</b>	<b>3,214,717.00</b>	<b>398,963.14</b>	<b>398,963.14</b>	<b>2,815,753.86</b>
<b>Expense</b>						
<b>Department: 100 - General Government</b>						
<u>10-100-50130</u>	SUPPLIES-GCG	2,000.00	2,000.00	33.66	33.66	1,966.34
<u>10-100-50310</u>	VETERAN'S MEMORIAL EXPENSES-GCG	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-50500</u>	BUILDING MAINTENANCE-GCG	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-50550</u>	CUSTODIAL SUPPLIES-GCG	600.00	600.00	12.66	12.66	587.34
<u>10-100-50600</u>	MISCELLANEOUS EXPENSE-GCG	100.00	100.00	0.00	0.00	100.00



Income Statement

For Fiscal: 2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-100-50700</u>	OFFICE SUPPLIES-GCG	7,500.00	7,500.00	420.15	420.15	7,079.85
<u>10-100-50750</u>	POSTAGE-GCG	1,600.00	1,600.00	100.00	100.00	1,500.00
<u>10-100-51000</u>	REPAIRS AND MAINTENANCE-GCG	100.00	100.00	0.00	0.00	100.00
<u>10-100-52000</u>	SUPPLIES SMALL EQUIPMENT-GCG	1,000.00	1,000.00	31.34	31.34	968.66
<u>10-100-55200</u>	ADVERTISING-GCG	4,000.00	4,000.00	0.00	0.00	4,000.00
<u>10-100-55400</u>	AUDIT EXPENSE-GCG	104,000.00	104,000.00	0.00	0.00	104,000.00
<u>10-100-55500</u>	BANK/CREDIT CARD FEES-GEN	800.00	800.00	0.00	0.00	800.00
<u>10-100-55600</u>	CONTRACT LABOR-GCG	500.00	500.00	0.00	0.00	500.00
<u>10-100-55800</u>	DUES AND SUBSCRIPTIONS-GCG	3,500.00	3,500.00	499.00	499.00	3,001.00
<u>10-100-55850</u>	EQUIPMENT RENTAL-GEN	1,000.00	1,000.00	11.21	11.21	988.79
<u>10-100-55900</u>	ELECTION EXPENSE-GCG	6,300.00	6,300.00	92.05	92.05	6,207.95
<u>10-100-56000</u>	INSURANCE-GCG	6,030.00	6,030.00	517.26	517.26	5,512.74
<u>10-100-56200</u>	LEGAL-GCG	16,000.00	16,000.00	2,844.23	2,844.23	13,155.77
<u>10-100-56400</u>	PROFESSIONAL-GCG	30,000.00	30,000.00	538.00	538.00	29,462.00
<u>10-100-56450</u>	CONTRACT SERVICES/SECURITY-GCG	400.00	400.00	0.00	0.00	400.00
<u>10-100-56500</u>	SAFETY PROGRAM-GCG	150.00	150.00	0.00	0.00	150.00
<u>10-100-56890</u>	TRAVEL EXPENSE-ELECTED OFFICIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-56900</u>	TRAVEL EXPENSE-GCG	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-56910</u>	TRAVEL EXPENSE-FINANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-56940</u>	TRAINING & EDUCATION-ELECTED OFFICIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-56950</u>	TRAINING & EDUCATION-GEN	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-56960</u>	TRAINING & EDUCATION-FINANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-100-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-GCG	15,000.00	15,000.00	112.66	112.66	14,887.34
<u>10-100-61000</u>	TELEPHONE-GCG	2,000.00	2,000.00	137.77	137.77	1,862.23
<u>10-100-61050</u>	INTERNET-GCG	7,400.00	7,400.00	494.82	494.82	6,905.18
<u>10-100-62000</u>	UTILITIES ELECTRIC-GCG	8,000.00	8,000.00	386.01	386.01	7,613.99
<u>10-100-62100</u>	UTILITIES GAS-GCG	2,010.00	2,010.00	0.00	0.00	2,010.00
<u>10-100-62300</u>	UTILITIES OTHER-GCG	800.00	800.00	75.00	75.00	725.00
<u>10-100-70000</u>	VEHICLE EXPENSES FUEL-GCG	200.00	200.00	0.00	0.00	200.00
<u>10-100-71000</u>	VEHICLE REPAIR & MAINT-GCG	100.00	100.00	0.00	0.00	100.00
<u>10-100-75000</u>	VEHICLE LEASE-GENERAL	1,520.00	1,520.00	126.64	126.64	1,393.36
<u>10-100-90000</u>	SALARIES-GCG	123,281.00	123,281.00	15,715.48	15,715.48	107,565.52
<u>10-100-90500</u>	SALARIES OVERTIME-GCG	500.00	500.00	22.85	22.85	477.15
<u>10-100-91000</u>	SALARIES-ELECTED OFFICIALS	5,400.00	5,400.00	415.38	415.38	4,984.62
<u>10-100-91500</u>	PAYROLL TAXES-GCG	10,335.00	10,335.00	1,219.54	1,219.54	9,115.46
<u>10-100-92000</u>	RETIREMENT-GCG	10,285.00	10,285.00	354.18	354.18	9,930.82
<u>10-100-93000</u>	GROUP INSURANCE-GCG	31,755.00	31,755.00	1,747.63	1,747.63	30,007.37
<u>10-100-95500</u>	CAPITAL ASSET EXP EQUIPMENT-GCG	16,900.00	16,900.00	1,048.51	1,048.51	15,851.49
<u>10-100-97380</u>	TRANSFER TO PARKS-GCG	1,638.00	1,638.00	0.00	0.00	1,638.00
<b>Department: 100 - General Government Total:</b>		<b>430,704.00</b>	<b>430,704.00</b>	<b>26,956.03</b>	<b>26,956.03</b>	<b>403,747.97</b>
<b>Department: 200 - Law</b>						
<u>10-200-50130</u>	SUPPLIES-LAW	2,500.00	2,500.00	472.47	472.47	2,027.53
<u>10-200-50300</u>	DARE-LAW	1,700.00	1,700.00	0.00	0.00	1,700.00
<u>10-200-50500</u>	BUILDING MAINTENANCE-LAW	5,000.00	5,000.00	113.69	113.69	4,886.31
<u>10-200-50550</u>	CUSTODIAL SUPPLIES-LAW	700.00	700.00	9.98	9.98	690.02
<u>10-200-50600</u>	MISCELLANEOUS EXPENSE-LAW	100.00	100.00	0.00	0.00	100.00
<u>10-200-50700</u>	OFFICE SUPPLIES-LAW	1,200.00	1,200.00	62.46	62.46	1,137.54
<u>10-200-50750</u>	POSTAGE-LAW	250.00	250.00	0.00	0.00	250.00
<u>10-200-51000</u>	REPAIRS & MAINTENANCE-LAW	500.00	500.00	0.00	0.00	500.00
<u>10-200-52000</u>	SUPPLIES SMALL EQUIPMENT-LAW	7,000.00	7,000.00	186.89	186.89	6,813.11
<u>10-200-55200</u>	ADVERTISING-LAW	200.00	200.00	0.00	0.00	200.00
<u>10-200-55500</u>	BANK/CREDIT CARD FEES-LAW	50.00	50.00	0.00	0.00	50.00
<u>10-200-55600</u>	CONTRACT LABOR-LAW	500.00	500.00	0.00	0.00	500.00
<u>10-200-55800</u>	DUES AND SUBSCRIPTIONS-LAW	2,800.00	2,800.00	0.00	0.00	2,800.00
<u>10-200-55850</u>	EQUIPMENT RENTAL-LAW	1,800.00	1,800.00	23.23	23.23	1,776.77
<u>10-200-56000</u>	INSURANCE-LAW	41,000.00	41,000.00	3,416.67	3,416.67	37,583.33
<u>10-200-56200</u>	LEGAL-LAW	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-200-56400</u>	PROFESSIONAL-LAW	68,000.00	68,000.00	2,646.25	2,646.25	65,353.75
<u>10-200-56450</u>	CONTRACT SERVICES/SECURITY-LAW	100.00	100.00	0.00	0.00	100.00

Income Statement

For Fiscal: 2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-200-56500</u>	SAFETY PROGRAM-LAW	400.00	400.00	0.00	0.00	400.00
<u>10-200-56900</u>	TRAVEL EXPENSE-LAW	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-200-56950</u>	TRAINING & EDUCATION-LAW	20,000.00	20,000.00	0.00	0.00	20,000.00
<u>10-200-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-LAW	18,000.00	18,000.00	406.97	406.97	17,593.03
<u>10-200-61000</u>	TELEPHONE-LAW	3,500.00	3,500.00	208.93	208.93	3,291.07
<u>10-200-61050</u>	INTERNET-LAW	7,000.00	7,000.00	574.84	574.84	6,425.16
<u>10-200-62000</u>	UTILITIES ELECTRIC-LAW	5,050.00	5,050.00	243.83	243.83	4,806.17
<u>10-200-62100</u>	UTILITIES GAS-LAW	3,200.00	3,200.00	753.06	753.06	2,446.94
<u>10-200-62300</u>	UTILITIES OTHER-LAW	600.00	600.00	50.00	50.00	550.00
<u>10-200-70000</u>	VEHICLE EXPENSES FUEL-LAW	25,000.00	25,000.00	1,363.21	1,363.21	23,636.79
<u>10-200-71000</u>	VEHICLE REPAIR & MAINT-LAW	10,000.00	10,000.00	534.19	534.19	9,465.81
<u>10-200-71100</u>	EQUIPMENT REPAIR & MAINT-LAW	500.00	500.00	0.00	0.00	500.00
<u>10-200-75000</u>	VEHICLE LEASE-LAW	17,600.00	17,600.00	1,465.32	1,465.32	16,134.68
<u>10-200-90000</u>	SALARIES-LAW	644,047.00	644,047.00	46,350.86	46,350.86	597,696.14
<u>10-200-90500</u>	SALARIES OVERTIME-LAW	3,000.00	3,000.00	59.66	59.66	2,940.34
<u>10-200-91500</u>	PAYROLL TAXES-LAW	51,764.00	51,764.00	3,350.12	3,350.12	48,413.88
<u>10-200-92000</u>	RETIREMENT-LAW	62,924.00	62,924.00	3,025.72	3,025.72	59,898.28
<u>10-200-92500</u>	UNIFORMS-LAW	10,000.00	10,000.00	517.89	517.89	9,482.11
<u>10-200-93000</u>	GROUP INSURANCE-LAW	107,264.00	107,264.00	7,483.44	7,483.44	99,780.56
<u>10-200-95100</u>	CAPITAL ASSET EXP-LAW	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>10-200-95500</u>	CAPITAL ASSET EXP EQUIPMENT-LAW	45,000.00	45,000.00	0.00	0.00	45,000.00
	<b>Department: 200 - Law Total:</b>	<b>1,172,249.00</b>	<b>1,172,249.00</b>	<b>73,319.68</b>	<b>73,319.68</b>	<b>1,098,929.32</b>
<b>Department: 250 - Court</b>						
<u>10-250-50130</u>	SUPPLIES-COURT	200.00	200.00	5.00	5.00	195.00
<u>10-250-50500</u>	BUILDING MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-50550</u>	CUSTODIAL SUPPLIES	100.00	100.00	0.00	0.00	100.00
<u>10-250-50600</u>	MISCELLANEOUS EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-50700</u>	OFFICE SUPPLIES-COURT	1,200.00	1,200.00	0.00	0.00	1,200.00
<u>10-250-50750</u>	POSTAGE-COURT	500.00	500.00	0.00	0.00	500.00
<u>10-250-51000</u>	REPAIRS & MAINTENANCE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-52000</u>	SUPPLIES SMALL TOOLS-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-55200</u>	ADVERTISING EXPENSE-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-55500</u>	BANK/CREDIT CARD FEES-COURT	300.00	300.00	0.00	0.00	300.00
<u>10-250-55800</u>	DUES & SUBSCRIPTIONS-COURT	250.00	250.00	0.00	0.00	250.00
<u>10-250-55850</u>	EQUIPMENT RENTAL-COURT	120.00	120.00	1.87	1.87	118.13
<u>10-250-56000</u>	INSURANCE-COURT	3,000.00	3,000.00	250.00	250.00	2,750.00
<u>10-250-56200</u>	LEGAL-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-56400</u>	PROFESSIONAL-COURT	15,000.00	15,000.00	967.68	967.68	14,032.32
<u>10-250-56450</u>	CONTRACT SERVICE/SECURITY-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-56910</u>	TRAVEL COURT	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-250-56960</u>	TRAINING COURT	750.00	750.00	0.00	0.00	750.00
<u>10-250-57400</u>	EQUIP/SOFTWARE CONTRACTS-COURT	1,550.00	1,550.00	5.29	5.29	1,544.71
<u>10-250-61000</u>	TELEPHONE-COURT	760.00	760.00	62.68	62.68	697.32
<u>10-250-61050</u>	INTERNET-COURT	3,550.00	3,550.00	296.07	296.07	3,253.93
<u>10-250-71100</u>	EQUIPMENT REPAIR & MAINT-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-80000</u>	COURT AUTOMATION-COURT	5,000.00	5,000.00	259.38	259.38	4,740.62
<u>10-250-81000</u>	CVC FEES	5,000.00	5,000.00	264.20	264.20	4,735.80
<u>10-250-81100</u>	POST FUND-COURT	750.00	750.00	37.05	37.05	712.95
<u>10-250-82000</u>	SHERIFF'S RETIREMENT FUND-COURT	100.00	100.00	3.00	3.00	97.00
<u>10-250-90000</u>	SALARIES-COURT	64,026.00	64,026.00	3,603.19	3,603.19	60,422.81
<u>10-250-90500</u>	SALARIES OVERTIME-COURT	100.00	100.00	0.00	0.00	100.00
<u>10-250-91500</u>	PAYROLL TAXES-COURT	5,130.00	5,130.00	266.78	266.78	4,863.22
<u>10-250-92000</u>	RETIREMENT-COURT	4,561.00	4,561.00	206.90	206.90	4,354.10
<u>10-250-93000</u>	GROUP INSURANCE-COURT	13,120.00	13,120.00	943.09	943.09	12,176.91
	<b>Department: 250 - Court Total:</b>	<b>126,867.00</b>	<b>126,867.00</b>	<b>7,172.18</b>	<b>7,172.18</b>	<b>119,694.82</b>
<b>Department: 300 - Streets</b>						
<u>10-300-50130</u>	SUPPLIES-STREETS	25,000.00	25,000.00	3,124.65	3,124.65	21,875.35
<u>10-300-50500</u>	BUILDING MAINTENANCE-STREETS	4,000.00	4,000.00	0.00	0.00	4,000.00
<u>10-300-50550</u>	CUSTODIAL SUPPLIES-STREETS	100.00	100.00	0.00	0.00	100.00

**Income Statement**

For Fiscal: 2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>10-300-50600</u>	MISCELLANEOUS EXPENSE-STREETS	100.00	100.00	0.00	0.00	100.00
<u>10-300-50700</u>	OFFICE SUPPLIES-STREETS	500.00	500.00	0.00	0.00	500.00
<u>10-300-50750</u>	POSTAGE-STTS	50.00	50.00	0.00	0.00	50.00
<u>10-300-51000</u>	REPAIRS AND MAINTENANCE-STREETS	20,000.00	20,000.00	1,413.80	1,413.80	18,586.20
<u>10-300-52000</u>	SUPPLIES SMALL EQUIPMENT-STREETS	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>10-300-55200</u>	ADVERTISING-STTS	200.00	200.00	0.00	0.00	200.00
<u>10-300-55600</u>	CONTRACT LABOR-STREETS	1,500.00	1,500.00	0.00	0.00	1,500.00
<u>10-300-55800</u>	DUES AND SUBSCRIPTIONS-STREETS	3,050.00	3,050.00	0.00	0.00	3,050.00
<u>10-300-55850</u>	EQUIPMENT RENTAL-STREETS	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>10-300-56000</u>	INSURANCE-STREETS	12,900.00	12,900.00	1,075.00	1,075.00	11,825.00
<u>10-300-56200</u>	LEGAL EXPENSE-STTS	500.00	500.00	0.00	0.00	500.00
<u>10-300-56400</u>	PROFESSIONAL-STREETS	3,000.00	3,000.00	116.90	116.90	2,883.10
<u>10-300-56500</u>	SAFETY PROGRAM-STREETS	300.00	300.00	0.00	0.00	300.00
<u>10-300-56900</u>	TRAVEL EXPENSE-STREETS	200.00	200.00	0.00	0.00	200.00
<u>10-300-56950</u>	TRAINING & EDUCATION-STTS	100.00	100.00	0.00	0.00	100.00
<u>10-300-57100</u>	EQUIPMENT/SOFTWARE CONTRACTS-STRE	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-300-61000</u>	TELEPHONE-STREETS	1,500.00	1,500.00	88.76	88.76	1,411.24
<u>10-300-61050</u>	INTERNET-STREETS	3,800.00	3,800.00	305.98	305.98	3,494.02
<u>10-300-61110</u>	STREET LIGHTS STREETS	67,000.00	67,000.00	6,236.78	6,236.78	60,763.22
<u>10-300-62000</u>	UTILITIES ELECTRIC-STREETS	3,200.00	3,200.00	338.41	338.41	2,861.59
<u>10-300-62100</u>	UTILITIES GAS-STREETS	300.00	300.00	0.00	0.00	300.00
<u>10-300-70000</u>	VEHICLE EXPENSE FUEL-STREETS	5,500.00	5,500.00	304.92	304.92	5,195.08
<u>10-300-70100</u>	EQUIPMENT FUEL-STREETS	1,500.00	1,500.00	8.00	8.00	1,492.00
<u>10-300-71000</u>	VEHICLE REPAIR & MAINT-STREETS	2,000.00	2,000.00	374.97	374.97	1,625.03
<u>10-300-71100</u>	EQUIPMENT REPAIR & MAINT-STREETS	5,000.00	5,000.00	69.93	69.93	4,930.07
<u>10-300-75000</u>	VEHICLE LEASE-STREETS	18,929.00	18,929.00	1,556.10	1,556.10	17,372.90
<u>10-300-75100</u>	EQUIPMENT LEASE	6,400.00	6,400.00	529.87	529.87	5,870.13
<u>10-300-90000</u>	SALARIES-STREETS	128,743.00	128,743.00	4,606.32	4,606.32	124,136.68
<u>10-300-90500</u>	SALARIES OVERTIME-STREETS	2,000.00	2,000.00	1.55	1.55	1,998.45
<u>10-300-91500</u>	PAYROLL TAXES-STREETS	10,459.00	10,459.00	351.78	351.78	10,107.22
<u>10-300-92000</u>	RETIREMENT-STREETS	10,653.00	10,653.00	230.51	230.51	10,422.49
<u>10-300-92500</u>	UNIFORMS-STREETS	1,400.00	1,400.00	0.00	0.00	1,400.00
<u>10-300-93000</u>	GROUP INSURANCE-STREETS	26,854.00	26,854.00	559.54	559.54	26,294.46
<u>10-300-95100</u>	CAPITAL ASSET EXP-STREETS	478,825.00	478,825.00	1,619.82	1,619.82	477,205.18
<u>10-300-95500</u>	CAPITAL ASSET EXP EQUIPMENT-STREETS	12,000.00	12,000.00	0.00	0.00	12,000.00
<b>Department: 300 - Streets Total:</b>		<b>863,563.00</b>	<b>863,563.00</b>	<b>22,913.59</b>	<b>22,913.59</b>	<b>840,649.41</b>
<b>Department: 400 - Planning &amp; Development</b>						
<u>10-400-50130</u>	SUPPLIES-P&D	300.00	300.00	5.00	5.00	295.00
<u>10-400-50550</u>	CUSTODIAL SUPPLIES-P&D	101.00	101.00	0.00	0.00	101.00
<u>10-400-50600</u>	MISCELLANEOUS EXPENSE-P&D	100.00	100.00	0.00	0.00	100.00
<u>10-400-50700</u>	OFFICE SUPPLIES-P&D	500.00	500.00	29.76	29.76	470.24
<u>10-400-50750</u>	POSTAGE-P&D	250.00	250.00	0.00	0.00	250.00
<u>10-400-51000</u>	REPAIRS & MAINTENANCE-P&D	200.00	200.00	0.00	0.00	200.00
<u>10-400-52000</u>	SUPPLIES-SMALL EQUIPMENT	300.00	300.00	0.00	0.00	300.00
<u>10-400-52000</u>	ADVERTISING-P&D	1,000.00	1,000.00	499.88	499.88	500.12
<u>10-400-55200</u>	DUES AND SUBSCRIPTIONS-P&D	250.00	250.00	0.00	0.00	250.00
<u>10-400-55800</u>	EQUIPMENT RENTAL-P&D	500.00	500.00	1.87	1.87	498.13
<u>10-400-55850</u>	INSURANCE-P&D	4,349.00	4,349.00	362.42	362.42	3,986.58
<u>10-400-56000</u>	LEGAL-P&D	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>10-400-56200</u>	PROFESSIONAL-P&D	75,000.00	75,000.00	1,787.55	1,787.55	73,212.45
<u>10-400-56400</u>	TRAVEL EXPENSE-P&D	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-400-56900</u>	TRAINING & EDUCATION-P&D	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-400-56950</u>	EQUIPMENT/SOFTWARE CONTRACTS-P&D	7,500.00	7,500.00	10.67	10.67	7,489.33
<u>10-400-57400</u>	TELEPHONE-P&D	1,480.00	1,480.00	103.07	103.07	1,376.93
<u>10-400-61000</u>	INTERNET-P&D	3,800.00	3,800.00	296.07	296.07	3,503.93
<u>10-400-61050</u>	VEHICLE LEASE-P&D	3,040.00	3,040.00	253.29	253.29	2,786.71
<u>10-400-75000</u>	SALARIES-P&D	96,005.00	96,005.00	3,643.77	3,643.77	92,361.23
<u>10-400-90000</u>	SALARIES OVERTIME-P&D	300.00	300.00	7.81	7.81	292.19
<u>10-400-91500</u>	PAYROLL TAXES-P&D	7,704.00	7,704.00	265.06	265.06	7,438.94

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		<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<u>10-400-92000</u>	RETIREMENT-P&D	8,036.00	8,036.00	183.67	183.67	7,852.33
<u>10-400-93000</u>	GROUP INSURANCE-P&D	14,665.00	14,665.00	595.68	595.68	14,069.32
	<b>Department: 400 - Planning &amp; Development Total:</b>	<b>232,380.00</b>	<b>232,380.00</b>	<b>8,045.57</b>	<b>8,045.57</b>	<b>224,334.43</b>
	<b>Department: 450 - Economic Development</b>					
<u>10-450-55800</u>	DUES & UBSCRIPTIONS - ECO DEV	5,500.00	5,500.00	0.00	0.00	5,500.00
<u>10-450-56300</u>	MARKETING EXPENSE - ECO DEV	500.00	500.00	0.00	0.00	500.00
<u>10-450-56400</u>	PROFESSIONAL - ECO DEV	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>10-450-56900</u>	TRAVEL EXPENSE - ECO DEV	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-450-56950</u>	TRAINING & EDUCATION - ECO DEV	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>10-450-90000</u>	SALARIES - ECO DEV	0.00	0.00	3,283.08	3,283.08	-3,283.08
<u>10-450-91500</u>	PAYROLL TAX - ECO DEV	0.00	0.00	251.06	251.06	-251.06
<u>10-450-92000</u>	RETIREMENT - ECO DEV	0.00	0.00	117.31	117.31	-117.31
<u>10-450-93000</u>	GROUP INSURANCE-ECO DEV	0.00	0.00	9.90	9.90	-9.90
	<b>Department: 450 - Economic Development Total:</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>3,661.35</b>	<b>3,661.35</b>	<b>9,338.65</b>
	<b>Department: 500 - Emergency Management</b>					
<u>10-500-50700</u>	OFFICE SUPPLIES-EM	100.00	100.00	0.00	0.00	100.00
<u>10-500-51000</u>	REPAIRS AND MAINTENANCE-EM	200.00	200.00	0.00	0.00	200.00
<u>10-500-55600</u>	CONTRACT LABOR-EM	19,000.00	19,000.00	0.00	0.00	19,000.00
<u>10-500-56900</u>	TRAVEL EXPENSE-EM	300.00	300.00	0.00	0.00	300.00
<u>10-500-56950</u>	TRAINING & EDUCATION-EM	200.00	200.00	0.00	0.00	200.00
	<b>Department: 500 - Emergency Management Total:</b>	<b>19,800.00</b>	<b>19,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,800.00</b>
	<b>Expense Total:</b>	<b>2,858,563.00</b>	<b>2,858,563.00</b>	<b>142,068.40</b>	<b>142,068.40</b>	<b>2,716,494.60</b>
	<b>Fund: 10 - GENERAL FUND Surplus (Deficit):</b>	<b>356,154.00</b>	<b>356,154.00</b>	<b>256,894.74</b>	<b>256,894.74</b>	



Income Statement

For Fiscal: 2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>20-600-62000</u>	UTILITIES ELECTRIC-WATER	120,600.00	120,600.00	7,200.52	7,200.52	113,399.48
<u>20-600-62100</u>	UTILITIES GAS-WATER	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>20-600-62300</u>	UTILITIES OTHER-WATER	2,400.00	2,400.00	170.17	170.17	2,229.83
<u>20-600-70000</u>	VEHICLE EXPENSE FUEL-WATER	10,000.00	10,000.00	620.61	620.61	9,379.39
<u>20-600-70100</u>	EQUIPMENT FUEL-WATER	4,500.00	4,500.00	16.00	16.00	4,484.00
<u>20-600-71000</u>	VEHICLE REPAIR & MAINT-WATER	4,000.00	4,000.00	361.60	361.60	3,638.40
<u>20-600-71100</u>	EQUIPMENT REPAIR & MAINT-WATER	3,000.00	3,000.00	19.99	19.99	2,980.01
<u>20-600-75000</u>	VEHICLE LEASE-WATER	37,860.00	37,860.00	3,112.20	3,112.20	34,747.80
<u>20-600-75100</u>	EQUIPMENT LEASE	15,894.00	15,894.00	1,059.73	1,059.73	14,834.27
<u>20-600-90000</u>	SALARIES-WATER	456,794.00	456,794.00	36,136.97	36,136.97	420,657.03
<u>20-600-90500</u>	SALARIES OVERTIME-WATER	4,000.00	4,000.00	524.65	524.65	3,475.35
<u>20-600-91500</u>	PAYROLL TAXES-WATER	36,863.00	36,863.00	2,746.75	2,746.75	34,116.25
<u>20-600-92000</u>	RETIREMENT-WATER	40,366.00	40,366.00	2,283.44	2,283.44	38,082.56
<u>20-600-92100</u>	PENSION EXPENSE-WATER	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>20-600-92500</u>	UNIFORMS-WATER	2,700.00	2,700.00	0.00	0.00	2,700.00
<u>20-600-93000</u>	GROUP INSURANCE-WATER	76,777.00	76,777.00	7,469.73	7,469.73	69,307.27
<u>20-600-95100</u>	CAPITAL ASSET EXP-WATER	176,000.00	176,000.00	846.58	846.58	175,153.42
<u>20-600-95500</u>	CAPITAL ASSET EXP EQUIPMENT-WATER	14,500.00	14,500.00	0.00	0.00	14,500.00
<u>20-600-96000</u>	PRINCIPAL EXPENSE-WATER	87,500.00	87,500.00	87,500.00	87,500.00	0.00
<u>20-600-96200</u>	INTEREST EXPENSE-WATER	13,529.00	13,529.00	7,466.01	7,466.01	6,062.99
<u>20-600-95400</u>	FISCAL AGENT FEES-WATER	1,500.00	1,500.00	0.00	0.00	1,500.00
<u>20-600-97100</u>	BAD DEBT EXPENSE-WATER	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>20-600-97300</u>	TRANSFER TO GCG-WATER	545,000.00	545,000.00	0.00	0.00	545,000.00
<b>Department: 600 - Water Total:</b>		<b>2,100,409.00</b>	<b>2,100,409.00</b>	<b>178,898.94</b>	<b>178,898.94</b>	<b>1,921,510.06</b>
<b>Department: 700 - Sewer</b>						
<u>20-700-50000</u>	CHEMICALS	10,000.00	10,000.00	0.00	0.00	10,000.00
<u>20-700-50130</u>	SUPPLIES-SEWER	10,000.00	10,000.00	66.15	66.15	9,933.85
<u>20-700-50350</u>	PERMIT FEES-SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>20-700-50500</u>	BUILDING MAINTENANCE-SEWER	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>20-700-50550</u>	CUSTODIAL SUPPLIES-SEWER	300.00	300.00	12.65	12.65	287.35
<u>20-700-50600</u>	MISCELLANEOUS EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
<u>20-700-50700</u>	OFFICE SUPPLIES-SEWER	2,500.00	2,500.00	75.73	75.73	2,424.27
<u>20-700-50750</u>	POSTAGE-SEWER	13,000.00	13,000.00	998.19	998.19	12,001.81
<u>20-700-51000</u>	REPAIRS AND MAINTENANCE-SEWER	80,000.00	80,000.00	158.41	158.41	79,841.59
<u>20-700-52000</u>	SUPPLIES SMALL EQUIPMENT-SEWER	10,000.00	10,000.00	89.99	89.99	9,910.01
<u>20-700-55100</u>	HOOK UP EXPENSE-SEWER	100.00	100.00	0.00	0.00	100.00
<u>20-700-55200</u>	ADVERTISING-SEWER	300.00	300.00	0.00	0.00	300.00
<u>20-700-55400</u>	AUDIT EXPENSE-SEWER	6,000.00	6,000.00	0.00	0.00	6,000.00
<u>20-700-55500</u>	BANK/CREDIT CARD FEES-SEWER	19,000.00	19,000.00	2,641.73	2,641.73	16,358.27
<u>20-700-55600</u>	CONTRACT LABOR-SEWER	6,000.00	6,000.00	0.00	0.00	6,000.00
<u>20-700-55800</u>	DUES AND SUBSCRIPTIONS-SEWER	300.00	300.00	0.00	0.00	300.00
<u>20-700-55850</u>	EQUIPMENT RENTAL-SEWER	2,000.00	2,000.00	11.21	11.21	1,988.79
<u>20-700-56000</u>	INSURANCE-SEWER	36,658.63	36,658.63	3,054.89	3,054.89	33,603.74
<u>20-700-56200</u>	LEGAL-SEWER	50,000.00	50,000.00	0.00	0.00	50,000.00
<u>20-700-56400</u>	PROFESSIONAL-SEWER	75,000.00	75,000.00	394.49	394.49	74,605.51
<u>20-700-56500</u>	SAFETY PROGRAM-SEWER	200.00	200.00	8,231.00	8,231.00	-8,031.00
<u>20-700-56600</u>	CITIZEN TRASH EXPENSE-SEWER	0.00	0.00	22,481.15	22,481.15	-22,481.15
<u>20-700-56900</u>	TRAVEL EXPENSE-SEWER	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>20-700-56950</u>	TRAINING & EDUCATION-SEWER	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>20-700-57200</u>	RECYCLE CENTER EXPENSE	5,000.00	5,000.00	104.06	104.06	4,895.94
<u>20-700-57100</u>	EQUIPMENT/SOFTWARE CONTRACTS-SEW	23,000.00	23,000.00	95.40	95.40	22,904.60
<u>20-700-58000</u>	SPRINGFIELD SEWER CHARGES-SEWER	648,000.00	648,000.00	112,946.76	112,946.76	535,053.24
<u>20-700-61000</u>	TELEPHONE-SEWER	3,000.00	3,000.00	139.92	139.92	2,860.08
<u>20-700-61050</u>	INTERNET-SEWER	5,900.00	5,900.00	454.17	454.17	5,445.83
<u>20-700-62000</u>	UTILITIES ELECTRIC-SEWER	90,000.00	90,000.00	5,352.64	5,352.64	84,647.36
<u>20-700-62100</u>	UTILITIES GAS-SEWER	1,600.00	1,600.00	0.00	0.00	1,600.00
<u>20-700-62300</u>	UTILITIES OTHER-SEWER	2,200.00	2,200.00	170.18	170.18	2,029.82
<u>20-700-70000</u>	VEHICLE EXPENSE FUEL-SEWER	12,000.00	12,000.00	620.61	620.61	11,379.39
<u>20-700-70100</u>	EQUIPMENT FUEL-SEWER	8,040.00	8,040.00	16.00	16.00	8,024.00

**Income Statement**

**For Fiscal: 2024 Period Ending: 01/31/2024**

	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<u>20-700-71000</u>	4,500.00	4,500.00	307.21	307.21	4,192.79
<u>20-700-71100</u>	1,500.00	1,500.00	1,706.90	1,706.90	-206.90
<u>20-700-75000</u>	37,860.00	37,860.00	3,112.20	3,112.20	34,747.80
<u>20-700-75100</u>	12,717.00	12,717.00	1,059.74	1,059.74	11,657.26
<u>20-700-90000</u>	537,296.70	537,296.70	31,667.06	31,667.06	505,629.64
<u>20-700-90500</u>	5,000.00	5,000.00	132.91	132.91	4,867.09
<u>20-700-91500</u>	43,383.74	43,383.74	2,375.54	2,375.54	41,008.20
<u>20-700-92000</u>	30,326.65	30,326.65	1,794.48	1,794.48	28,532.17
<u>20-700-92100</u>	40,000.00	40,000.00	0.00	0.00	40,000.00
<u>20-700-92500</u>	2,700.00	2,700.00	0.00	0.00	2,700.00
<u>20-700-93000</u>	100,537.19	100,537.19	7,128.90	7,128.90	93,408.29
<u>20-700-95100</u>	880,460.00	880,460.00	618.68	618.68	879,841.32
<u>20-700-95500</u>	14,500.00	14,500.00	0.00	0.00	14,500.00
<u>20-700-96000</u>	202,500.00	202,500.00	87,500.00	87,500.00	115,000.00
<u>20-700-96200</u>	120,355.00	120,355.00	7,466.02	7,466.02	112,888.98
<u>20-700-96400</u>	2,250.00	2,250.00	0.00	0.00	2,250.00
<u>20-700-97100</u>	3,000.00	3,000.00	0.00	0.00	3,000.00
<b>Department: 700 - Sewer Total:</b>	<b>3,170,084.91</b>	<b>3,170,084.91</b>	<b>302,984.97</b>	<b>302,984.97</b>	<b>2,867,099.94</b>
<b>Expense Total:</b>	<b>5,270,493.91</b>	<b>5,270,493.91</b>	<b>481,883.91</b>	<b>481,883.91</b>	<b>4,788,610.00</b>
<b>Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):</b>	<b>57,096.09</b>	<b>57,096.09</b>	<b>-240,465.46</b>	<b>-240,465.46</b>	



**Income Statement**

For Fiscal: 2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND						
Revenue						
Department: 800 - Parks						
<u>30-800-40000</u>	ADVERTISING REVENUE (PARKS)	30,000.00	30,000.00	954.50	954.50	29,045.50
<u>30-800-40400</u>	CONCESSION INCOME	38,325.50	38,325.50	1,390.74	1,390.74	36,934.76
<u>30-800-40600</u>	FACILITY INCOME	32,000.00	32,000.00	2,207.00	2,207.00	29,793.00
<u>30-800-40650</u>	FITNESS CENTER INCOME	49,000.00	49,000.00	6,202.49	6,202.49	42,797.51
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>30-800-40900</u>	PARK FEES-PKS	10,000.00	10,000.00	1,000.00	1,000.00	9,000.00
<u>30-800-40950</u>	SWIM POOL INCOME	110,000.00	110,000.00	400.00	400.00	109,600.00
<u>30-800-41300</u>	FRANCHISE MOBILE PHONE TOWER	19,482.50	19,482.50	1,274.19	1,274.19	18,208.31
<u>30-800-42000</u>	GRANT REVENUES-PKS	750,000.00	750,000.00	400,000.00	400,000.00	350,000.00
<u>30-800-43000</u>	INTEREST INCOME-PKS	3,300.00	3,300.00	1,280.48	1,280.48	2,019.52
<u>30-800-45300</u>	TAX REAL ESTATE-PKS	126,840.00	126,840.00	56,720.10	56,720.10	70,119.90
<u>30-800-45400</u>	TAX SALES & USE REVENUES-PKS	336,000.00	336,000.00	33,684.38	33,684.38	302,315.62
<u>30-800-45500</u>	TAX SALES CAP IMP-PKS	320,000.00	320,000.00	28,903.75	28,903.75	291,096.25
<u>30-800-46000</u>	TRANSFER FROM GCG	1,638.25	1,638.25	0.00	0.00	1,638.25
<u>30-800-46500</u>	TRANSFER IN PARKS	50,000.50	50,000.50	0.00	0.00	50,000.50
<u>30-800-47000</u>	ADULT PROGRAMS-PKS	6,630.00	6,630.00	79.80	79.80	6,550.20
<u>30-800-47100</u>	YOUTH PROGRAMS-PKS	6,500.00	6,500.00	0.00	0.00	6,500.00
<u>30-800-47200</u>	YOUTH CAMP-PKS	70,000.00	70,000.00	612.50	612.50	69,387.50
<u>30-800-47300</u>	YOUTH SPORTS-PKS	42,000.00	42,000.00	-50.00	-50.00	42,050.00
<u>30-800-48000</u>	FREEDOM FEST INCOME	11,000.00	11,000.00	1,130.00	1,130.00	9,870.00
<u>30-800-48100</u>	SPECIAL EVENT INCOME	6,500.00	6,500.00	1.00	1.00	6,499.00
<u>30-800-48200</u>	SHIRT INCOME	100.00	100.00	0.00	0.00	100.00
<u>30-800-49000</u>	CAPITAL ASSET SALES-PKS	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Department: 800 - Parks Total:</b>		<b>2,023,316.75</b>	<b>2,023,316.75</b>	<b>535,790.93</b>	<b>535,790.93</b>	<b>1,487,525.82</b>
<b>Revenue Total:</b>		<b>2,023,316.75</b>	<b>2,023,316.75</b>	<b>535,790.93</b>	<b>535,790.93</b>	<b>1,487,525.82</b>
Expense						
Department: 800 - Parks						
<u>30-800-50000</u>	CHEMICALS-PKS	15,000.00	15,000.00	0.00	0.00	15,000.00
<u>30-800-50110</u>	SUPPLIES - GROUNDS	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	3,000.00	3,000.00	492.01	492.01	2,507.99
<u>30-800-50140</u>	SUPPLIES-AQUATIC	7,000.00	7,000.00	0.00	0.00	7,000.00
<u>30-800-50150</u>	SUPPLIES-SPORTS SHIRTS (PARKS)	8,500.00	8,500.00	1,241.75	1,241.75	7,258.25
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS	6,000.00	6,000.00	1,897.99	1,897.99	4,102.01
<u>30-800-50175</u>	SUPPLIES YOUTH PROGRAM-PKS	500.00	500.00	0.00	0.00	500.00
<u>30-800-50177</u>	SUPPLIES-YOUTH CAMP	4,000.00	4,000.00	0.00	0.00	4,000.00
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS	9,000.00	9,000.00	92.18	92.18	8,907.82
<u>30-800-50190</u>	TREE CITY USA-PKS	12,800.00	12,800.00	12,136.04	12,136.04	663.96
<u>30-800-50200</u>	CONCESSIONS-PKS	25,000.00	25,000.00	0.00	0.00	25,000.00
<u>30-800-50210</u>	TURF MAINTENANCE-PKS	2,500.00	2,500.00	0.00	0.00	2,500.00
<u>30-800-50400</u>	FITNESS CENTER EXPENSE	3,150.00	3,150.00	0.00	0.00	3,150.00
<u>30-800-50450</u>	FREEDOM FEST EXPENSE	22,221.00	22,221.00	9,500.00	9,500.00	12,721.00
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS	10,050.00	10,050.00	0.00	0.00	10,050.00
<u>30-800-50550</u>	CUSTODIAL SUPPLIES-PKS	5,025.00	5,025.00	203.63	203.63	4,821.37
<u>30-800-50600</u>	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS	1,400.00	1,400.00	4.99	4.99	1,395.01
<u>30-800-50750</u>	POSTAGE-PKS	100.00	100.00	0.00	0.00	100.00
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS	5,000.00	5,000.00	744.53	744.53	4,255.47
<u>30-800-55200</u>	ADVERTISING-PKS	6,000.00	6,000.00	243.56	243.56	5,756.44
<u>30-800-55400</u>	AUDIT EXPENSE-PKS	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>30-800-55500</u>	BANK/CREDIT CARD FEES-PKS	500.00	500.00	4.00	4.00	496.00
<u>30-800-55600</u>	CONTRACT LABOR-PKS	503.00	503.00	0.00	0.00	503.00
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS	3,819.00	3,819.00	789.00	789.00	3,030.00
<u>30-800-55850</u>	EQUIPMENT RENTAL-PKS	3,015.00	3,015.00	443.25	443.25	2,571.75
<u>30-800-56000</u>	INSURANCE-PKS	38,421.00	38,421.00	3,201.75	3,201.75	35,219.25
<u>30-800-56200</u>	LEGAL-PKS	1,010.00	1,010.00	0.00	0.00	1,010.00



**Income Statement**

**For Fiscal: 2024 Period Ending: 01/31/2024**

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<u>30-800-56400</u>	PROFESSIONAL-PKS	5,050.00	5,050.00	288.00	288.00	4,762.00
<u>30-800-56450</u>	CONTRACT SERVICES/SECURITY-PKS	1,005.00	1,005.00	0.00	0.00	1,005.00
<u>30-800-56500</u>	SAFETY PROGRAM-PKS	2,010.00	2,010.00	0.00	0.00	2,010.00
<u>30-800-56900</u>	TRAVEL EXPENSE-PKS	2,010.00	2,010.00	0.00	0.00	2,010.00
<u>30-800-56950</u>	TRAINING & EDUCATION-PKS	3,518.00	3,518.00	2,289.00	2,289.00	1,229.00
<u>30-800-57400</u>	EQUIPMENT/SOFTWARE CONTRACTS-PKS	12,500.00	12,500.00	6,490.24	6,490.24	6,009.76
<u>30-800-61000</u>	TELEPHONE-PKS	2,695.00	2,695.00	173.54	173.54	2,521.46
<u>30-800-61050</u>	INTERNET-PARKS	5,930.00	5,930.00	504.11	504.11	5,425.89
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS	61,305.00	61,305.00	3,741.76	3,741.76	57,563.24
<u>30-800-62100</u>	UTILITIES GAS PKS	6,231.00	6,231.00	0.00	0.00	6,231.00
<u>30-800-62300</u>	UTILITIES OTHER-PKS	5,025.00	5,025.00	551.91	551.91	4,473.09
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS	8,543.00	8,543.00	344.08	344.08	8,198.92
<u>30-800-70100</u>	EQUIPMENT FUEL-PKS	8,040.00	8,040.00	0.00	0.00	8,040.00
<u>30-800-71000</u>	VEHICLE REPAIR & MAINT-PKS	1,508.00	1,508.00	110.63	110.63	1,397.37
<u>30-800-71100</u>	EQUIPMENT REPAIR & MAINT-PKS	10,050.00	10,050.00	1,026.26	1,026.26	9,023.74
<u>30-800-75000</u>	VEHICLE LEASE-PKS	20,198.00	20,198.00	769.86	769.86	19,428.14
<u>30-800-90000</u>	SALARIES-PKS	283,738.00	283,738.00	24,817.86	24,817.86	258,920.14
<u>30-800-90500</u>	SALARIES OVERTIME-PKS	3,500.00	3,500.00	1.57	1.57	3,498.43
<u>30-800-91000</u>	SALARIES SEASONAL-PKS	335,000.00	335,000.00	10,416.31	10,416.31	324,583.69
<u>30-800-91500</u>	PAYROLL TAXES-PKS	49,779.00	49,779.00	2,670.88	2,670.88	47,108.12
<u>30-800-92000</u>	RETIREMENT-PKS	22,684.00	22,684.00	1,332.35	1,332.35	21,351.65
<u>30-800-92500</u>	UNIFORMS-PKS	500.00	500.00	0.00	0.00	500.00
<u>30-800-93000</u>	GROUP INSURANCE-PKS	57,210.00	57,210.00	3,951.89	3,951.89	53,258.11
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS	125,000.00	125,000.00	0.00	0.00	125,000.00
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PKS	477,200.00	477,200.00	0.00	0.00	477,200.00
<u>30-800-95000</u>	PRINCIPAL EXPENSE-PKS	235,000.00	235,000.00	0.00	0.00	235,000.00
<u>30-800-95200</u>	INTEREST EXPENSE-PKS	74,882.00	74,882.00	0.00	0.00	74,882.00
<u>30-800-96400</u>	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Department: 800 - Parks Total:</b>		<b>2,023,225.00</b>	<b>2,023,225.00</b>	<b>90,474.93</b>	<b>90,474.93</b>	<b>1,932,750.07</b>
<b>Expense Total:</b>		<b>2,023,225.00</b>	<b>2,023,225.00</b>	<b>90,474.93</b>	<b>90,474.93</b>	<b>1,932,750.07</b>
<b>Fund: 30 - PARKS FUND Surplus (Deficit):</b>		<b>91.75</b>	<b>91.75</b>	<b>445,316.00</b>	<b>445,316.00</b>	
<b>Total Surplus (Deficit):</b>		<b>413,341.84</b>	<b>413,341.84</b>	<b>461,745.28</b>	<b>461,745.28</b>	

**Income Statement**

For Fiscal: 2024 Period Ending: 01/31/2024

**Group Summary**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 10 - GENERAL FUND</b>					
<b>Revenue</b>					
100 - General Government	2,153,140.00	2,153,140.00	356,166.97	356,166.97	1,796,973.03
200 - Law	181,100.00	181,100.00	10,352.15	10,352.15	170,747.85
250 - Court	120,600.00	120,600.00	5,227.15	5,227.15	115,372.85
300 - Streets	726,419.00	726,419.00	26,891.87	26,891.87	699,527.13
400 - Planning & Development	25,000.00	25,000.00	325.00	325.00	24,675.00
500 - Emergency Management	8,458.00	8,458.00	0.00	0.00	8,458.00
<b>Revenue Total:</b>	<b>3,214,717.00</b>	<b>3,214,717.00</b>	<b>398,963.14</b>	<b>398,963.14</b>	<b>2,815,753.86</b>
<b>Expense</b>					
100 - General Government	430,704.00	430,704.00	26,956.03	26,956.03	403,747.97
200 - Law	1,172,249.00	1,172,249.00	73,319.68	73,319.68	1,098,929.32
250 - Court	126,867.00	126,867.00	7,172.18	7,172.18	119,694.82
300 - Streets	863,563.00	863,563.00	22,913.59	22,913.59	840,649.41
400 - Planning & Development	232,380.00	232,380.00	8,045.57	8,045.57	224,334.43
450 - Economic Development	13,000.00	13,000.00	3,661.35	3,661.35	9,338.65
500 - Emergency Management	19,800.00	19,800.00	0.00	0.00	19,800.00
<b>Expense Total:</b>	<b>2,858,563.00</b>	<b>2,858,563.00</b>	<b>142,068.40</b>	<b>142,068.40</b>	<b>2,716,494.60</b>
<b>Fund: 10 - GENERAL FUND Surplus (Deficit):</b>	<b>356,154.00</b>	<b>356,154.00</b>	<b>256,894.74</b>	<b>256,894.74</b>	<b>99,259.26</b>

**Income Statement**

**For Fiscal: 2024 Period Ending: 01/31/2024**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 20 - WATER AND SEWER FUND</b>					
<b>Revenue</b>					
600 - Water	2,100,922.00	2,100,922.00	95,204.16	95,204.16	2,005,717.84
700 - Sewer	3,226,668.00	3,226,668.00	146,214.29	146,214.29	3,080,453.71
<b>Revenue Total:</b>	<b>5,327,590.00</b>	<b>5,327,590.00</b>	<b>241,418.45</b>	<b>241,418.45</b>	<b>5,086,171.55</b>
<b>Expense</b>					
600 - Water	2,100,409.00	2,100,409.00	178,898.94	178,898.94	1,921,510.06
700 - Sewer	3,170,084.91	3,170,084.91	302,984.97	302,984.97	2,867,099.94
<b>Expense Total:</b>	<b>5,270,493.91</b>	<b>5,270,493.91</b>	<b>481,883.91</b>	<b>481,883.91</b>	<b>4,788,610.00</b>
<b>Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):</b>	<b>57,096.09</b>	<b>57,096.09</b>	<b>-240,465.46</b>	<b>-240,465.46</b>	<b>297,561.55</b>

**Income Statement**

**For Fiscal: 2024 Period Ending: 01/31/2024**

<b>Department</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Fund: 30 - PARKS FUND</b>					
<b>Revenue</b>					
800 - Parks	2,023,316.75	2,023,316.75	535,790.93	535,790.93	1,487,525.82
<b>Revenue Total:</b>	<b>2,023,316.75</b>	<b>2,023,316.75</b>	<b>535,790.93</b>	<b>535,790.93</b>	<b>1,487,525.82</b>
<b>Expense</b>					
800 - Parks	2,023,225.00	2,023,225.00	90,474.93	90,474.93	1,932,750.07
<b>Expense Total:</b>	<b>2,023,225.00</b>	<b>2,023,225.00</b>	<b>90,474.93</b>	<b>90,474.93</b>	<b>1,932,750.07</b>
<b>Fund: 30 - PARKS FUND Surplus (Deficit):</b>	<b>91.75</b>	<b>91.75</b>	<b>445,316.00</b>	<b>445,316.00</b>	<b>-445,224.25</b>
<b>Total Surplus (Deficit):</b>	<b>413,341.84</b>	<b>413,341.84</b>	<b>461,745.28</b>	<b>461,745.28</b>	

Income Statement

For Fiscal: 2024 Period Ending: 01/31/2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	356,154.00	356,154.00	256,894.74	256,894.74	99,259.26
20 - WATER AND SEWER FUN	57,096.09	57,096.09	-240,465.46	-240,465.46	297,561.55
30 - PARKS FUND	91.75	91.75	445,316.00	445,316.00	-445,224.25
<b>Total Surplus (Deficit):</b>	<b>413,341.84</b>	<b>413,341.84</b>	<b>461,745.28</b>	<b>461,745.28</b>	

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3d  
FINANCE DEPARTMENT**

**ACTION REQUIRED: APPROVAL REQUESTED**

- **January 2024/February 2024 Outstanding Invoices**
- **January 2024/February 2024 Check Paid Invoices  
and Draft Paid Invoices**



City of Willard, MO

# Expense Approval Report 3

By Vendor Name

Post Dates 2/13/2024 - 2/23/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: REP425 - ALLIED SERVICES, LLC</b>					
ALLIED SERVICES, LLC	0394-007451496	02/23/2024	RECYCLE CENTER EXP-S	20-700-57200	150.00
ALLIED SERVICES, LLC	0394-007474653	02/23/2024	RECYCLE CENTER-S	20-700-57200	104.06
ALLIED SERVICES, LLC	0394-007474958	02/23/2024	RECYCLE CENTER EXP-S	20-700-57200	429.00
ALLIED SERVICES, LLC	0394-007475768	02/23/2024	TRASH EXP-ALL	10-100-62300	75.00
ALLIED SERVICES, LLC	0394-007475768	02/23/2024	TRASH EXP-ALL	10-200-62300	50.00
ALLIED SERVICES, LLC	0394-007475768	02/23/2024	TRASH EXP-ALL	20-600-62300	170.17
ALLIED SERVICES, LLC	0394-007475768	02/23/2024	TRASH EXP-ALL	20-700-62300	170.18
ALLIED SERVICES, LLC	0394-007475768	02/23/2024	TRASH EXP-ALL	30-800-62300	551.91
<b>Vendor REP425 - ALLIED SERVICES, LLC Total:</b>					<b>1,700.32</b>
<b>Vendor: ACS100 - AMAZON CAPITAL SERVICES INC</b>					
AMAZON CAPITAL SERVICES I	1FQC-W9C3-3PPD	02/23/2024	UNIFORMS - PKS	30-800-92500	54.96
AMAZON CAPITAL SERVICES I	3232240	02/23/2024	SWITCH WALL PLATES COMM BLDG - PKS	30-800-50500	24.99
AMAZON CAPITAL SERVICES I	9360244	02/23/2024	WALL PLATE RECEPTACLES ELEC RECEPT TOGGLE SWCH - P	30-800-50500	240.00
AMAZON CAPITAL SERVICES I	1MV1-HKJN-G9X1	02/23/2024	FURNACE IGNTR, LFTNG HOOK - STS/W/S	10-300-50500	4.99
AMAZON CAPITAL SERVICES I	1MV1-HKJN-G9X1	02/23/2024	FURNACE IGNTR, LFTNG HOOK - STS/W/S	10-300-52000	3.37
AMAZON CAPITAL SERVICES I	1MV1-HKJN-G9X1	02/23/2024	FURNACE IGNTR, LFTNG HOOK - STS/W/S	20-600-50500	9.98
AMAZON CAPITAL SERVICES I	1MV1-HKJN-G9X1	02/23/2024	FURNACE IGNTR, LFTNG HOOK - STS/W/S	20-600-52000	6.75
AMAZON CAPITAL SERVICES I	1MV1-HKJN-G9X1	02/23/2024	FURNACE IGNTR, LFTNG HOOK - STS/W/S	20-700-50500	9.98
AMAZON CAPITAL SERVICES I	1MV1-HKJN-G9X1	02/23/2024	FURNACE IGNTR, LFTNG HOOK - STS/W/S	20-700-52000	6.75
AMAZON CAPITAL SERVICES I	1NH1-TJ3K-LDCY	02/23/2024	CLNR, COAXL CBL, ANTENNA, EAR PLGS, HND TWLS-PKS	30-800-50550	131.23
AMAZON CAPITAL SERVICES I	1NH1-TJ3K-LDCY	02/23/2024	CLNR, COAXL CBL, ANTENNA, EAR PLGS, HND TWLS-PKS	30-800-52000	102.79
AMAZON CAPITAL SERVICES I	1NH1-TJ3K-LDCY	02/23/2024	CLNR, COAXL CBL, ANTENNA, EAR PLGS, HND TWLS-PKS	30-800-56500	158.13
AMAZON CAPITAL SERVICES I	17KC-LXJ6-QQWK	02/23/2024	(2) ACER MONITORS - P&D	10-400-95500	319.98
AMAZON CAPITAL SERVICES I	1CQD-XDTD-DTP7	02/23/2024	5PK TONER CART, DRY ERASE MRKS-ST/S/W/S	10-300-50700	18.90
AMAZON CAPITAL SERVICES I	1CQD-XDTD-DTP7	02/23/2024	5PK TONER CART, DRY ERASE MRKS-ST/S/W/S	20-600-50700	37.81
AMAZON CAPITAL SERVICES I	1CQD-XDTD-DTP7	02/23/2024	5PK TONER CART, DRY ERASE MRKS-ST/S/W/S	20-700-50700	37.81
<b>Vendor ACS100 - AMAZON CAPITAL SERVICES INC Total:</b>					<b>1,168.42</b>
<b>Vendor: AMK100 - ARAMARK</b>					
ARAMARK	4170211134	02/23/2024	UNIFORMS - STS/W/S	10-300-92500	98.16
ARAMARK	4170211134	02/23/2024	UNIFORMS - STS/W/S	20-600-92500	196.31
ARAMARK	4170211134	02/23/2024	UNIFORMS - STS/W/S	20-700-92500	196.31
<b>Vendor AMK100 - ARAMARK Total:</b>					<b>490.78</b>
<b>Vendor: CRC200 - BIG BEAR SHREDDING</b>					
BIG BEAR SHREDDING	29668	02/23/2024	SHREDDING FEES-GEN	10-100-56400	69.00
<b>Vendor CRC200 - BIG BEAR SHREDDING Total:</b>					<b>69.00</b>
<b>Vendor: CFS100 - CANON FINANCIAL SERVICES, INC</b>					
CANON FINANCIAL SERVICES,	32064020	02/23/2024	COPIER LEASE-ALL	10-100-55850	63.00

Expense Approval Report 3

Post Dates: 2/13/2024 - 2/23/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CANON FINANCIAL SERVICES,	32064020	02/23/2024	COPIER LEASE-ALL	10-200-55850	110.00
CANON FINANCIAL SERVICES,	32064020	02/23/2024	COPIER LEASE-ALL	10-250-55850	7.00
CANON FINANCIAL SERVICES,	32064020	02/23/2024	COPIER LEASE-ALL	10-400-55850	33.00
CANON FINANCIAL SERVICES,	32064020	02/23/2024	COPIER LEASE-ALL	20-600-55850	32.00
CANON FINANCIAL SERVICES,	32064020	02/23/2024	COPIER LEASE-ALL	20-700-55850	32.00
CANON FINANCIAL SERVICES,	32064020	02/23/2024	COPIER LEASE-ALL	30-800-55850	51.79
<b>Vendor CFS100 - CANON FINANCIAL SERVICES, INC Total:</b>					<b>328.79</b>
<b>Vendor: HVR100 - CAROLYN HALVERSON</b>					
CAROLYN HALVERSON	FEB	02/23/2024	REIM PHONE-GEN	10-100-61000	50.00
<b>Vendor HVR100 - CAROLYN HALVERSON Total:</b>					<b>50.00</b>
<b>Vendor: CSC200 - CHRIS STRAW CONSULTING LLC</b>					
CHRIS STRAW CONSULTING LL	2-8-24	02/23/2024	WILLARD TAP ROOM PLAN REVW - P&D	10-400-56400	120.00
<b>Vendor CSC200 - CHRIS STRAW CONSULTING LLC Total:</b>					<b>120.00</b>
<b>Vendor: CLH100 - CLAYTON HOLDINGS LLC</b>					
CLAYTON HOLDINGS LLC	150343	02/23/2024	LEASE ON EQUIPMENT - STS/W/S	10-300-75100	529.87
CLAYTON HOLDINGS LLC	150343	02/23/2024	LEASE ON EQUIPMENT - STS/W/S	20-600-75100	1,059.73
CLAYTON HOLDINGS LLC	150343	02/23/2024	LEASE ON EQUIPMENT - STS/W/S	20-700-75100	1,059.74
<b>Vendor CLH100 - CLAYTON HOLDINGS LLC Total:</b>					<b>2,649.34</b>
<b>Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES</b>					
COMMERCE CREDIT CARD SE	10140111507	02/23/2024	CONCESSIONS PICKLES - PKS	30-800-50200	25.36
COMMERCE CREDIT CARD SE	VISTA PRNT 2-8-24	02/23/2024	BUSINESS CARDS MORGAN DANNY SAM JASON - PKS	30-800-50700	138.96
COMMERCE CREDIT CARD SE	4675008-12580474	02/23/2024	STAMPS.COM MONTHLY FEE- GEN	10-100-50750	12.79
COMMERCE CREDIT CARD SE	HRB FRT 2-15-24	02/23/2024	SAFETY GLASSES WELDING CART - PKS	30-800-51000	604.98
COMMERCE CREDIT CARD SE	HRB FRT 2-15-24	02/23/2024	SAFETY GLASSES WELDING CART - PKS	30-800-52000	605.00
COMMERCE CREDIT CARD SE	HRB FRT 2-15-24	02/23/2024	SAFETY GLASSES WELDING CART - PKS	30-800-56500	10.32
COMMERCE CREDIT CARD SE	2-16-24	02/23/2024	DOMINOS PIZZA DANCE - PKS	30-800-50200	72.75
COMMERCE CREDIT CARD SE	ARBOR DAY 2024	02/18/2024	ARBOR DAY FOUNDTN REFUND - PKS	30-800-55800	-20.00
<b>Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:</b>					<b>1,450.16</b>
<b>Vendor: CON170 - CONCO COMPANIES</b>					
CONCO COMPANIES	7001986956	02/23/2024	STONE, DIRTY BASE - W	20-600-51000	768.48
<b>Vendor CON170 - CONCO COMPANIES Total:</b>					<b>768.48</b>
<b>Vendor: DNS100 - DNS EQUIPMENT LLC</b>					
DNS EQUIPMENT LLC	24-1063	02/23/2024	WATER CHEMICALS - W	20-600-50000	1,626.99
<b>Vendor DNS100 - DNS EQUIPMENT LLC Total:</b>					<b>1,626.99</b>
<b>Vendor: EMC105 - EMC INSURANCE COMPANIES</b>					
EMC INSURANCE COMPANIES	7001633577	02/23/2024	PROPRTY & LIABLTY INS- GEN/PW/PKS	10-16000	5,995.08
EMC INSURANCE COMPANIES	7001633577	02/23/2024	PROPRTY & LIABLTY INS- GEN/PW/PKS	20-16000	2,706.22
EMC INSURANCE COMPANIES	7001633577	02/23/2024	PROPRTY & LIABLTY INS- GEN/PW/PKS	30-16000	4,570.97
<b>Vendor EMC105 - EMC INSURANCE COMPANIES Total:</b>					<b>13,272.27</b>
<b>Vendor: EFM100 - ENTERPRISE FLEET MANAGEMENT</b>					
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	10-100-75000	126.64
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	10-200-71000	12.00
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	10-200-75000	1,465.33



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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	10-300-71000	86.76
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	10-300-75000	1,556.10
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	10-400-71000	12.29
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	10-400-75000	253.29
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	20-600-71000	173.53
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	20-600-75000	3,112.20
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	20-700-71000	173.53
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	20-700-75000	3,112.20
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	30-800-71000	46.29
ENTERPRISE FLEET MANAGE	607396-020424	02/23/2024	VEH & EQUIP LEASES,MAINT - GEN/P&D/LAW/PKS/STS/W/S	30-800-75000	769.86
<b>Vendor EFM100 - ENTERPRISE FLEET MANAGEMENT Total:</b>					<b>10,900.02</b>
<b>Vendor: SFX100 - FOX, SHANE</b>					
FOX, SHANE	DEC	02/23/2024	REIM CELL PHONE DEC - STS/W/S	10-300-61000	10.00
FOX, SHANE	DEC	02/23/2024	REIM CELL PHONE DEC - STS/W/S	20-600-61000	20.00
FOX, SHANE	DEC	02/23/2024	REIM CELL PHONE DEC - STS/W/S	20-700-61000	20.00
FOX, SHANE	NOV	02/23/2024	REIM CELL PHONE NOV - STS/W/S	10-300-61000	10.00
FOX, SHANE	NOV	02/23/2024	REIM CELL PHONE NOV - STS/W/S	20-600-61000	20.00
FOX, SHANE	NOV	02/23/2024	REIM CELL PHONE NOV - STS/W/S	20-700-61000	20.00
<b>Vendor SFX100 - FOX, SHANE Total:</b>					<b>100.00</b>
<b>Vendor: FRO560 - FROGS DETAILED SPECIALTIES INC</b>					
FROGS DETAILED SPECIALTIES	4245	02/23/2024	POND SIGN - PKS	30-800-51000	40.00
<b>Vendor FRO560 - FROGS DETAILED SPECIALTIES INC Total:</b>					<b>40.00</b>
<b>Vendor: HAR160 - HARRY COOPER SUPPLY COMPANY INC</b>					
HARRY COOPER SUPPLY COM	54845410.001	02/23/2024	BRONZE WYE STRAINER-94 LFT STA MAINT - S	20-700-51000	55.49
<b>Vendor HAR160 - HARRY COOPER SUPPLY COMPANY INC Total:</b>					<b>55.49</b>
<b>Vendor: HAY150 - HAYNES EQUIPMENT COMPANY INC</b>					
HAYNES EQUIPMENT COMPA	28353L	02/23/2024	GRINDER STATION DIAGNOSES - PKS	30-800-50500	585.00
<b>Vendor HAY150 - HAYNES EQUIPMENT COMPANY INC Total:</b>					<b>585.00</b>
<b>Vendor: LOW505 - LOWE'S CREDIT SERVICES</b>					
LOWE'S CREDIT SERVICES	77210	02/23/2024	POWER WASHER HOSE - PKS	30-800-52000	35.61
<b>Vendor LOW505 - LOWE'S CREDIT SERVICES Total:</b>					<b>35.61</b>
<b>Vendor: LXE100 - LUMIX ELECTRICAL INC</b>					
LUMIX ELECTRICAL INC	240010	02/23/2024	WHIMPY LS CAPACITOR INSTALL, CLEANUP - S	20-700-51000	834.00
LUMIX ELECTRICAL INC	240011	02/23/2024	MAINT,REPR LFT STA D, WHIMPIES, TRBLE SHT PMP-S	20-700-51000	1,647.20
<b>Vendor LXE100 - LUMIX ELECTRICAL INC Total:</b>					<b>2,481.20</b>
<b>Vendor: MARC100 - MID-AMERICAN RESEARCH CHEMICAL CORP</b>					
MID-AMERICAN RESEARCH C	0809663-IN	02/23/2024	MUNI SWR DEODERIZER-94 LS ODOR CONTROL-S	20-700-51000	231.22
<b>Vendor MARC100 - MID-AMERICAN RESEARCH CHEMICAL CORP Total:</b>					<b>231.22</b>

Expense Approval Report 3

Post Dates: 2/13/2024 - 2/23/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: NOR100 - NORTON POWER SYSTEMS INC</b>					
NORTON POWER SYSTEMS IN	21027	02/23/2024	GOVERNOR CONTL & MAG PCK-UP RPLCMNT-B LS - S	20-700-51000	1,645.00
NORTON POWER SYSTEMS IN	20944	02/23/2024	ANNUAL INSP REPRS & MAINT -LFT STAS GENERATORS - S	20-700-51000	3,210.20
NORTON POWER SYSTEMS IN	20900	02/23/2024	REPAIR & MAINT B LIFTSTATION GENERATOR - S	20-700-51000	520.86
<b>Vendor NOR100 - NORTON POWER SYSTEMS INC Total:</b>					<b>5,376.06</b>
<b>Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC</b>					
O'REILLY AUTOMOTIVE, INC	2367-133532	02/23/2024	WORK VECHL WIPER FLUID - STS / W / S	10-300-71000	1.30
O'REILLY AUTOMOTIVE, INC	2367-133532	02/23/2024	WORK VECHL WIPER FLUID - STS / W / S	20-600-71000	2.59
O'REILLY AUTOMOTIVE, INC	2367-133532	02/23/2024	WORK VECHL WIPER FLUID - STS / W / S	20-700-71000	2.60
O'REILLY AUTOMOTIVE, INC	2367-137050	02/23/2024	STARTER FLUID FOR VECH/EQP MAINT - STS/W/S	10-300-71100	4.07
O'REILLY AUTOMOTIVE, INC	2367-137050	02/23/2024	STARTER FLUID FOR VECH/EQP MAINT - STS/W/S	20-600-71100	8.15
O'REILLY AUTOMOTIVE, INC	2367-137050	02/23/2024	STARTER FLUID FOR VECH/EQP MAINT - STS/W/S	20-700-71100	8.15
O'REILLY AUTOMOTIVE, INC	2367-138314	02/23/2024	STARTER FLUID TOOL TRUCK - PKS	30-800-71000	6.79
<b>Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:</b>					<b>33.65</b>
<b>Vendor: OZA255 - OZARKS COCA COLA</b>					
OZARKS COCA COLA	27544312	02/23/2024	COCA COLA CONCESSIONS - PKS	30-800-50200	42.00
<b>Vendor OZA255 - OZARKS COCA COLA Total:</b>					<b>42.00</b>
<b>Vendor: PAS100 - PLAY IT AGAIN SPORTS</b>					
PLAY IT AGAIN SPORTS	WIL2224	02/23/2024	RECUMBANT BIKE FITNESS CENTER - PKS	30-800-50400	850.00
<b>Vendor PAS100 - PLAY IT AGAIN SPORTS Total:</b>					<b>850.00</b>
<b>Vendor: POT250 - POTTER EQUIPMENT CO., INC.</b>					
POTTER EQUIPMENT CO., INC.	PI76774	02/23/2024	{1} CASE ENG OIL HVY EQUIP MAINT-STS/W/S	10-300-71100	21.84
POTTER EQUIPMENT CO., INC.	PI76774	02/23/2024	{1} CASE ENG OIL HVY EQUIP MAINT-STS/W/S	20-600-71100	43.68
POTTER EQUIPMENT CO., INC.	PI76774	02/23/2024	{1} CASE ENG OIL HVY EQUIP MAINT-STS/W/S	20-700-71100	43.68
<b>Vendor POT250 - POTTER EQUIPMENT CO., INC. Total:</b>					<b>109.20</b>
<b>Vendor: SCH175 - SCHULTE SUPPLY, INC.</b>					
SCHULTE SUPPLY, INC.	51209885.001	02/23/2024	WHT FOAM MTR INSULATION DISCS- WTR SYST MAINT-W	20-600-51000	349.40
<b>Vendor SCH175 - SCHULTE SUPPLY, INC. Total:</b>					<b>349.40</b>
<b>Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO</b>					
SPRINGFIELD WINWATER WO	33799701	02/23/2024	WTR SPLY - RUB MTR GSKTS	20-600-52000	210.00
SPRINGFIELD WINWATER WO	33784101	02/23/2024	2 COUPLINGS - WTR PARTS REPLACEMENT - W	20-600-50130	113.68
<b>Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:</b>					<b>323.68</b>
<b>Vendor: STA160 - STAR MECHANICAL SUPPLY INC</b>					
STAR MECHANICAL SUPPLY IN	5436302	02/23/2024	SERV FOR MEADOWS EAST LS ELECT UPGRADE- S	20-700-51000	65.16
STAR MECHANICAL SUPPLY IN	5436303	02/23/2024	U-BLT HANGAR MEADOWS EST LS ELECT UPGRADE - S	20-700-51000	24.87
STAR MECHANICAL SUPPLY IN	5436304	02/23/2024	MEADOWS EAST LS ELECTRICAL UPGRADE - S	20-700-51000	878.07
<b>Vendor STA160 - STAR MECHANICAL SUPPLY INC Total:</b>					<b>968.10</b>

Expense Approval Report 3

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: UNI120 - UNITED RENTALS, INC</b>					
UNITED RENTALS, INC	229337118-001	02/23/2024	SCISSOR LIFT RENTAL CHANGE GYM LIGHTS - PKS	30-800-55850	219.00
<b>Vendor UNI120 - UNITED RENTALS, INC Total:</b>					<b>219.00</b>
<b>Vendor: WTV100 - WILLARD HOME CENTER LLC</b>					
WILLARD HOME CENTER LLC	B250826	02/23/2024	RUBBER GARDEN HOSE FOR SHOP SPLYS - STS/W/S	10-300-52000	7.00
WILLARD HOME CENTER LLC	B250826	02/23/2024	RUBBER GARDEN HOSE FOR SHOP SPLYS - STS/W/S	20-600-52000	13.99
WILLARD HOME CENTER LLC	B250826	02/23/2024	RUBBER GARDEN HOSE FOR SHOP SPLYS - STS/W/S	20-700-52000	14.00
WILLARD HOME CENTER LLC	D97393	02/23/2024	UTIL HEATER,BULB CABINET- MEADOWS EAST LS	20-700-51000	146.98
WILLARD HOME CENTER LLC	B251013	02/23/2024	PAINT BRUSH FOR MTR LID PAINT REHAB - W	20-600-51000	9.16
WILLARD HOME CENTER LLC	D97609	02/23/2024	SPLYS FOR CUST MLBX REPR - HIT DURING ICE STM-ST5	10-300-51000	3.16
WILLARD HOME CENTER LLC	B251134	02/23/2024	READY MIX W/GRAVEL-REPR OF CUVERT - STS	10-300-51000	8.78
WILLARD HOME CENTER LLC	D97794	02/23/2024	ENAMEL PAINT FOR MTR LID REHAB JOB - W	20-600-51000	44.99
WILLARD HOME CENTER LLC	B251554	02/23/2024	SINK SPRAY HOSE - PKS	30-800-50500	14.49
WILLARD HOME CENTER LLC	D97906	02/23/2024	READY-MIX W/GRAVEL- CULVERT REPR - STS	10-300-51000	4.39
WILLARD HOME CENTER LLC	B251840	02/23/2024	PRY BAR AND FENCE PLIERS - PKS	30-800-52000	43.97
WILLARD HOME CENTER LLC	B251862	02/23/2024	SECURITY BITS AND DEADBOLT - PKS	30-800-50500	27.98
WILLARD HOME CENTER LLC	D98119	02/23/2024	MISC BOLT - PKS	30-800-50500	1.44
WILLARD HOME CENTER LLC	B251888	02/23/2024	SINGLE CUT KEY - PKS	30-800-52000	7.96
WILLARD HOME CENTER LLC	B251912	02/23/2024	ENAMEL PAINT & BRUSH-MTR LID PAINT REHAB - W	20-600-51000	51.97
WILLARD HOME CENTER LLC	B251956	02/23/2024	PLUNGER - PKS	30-800-52000	5.29
WILLARD HOME CENTER LLC	B252026	02/23/2024	DUST MASK - PKS	30-800-56500	3.99
WILLARD HOME CENTER LLC	B252044	02/23/2024	PTFE SEAL TAPE- TOWER REPAIR MAINT - W	20-600-51000	0.99
WILLARD HOME CENTER LLC	D98354	02/23/2024	LEVEL AND 3 2X4 WOOD - PKS	30-800-50500	15.30
WILLARD HOME CENTER LLC	D98354	02/23/2024	LEVEL AND 3 2X4 WOOD - PKS	30-800-52000	13.49
WILLARD HOME CENTER LLC	D98356	02/23/2024	1/3" WHT COUPLING-TOWER REPR MAINT - W	20-600-51000	1.79
WILLARD HOME CENTER LLC	B252414	02/23/2024	DOWELS AND BOLTS - PKS	30-800-50500	11.78
WILLARD HOME CENTER LLC	B252484	02/23/2024	BOLTS TIRE VALVE SLEEVE PLUG BIT - PKS	30-800-71100	25.72
WILLARD HOME CENTER LLC	D98555	02/23/2024	WHITE MARKING PAINT - PKS	30-800-71100	14.98
WILLARD HOME CENTER LLC	D98566	02/23/2024	2X45 PAVILION - PKS	30-800-50500	17.45
<b>Vendor WTV100 - WILLARD HOME CENTER LLC Total:</b>					<b>511.04</b>
<b>Grand Total:</b>					<b>46,905.22</b>

## Report Summary

### Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	11,143.09
20 - WATER AND SEWER FUND	25,639.60
30 - PARKS FUND	10,122.53
<b>Grand Total:</b>	<b>46,905.22</b>

### Account Summary

Account Number	Account Name	Expense Amount
10-100-50750	POSTAGE-GCG	12.79
10-100-55850	EQUIPMENT RENTAL-GE	63.00
10-100-56400	PROFESSIONAL-GCG	69.00
10-100-61000	TELEPHONE-GCG	50.00
10-100-62300	UTILITIES OTHER-GCG	75.00
10-100-75000	VEHICLE LEASE-GENERA	126.64
10-16000	PREPAID INSURANCE-GC	5,995.08
10-200-55850	EQUIPMENT RENTAL-LA	110.00
10-200-62300	UTILITIES OTHER-LAW	50.00
10-200-71000	VEHICLE REPAIR & MAIN	12.00
10-200-75000	VEHICLE LEASE-LAW	1,465.33
10-250-55850	EQUIPMENT RENTAL-CO	7.00
10-300-50500	BUILDING MAINTENANC	4.99
10-300-50700	OFFICE SUPPLIES-STREET	18.90
10-300-51000	REPAIRS AND MAINTEN	16.33
10-300-52000	SUPPLIES SMALL EQUIP	10.37
10-300-61000	TELEPHONE-STREETS	20.00
10-300-71000	VEHICLE REPAIR & MAIN	88.06
10-300-71100	EQUIPMENT REPAIR &	25.91
10-300-75000	VEHICLE LEASE-STREETS	1,556.10
10-300-75100	EQUIPMENT LEASE	529.87
10-300-92500	UNIFORMS-STREETS	98.16
10-400-55850	EQUIPMENT RENTAL-P&	33.00
10-400-56400	PROFESSIONAL-P&D	120.00
10-400-71000	VEHICLE REPAIR & MAIN	12.29
10-400-75000	VEHICLE LEASE-P&D	253.29
10-400-95500	CAPITAL ASSET EXP EQUI	319.98
20-16000	PREPAID INSURANCE-W	2,706.22
20-600-50000	CHEMICALS-WATER	1,626.99
20-600-50130	SUPPLIES-WATER	113.68
20-600-50500	BUILDING MAINTENANC	9.98
20-600-50700	OFFICE SUPPLIES-WATER	37.81
20-600-51000	REPAIRS AND MAINTEN	1,226.78
20-600-52000	SUPPLIES SMALL EQUIP	230.74
20-600-55850	EQUIPMENT RENTAL-WA	32.00
20-600-61000	TELEPHONE WATER	40.00
20-600-62300	UTILITIES OTHER-WATER	170.17
20-600-71000	VEHICLE REPAIR & MAIN	176.12
20-600-71100	EQUIPMENT REPAIR &	51.83
20-600-75000	VEHICLE LEASE-WATER	3,112.20
20-600-75100	EQUIPMENT LEASE	1,059.73
20-600-92500	UNIFORMS-WATER	196.31
20-700-50500	BUILDING MAINTENANC	9.98
20-700-50700	OFFICE SUPPLIES-SEWER	37.81
20-700-51000	REPAIRS AND MAINTEN	9,259.05
20-700-52000	SUPPLIES SMALL EQUIP	20.75
20-700-55850	EQUIPMENT RENTAL-SE	32.00
20-700-57200	RECYCLE CENTER EXPEN	683.06
20-700-61000	TELEPHONE-SEWER	40.00
20-700-62300	UTILITIES OTHER-SEWER	170.18

**Account Summary**

Account Number	Account Name	Expense Amount
20-700-71000	VEHICLE REPAIR & MAIN	176.13
20-700-71100	EQUIPMENT REPAIR &	51.83
20-700-75000	VEHICLE LEASE-SEWER	3,112.20
20-700-75100	EQUIPMENT LEASE	1,059.74
20-700-92500	UNIFORMS-SEWER	196.31
30-16000	PREPAID INSURANCE-PK	4,570.97
30-800-50200	CONCESSIONS-PKS	140.11
30-800-50400	FITNESS CENTER EXPENS	850.00
30-800-50500	BUILDING MAINTENANC	938.43
30-800-50550	CUSTODIAL SUPPLIES-PK	131.23
30-800-50700	OFFICE SUPPLIES-PKS	138.96
30-800-51000	REPAIRS AND MAINTEN	644.98
30-800-52000	SUPPLIES SMALL EQUIP	814.11
30-800-55800	DUES AND SUBSCRIPTIO	-20.00
30-800-55850	EQUIPMENT RENTAL-PK	270.79
30-800-56500	SAFETY PROGRAM-PKS	172.44
30-800-62300	UTILITIES OTHER-PKS	551.91
30-800-71000	VEHICLE REPAIR & MAIN	53.08
30-800-71100	EQUIPMENT REPAIR &	40.70
30-800-75000	VEHICLE LEASE-PKS	769.86
30-800-92500	UNIFORMS-PKS	54.96
	<b>Grand Total:</b>	<b>46,905.22</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	46,905.22
<b>Grand Total:</b>	<b>46,905.22</b>



City of Willard, MO

# Refund Check Register

## Refund Check Detail

### UBPKT03660 - Refunds 01 UBPKT03658 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-121101-12	SMITH, JED	1/23/2024	49101	87.45			87.45	Generated From Billing
01-400675-01	HIGHBARGER, AMANDA	1/23/2024	49102	81.04			81.04	Generated From Billing
02-000355-18	GAMMILL, MCKENZIE J	1/23/2024	49103	60.90			60.90	Generated From Billing
02-000405-12	ARGO, BRANDY	1/23/2024	49104	54.55			54.55	Generated From Billing
02-000515-08	MILLER, CRYSTAL	1/23/2024	49105	69.75			69.75	Generated From Billing
03-007180-02	TRAN, JENNIFER	1/23/2024	49106	91.67			91.67	Generated From Billing
03-007200-01	DOHMEN, WILLIAM & ABBIE	1/23/2024	49107	88.82			88.82	Generated From Billing
03-100155-01	SCHEBAUM, BRANDI & BLAKE	1/23/2024	49108	24.84			24.84	Generated From Billing
05-021800-02	CATHY RITZ	1/23/2024	49109	53.09			53.09	Generated From Billing
06-031001-08	WATKINS-PORTER, TRACY	1/23/2024	49110	10.25			10.25	Generated From Billing
09-210555-06	KELLOGG, LEVI	1/23/2024	49111	59.17			59.17	Generated From Billing
09-320975-03	COLLINS, JAMIE	1/23/2024	49112	98.15			98.15	Generated From Billing
09-430660-02	THOMAS, RANDALL & MARITA	1/23/2024	49113	79.02			79.02	Generated From Billing
09-540020-03	SCOTT, NICHOLAS	1/23/2024	49114	101.21			101.21	Generated From Billing
09-540055-01	GEORGE, WARREN & DUANNE	1/23/2024	49115	80.72			80.72	Generated From Billing
<b>Total Refunded Amount:</b>				<b>1,040.63</b>				

## Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	1040.63
<b>Revenue Total:</b>	<b>1040.63</b>

## General Ledger Distribution

Posting Date: 01/23/2024

Fund:	Account Number	Account Name	Posting Amount	IFT
20 - WATER AND SEWER FUND	20-01001	CLAIM ON POOLED CASH - WATER AND SEV	-1,040.63	Yes
	20-15000	ACCOUNTS RECEIVABLE-WS	1,040.63	
	<b>20 Total:</b>		<b>0.00</b>	
99 - POOLED CASH	99-01000	POOLED CASH - GENERAL	-1,040.63	

# General Ledger Distribution

Posting Date: 01/23/2024

Account Number	Account Name	Posting Amount	IFT
99-27000	DUE TO OTHER FUNDS	1,040.63	Yes

**99 Total:**

**Distribution Total:**

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3e  
FINANCE DEPARTMENT**

**ACTION REQUIRED: INFORMATION ONLY**

**January 2024 Check Registers**

- 1. Pooled Check Register**
- 2. JIS Check Register**
- 3. Refund Check Register**





City of Willard, MO

# Check Report

By Check Number

Date Range: 01/02/2024 - 01/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: CITY-CITY</b>						
BVM100	AMERICAN TRAILER & STORAGE, INC.	01/10/2024	Regular	0.00	420.00	49062
<u>217088</u>	Invoice	01/04/2024	STORAGE CONTAINER RENTALS - PKS	0.00	305.00	
<u>217089</u>	Invoice	01/04/2024	STORAGE CONTAINER RENTAL - PKS	0.00	115.00	
APM100	APPLE MARKET	01/10/2024	Regular	0.00	43.85	49063
<u>12-04-23</u>	Invoice	12/06/2023	CONCESSIONS HOME SCHOOL MEETING-	0.00	43.85	
ASP100	ASPLUNDH TREE EXPERT LLC	01/10/2024	Regular	0.00	11,623.00	49064
<u>83126823</u>	Invoice	01/04/2024	TREE TRIM TREE CITY-PKS	0.00	11,623.00	
CPI100	COLORGRAPHIC PRINTING INC	01/10/2024	Regular	0.00	145.82	49065
<u>0208596-IN</u>	Invoice	01/08/2024	SIGNS FOR PLAYGROUND - PKS	0.00	145.82	
CON170	CONCO COMPANIES	01/10/2024	Regular	0.00	1,413.80	49066
<u>7001953592</u>	Invoice	01/08/2024	READYMIX NEW MELLVILLE RD REPAIR - S	0.00	1,413.80	
DAV100	DAVID DORAN, ATTORNEY AT LAW	01/10/2024	Regular	0.00	900.00	49067
<u>1-3-24</u>	Invoice	01/04/2024	PROF FEES-CT	0.00	900.00	
DWH100	DIG WISE HYDRO INC	01/10/2024	Regular	0.00	1,625.00	49068
<u>1320</u>	Invoice	01/08/2024	SPOT WTR MAIN FOR FARM RD 93 MAIN	0.00	1,625.00	
DNS100	DNS EQUIPMENT LLC	01/10/2024	Regular	0.00	1,032.68	49069
<u>23-1701</u>	Invoice	01/04/2024	WATER CHEMICALS - W	0.00	1,032.68	
DST100	DONNA STEWART	01/10/2024	Regular	0.00	5.00	49070
<u>1-4-24</u>	Invoice	01/04/2024	REIM FOR BCKGRND CK CANDIDATE PLAN	0.00	5.00	
DAR200	DAVIS AND SONS LLC	01/10/2024	Regular	0.00	193.34	49071
<u>52282</u>	Invoice	01/04/2024	FLAT REPAIR FOR STS TRK # 202 - STS	0.00	55.11	
<u>52325</u>	Invoice	01/04/2024	MAINT OIL CHANGE ON WRK TRUCK # 20	0.00	59.14	
<u>52361</u>	Invoice	01/08/2024	SERVICE & MAINT ON WRK TRK # 202-ST	0.00	58.09	
<u>52396</u>	Invoice	01/08/2024	TIRE REPAIR KUBOTA - STS/W/S	0.00	21.00	
ECO100	ECONO SIGNS	01/10/2024	Regular	0.00	659.56	49072
<u>10-985944</u>	Invoice	01/08/2024	SIGNS, LETTERS, SFTY GLASSES-ST	0.00	659.56	
FRA555	FIRST RESPONDER OUTFITTERS, INC	01/10/2024	Regular	0.00	291.94	49073
<u>10182-2</u>	Invoice	01/08/2024	MAG POUCH, TURNIQUE, CASE D CALE - LA	0.00	127.97	
<u>10590-2</u>	Invoice	01/08/2024	EARPHNS, SPEAKR MICROPHN B DECKAR	0.00	163.97	
GOTO100	GOTO COMMUNICATIONS, INC	01/10/2024	Regular	0.00	880.28	49074
<u>IN7102551770</u>	Invoice	01/08/2024	INTERNET-ALL	0.00	880.28	
KEY300	KEY EQUIPMENT & SUPPLY CO.	01/10/2024	Regular	0.00	1,673.32	49075
<u>KC210801</u>	Invoice	01/08/2024	WARTHOG 3/4" JETTER REPR - S	0.00	1,673.32	
MATM100	MATERIALS MANAGEMENT	01/10/2024	Regular	0.00	2,104.34	49076
<u>7001974584</u>	Invoice	01/08/2024	BLOCKS SALT BLDG CONSTRCTN-ST	0.00	1,310.48	
<u>7001989008</u>	Invoice	01/08/2024	BLOCKS FOR SALT BARN BLDG - STS / S /	0.00	793.86	
MPI150	MELTON PROPANE, INC.	01/10/2024	Regular	0.00	338.21	49077
<u>42925</u>	Invoice	01/04/2024	PROPANE POLICE STATION-LAW	0.00	338.21	
MOC100	MISSOURI ONE CALL SYSTEM, INC	01/10/2024	Regular	0.00	105.30	49078
<u>3120319</u>	Invoice	01/04/2024	PROF LOCATE FEES-W/S	0.00	105.30	
MPR200	MISSOURI PARK & RECREATION ASSOCIATION	01/10/2024	Regular	0.00	570.00	49079

Check Report

Date Range: 01/02/2024 - 01/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>CPSI ADDISON</u>	Invoice	01/08/2024	CERT PLYGRND SFTY INSPCTR TRN ADDIS	0.00	570.00	
OIS160	ONLINE INFORMATION SERVICES INC	01/10/2024	Regular	0.00	68.08	49080
<u>1231691</u>	Invoice	01/04/2024	UTIL EXCHG REPORT-W/S	0.00	68.08	
ORE145	O'REILLY AUTOMOTIVE, INC	01/10/2024	Regular	0.00	267.30	49081
<u>2367-128228</u>	Invoice	12/27/2023	FUEL FILTER FOR LAGOON PUMP - S	0.00	61.12	
<u>2367-128579</u>	Invoice	12/20/2023	WAX DRY CAR MAINT - LAW	0.00	9.49	
<u>2367-129333</u>	Invoice	01/04/2024	STARTER FLUID FOR SEWER JETTER-S	0.00	13.58	
<u>2367-129949</u>	Invoice	01/04/2024	CONNECTR FOR FB TRAILER REPAIR-STS/	0.00	49.99	
<u>2367-130443</u>	Invoice	01/08/2024	BATTERY FOR WRK TRK #101 - STS	0.00	133.12	
PAV100	PAVLICH INC	01/10/2024	Regular	0.00	2,441.34	49082
<u>65257</u>	Invoice	01/08/2024	WNTR SALT ORDER - STS	0.00	2,441.34	
PIL100	PILOT WIRELESS LLC	01/10/2024	Regular	0.00	626.85	49083
<u>INV1820</u>	Invoice	01/04/2024	PHONE-ALL	0.00	626.85	
RAN175	RANDALL A. BROWN	01/10/2024	Regular	0.00	1,695.00	49084
<u>12-28-23</u>	Invoice	01/04/2024	BLDG INSPECTIONS & ZONING CONSLT - P	0.00	1,695.00	
REC200	RECDESK LLC	01/10/2024	Regular	0.00	6,100.00	49085
<u>INV-14121</u>	Invoice	01/08/2024	REC DSK SFTWR PNT OF SALE & PRGRM/R	0.00	6,100.00	
S&H410	S&H FARM SUPPLY INC	01/10/2024	Regular	0.00	59.93	49086
<u>W10000</u>	Invoice	01/08/2024	SERVICE & MAINT FOR WEED EATER - STS	0.00	59.93	
SPS150	SCHENDEL PEST SERVICES	01/10/2024	Regular	0.00	180.00	49087
<u>1-5-24</u>	Invoice	01/08/2024	PEST CONTROL-ALL	0.00	180.00	
SPR275	SPRINGFIELD WINWATER WORKS CO	01/10/2024	Regular	0.00	6,201.89	49088
<u>33734801</u>	Invoice	12/20/2023	MISC SPPLYS FOR SHOP RESTOCK - W	0.00	858.36	
<u>33734802</u>	Invoice	01/08/2024	MISC WTR RESTOCK SUPPLIES - W	0.00	2,199.73	
<u>33736401</u>	Invoice	12/20/2023	CENTRNG PINS,CPLNGS FORCE MAIN REP	0.00	3,143.80	
SPR200	SPRINGFIELD-GREENE COUNTY HEALTH DEPAR	01/10/2024	Regular	0.00	156.00	49089
<u>WILLARD-010224</u>	Invoice	01/04/2024	WATER TESTS-W	0.00	156.00	
TRH100	TREVOR HOFFMAN	01/10/2024	Regular	0.00	50.00	49090
<u>DEC23</u>	Invoice	01/04/2024	REIM CELL PHONE DEC - STS/W/S	0.00	50.00	
WSP100	TURN 2 APPAREL LLC	01/10/2024	Regular	0.00	1,241.75	49091
<u>10588</u>	Invoice	01/08/2024	BASKETBALL SHIRTS SPORTS - PKS	0.00	1,241.75	
TYL100	TYLER TECHNOLOGIES INC	01/10/2024	Regular	0.00	51.50	49092
<u>025-451222</u>	Invoice	01/04/2024	UTIL BILLING NOTIFICATIONS-W/S	0.00	51.50	
USA400	USA BLUE BOOK	01/10/2024	Regular	0.00	534.16	49093
<u>INV00192307</u>	Invoice	01/08/2024	WTR TSTNG CHMCLS - S	0.00	534.16	
VER100	VERIZON WIRELESS	01/10/2024	Regular	0.00	607.81	49094
<u>9952499685</u>	Invoice	01/04/2024	INTERNET/CELL PHONES-ALL	0.00	607.81	
WIL295	WILLARD CHAMBER OF COMMERCE	01/10/2024	Regular	0.00	180.00	49095
<u>16</u>	Invoice	01/04/2024	MEMBERSHIP DUES 2024 - GEN	0.00	180.00	
WLU100	WILLARD EXPRESS LUBE	01/10/2024	Regular	0.00	96.27	49096
<u>29146</u>	Invoice	01/04/2024	OIL CHNG W/ TIRE ROTATE CAR 4 - LAW	0.00	96.27	
MASA	MEDICAL AIR SERVICES ASSOCIATION	01/10/2024	Regular	0.00	84.00	49097
<u>JAN 2024</u>	Invoice	01/01/2024	JAN 2024 GROUP MED TRANSPORT	0.00	84.00	
FAM200	FAMILY SUPPORT PAYMENT CENTER	01/11/2024	Regular	0.00	207.69	49098
<u>PPE-16-3024</u>	Invoice	01/12/2024	REMITTANCE ID 11017943 Paid JAN 12, 2	0.00	207.69	
WPM100	POSTMASTER	01/12/2024	Regular	0.00	290.30	49099

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1-12-24	Invoice	01/12/2024	UTILITY POSTAGE-W/S	0.00	290.30	
WPM100	POSTMASTER		01/23/2024 Regular	0.00	1,689.41	49100
1-23-24	Invoice	01/23/2024	UTILITY BILLING POSTAGE-W/S	0.00	1,689.41	
WPM100	POSTMASTER		01/23/2024 Regular	0.00	16.69	49116
1-23-24 ADDTL	Invoice	01/23/2024	ADDTL POSTAGE ON UTILITY BILLING-W/S	0.00	16.69	
REP425	ALLIED SERVICES, LLC		01/25/2024 Regular	0.00	12,583.46	49117
0394-007449850	Invoice	01/17/2024	TRASH EXP-ALL	0.00	1,017.26	
0394-007450979	Invoice	01/17/2024	RESIDENTS TRASH SERV-S	0.00	11,462.14	
0394-007451202	Invoice	01/17/2024	RECYCLE CENTER-S	0.00	104.06	
ATS200	ANCHOR TACTICAL SUPPLY, LLC		01/25/2024 Regular	0.00	199.95	49118
1-5-24 257570	Invoice	01/17/2024	KINETIC GTX 8" PT M COLE - LAW	0.00	199.95	
HVR100	CAROLYN HALVERSON		01/25/2024 Regular	0.00	50.00	49119
JAN 2024	Invoice	01/19/2024	REIM PHONE-GEN	0.00	50.00	
BSE100	CHASE FENT		01/25/2024 Regular	0.00	400.00	49120
1041	Invoice	01/17/2024	BSHARP ENTERTAINMNT DJ FEB DANCE-P	0.00	400.00	
BSE100	CHASE FENT		01/25/2024 Regular	0.00	-400.00	49120
CIT305	CITY OF SPRINGFIELD, MO		01/25/2024 Regular	0.00	112,946.76	49121
1-15-24	Invoice	01/17/2024	QTR 2 OCT-DEC 2023 SEWER USAGE - PW	0.00	112,946.76	
DAC100	DIGITAL ASSURANCE CERTIFICATION, LLC		01/25/2024 Regular	0.00	250.00	49122
80883	Invoice	01/19/2024	EVENT NOTICES - GEN	0.00	250.00	
DNS100	DNS EQUIPMENT LLC		01/25/2024 Regular	0.00	476.30	49123
2-1-2024	Invoice	01/19/2024	WATER CHEMICALS - W	0.00	476.30	
EMC105	EMC INSURANCE COMPANIES		01/25/2024 Regular	0.00	26,432.73	49124
7001633576	Invoice	01/17/2024	PROPRTY & LIABLTY INS RENWL-GEN/PW/	0.00	26,432.73	
GFL100	GFL ENVIRONMENTAL INC		01/25/2024 Regular	0.00	11,397.84	49125
AL0003378229	Invoice	01/17/2024	RESIDENTS TRASH SERV-S	0.00	193.08	
AL0003378796	Invoice	01/17/2024	RESIDENTS TRASH SERV-S	0.00	11,204.76	
GUT350	GUTH LABORATORIES		01/25/2024 Regular	0.00	61.37	49126
2468582-IN	Invoice	01/17/2024	INTOXIMETER CALIBRATION SOLUTION - L	0.00	61.37	
INF100	ISOLVED INC		01/25/2024 Regular	0.00	840.13	49127
31785-2	Invoice	01/17/2024	MONTHLY TIME CLOCK LEASE-ALL	0.00	840.13	
EMP210	LIBERTY UTILITIES-EMPIRE DISTRICT		01/25/2024 Regular	0.00	23,499.95	49128
1-4-24	Invoice	01/19/2024	ELECTRIC UTILITIES-ALL	0.00	23,499.95	
MPI150	MELTON PROPANE, INC.		01/25/2024 Regular	0.00	414.85	49129
43236	Invoice	01/17/2024	PROPANE POLICE STATION-LAW	0.00	414.85	
MOC450	MID-STATES ORGANIZED CRIME INFORMATION		01/25/2024 Regular	0.00	-100.00	49130
MOC450	MID-STATES ORGANIZED CRIME INFORMATION		01/25/2024 Regular	0.00	100.00	49130
0004779-IN	Invoice	01/19/2024	2024 ANNUAL MEMBERSHIP FEES-LAW	0.00	100.00	
MPR200	MISSOURI PARK & RECREATION ASSOCIATION		01/25/2024 Regular	0.00	1,875.00	49131
1001	Invoice	01/19/2024	MEMBERSHIP RENEWAL-PKS	0.00	690.00	
1-18-24	Invoice	01/19/2024	MPRA CONF SAM, DANNY, MORGAN - PKS	0.00	1,185.00	
MIS465	MISSOURI STATE HIGHWAY PATROL		01/25/2024 Regular	0.00	225.00	49132
812HP03502850	Invoice	01/17/2024	JAN-MAR 2024 MULES FEES-LAW	0.00	225.00	
HYP100	NITEL LLC		01/25/2024 Regular	0.00	2,219.88	49133
519111	Invoice	01/17/2024	INTERNET-ALL	0.00	2,219.88	
PPI200	PREMIER PYROTECHNICS INC		01/25/2024 Regular	0.00	9,500.00	49134

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0019078	Invoice	01/19/2024	FREEDOM FEST FIREWORKS-PKS	0.00	9,500.00	
QUA150	QUALITY TRIM & SIGN	01/25/2024	Regular	0.00	118.50	49135
138185	Invoice	01/17/2024	36"X36" METAL SIGN - LAW	0.00	118.50	
RFC100	REPUBLIC FAMILY MEDICAL WALK-IN CLINICS II	01/25/2024	Regular	0.00	71.00	49136
7023	Invoice	01/17/2024	DRUG SCREEN L BUTLER-ST5	0.00	71.00	
REX380	REX SMITH OIL CO.	01/25/2024	Regular	0.00	318.97	49137
119470	Invoice	01/17/2024	DIESEL FOR GENERATOR - LAW	0.00	318.97	
R&G100	REYNOLDS & GOLD, LLC	01/25/2024	Regular	0.00	5,427.66	49138
07462	Invoice	01/17/2024	PROF ATTY FEES-ALL	0.00	3,527.66	
07463	Invoice	01/04/2024	PA CLERK SERV-LAW	0.00	1,900.00	
S&H410	S&H FARM SUPPLY INC	01/25/2024	Regular	0.00	944.95	49139
W09999	Invoice	01/17/2024	MOWER MAINTENANCE/REPR VANGRD -	0.00	944.95	
SHP550	SHANNON SHIPLEY	01/25/2024	Regular	0.00	26.00	49140
1 3-24 PHIL FOR	Invoice	01/17/2024	REIM CLEAN UNIFORM-LAW	0.00	26.00	
SQB100	SQUIBB MEDIA, LLC	01/25/2024	Regular	0.00	78.74	49141
1063	Invoice	01/17/2024	NOTICE BIDS HVAC REPLC/BASEBLL FLD G	0.00	78.74	
USS100	UNITED SYSTEMS & SOFTWARE INC	01/25/2024	Regular	0.00	227.90	49142
103306	Invoice	01/11/2024	100W PIT LID MOUNTING KIT-W	0.00	227.90	
VKP100	VAN KEPPEL	01/25/2024	Regular	0.00	16,462.00	49143
QUOTE 10773	Invoice	01/04/2024	TRNCH SHLD,VERTICAL SHORES SAFTY-W/	0.00	16,462.00	
VDS100	VDS VISION LLC	01/25/2024	Regular	0.00	1,440.00	49144
1600	Invoice	01/17/2024	IT SERVICES-ALL	0.00	1,440.00	
WTV100	WILLARD HOME CENTER LLC	01/25/2024	Regular	0.00	837.94	49145
B247535	Invoice	12/06/2023	ELECTRICAL COVER - PKS	0.00	7.99	
B247641	Invoice	12/20/2023	{3} COMB PADLOCK/KEY WELL 1 - W	0.00	83.97	
B247652	Invoice	12/06/2023	POLYURETHANE - PKS	0.00	21.99	
B248300	Invoice	12/20/2023	MISC BOLTS/HARDWRE SALT BRN BLDG-S	0.00	18.00	
B248301	Invoice	12/20/2023	LUMBER SALT BARN BLDG - STS	0.00	37.00	
B248356	Invoice	01/04/2024	TROWEL, BYPASS PRUNER - W	0.00	41.98	
B218428	Invoice	12/27/2023	MINI SHOVEL, MISC BOLT/HARDWARE-ST	0.00	24.22	
B248517	Invoice	01/08/2024	MISC BLTS/HRDWR, THREADED RODS - 5	0.00	66.94	
3248767	Invoice	12/27/2023	PAINT MARKERS MARKING PLAYGRND - P	0.00	34.23	
B249336	Invoice	01/08/2024	UTILITY HEATER FOR WELL # 2 - W	0.00	22.99	
D95496	Invoice	12/20/2023	PAINT BRUSH STREET RAIL PROJECT-ST5	0.00	2.49	
D95525	Invoice	12/06/2023	DPLX OUTLET, GLOVES, OUTLET COVER - P	0.00	51.81	
D95536	Invoice	12/06/2023	OUTLET BOX, BLNK COVER - PKS	0.00	11.28	
D95547	Invoice	12/20/2023	CHAIN SHARPENING FOR STS SAW - STS	0.00	6.00	
D95595	Invoice	12/20/2023	WORK GLOVES - STS	0.00	16.49	
D95622	Invoice	12/11/2023	CHAINSAW PARTS - PKS	0.00	28.00	
D95828	Invoice	12/20/2023	TUBING FOR INTERNET CABLE MAINT - PK	0.00	11.22	
D95833	Invoice	12/20/2023	INTERNET CABLE MAINT COMM BLDG - P	0.00	83.11	
D95948	Invoice	12/27/2023	FLT BLK ENAMEL FOR SALT BLDG - STS	0.00	56.99	
D96171	Invoice	01/04/2024	SAW SHRPNG,SPRYR TREE REMVL LAGOO	0.00	14.79	
D96172	Invoice	01/04/2024	RR TIES,AUGER SALT BLDG RAMP-ST5/W/	0.00	101.96	
D96197	Invoice	01/04/2024	MISC BLTS/HRDWR FOR SALT BARN-ST5/	0.00	25.74	
D96443	Invoice	01/08/2024	1" CLAMP CONNECTOR SHOP-ST5/W/S	0.00	2.79	
D96453	Invoice	01/08/2024	PAINT,BRUSHES,CIRCT BRKR SLT BRN-ST5/	0.00	65.96	
	**Void**	01/25/2024	Regular	0.00	0.00	49146
	**Void**	01/25/2024	Regular	0.00	0.00	49147
FAM200	FAMILY SUPPORT PAYMENT CENTER	01/25/2024	Regular	0.00	207.69	49148
PPE-1 20 2024	Invoice	01/26/2024	REMITTANCE ID 11017943 Paid 1.26.2024	0.00	207.69	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
COMMGN	COMMERCE CREDIT CARD SERVICES	01/09/2024	Bank Draft	0.00	3,726.89	DFT0002166
039779009X2312	Invoice	12/20/2023	DIRECTV SUBSCRIP FITNESS - PKS	0.00	103.35	
04111 LOWES	Invoice	12/27/2023	LOWES WRK LGHT,CBLE WRP,EXT CRD,PLU	0.00	155.88	
0585828	Invoice	12/27/2023	AMZ WHITE BOARDS FOR OFFICE-ST5/W/	0.00	67.88	
0892269	Invoice	12/06/2023	AMZ ACCRDN FLDRS,HR CARDS-GEN/W/S	0.00	67.99	
10123948056	Invoice	12/06/2023	SAMS HT DG BUNS,DSH SOAP,CHS SAUCE-	0.00	71.34	
1106395	Invoice	12/27/2023	GREENE CO RECORDER OF DEEDS REAL ES	0.00	70.63	
11-22-23 DG	Invoice	12/06/2023	DOLLAR GENERAL TOILET TISSUE - STS/W	0.00	23.00	
11-30-23 ADA	Invoice	12/06/2023	SYRACUSE UNIV ADA TRAINING S GUINN -	0.00	5.00	
12-11-23 PET SUP	Invoice	12/20/2023	PET SUPLS PLUS HALGN BULB POPCRN M	0.00	22.98	
12-1-23 USPS	Invoice	12/06/2023	POSTMASTER STAMPS - ALL	0.00	462.00	
12-13-23	Invoice	01/08/2024	STAMPS.COM POSTAGE-GEN	0.00	100.00	
12-4-23	Invoice	12/27/2023	DNR CERT WASTE WTR RE-TEST T HOFFM	0.00	20.65	
12-4-23 AT&T	Invoice	12/11/2023	AT&T INTERNET SERVICE-W/S	0.00	64.20	
12-4-23 SNL	Invoice	12/20/2023	SPFLD NEWS-LEADER MONTHLY SUBSC-G	0.00	28.00	
1289838	Invoice	12/27/2023	AMZ TOILET PAPER ROLLS - PKS	0.00	64.70	
158261	Invoice	12/06/2023	ENGINEERS REPRO PRINTS GEN VLLG - P&	0.00	252.60	
19-10852-14733	Invoice	12/06/2023	EBAY (3) KNOBS FOR RADIOS - LAW	0.00	28.11	
20049274 DNR	Invoice	12/27/2023	DNR TEST FEE CERT DRNK WTR K SEBOUR	0.00	51.25	
2446853-0	Invoice	12/06/2023	ADMIRAL EXPRESS COPY PAPER - GEN/LA	0.00	160.92	
2782603	Invoice	12/11/2023	AMZ HULA HOOPS CAMP - PKS	0.00	73.95	
2845053	Invoice	12/11/2023	AMZ CRAFT SUPPLIES CAMP - PKS	0.00	178.45	
3594647	Invoice	12/27/2023	AMZ LARGE COMMERCIAL CART-PKS	0.00	153.99	
4675004-053523	Invoice	12/20/2023	STAMPS.COM MONTHLY FEE-GEN	0.00	12.79	
583154	Invoice	01/04/2024	CONNECTTEAM OPERTNS HUB MO SUBSC-	0.00	54.00	
6010618	Invoice	12/20/2023	AMAZON BUSINESS LICENSE CERTIFICATE	0.00	42.78	
6553042	Invoice	11/27/2023	AMAZON STAMP INK, ENVELOPE SEALER -	0.00	38.50	
6671462	Invoice	12/27/2023	AMZ GAMES,BALLS,DART BRD,PAINT,WTR	0.00	203.74	
7013013	Invoice	12/11/2023	AMZ MOUSE PADS OFFICE - PKS	0.00	23.98	
7040258	Invoice	12/27/2023	AMZ LAUNDRY SORTING BASKETS CAMP-	0.00	65.98	
7372230	Invoice	12/27/2023	AMZ HIGH FLW FUEL TRNSFR PMP LAGO	0.00	355.00	
8229 MML	Invoice	12/06/2023	MML BUDGET BASICS & MORE J KNIGHT-	0.00	10.00	
8488246	Invoice	12/11/2023	AMZ COOKIE KIT CAMP - PKS	0.00	25.48	
8519456	Invoice	01/04/2024	AMZ BSKTBALL NETS,FORESTRY CUTTR KI	0.00	133.53	
86580834	Invoice	01/04/2024	INDEED ADV FOR PLANNING POSITION - P	0.00	90.00	
8734602	Invoice	12/11/2023	AMZ WALL CALENDAR - PKS	0.00	25.57	
9641035	Invoice	12/27/2023	AMZ STENO PADS,MKRKS,WRTNG TABLET	0.00	50.79	
9898619	Invoice	01/04/2024	AMZ TOILET PAPER - PKS	0.00	126.86	
AAFEFACA-0057	Invoice	12/06/2023	SYNOLOGY DATA STRGE DIFF 5 TO 7 TB-GE	0.00	23.48	
CF510107102	Invoice	12/11/2023	CLEANFREAK.COM FLR SCRUBBR PARTS-P	0.00	138.72	
VP CJP2151	Invoice	12/06/2023	VISTA PRNT BUS CARDS D STEWART-GEN	0.00	21.61	
VP N8FSNJW8	Invoice	12/20/2023	VSTA PRNT BUS CRDS HOFFMAN,FOX-ST5	0.00	57.21	
CFS100	CANON FINANCIAL SERVICES, INC	01/10/2024	Bank Draft	0.00	83.85	DFT0002167
31783769	Invoice	01/08/2024	BALANCE COPIER LEASE-ALL	0.00	83.85	
AUL100	AMERICAN UNITED LIFE INSURANCE CO	01/06/2024	Bank Draft	0.00	327.33	DFT0002168
DEC 2023	Invoice	12/15/2023	December 2023 GROUP LIFE INS	0.00	327.33	
MIS350	MISSOURI LAGERS	01/03/2024	Bank Draft	0.00	20,095.64	DFT0002172
DEC 2023	Invoice	12/01/2023	DEC 2023 GROUP RETIREMENT	0.00	20,095.64	
UHC100	UNITED HEALTHCARE INSURANCE COMPANY	01/02/2024	Bank Draft	0.00	36,897.36	DFT0002176
JAN 2024	Invoice	01/01/2024	JANUARY 2024 GROUP HEALTH INS	0.00	36,897.36	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENU	01/12/2024	Bank Draft	0.00	6,584.41	DFT0002177
PPE-1 6.2024 FED	Invoice	01/12/2024	FEDERAL WITHHOLDING PPE-1.6.2024	0.00	6,584.41	
MIS300	MISSOURI DEPT OF REVENUE	01/12/2024	Bank Draft	0.00	2,830.50	DFT0002178
PPE 1.6 2024	Invoice	01/12/2024	STATE WITHHOLDING PPE 1.6.2024	0.00	2,830.50	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENU	01/12/2024	Bank Draft	0.00	11,024.44	DFT0002179

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>PPE-1.6.2024 SS</u>	Invoice	01/12/2024	SOCIAL SECURITY WITHHOLDING PPE-1.6.	0.00	11,024.44	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	01/12/2024	Bank Draft	0.00	2,578.16	DFT0002180
<u>PPE-1.6.2024 ME</u>	Invoice	01/12/2024	MEDICARE WITHHOLDING PPE-1.6.2024	0.00	2,578.16	
LOW505	LOWE'S CREDIT SERVICES	01/12/2024	Bank Draft	0.00	1,134.29	DFT0002183
<u>04838</u>	Invoice	11/27/2023	BLDG SPLY SALT BLDG-STS/W/S	0.00	926.37	
<u>15173</u>	Invoice	11/27/2023	KEYS FOR HR OFFC - GEN	0.00	7.56	
<u>73208</u>	Invoice	12/06/2023	PLYWOOD,LUMBER XMAS TREE STRUCTR-	0.00	187.02	
<u>904864</u>	Invoice	12/20/2023	GALV TEE & BUSHNG LAGOON GAS PMP	0.00	9.56	
<u>91497</u>	Invoice	11/27/2023	KEY FOR HR OFFC - GEN	0.00	3.78	
ACS100	AMAZON CAPITAL SERVICES INC	01/12/2024	Bank Draft	0.00	38.27	DFT0002184
<u>1D71-7DPE-6N41</u>	Invoice	12/20/2023	SCTCH TAPE, MEMO BKS, BNDR & PPR CL	0.00	38.27	
WAL110	WALMART CAPITAL ONE	01/12/2024	Bank Draft	0.00	204.53	DFT0002185
<u>12-1-23 SAMS</u>	Invoice	12/06/2023	SAMS CONCESSIONS SANTA EVENT - PKS	0.00	113.10	
<u>12-1-23 WM</u>	Invoice	12/06/2023	HEX KEYS & SANTA EVENT ITEMS - PKS	0.00	56.47	
<u>12-14-23</u>	Invoice	12/20/2023	MICRO SD CARDS FOR CAMERAS - PKS	0.00	34.96	
WRI110	WEX BANK	01/12/2024	Bank Draft	0.00	3,293.43	DFT0002186
<u>94014063</u>	Invoice	01/04/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S	0.00	3,293.43	
EFM100	ENTERPRISE FLEET MANAGEMENT	01/20/2024	Bank Draft	0.00	10,918.02	DFT0002187
<u>607396-010924</u>	Invoice	01/19/2024	VEH & EQUIP LEASES, MAINT - GEN/P&D/	0.00	10,918.02	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	01/26/2024	Bank Draft	0.00	5,854.31	DFT0002188
<u>PPE-1.20.2024 FE</u>	Invoice	01/26/2024	FEDERAL WITHHOLDING PPE-1.20.2024	0.00	5,854.31	
MIS300	MISSOURI DEPT OF REVENUE	01/26/2024	Bank Draft	0.00	2,799.00	DFT0002189
<u>PPE-1.20.2024</u>	Invoice	01/26/2024	STATE WITHHOLDING PPE-1.20.2024	0.00	2,799.00	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	01/26/2024	Bank Draft	0.00	10,854.04	DFT0002190
<u>PPE-1.20.2024 SS</u>	Invoice	01/26/2024	SOCIAL SECURITY WITHHOLDING PPE-1.2	0.00	10,854.04	
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENUE	01/26/2024	Bank Draft	0.00	2,538.38	DFT0002191
<u>PPE-1.20.2024 ME</u>	Invoice	01/26/2024	MEDICARE WITHHOLDING PPE-1.20.2024	0.00	2,538.38	
UMB100	UMB BANK	01/26/2024	Bank Draft	0.00	189,932.03	DFT0002192
<u>17-12-23</u>	Invoice	01/04/2024	SERIES 2014 COP PRIN & INT - W/S	0.00	189,932.03	
ACS100	AMAZON CAPITAL SERVICES INC	01/26/2024	Bank Draft	0.00	1,227.66	DFT0002197
<u>11CC-YVCH-4KN</u>	Invoice	01/08/2024	FILE FLDRS, PTCH CBL, FILE STRG BOXES-GE	0.00	116.69	
<u>19H1-6HVV-GFW</u>	Credit Memo	01/06/2024	REFUND SHIPPING CHRGS - GEN	0.00	-6.50	
<u>1RM3-HNRQ-XNF</u>	Invoice	01/19/2024	FILE FLDRS, LGL NT PADS, DVD-R 100PK-LA	0.00	62.46	
<u>1TVL-YDNR-HLLZ</u>	Credit Memo	01/06/2024	REFUND SHIPPING CHRGS - GEN	0.00	-0.49	
<u>4353806</u>	Invoice	01/04/2024	VIDEO CNFRNC CAMERA LIVESTRM BOA	0.00	812.99	
<u>5256262</u>	Invoice	01/04/2024	TRIPOD, USB CABLE LIVESTRM BOA MEET-	0.00	180.52	
<u>8935429</u>	Invoice	01/04/2024	2 YR PROTCTN PLN ON CAMERA BOA MEE	0.00	61.99	
CLH100	CLAYTON HOLDINGS LLC	01/31/2024	Bank Draft	0.00	2,649.34	DFT0002198
<u>1-31-24</u>	Invoice	01/31/2024	LEASE ON EQUIPMENT - STS/W/S	0.00	2,649.34	
DEL105	DELTA DENTAL OF MISSOURI	01/25/2024	Bank Draft	0.00	1,811.88	DFT0002201
<u>FEBRUARY 2024</u>	Invoice	02/01/2024	Group Dental Insurance	0.00	1,811.88	
DEL106	DELTA DENTAL OF MISSOURI	01/25/2024	Bank Draft	0.00	278.66	DFT0002202
<u>FEB. 2024</u>	Invoice	02/01/2024	Group vision Ins.	0.00	278.66	
UHC100	UNITED HEALTHCARE INSURANCE COMPANY	01/17/2024	Bank Draft	0.00	32,602.43	DFT0002203
<u>FEB 2024</u>	Invoice	02/17/2024	Group Health Ins.	0.00	32,602.43	
TASC	TASC	01/12/2024	Bank Draft	0.00	507.73	DFT0002204
<u>1/12/2024</u>	Invoice	01/12/2024	Flex Spending Account-1/12/2024	0.00	507.73	
TASC	TASC	01/26/2024	Bank Draft	0.00	507.73	DFT0002205

Check Report

Vendor Number  
Payable #  
1/26/2024

Vendor Name  
Payable Type  
Invoice

Post Date  
01/26/2024

Payment Date  
Payment Type  
Payable Description  
Flex spend Acct-1/26/2024

Discount Amount  
Discount Amount  
0.00

Payment Amount  
Payable Amount  
507.73

Number

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	110	70	0.00	276,505.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-500.00
Bank Drafts	78	26	0.00	351,300.31
EFT's	0	0	0.00	0.00
	<b>188</b>	<b>100</b>	<b>0.00</b>	<b>627,306.29</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	110	70	0.00	276,505.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-500.00
Bank Drafts	78	26	0.00	351,300.31
EFT's	0	0	0.00	0.00
	<b>188</b>	<b>100</b>	<b>0.00</b>	<b>627,306.29</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	1/2024	627,306.29
			<b>627,306.29</b>





City of Willard, MO

# Check Report

By Check Number

Date Range: 01/01/2024 - 01/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MSR100 Payable # <u>INV0028058</u>	Missouri Sheriff's Retirement Payable Type Account Number Invoice <u>10-250-82000</u>	01/31/2024	Manual	0.00	3.00	3650
	<b>Post Date</b>	<b>Payable Description</b>		<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Name</b>	<b>Item Description</b>		<b>Distribution Amount</b>		
	01/31/2024	Missouri Sheriff's Retirement Fund		0.00	3.00	
		SHERIFF'S RETIREMENT F			3.00	
COA100 Payable # <u>INV0028059</u>	COAST PROFESSIONAL INC Payable Type Account Number Invoice <u>10-250-44500</u>	01/31/2024	Manual	0.00	142.55	3651
	<b>Post Date</b>	<b>Payable Description</b>		<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Name</b>	<b>Item Description</b>		<b>Distribution Amount</b>		
	01/31/2024	Debt Collections		0.00	142.55	
		TRAFFIC FINES-COURT			142.55	
COWMC Payable # <u>INV0028060</u>	City of Willard-Muni Court Payable Type Account Number Invoice <u>10-250-44500</u>	01/31/2024	Manual	0.00	5,428.87	3653
	<b>Post Date</b>	<b>Payable Description</b>		<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Name</b>	<b>Item Description</b>		<b>Distribution Amount</b>		
	01/31/2024	Municipal Court Revenue		0.00	5,428.87	
		TRAFFIC FINES-COURT			5,428.87	
TSMP Payable # <u>INV0028061</u>	Treasurer State of MO-POST Payable Type Account Number Invoice <u>10-250-81100</u>	01/31/2024	Manual	0.00	37.05	3654
	<b>Post Date</b>	<b>Payable Description</b>		<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Name</b>	<b>Item Description</b>		<b>Distribution Amount</b>		
	01/31/2024	Treasurer, State of MO Post Fund		0.00	37.05	
		POST FUND-COURT			37.05	
DORAF Payable # <u>INV0028062</u>	Department of Revenue Auto Fund Payable Type Account Number Invoice <u>10-250-80000</u>	01/31/2024	Manual	0.00	259.38	3655
	<b>Post Date</b>	<b>Payable Description</b>		<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Name</b>	<b>Item Description</b>		<b>Distribution Amount</b>		
	01/31/2024	Dept of Revenue Automated Fund		0.00	259.38	
		COURT AUTOMATION-CO			259.38	
DRCV Payable # <u>INV0028063</u>	Department of Revenue Crime Victims Payable Type Account Number Invoice <u>10-250-81000</u>	01/31/2024	Manual	0.00	264.20	3656
	<b>Post Date</b>	<b>Payable Description</b>		<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Name</b>	<b>Item Description</b>		<b>Distribution Amount</b>		
	01/31/2024	Dept of Revenue Crime Victims Compens		0.00	264.20	
		CVC FEES			264.20	

**Bank Code JIS Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	6	6	0.00	6,135.05
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	6	6	0.00	6,135.05

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	6	6	0.00	6,135.05
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	6	6	0.00	6,135.05

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	1/2024	6,135.05
			6,135.05



City of Willard, MO

# Refund Check Register

## Refund Check Detail

UBPKT03660 - Refunds 01 UBPKT03658 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-121101-12	SMITH, JED	1/23/2024	49101	87.45			87.45	Generated From Billing
01-400675-01	HIGHBARGER, AMANDA	1/23/2024	49102	81.04			81.04	Generated From Billing
02-000355-18	GAMMILL, MCKENZIE J	1/23/2024	49103	60.90			60.90	Generated From Billing
02-000405-12	ARGO, BRANDY	1/23/2024	49104	54.55			54.55	Generated From Billing
02-000515-08	MILLER, CRYSTAL	1/23/2024	49105	69.75			69.75	Generated From Billing
03-007180-02	TRAIN, JENNIFER	1/23/2024	49106	91.67			91.67	Generated From Billing
03-007200-01	DOHMEN, WILLIAM & ABBIE	1/23/2024	49107	88.82			88.82	Generated From Billing
03-100155-01	SCHEBAUM, BRANDI & BLAKE	1/23/2024	49108	24.84			24.84	Generated From Billing
05-021800-02	CATHY RITZ	1/23/2024	49109	53.09			53.09	Generated From Billing
06-031001-08	WATKINS-PORTER, TRACY	1/23/2024	49110	10.25			10.25	Generated From Billing
09-210555-06	KELLOGG, LEVI	1/23/2024	49111	59.17			59.17	Generated From Billing
09-320975-03	COLLINS, JAMIE	1/23/2024	49112	98.15			98.15	Generated From Billing
09-430660-02	THOMAS, RANDALL & MARITA	1/23/2024	49113	79.02			79.02	Generated From Billing
09-540020-03	SCOTT, NICHOLAS	1/23/2024	49114	101.21			101.21	Generated From Billing
09-540055-01	GEORGE, WARREN & DUANNE	1/23/2024	49115	80.72			80.72	Generated From Billing
<b>Total Refunds: 15</b>				<b>1,040.63</b>				

## Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	1040.63
<b>Revenue Total:</b>	<b>1040.63</b>

## General Ledger Distribution

Posting Date: 01/23/2024

Fund:	Account Number	Account Name	Posting Amount	IFT
20 - WATER AND SEWER FUND	20-01001	CLAIM ON POOLED CASH - WATER AND SEW	-1,040.63	Yes
	20-15000	ACCOUNTS RECEIVABLE-WS	1,040.63	
<b>20 Total:</b>			<b>0.00</b>	
99 - POOLED CASH	99-01000	POOLED CASH - GENERAL	-1,040.63	

# General Ledger Distribution

Posting Date: 01/23/2024

Account Number	Account Name	Posting Amount	IFT
99-27000	DUE TO OTHER FUNDS	1,040.63	Yes
<b>99 Total:</b>		0.00	
<b>Distribution Total:</b>		0.00	

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #3f  
FINANCE DEPARTMENT**

**ACTION REQUIRED: APPROVAL REQUESTED**

**January 2024 Utility Adjustments**



City of Willard, MO

# Utility Monthly Adjustment Report

Date Range: 1/1/2024 - 1/31/2024

## Daily Distribution

Day of the Week:	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Day of the Week: 3</b>												
	Revenue Code: 195 - WATER PENALTIES											
	Reverse Penalty Adjustment	1	-1.65									
	Revenue Code: 495 - SEWER PENALTIES											
	Reverse Penalty Adjustment	1	-3.79									
	<b>Day 3 Total:</b>											-5.44
<b>Day of the Week: 8</b>												
	Revenue Code: 100 - WATER - RESIDENTIAL											
	Reverse Payment Adjustm...	1	13.89									
	Revenue Code: 190 - RESIDENTIAL CITY TAX											
	Reverse Payment Adjustm...	1	0.28									
	Revenue Code: 191 - RESIDENTIAL COUNTY TAX											
	Reverse Payment Adjustm...	1	0.05									
	Revenue Code: 400 - SEWER - RESIDENTIAL											
	Reverse Payment Adjustm...	1	32.06									
	Revenue Code: 505 - TRASH - WCA											
	Reverse Payment Adjustm...	1	15.00									
	<b>Day 8 Total:</b>											61.28
<b>Day of the Week: 9</b>												
	Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY											
	Miscellaneous Adjustment	3	150.00									
	<b>Day 9 Total:</b>											150.00
<b>Day of the Week: 10</b>												
	Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS											
	Reverse Payment Adjustm...	1	77.81									
	<b>Day 10 Total:</b>											77.81
<b>Day of the Week: 11</b>												
	Revenue Code: 100 - WATER - RESIDENTIAL											
	Reverse Payment Adjustm...	3	52.07									
	Revenue Code: 190 - RESIDENTIAL CITY TAX											
	Reverse Payment Adjustm...	3	1.04									

## Daily Distribution

Revenue Code	Description	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
Revenue Code: 191 - RESIDENTIAL COUNTY TAX													
	Reverse Payment Adjustm...	3	0.19										
Revenue Code: 195 - WATER PENALTIES													
	Reverse Penalty Adjustment	6	-13.34										
Revenue Code: 400 - SEWER - RESIDENTIAL													
	Reverse Payment Adjustm...	3	125.43										
Revenue Code: 495 - SEWER PENALTIES													
	Reverse Penalty Adjustment	6	-33.56										
Revenue Code: 502 - TRASH - ALLIED													
	Reverse Payment Adjustm...	1	15.00										
Revenue Code: 801 - NSF CHARGES (Adjustment)													
	Miscellaneous Adjustment	2	60.00										
<b>Day of the Week: 12</b>													
Revenue Code: 195 - WATER PENALTIES													
	Reverse Penalty Adjustment	2	-3.19										
Revenue Code: 495 - SEWER PENALTIES													
	Reverse Penalty Adjustment	1	-3.78										
<b>Day of the Week: 17</b>													
Revenue Code: 100 - WATER - RESIDENTIAL													
	Reverse Payment Adjustm...	1	13.89										
Revenue Code: 190 - RESIDENTIAL CITY TAX													
	Reverse Payment Adjustm...	1	0.28										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX													
	Reverse Payment Adjustm...	1	0.05										
Revenue Code: 400 - SEWER - RESIDENTIAL													
	Reverse Payment Adjustm...	1	32.06										
Revenue Code: 500 - TRASH - RESIDENTIAL													
	Reverse Payment Adjustm...	1	15.00										
<b>Day of the Week: 24</b>													
Revenue Code: 100 - WATER - RESIDENTIAL													
	Reverse Payment Adjustm...	2	22.98										
Revenue Code: 190 - RESIDENTIAL CITY TAX													
	Reverse Payment Adjustm...	2	0.46										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX													
	Reverse Payment Adjustm...	2	0.08										
Revenue Code: 195 - WATER PENALTIES													
	Reverse Payment Adjustm...	1	1.91										
Revenue Code: 400 - SEWER - RESIDENTIAL													
	Reverse Payment Adjustm...	1	49.61										
<b>Day 11 Total:</b>													
			206.83										
<b>Day 12 Total:</b>													
			-6.97										
<b>Day 17 Total:</b>													
			61.28										

Daily Distribution

Revenue Code	Description	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
495 - SEWER PENALTIES													
	Reverse Payment Adjustm...	1	4.96										
500 - TRASH - RESIDENTIAL													
	Reverse Payment Adjustm...	1	15.00										
801 - NSF CHARGES (Adjustment)													
	Miscellaneous Adjustment	1	30.00										
<b>Day of the Week: 29</b>													
100 - WATER - RESIDENTIAL													
	Miscellaneous Adjustment	1	-26.00										
<b>Day of the Week: 30</b>													
195 - WATER PENALTIES													
	Reverse Penalty Adjustment	2	-3.88										
400 - SEWER - RESIDENTIAL													
	Miscellaneous Adjustment	1	-194.94										
495 - SEWER PENALTIES													
	Reverse Penalty Adjustment	1	-4.12										
NON PAYMENT - NON-PAYMENT PENALTY													
	Reverse Cutoff Adjustment	1	-50.00										
<b>Day 24 Total:</b>													
			125.00										
<b>Day 29 Total:</b>													
			-26.00										
<b>Day 30 Total:</b>													
			-252.94										
<b>Grand Total for Period:</b>													
			390.85										

Adjustment Type Totals

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Adjustment Type: MSC - Miscellaneous Count: 8</b>											
100 - WATER - RESIDENTIAL	1	-26.00	400 - SEWER - RESIDENTIAL	1	-194.94	801 - NSF CHARGES (Adjust...	3	90.00	NON PAYMENT - NON-PAY...	3	150.00
<b>Adjustment Type: RCO - Reverse Cutoff Count: 1</b>											
NON PAYMENT - NON-PAY...	1	-50.00									
<b>Adjustment Type: RPA - Reverse Payment Count: 31</b>											
100 - WATER - RESIDENTIAL	6	102.83	190 - RESIDENTIAL CITY TAX	6	2.06	191 - RESIDENTIAL COUNT...	6	0.37	195 - WATER PENALTIES	1	1.91
400 - SEWER - RESIDENTIAL	6	239.16	495 - SEWER PENALTIES	1	4.96	500 - TRASH - RESIDENTIAL	2	30.00	502 - TRASH - ALLIED	1	15.00
505 - TRASH - WCA	1	15.00	996 - UNAPPLIED CREDITS...	1	77.81						
<b>Adjustment Type: RPN - Reverse Penalty Count: 20</b>											
195 - WATER PENALTIES	11	-22.06	495 - SEWER PENALTIES	9	-45.25						
<b>Grand Total Adjustment Types for Period:</b>											
											390.85



**Revenue Code Totals By Class**

Class: CITY COM - CITY COMMERCIAL		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Type												
Revenue Code: 195 - WATER PENALTIES	Reverse Penalty Adjustment	2	-4.60									
Revenue Code: 495 - SEWER PENALTIES	Reverse Penalty Adjustment	2	-11.65									
<b>Class CITY COM Total:</b>												
												-16.25
Class: CITY RES - CITY RESIDENTIAL		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Type												
Revenue Code: 100 - WATER - RESIDENTIAL	Miscellaneous Adjustment	1	-26.00	Reverse Payment Adjustment...	7	102.83						
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustment...	7	2.06									
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustment...	7	0.37									
Revenue Code: 195 - WATER PENALTIES	Reverse Payment Adjustment...	1	1.91	Reverse Penalty Adjustment	3	-4.69						
Revenue Code: 400 - SEWER - RESIDENTIAL	Miscellaneous Adjustment	1	-194.94	Reverse Payment Adjustment...	6	239.16						
Revenue Code: 495 - SEWER PENALTIES	Reverse Payment Adjustment...	1	4.96	Reverse Penalty Adjustment	3	-11.38						
Revenue Code: 500 - TRASH - RESIDENTIAL	Reverse Payment Adjustment...	2	30.00									
Revenue Code: 502 - TRASH - ALLIED	Reverse Payment Adjustment...	1	15.00									
Revenue Code: 505 - TRASH - WCA	Reverse Payment Adjustment...	1	15.00									
Revenue Code: 801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	3	90.00									
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	2	100.00	Reverse Cutoff Adjustment	1	-50.00						
<b>Class CITY RES Total:</b>												
												314.28
Class: RURAL RES - RURAL RESIDENTIAL		Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Type												
Revenue Code: 195 - WATER PENALTIES	Reverse Penalty Adjustment	6	-12.77									
Revenue Code: 495 - SEWER PENALTIES	Reverse Penalty Adjustment	4	-22.22									
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS	Reverse Payment Adjustment...	1	77.81									
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	1	50.00									
<b>Class RURAL RES Total:</b>												
												92.82
<b>Grand Total for Period:</b>												390.85

### Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Revenue Code: 100 - WATER - RESIDENTIAL</b>											
Miscellaneous Adjustment	1	-26.00	Reverse Payment Adjustment...	7	102.83						
<b>Revenue Code: 190 - RESIDENTIAL CITY TAX</b>											
Reverse Payment Adjustme...	7	2.06									
<b>Revenue Code: 191 - RESIDENTIAL COUNTY TAX</b>											
Reverse Payment Adjustme...	7	0.37									
<b>Revenue Code: 195 - WATER PENALTIES</b>											
Reverse Payment Adjustme...	1	1.91	Reverse Penalty Adjustment	11	-22.06						
<b>Revenue Code: 400 - SEWER - RESIDENTIAL</b>											
Miscellaneous Adjustment	1	-194.94	Reverse Payment Adjustment...	6	239.16						
<b>Revenue Code: 495 - SEWER PENALTIES</b>											
Reverse Payment Adjustme...	1	4.96	Reverse Penalty Adjustment	9	-45.25						
<b>Revenue Code: 500 - TRASH - RESIDENTIAL</b>											
Reverse Payment Adjustme...	2	30.00									
<b>Revenue Code: 502 - TRASH - ALLIED</b>											
Reverse Payment Adjustme...	1	15.00									
<b>Revenue Code: 505 - TRASH - WCA</b>											
Reverse Payment Adjustme...	1	15.00									
<b>Revenue Code: 801 - NSF CHARGES (Adjustment)</b>											
Miscellaneous Adjustment	3	90.00									
<b>Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS</b>											
Reverse Payment Adjustme...	1	77.81									
<b>Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY</b>											
Miscellaneous Adjustment	3	150.00	Reverse Cutoff Adjustment	1	-50.00						
<b>Revenue NON PAYMENT Total:</b>											
<b>Grand Total Revenue by Type for Period:</b>											

### Totals by Transaction Type

Transaction Type	Count	Amount
Miscellaneous Adjustment	8	19.06
Reverse Cutoff Adjustment	1	-50.00
Reverse Payment Adjustment	7	489.10

### Totals by Transaction Type

Transaction Type	Count	Amount
Reverse Penalty Adjustment	11	-67.31
<b>Total for Period:</b>	<b>27</b>	<b>390.85</b>

### Totals by Transaction Type and Revenue Code

Transaction Type:	Revenue Code	Count	Amount
Miscellaneous Adjustment	100 - WATER - RESIDENTIAL	1	-26.00
	400 - SEWER - RESIDENTIAL	1	-194.94
	801 - NSF CHARGES (Adjustment)	3	90.00
	NON PAYMENT - NON-PAYMENT PENALTY	3	150.00
	<b>Miscellaneous Adjustment Total:</b>		<b>19.06</b>
Reverse Cutoff Adjustment	NON PAYMENT - NON-PAYMENT PENALTY	1	-50.00
	<b>Reverse Cutoff Adjustment Total:</b>		<b>-50.00</b>
Reverse Payment Adjustment	100 - WATER - RESIDENTIAL	7	102.83
	190 - RESIDENTIAL CITY TAX	7	2.06
	191 - RESIDENTIAL COUNTY TAX	7	0.37
	195 - WATER PENALTIES	1	1.91
	400 - SEWER - RESIDENTIAL	6	239.16
	495 - SEWER PENALTIES	1	4.96
	500 - TRASH - RESIDENTIAL	2	30.00
	502 - TRASH - ALLIED	1	15.00
	505 - TRASH - WCA	1	15.00
	996 - UNAPPLIED CREDITS / REFUNDS	1	77.81
		<b>Reverse Payment Adjustment Total:</b>	
Reverse Penalty Adjustment	195 - WATER PENALTIES	11	-22.06
	495 - SEWER PENALTIES	9	-45.25
	<b>Reverse Penalty Adjustment Total:</b>		<b>-67.31</b>
	<b>Total for Period:</b>	<b>63</b>	<b>390.85</b>

### Totals by Revenue Code

Revenue Code	Count	Amount
100 - WATER - RESIDENTIAL	1	76.83
190 - RESIDENTIAL CITY TAX	7	2.06
191 - RESIDENTIAL COUNTY TAX	7	0.37
195 - WATER PENALTIES	1	-20.15
400 - SEWER - RESIDENTIAL	1	44.22
495 - SEWER PENALTIES	1	-40.29
500 - TRASH - RESIDENTIAL	2	30.00
502 - TRASH - ALLIED	1	15.00

**Totals by Revenue Code**

Revenue Code	Count	Amount
505 - TRASH - WCA	1	15.00
801 - NSF CHARGES (Adjustment)	3	90.00
996 - UNAPPLIED CREDITS / REFUNDS	1	77.81
NON PAYMENT - NON-PAYMENT PENALTY	3	100.00
<b>Total for Period:</b>	<b>63</b>	<b>390.85</b>

**Revenue Code Totals By Read Group**

Read Group	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Read Group: 01 - Read Group: 01</b>									
Revenue Code: 400 - SEWER - RESIDENTIAL	Miscellaneous Adjustment	1	-194.94						
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	1	50.00						
<b>Read Group: 02 - Read Group: 02</b>									
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Payment Adjustme...	1	16.49						
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustme...	1	0.33						
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustme...	1	0.06						
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Payment Adjustme...	1	43.76						
<b>Read Group: 03 - Read Group: 03</b>									
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Payment Adjustme...	1	16.49						
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustme...	1	0.33						
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustme...	1	0.06						
Revenue Code: 400 - SEWER - RESIDENTIAL	Reverse Payment Adjustme...	1	37.91						
Revenue Code: 801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	1	30.00						
<b>Read Group: 04 - Read Group: 04</b>									
Revenue Code: 100 - WATER - RESIDENTIAL	Reverse Payment Adjustme...	2	22.98						
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustme...	2	0.46						
<b>Read Group 01 Total:</b>									<b>-144.94</b>
<b>Read Group 02 Total:</b>									<b>60.64</b>
<b>Read Group 03 Total:</b>									<b>84.79</b>

## Revenue Code Totals By Read Group

Revenue Code	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
<b>Revenue Code: 191 - RESIDENTIAL COUNTY TAX</b>									
Reverse Payment Adjustme...		2	0.08						
<b>Revenue Code: 195 - WATER PENALTIES</b>									
Reverse Payment Adjustme...		1	-1.65						
<b>Revenue Code: 400 - SEWER - RESIDENTIAL</b>									
Reverse Payment Adjustme...		1	49.61						
<b>Revenue Code: 495 - SEWER PENALTIES</b>									
Reverse Payment Adjustme...		1	-4.38						
<b>Revenue Code: 500 - TRASH - RESIDENTIAL</b>									
Reverse Payment Adjustme...		1	15.00						
<b>Revenue Code: 801 - NSF CHARGES (Adjustment)</b>									
Miscellaneous Adjustment		1	30.00						
<b>Read Group 04 Total:</b>									
									118.97
<b>Read Group 05 Total:</b>									
									-11.08
<b>Read Group 06 Total:</b>									
									44.83
<b>Read Group 07 Total:</b>									

## Revenue Code Totals By Read Group

Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type
Reverse Cutoff Adjustment	1	-50.00										
<b>Read Group: 08 - Read Group: 08</b>												
Revenue Code: 100 - WATER - RESIDENTIAL	1	13.89										
Reverse Payment Adjustment...	1	0.28										
Revenue Code: 190 - RESIDENTIAL CITY TAX	1	0.05										
Reverse Payment Adjustment...	1	-1.65										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	1	32.06										
Reverse Payment Adjustment...	1	-3.79										
Revenue Code: 195 - WATER PENALTIES	1	15.00										
Reverse Penalty Adjustment	1											
Revenue Code: 400 - SEWER - RESIDENTIAL	1											
Reverse Payment Adjustment...	1											
Revenue Code: 495 - SEWER PENALTIES	1											
Reverse Penalty Adjustment	1											
Revenue Code: 500 - TRASH - RESIDENTIAL	1											
Reverse Payment Adjustment...	1											
<b>Read Group: 09 - Read Group: 09</b>												
Revenue Code: 100 - WATER - RESIDENTIAL	1	-26.00	Reverse Payment Adjustment...	1	19.09							
Miscellaneous Adjustment	1	0.38										
Reverse Payment Adjustment...	1	0.07										
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	1											
Reverse Payment Adjustment...	1	-12.77										
Revenue Code: 195 - WATER PENALTIES	6	43.76										
Reverse Penalty Adjustment	1											
Revenue Code: 400 - SEWER - RESIDENTIAL	1	-22.22										
Reverse Payment Adjustment...	4											
Revenue Code: 495 - SEWER PENALTIES	4	15.00										
Reverse Penalty Adjustment	1											
Revenue Code: 502 - TRASH - ALLIED	1	30.00										
Reverse Payment Adjustment...	1											
Revenue Code: 801 - NSF CHARGES (Adjustment)	1	77.81										
Miscellaneous Adjustment	1											
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS	1	50.00										
Reverse Payment Adjustment...	1											
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	1											
Miscellaneous Adjustment	1											

**Read Group 07 Total:** 6.68

**Read Group 08 Total:** 55.84

**Read Group 09 Total:** 175.12

**Grand Total for Period:** 390.85

## Revenue Code Totals By Bill Cycle

Bill Cycle: 01 - Cycle: 01	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL	Miscellaneous Adjustment	1	-26.00	Reverse Payment Adjustment	7	102.83			
Revenue Code: 190 - RESIDENTIAL CITY TAX	Reverse Payment Adjustment	7	2.06						
Revenue Code: 191 - RESIDENTIAL COUNTY TAX	Reverse Payment Adjustment	7	0.37						
Revenue Code: 195 - WATER PENALTIES	Reverse Payment Adjustment	1	1.91	Reverse Penalty Adjustment	11	-22.06			
Revenue Code: 400 - SEWER - RESIDENTIAL	Miscellaneous Adjustment	1	-194.94	Reverse Payment Adjustment	6	239.16			
Revenue Code: 495 - SEWER PENALTIES	Reverse Payment Adjustment	1	4.96	Reverse Penalty Adjustment	9	-45.25			
Revenue Code: 500 - TRASH - RESIDENTIAL	Reverse Payment Adjustment	2	30.00						
Revenue Code: 502 - TRASH - ALLIED	Reverse Payment Adjustment	1	15.00						
Revenue Code: 505 - TRASH - WCA	Reverse Payment Adjustment	1	15.00						
Revenue Code: 801 - NSF CHARGES (Adjustment)	Miscellaneous Adjustment	3	90.00						
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS	Reverse Payment Adjustment	1	77.81						
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY	Miscellaneous Adjustment	3	150.00	Reverse Cutoff Adjustment	1	-50.00			
									<b>Bill Cycle 01 Total:</b>
									<b>390.85</b>
									<b>Grand Total for Period:</b>
									<b>390.85</b>

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #6

## **Memorandum of Understanding (MOU) with SWMO Water.**

### **Discussion/Vote**



# ISSUE: Adequate Long-Term Water Supply for S.W. Missouri



2010 Population ~ 800,000  
2030 Population\* ~1 Million  
2030 % Increase\* 29%  
2060 Demand Increase\*\* 72%  
\*Mo Office Administration  
\*\*SW MO Water Resource Study

## S.W. MO Joint Municipal Water Utility Commission\* & Tri-State Water Resource Coalition (Membership Dues Funded)

Carthage Water & Electric \*  
City of Branson\*  
City of Joplin\*  
City of Monett\*  
City of Mt. Vernon\*  
City of Nixa\*  
City of Republic\*  
Pierce City\*

City Utilities of Springfield\*  
City of Ozark\*  
City of Stockton\*  
Liberty Utilities  
Greene County  
Jasper County  
Missouri American Water  
City of Springfield



## Who Are We? We are the water providers for Southwest Mo

Our Sole Mission: To ensure adequate, affordable, long-term water supply for Southwest MO.

The Challenge: WE NEED ADDITIONAL WATER SUPPLY TO MEET FUTURE DEMAND IN OUR GROWING REGION. Projects take years to build so we must work proactively.

Success So Far: A strong regional coalition, working with the Corps of Engineers (COE) and MO Dept. of Natural Resources, has invested over \$4 million to date. We have funded extensive research on demand/supply/new sources, established gap projections, and continue to meet requirements to gain access to water storage in Stockton Lake for future regional supply.

Studies have identified water needs in the future that exceed current supplies by 53 million gallons per day (MGD). Stockton Lake was identified as a solution that helps address these future water supply needs. Tri-State Water Resource Coalition's membership requested 39 MGD from Stockton Lake to help address the gap in future water supplies for its current and future members. The COE Kansas City District has prepared a Feasibility Study to assess the viability of potential water supply storage reallocation alternatives at Stockton Lake. In the future we will seek help funding additional research, water storage reallocation costs, and regional water infrastructure costs, eventually becoming self-sustaining through rates.

## Who Will be Responsible for Funds?

The S.W. MO Joint Municipal Water Utility Commission is a governmental entity through which public dollars will be spent in a transparent and accountable way, as required by law. This commission's purpose is to fund and build regional water supply projects in S.W. MO. Current members are Branson, Carthage, Joplin, Monett, Mt. Vernon, Nixa, Republic, Pierce City, Ozark, Springfield, and Stockton.

Executive Director Roddy Rogers, (417) 766-1980, rrswmowater@outlook.com  
2241 E. Powell, Springfield, MO 65804 [www.swmowater.org](http://www.swmowater.org)

# Infrastructure Cost over Time



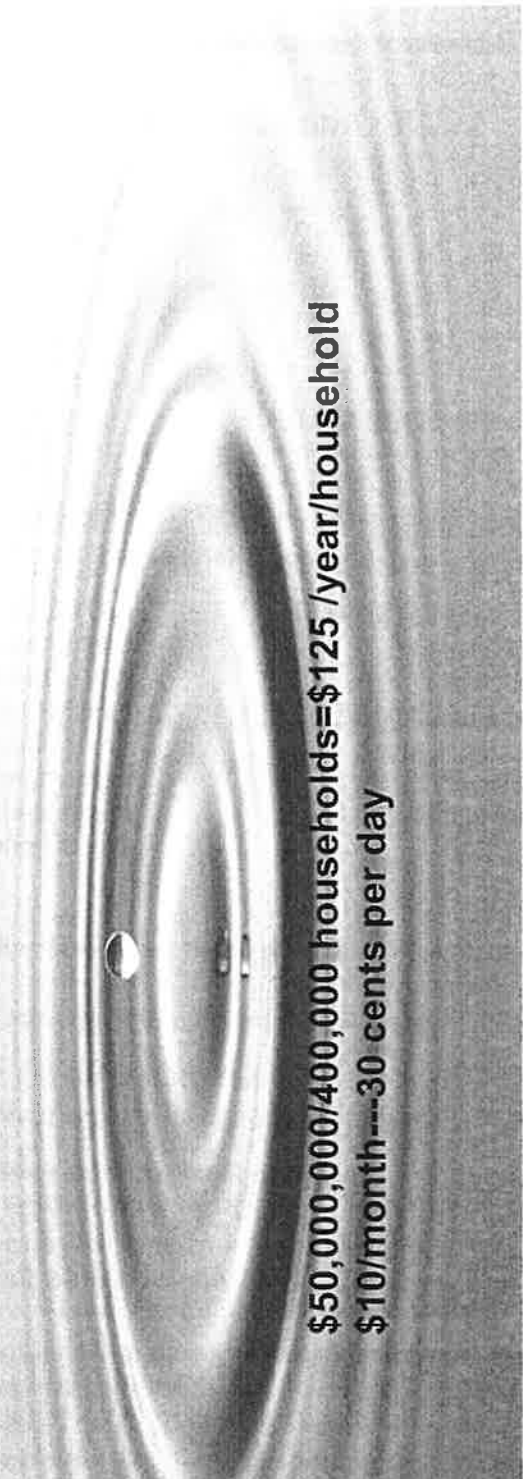
\$1 billion => \$50 million annual debt service

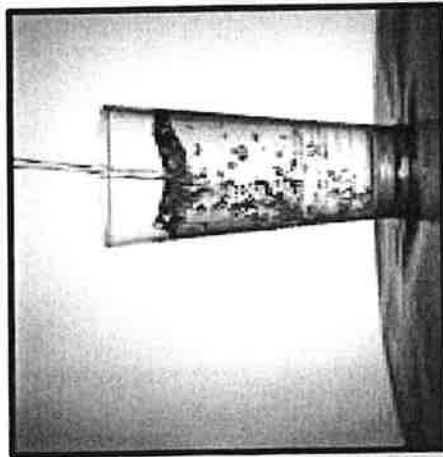


1,000,000 people / 2.5 people per household  
= 400,000 households



\$50,000,000 / 400,000 households = \$125 / year / household  
\$10 / month --- 30 cents per day





**\$ 50 million**

# Reallocation Cost 2020—and Now

**Table 4-11 Stockton Lake Water Supply Storage Reallocation Annual Costs and Rates**

SWMO Water Potential Participants	2060 AVD Annual Water Request (mgd)	Percentage of Total Reallocation Contract	Water Supply Storage Capital Cost per Member	Water Supply Storage Annual Debt Service	Water Supply Storage Rate (\$/1,000 gal)	Stockton Lake Annual O&M	Stockton Lake O&M Rate (\$/1,000 gal)
Carthage	3	7.7	\$2,563,000	\$127,000	\$0.12	\$10,000	\$0.01
MO-American	16.6	42.8	\$14,183,000	\$703,000	\$0.12	\$58,000	\$0.01
Willard	0.8	2.1	\$684,000	\$34,000	\$0.12	\$3,000	\$0.01
Ozark	1.5	3.9	\$1,282,000	\$64,000	\$0.12	\$5,000	\$0.01
Monett	1	2.6	\$854,000	\$42,000	\$0.12	\$3,000	\$0.01
Mount Vernon	0.34	0.9	\$291,000	\$14,000	\$0.12	\$1,000	\$0.01
Nixa	1	2.6	\$854,000	\$42,000	\$0.12	\$3,000	\$0.01
Republic	2.5	6.5	\$2,136,000	\$106,000	\$0.12	\$9,000	\$0.01
CU-Springfield	12	31.0	\$10,259,000	\$508,000	\$0.12	\$42,000	\$0.01
<b>Total</b>	<b>39</b>	<b>100.0</b>	<b>\$45,000,000</b>	<b>\$2.7 million</b>		<b>\$171,000</b>	

Notes:

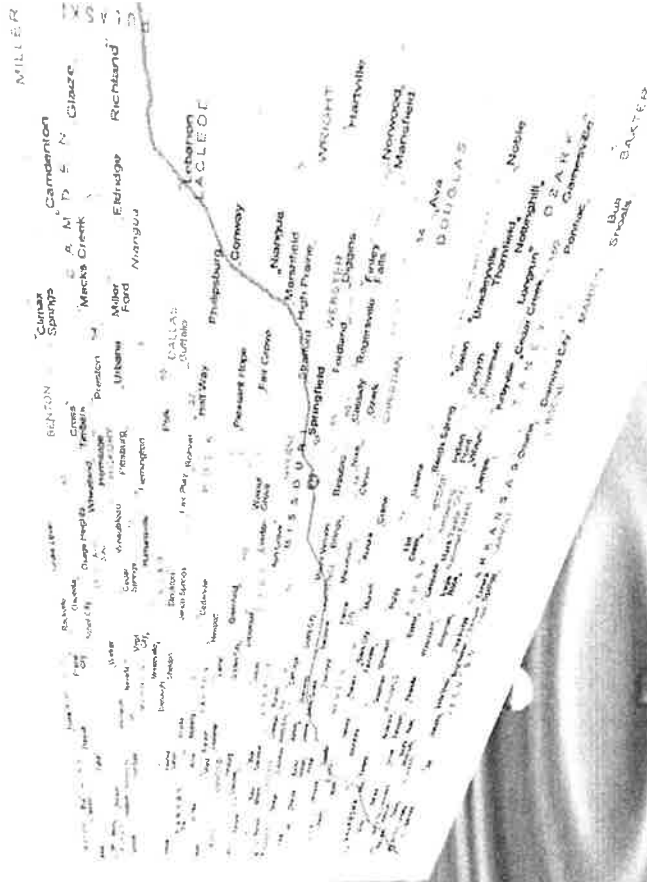
1. Total and subtotal costs are rounded to thousands of dollars.

# Members

850,000 people

- Carthage\*
- Branson\*
- Stockton\*
- Joplin\*
- Monett\*
- Mt Vernon\*
- Nixa\*
- Republic\*
- Ozark\*
- City Utilities of Springfield\*
- Liberty Utilities
- Greene County
- Jasper County
- Missouri American Water Company
- Pierce City\*
- Springfield

\* JMUC members



[Directory \(/directory/\)](#) / [Missouri \(/directory/missouri-state/\)](#) / [Springfield \(/directory/springfield-mo-metro/\)](#)  
/ Tri-State Water Resource Coalition

EIN 20-0391941

# Tri-State Water Resource Coalition

[Programs](#) | [Personnel](#) | [Financials](#) | [Form 990s](#) | [Peers](#)

IRS 501(c) type	Num. employees	City	State
501(c)(4)	1	<a href="#">Springfield (/directory/springfield-mo-metro/)</a>	<a href="#">Missouri (/directory/missouri-state/)</a>
Year formed	Most recent tax filings	NTEE code, primary	
2003	2022-12-01	<a href="#">C32: Water Resource, Wetlands Conservatio...</a>	

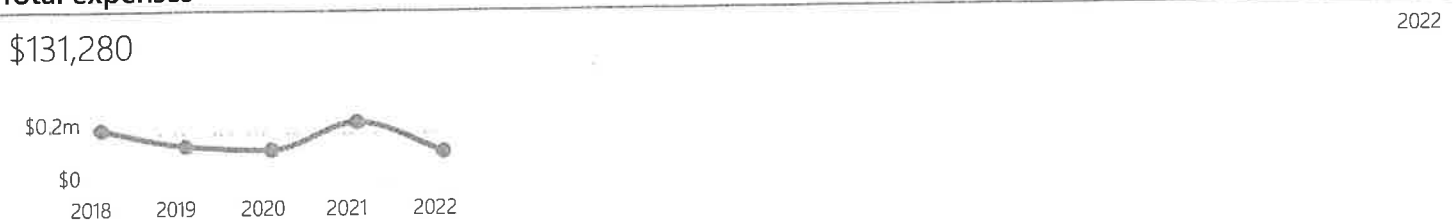
## Description

Tri-State Water Resource Coalition is a non-profit organization located in Springfield, MO whose mission is to secure adequate and affordable water supplies for the next generation in Southwest Missouri. Adequate water supply is essential to life and the economic health and development of our communities. To fulfill its mission, Tri-State Water has investigated potential sources of additional water supply to meet the needs of its member communities.

## Total revenues



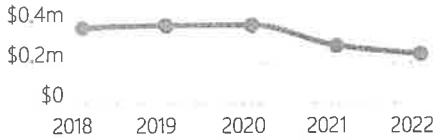
## Total expenses



**Total assets**

\$244,335

2022



**Num. employees**

1

2017



**Program areas at Tri-State Water Resource Coalition**

Adequate Water supply is essential to life and the economic health and development of our communities. To fulfill our mission, Tri-State Water has investigated potential sources of additional Water supply to meet the needs of our member communities, and is taking action to fulfill the requirements for development of those supplies. See schedule o for more information.

**Personnel at Tri-State Water Resource Coalition**

Name	Title	Compensation
Gail Melgren	Executive Director	\$97,938
Skip Schaller	Treasurer	
Mike Ray	Past Treasurer	\$0

**Financials for Tri-State Water Resource Coalition**

Revenues Expenses Assets Liabilities

Revenues	FYE 12/2022
Total grants, contributions, etc.	\$78,494

**FYE 12/2022****Revenues**

Program services	\$7,938
Membership dues	\$0
Investment income and dividends	\$368
Net gain from sale of non-inventory assets	\$0
Net income from gaming activities and fundraising events, combined	\$0
Net income from sales of inventory	\$0
Miscellaneous revenues	\$119
<b>Total revenues</b>	<b>\$86,919</b>

## Form 990s for Tri-State Water Resource Coalition

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<b>Fiscal year ending</b>	<b>Date received by IRS</b>	<b>Form</b>	<b>PDF link</b>
2020-12	2021-05-21	990EZ	<a href="#">View PDF</a> (/organizations/view_990/200391941/6f2f2be825651ad687eb0bfb2eca0970)
2019-12	2020-11-06	990EZ	<a href="#">View PDF</a> (/organizations/view_990/200391941/97cc25fbd81deedb96f4a203bcb582bd)
2018-12	2019-08-17	990EZ	<a href="#">View PDF</a> (/organizations/view_990/200391941/d1df96ae618d8ecea9aea4ea6772fcf)
2017-12	2018-11-15	990	<a href="#">View PDF</a> (/organizations/view_990/200391941/e0d00337c85c26426824b67410621dad)
2016-12	2017-10-03	990EO	<a href="#">View PDF</a> (/organizations/view_990/200391941/34bc740ed02e83cde4c0cb5786424b00)

...and 8 more Form 990s

## Organizations like Tri-State Water Resource Coalition

Organization	Location	Revenue
<a href="/organizations/treasure-valley-water-users-association,474328872/">Treasure Valley Water Users Association (/organizations/treasure-valley-water-users-association,474328872/)</a>	<a href="/directory/boise-city-id-metro/">Meridian, ID (/directory/boise-city-id-metro/)</a>	\$80,231
<a href="/organizations/passaic-river-coalition,221945455/">Passaic River Coalition (PRC) (/organizations/passaic-river-coalition,221945455/)</a>	<a href="/directory/new-york-newark-jersey-city-ny-nj-pa-metro/">Morristown, NJ (/directory/new-york-newark-jersey-city-ny-nj-pa-metro/)</a>	\$217,341
<a href="/organizations/virginia-eastern-shorekeeper,743062593/">Virginia Eastern Shorekeeper (/organizations/virginia-eastern-shorekeeper,743062593/)</a>	Eastville, VA	\$39,377
<a href="/organizations/eastern-california-water-association,472189298/">Eastern California Water Association (/organizations/eastern-california-water-association,472189298/)</a>	Coleville, CA	\$122,712
<a href="/organizations/canadarago-lake-improvement-association,161218887/">Canadarago Lake Improvement Association (/organizations/canadarago-lake-improvement-association,161218887/)</a>	<a href="/directory/utica-rome-ny-metro/">Richfield Springs, NY (/directory/utica-rome-ny-metro/)</a>	\$57,149
<a href="/organizations/remora-incorporated,660894063/">Remora Incorporated (/organizations/remora-incorporated,660894063/)</a>	<a href="/directory/san-juan-bayamon-caguas-pr-metro/">Corozal, PR (/directory/san-juan-bayamon-caguas-pr-metro/)</a>	\$82,510
<a href="/organizations/big-hole-watershed-committee,113737644/">Big Hole Watershed Committee (/organizations/big-hole-watershed-committee,113737644/)</a>	Divide, MT	\$410,003
<a href="/organizations/calusa-waterkeeper,650565226/">Calusa Waterkeeper (/organizations/calusa-waterkeeper,650565226/)</a>	<a href="/directory/cape-coral-fort-myers-fl-metro/">Fort Myers, FL (/directory/cape-coral-fort-myers-fl-metro/)</a>	\$243,445
<a href="/organizations/sun-river-watershed,810527250/">Sun River Watershed (/organizations/sun-river-watershed,810527250/)</a>	<a href="/directory/great-falls-mt-metro/">Great Falls, MT (/directory/great-falls-mt-metro/)</a>	\$117,823
<a href="/organizations/the-new-mexico-water-collaborative,272630181/">The New Mexico Water Collaborative (/organizations/the-new-mexico-water-collaborative,272630181/)</a>	<a href="/directory/albuquerque-nm-metro/">Albuquerque, NM (/directory/albuquerque-nm-metro/)</a>	\$53,121
<b>Data update history</b>		
<b>Updated personnel</b> Identified 1 new personnel		May 15, 2023
<b>Posted financials</b> Added Form 990EZ for fiscal year 2019		August 19, 2021
<b>Posted financials</b> Added Form 990EZ for fiscal year 2020		July 14, 2021
<b>Updated personnel</b> Identified 2 new personnel		June 29, 2021





MEMORANDUM OF UNDERSTANDING  
BETWEEN SOUTHWEST MISSOURI WATER  
AND  
[User]  
REGARDING  
REALLOCATED WATER STORAGE SPACE IN STOCKTON LAKE

THIS MEMORANDUM OF UNDERSTANDING (“MOU”), entered into this \_\_\_ day of \_\_\_\_\_, 2023, by and between Southwest Missouri Joint Municipal Water Commission (“JMUC”) and City of Willard (“User”);

WITNESSETH THAT:

WHEREAS, JMUC is a Joint Municipal Utility Commission formed under the Joint Municipal Utility Commission Act, Revised Statutes of Missouri Section 393.700 *et seq.*;

WHEREAS, User is a member of JMUC;

WHEREAS, JMUC was created to develop water supply projects for Southwest Missouri to meet projected future needs for User and other members;

WHEREAS, to this end, JMUC has been working with the U.S. Army Corps of Engineers (“Corps”) for many years to secure a “storage contract” authorizing JMUC and/or its members to use storage in that project for water supply purposes;

WHEREAS, JMUC has reason to believe that the Corps’ leadership will sign a Record of Decision authorizing a contract substantially similar to the draft attached as Exhibit A in the near future (the “Storage Contract”);

WHEREAS, JMUC anticipates the Storage Contract will grant permanent right to utilize 92,250 acre-feet of storage space in Stockton Lake to store water for municipal and industrial water supply purposes; a storage volume that is expected to provide a safe yield of approximately 38 million gallons per day (“mgd”);

WHEREAS, JMUC further anticipates the Storage Contract will obligate JMUC to make annual payments to the Corps of approximately \$2.75 million; occasional additional payments for “repair, rehabilitation, and maintenance costs,” which will be incurred as needed; and additional annual payments to cover “operations and maintenance costs” at Stockton Lake;

WHEREAS, before executing any contract with the Corps, JMUC must have agreements in place with participating members to pay these costs;

DRAFT – Attorney Work Product; Privileged and Confidential

WHEREAS, JMUC anticipates entering into “pass-through” subcontracts with its members to suballocate a portion of JMUC’s storage space to the member in exchange for an agreement to pay a portion of JMUC’s costs;

WHEREAS, JMUC anticipates that the subcontracts will be substantially similar to the Template Contract attached to this MOU as Exhibit B (the “Subcontract”);

WHEREAS, to finalize the Subcontracts and to advance its negotiations with the Corps, JMUC must have a strong sense of the amount of storage each of its members is prepared to take, even if the storage volumes that will be contracted to each member may change slightly at the margins;

WHEREAS, JMUC has requested that each of its members make a non-binding commitment to enter into subcontracts substantially similar to the Draft Subcontract for a specific volume of storage at a specific price; and

WHEREAS, while the requested commitment is explicitly non-binding, User understands that JMUC will rely on it for planning purposes and that any departure from it could jeopardize JMUC’s ultimate ability to secure any contract with the Corps.

NOW, THEREFORE, this memorandum documents the following understanding:

1. On the terms specified in the Draft Subcontract, User anticipates contracting for 1990 acre-feet of storage space, which amounts to 2.1 % of the total storage space available to JMUC and is expected to provide a safe yield of 0.8 million gallons per day on an average annual basis.

2. In exchange for the storage rights provided in Paragraph 1, User anticipates paying 2.1 % of JMUC’s annual costs in addition to other costs specified by the Draft Subcontract, which are estimated to be approximately \$ \$59,000 per year.

[USER]

SOUTHWEST MISSOURI JOINT MUNICIPAL  
WATER COMMISSION

By: \_\_\_\_\_

By: \_\_\_\_\_  
Roddy Rogers, Executive Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# Membership 2024 INVOICE

DATE: FEBRUARY 22, 2024

SWMO Joint Municipal Water Utility Commission  
 2241 E Powell  
 Springfield, MO 65804  
 Phone (417) 766-1980  
 rrrswmowater@outlook.com

**TO** City of Willard  
 C/O Donna Stewart  
 224 W Jackson PO Box 187  
 Willard, MO 65781  
 (417) 742-3033 x5304

# OF CONNECTIONS	1/3 OF DNR PRIMACY FEE	PAYMENT TERMS	DUE DATE
3,446 connections	\$1.76	Upon Receipt	12-31-23

	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Connections times 1/3 DNR Primacy Fee. 100% (0% Tri-State 2024 fee, separate invoice)		\$6,065 <u>X 1.00</u>
	SWMO JMUC 2024 fee		\$6,065
		SALES TAX	0
		TOTAL	<u>\$6,065</u>

Please make check payable to SWMO Joint Municipal Water Utility Commission

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #7

**Ordinance authorizing the Mayor to accept a proposal and contract with Tyler Technologies for time and attendance software.**

**(2<sup>st</sup> Read) Discussion/Vote**

First Reading: 2/12/2024

Second Reading: 2/26/2024

Bill No.: 24-06

Ordinance No.: 240212A

**AN ORDINANCE ACCEPTING AN AGREEMENT WITH TYLER TECHNOLOGIES INC. FOR TIME AND ATTENDANCE SOFTWARE FOR THE CITY OF WILLARD, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD, TO ACCEPT THE AGREEMENT.**

WHEREAS, the City of Willard has determined that it would benefit from new software for time and attendance keeping; and

WHEREAS, the City of Willard has selected Tyler Technologies Inc., to provide said services as itemized in detail in Exhibit "A" as attached hereto.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:**

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the agreement of Tyler Technologies, to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Read two times and passed at meeting: February 26, 2024.

Approved as to form: \_\_\_\_\_  
Holly Dodge, City Attorney

Attested by:

Approved by:

\_\_\_\_\_  
Dona Slater, City Clerk

\_\_\_\_\_  
Sam Baird, Mayor

EXHIBIT "A"



Sales Quotation For:  
City of Willard  
224 W Jackson  
Willard MO 65781-9534  
Cheryl Richardson  
+1 (417) 742-5305  
srfinclerk@cityofwillard.org

Quoted BY: Lori Dudley  
Quote Expiration: 5/6/24  
Quote Name: ExecuTime Time & Attendance - SaaS

Tyler Annual Software – SaaS	Description	Annual
Tyler One	Time & Attendance powered by ExecuTime Time & Attendance Mobile Access License Time & Attendance	\$ 1,503 \$ 3,107
<b>TOTAL:</b>		<b>\$ 4,610</b>

**Services**  
**Description**

Hours/Units    Extended Price

Time & Attendance powered by ExecuTime		
Project Management	1	\$ 1,400
Professional Services	50	\$ 7,250
<b>TOTAL:</b>		<b>\$ 8,650</b>

<b>Summary</b>	<b>One Time Fees</b>	<b>Recurring Fees</b>
Total SaaS	\$ 8,650	\$ 4,610
Total Tyler Services	\$ 8,650	\$ 4,610
<b>Summary Total</b>	<b>\$ 13,260</b>	
<b>Contract Total</b>		



## Comments

Work will be delivered remotely unless otherwise noted in this agreement.  
Expenses associated with onsite services are invoiced as incurred according to Tyler's standard business travel policy.  
SaaS is considered a term of one year unless otherwise indicated.

**Time & Attendance SSL Certificate Requirements:** Clients must obtain an SSL certificate (2048-bit minimum) for on-premises Tyler servers from a trusted Certificate Authority (CA), such as a commercial provider (e.g. Verisign, GeoTrust, DigiCert) or client managed CA. SSL certificates are required to secure application communication by encrypting data over HTTPS. Server specific certificates (e.g. tylerapp.yourdomain.org) are supported, though a wildcard certificate (e.g. \*.yourdomain.org) is commonly used for multiple servers on the same domain.

Any acquisition of clocks and/or clock maintenance is subject to the following terms:

[Time & Attendance Clock Terms \(tylertech.com\)](#)

**Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:**

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software accessible to the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the Agreement.

**Fees for services included in this sales quotation shall be invoiced as indicated below.**

- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.

- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here: <https://www.tylertech.com/terms/tyler-saas-services>.

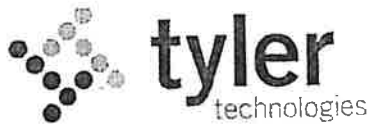
Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ P.O.#: \_\_\_\_\_

**Detailed Breakdown of Professional Services (Included in Summary Total)**

Description	Hours/Units	Extended Price	Maintenance
Tyler One			
Time & Attendance powered by ExecuTime	50	\$ 7,250	\$ 0
Time & Attendance	50	\$ 7,250	\$ 0
<b>TOTAL:</b>			



**Time & Attendance**

powered by ExecuTime

# Time Clock Options & Pricing

## Touch Screen Clocks 7"

No reader – employees manually key in identification on keypad	\$1,895.00
Barcode/mag device – reads mag stripe or barcode badge	\$2,195.00
Proximity reader – reads proximity enabled badges/tags	\$2,195.00
Biometric reader – reads employees fingerprints	\$2,395.00
Biometric with either proximity, mag, or barcode reader	\$2,695.00

## Touch Screen Clocks 10"

No reader – employees manually key in identification on keypad	\$2,210.00
Barcode/mag device – reads mag stripe or barcode badge	\$2,510.00
Proximity reader – reads proximity enabled badges/tags	\$2,510.00
Biometric reader – reads employees fingerprints	\$2,710.00
Biometric with either proximity, mag, or barcode reader	\$3,010.00

All clocks are under a standard maintenance plan beginning when the clocks are shipped. This includes replacement of your current clock if it cannot be fixed through the standard helpdesk process. A clock will be shipped out same day if the order is placed before noon Eastern Time. Otherwise, the clock will be shipped the following day.

Clock Features		
Functionality	Touch Screen 7"	Touch Screen 10"
Clock In/Out	Yes	Yes
Approve Time - Employee & Supervisor	Yes	Yes
View Accrual Balances	Yes	Yes
Keyboard (Pin Pad)	Yes	Yes
Request Time Off	Yes	Yes
Edit Hours (Project Codes, Positions, etc)	Yes	Yes
Two-Factor Authentication	Yes	Yes
Check In	Yes	Yes
Technical	Touch Screen 7"	Touch Screen 10"
POE+ (Powered Through Ethernet Port)	Included	Included
POE Splitter	See Above	See Above
POE Injector	Optional	Optional
Battery Backup	Included	Included
Wireless	Included	Included
Communication	HTTPS	HTTPS
VPN Needed?	No. Secure connection via wireless, if needed.	No. Secure connection via wireless, if needed.
Environmental	Touch Screen 7"	Touch Screen 10"
NEMA Enclosure (Clock fits inside for high traffic areas or outside in the elements)	Optional - \$350	Optional - \$350



# Testing Your Badges

Testing your organization's existing badges or fob's ensures they are compatible with time clocks for Time and Attendance. Follow the instructions below and our team can begin compatability testing.



- Send your sample badge and/or fob to the address below. If there are various types you plan on using with the clock, please send one sample of each.
- Fill in the information below and include with the package.
- Once received by our team, testing should be done within 3 to 4 business days and you will be contacted by your account representative with your results.
- Your samples will be sent back within approximately two weeks.



**PLEASE SEND TO:**  
Control Module, Inc.  
Attn: Badge Test/Craig Normandin  
89 Phoenix Ave. Enfield, CT 06082  
Cnormandin@controlmod.com

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## Time Clock Badge Test

Organization Name: \_\_\_\_\_  
Your Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Return Address: \_\_\_\_\_  
Tyler Technologies Representative: \_\_\_\_\_  
How many samples are included in your package: \_\_\_\_\_

Empowering people who serve the public



# TouchTime VII Advanced Functionality Device

FOR USE WITH EXECUTIME



## FEATURES

- Clock in and out, or check in
- Review a summary of time worked
- Includes Power over Ethernet (PoE+), battery backup, wireless internet, and two-factor authentication



## BENEFITS

- Approve and request time off
- Review leave time balances
- Allocate hours to projects, jobs, positions, pay codes, and more
- Identify employees via keypad, badge, or fingerprint

### MODEL: TOUCHTIME VII

The TouchTime® VII electronic time clock data terminal integrates with ExecuTime Time & Attendance™ and provides advanced time tracking functionality for staff and managers. Employees can use the keypad to review a summary of their time in current and previous pay periods, approve their time, view leave time balances, request time off, and allocate hours towards projects, grants, various positions, and more. TouchTime VII can be configured for keyboard access, badge readers, or fingerprint access, and has a continuous power source that will operate through periodic outages.



### TOUCHTIME VII DEVICE SPECIFICATIONS

#### Memory

- Linux
- 32GB internal storage
- 1.2GHz Quad Cortex™ – A35

#### User / Communication Interface

- 7" PCAP multi-touch
- 16:9 aspect ratio display
- WiFi (802.11a/b/g/n)
- Bluetooth
- Gigabit ethernet

#### Auto-ID

- 2 internal reader ports
- 2 external USB ports
- Barcode
- Magnetic
- Proximity (HID)
- Smartcard (iCLASS®)
- Biometrics (fingerprints)

#### Physical

- 7.25 x 10.07 x 3.90 inches
- Approximate weight is 4.5 lbs. with wall mount and battery

#### Environmental

- Operational temperature is 5°C to 35°C (41°F to 95°F)
- Storage is -20°C to 65°C (-4° to 149°F)
- Humidity is 20% to 95% non-condensing
- Electrostatic discharge is a minimum of 8 KV

#### Power

- VDC is 12V 2.08A power rack
- Power over ethernet is 802.3 at PoE+

For more information visit [tylertech.com](http://tylertech.com)

# TouchTime 10 Advanced Functionality Device

## For Use with Time & Attendance

### MODEL: TOUCHTIME 10

The TouchTime® 10 electronic time clock data terminal integrates with Time & Attendance, powered by ExecuTime™, and provides advanced time tracking functionality for staff and managers. Employees can use the keypad to review a summary of their time in current and previous pay periods, approve their time, view leave time balances, request time off, and allocate hours towards projects, grants, various positions, and more. TouchTime 10 can be configured for keyboard access, badge readers, or fingerprint access, and has a continuous power source that will operate through periodic outages.



### FEATURES

- Clock in and out, or check in
- Review a summary of time worked
- Includes Power over Ethernet (PoE+), battery backup, wireless internet, and two-factor authentication

### BENEFITS

- Approve and request time off
- Review leave time balances
- Allocate hours to projects, jobs, positions, pay codes, and more
- Identify employees via keypad, badge, or fingerprint

### TOUCHTIME 10 DEVICE SPECIFICATIONS

<p><b>Memory</b></p> <ul style="list-style-type: none"> <li>• Linux</li> <li>• 64GB internal storage</li> </ul> <p><b>User/Communication Interface</b></p> <ul style="list-style-type: none"> <li>• 10.1" 5-point multi touch HD</li> <li>• Capacitive display, 16:9 aspect ratio</li> <li>• WiFi (802.11a/b/g/n)</li> <li>• Bluetooth</li> <li>• Ethernet 10/100</li> </ul> <p><b>Environmental</b></p> <ul style="list-style-type: none"> <li>• Operational temperature is 5°C to 35°C (41°F to 95°F)</li> <li>• Storage is -20°C to 65°C (-4° to 149°F)</li> <li>• Humidity is 20% to 80% non-condensing</li> <li>• Electrostatic discharge is a minimum of 8 KV</li> </ul>	<p><b>Auto-ID</b></p> <ul style="list-style-type: none"> <li>• 2 internal reader ports</li> <li>• Barcode</li> <li>• Magnetic</li> <li>• Proximity (HID)</li> <li>• Smartcard (iCLASS®)</li> <li>• Biometrics (fingerprints)</li> </ul> <p><b>Physical</b></p> <ul style="list-style-type: none"> <li>• 12.0 x 8.75 x 3.78 inches</li> <li>• Approximate weight is 6.4 lbs. with wall mount and battery</li> </ul> <p><b>Power</b></p> <ul style="list-style-type: none"> <li>• VDC is 12V 2.08A power rack</li> <li>• Power over ethernet is 802.3 at PoE+</li> </ul>
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## ExecuTime Time & Attendance



### INCREASE EFFICIENCY

Automates the most labor-intensive tasks associated with timekeeping and gives your staff back to your staff.



### ELIMINATE COSTLY ERRORS

Reduces errors and oversights by eliminating several manual tasks associated with collecting and entering time and data into the payroll system.



### INTEGRATIONS

Munis, Incode, Infinite Visions, New World

ExecuTime Time & Attendance™ provides small and large organizations with incredible cost savings and increased efficiency. In most local government entities, payroll processing, time tracking, and benefits accrual tracking place an unnecessary strain on staff efficiency and limited budgets. ExecuTime™ fixes those issues while providing the highest ROI on the market. How do we do that?

- Easily handle complex time tracking rules and pay codes
- Seamless, automated integration and synchronization with your IT environment and payroll software
- Powerful and user-friendly, web-based interface for supervisors and staff
- Solid integration with numerous time collecting interfaces (web browsers, time clocks, phone, text messaging, IVR, proximity readers, biometrics, and more)
- Dedicated technical and training support

ExecuTime Time & Attendance makes it easy for managers and staff of every department to enter and track time types, manage time-off requests, and apply job costing, all while handling multiple pay periods and FLSA guidelines.

### REDUCE COSTLY ERRORS

ExecuTime Time & Attendance drastically reduces errors by eliminating several of the manual tasks associated with collecting and entering time and data into the payroll system.

**“From the first discussion through training, implementation, and the transition to support, the ExecuTime team offered excellent customer service and software support.”**

**— Ashley Hickman  
Director of Human Resources  
City of Claremore, Oklahoma**



Electronic capture of employee time offers a more accurate account of actual time worked and automates the process of collecting, calculating, and entering employee hours each pay period. You generate precise timesheets for both hourly and salaried personnel and have access to historical data through audit trails and reports to ensure secure and effective management.

### AUTOMATED ATTENDANCE CALCULATION

- Improves accuracy
- Improves timeliness of information
- Configurable overtime policies
- Configurable clock in/out policies
- Manual time-editing ability
- Accounts for shift differentials and 24/7 operations
- Complete audit log and reporting on changes, additions, and edits to employee time

### KEY FEATURES

- Electronic clock in/out
- Time tracking and exception reporting
- Work order, project, and job number tracking
- Employee benefit time request and management
- Time-off scheduling calendar
- Electronic timesheet approvals
- Integration with payroll software on any platform

### INTUITIVE INTERFACE

- ExecuTime web-based interface
- "Who is here" inquiry screen
- Benefit hours inquiry and management
- Integrates with Interactive Voice Response (IVR) technology
- Supports a range of collection devices: electronic time clocks, biometric, web browser, text messaging, and more
- Full integration with your payroll application

### ADDITIONAL BENEFITS

- Multiple pay period support
- Graphical calendar for time-off scheduling
- User-specific security levels
- Time-zone sensitive time and date stamp records all transactions for auditing purposes
- Eliminates antiquated time clock hardware and handwritten time sheets

### THE EXECUTIME DIFFERENCE

- Integration with any payroll/HR app on any platform
- Unlimited supervisors
- Unlimited workstations and PCs
- Unlimited technical support
- Configurable notifications and alerts
- Absolute lowest cost of ownership
- Browser, tablet, and smart phone supported

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #8

**Ordinance authorizing the Mayor to approve a contract with  
iamGIS for software for Public Works.**

**(2<sup>nd</sup> Read) Discussion/Vote**

First Reading: 2/12/2024

Second Reading: 2/26/2024

Bill No.: 24-07

Ordinance No.: 240212B

**AN ORDINANCE ACCEPTING THE AGREEMENT WITH IAMGIS FOR PUBLIC WORKS SOFTWARE SERVICES, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.**

WHEREAS, the City of Willard has decided that it would benefit from new updated software for the Public Works Department; and

WHEREAS, the City of Willard has selected iamGIS to provide said services as itemized in detail in Exhibit "A" as attached hereto.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:**

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into an agreement with iamGIS to provide public works software services described in the agreement attached as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

\_\_\_\_\_  
Sam Baird, Mayor

ATTEST: \_\_\_\_\_, Dona Slater, City Clerk

Approved as to form: \_\_\_\_\_, Holly Dodge, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 26<sup>th</sup> DAY OF FEBRUARY 2024.

EXHIBIT "A"



**Proposal + Contract  
Willard, Missouri**

## **Letter of Intent**

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Dear JR and Willard Team,

We are excited to present an official proposal to Willard for iamGIS: a GIS mapping, asset management, work orders and facilities management software platform.

Over the last eight years, iamGIS has provided easy-to-use asset management and work order software to organizations across 31 states. As a trusted solution with a proven track record, we are confident that iamGIS can effectively support and streamline operations for Willard.

All customers are provided access to our web-based mapping, asset management, work order, and facilities management software platform. Our powerful software platform enables cities to digitally track and manage their infrastructure, streamline task management and work orders, and pull all data and reports needed to run their operations. iamGIS is 100% mobile friendly and can be accessed any time, anywhere and from any device.

iamGIS has been designed with a user-centric approach, ensuring an intuitive and easy-to-use interface. Our user-friendly design minimizes the learning curve for your staff, allowing for quick and efficient adoption. Our commitment to intuitive and easy-to-use software has been the cornerstone of our success, and it is reflected across approximately 250 organizations who use our software on a daily basis. Over 25 million assets and over 30,000 work orders have been created in iamGIS leading to streamlined operations and efficiencies throughout our customer base.

Within this proposal, you will receive an overview of iamGIS and our history, along with some insight into our software platform and pricing structure.

With proven track record, evolving technology solutions, and dedicated team, we're confident iamGIS is the right software platform and company for Willard. Thank you for considering iamGIS as your software solution. We are excited about working with Willard and look forward to hearing from you.

Sincerely,  
Luke Hinton

# **A look at iamGIS**

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## Overview

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iamGIS is an all-in-one software solution built to meet the needs of cities of all sizes. All customers are provided access to our web-based mapping, asset management, work order, and facilities and fleet management software platform. Our powerful software platform enables users to digitally track and manage their infrastructure, streamline task management and work orders, and pull all data and reports needed to run their operations. It's simple and there isn't a steep learning curve allowing for quick adoption throughout Willard.

Since our beginning in 2015, we have successfully implemented iamGIS into over 250 organizations across 31 states nationwide. Our customers range from a few hundred in population to others serving over 125,000 residents. Because of the experience we have with municipalities of all sizes, our team of GIS experts provide custom on-boarding solutions for all new customers, often working to digitize maps or import existing GIS layers (SHP files or CSV files) and setting up iamGIS to the needs of our customers.

### Asset Management

- Unlimited data and digital media storage
- All asset records updated in real-time
- Timestamped historical record kept on all assets
- Robust reporting and dashboards
- Integrated Google Street View
- 100% compatible with Trimble and other bluetooth GPS receivers
- Custom attribute fields

### Work Order and Task Management

- One-click work order system
- Attach work orders to specific assets
- Email/text notifications for streamlined communication
- Conditional forms and custom attribute fields for task management
- Dashboards showing open, assigned and completed tasks

## Product Differentiators

We work daily to become the industry leader and to build the best product for our customers. Below are a few key benefits that we believe differentiate iamGIS.

### Ease of Use

We've made asset management and work orders so simple it can be done in seconds, updated in real-time from a mobile device. Users don't need software experience or a technical background to use iamGIS.

### Unlimited Data and Digital Media

We've built our software without any data limits or constraints. Upload unlimited data to assets including images, videos, documents, and more.

### Esri Integration

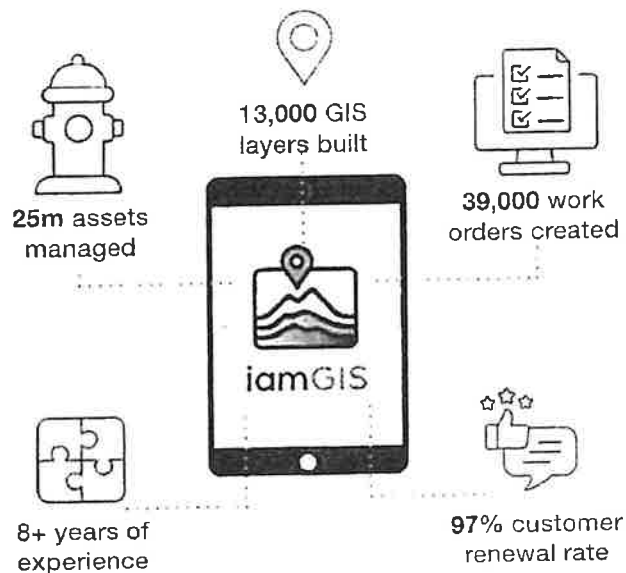
With our two-way integration with Esri, Willard can automatically pull all data and assets from Esri into iamGIS. Quickly attach work orders to an asset for work needing to be done today or easily create a future task for preventative maintenance.

### 2D & 3D Facilities Management

Cities use iamGIS to manage their facilities and water treatment plants. We're able to digitize your blueprints in 2D or 3D scan your facilities to create a powerful digital twin.

### Fleet Management

Easily track your city vehicle's maintenance and repairs. Set scheduled maintenance reminders and take pictures of receipts to keep all records attached to each specific vehicle.





## Company Differentiators

---

### Built for Counties and Cities

iamGIS is loved by counties and cities because we built it for counties and cities. Our software was developed as a true all-in-one solution built to meet the unique needs of cities and counties of all sizes and across all geographies. Our team has hundreds of use cases from other municipalities across the country to help you better optimize your city's data.

### GIS Experts on Staff

iamGIS employs several GIS experts on staff to help assist with implementation, training and ongoing support. If you need to import a geodatabase, shapefile or CSV, our team will guide Willard throughout the transition. If you need to digitize your any paper maps, we can do that too.

### Customer Success Manager

Willard will be assigned a Customer Success Manager to help optimize Willard's data and maps, assets and work orders management.

### 97% Customer Renewal Rates

97% of our customers have renewed with us year over year, some of which have been with us from the beginning.

### On-shore Engineering Team

iamGIS has an on-shore engineering team who is continuously improving the performance, scalability and functionality of our software platform. Our customers see new functionality and enhancements released every month.

### Continuous Innovation

iamGIS strives to innovate and improve every single day. Here are a few things we're working on to help us continue to innovate and improve iamGIS:

- Copying of data layers
- Multi-factor authentication
- Outbound webhooks and REST API access
- Robust reporting and dashboards
- Single Sign On (Azure, Google, +)
- User groups, webinars and resources for utility leaders across the US

## Implementation and Training

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### Onboarding

The process starts with onboarding. Here, an initial onboarding call is scheduled between Willard and iamGIS staff. Willard will complete a project launch form, user access form and will provide data to iamGIS through a secure file transfer.

During the implementation phase, iamGIS staff of GIS experts will review the data provided by Willard. iamGIS will begin digitization of data and will ensure data flow and software configuration of Willard's GIS to ensure map layers and assets are reflected. Willard will review the data and maps and confirm Willard is ready for training.

### Implementation

### Training

iamGIS has a proven training process that has been implemented in ~250 municipalities. iamGIS staff training Willard power users and providing additional training materials to be shared. Once power users are equipped and comfortable with the software, power users will provide training to remaining staff. iamGIS staff will help guide all Willard users throughout the training process.

## Support and Customer Success

iamGIS offers unlimited phone and email support. Additionally, all customers are assigned a Customer Success Manager who is their main point of contact throughout their time as a customer. The Customer Success Manager works to answer questions, provide additional training and help our customers optimize their city data and maps. Additional support, including product documentation and videos, is available via iamGIS's Knowledge Base.

iamGIS' team responds to most incoming support requests in real-time and has an average response time of approximately 15 minutes during core business hours (Monday-Friday). Additionally, all support systems are monitored 24/7.

### iamGIS supports our customers in a variety of ways



#### Phone

Live phone support provided by US-based team of GIS experts.



#### Email

Ability to submit support requests via email with an average response time of 15 minutes during core business hours.



#### Knowledge Base

Access to all supporting documentation including articles, videos, and new product updates.

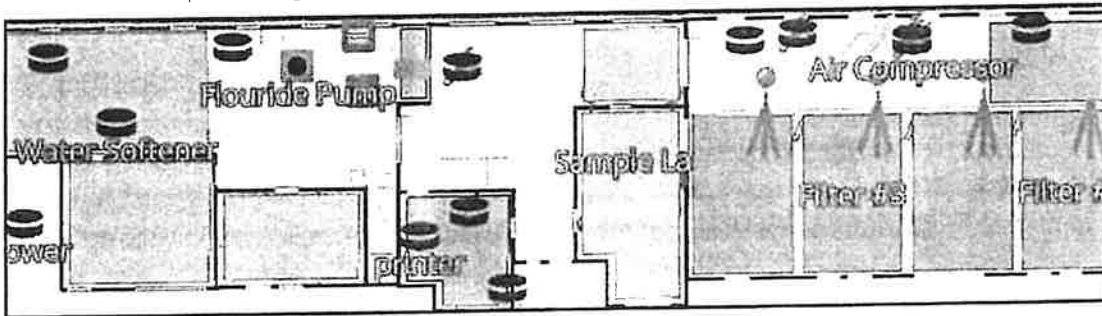
#### Product Updates

At iamGIS, we are constantly developing our software platform. Each month, we strive to release new features and functionality based on our customer's feedback and recommendations.

## Facilities Management

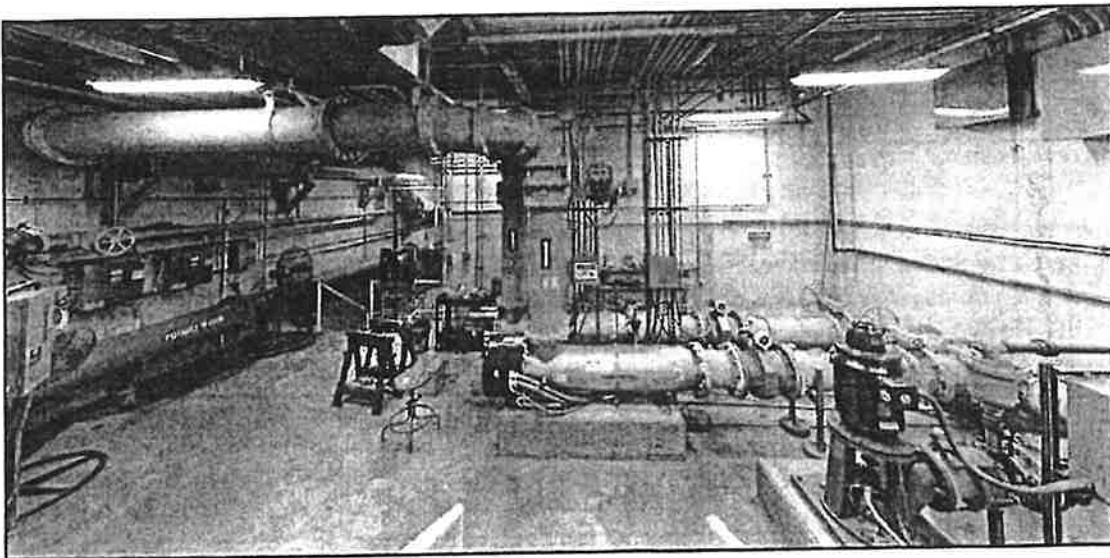
### 2D Facilities Management

This feature allows customers to visualize the layout of facilities and manage all assets within the facility. Customers create custom layers for assets and equipment, ensuring assets are accurately placed where they belong. Add additional levels of floor plan and enrich asset data by attaching photos, videos, and standard operating procedure guides to each asset, providing valuable resources for training the next generation of workers.



### 3D Facilities Management

iamGIS can capture a full 4K 3D model of any facility using our state-of-the-art cameras. These models are nearly 100% accurate and provide a digital twin of any facility within Willard. The 3D model seamlessly integrates with iamGIS empowering customers to manage assets and track work orders within the 3D models. By utilizing this powerful technology, customers improve upon their operating procedures, improve their compliance with state and federal guidelines, provide instantaneous employee training, and allow for vendors or contractors to see the facility without having to come on-site.



## Network and Security

### **Network and Security**

iamGIS is a web-based solution that is fully hosted and maintained by iamGIS. Our software operates independent of any IT infrastructure and without a requirement to connect to Willard's network.

Ensuring Willard's data is safe and secure is a top priority. All data and digital media added to iamGIS is stored and backed-up on multiple cloud servers using cross-region replication and geo-redundancy allowing for automatic failover in case of hardware or network failure. All data is encrypted using advanced encryption methodologies and the latest standards such as AES and Triple Data Encryption Standard (3DES). Server access is restricted using the least-privilege principle allowing only essential servers and personnel access.

iamGIS maintains and regularly reviews the disaster recovery plan, incident response plan, access control policy, and other related plans that outline key personnel, systems, and processes used to maintain continuous and secure service. Onsite and offsite backups are tested regularly to ensure a successful restoration is possible, if needed. Continual monitoring with alerts is in place to proactively identify any possible threats or issues.

These practices (and more) make up the foundation of our culture and daily work practices, where we keep security and customer service at the forefront of our minds and efforts.

# **Pricing Proposal & Contract**

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## **Program Deliverables**

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### **GIS / Asset Management Software**

- Unlimited data & digital media storage and back-up
- Integrated Google Street View
- Built-in Work Orders for maintenance tracking and task management
- Email and text notifications for work orders & preventative maintenance
- Integrated GPS tracking and 100% compatibility with Trimble and other Bluetooth GPS receivers
- Facility management via floorplans
- Import/Export Geodatabases, shapefiles, and CSV files
- Robust reporting and dashboards
- Fully compatible with Esri ArcGIS (while operating fully independent of Esri)
- Software fully hosted and managed by iamGIS
- Mobile friendly and compatible with any connected device (Android, iOS, and Windows)

### **Initial Set-up Services**

Our implementation services are designed to get you up and running quickly and with ease:

- Import your initial existing GIS layers (SHP or CSV)
- Digitize water/wastewater system overview maps (PDF/paper)
- Create custom attribution fields for each asset layer
- Configure feature symbols and platform settings on your behalf

### **Customer Success**

- Customer will have access to a Customer Success team for the duration of the program to help ensure you're getting the most value possible out of our engagement

### **Training and Customer Support**

- Training provided by iamGIS employees
- Ongoing user support available, provided by in-house US-based GIS technicians
- Average response time for customer support inquiries in less than 15 minutes
- Comprehensive video and web-based tutorials available for all users

### **User Licenses**

- This software package includes unlimited user licenses

## iamGIS Pricing - Willard

<b>Deliverables</b>		<b>Term</b>	<b>Cost</b>
Software Package	<ul style="list-style-type: none"> <li>• Unlimited data/digital media storage and back-up</li> <li>• Unlimited maps and layers</li> <li>• Work order feature for maintenance tracking &amp; task management</li> <li>• Text and email notifications</li> <li>• Built-in facility management</li> <li>• All future enhancements/updates on existing functionality</li> <li>• Unlimited user licenses</li> </ul>	12 months	\$7,500 (per year)
Implementation	<ul style="list-style-type: none"> <li>• Import your initial existing GIS layers into iamGIS (SHP or CSV)</li> <li>• Customization of maps, layers, feature settings, and attribute fields to get Customer started</li> <li>• Digitize water/wastewater system overview maps (PDF/paper)</li> <li>• Guidance on compliance with upcoming EPA Lead and Copper Regulations</li> <li>• Video/web-based training for Customer's team</li> </ul>	One-time	\$2,500 (one-time)

**Total Up-front Investment: \$10,000**

Proposal pricing good through 2/29/2024

Cost of Software increases 5% upon renewal to support feature enhancements



This iamGIS Customer Agreement ("Agreement"), effective as of the Effective Date set forth below, is entered into by and between the entity identified as Customer below ("Customer") and iamGIS Group, LLC, an Indiana limited liability company, with a notice address of 2028 E Ben White Blvd Ste 240-1536, Austin, TX 78741 ("iamGIS"). The parties acknowledge and agree that they have read and understand the Terms and Conditions of this Agreement and, upon execution, are legally bound by it. This Agreement includes this "Signature Page" or any other ordering document referencing this Agreement, the Terms and Conditions at <https://iamgis.com/terms> (which are hereby incorporated by reference), all statements of work entered into in connection with this Agreement ("Statement(s) of Work"), and any schedules, exhibits, or other attachments incorporated herein.

CUSTOMER	
Customer Name	Willard
State of Incorporation / Organization	Missouri
Type of Entity	City
Notice Contact Information	Attn: _____
	Billing Contact: _____
	Billing Email: _____

SERVICE DETAILS; PAYMENT TERMS	
Effective Date	The date of the last Party's signature
Initial Term	12 months from Effective Date
Software Services	A geographic information system (GIS) software solution hosted by iamGIS and made available as a service over the Internet that provides digital inventories of assets and infrastructure and maintenance and support thereof.
Software Services Fee	\$7,500 (annual)
Implementation Fee	\$2,500 (one-time)
Billing Terms	iamGIS will invoice Customer for software and implementation fees outlined above. Upon execution of the Agreement, iamGIS will invoice Customer in full for the first year's annual software services fees, as well as the full implementation fee. iamGIS will invoice client on an annual basis thereafter, according to the terms outlined in the Agreement.
Additional Schedules	The following Schedules are hereby made a part of this Agreement: Form of Statement of Work Schedule

Cost of Software increases 5% upon renewal to support feature enhancements

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives effective on the Effective Date.

**iamGIS**  
iamGIS Group, LLC

**Customer:**  
Willard, Missouri

\_\_\_\_\_  
Name  
Title  
Date

\_\_\_\_\_  
Name  
Title  
Date

**Form of Statement of Work Schedule**

This Statement of Work ("**Statement of Work**"), adopts and incorporates by reference the terms and conditions of the Customer Agreement ("**Agreement**"), which was entered into between iamGIS Group, LLC ("**iamGIS**") and Customer ("**Customer**"), as it may be amended from time to time. This Statement of Work is effective beginning on the date of the last Party's signature ("**SOW Effective Date**") and will remain in effect for a 12-month term ("**Expiration Date**"), unless earlier terminated in accordance with the Agreement. Transactions performed under this Statement of Work will be conducted in accordance with and be subject to the terms and conditions of this Statement of Work and the Agreement. Capitalized terms used but not defined in this Statement of Work shall have the meanings set out in the Agreement.

1. **Defined Terms.** For purposes of this Statement of Work, the following terms shall have the following meanings:
  - Implementation Services.** iamGIS provides initial professional services that aid Customer with initial data import and initial trainings to get started using the Software with ease.
2. **Scope of Work.** iamGIS will provide Customer with Software Services for a 12-month Term as well as Implementation Services which will commence upon the Effective Date.
3. **Deliverables.** The relevant milestones, completion dates, and terms associated with this Statement of Work are as follows:

**Software Services**

- Unlimited data/digital media storage and back-up
- Unlimited maps and layers
- Work order feature for maintenance tracking & task management
- Unlimited work orders
- Text and email notifications
- Built-in 2D facility management capabilities

**Implementation Services**

- Import Customer's initial GIS layers (SHP or CSV files)
- Initial customization of maps, layers, feature settings and attribute fields
- Digitize water/wastewater system overview maps (PDF/paper)
- Initial training for Customer's team (conducted virtually)

**Customer Success**

- Customer will have access to an iamGIS Customer Success team for the duration of the engagement

**Training and Customer Support**

- Comprehensive video and web-based tutorials available for all users
- Unlimited user support

4. **Pricing.** All costs listed below are based on the scope and assumptions included in this Statement of Work.

Item	Price	Cost Structure
Software Services	\$7,500 (per year)	Annual
Implementation Services	\$2,500 (one-time)	One-time
<b>Total Upfront</b>	<b>\$10,000</b>	

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives effective on the Effective Date.

**iamGIS**  
iamGIS Group, LLC

**Customer:**  
Willard, Missouri

\_\_\_\_\_  
Name  
Title  
Date

\_\_\_\_\_  
Name  
Title  
Date

## SOFTWARE AND SERVICE CONTRACT

**THIS CONTRACT**, made by and between the City of Willard, Missouri (“City”) and, iamGIS, (“Company”) on this \_\_\_\_ day of \_\_\_\_\_, 2024.

Witnesseth That:

WHEREAS, the City of Willard desires to engage Company to provide asset management and work order software, training, and support; and

WHEREAS, Company made certain representations and statements to the City with respect to the provision of such software and services and the City has accepted said proposal.

NOW, THEREFORE, for the considerations herein expressed, it is agreed by and between the City and Company as follows:

1. **Terms of Contract.** The duration of Company’s Software Services will commence upon delivery of such Software and will continue for a twelve (12) month period. After the initial 12 month term, the Software and Services Contract will automatically renew unless either party terminates this Contract by providing written notice to the other party thirty (30) days prior to the expiration of said term.
2. **Services to be Performed.** Company will provide City with Software Services as well as Implementation Services as outlined below:
  - a. Software Services
    - i. Unlimited data/digital media storage and back-up.
    - ii. Unlimited maps and layers.
    - iii. Work order feature for maintenance tracking and task management.
    - iv. Unlimited work orders.
    - v. Text and email notifications.
    - vi. Built-in 2D facility management capabilities.
  - b. Implementation Services
    - i. Import City’s initial GIS layers (SHP or CSV files).
    - ii. Initial customization of maps, layers, feature settings, and attribute fields.
    - iii. Digitize water/wastewater system overview maps (PDF/paper).
    - iv. Initial training for City’s team (conducted virtually).
  - c. Training and Customer Services
    - i. City will have access to Company’s Customer Success team for the duration of this Contract.
    - ii. Comprehensive video and web-based tutorials for all users.
    - iii. Unlimited user support.
3. **Performance of Services.** Company represents and warrants that: (i) it shall complete all Services & Deliverables identified in this Contract unless this Contract is terminated as permitted by this Contract; (ii) all services provided by Company to City will be performed in a timely, competent, professional, and workmanlike manner, using qualified employees

in conformity with standards generally accepted within the industry; (iii) it has a sufficient number of competent, professional, and qualified employees to provide the services specified in herein in a timely manner; and (iv) Company is the lawful owner of the materials used by Company in the performance of the Services & Deliverables called for in this Contract.

**4. Payment of Services.**

a. The City agrees to purchase the Software Services from Company for an initial purchase price of no more than \$10,000.00. Upon execution of this Contract, Company will invoice the City for the software and implementation fees. The breakdown of the total price is outlined below:

i. Software Services:	\$7,500.000
ii. Implementation Services:	\$2,500.00

b. After the initial term, the City agrees to purchase Company's Software Services for an annual price of no more than a 5% price increase year-over-year, invoiced annually by Company.

**5. Confidential Information.** Company agrees that during the term of this Contract, and perpetually thereafter:

- a. Company shall not commercialize or disclose the City's Confidential Information to any person or entity, except to its own employees, contractors, or agents (collectively "Representatives") having a need to know.
- b. Company will not use, nor will it permit its Representatives to use, the Confidential Information of the other for any purpose other than the performance of this Contract.
- c. Company will disclose the Confidential Information of the other only to those Representatives who are contractually bound to maintain the confidentiality thereof.
- d. Company shall be responsible for any disclosure or misuse of such Confidential Information by such Representatives.
- e. Company shall use at least the same degree of care in safeguarding the City's Confidential Information as it uses in safeguarding its own Confidential Information, but in no event shall it use less than reasonable diligence and care.
- f. "Confidential Information" shall mean, with respect to City, any information or material that (A) is marked "Confidential," "Restricted," or "Proprietary Information" or other similar marking, (B) is known by the parties to be considered confidential and proprietary, or (C) should be known or understood to be

confidential or proprietary by an individual exercising reasonable commercial judgment.

- g. Without limiting the generality of the foregoing, Confidential Information does not include information which: (i) is or becomes generally known to the public by means other than a breach of the obligations of a receiving party; (ii) was previously known to the receiving party; (iii) is rightly received by the receiving party from a third party who is not under an obligation of confidentiality; (iv) is independently developed by the receiving party without reference to the other party's Confidential Information; or (v) is subject to disclosure under court order or other lawful process, but only to the extent required to be disclosed by such order or process.

**6. Termination.** This Contract may be terminated at any time by City upon written notice to Company. If City terminates this Contract, Company will assist City in the orderly termination of services, including timely transfer of the services to another designated provider. The City agrees to pay Company the actual, reasonable costs of rendering such assistance.

**7. Insurance.**

a. **Insurance Limits.** Company maintains the following limits of Insurance:

- i. Professional Liability: \$2,000,000.00 limit
- ii. General Liability: \$1,000,000.00 limit

b. **Worker's Compensation.** The City shall not obtain worker's compensation insurance on behalf of Company or the employees of Company. Company shall comply with the Missouri worker's compensation law concerning its business and its employees.

**8. Indemnities and Liability Limitations.**

- a. In no event shall the City be liable to Company for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct arising out of or in any way connected with a breach of this contract. The maximum liability of the City shall be limited to the amount of money to be paid by the City under this contract. All the provisions in the agreement are subject to the terms of Missouri Sovereign Immunity as set forth in section 537.610.2 and 537.610.5 of the Missouri Revised Statutes.
- b. Company shall defend, indemnify, and hold the City harmless from and against all claims, losses, actions, causes of action, demands, and liabilities arising out of personal injuries, including death, and damage or impairment to property or any rights which are caused by the Company arising out of or in any way connected with this contract. Company further agrees to defend, indemnify, and hold the City

harmless from and against any claims, losses, and liabilities arising out of the award of this contract to Company.

- c. Company shall indemnify and hold the City harmless from all wages or overtime compensation due its employees and from any and all claims by Subcontractors in rendering work pursuant to this agreement, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act or any other federal or state law.
9. **Non-Agency.** The parties agree that nothing contained in this Contract shall be construed as creating any agency, partnership, or other form of joint enterprise between the parties.
  10. **Force Majeure.** City acknowledges and agrees that Company shall not be responsible for any failures or delays in performing Company's respective obligations hereunder arising from any cause beyond Company's reasonable control, including but not limited to acts of God and natural disasters such as fires, earthquakes, storms, typhoons, and floods; acts of civil or military authority; acts of civil disobedience such as riots and warfare; and acts of foreign and domestic terrorism.
  11. **Waiver.** All waivers of and consents to any terms and conditions of this Contract, or any rights, powers, or remedies under it, by either party must be in writing in order to be effective. Once a right has vested in a party, that party shall not be deemed to have waived its right due to its failure or election to not exercise its right at the time it vests, and such party shall continue to have the option to exercise its right unless it waives its right in writing. No waiver or consent granted with respect to one matter or incident shall be construed to operate as a waiver or consent with respect to any different or subsequent matter or incident.
  12. **Severability.** The invalidity, illegality, or unenforceability of any provision of this Contract or the occurrence of any event rendering any portion or provision of this Contract void shall in no way affect the validity or enforceability of any other portion or provision of this Contract. Any void provision shall be deemed severed from this Contract, and the balance of this Contract shall be construed and enforced as if this Contract did not contain the particular portion or provision held to be void.
  13. **Assignment.** Neither City nor Company shall assign any rights or duties under this Contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Contract.
  14. **Amendment.** This Contract may not be amended, modified, or otherwise changed or altered except by a writing executed by Company and an authorized representative of City.
  15. **Equal Employment Opportunity.** During the performance of this Contract, Company agrees that Company will not discriminate against any employee or applicant for

employment because of race, age, color, religion, sex, national origin, or any other legally protected category.

**16. Anti-Discrimination Against Israel Act.** Company, and its employees, working on behalf of the City of Willard are to abide by Missouri Revised Statute 34.600, otherwise known as the Anti-Discrimination against Israel Act.

**17. Missouri Immigration Law Affidavit.** After January 1, 2009, Company takes note that Section 285.530.2 of the Missouri Revised Statutes requires a political subdivision as a condition of a contract or grant in excess of \$5,000 awarded after January 1, 2009, to require the business entity to affirm by sworn affidavit and provision of documentation the business entity has enrolled and participated in a federal work authorization program with respect to its employees who work in connection with the contracted services. To that end, the services provider will provide a signed affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contract. Company will provide a statement that the Company has such a program, documentation for the program, and that it will not employ unauthorized aliens in connection with the work.

\_\_\_\_\_ If this box is checked, then the requirement for an Immigration Law Affidavit does not apply because the dollar value of the contract is less than the \$5,000 minimum.

**18. Governing Law.** This Contract shall be governed by the laws of the State of Missouri. The City and Company agree that the performance of this Contract will be deemed to have occurred in the State of Missouri and that Company's performance under this Contract will be deemed the transaction of business in Missouri. Jurisdiction and venue for any claim or cause of action arising under this Contract shall be exclusively in the Circuit Court of Greene County, Missouri, or the Federal District Court for the Western District of Missouri, as appropriate. Company submits to the personal jurisdiction of and waives any personal jurisdiction or inconvenient forum objection to those courts.

**19. Entire Contract.** This Contract represents the entire Contract between the City and Company. All previous or contemporaneous contracts, representations, promises, and conditions relating to the Company's services described herein are superseded.

IN WITNESS WHEREOF, City and Company, by and through their authorized officers, have made and executed this Contract.

**City of Willard, Missouri**

**iamGIS**

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_





# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #9

**Ordinance accepting an agreement with Land O' Frost, Inc.  
as the exclusive jersey sponsor for Parks 2024 sports  
programs.**

**(1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote**

First Reading: 02/26/2024

Second Reading: 02/26/2024

Bill No.: 24-09

Ordinance No.: 240226A

**An Ordinance Authorizing the Mayor on behalf of the City of Willard, to execute an agreement between the City of Willard and Land O' Frost, Inc. to accept Land O' Frost as the exclusive jersey sponsor for the Willard Parks and Recreation 2024 sports programs.**

WHEREAS, the City has determined a need for a sponsor to assist with cost of its 2024 sports league; and

WHEREAS, Land O' Frost, Inc. has offered the City a promotional program that benefits the City sports leagues.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:**

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to execute an agreement with Land O' Frost, Inc. to accept Land O' Frost as the exclusive jersey sponsor for the Willard Parks and Recreation 2024 sports programs, said agreement to be substantially in form and content as that document attached hereto and incorporated herein by reference as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO (2) TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 26th DAY OF FEBRUARY 2024.

APPROVED BY:

\_\_\_\_\_  
Sam Baird, Mayor

Attest: \_\_\_\_\_ Dona Slater, City Clerk

Approved as to form: \_\_\_\_\_ Holly Dodge, City Attorney

# EXHIBIT "A"



## Great Tasting Lunchmeat

5970  
Contract #

Willard Parks and Recreation

/LAND O' FROST PARTNERSHIP 2024

The following will be included in the comprehensive 2024 Land O' Frost Youth Sponsorship Program for the Springfield area. The following is a summary of the elements that will be included in the annual sponsorship agreement Willard Parks and Recreation (WPR) and Land O' Frost (LOF).

This agreement will commence on January 1, 2024 and will terminate on December 31, 2024

### Sponsorship Elements:

This sponsorship will focus on approximately 49 teams in the Winter/Spring/Fall '24 season. Land O' Frost will sponsor teams 10 and under.

- Prominent Logo inclusion on the front or back of jerseys for 49 teams . LOF will supply all necessary logo artwork and WPR will have the shirts printed. **(The LOF logo will need to be a minimum of 2 ½"H x 10" W. The phrase Great Tasting Lunchmeat will need to be placed underneath the Land O' Frost oval. Land O' Frost to be the exclusive jersey sponsor, no other corporate logos to be placed on jerseys.)**
- Opportunity for mention / inclusion of Land O' Frost product message in any league / parent communication.
- One approximately 4' x 8' banner (or similar signage) to be displayed where WPR teams, that LOF sponsors, play. (LOF will give banner artwork and WPR will have banner printed)
- Social media posts on all platforms and web presence to discuss our Sponsorship with WPR.
- A minimum of two (2) annual Email Blasts to all parents, if available, letting them know of the LOF sponsorship.
- **Client will need Proof of Performance (49 team pictures) by December 31, 2024. The Land O' Frost logo will need to be clearly identified on the shirts in 49 team pictures. The pictures can be informal, taken with a digital camera or regular film.**

**LAND O' FROST WILL DONATE: \$6,125.00**

Willard Parks and Recreation Representative

Land O' Frost Representative

**Knox**

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**Land O'Frost Request to Create or Modify a Vendor Record**



**Request:**  New Vendor  Modify Existing

**W-9 Not Required For:**  Government Agency  Accounting/Legal  Youth Sports

**Reason for New Vendor:** \_\_\_\_\_

**Basic Info:** Willard PARKS + RECREATION 124 94461  
Company Name Tax ID number / SSN number

**Classification:**  Corporation  Individual  Partnership

**Remit to Address:** Street 233 N STATE HWY Z  
 City WELLARD State MO Zip 65781  
 Phone 417 - 742 - 5381 Email PARKDIR@CITY OF WELLARD.ORG  
 Contact Name JASON KNEIGHT

**Invoice Payment Terms:**  Due immediately  Net 30  Other CONTRACT COMPLETION

**Vendor Type:** (check one if applicable)

<input checked="" type="checkbox"/> Marketing	<input type="checkbox"/> Misc PKG	<input type="checkbox"/> Corrugated	<input type="checkbox"/> Labels	<input type="checkbox"/> Casing
<input type="checkbox"/> Packaging	<input type="checkbox"/> Spice	<input type="checkbox"/> Thaw	<input type="checkbox"/> Freight Carrier	<input type="checkbox"/> Meat

**Delivery Terms:** (check one if applicable)

<input type="checkbox"/> Separate Freight Invoice	<input type="checkbox"/> Freight on Invoice
<input type="checkbox"/> Freight Included in Price	<input type="checkbox"/> LOF Pick Up

**Ship Via:** (check one if applicable)

<input type="checkbox"/> OUT - Outside Carrier	<input type="checkbox"/> FULL - Full Truckload	<input type="checkbox"/> CPK - Customer pickup	<input type="checkbox"/> LOF - LOF Fleet
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**For Land O'Frost use only**

Signatures confirm that evidence to support this request are genuine and that the vendor request is authorized.

Buyer Name: \_\_\_\_\_ Buyer ID: \_\_\_\_\_

Requestor Name: \_\_\_\_\_ Date: \_\_\_\_\_

Dept Manager: \_\_\_\_\_ Date: \_\_\_\_\_

\*Dept Director/VP signature only required when Requestor & Department Manager are the same person.

Dept Director/VP\*: \_\_\_\_\_ Date: \_\_\_\_\_

HQ Accounts Payable: \_\_\_\_\_ Date: \_\_\_\_\_

\*Please email completed form and W9 attachment to [APmunster@landofrost.com](mailto:APmunster@landofrost.com)

Allow 72 hours for processing

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #10

**Ordinance authorizing the Mayor to enter into an agreement with Mongan Painting, LLC for sandblasting and painting of the City Pool.**

**(1<sup>st</sup> & 2<sup>nd</sup> Read) Discussion/Vote**

First Reading: 02/26/2024

Second Reading: 02/26/2024

Bill No.: 24-10

Ordinance No.: 240226B

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MONGAN PAINTING, LLC FOR THE PURPOSE OF SANDBLASTING AND PAINTING THE CITY POOL.**

WHEREAS, the City of Willard, Missouri has a need for sandblasting and painting the pool; and

WHEREAS, the City has negotiated with Mongan Painting, LLC for said sandblasting and painting.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen of the City of Willard hereby authorize the Mayor to execute the agreement between the City of Willard and Mongan Painting, LLC for the sandblasting and painting of the City pool as set forth in the Contract marked as Exhibit "A" attached herein and incorporated by reference.

Section 2: This Ordinance will be in full force and effect from and after passage.

READ TWO (2) TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 26th DAY FEBRUARY 2024.

\_\_\_\_\_  
Mayor Sam Baird

ATTEST: \_\_\_\_\_, Dona Slater, City Clerk

Approved as to form: \_\_\_\_\_, Holly Dodge, City Attorney

# EXHIBIT "A"



**Contract Agreement For: Pool Basin Sandblasting & Painting – IFB #02-2024PKS**

**Contract Sum: Seventy-Three Thousand Dollars... (\$73,000.00)**

**Between:** The **City of Willard, Missouri**, hereinafter referred to as the "City," represented by its duly authorized representative, and **Mongan Painting, LLC**, hereinafter referred to as the "Contractor."

## **Terms and Conditions:**

### **1. Project Details:**

- The Contractor to complete project per the City's provided project specifications, including project location, scope, and timeline.
- The Contractor shall adhere to all safety regulations and quality standards during the execution of the project.
- The project shall commence on the agreed-upon start date and be completed within the specified timeframe.

**A. Project to be completed Winter/Spring 2024 – Fully cured by April 30, 2024**

### **2. Payment and Compensation:**

- The City shall compensate the Contractor based on the agreed-upon payment terms.
- Payment milestones shall be established, with partial payments upon completion of specific project phases.
- The Contractor shall submit invoices promptly, and the City shall make payments within the stipulated timeframe.

**A. Payment to be made upon completion of project per NET Thirty (30) terms.**

### **3. Quality Assurance:**

- The Contractor shall ensure the highest quality of workmanship.
- All materials used shall meet industry standards and project specifications.
- The City reserves the right to inspect the work at any stage and request corrections if necessary.

### **4. Liability and Insurance:**

- The Contractor shall carry adequate liability insurance.
- The City shall not be held liable for any accidents, damage, or injuries arising from the Contractor's work.

### **5. Dispute Resolution:**

- Any disputes arising from this contract shall be resolved amicably through negotiation.
- If resolution cannot be reached, mediation or arbitration shall be pursued as per applicable laws.



6. **Termination:**

- o Either party may terminate this contract with written notice.
- o Termination shall not affect completed work or payment obligations.

**Signatures:** This contract shall be effective upon execution by both parties.

**City of Willard, Missouri:** Authorized Representative:

Title:

**Signature:** \_\_\_\_\_

**Date:**

**Mongan Painting, LLC:** Authorized Representative: James Brooks

Title: Regional Manager

**Signature:** \_\_\_\_\_

**Date:** February 15, 2024



# CITY OF WILLARD / SPECIFICATIONS POOL BASIN SANDBLASTING & PAINTING

## REFERENCES

- A. ASTM D 16 - Terminology Relating to Paint, Varnish, Lacquer, and Related Products.
- B. ASTM D 4263 - Indicating Moisture in Concrete by the Plastic Sheet Method.
- C. ASTM F 1869 - Measuring Moisture Vapor Emission Rate of Concrete Subfloor Using Anhydrous Calcium Chloride.
- D. International Concrete Repair Institute (ICRI) Guideline No. 03732 - Selecting and Specifying Concrete Surface Preparation for Sealers, Coatings, and Polymer Overlays.
- E. SSPC-SP 1 - Solvent Cleaning.
- F. SSPC-SP 6/NACE 3 - Commercial Blast Cleaning.
- G. SSPC-SP 13/NACE 6 - Surface Preparation of Concrete.

## DEFINITIONS

- A. Definitions of Painting Terms: ASTM D 16, unless otherwise specified.
- B. Dry Film Thickness (DFT): Thickness of a coat of paint in fully cured state measured in mils (1/1000 inch).

## ENVIRONMENTAL REQUIREMENTS

- A. Weather:
  - 1. Air and Surface Temperatures: Prepare surfaces and apply and cure coatings within air and surface temperature range in accordance with manufacturer's instructions.
  - 2. Surface Temperature: Minimum of 5 degrees F (3 degrees C) above dew point.
  - 3. Relative Humidity: Prepare surfaces and apply and cure coatings within relative humidity range in accordance with manufacturer's instructions.
  - 4. Precipitation: Do not prepare surfaces or apply coatings in rain, snow, fog, or mist.
- B. Dust and Contaminants:
  - 1. Schedule coating work to avoid excessive dust and airborne contaminants.
  - 2. Protect work areas from excessive dust and airborne contaminants during coating application and curing.

## MANUFACTURER

- A. Tnemec Company Incorporated, 6800 Corporate Drive, Kansas City, Missouri 64120-1372. Toll Free (800) 863-6321. Phone (816) 483-3400. Fax (816) 483-3969. Web Site [www.tnemec.com](http://www.tnemec.com).

## COATING SYSTEM FOR POOL

- A. Swimming Pool Walls and Floor

1. System Type: Epoxy.
2. Surface Preparation: SSPC-SP13 in accordance with a minimum of CSP-3  
  
Filler and Surfacer: Series 215 Surfacing Epoxy as required.
3. Primer: Series 161-15BL Tank White Hi-Build Epoxoline II. @ 200 sq.ft. per gallon
4. Intermediate: Series 161-15BL Tank White Hi-Build Epoxoline II. @ 200 sq.ft. per gallon
5. Finish: Series 161-15BL Tank White Hi-Build Epoxoline II. @ 200 sq.ft. per gallon
6. Finish Color: 15BL Tank White  
\*Add to both coats 5 lbs of 50 mesh white Ottawa silica sand to designated areas.
7. Test blast area is required and approved by owner

**B All Pool Gutters/Trim (Umbrella/Dive Stand):**

1. System Type: Epoxy.
2. Surface Preparation: SSPC-SP13 in accordance with a minimum of CSP-3  
  
3. \*Primer: Series 161-25BL Fountainbleu Hi-Build Epoxoline II. @ 200 sq.ft. per gallon
4. \*Finish: Series 161-25BL Fountainbleu Hi-Build Epoxoline II. @ 200 sq.ft. per gallon
5. Finish Color: 25BL Fountainbleu  
\*Add to both coats 5 lbs of 50 mesh white Ottawa silica sand to all horizontal gutter surface

**C. Lane Markers and Targets:**

1. System Type: Epoxy.
2. Surface Preparation: SSPC-SP13 in accordance with a minimum of CSP-3  
  
3. Primer: Series 161-35GR Black Hi-Build Epoxoline II. @ 200 sq.ft. per gallon
4. Finish: Series 161-35GR Black Hi-Build Epoxoline II. @ 200 sq.ft. per gallon
5. Finish Color: 15BL Black

## **ACCESSORIES**

**A. Coating Application Accessories:**

1. Accessories required for application of specified coatings in accordance with manufacturer's instructions, including thinners.
2. Products of coating manufacturer.

## **EXAMINATION**

- A. Examine areas and conditions under which coating systems are to be applied. Notify Owner of areas or conditions not acceptable. Do not begin surface preparation or application until unacceptable areas or conditions have been corrected.

## **PROTECTION OF SURFACES NOT SCHEDULED TO BE COATED**

- A. Protect surrounding areas and surfaces not scheduled to be coated from damage during surface preparation and application of coatings.
- B. Immediately remove coatings that fall on surrounding areas and surfaces not scheduled to be coated.

## **SURFACE PREPARATION**

- A. Abrasive Blast and feather all edges to a smooth transition.
- B. SSPC-SP13 in accordance with a minimum of CSP-3.

Dry abrasive blasting, wet abrasive blasting, shall be used to remove existing coating, contaminants, to expose subsurface voids and produce a sound concrete surface with adequate profile and surface porosity.

- C. All surfaces must be clean, dry and free from contaminants.

**APPLICATION**

- A. Apply coatings in accordance with manufacturer's instructions.
- B. Mix and thin coatings, including multi-component materials, in accordance with manufacturer's instructions.
- C. Keep containers closed when not in use to avoid contamination.
- D. Do not use mixed coatings beyond pot life limits.
- E. Use application equipment, tools, pressure settings, and techniques in accordance with manufacturer's instructions.
- F. Uniformly apply coatings at spreading rate required to achieve specified DFT.
- G. Apply coatings to be free of film characteristics or defects that would adversely affect performance or appearance of coating systems.
- H. Stripe paint with brush critical locations on steel such as welds, corners, and edges using specified primer.

**REPAIR**

- A. **Materials and Surfaces Not Scheduled To Be Coated:** Repair or replace damaged materials and surfaces not scheduled to be coated.
- B. **Damaged Coatings:** Touch-up or repair damaged coatings. Touch-up of minor damage shall be acceptable where result is not visibly different from adjacent surfaces. Recoat entire surface where touch-up result is visibly different, either in sheen, texture, or color.
- C. **Coating Defects:** Repair in accordance with manufacturer's instructions coatings that exhibit film characteristics or defects that would adversely affect performance or appearance of coating systems.

**CLEANING**

- A. Remove temporary coverings and protection of surrounding areas and surfaces.

**SCHEDULE**

Work with Parks and Recreation for on site preparation prior to scheduled events.

POOL DATA	PRICE
Brush Blast finishable surface down to sound surface, clean and dry before coating. Repair all cracks in finishable surface. Remove all calking and replace with new calking in finishable surface and gutters Three (3) coats of Tnemec Paint must be applied at 200 sq. ft. per	\$ 73,000.00

gallon, including gutter trough.

**Bidder must set up on site walkthrough with parks director before bid can be submitted.**

Total Sq. Ft.: 12,500 / Total Volume: 330,000 gallons

**Project to be completed Winter/Spring 2024- Fully Cured by April 30, 2024**

**BID TOTAL:\$ 73,000.00**

Bidders are required to perform, provide and furnish all of the labor, materials, necessary tools and equipment necessary to complete the work.

### VENDOR QUALIFICATIONS

The proposal must include the following information:

1. List at least three (3) references for whom you have performed similar services as requested in this proposal.

Company Name: City of Nixa, MO  
Address: Nixa Aquatic Center, 710 N. Taylor Way, Nixa, MO  
Contact Person: Matt Crouse  
Telephone #: (417) 459-0277

Company Name: Kansas City Country Club  
Address: KCCC Clubhouse Pool, 6200 Indian Ln, Mission Hills, KS  
Contact Person: John Sullivan  
Telephone #: (913) 238-1188

Company Name: McCown Gordan Construction  
Address: Lions Park Pool, 316 E. Clay St, Valley Center, KS  
Contact Person: Todd Dumler  
Telephone #: (316) 712-3163

2. State how long you have been operating under your present company name.

23 years

3. Have you ever defaulted on a contract? No

If so, where and why? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CITY OF WILLARD  
BID FORM – PROPOSAL  
INVITATION FOR BID IFB #02-2024PKS**

SUBMITTED BY Mongan Painting, LLC  
Company Name

Pursuant to and in accordance with the above stated Invitation for Bid, the undersigned hereby declares that they have examined the IFB documents and specifications for the item(s) listed below. The undersigned proposes and agrees, if their Bid is accepted to furnish the item(s) submitted below, including delivery to Willard, Missouri in accordance with the delivery schedule indicated below and according to the prices products/services information submitted.  
**No Alternatives or Substitutions Will Be Considered**

DELIVERY: F.O.B. DESTINATION

ACCEPT CREDIT CARD: YES \_\_\_\_\_ NO X

Prompt Payment Discount 0.00 % \_\_\_\_\_ Days, Net \_\_\_\_\_ Days

**AFFIDAVIT OF COMPLIANCE IFB #02-2024PKS**

To be submitted with Vendor's Bid

X We DO NOT take

exception to the IFB

Documents/Requirements.

\_\_\_\_\_ We TAKE exception to

the IFB

Documents/Requirements as

follows: Specific exceptions are

as follows:

Company Name Mongan Painting, LLC

By James Brooks

Authorized Person's Signature

James Brooks - Regional Manager

Print or type name and title of signer Company

Address 720 Sleezer Road, PO Box 515, Cherokee, IA 51012

Telephone

Number (712) 225-0626

Fax Number (712) 225-0627

Date 1/16/2023

**ADDENDA**

Bidder acknowledges receipt of the following addendum:

Addendum No. \_\_\_\_\_

Addendum No. \_\_\_\_\_

Addendum No. \_\_\_\_\_

Addendum No. \_\_\_\_\_

Addendum No. \_\_\_\_\_

Email james@monganpainting.net  
Federal Tax ID No. 85-353023

**CITY OF WILLARD STATEMENT OF "NO BID" IFB #02-2024PKS  
RETURN THIS PAGE ONLY IF YOUR COMPANY PROVIDES THE PRODUCTS/SERVICES BEING BID AND  
DECLINES TO DO SO.**

WE, THE UNDERSIGNED, HAVE DECLINED TO BID ON YOUR #02-2024PKS FOR POOL BASIN  
SANDBLASTING & PAINTING FOR THE FOLLOWING REASON(S):

- SPECIFICATIONS ARE TOO "TIGHT," I.E. GEARED TOWARD ONE BRAND OR MANUFACTURER ONLY (PLEASE EXPLAIN BELOW).
- INSUFFICIENT TIME TO RESPOND TO INVITATION FOR BID.
- OUR PRODUCT SCHEDULE WOULD NOT PERMIT US TO PERFORM.
- UNABLE TO MEET SPECIFICATIONS.
- UNABLE TO MEET INSURANCE REQUIREMENTS.
- SPECIFICATIONS UNCLEAR (PLEASE EXPLAIN BELOW).
- OTHER (PLEASE SPECIFY BELOW).

REMARKS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
SIGNATURE AND TITLE: \_\_\_\_\_  
TELEPHONE NUMBER: \_\_\_\_\_  
DATE: \_\_\_\_\_

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #11

## **Civil Rights Non-Discrimination Policies.**

**Discussion/Vote**

**CITY OF WILLARD**  
**INTERNAL MEMORANDUM**

**DATE:** February 26, 2024

**TO:** Mayor Baird and BOA

**FROM:** S. D. Bodenhamer

**RE:** Civil Rights Compliance Policies

The City of Willard entered into a 180 day agreement with the U.S. Environmental Protection Agency to update/create Civil Rights Policies on October 18, 2023. Included in your packet are the various policies to assure compliance with the EPA requirements:

- Notice of Non-Discrimination
- Discrimination Complaint and Compliance Review / Grievance Procedure
- Non-Employee Discrimination Complaint Form
- Disability Non-Discrimination Plan
- Limited English Proficiency (LEP) Plan

I request a motion, second and affirmative vote to adopt these policies such that I can submit them to the EPA and fulfill our obligation under the 180 day agreement



# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



## NOTICE OF NON-DISCRIMINATION

The City of Willard, Missouri does not discriminate on the basis of race, color, national origin, disability, age, or sex in the administration of its programs or activities, and the City of Willard does not intimidate or retaliate against any individual or group because they have exercised their rights to participate in actions protected, or oppose action prohibited by 40 C.F.R. Parts 5 and 7, or for the purpose of interfering with such rights.

Dona Slater, City Clerk, is responsible for coordination of compliance efforts and receipt of inquiries concerning non-discrimination requirements implemented by 40 C.F.R. Parts 5 and 7 (Non-discrimination in Programs or Activities Receiving Federal Assistance for the Environmental Protection Agency), including Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title IX of the Educational Amendments of 1972; and Section 13 of the Federal Water Pollution Control Act Amendments of 1972 (hereinafter referred to collectively as the federal non-discriminations laws).

If you have any questions about this notice or any City of Willard's non-discrimination programs, policies, or procedures, you may contact:

Dona Slater, City Clerk  
City of Willard  
P. O. Box 187  
224 W. Jackson St.  
Willard, MO 65781

Telephone: 417-742-5302

[clerk@cityofwillard.org](mailto:clerk@cityofwillard.org)

If you believe that you have been discriminated against with respect to a City of Willard program or activity, you may contact the City Clerk identified above or visit our website at [cityofwillard.org](http://cityofwillard.org) to learn how and where to file a complaint.

# CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



## DISCRIMINATION COMPLAINT AND COMPLIANCE REVIEW / GRIEVANCE PROCEDURE

It is the policy of the City of Willard to ensure full compliance with federal non-discrimination laws in all programs and activities. The City of Willard will not discriminate based on race, color, national origin, religion, ancestry, ethnic group identification, creed, sex (including actual or perceived sexual orientation or gender identity), disability, mental disability, physical disability, medical condition, genetic information, marital status, veteran status, or age, and any City of Willard programs, services, or activities.

Title VI of Civil Rights Act of 1964 ("Title VI") prohibits discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance. The Americans with Disability Act ("ADA") and Section 504 of the Rehabilitation Act ("Section 504") prohibit discrimination on the basis of disability by state or local government agencies and recipients of federal financial assistance.

Discrimination includes, but is not limited to, excluding an individual from participation in or denying an individual the benefits of any program or activity receiving Federal financial assistance to the individual's race, color, national origin, sex, age, or disability.

The City of Willard does not exclude, deny benefits to, or otherwise discriminate against any person on the basis of race, color, religion, ancestry, ethnic group identification, national origin, creed, disability, mental disability, physical disability, medical condition, genetic information, marital status, age, veteran status or sex (including actual or perceived sexual orientation or gender identity) the administration which programs or activities.

The City of Willard is committed to taking reasonable steps to provide timely and meaningful access for Limited English Proficient Persons encountering the City of Willard's programs, services, and activities. The City of Willard will provide free language assistance to such persons. For more information on language assistance, contact:

Dona Slater, City Clerk  
City of Willard  
P. O. Box 187, 224 W. Jackson St.  
Willard, MO 65781

Telephone: 417-742-5302  
[clerk@cityofwillard.org](mailto:clerk@cityofwillard.org)

Civil Rights Discrimination Complaint/Compliance Review and Grievance Procedure. Adopted 2-26-24

This complaint and compliance review/grievance procedure is established so that any member of the public who believes he or she been subjected to discrimination in the receipt of benefits and/or services from the City of Willard on the basis of race, color, religion, ancestry, ethnic group identification, national origin, creed, disability, mental disability, physical disability, medical condition, genetic information, marital status, age, veteran's status, or sex (including the actual or perceived sexual orientation or gender identity) and wishes to file a complaint may do so following the outline below. In addition, the City of Willard's Civil Rights Compliance Coordinator may, on her own initiative, undertake compliance reviews to investigate compliance with the City of Willard's departments with Title VI, the ADA, Section 504, and other federal and state civil rights laws in the absence of a complaint on a periodic basis. The City of Willard is prohibited from retaliating against any member of the public who files a complaint under these procedures and any retaliation will be handled promptly if it occurs.

The complaint should be in writing and contain information about the complaint and the alleged discrimination such as:

1. The name, address, and phone number of the complainant;
2. The name of the City of Willard department and/or employee against whom the complaint is filed;
3. The location, date, and description of alleged violation;
4. The signature of the complainant or his/her designee.

Please see the Discrimination Complaint Form at the end of this procedure.

If the complainant is unable to submit the complaint in writing, he or she may call City of Willard Civil Rights Compliance Coordinator to submit a verbal complaint.

The complaint that shall be submitted by the complainant or his/her designee as soon as possible but no later than 180 calendar days after the alleged violation to:

Dona Slater, City Clerk  
City of Willard  
P. O. Box 187  
224 W. Jackson St.  
Willard, MO 65781

Telephone: 417-742-5302  
[clerk@cityofwillard.org](mailto:clerk@cityofwillard.org)

If the complaint is submitted directly to a City of Willard office or staff member, the City of Willard office or staff member shall forward the complaint to the City of Willard Civil Rights Compliance Coordinator within 5 calendar days.

1. the City of Willard Civil Rights Compliance Coordinator will make it determination of whether the City of Willard has jurisdiction over the complaint and send the complainant an acknowledgement letter informing him/her whether the complaint will be investigated. This letter will also inform the complaint of his/her rights to file directly with the federal agency.
2. If the port City of Willard Civil Rights Compliance Coordinator finds jurisdiction, he/she will notify the city of Willard that is the subject of the complaint and request a response to the complaint and will begin an investigation. The investigation may include interviews of the complainant, City of Willard employees, contractors, subcontractors, subgrantees, and witnesses to the alleged discrimination, as well as review of any physical or written evidence.

The City of Willard Civil Rights Compliance Coordinator may attempt to conciliate and resolve the complaint through a mutually agreeable solution. Any such informal resolution must be signed by both the City of Willard that is the subject of the complaint and the complainant. Absent extenuating circumstances, the City of Willards Civil Rights Compliance Coordinator will complete his/her investigation and resolution efforts within 30 days after the beginning of the investigation.

An appropriate, prompt, and impartial investigation of any allegations filed under federal non-discrimination statutes will be conducted. The preponderance of the evidence standard will be applied during analysis of the complaint.

When the City of Willard Civil Rights Compliance Coordinator determines the discrimination has occurred, and informal resolution is not reached, the City of Willard Civil Rights Compliance Coordinator shall determine any necessary remedial actions and the complained-City of Willard to implement the recommendations.

Absent extenuating circumstances, the City of Willard Civil Rights Compliance Coordinator will provide a written response to the complaint within 45 calendar days after beginning the investigation. The Coordinator will issue one of three letters:

1. a closure letter summarizing the allegations and stating there was not a violation and that the case will be closed; or
2. A letter of resolution summarizing allegations and describing the informal resolution mutually agreed to by the complaint and. The City of Willard about which the complainant was submitted; or
3. a letter of finding (“LOF”) summarizing allegations and investigation of the alleged complaint and explaining any remedial action to be taken by the City of Willard.

If the response is not satisfactorily resolving the issue, the complaint or the City of Willard may appeal the decision to the City of Willard’s City Administrator within 15 calendar days after receipt of the response from the City of Willard Civil Rights Compliance Coordinator. Within 15 calendar days after received the appeal, the City of Willard City Administrator or

his/her designee will meet with a complainant and the affected City of Willard department to discuss the complaint and possible resolutions. The City of Willard's City Administrator or his/her designee may also interview witnesses and review any physical or written evidence. Within 15 calendar days after the meeting with the complainant and the City of Willard department, the City of Willard's City Administrator or his/her designee will respond in writing to the complainant, with a final resolution of the complaint.

If at any time and delay is expected, the City of Willard Civil Rights Compliance Coordinator will notify the complainant in writing of the reason(s) for the delay and the expected date of response.

The Willard Civil Rights Compliance Coordinator shall maintain records of complaints received, informal resolutions, investigation findings, appeals, and appeal decisions. The City of Willard Civil Rights Compliance Coordinator, shall document actions taken to resolve each complaint, communicate complaint activity to the appropriate federal agency as required, and maintain copies of complaints and documentation of the resolution for a period not less than two (2) years.

The City of Willard Civil Rights Compliance Coordinator through the City Administrator shall furnish report to the City of Willard Board of Aldermen at least annually regarding the number, nature, and status of complaints.

These procedures do not deny the right of the complainant to file a complaint with state or federal agencies, or to pursue litigation for complaints alleging discrimination, intimidation, or retaliation that is prohibited by law.

# CITY OF WILLARD, MISSOURI

224 W Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



## Non-Employee Discrimination Complaint Form

If you believe that, you've been discriminated against on the basis of race, color, national, origin, age, sex, or disability, or if you believe that one or more City of Willard programs is being operated in a fashion that discriminates against a person or group of persons on the basis of race, color, national origin, age, sex, or disability, You may file a complaint within 180 days of the date of the last discrimination. For more information see the City of Willard's "Procedure for Non-Employee Discrimination Complaints" or contact the Non-Discrimination Coordinator, identified below.

Any individual who follows the complaint or testifies, assist, or participates in a non-discrimination investigation, proceeding, or hearing may not be intimidated or retaliated against by the City of Willard for the purpose of interfering with any right or privilege guaranteed by the Civil Rights Act of 1964, section 504, or any other civil rights statute.

Complete this form and mail or deliver to:

Dona Slater, City Clerk, City of Willard, P. O. Box 187, 224 W. Jackson St., Willard, MO 65781. Telephone:417-742-5302, [clerk@cityofwillard.org](mailto:clerk@cityofwillard.org).

1. Complainant's Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

3. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

4. Telephone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

5. Person discriminated against (if other than complainant):

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

6. Other person(s) who may have knowledge of the event:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

7. What was the discrimination based on? (check all that apply):

Race     Color     National Origin (including LEP).     Disability     Sex  
 Age     Retaliation     Other (please specify) \_\_\_\_\_

8. Date of incident resulting in discrimination: \_\_\_\_\_

9. Describe the discrimination. What happened and who was responsible? For additional space, attach additional sheet(s) of paper.

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10. Did you file this complaint with another federal, state, or local agency or with a federal court?

Yes  No

If the answer is yes, check each agency where the complaint was filed:  Federal Agency

Federal Court  State Agency  State Court  Local Agency

Other \_\_\_\_\_

11. Provide contact information for the agency with which you also filed a complaint:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Date Filed: \_\_\_\_\_

12. Sign the complaint in the space below and date. Attach any documents you believe supports your complaint.

\_\_\_\_\_

Complainant (signature)

\_\_\_\_\_

Date





## **Disability Non-Discrimination Plan**

The City of Willard is committed to providing persons with disabilities with equal opportunity to participate in or benefit from its programs, services, and activities through its compliance with section 504 of the Rehabilitation Act of 1973.

The City of Willard recognizes the persons with disabilities may need reasonable modifications to have equal opportunities to participate in or benefit from the City of Willard's programs, services, and activities.

It is The City of Willard's policy that no otherwise qualified individual with a disability will be denied access to or participation in any program, service, or activity offered by The City of Willard. The City of Willard will administer programs, services, and activities in the most integrated setting appropriate to the needs of qualified purchases with disabilities.

The City of Willard will provide at no cost appropriate auxiliary aids and services where necessary to afford people with disabilities an equal opportunity to participate in and benefit from the programs, services, and activities provided by The City of Willard. Auxiliary aids and services may include qualified interpreters for individuals who are deaf or hard of hearing and must be brought in a timely manner and in such a way as to protect the privacy and independence of the individual. Persons with disabilities have a right to request reasonable modification to allow them to participate in or benefit from City of Willard's services and activities.

The City of Willard, and any of its agents will not coerce, intimidate, retaliate against, or discriminate against any individual for exercising the right under section 504, or for assisting or supporting another to exercise a right under section 504.

This Program and Policy applies to all City of Willard's subrecipients, agents and contractors.

### **Definitions**

- A. Disability means, with respect to an individual:
- a. a physical or mental impairment that substantially limits one or more of the person's major life activities.;
  - b. the history of such an impairment; or
  - c. being regarded as having such an impairment.;

The definition of “disability” should be construed broadly in favor of expansive coverage, to the maximum extent permitted by the terms of section 504. The questioner whether an individual meets the definition of “disability” should not demand extensive analysis.

- B. Qualified Individual with a disability as an individual with a disability who, with or without reasonable modifications to rules, policies, or practices, the removal of architectural, communication, or transportation barriers, or the provision on auxiliary aids and services, meets the essential eligibility requirements for the receipt of services or the participation of programs or activities provided by the City of Willard.

### **Non-Discrimination Coordinator**

The Nondiscrimination Coordinator will coordinate the City of Willard's efforts to comply with section 504, including ensuring the following:

- A. The City of Willard will adopt and make readily available in suitable formats (e.g., enlarged, Braille, audio taped.):
  - a. a procedure that allows for an individual to request reasonable modifications or auxiliary aids or services needed to obtain equal access to and enable participation in the City of Willard's, programs, services, and activities;
  - b. the procedure for maintaining personal information in the manner that protects the privacy and independence of the individual; and
  - c. a procedure for providing modifications and auxiliary aids or services.
- B. The City of Willard will maintain data on the nature and extent of the services provided to persons with disabilities and develop data collection requirements as part of the operational guidelines for implementing this policy.
- C. The City of Willard will administer its programs, services, and activities in the most integrated setting appropriate to the needs of qualified individuals with disabilities.
- D. The City of Willard will utilize a grievance procedure set forth in its nondiscrimination program and policy for providing prompt and equitable resolution of complaints alleging any action that would violate section 504. These procedures should be applicable to any anticipated complaint, including an appeal of the denied request for reasonable modification or auxiliary aids or services.
- E. The City of Willard will provide auxiliary aids or services that are required to comply with section 504 free of charge.
- F. The City of Willard will provide periodic in-service training for staff to develop their awareness and understanding of the needs of the persons with disabilities and legal compliance issues.

### **Program Accessibility**

Consistent with the City of Willard's self-assessment, the City of Willard will consider the extent to which any City of Willard facilities are “public facilities” or will be used by the public. The City of Willard will operate its programs and activities out of those facilities consistent with 40 C.F.R. part 7.65 so that, when each program or activity is viewed in its entirety, it is readily accessible to and useable by persons with disabilities.

A. Existing Facilities:

- a. Structural changes in existing facilities are not required when other methods provide program accessibility. Such methods include:
  - i. Redesigning equipment or the facility after case review.
  - ii. Providing appropriate signage, directing people to accessible features.
  - iii. Reassigning staff, or services to accessible sites.
- b. Evacuation procedures will be developed by the City of Willard for persons with disabilities.

B. New Construction and Alterations:

Each facility or part of a facility constructed by, on behalf of, or for the use of the City of Willard must be designed and constructed in such a manner as the facility is readily accessible to and usable by persons with disabilities. Alterations to existing facilities shall, to the maximum extent feasible, be designed and constructed to be readily accessible to and usable by persons with disabilities.

C. Off Campus:

Contractual or lease agreements for the use of non-Recipient facilities should ensure that any program, service, or activity of The City of Willard in that facility is accessible. If a program, service, or activity is not wholly operated by the City of Willard, the City of Willard will attempt to assure that these programs, services, or activities, as a whole, provide an equal opportunity for the participation of persons with disabilities.

**Reasonable Modifications and Auxiliary Aids and Services**

No participant with a disability in a City of Willard Program, service or activity will be denied the benefits of, excluded from participation in, or be otherwise discriminated against in the provision of services available to all individuals in general.

Each individual is responsible for making requests regarding reasonable modifications or auxiliary aids or services to meet their particular needs to enable The City of Willard to provide an appropriate response to the request. However, the failure of a request to for a reasonable modification or auxiliary aid or service does not always excuse The City of Willard from providing a reasonable modification or auxiliary aid or service, as long as there's not result in a fundamental alteration or undue burden.

All auxiliary aids, services used by persons with disabilities provide access to The City of Willard programs, services, and activities need not be on hand or present at all times.

The City of Willard does not need to provide a reasonable modification or auxiliary or service that would be fundamentally alter the nature of the program, service, or activity, for example,

requiring waiver of essential program or licensure requirements; violating accreditation requirements; or posing an undue administrative burden on The City of Willard.

In determining reasonable modifications or appropriate auxiliary aids or services, The City of Willard considers the wishes of the individual.

The City of Willard will not require an individual with a disability to accept a modification, aid, service, opportunity, or benefit under any circumstances.



## Limited English Proficiency (LEP) Plan

### 1. INTRODUCTION AND BACKGROUND

#### a. Purpose of Limited English Proficiency (LEP) Plan

The purpose of the City of Willard LEP plan is: to (i) enhance awareness of the needs of methods to ensure that LEP persons have meaningful access to federally assisted programs; (ii) ensure implementation of language access; and (iii) comply with their acquirments of Title VI of the Civil Rights Act of 1964 and implementing regulations (Title VI), in a consistent and effective manner across the programs, services, and activities.

The City of Willard LEP Plan is designed to assist The City of Willard staff by providing guidance on Translation, Interpretation, and outreach services for LEP persons seeking access to The City of Willard's programs, services or activities, consistent with Title VI.

All employees are to ensure that the public is treated with dignity and respect, identify language needs for The City of Willard customers, and utilize Bilingual resources to assist individuals, when needed.

#### b. Policy Statement

The City of Willard will ensure that no person on the grounds of race, color, religion, ancestry, ethnic group identification, creed, national origin, creed, sex (including the actual or perceived sexual orientation or gender identity), disability, mental disability, physical disability, medical condition, genetic information, marital status, veteran's status, or age, is excluded from participation in, denied the benefits of, otherwise subjected to discrimination, or retaliated against under any program, service or activity it administers. The City of Willard is committed

to taking reasonable steps to provide timely and meaningful access for LEP Persons coming into contact with The City of Willard's programs, services, and activities. The City of Willard will provide free language assistance to LEP Persons and inform members of the public that language assistance services are available free of charge to LEP persons.

**c. Who is Limited English Proficient?**

LEP Persons are individuals who do not speak English as their Primary Language and have a limited ability to read, write, speak, or understand English. LEP Persons include those that speak English less than very well, not well, or not at all, as considered by the US Census Bureau. People can self-identify as LEP. These individuals may be entitled to language assistance in a particular program, service, or activity.

**d. Public Dissemination of Title VI Information**

The City of Willard will inform LEP persons of the availability of language access services, free of charge, by providing written notice conspicuously in areas of its facilities and on its websites and in the most prevalent language spoken by LEP persons in the communities of The City of Willard.

The notices will be posted prominently and will be readily visible to the public. City of Willard handbooks, manuals and pamphlets will describe the requirements of federal nondiscrimination laws. Including Title VI and the ability of language assistance, and federal nondiscrimination compliant procedures. Advertisements will state that The City of Willard administers equal opportunity programs and indicate that federal law prohibits discrimination. The following is the notice or may be used by the City of Willard:

It is the policy of the City of Willard to ensure full compliance with federal non-discrimination laws in all programs and activities. The City of Willard will not discriminate based on race, color, national origin, religion, ancestry, ethnic group identification, creed, sex (including actual or perceived sexual orientation or gender identity), disability, mental disability, physical disability, medical condition, genetic information, marital status, veteran status, or age, and any City of Willard programs, services, or activities. For more information, contact Dona Slater, City Clerk, City of Willard, P. O. Box 187, 224 W. Jackson St., Willard, MO 65781. Telephone:417-742-5302, [clerk@cityofwillard.org](mailto:clerk@cityofwillard.org).

## **2. SELF ASSESSMENT AND LANGUAGE ACCESS PLAN**

The City of Willard will take reasonable steps to ensure LEP Persons have meaningful access to the information and services it provides.

In planning to provide meaningful access to LEP persons, the City of Willard, through the Civil Rights Compliance Coordinator, will annually conduct a self-assessment and update the language access plan considering four factors. With the goal of ensuring coordinated, cost effective, delivery of high-quality language assistance services:

### **a. Demographics**

The City of Willard will annually assess the number or proportion of LEP persons from a particular language group served or encountered in the surrounding community area.

The City of Willard will consider variety of sources for demographic information, including the United States Census Bureau.

For 2023, the City of Willard has determined that the most prevalent language spoken by LEP persons in the community that The City of Willard serves are Spanish (2.2%) and other Indo European languages (3%).

### **b. Frequency of LEP Contact**

The City of Willard will gather and evaluate data on how often various language groups come into contact with the City of Willard and take into consideration how The City of Willard programs, activities, and services affect those needs.

### **c. Nature and Importance of the Services Provided**

The City of Willard will review the nature and importance of The City of Willard programs, activities, programs and services provided to that population.

### **d. Resources**

The City of Willard will evaluate the resources available at the City of Willard and the cost of language services and will endeavor to plan for language services sufficient to provide meaningful access to its programs, services, and activities in a cost-effective manner.

### 3. LANGUAGE ASSISTANCE

The City of Willard will take any reasonable steps necessary to provide LEP persons meaningful access to all City of Willard services, programs, or activities. Language assistance will be provided for LEP Persons through the translation documents as well through oral interpretation in-person and or by telephone.

Language services should be provided at a time and place that avoids the effect of denying meaningful access to the services or benefits of the program, service, or activity. However, in some situations, it may be reasonable to ask the LEP person to return at a specified date and time to allow The City of Willard to arrange for Interpreter or Translator services.

Interpreter and Translation services are available to staff by contacting The City of Willard Civil Rights Compliance Coordinator:

*Dona Slater, City Clerk  
City of Willard  
P. O. Box 187  
224 W. Jackson St.  
Willard, MO 65781  
Telephone: 417-742-5302  
[clerk@cityofwillard.org](mailto:clerk@cityofwillard.org)*

#### **a. Outreach**

The City of Willard will include LEP Persons and LEP Communities in its public outreach and engagement strategies and plans protecting steps to target outreach and engagement efforts to reach LEP Persons and Communities where appropriate.

#### **b. Providing Notice to LEP Persons**

The City of Willard will provide information about free language services by:

- Posting signs in English and Spanish about federal nondiscrimination laws, including title. VI, and the availability of free language assistance services in high traffic, areas of the public is likely to read them.
- Posting notices on the City of Willard's website in English and Spanish about federal nondiscrimination laws, including Title VI, and the availability of free language assistance services.
- Stating and outreach materials. The language services are available.



- Working with community-based organizations to inform LEP Persons of the language assistance availability.
- Providing presentations and/or notices at community organizations for important events or community involvement.

**c. Oral Interpretation**

The City of Willard currently does not employ bilingual staff.

LEP Persons are not obligated to provide their own interpreter, although some may prefer to do so, after being informed of the availability of free language assistance.

The City of Willard will ensure that it uses qualified interpreters.

The city of Willard utilizes Language Access Multicultural People (LAMP) for in person interpretation. They may be reached at 877-240-6398.

**d. Translation of Written Documents**

The City of Willard will arrange for Translation of Vital Written Documents when necessary to ensure meaningful access by LEP Persons.

Vital Written Documents are paper or electronic written material that contains information that is critical for accessing The City of Willard's programs, services, or activities; is directly and substantially related to public safety; or is required by law.

The City of Willard will ensure that translators of written documents are qualified. The City of Willard utilizes Language Access Multicultural People (LAMP) for translation of written documents. They may be reached at 877-240-6398.

**4. HOW WE ASSESS LEP PERSONS**

**a. Interaction with Walk-In LEP Persons**

- i. The City of Willard will take reasonable steps to provide language assistance as needed for in person contact with LEP Persons. Language identification cards invite LP Persons to the find the language needs to City of Willard staff. The City of Willard will disseminate these cards to all City of Willard employees to be used with the walk-in LEP Persons procedures below.

- The City of Willard will attempt to communicate. In English first to determine if the individual can understand English sufficiently to be fully understood.
- If the individual cannot understand or effective to communicate in English, The City of Willard employee will determine the language he or she is speaking.
- If The City of Willard employ cannot recognize the language the individual is speaking, show him/her the language identification card so the LEP Person can point to his/ her language.

**b. Phone calls from LEP Persons**

- i. The City of Willard will take steps to respond in a timely and effective manner to LEP persons who call seeking information or assistance. The City of Willard will utilize the following steps assisting phone-in LEP Persons:
  1. The City of Willard employee will attempt to communicate English first to determine if the individual can understand English sufficiently to be fully understood.
  2. If the individual cannot understand or effectively communicate in English, The City of Willard employee will contact the City of Willard Civil Rights Compliance Coordinator to arrange for interpretation services.
  3. The City of Willard employee will make every effort to give the LEP person the same level of service as English-speaking customer.

**c. Advance Requests for In-Person Interpretation**

The City of Willard is committed to using Qualified Interpreters upon advance requests for in person appointments and/or public meetings. In general, The City of Willard would ask the LEP persons to give five (5) business days advance notice of a request for Interpretation. However, such advanced notice is not received, The City of Willard employees will attempt to arrange Interpretation. through The City of Willard Civil Rights Compliance Coordinator.

#### **d. Written Translation Services**

When translation of a document is requested by LEP person into a language in which translation is not already been provided, The City of Willard staff will:

- Attempt to determine the LAPD Person's primary language, using "I Speak" cards.
- Contact the City of Willard's Civil Rights Compliance Coordinator to arrange timely translation of the document into the requested language.
- If the document cannot be translated into the requested language on a timely basis, The City of Willard's, Civil Rights Compliance Coordinator will take reasonable steps to provide Sight Translation or other meaningful communication of the document as appropriate.

When the City of Willard writes a document to a particular LEP Person:

- This City of Willard staff will draft the document in English.
- The City of Willard staff will identify the Primary Language of the LEP person.
- The City of Willard staff will request the City of Willard's Civil Rights Compliance Coordinator to arrange timely translation of the document into the requested language.
- The City of Willard staff will send the document in both English and as translated to the LEP person and will retain copies of both versions.
- The City of Willard staff will make every effort to give the LEP person the same level of service as an English-speaking customer.

### **5. TECHNICAL ASSISTANCE AND TRAINING**

#### **a. Training**

The City of Willard will provide employees with annual training on Title VI, The City of Willard's language access obligations, how to obtain language assistance services, how to work with Qualified Interpreters and Translators, and how to properly handle a complaint alleging discrimination under the federal nondiscrimination laws, including Title VI.

All managers and supervisors will be trained, even if they do not regularly interact with LEP persons, to ensure they are fully aware of and understand what LEP is, so they can reinforce its importance and ensure its implementation by staff.

**b. Technical Assistance**

The City of Willard’s Civil Rights Compliance Coordinator is responsible for providing managers and staff with technical assistance. This includes advising about LEP requirements and implementation and assisting and developing program area procedures to ensure compliance.

**6. MONITORING AND ASSESSMENT**

Managers and supervisors are responsible for ensuring that meaningful services to LEP persons are provided in their respective areas. The City of Willard’s LLP plan must be incorporated by reference into the appropriate Program Procedure manuals in order to ensure employees are aware of their obligations for compliance.

The City of Willard’s Civil Rights Compliance Coordinator will monitor programs on an ongoing basis to ensure LEP requirements are fulfilled and report annually on the accomplishments related to LEP activities. The City of Willard leadership and as required to federal agencies.

The City of Willard’s Civil Rights Compliance Coordinator will maintain documentation regarding LSP Persons, including:

- Nature of the service (walk in, telephone or translation of a document).
- Means for which assistance was rendered (The City of Willard staff or interpretive/ translation services)
- Language translated or interpreted.
- Race and national origin of LEP person.
- Subject matter or services rendered.
- Date, time (start to finish).

**7. CONCLUSION**

Providing meaningful access to LEP persons to The City of Willard’s programs, services, and activities is important effort that will help The City of Willard to achieve its mission of providing equitable and timely services to all persons.

**CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #12

**Sanitary Sewer Project Status Report**

**CITY OF WILLARD**  
**INTERNAL MEMORANDUM**

**DATE:** February 12, 2024

**TO:** Mayor Baird and BOA

**FROM:** S. D. Bodenhamer

**RE:** Sanitary Sewer Project Status

COMMUNITY FUNDING PARTNERSHIP (94 Lift Station and Force Main)

Status of components:

- Allgeier Martin is “gearing up” for design.
- Allgeier Martin is hydraulic modeling the force main design.
- Allgeier Martin has completed field surveying and will have the boundary and topographic profile later this week.
- Lumix is actively completing the installation of the variable frequency drive.
- Civil Rights Compliance
  - Policies are on the BOA agenda for approval.
  - Approved policies will be submitted to the EPA.

MEADOWS CONNECTION TO CITY OF SPRINGFIELD

- We have permission from landowners to survey for easement for the best routing of the gravity sewer.

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13

## **New Business**

- 1. Discussion regarding ballot language for a recreational cannabis sales tax to be placed on the November 2024 ballot.**
- 2. Discussion of election sign rule changes.**
- 3. Discussion of an Ordinance to require an annual independent audit of the City of Willard Financials.**

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13-1

## **New Business**

- 1. Discussion regarding ballot language for a recreational cannabis sales tax to be placed on the November 2024 ballot.**



Marijuana Tax: Research For Thought

Regarding April 2024 Ballots

<https://www.nixa.com/blog/2024/01/26/nixa-voters-to-decide-proposed-tax-on-marijuana/>

[https://www.phelpscountyfocus.com/news/article\\_5c6abf8a-c5d9-11ee-bf37-cb386c5abe71.html](https://www.phelpscountyfocus.com/news/article_5c6abf8a-c5d9-11ee-bf37-cb386c5abe71.html)

Regarding 2023:

<https://missouriindependent.com/2023/04/05/local-marijuana-sales-taxes-pass-easily-in-most-communities-in-missouri-elections/>

<https://spectrumlocalnews.com/mo/st-louis/news/2023/01/18/municipalities-plan-marijuana-sales-tax-votes>

## Missouri's Plan, what would the spending plan be for Willard?

<https://mobudget.org/overview-mo-rec-marijuana-revenue/#:~:text=Instead%2C%20the%20amendment%20created%20the,collected%20through%20this%20tax%20annually.>

The Prop 1 from Columbia shows a nice visual break-down of how they will direct the revenue.

## Where could a dispensary go? This was a big discussion in 2019.

Current code:

### Section 400.470"C-2" General Business District.

Standard For Medical Marijuana Dispensary And Testing Facilities. No building shall be constructed, altered or used as a medical marijuana dispensary or testing facility without complying with the following regulations of this Subsection:

[Ord. No. 190923, 9-23-2019]

#### **1.**

Distance Requirement. No medical marijuana dispensary or testing facility shall be located within three hundred (300) feet of a then-existing elementary or secondary school, or child day-care center. Measurements shall be made from the center threshold of the main public entrances of such premises by the most direct walking route. There shall be no distance requirement for a church.

#### **2.**

On-Site Usage Prohibited. No marijuana may be smoked, ingested, or otherwise consumed on the premises of a medical marijuana dispensary or testing facility building.

**3.**

Hours Of Operation. All sales or distribution of medical marijuana and any other products at medical marijuana dispensaries shall take place between the hours of 8:00 A.M. and 10:00 P.M.

**4.**

Display Of License Required. The medical marijuana dispensary or testing facility license issued by the State of Missouri shall be displayed in a prominent place in plain view near the front entrance of the facility.

**5.**

Zoning Limitations. Medical marijuana dispensaries or testing facilities shall be limited to the C-2 General Business District located in the City of Willard.

**6.**

Site Plan Review. Any plans for a medical marijuana dispensary or testing facility shall meet the requirements of Article **III**, Section **400.340**, and Article **XIV**, Section **400.1160**, of the Willard Municipal Code and all related building codes currently adopted by the City of Willard.

**7.**

Waste generated by facilities shall be disposed of in accordance with requirements promulgated by the Department of Health and Senior Services and other applicable Federal, State and local laws, whichever shall be more restrictive, to prevent exposure to the public or create a nuisance.

**8.**

Odor Control. No facility shall emit any odor of marijuana which is capable of being smelled by a person of ordinary senses outside of the boundary of the lot on which the facility is located. If a facility is located in a multiple-tenant building, the facility shall not emit any odor of marijuana which is capable of being detected by a person of ordinary senses outside of the tenant space in which the facility is located.

**Staff requests direction: Pick it up or leave it?**

Amend this ordinance to add recreational or create a new one specific to recreational?

Do amendments need to be made for medicinal use sales locations?

Begin research and plan for ballot language for a recreational tax on the August or November ballot?

# MARIJUANA TAX PROP 1

APRIL 4, 2023 · COLUMBIA, MO

## Background

During the statewide election of November 2022, Missouri voters approved an amendment to the state's constitution, which made the use and sale of recreational (adult use) marijuana legal in Missouri for adults over the age of 21.

Additionally, the amendment placed a 6% state sales tax on purchases of recreational marijuana and authorized local governments to add a 3% sales tax.

At its Jan. 17, 2023, meeting, Columbia City Council unanimously voted to put a question regarding the additional 3% sales tax on recreational marijuana on the ballot for the April 4 municipal elections.

Currently, more than 100 Missouri municipalities have a recreational marijuana sales tax question on the April ballot, including Kansas City, Joplin and Jefferson City.

Locally, Boone County has its own recreational marijuana sales tax question on the April ballot, as do several municipalities within the county, including Centralia, Sturgeon, Hallsville and Ashland.

## Prop 1 explained

Currently a sales tax of 7.975% is collected on all goods purchased in — or for delivery to — the City of Columbia.

The State of Missouri currently collects an additional 6% sales tax on purchases of recreational marijuana.

If voters approve Prop 1, the City of Columbia will collect an additional 3% sales tax on purchases of recreational marijuana.

The funds collected from the tax would be allocated to the City's general fund.

The general fund is then further broken down into public safety, administrative support, health and environment, parks, transportation, and capital improvements.

## Voter information

The Columbia City Council has voted to call a special election on the question of whether to impose an additional 3% sales tax on recreational marijuana.

The election will take place Tuesday, April 4, 2023.

The tax, if approved, would not apply to marijuana purchased for medical use.

## Official ballot language

### PROPOSITION 1

Shall the municipality of Columbia, Missouri impose an additional sales tax of three percent (3%) on the retail sale of adult use marijuana?

YES

NO

If you are in favor of the question, place an "X" in the box opposite "YES". If you are opposed to the question, place an "X" in the box opposite "NO".

Visit [ShowMeBoone.com/clerk](http://ShowMeBoone.com/clerk) to learn more about the April 4, 2023 election.

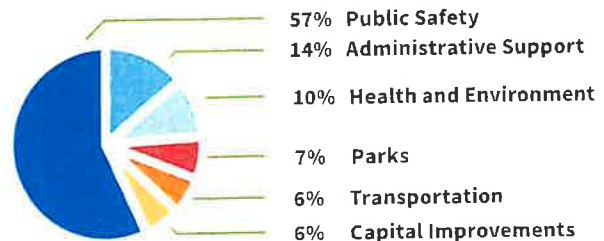
# 3%

Additional sales tax on recreational marijuana

# 105

Missouri cities have put a marijuana sales tax on the April ballot

## General Fund Breakdown



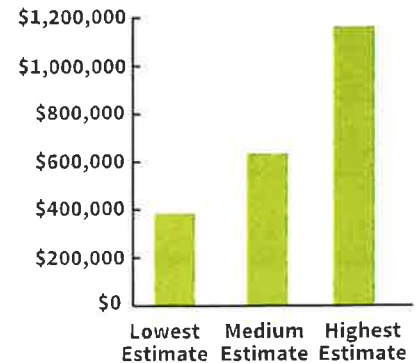
## What would Prop 1 mean for residents?

Recreational (adult use) marijuana has only been legal in Missouri for a short time, and it is difficult to accurately estimate how much annual revenue the tax would generate.

The chart to the right provides three estimates for how much revenue the City would collect from the tax should voters to approve it.

If voters approve of the Prop 1 ballot measure, the tax would go into effect Oct. 1, 2023. It is estimated that the City would collect between approximately \$400,000 and \$1 million in the first year of the tax.

### Potential Recreational Marijuana Sales Tax Revenue Fiscal Year 2024



The funds collected from the recreational marijuana sales tax would be allocated to the City's general fund and could fund public safety, public health and social service initiatives.



Public Safety



Social Services



Public Health

## Frequently asked questions

### • Does Boone County also have its own recreational marijuana sales tax question on the April 4 ballot?

Yes. Boone County has also placed its own recreational marijuana sales tax question on the April ballot. That means Columbia residents will see two recreational marijuana questions on the ballot, one for Boone County, and one for the City of Columbia.

Both questions ask voters whether they approve of an additional 3% sales tax on recreational marijuana.

### • How does the proposed 3% sales tax in Columbia compare to recreational marijuana taxes in other cities?

The proposed tax is comparable to cities throughout the United States. Here are some examples:

- Boulder, Colorado — 3.5%
- Springfield, Illinois — 3%
- Ann Arbor, Michigan — No local tax (Receives 15% of the statewide 10% excise tax, in proportion to the number of marijuana retail stores within the municipality)
- East St. Louis, Illinois — 3%
- Albuquerque, New Mexico — No local tax (Receives 1/3 of the statewide 12% excise tax collected on purchases made within the city)
- Portland, Oregon — 3%

### • If voters approve Prop 1, by what percentage will purchases of recreational marijuana be taxed?

Currently, a sales tax of 7.975% is collected on all goods purchased in – or for delivery to – the City of Columbia.

Of that 7.975%, 2% is collected by the City of Columbia, while 4.225% is collected by the State of Missouri and 1.75% is collected by Boone County.

The state collects an additional 6% on purchases of recreational marijuana in Missouri.

If voters approve Prop 1, the City of Columbia would collect an additional 3% sales tax on purchases of recreational marijuana.

### • Would the 3% increase apply to marijuana purchased for medical use?

No. If voters approve Prop 1, the additional 3% sales tax would only apply to marijuana purchased for recreational use.

### • How will marijuana dispensaries determine whether a purchase is for medical or recreational use?

Any adult over the age of 21 can purchase recreational marijuana from a licensed vendor. Only those with a medical marijuana ID card or caregiver ID card can purchase marijuana for medical purposes.

### • What would the City do with the revenue generated from the tax?

The funds collected from the recreational marijuana sales tax would be allocated to the City's general fund and could fund public safety, public health and social service initiatives.



# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13-2

## **New Business**

### **2. Discussion of election sign rule changes.**

City of Willard, MO  
Thursday, February 22, 2024

## Chapter 400. Land Development Regulations

### Article X. Signs

#### Section 400.860. Exempt Signs.

[Ord. No. 020227 §1(10.3), 2-27-2002; Ord. No. 131209 §1, 12-9-2013]

The following signs shall not require a sign permit, but must be in conformance with all other applicable provisions of this Article:

*Address numbers and name plates.* Address numbers and unlighted name plates not exceeding one (1) square foot in area per dwelling unit or business. Such signs must be attached to the principal structure, be parallel with the wall to which it is attached, and no part of said sign may extend into any required yard setback.

*Banner signs.* Signs, consisting of a flexible lightweight material, such as a banner, not exceeding twenty-four (24) square feet of area. One (1) sign per premises is permitted, posted for not more than thirty (30) business days per year.

*Construction site signs.* Construction site identification signs, exceeding no more than one (1) sign per site, with no more than thirty-two (32) square feet in area.

*Directional signs.* Signs directing and guiding traffic on private property that do not exceed one and one-half (1 1/2) square feet each.

*Flags.* Flags, pennants or insignia of any government or non-profit organization when not displayed in connection with a commercial promotion.

*Governmental signs.* Signs erected by or on behalf of or pursuant to the authorization of a governmental body, including legal notices, identification and information signs, traffic and directional signs or regulatory signs.

*Neighborhood identification signs.* Neighborhood identification signs, such as a masonry wall, landscaping or other similar materials that are combined to display neighborhood identification. The message of such signs shall display only the name of the neighborhood.

→ *Non-commercial signs.* Signs of a religious, political or other non-commercial nature that do not exceed sixteen (16) square feet in area and that are not internally illuminated.

*Official signs.* Signs of a non-commercial nature erected by public utilities.

*Real estate sale or lease signs.* Detached or attached, non-illuminated, temporary on-premises signs pertaining to the sale or lease of the premises. Such signs shall not exceed twelve (12) square feet in area. For lots exceeding five (5) acres and having street frontage in excess of four hundred (400) feet, one (1) additional sign may be erected with an area not to exceed thirty-two (32) square feet. Such signs shall be removed within fourteen (14) days of sale or lease of the premises.

→ *Temporary special event signs.* Temporary signs not exceeding thirty-two (32) square feet in area, erected to advertise a special event of a commercial, civic, educational, philanthropic, religious, political or similar nature. Such signs may be erected no sooner than two (2) weeks before the event and shall be removed no later than five (5) days after the event.

*Vehicular signs.* Signs painted on or permanently attached to vehicles. Vehicular signs may not contain flashing or blinking lights nor any animation.

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13

## **New Business**

- 3. Discussion of an Ordinance to require an annual independent audit of the City of Willard Financials.**

## **Audit Ordinance Comps**

**Strafford no ordinance found**

**Rogersville no ordinance found**

**Bolivar no ordinance found**

**Republic 3.9 Independent Audit** The Council shall provide for an independent financial audit of all City accounts at least once a year. Such financial audits shall be made in accordance with generally accepted accounting standards by a certified public accountant or firm of such accountants who have no personal interest, directly or indirectly, in the fiscal affairs of the City government or any of its officers. A copy of the report prepared by the certified public accountant or firm of such accountants shall be kept in the City Clerk's office and shall be open to public inspection. **[Ord. No. 18-49, 1-8-2019]**

**Nixa Section 3.10 - Independent Audit** The Council shall provide for an independent audit of all City accounts at least once a year. Such audits shall be made in accordance with generally accepted accounting standards by a certified public accountant or firm of such accountants who have no personal interest, direct or indirect, in the fiscal affairs of the City government or any of its officers. The audit report shall be presented to the Council within 90 days of its preparation. A copy of the report prepared by the certified public accountant or firm of such accountants shall be kept in the City Clerk's office and shall be open to public inspection.

**Springfield Section 2.14. - Annual audit.** An independent audit shall be made of all accounts of the city government at least annually, and more frequently if deemed necessary by the council. Such audit shall be made by a certified public accountant who is experienced in municipal accounting and who is selected by the council. Such accountant shall have no personal or financial interest, direct or indirect, in the fiscal affairs of the city government or of any of its officers. The results of such audit shall be made public in such manner as the council may determine.

**Aurora Section 130.130 Annual Audit.** [R.O. 1993 § 120.030; Code 1972 § 12-3; CC 1988 § 9-8] An annual audit by an outside or independent auditor, to be selected by the City Council, shall be made of all funds expended under the authority of the City Council.



**Joplin Section 2.14. - Audits.** An annual independent audit shall be made of the financial statements of the city government. Such audit shall be made by a certified public accountant or firm of certified public accountants duly licensed and independent under the provisions of Missouri Statutes. The auditors shall be selected by and report directly to the city council and shall possess considerable demonstrated experience and expertise in accounting for an auditing of units of state and local government. The results of such audit shall be a matter of public record

**Branson Sec. 2-313. - Annual independent audit.** All the funds, accounts and financial transactions of the city shall be subjected to an annual audit by an independent certified public accountant who is to be selected by the mayor and board. The audit shall be conducted in accordance with generally accepted auditing standards (GAAS) promulgated by the American Institute of Certified Public Accountants (AICPA).

