

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

April 10, 2023

7:00 p.m.

Willard City Hall

224 W. Jackson

Mayor

Samuel Snider

Board Members

Corey Hendrickson-Mayor Pro-Tem

Sam Baird

Ryan Simmons

Larry Whitman

Landon Hall

www.cityofwillard.org

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Agenda Item #2

Agenda Amendments / Approval of Agenda

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING**

**April 10, 2023
7:00 P.M.**

Posted April 7, 2023.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** April 10, 2023 at the Willard City Hall, 224 W. Jackson.

The tentative agenda of this meeting includes:
PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**
- 3. Consent Agenda:**

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting March 27, 2023.
 - b. March/April 2023 Outstanding Invoices, Check and Draft Paid Invoices.
 - c. Department Head Reports
 - d. Board Attendance Reports
- 4. Discussion/Vote on current Outstanding Invoices, Draft and Check Paid Invoices for March/April 2023.**
 - 5. Administrator’s Report**
 - 6. Citizen Input.**
 - 7. Re-approval of Hoffman Hills Preliminary Plat and Development plan.
Discussion/Vote.**

8. **Approval of ATM Commercial Subdivision Phase 3 Preliminary Plat. Discussion/Vote.**
9. **Approval to declare Parks Department Dunk Tank as surplus. Discussion/Vote.**
10. **New Business.**
11. **Unfinished Business.**
12. **Recess Open Session**
13. **Open Executive Session**
14. **Close Executive Session**
15. **Adjourn Meeting.**

THE TENTATIVE AGENDA SHOWS THIS MEETING CLOSED PURSUANT TO RSMO SECTION 610.021 # (1) LEGAL.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Dona Slater
City Clerk

CITY OF WILLARD, MISSOURI

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Agenda Item #3

Consent Agenda

- a. Approval of the Minutes from the Regular Meeting March 27, 2023
- b. March/April 2023 Outstanding Invoices, Checks and Draft paid Invoices
- c. Department Head Reports
- d. Board Attendance Report

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
March 27, 2023
7:00 p.m.

Staff present: Interim City Administrator, Steve Bodenhamer; Director of Finance, Carolyn Halverson; Director of Public Works, Justin Sorgen, Police Officer, J.D. Landon, and City Clerk, Dona Slater.

City Attorney Ken Reynolds was present.

Citizens in attendance: Debbie Ihrig, Aaron Clinton, Scott Stewart, Kathy Stewart, and Donna Stewart.

Call to Order.

Mayor Snider called the meeting to order at 7:00p.m.

Roll Call.

The City Clerk conducted the Roll Call. Alderman Hendrickson-present, Alderman Whitman-present, Alderman Hall-present, Alderman Simmons-present, Alderman Baird-not present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Simmons and seconded by Alderman Hall to approve the Agenda.

Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hall, Whitman and Hendrickson.

Consent Agenda.

Motion was made by Alderman Whitman and seconded by Alderman Simmons to approve the Consent Agenda.

Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, and Hall.

Discussion/Vote on current Outstanding Invoices, Draft and Check Paid Invoices for February/March 2023.

Motion was made by Alderman Hall and seconded by Alderman Simmons to approve the current Outstanding Invoices, Draft and Check Paid Invoices for February/March 2023.

Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, and Hall.

Administrator's Report.

The Interim City Administrator presented his report.

Citizen Input.

None

Ordinance amending the 2023 Budget (2nd Read) Discussion and Vote.

The Director of Finance, Carolyn Halverson stated that no changes have been made to the 2023 Budget since the BOA Meeting held on March 13, 2023.

Alderman Whitman asked if the cost to retrofit leased vehicles is included in the cost of the vehicles. Interim City Administrator, Steve Bodenhamer stated the Police Department vehicles are retrofitted by a separate vendor. The Public Works trucks have nothing to change but the toolboxes.

The second read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman Simmons to approve the amended 2023 Budget.

Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Whitman, Hendrickson, and Hall.

New Business.

Alderman Hendrickson inquired if items had been placed at Miller Park after the Highway 160 clean up. Mr. Bodenhamer stated that tree limbs were taken there to burn. Alderman Hendrickson said he had seen pictures of a mattress on top of the brush pile and asked if this had been staged for pictures. Mayor Snider stated that nothing had been staged and that no mattresses were picked up. Mr. Bodenhamer said he will speak to the Director of Parks and have the mattress disposed of properly.

Unfinished Business

Alderman Hall said his city email account is not working. Ms. Halverson asked for Alderman Hall's personal email account address and said she would talk to Jeremy Evans, IT the next day to address the issue.

Open Executive Session

No Executive Session was held due to no items to discuss.

Adjourn Meeting

Motion was made by Alderman Whitman and seconded by Alderman Simmons to adjourn the meeting. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman, and Hall.

The meeting was Adjourned at 7:16 p.m.

Dona Slater, City Clerk

Samuel Snider, Mayor



Expense Approval Report 1

By Vendor Name

Post Dates 3/29/2023 - 4/5/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AMA300 - ALLGEIER, MARTIN & ASSOCIATES, INC					
ALLGEIER, MARTIN & ASSOCIA	WILL7020007-128	04/05/2023	PROF FEES LFT STN 94 DESIGN -S	20-700-56400	1,371.50
ALLGEIER, MARTIN & ASSOCIA	WILL7020007-129	04/05/2023	PROF FEES LFT STN 94 CONSTR-S	20-700-56400	892.50
ALLGEIER, MARTIN & ASSOCIA	WILL7020007-130	04/05/2023	PROF FEES WATER DISINFCTN SYS-W	20-600-56400	710.74
Vendor AMA300 - ALLGEIER, MARTIN & ASSOCIATES, INC Total:					2,974.74
Vendor: APM100 - APPLE MARKET					
APPLE MARKET	03-29-23	04/05/2023	TEA,CUPS,COOKIES,WATER- GEN	10-100-50130	32.08
Vendor APM100 - APPLE MARKET Total:					32.08
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	2242667	04/05/2023	AMZN PAPER CLIPS-LAW	10-200-50700	7.49
COMMERCE CREDIT CARD SE	7083420	04/05/2023	AMZN RENT REC BOOK,3M NOTES,CORRECT TAPE-LAW	10-200-50700	22.32
COMMERCE CREDIT CARD SE	SVC/268-355311	04/05/2023	OVRHD DOOR INSPECT/EVALUATE FOR REP- PKS	30-800-50500	358.00
COMMERCE CREDIT CARD SE	VP GXZWV7R9	04/05/2023	VISTA PRNT BUS CARDS C RICHARDSON-GEN	10-100-50700	37.08
COMMERCE CREDIT CARD SE	3-30-23	04/05/2023	SAM'S CLUB COFFEE - GEN/PLAN/W/S	10-100-50700	5.99
COMMERCE CREDIT CARD SE	3-30-23	04/05/2023	SAM'S CLUB COFFEE - GEN/PLAN/W/S	10-400-50700	5.99
COMMERCE CREDIT CARD SE	3-30-23	04/05/2023	SAM'S CLUB COFFEE - GEN/PLAN/W/S	20-600-50700	5.99
COMMERCE CREDIT CARD SE	3-30-23	04/05/2023	SAM'S CLUB COFFEE - GEN/PLAN/W/S	20-700-50700	5.99
COMMERCE CREDIT CARD SE	7389811	04/05/2023	AMAZON FILE FOLDERS - GEN/CT	10-100-50700	11.73
COMMERCE CREDIT CARD SE	7389811	04/05/2023	AMAZON FILE FOLDERS - GEN/CT	10-250-50700	11.73
COMMERCE CREDIT CARD SE	8566612	04/05/2023	AMAZON NEW HIRE POCKET FOLDERS - GEN	10-100-50700	25.56
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					497.87
Vendor: CON170 - CONCO COMPANIES					
CONCO COMPANIES	7001861392	04/05/2023	ROCK B BASIN REP/MAINT-ST	10-300-51000	700.46
CONCO COMPANIES	7001861392	04/05/2023	ROCK B BASIN REP/MAINT-ST	30-800-50110	61.95
CONCO COMPANIES	7001861406	04/05/2023	ROCK JFK REP/MAINT-S	20-700-51000	60.44
CONCO COMPANIES	7001864742	04/05/2023	ROCK JFK SEWER PROJECT-S	20-700-51000	240.24
Vendor CON170 - CONCO COMPANIES Total:					1,063.09
Vendor: GRA300 - GRAINGER INC					
GRAINGER INC	9648820851	04/05/2023	HYD AIR VENTS, AIR VENTS REGIONAL REPAIR-S	20-700-51000	1,165.10
Vendor GRA300 - GRAINGER INC Total:					1,165.10
Vendor: LOS200 - LAKELAND OFFICE SYSTEMS INC					
LAKELAND OFFICE SYSTEMS I	IN484119	04/05/2023	COPIES-PKS	30-800-50700	21.42
LAKELAND OFFICE SYSTEMS I	IN484120	04/05/2023	COPIES-LAW	10-200-50700	26.27
Vendor LOS200 - LAKELAND OFFICE SYSTEMS INC Total:					47.69
Vendor: LEG250 - LEGALSHIELD					
LEGALSHIELD	MAR23	04/05/2023	GRP INS MCCLAIN/SHIPLEY- LAW	10-200-93000	29.90
Vendor LEG250 - LEGALSHIELD Total:					29.90

Expense Approval Report 1

Post Dates: 3/29/2023 - 4/5/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: MOC100 - MISSOURI ONE CALL SYSTEM, INC					
MISSOURI ONE CALL SYSTEM,	3030315	04/05/2023	PROF LOCATE FEES-W/S	20-600-56400	73.57
MISSOURI ONE CALL SYSTEM,	3030315	04/05/2023	PROF LOCATE FEES-W/S	20-700-56400	73.58
Vendor MOC100 - MISSOURI ONE CALL SYSTEM, INC Total:					147.15
Vendor: BROW100 - NICHOLAS BROWITT					
NICHOLAS BROWITT	2319466	04/05/2023	REIM UNIFORM ALLOW WEAPON LIGHT-LAW	10-200-92500	137.00
Vendor BROW100 - NICHOLAS BROWITT Total:					137.00
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	3-28-23	04/05/2023	REAR MAIN ST F350 UTIL BED -STS/W/S	10-300-71000	4.94
O'REILLY AUTOMOTIVE, INC	3-28-23	04/05/2023	REAR MAIN ST F350 UTIL BED -STS/W/S	20-600-71000	9.87
O'REILLY AUTOMOTIVE, INC	3-28-23	04/05/2023	REAR MAIN ST F350 UTIL BED -STS/W/S	20-700-71000	9.87
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					24.68
Vendor: R&G100 - REYNOLDS & GOLD, LLC					
REYNOLDS & GOLD, LLC	06798	04/05/2023	H&D FEES ATTY PROF-S	20-700-56200	3,934.55
REYNOLDS & GOLD, LLC	06799	04/05/2023	MAR 2023 PA CLERK SERV-LA	10-200-56400	1,900.00
Vendor R&G100 - REYNOLDS & GOLD, LLC Total:					5,834.55
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO					
SPRINGFIELD WINWATER WO	33209202	04/05/2023	HINGED SADDLES WATER PARTS-W	20-600-51000	201.32
SPRINGFIELD WINWATER WO	33342001	04/05/2023	WATER REPLACEMENT PARTS- W	20-600-51000	996.36
SPRINGFIELD WINWATER WO	33358801	04/05/2023	GASKETS-W	20-600-50130	210.00
Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:					1,407.68
Vendor: TRH100 - TREVOR HOFFMAN					
TREVOR HOFFMAN	MAR23	04/05/2023	REIM PHONE BILL-STS/W/S	10-300-61000	10.00
TREVOR HOFFMAN	MAR23	04/05/2023	REIM PHONE BILL-STS/W/S	20-600-61000	20.00
TREVOR HOFFMAN	MAR23	04/05/2023	REIM PHONE BILL-STS/W/S	20-700-61000	20.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor: TYL100 - TYLER TECHNOLOGIES INC					
TYLER TECHNOLOGIES INC	025-418970	04/05/2023	UTIL BILLING NOTIFICATIONS- W/S	20-600-57400	20.30
TYLER TECHNOLOGIES INC	025-418970	04/05/2023	UTIL BILLING NOTIFICATIONS- W/S	20-700-57400	20.30
Vendor TYL100 - TYLER TECHNOLOGIES INC Total:					40.60
Vendor: VER100 - VERIZON WIRELESS					
VERIZON WIRELESS	9930854928	04/05/2023	INTERNET/CELL PHONES-ALL	10-100-61050	80.02
VERIZON WIRELESS	9930854928	04/05/2023	INTERNET/CELL PHONES-ALL	10-200-61000	120.90
VERIZON WIRELESS	9930854928	04/05/2023	INTERNET/CELL PHONES-ALL	10-200-61050	160.04
VERIZON WIRELESS	9930854928	04/05/2023	INTERNET/CELL PHONES-ALL	10-300-61000	16.07
VERIZON WIRELESS	9930854928	04/05/2023	INTERNET/CELL PHONES-ALL	10-400-61000	40.30
VERIZON WIRELESS	9930854928	04/05/2023	INTERNET/CELL PHONES-ALL	20-600-61000	32.12
VERIZON WIRELESS	9930854928	04/05/2023	INTERNET/CELL PHONES-ALL	20-700-61000	32.12
VERIZON WIRELESS	9930854928	04/05/2023	INTERNET/CELL PHONES-ALL	30-800-61000	85.60
VERIZON WIRELESS	9930854928	04/05/2023	INTERNET/CELL PHONES-ALL	30-800-61050	40.01
Vendor VER100 - VERIZON WIRELESS Total:					607.18
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B227342	04/05/2023	SUMP PUMPS,CPLNGS,ADPTRS REGI	20-700-51000	319.50
WILLARD HOME CENTER LLC	D81340	04/05/2023	BOLT SNAP,PVC PIPE, REGIONAL REP-S	20-700-51000	29.56
WILLARD HOME CENTER LLC	B227420	04/05/2023	SEWER PARTS-S	20-700-51000	12.27

Expense Approval Report 1

Post Dates: 3/29/2023 - 4/5/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILLARD HOME CENTER LLC	D81380	04/05/2023	MEASURING CUP,POLY ROPE REGIONAL REP-S	20-700-51000	41.28
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					402.61
Grand Total:					14,461.92

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	3,385.87
20 - WATER AND SEWER FUND	10,509.07
30 - PARKS FUND	566.98
Grand Total:	14,461.92

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	32.08
10-100-50700	OFFICE SUPPLIES-GCG	80.36
10-100-61050	INTERNET-GCG	80.02
10-200-50700	OFFICE SUPPLIES-LAW	56.08
10-200-56400	PROFESSIONAL-LAW	1,900.00
10-200-61000	TELEPHONE-LAW	120.90
10-200-61050	INTERNET-LAW	160.04
10-200-92500	UNIFORMS-LAW	137.00
10-200-93000	GROUP INSURANCE-LA	29.90
10-250-50700	OFFICE SUPPLIES-COURT	11.73
10-300-51000	REPAIRS AND MAINTEN	700.46
10-300-61000	TELEPHONE-STREETS	26.07
10-300-71000	VEHICLE REPAIR & MAIN	4.94
10-400-50700	OFFICE SUPPLIES-P&D	5.99
10-400-61000	TELEPHONE-P&D	40.30
20-600-50130	SUPPLIES-WATER	210.00
20-600-50700	OFFICE SUPPLIES-WATER	5.99
20-600-51000	REPAIRS AND MAINTEN	1,197.68
20-600-56400	PROFESSIONAL-WATER	784.31
20-600-57400	EQUIPMENT/SOFTWARE	20.30
20-600-61000	TELEPHONE WATER	52.12
20-600-71000	VEHICLE REPAIR & MAIN	9.87
20-700-50700	OFFICE SUPPLIES-SEWER	5.99
20-700-51000	REPAIRS AND MAINTEN	1,868.39
20-700-56200	LEGAL-SEWER	3,934.55
20-700-56400	PROFESSIONAL-SEWER	2,337.58
20-700-57400	EQUIPMENT/SOFTWARE	20.30
20-700-61000	TELEPHONE-SEWER	52.12
20-700-71000	VEHICLE REPAIR & MAIN	9.87
30-800-50110	SUPPLIES - GROUNDS	61.95
30-800-50500	BUILDING MAINTENANC	358.00
30-800-50700	OFFICE SUPPLIES-PKS	21.42
30-800-61000	TELEPHONE-PKS	85.60
30-800-61050	INTERNET-PARKS	40.01
Grand Total:	14,461.92	

Project Account Summary

Project Account Key	Expense Amount
None	14,461.92
Grand Total:	14,461.92

CITY CLERK: (Informational only) March 2023

All Business Licenses have been renewed except for 8 that we are still waiting for a Certificate of Liability Insurance or No Tax Due letter.

Issued a Liquor License to Dollar General #289912, 797 Hughes Rd.

Completed all Agendas, packets, Ordinances and typed Minutes for BOA.

Signed off on Certificates of Occupancy.

Assisted other departments with research.

Updated business license database.

Updated transmittal database.

Attended the MOCCFOA Spring Institute for New City Clerks in Columbia, MO.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: WILLARD	Reporting Period: Mar 1, 2023 - Mar 31, 2023	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: TERRY FORSHEE		E-mail Address:		
Municipal Judge:				
<u>II. MONTHLY CASELOAD INFORMATION</u>				
	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month	10	298	84	
B. Cases (citations/informations) filed	1	41	2	
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0	
2. court/bench trial - GUILTY	0	0	0	
3. court/bench trial - NOT GUILTY	0	0	0	
4. plea of GUILTY in court	1	54	9	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)	0	7	0	
6. dismissed by court	0	3	0	
7. <i>nolle prosequi</i>	0	0	0	
8. certified for jury trial (not heard in Municipal Division)	0	0	0	
9. TOTAL CASE DISPOSITIONS	1	64	9	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]	10	275	77	
E. Trial de Novo and/or appeal applications filed	0	0	0	
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	5	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	25	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	293			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

<u>COURT INFORMATION</u>	Municipality: WILLARD	Reporting Period: Mar 1, 2023 - Mar 31, 2023
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$4,660.53	Court Automation	\$392.76
Clerk Fee - Excess Revenue	\$494.20	Judicial Facility Srchg CT31	\$565.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$16.62	Law Enf Arrest-Local	\$155.65
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Sheriff Retirement-CO/Muni	\$6.00
Total Excess Revenue	\$5,171.35	Total Other Disbursements	\$1,119.91
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$8,548.18
		Bond Refunds	\$21.00
		Total Disbursements	\$8,569.18
Fines - Other	\$1,503.50		
Clerk Fee - Other	\$123.00		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$56.13		
Peace Officer Standards and Training (POST) Commission surcharge	\$56.10		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$400.05		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$4.14		
Law Enforcement Training (LET) Fund surcharge	\$114.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$2,256.92		

Parks and Recreation - Director's Report – April 2023

Quote of the Month: “When was the last time you spent a quiet moment just doing nothing - just sitting and looking at the sea, or watching the wind blowing the tree limbs, or waves rippling on a pond, a flickering candle or children playing in the park?” -**Ralph Marston**

Budget Our budget continues to be a priority; however, we are also working to address some of the backlog of preventative maintenance. We are replacing the wood mulch at the playground at the Rec Center with shredded tire mulch. This has been put off for several years, and it is now a safety/liability issue. We will be continuing to make improvements to the landscaping at the parks to increase the curb appeal of the city properties. We have rented containers for the short-term storage while we work on a long-term solution for shop space.

Event/Program Planning and Recap

Youth Soccer (200+) and Volleyball (65+) are underway, registration is open for baseball, adult softball, adult kickball, Freedom Fest, Indoor Yard Sale, Summer Camp, and other programs. Our tumbling toddlers program is underway with a full registration of 10 children. We have begun training our staff for summer for our camp, lifeguard, and concessions positions.

Maintenance

We are moving the advertising/sponsor signs in the gym, mowing has begun, and we are working on improving the outdoor spaces through improved irrigation practices, plantings, and maintenance of flowerbeds. We have removed several Emerald Ash Borer infected trees at Jackson Street Park and the Rec Center under the advice of the Tree Board and the Missouri Conservation Department. We have made some minor repairs to the irrigation system at the Highline Sports Complex- wiring and plumbing, and are transitioning to our summer work schedules for mowing the properties.

Staffing

We have gotten a big head start on summer seasonal staff hiring and training, and are working with Bolivar Parks and Recreation to get a head start on our lifeguard training. We are utilizing their indoor pool for the swim test portion, and we are helping to train some of their staff in exchange. We have several seasonal maintenance members that have started in the last few weeks; they seem to be doing well. I feel like this is a good opportunity for us to see if they are a good fit, and if they are able to meet the obligations and demands of the position prior to filling the full time opening that we currently have. We have hired the Activities Coordinator position-this position is in charge of all summer day camp programs, staffing, and is a great asset to have on staff before summer camp begins. We are excited to welcome Morgan Long back to the team. Morgan worked as a lifeguard for us for several years before going to college and completing a degree in Exercise Science. She will begin full-time in mid-April.



Planning Department Report April 2022

Permits - March

Permits Issued	Fee's collected (Dec)	Est. Value of Work (Dec)	Permits Issued (YtD)	Fee's Collected (YtD)	Est. Value of Work (YtD)
13	\$1,170	\$236,356	42	\$9,166	\$1,639,055

Sunshine requests included the US Census, Data Dodge Analytics, and Buildzoom

Nuisance

There were 2 nuisance call in the month of March, both of which are being addressed by staff.

Current Development

ATM Subdivision: The preliminary plat was sent to P&Z on March 28th and was approved, it will be presented to the alderman on April 10th for consideration.

Hoffman Hills: The contractor has called for a proof-roll inspection on roads and has requested water and sewer testing. Plans for phase 2 have been submitted to the city and are currently under review.

Canterbury Place: 2 houses are still under construction.

West Ridge: Final inspections are beginning to occur on the bulk of the houses. Most of the houses are nearing completion.

Stone Creek: Developer has continued work on the trail and is working to get as-builts submitted to the city in the month of April. Significant progress continues to be made and work continues to finish up. We expect building permits to begin being issued in the coming months.

Generations Village: Second engineering review has been returned to the city and will be sent back to their engineers in early April. They have been working with DNR on required permits and approvals for public utility extensions and land disturbance permitting.

Other News:

- Chris Straw informed staff he would be stepping away from inspecting work for the city. He has agreed to continue commercial plan review on an as need basis but will no longer be performing field work or inspections. Chris has done both commercial and residential inspections for Willard for many years and we would like to thank him for his time and commitment to the city.
- Randy Brown has taken over inspection duties for new residential projects and our various smaller projects. Staff is seeking a qualified individual for commercial inspections.
- Staff has been working with the Planning and Zoning Commission to update the City's Future Land Use Map located in the cities 2019 Comprehensive Plan. Staff will be looking to take public input on that once an initial draft has been completed. Any questions, comments, or concerns can always be submitted by email to planning@cityofwillard.org, by phone at 417-742-5310, or in person at city hall during normal business hours.



Willard Police Department
March 2023 - Monthly Statistical Report



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	10
Shannon Shipley, Major	1602-003	12
	Total	22

Squad #1	1604-044	Billie Deckard, Cpl.	29	Squad #2	1603-027	Steve Purdy, Sgt.	26
	1607-050	Caleb Steen, Officer	36		1608-054	Stefan Collette, Officer	30
	1605-056	Mark Cole, Officer	37		1610-061	Christian Smith, Officer	52
	1606-059	Nicholas Browitt, Officer	44				
	Total		146		Total		108

Reserves	Officer	Officer Names	Case #'s	Hours
	1644-057	Matthew Hanson, PT Officer	23	48.25
	1641-014	Brian Gordon, Reserve		
	1642-015	JD Landon, Reserve		13.5
	1645-047	Glenn Cozzens, Reserve		23.75
	1646-031	Andrew Hunt, Reserve		
	1643-048	Tim Wheeler, Reserve		
	Total		299	
Total Incidents for the month...				

Incident Statistics

Felony	3	HBO (Handled by Officers)	130
Misdemeanor	7	Use of Force	0
Infraction	145	Dog at Large	2
Other (Services)	144	Neglect-0 /Abuse-0 /Bites-0	0

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2021 Ford F-150	19,643	1,136	21	54		97.49
WPD-02 2021 Charger	33,897	2,442	25	98	88.48	382.32
WPD-04 2018 Explorer	110,053	1,255	16	78	102.49	102.49
WPD-05 2019 Charger	86,159	1,709	21	81		210.00
WPD-06 2020 Charger	85,332	1,446	19	76	491.49	491.49
WPD-07 2017 Explorer	22,370	114	15	8		0
WPD-08 2008 Harley	5,942	0	0	0		0

Monthly Vehicle Maintenance Details

WPD-01:	WPD-05:
WPD-02: oil change; antifreeze; hose clamp	WPD-06: oil change; brake rotors; brake pad
WPD-04: oil change; rotate tires	WPD-07:

Misc. Dept. Info:

Public Works Report

March 2023

We processed 49 work orders.

Completed 113 one calls.

Along with all water and sewer samples successfully completed.

Streets Department

Made repairs to JFK, Main St.

Dirt work Villa Park, 124, And Hwy Z.

Water Department

Installed new water service on Jaybird Ln.

Repaired chlorination monitors and injector at well 1 in Willard.

Continued meter replacement for damaged and old meters.

Repaired water leak at 304 E Jackson

Sewer Department

Replaced sewer main on JFK.

Completed sewer tap for new service on JFK.

Inspected the Barwick St sewer main.

Repairs made to Meadows East lift station also identified problems with the wet well and are in contact with a contractor to repair.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #5

Administrator's Report

CITY ADMINISTRATOR'S REPORT

April 10, 2023

TO: Mayor Snider and Board of Aldermen

FROM: S. D. Bodenhamer, Interim City Administrator

Water System Chlorination

We have received the final paperwork from the contractor. A pre-construction meeting will be held April 11.

City Administrator

We have received six resumes at this time. The posting has been in place a little over eight weeks. We have been placing advertisement in the News-Leader on Wednesday and Sunday beginning March 29 through April 23.

Willard R-II School District

We are in discussion with the Willard R-II School District regarding an Intergovernmental Agreement for road de-icing materials.

Re-zoning of City Property near Lift Station B

A public hearing was held March 28 before the Planning and Zoning Commission regarding the re-zoning of City Property near Lift Station B, at the end Charlotte Street. This property is within the City Limits and is currently zoned R-1 Single Family Residential. In consideration of future construction of salt and material storage facilities along with possible construction of a Public Works shop, the property will need to be re-zoned to C-1 Neighborhood Business District which will allow for the above future uses.

At the public hearing concerns were expressed by adjacent landowners (Greene County Residents) regarding road, stormwater and debris issues. The Planning and Zoning Commission tabled the item until their next meeting April 25 to allow city staff to address the citizen concerns.

Community Project Funding

In April 2022 the City of Willard made application to then Congressman Long's office for Community Project Funding (a.k.a. Congressional Appropriation or "Ear Mark"). The application was specific for improvements to the 94 Lift Station (addition of third pump and controls) and replacement of the Force Main from the 94 Lift Station to the connection with the City of Springfield. The budget for the project was \$3.723M with a funding request of \$2.978M and a city match of \$745K.

I received a call from Region 7 of the USEPA advising of the awarding of the project. There are several preliminary steps to be taken involving the submission of a work plan, completion of a NEPA Questionnaire, request for qualifications and selection for design engineer and other items before the project is formally allocated the funds. The allocation does not have a firm deadline.

Funding will probably be on an approved expenditure basis. Therefore, we would cover the cost up front and seek reimbursement in a timely manner.

Capital Project Funding

We are in the process of reporting our initial ARPA grant actual and projected expenditures for water or sewer improvements. We will also incorporate projections related to the Community Project Funding award and our capital budget plans to create a multi-year capital expenditure program for sewer improvements.

Election

At the time of posting the agenda, we have not received certified results from the Greene County Clerk. When the certified results are received, due to the three "write-in" Aldermen seats, the City Clerk will need to qualify the write-in candidates. Such qualification involves age, residency, no taxes owed, no felony convictions and the willingness to serve if elected.

At this time, it is impossible to project when certification and qualification is completed that will lead to taking the oath of office. It may be necessary to call a special meeting for oath of office and orientation.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #7

Re-approval of Hoffman Hills Preliminary Plat and Development Plan. Discussion/Vote

CITY OF WILLARD, MISSOURI
PLANNING AND ZONING COMMISSION
REGULAR MEETING
March 28, 2023
7:00 P.M.

Staff present: Interim City Administrator, Steve Bodenhamer; City Planner, Scott Hayes; Planning Assistant, Tammy Nephew, and City Clerk, Dona Slater

Citizens present: Ronnie Todd, Gypsy Todd, Mike and Becky Arner, Matt Kelley, Bryan and Lacey Martens, Jeanie and Caleb Rust, and LouAn Cox.

Meeting opened by Chairman Terry Kathcart at 7:00 P.M.

Roll Call

Present: Jose Casanova, Valorie Simpson, Terry Kathcart, Derrick Estell, Jeff LaMontia, and Mayor Pro-Tem Corey Hendrickson. Absent: Burnis Coleman, and Alderman Sam Baird.

Approval of Agenda

Motion was made by Valorie Simpson with a second by Jose Casanova to approve the Agenda.

Motion carried with a vote of 6-0. Voting aye: Jose Casanova, Valorie Simpson, Terry Kathcart, Jeff LaMontia, Derrick Estell, and Mayor Pro-Tem Corey Hendrickson.

Approval of the Minutes from the Meeting February 28, 2023

Motion was made by Valorie Simpson and seconded by Derrick Estell to approve the Minutes from the Regular Meeting February 28, 2023.

Motion carried with a vote of 5-0. Voting aye: Derrick Estell, Jose Casanova, Valorie Simpson, Terry Kathcart, and Jeff LaMontia. Mayor Pro-Tem Corey Hendrickson abstained.

Citizen Input

LouAn Cox asked if the citizens could speak. Mr. Hendrickson said they can speak during the public hearing.

Public Hearing on Rezone of North Charlotte Avenue, Parcel #0726201092

Mayor Pro-Tem Corey Hendrickson opened the public hearing at 7:05 p.m.

Michael Arner, 5751 N. Charlotte asked why this parcel is being rezoned commercial. Mr. Bodenhamer suggested Mr. Hayes present the zoning change first then address questions.

Discussion on Rezone of North Charlotte Ave., Parcel #0726201092

Mr. Hayes stated the property is owned by the City. It is currently zoned R-1, Residential. The City would like to rezone to a C-1, Commercial as the R-1 zoning does not fit in with the plans for the Public Works department's use of the property. First, sheds will be built to store salt, gravel, pipe, and equipment. Phase 2 will be to build a new Public Works shop for maintenance of equipment and offices when funds become available. Mr. Bodenhamer said the current Public Works facility is downtown and there is no capacity to store everything. Stuff is being stored outside. Mr. Hayes said the sheds will be open on the Highway 160 side. Mr. Hendrickson use his cell telephone to show citizens a map of the area so they could better understand the City's plans. Ms. Cox stated she is concerned with the speed City employees drive down the road. Mr. Bodenhamer said this issue will be addressed with the Public Works Director. He also stated that the City will take care of any spillage and trash issues. The citizens wanted to know if the City will be maintaining N. Charlotte Avenue. The road is dedicated to the county so the City will not be maintaining the road but will mow the roadside.

Mr. Estell thanked the citizens for voicing their concerns. He believes all federal, state, and local governments are exempt from zoning laws but he will verify this. Mr. Bodenhamer said he will seek the opinion of City counsel.

Motion was made by Derrick Estell and seconded by Jose Casanova to table the discussion/vote on the rezoning of North Charlotte Ave., Parcel #0726201092 pending further information.

Motion carried with a vote 6-0. Voting aye: Jose Casanova, Jeff LaMontia, Valerie Simpson, Terry Kathcart, Derrick Estell, and Corey Hendrickson.

Mayor Pro-Tem Corey Hendrickson closed the Public Hearing at 7:45 p.m.

Re-approval of Hoffman Hills Preliminary Plat and Development Plan. Discussion/Vote

Mr. Hayes stated the Preliminary Plat and Development Plan was last approved in 2021 so he has brought it back for re-approval. Nothing has changed and the project is moving quickly and efficiently.

Motion was made by Valerie Simpson and seconded by Jose Casanova to re-approve the Hoffman Hills Preliminary Plat and Development Plan.

Motion carried with a vote of 6-0. Voting aye: Jose Casanova, Jeff LaMontia, Valerie Simpson, Terry Kathcart, Derrick Estell, and Corey Hendrickson.

ATM Commercial Subdivision Phase 3 Preliminary Plat. Discussion/Vote

Mr. Hayes said this has been a very long running issue. Former Planning and Development Director Randy Brown had concerns about water run-off and the flood plain. Mr. Hayes is asking the Planning and Zoning Commission to approve the Preliminary Plat. Submissions have been made to FEMA and there will be no final plat until the flood plain issue is resolved.

Motion was made by Corey Hendrickson and seconded by Derrick Estell to approve the ATM Commercial Subdivision Phase 3 Preliminary Plat.

Motion carried with a vote of 6-0. Voting aye: Jose Casanova, Jeff LaMontia, Valerie Simpson, Terry Kathcart, Derrick Estell, and Corey Hendrickson.

Discussion of Preliminary Plat Approval periods.

Mr. Hayes gave examples from other cities of their approval periods. Willard's code is currently twelve (12) months. If all preliminary details are not completed in that time the plat must be re-approved. He is seeking the thoughts and opinions of the Commission. Mr. Estell said it is important for builders to finish quickly but understands the time constraints and he thinks two (2) years is enough time to get things done. Mr. Kathcart said he thinks two (2) years is a more sensible timeframe. He asked the Board to look at examples and to bring the issue back at the next meeting to discuss what is best for the City.

Discussion of Future Land Use Map

Mr. Hayes said he has updated the Future Land Use Map. He said the City needs to decide what we have, what we want, and where we want to go. Ms. Simpson said we should look at sections of the map and work them separately instead of trying to do the entire map at one time. Mr. Hayes recommended looking at parcels outside of Willard also. Mr. Bodenhamer said to look at major thoroughfares to see where future development would be best.

New Business.

None.

Unfinished Business.

Ms. Simpson asked about landscaping for TR Fitness. Mr. Hayes stated they have until August 31st to finish.

Mr. Kathcart thanked all of City staff for their hard work.

Adjourn.

Motion was made by Terry Kathcart and seconded by Jose Casanova to Adjourn.

Motion carried with a vote of 6-0. Voting aye: Jose Casanova, Valerie Simpson, Terry Kathcart, Derrick Estell, Jeff LaMontia, and Corey Hendrickson.

Meeting Adjourned at 8:45 p.m.

Valorie Simpson, Secretary

Terry Kathcart, Chairman

Attest: Dona Slater, City Clerk

**PRELIMINARY PLAT OF
HOFFMAN HILLS**
A PART OF THE NW ¼
SECTION 36, TOWNSHIP 30 NORTH, RANGE 23 WE
CITY OF WILLARD, GREENE COUNTY, MISSOURI

LINE TABLE

#	Description	Length	Close Stationing
1	101'10" S 101'10" E	142.27	101'10"
2	101'10" S 101'10" E	142.27	202'20"
3	101'10" S 101'10" E	142.27	303'30"
4	101'10" S 101'10" E	142.27	404'40"
5	101'10" S 101'10" E	142.27	505'50"
6	101'10" S 101'10" E	142.27	606'60"
7	101'10" S 101'10" E	142.27	707'70"
8	101'10" S 101'10" E	142.27	808'80"
9	101'10" S 101'10" E	142.27	909'90"
10	101'10" S 101'10" E	142.27	1010'00"
11	101'10" S 101'10" E	142.27	1111'10"
12	101'10" S 101'10" E	142.27	1212'20"
13	101'10" S 101'10" E	142.27	1313'30"
14	101'10" S 101'10" E	142.27	1414'40"
15	101'10" S 101'10" E	142.27	1515'50"
16	101'10" S 101'10" E	142.27	1616'60"
17	101'10" S 101'10" E	142.27	1717'70"
18	101'10" S 101'10" E	142.27	1818'80"
19	101'10" S 101'10" E	142.27	1919'90"
20	101'10" S 101'10" E	142.27	2020'00"
21	101'10" S 101'10" E	142.27	2121'10"
22	101'10" S 101'10" E	142.27	2222'20"
23	101'10" S 101'10" E	142.27	2323'30"
24	101'10" S 101'10" E	142.27	2424'40"
25	101'10" S 101'10" E	142.27	2525'50"
26	101'10" S 101'10" E	142.27	2626'60"
27	101'10" S 101'10" E	142.27	2727'70"
28	101'10" S 101'10" E	142.27	2828'80"
29	101'10" S 101'10" E	142.27	2929'90"
30	101'10" S 101'10" E	142.27	3030'00"
31	101'10" S 101'10" E	142.27	3131'10"
32	101'10" S 101'10" E	142.27	3232'20"
33	101'10" S 101'10" E	142.27	3333'30"
34	101'10" S 101'10" E	142.27	3434'40"
35	101'10" S 101'10" E	142.27	3535'50"
36	101'10" S 101'10" E	142.27	3636'60"
37	101'10" S 101'10" E	142.27	3737'70"
38	101'10" S 101'10" E	142.27	3838'80"
39	101'10" S 101'10" E	142.27	3939'90"
40	101'10" S 101'10" E	142.27	4040'00"
41	101'10" S 101'10" E	142.27	4141'10"
42	101'10" S 101'10" E	142.27	4242'20"
43	101'10" S 101'10" E	142.27	4343'30"
44	101'10" S 101'10" E	142.27	4444'40"
45	101'10" S 101'10" E	142.27	4545'50"
46	101'10" S 101'10" E	142.27	4646'60"
47	101'10" S 101'10" E	142.27	4747'70"
48	101'10" S 101'10" E	142.27	4848'80"
49	101'10" S 101'10" E	142.27	4949'90"
50	101'10" S 101'10" E	142.27	5050'00"
51	101'10" S 101'10" E	142.27	5151'10"
52	101'10" S 101'10" E	142.27	5252'20"
53	101'10" S 101'10" E	142.27	5353'30"
54	101'10" S 101'10" E	142.27	5454'40"
55	101'10" S 101'10" E	142.27	5555'50"
56	101'10" S 101'10" E	142.27	5656'60"
57	101'10" S 101'10" E	142.27	5757'70"
58	101'10" S 101'10" E	142.27	5858'80"
59	101'10" S 101'10" E	142.27	5959'90"
60	101'10" S 101'10" E	142.27	6060'00"
61	101'10" S 101'10" E	142.27	6161'10"
62	101'10" S 101'10" E	142.27	6262'20"
63	101'10" S 101'10" E	142.27	6363'30"
64	101'10" S 101'10" E	142.27	6464'40"
65	101'10" S 101'10" E	142.27	6565'50"
66	101'10" S 101'10" E	142.27	6666'60"
67	101'10" S 101'10" E	142.27	6767'70"
68	101'10" S 101'10" E	142.27	6868'80"
69	101'10" S 101'10" E	142.27	6969'90"
70	101'10" S 101'10" E	142.27	7070'00"
71	101'10" S 101'10" E	142.27	7171'10"
72	101'10" S 101'10" E	142.27	7272'20"
73	101'10" S 101'10" E	142.27	7373'30"
74	101'10" S 101'10" E	142.27	7474'40"
75	101'10" S 101'10" E	142.27	7575'50"
76	101'10" S 101'10" E	142.27	7676'60"
77	101'10" S 101'10" E	142.27	7777'70"
78	101'10" S 101'10" E	142.27	7878'80"
79	101'10" S 101'10" E	142.27	7979'90"
80	101'10" S 101'10" E	142.27	8080'00"
81	101'10" S 101'10" E	142.27	8181'10"
82	101'10" S 101'10" E	142.27	8282'20"
83	101'10" S 101'10" E	142.27	8383'30"
84	101'10" S 101'10" E	142.27	8484'40"
85	101'10" S 101'10" E	142.27	8585'50"
86	101'10" S 101'10" E	142.27	8686'60"
87	101'10" S 101'10" E	142.27	8787'70"
88	101'10" S 101'10" E	142.27	8888'80"
89	101'10" S 101'10" E	142.27	8989'90"
90	101'10" S 101'10" E	142.27	9090'00"
91	101'10" S 101'10" E	142.27	9191'10"
92	101'10" S 101'10" E	142.27	9292'20"
93	101'10" S 101'10" E	142.27	9393'30"
94	101'10" S 101'10" E	142.27	9494'40"
95	101'10" S 101'10" E	142.27	9595'50"
96	101'10" S 101'10" E	142.27	9696'60"
97	101'10" S 101'10" E	142.27	9797'70"
98	101'10" S 101'10" E	142.27	9898'80"
99	101'10" S 101'10" E	142.27	9999'90"
100	101'10" S 101'10" E	142.27	10000'00"

CURVE TABLE

#	Stationing	Length	Close Stationing	Close Length
1	101'10" S 101'10" E	142.27	101'10"	142.27
2	101'10" S 101'10" E	142.27	202'20"	284.54
3	101'10" S 101'10" E	142.27	303'30"	426.81
4	101'10" S 101'10" E	142.27	404'40"	569.08
5	101'10" S 101'10" E	142.27	505'50"	711.35
6	101'10" S 101'10" E	142.27	606'60"	853.62
7	101'10" S 101'10" E	142.27	707'70"	995.89
8	101'10" S 101'10" E	142.27	808'80"	1138.16
9	101'10" S 101'10" E	142.27	909'90"	1280.43
10	101'10" S 101'10" E	142.27	1010'00"	1422.70
11	101'10" S 101'10" E	142.27	1111'10"	1564.97
12	101'10" S 101'10" E	142.27	1212'20"	1707.24
13	101'10" S 101'10" E	142.27	1313'30"	1849.51
14	101'10" S 101'10" E	142.27	1414'40"	1991.78
15	101'10" S 101'10" E	142.27	1515'50"	2134.05
16	101'10" S 101'10" E	142.27	1616'60"	2276.32
17	101'10" S 101'10" E	142.27	1717'70"	2418.59
18	101'10" S 101'10" E	142.27	1818'80"	2560.86
19	101'10" S 101'10" E	142.27	1919'90"	2703.13
20	101'10" S 101'10" E	142.27	2020'00"	2845.40
21	101'10" S 101'10" E	142.27	2121'10"	2987.67
22	101'10" S 101'10" E	142.27	2222'20"	3129.94
23	101'10" S 101'10" E	142.27	2323'30"	3272.21
24	101'10" S 101'10" E	142.27	2424'40"	3414.48
25	101'10" S 101'10" E	142.27	2525'50"	3556.75
26	101'10" S 101'10" E	142.27	2626'60"	3699.02
27	101'10" S 101'10" E	142.27	2727'70"	3841.29
28	101'10" S 101'10" E	142.27	2828'80"	3983.56
29	101'10" S 101'10" E	142.27	2929'90"	4125.83
30	101'10" S 101'10" E	142.27	3030'00"	4268.10
31	101'10" S 101'10" E	142.27	3131'10"	4410.37
32	101'10" S 101'10" E	142.27	3232'20"	4552.64
33	101'10" S 101'10" E	142.27	3333'30"	4694.91
34	101'10" S 101'10" E	142.27	3434'40"	4837.18
35	101'10" S 101'10" E	142.27	3535'50"	4979.45
36	101'10" S 101'10" E	142.27	3636'60"	5121.72
37	101'10" S 101'10" E	142.27	3737'70"	5263.99
38	101'10" S 101'10" E	142.27	3838'80"	5406.26
39	101'10" S 101'10" E	142.27	3939'90"	5548.53
40	101'10" S 101'10" E	142.27	4040'00"	5690.80
41	101'10" S 101'10" E	142.27	4141'10"	5833.07
42	101'10" S 101'10" E	142.27	4242'20"	5975.34
43	101'10" S 101'10" E	142.27	4343'30"	6117.61
44	101'10" S 101'10" E	142.27	4444'40"	6259.88
45	101'10" S 101'10" E	142.27	4545'50"	6402.15
46	101'10" S 101'10" E	142.27	4646'60"	6544.42
47	101'10" S 101'10" E	142.27	4747'70"	6686.69
48	101'10" S 101'10" E	142.27	4848'80"	6828.96
49	101'10" S 101'10" E	142.27	4949'90"	6971.23
50	101'10" S 101'10" E	142.27	5050'00"	7113.50
51	101'10" S 101'10" E	142.27	5151'10"	7255.77
52	101'10" S 101'10" E	142.27	5252'20"	7398.04
53	101'10" S 101'10" E	142.27	5353'30"	7540.31
54	101'10" S 101'10" E	142.27	5454'40"	7682.58
55	101'10" S 101'10" E	142.27	5555'50"	7824.85
56	101'10" S 101'10" E	142.27	5656'60"	7967.12
57	101'10" S 101'10" E	142.27	5757'70"	8109.39
58	101'10" S 101'10" E	142.27	5858'80"	8251.66
59	101'10" S 101'10" E	142.27	5959'90"	8393.93
60	101'10" S 101'10" E	142.27	6060'00"	8536.20
61	101'10" S 101'10" E	142.27	6161'10"	8678.47
62	101'10" S 101'10" E	142.27	6262'20"	8820.74
63	101'10" S 101'10" E	142.27	6363'30"	8963.01
64	101'10" S 101'10" E	142.27	6464'40"	9105.28
65	101'10" S 101'10" E	142.27	6565'50"	9247.55
66	101'10" S 101'10" E	142.27	6666'60"	9389.82
67	101'10" S 101'10" E	142.27	6767'70"	9532.09
68	101'10" S 101'10" E	142.27	6868'80"	9674.36
69	101'10" S 101'10" E	142.27	6969'90"	9816.63
70	101'10" S 101'10" E	142.27	7070'00"	9958.90
71	101'10" S 101'10" E	142.27	7171'10"	10101.17
72	101'10" S 101'10" E	142.27	7272'20"	10243.44
73	101'10" S 101'10" E	142.27	7373'30"	10385.71
74	101'10" S 101'10" E	142.27	7474'40"	10527.98
75	101'10" S 101'10" E	142.27	7575'50"	10670.25
76	101'10" S 101'10" E	142.27	7676'60"	10812.52
77	101'10" S 101'10" E	142.27	7777'70"	10954.79
78	101'10" S 101'10" E	142.27	7878'80"	11097.06
79	101'10" S 101'10" E	142.27	7979'90"	11239.33
80	101'10" S 101'10" E	142.27	8080'00"	11381.60
81	101'10" S 101'10" E	142.27	8181'10"	11523.87
82	101'10" S 101'10" E	142.27	8282'20"	11666.14
83	101'10" S 101'10" E	142.27	8383'30"	11808.41
84	101'10" S 101'10" E	142.27	8484'40"	11950.68
85	101'10" S 101'10" E	142.27	8585'50"	12092.95
86	101'10" S 101'10" E	142.27	8686'60"	12235.22
87	101'10" S 101'10" E	142.27	8787'70"	12377.49
88	101'10" S 101'10" E	142.27	8888'80"	12519.76
89	101'10" S 101'10" E	142.27	8989'90"	12662.03
90	101'10" S 101'10" E	142.27	9090'00"	12804.30
91	101'10" S 101'10" E	142.27	9191'10"	12946.57
92	101'10" S 101'10" E	142.27	9292'20"	13088.84
93	101'10" S 101'10" E	142.27	9393'	

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #8

**Approval of ATM Commercial Subdivision Phase 3
Preliminary Plat. Discussion/Vote**

Preliminary Plat of ATM Commercial Subdivision Phase 3 Background Report

Applicant: Matt Kelley

Address: Along Proctor Rd, South of HWY 160

Parcel ID: 0726402109

Current Zoning: "C-2" General Business District.

Background:

The applicant has requested review and approval of the Preliminary Plat for ATM Commercial Subdivision Phase 3. The Preliminary Plat for this property was approved by P&Z on March 28, 2023. The developer is proposing to continue proctor road through, and create 4 commercial lots for future development. This project will also include a revision of FEMA floodplain maps which will pull the floodplain in to open up the development of the residential lots to the east that are currently sitting partially inside the floodplain.

Staff would recommend approval of this item.

CITY OF WILLARD, MISSOURI

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Agenda Item #9

Approval to declare Parks Department Dunk Tank as surplus. Discussion/Vote

memo

Willard Parks

To: Steve Bodenhammer, Dona Slater
From: Parks Director
CC: BOA
Date: 4/4/2023
Re: Surplus Equipment

Comments: I would like to ask the Board to classify the **Dunk Tank** as surplus for the purpose of selling that item. We have not used it for the past few years due to increasing scrutiny surrounding the insurance and liability portion of that, and it is currently not planned to be used again in the future.

Jason Knight