

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

April 8, 2024

6:00 p.m.

Willard City Hall

224 W. Jackson St.

Mayor

Sam Baird

Board Members

Troy Smith - Mayor Pro-Tem

David Keene

Landon Hall

Scott Swatosh

Casey Biellier

Joyce Lancaster

www.cityofwillard.org

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Agenda Item #2

Agenda Amendments/Approval of Agenda

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
APRIL 8, 2024
6:00 P.M.**

Posted April 3, 2024, 3:00 p.m.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **6:00 p.m.** April 8, 2024, at the Willard City Hall, 224 W. Jackson St., Willard, MO.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order.

1. Roll Call

2. Agenda Amendments/Approval of Agenda

3. Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from the Regular Meeting March 25, 2024
- b. March/April 2024 Outstanding invoices, checks, and draft paid invoices
- c. Department Head Reports
- d. Board Attendance Report

**4. Current Outstanding Invoices, Draft and Check Paid Invoices for March/April 2024.
Discussion/Vote**

5. Citizen Input

6. Ordinance approving amendments to the City of Willard Municipal Code Book, Chapter 705: Waterworks System, Section 705.040: Water Rates. (2nd Read) Discussion/Vote

7. Ordinance approving amendments to the City of Willard Municipal Code Book, Chapter 710: Sewer Use and Sewer Rates, Section 710.470: Rates. (2nd Read) Discussion/Vote

8. Ordinance accepting a Memorandum of Understanding (MOU) with the Joint Municipal Water Commission to re-establish membership. (2nd Read) Discussion/Vote

9. **Ordinance authorizing the Mayor to accept a proposal and contract with DeLong Plumbing Heating and Air for HVAC Unit Replacement at the Willard Recreation Center. (2nd Read) Discussion/Vote**
10. **Ordinance authorizing the Mayor to accept a purchase agreement with Greenhaw Buildings for a metal building for Public Works. (1st & 2nd Read) Discussion/Vote**
11. **Announcement of Election results.**
12. **Unfinished Business**
 1. **Mayoral Remarks**
 2. **Aldermen Remarks**
13. **Recess Open Session**
14. **Open Executive Session pursuant to RSMO Section 610.021 #(3) Personnel and #(13) Personnel.**
15. **Close Executive Session and Reconvene Open Session**
16. **Adjourn Sine Die**
17. **Administration of Oaths of Office for elected officials**
 - a. **Mayor**
 - b. **Alderman Ward I – Casey Biellier**
 - c. **Alderman Ward II – Joyce Lancaster**
 - d. **Alderman Ward III – Carol Wilson**
18. **Call the meeting to order**
19. **Roll Call**
20. **Sanitary Sewer Project Status Report**
21. **Jackson Street Overlay Project Status Report**
22. **New Business**
 1. **Code of Conduct training with attorney. Discussion**
 2. **Law Enforcement Bill of Rights. Discussion**
23. **Adjourn the meeting**

THE TENTATIVE AGENDA SHOWS THIS MEETING CLOSED PURSUANT TO RSMO SECTION 610.021 #(3) PERSONNEL AND #(13) PERSONNEL

IF YOU HAVE SPECIAL NEEDS WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY PERSONNEL AT CITY HALL. ACCOMMODATION WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Dona Slater
City Clerk

CITY OF WILLARD, MISSOURI

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Consent Agenda Item #3

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting March 25, 2024
- b. March/April 2024 outstanding invoices, checks and draft paid invoices
- c. Department Head Reports
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Consent Agenda Item #3a

Minutes from the Regular Meeting March 25, 2024

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
MARCH 25, 2024
6:00 p.m.

Staff present: Interim City Administrator Donna Stewart, Project Engineer Steven Bodenhamer, Director of Finance Carolyn Halverson, Police Officer J.D. Landon, Planning and Development Director Mike Ruesch, Director of Parks and Rec Jason Knight, City Clerk Dona Slater, and City Attorney Holly Dodge.

Attendees: Steve Cobb, Larry Whitman, Stephanie Evans, Terry Kathcart, Janice and Thomas Bowmaker, Angie Wilson, Debbie Ihrig, Ashley Cossins, and Rick Stenberg.

Call to Order

Mayor Pro tem Troy Smith called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Mayor Pro tem Smith led the Pledge of Allegiance.

A moment of silence was held due to the passing of Mayor Sam Baird's wife.

Roll Call

The City Clerk conducted the Roll Call.

Present: Aldermen Casey Biellier, David Keene, Joyce Lancaster, Landon Hall, Scott Swatosh, and Troy Smith

Not Present: Mayor Sam Baird

Agenda Amendments/Agenda Approval

Ms. Donna Stewart asked to amend the agenda by removing item #22 Mayoral Remarks due to his absence.

Motion was made by Alderman Hall and seconded by Alderman Keene to approve the Agenda as amended. Motion carried with a vote of 6-0. Voting aye: Aldermen Biellier, Lancaster, Keene, Hall, Swatosh, and Smith.

Consent Agenda

Motion was made by Alderman Hall and seconded by Alderman Biellier to approve the Consent Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen Biellier, Hall, Lancaster, Keene, Swatosh, and Smith.

Citizen Input

None.

Current outstanding invoices, draft and check paid invoices for February/March 2024.

Discussion/Vote

Motion was made by Alderman Hall and seconded by Alderman Biellier to approve the current outstanding invoices, and draft and check paid invoices for February/March 2024.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

Citizen Input

Stephanie Evans said she lives in Ward 2. She wants to let the Aldermen know that she opposes the appointment of Jen Rowe to the Board of Adjustments. She said Ms. Rowe, while a City employee, shared an

address with former government official Corey Hendrickson who, while serving in the Willard government, was convicted of embezzling \$300,000 from a local business.

Rick Stenberg said he lives outside of the city limits, but he thinks the Board of Aldermen is doing something awesome tonight (regarding the Proclamation naming Arbor Day as Lucille Murray Day). He said it's not often a volunteer will give thousands of hours of their time and not be recognized for it. He said Lucille Murray doesn't want the recognition and limelight, but he wants to say thank you to the Board of Aldermen for this recognition.

A Mayoral Proclamation of 2024 Arbor Day to be known as Lucille Murray day in Willard, Missouri
Mayor Pro tem Smith read the Proclamation proclaiming Arbor Day April 26, 2024, as Lucille Murray Day.

Appoint members to the Board of Adjustments. Discussion/Vote

1. **Jen Rowe**
2. **Mike Long**
3. **Steve Cobb**
4. **Ryan Simmons**

Mike Ruesch gave a background of the Board of Adjustments and their function. They are the last appeal for citizens and developers regarding City Code. Mayor Pro tem Smith said due to citizen concerns he would like the Board to vote on each applicant separately.

1. Jen Rowe – Motion was made by Alderman Hall and seconded by Alderman Keene to approve the appointment of Jen Rowe to the Board of Adjustments for a two-year term. Motion did not carry. Voting aye: Aldermen Keene and Hall. Voting nay: Aldermen Biellier and Swatosh. Aldermen Smith and Lancaster abstained because they did not have enough information about allegations that were made tonight against Ms. Rowe to make a decision.
2. Mike Long – Motion was made by Alderman Hall and seconded by Alderman Smith to approve the appointment of Mike Long to the Board of Adjustments for a three-year term. Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.
3. Steve Cobb – Motion was made by Alderman Swatosh and seconded by Alderman Hall to approve the appointment of Steve Cobb to the Board of Adjustments for a four-year term. Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.
4. Ryan Simmons – motion was made by Alderman Biellier and seconded by Alderman Hall to approve the appointment of Ryan Simmons to the Board of Adjustments for a five-year term. Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

Public Hearing to consider and recommend amendments to the City of Willard Municipal Code Book, Chapter 705: Waterworks System, Section 705.040: Water Rates

Mayor Pro tem Smith opened the Public Hearing at 6:24 p.m.

No one wished to speak.

Mayor Pro tem Smith closed the Public Hearing at 6:24 p.m.

Ordinance approving amendments to the City of Willard Municipal Code Book, Chapter 705: Waterworks System, Section 705.040: Water Rates. (1st Read) Discussion/Vote

Ms. Stewart said this is the Ordinance that was brought to the Board before. This will increase water rates by ten percent (10%). It will get the City closer to being financially in balance but does not solve the problems.

The first read was conducted by the City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Smith to adopt the Ordinance approving amendments to the City of Willard Municipal Code Book, Chapter 705: Waterworks System, Section 705.040: Water Rates as read.

Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh. Aldermen Biellier and Lancaster abstained until after the rate study is completed.

Public Hearing to consider and recommend amendments to the City of Willard Municipal Code Book, Chapter 710: Sewer Use and Sewer Rates, Section 710.470: Rates.

Mayor Pro tem Smith opened the Public Hearing at 6:26 p.m.

No one wished to speak.

Mayor Pro tem Smith closed the Public Hearing at 6:26 p.m.

Ordinance approving amendments to the City of Willard Municipal Code Book, Chapter 710: Sewer Use and Sewer Rates, Section 710.470: Rates. (1st Read) Discussion/Vote

Ms. Stewart said we will not have any information back on the rate studies until late summer at best.

The first read was conducted by the City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Keene to adopt the Ordinance approving amendments to the City of Willard Municipal Code Book, Chapter 710: Sewer Use and Sewer Rates, Section 710.470: Rates as read.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

Ordinance accepting a Memorandum of Understanding (MOU) with the Joint Municipal Water Commission to re-establish membership. (1st Read) Discussion/Vote

Ms. Stewart said this is a contract with the Southwest Missouri Joint Municipal Water Commission. This focuses on water allocation from Stockton Lake. We were members before.

The first read was conducted by the City Clerk.

Motion was made by Alderman Keene and seconded by Alderman Lancaster to approve the Ordinance accepting a Memorandum of Understanding (MOU) with the Joint Municipal Water Commission to re-establish membership as read.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

Ordinance authorizing the Mayor to accept a proposal and contract with DeLong Plumbing Heating and Air for HVAC Unit Replacement at the Willard Recreation Center. (1st Read) Discussion/Vote

Mr. Knight said this is approval of the contract to replace the HVAC unit at the small gym at the Recreation Center. Without this unit Summer Camp will not be able to meet because this unit is on that side of the building and it will be too hot without it.

The first read was conducted by the City Clerk.

Motion was made by Alderman Biellier and seconded by Alderman Keene to approve the Ordinance authorizing the Mayor to accept a proposal and contract with DeLong Plumbing Heating and Air for HVAC Unit Replacement at the Willard Recreation Center as read.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

Ordinance accepting an agreement with Cochran Engineering for a Water Study Update and 5-year Department of Natural Resources (DNR) Supervised Program. (2nd Read) Discussion/Vote

Ms. Stewart said this is the same Ordinance that was brought for the first read. Nothing has changed.

The second read was conducted by the City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Biellier to approve the Ordinance accepting an agreement with Cochran Engineering for a Water Study Update and 5-year Department of Natural Resources (DNR) Supervised Program as read.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

Agreement with Language Services to comply with the City's Limited English Proficiency (LEP) policy. Discussion/Vote

Mr. Bodenhamer said this is a necessary part of our non-discrimination compliance with the Environmental Protection Agency (EPA) for our congressional earmark. When there is a need for translation the City Clerk will call them.

Motion was made by Alderman Hall and seconded by Alderman Lancaster to approve the agreement with Language Services to comply with the City's Limited English Proficiency (LEP) policy.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

Additional policies for Civil Rights Compliance. Discussion/Vote

Mr. Bodenhamer said this completes our second round of compliance policies to assure compliance with the Environmental Protection Agency (EPA) requirements.

Motion was made by Alderman Lancaster and seconded by Alderman Smith to approve the Additional policies for Civil Rights Compliance.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

Resolution appointing Steven D. Bodenhamer as Corporate Representative for the City of Willard in the matter of City of Willard v. Hamilton and Dad. Discussion/Vote

Mr. Bodenhamer said the purpose of this Resolution is to authorize him to testify regarding legal actions, provide stability during turnover of executive leadership, and to produce documentation legal counsel requires.

Motion was made by Alderman Hall and seconded by Alderman Smith to approve the Resolution appointing Steven D. Bodenhamer as Corporate Representative for the City of Willard in the matter of City of Willard v. Hamilton and Dad.

Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

Sanitary Sewer Project status report

Mr. Bodenhamer said Allgeier Martin is in conversations with Liberty Utilities regarding increasing the service capacity of the '94' lift station, and is focusing on pipe materials. Lumix is 95% complete with the installation of the variable frequency drive. We have permission from landowners in the Meadows to survey for easements.

Jackson Street Overlay Project status update

Mr. Bodenhamer said we have received approval from the Federal Highway Administration for the obligation of funds for preliminary engineering for the project and CJW is proceeding with engineering for the project. He said asphalt may be put down in October.

Discussion of Residency for Election Candidates

Ms. Dodge said state statutes delineate the requirements. One must be a resident of Willard for at least one year and the City cannot dictate their own requirements. Residency is based on intent. One may have a home in Willard but temporarily reside elsewhere. We look at where you are registered to vote and at driver licenses. If elected, you can impeach for failure to meet the requirements.

New Business

Alderman Lancaster asked if the City has a Code of Conduct for the Board of Aldermen and the Mayor. Ms. Dodge said the City's power to address someone's ability to remain in the elected seat is through the impeachment process and not in the creation of a code of conduct.

Recess Open Session

Motion was made by Alderman Hall and seconded by Alderman Smith to Recess the Open Session.
Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.
The Open Session recessed at 7:07 p.m.

Open the Executive Session pursuant to RSMO Section 610.021 #(1) Legal, #(3) Personnel, and #(13) Personnel

Motion was made by Alderman Biellier and seconded by Alderman Keene to Open the Executive Session pursuant to RSMO Section 610.021 #(1) Legal, #(3) Personnel, and #(13) Personnel.

Motion carried with a vote of 6-0. Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.
Mayor Pro tem Smith opened the Executive Session at 7:20 p.m.

Close the Executive Session and Reconvene the Open Session

Motion was made by Alderman Hall and seconded by Alderman Smith to Close the Executive Session and Reconvene the Open Session.

Motion carried with a vote of 6-0. Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

The Executive Session closed at 7:50 p.m.
The Open Session reconvened at 7:50 p.m.

Adjourn the Meeting

Motion was made by Alderman Hall and seconded by Alderman Biellier to Adjourn the Meeting.
Motion carried with a vote of 6-0. Motion carried with a vote of 6-0. Voting aye: Aldermen Smith, Biellier, Keene, Lancaster, Hall, and Swatosh.

The meeting was adjourned at 7:50 p.m.

Dona Slater, City Clerk

Sam Baird, Mayor

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3b
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **March 2024/April 2024 Outstanding Invoices**
- **March 2024/April 2024 Check Paid Invoices and Draft Paid Invoices**



Expense Approval Report 1

By Vendor Name

Post Dates 3/26/2024 - 4/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ACS100 - AMAZON CAPITAL SERVICES INC					
AMAZON CAPITAL SERVICES I	3WHP	04/05/2024	HEAVY DUTY NITRILE GLOVES - S	20-700-50130	117.99
AMAZON CAPITAL SERVICES I	T4DD	04/05/2024	SECURITY CAMERA SYSTEM FOR PW BLD - STS/S/W	10-300-95100	81.50
AMAZON CAPITAL SERVICES I	T4DD	04/05/2024	SECURITY CAMERA SYSTEM FOR PW BLD - STS/S/W	20-600-95100	162.99
AMAZON CAPITAL SERVICES I	T4DD	04/05/2024	SECURITY CAMERA SYSTEM FOR PW BLD - STS/S/W	20-700-95100	162.99
AMAZON CAPITAL SERVICES I	5910635	04/05/2024	KARAOKE MACH,BATT CHRG,TRSH BGS,TP,SPKR SYS- PKS	30-800-50177	111.79
AMAZON CAPITAL SERVICES I	5910635	04/05/2024	KARAOKE MACH,BATT CHRG,TRSH BGS,TP,SPKR SYS- PKS	30-800-50400	190.46
AMAZON CAPITAL SERVICES I	5910635	04/05/2024	KARAOKE MACH,BATT CHRG,TRSH BGS,TP,SPKR SYS- PKS	30-800-50550	89.72
AMAZON CAPITAL SERVICES I	5910635	04/05/2024	KARAOKE MACH,BATT CHRG,TRSH BGS,TP,SPKR SYS- PKS	30-800-52000	198.62
AMAZON CAPITAL SERVICES I	RQGD	04/05/2024	IPAD, APPLE PENCIL, IPAD CASE - P&D	10-400-52000	529.98
AMAZON CAPITAL SERVICES I	RR6J	04/05/2024	SCREEN PROTECTORS FOR IPAD - P&D	10-400-50700	16.98
AMAZON CAPITAL SERVICES I	FRNM	04/05/2024	FLSH DRVS, MEMO PDS, NOTE PDS, STCKY NOTES - LAW	10-200-50700	171.58
Vendor ACS100 - AMAZON CAPITAL SERVICES INC Total:					1,834.60
Vendor: BVM100 - AMERICAN TRAILER & STORAGE, INC.					
AMERICAN TRAILER & STORA	223094	03/28/2024	REFUND OF DAMAGE WAIVER FEE - PKS	30-800-55850	-30.50
AMERICAN TRAILER & STORA	223095	03/28/2024	REFUND OF DAMAGE WAIVER FEE - PKS	30-800-55850	-11.50
AMERICAN TRAILER & STORA	223096	03/28/2024	REFUND OF DAMAGE WAIVER FEE - PKS	30-800-55850	-30.50
AMERICAN TRAILER & STORA	223097	03/28/2024	REFUND OF DAMAGE WAIVER FEE - PKS	30-800-55850	-11.50
AMERICAN TRAILER & STORA	223456	04/05/2024	STORAGE CONTAINER RENTALS - PKS	30-800-55850	305.00
AMERICAN TRAILER & STORA	223457	04/05/2024	STORAGE CONTAINER RENTAL - PKS	30-800-55850	115.00
Vendor BVM100 - AMERICAN TRAILER & STORAGE, INC. Total:					336.00
Vendor: APAC100 - APAC CENTRAL, INC					
APAC CENTRAL, INC	7002019468	04/05/2024	COMM SURFACE MATERIAL FOR RD PATCHING - STS	10-300-51000	343.20
Vendor APAC100 - APAC CENTRAL, INC Total:					343.20
Vendor: APM100 - APPLE MARKET					
APPLE MARKET	3-22-24	04/04/2024	DADDY DAUGHTER DANCE FOOD - PKS	30-800-50170	110.69
Vendor APM100 - APPLE MARKET Total:					110.69
Vendor: AMK100 - ARAMARK					
ARAMARK	4170223385	04/05/2024	WKLY UNIFORM SERVICE FOR PW DEPT - STS / S / W	10-300-92500	25.98
ARAMARK	4170223385	04/05/2024	WKLY UNIFORM SERVICE FOR PW DEPT - STS / S / W	20-600-92500	51.95

Expense Approval Report 1

Post Dates: 3/26/2024 - 4/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARAMARK	4170223385	04/05/2024	WKLY UNIFORM SERVICE FOR PW DEPT - STS / S / W	20-700-92500	51.96
ARAMARK	4170225103	04/05/2024	WKLY UNIFORM SERVICE FOR PW DEPT - STS / S / W	10-300-92500	39.90
ARAMARK	4170225103	04/05/2024	WKLY UNIFORM SERVICE FOR PW DEPT - STS / S / W	20-600-92500	79.81
ARAMARK	4170225103	04/05/2024	WKLY UNIFORM SERVICE FOR PW DEPT - STS / S / W	20-700-92500	79.80
Vendor AMK100 - ARAMARK Total:					329.40
Vendor: BRP101 - BRENDA PEARSON					
BRENDA PEARSON	4-3-24	04/05/2024	REIM FOR PURCH OF TREADMILL - PKS	30-800-50400	1,000.00
Vendor BRP101 - BRENDA PEARSON Total:					1,000.00
Vendor: BWI200 - BULK WASTE LLC d/b/a BWI SANITATION					
BULK WASTE LLC d/b/a BWI S	S24-3438	04/04/2024	MILLER PARK PORTA POTTIES - PKS	30-800-55850	32.70
Vendor BWI200 - BULK WASTE LLC d/b/a BWI SANITATION Total:					32.70
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	3-13-24 OTC	04/04/2024	OTC SPONSOR BOOKLETS - PK	30-800-55200	118.00
COMMERCE CREDIT CARD SE	3-19-24	04/04/2024	LOWES 9" LINEMAN PLIERS FOR SHOP USE - STS/S/W	10-300-50130	7.34
COMMERCE CREDIT CARD SE	3-19-24	04/04/2024	LOWES 9" LINEMAN PLIERS FOR SHOP USE - STS/S/W	20-600-50130	14.69
COMMERCE CREDIT CARD SE	3-19-24	04/04/2024	LOWES 9" LINEMAN PLIERS FOR SHOP USE - STS/S/W	20-700-50130	14.68
COMMERCE CREDIT CARD SE	3-19-24 RACE BRO	04/04/2024	RACE BROS MENS DEERSKN GLVS SHOP USE-ST/S/W	10-300-50130	7.13
COMMERCE CREDIT CARD SE	3-19-24 RACE BRO	04/04/2024	RACE BROS MENS DEERSKN GLVS SHOP USE-ST/S/W	20-600-50130	14.27
COMMERCE CREDIT CARD SE	3-19-24 RACE BRO	04/04/2024	RACE BROS MENS DEERSKN GLVS SHOP USE-ST/S/W	20-700-50130	14.26
COMMERCE CREDIT CARD SE	10154501662	04/04/2024	SAMS CUSTODIAL SUPLYS, CONCESS SUPLYS - PKS	30-800-50200	400.53
COMMERCE CREDIT CARD SE	10154501662	04/04/2024	SAMS CUSTODIAL SUPLYS, CONCESS SUPLYS - PKS	30-800-50550	61.12
COMMERCE CREDIT CARD SE	3-21-24	04/04/2024	PARTY CITY DADDY	30-800-50170	191.84
COMMERCE CREDIT CARD SE	3-21-24 GRN SEED	04/04/2024	GREEN SEED CO. SUNFLOWER FIELD SEEDS - PKS	30-800-50210	222.30
COMMERCE CREDIT CARD SE	COUNTRY INN	04/05/2024	COUNTRY INN PLYGRND TRAIN JOSH ADDISON-PKS	30-800-56900	553.29
COMMERCE CREDIT CARD SE	ORDER 89162	04/04/2024	BACKFLOW PARTS USA 2" BALL VALVE - PKS	30-800-50500	133.50
COMMERCE CREDIT CARD SE	3-27-24	04/05/2024	MEX VILL LNCH GRNT WRNG TRN HALVRSN/NEPHW-GEN/P&D	10-100-56910	16.13
COMMERCE CREDIT CARD SE	3-27-24	04/05/2024	MEX VILL LNCH GRNT WRNG TRN HALVRSN/NEPHW-GEN/P&D	10-400-56900	16.12
COMMERCE CREDIT CARD SE	3-28-24	04/05/2024	CHIPOTLE LNCH GRNT WRNG TRN HALVRSN/NEPHW-GEN/P&D	10-100-56910	13.73
COMMERCE CREDIT CARD SE	3-28-24	04/05/2024	CHIPOTLE LNCH GRNT WRNG TRN HALVRSN/NEPHW-GEN/P&D	10-400-56900	13.73
COMMERCE CREDIT CARD SE	04166	04/04/2024	SPFLD AREA HR ASSC MEMBRSH PEE C. RICHRDSN-GEN	10-100-55800	50.00
COMMERCE CREDIT CARD SE	4-11-24	04/04/2024	SPFLD AREA HR ASSC TRAIN RICHRDSN-GEN	10-100-56950	10.00
COMMERCE CREDIT CARD SE	72830	04/05/2024	ZIPTIE.COM ZIP TIES - PKS	30-800-50130	54.86
COMMERCE CREDIT CARD SE	72830	04/05/2024	ZIPTIE.COM ZIP TIES - PKS	30-800-50170	54.87

Expense Approval Report 1

Post Dates: 3/26/2024 - 4/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	72830	04/05/2024	ZIPTIE.COM ZIP TIES - PKS	30-800-50180	54.86
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					2,037.25
Vendor: DAR200 - DAVIS AND SONS LLC					
DAVIS AND SONS LLC	13930	04/05/2024	OIL CHANGE AND MAINT ON PW TRK # 114 - STS/S/W	10-300-71000	14.49
DAVIS AND SONS LLC	13930	04/05/2024	OIL CHANGE AND MAINT ON PW TRK # 114 - STS/S/W	20-600-71000	28.97
DAVIS AND SONS LLC	13930	04/05/2024	OIL CHANGE AND MAINT ON PW TRK # 114 - STS/S/W	20-700-71000	28.98
Vendor DAR200 - DAVIS AND SONS LLC Total:					72.44
Vendor: DNS100 - DNS EQUIPMENT LLC					
DNS EQUIPMENT LLC	24-1145	04/05/2024	WELL CHEMICALS - W	20-600-50000	1,020.03
Vendor DNS100 - DNS EQUIPMENT LLC Total:					1,020.03
Vendor: ESR100 - EARTHSTONE LANDSCAPE MATERIALS					
EARTHSTONE LANDSCAPE MA	1-2663	04/05/2024	MULCH FOR MILLER PLAYGROUND - PKS	30-800-51000	1,841.10
Vendor ESR100 - EARTHSTONE LANDSCAPE MATERIALS Total:					1,841.10
Vendor: ELK205 - ELKINS-SWYERS CO., INC.					
ELKINS-SWYERS CO., INC.	12773-24	04/05/2024	UNIFORM CITATION BOOKS-LAW	10-200-50130	692.19
Vendor ELK205 - ELKINS-SWYERS CO., INC. Total:					692.19
Vendor: FRA555 - FIRST RESPONDER OUTFITTERS, INC					
FIRST RESPONDER OUTFITTER	10858-2	04/04/2024	JACKET D. CALE - LAW	10-200-92500	184.99
FIRST RESPONDER OUTFITTER	11506-2	04/04/2024	FLSHLTS,BELT,EARPHN,SPKR MIC,HAT,MISC C. SMITH-LAW	10-200-92500	582.89
FIRST RESPONDER OUTFITTER	11507-2	04/04/2024	MINI FLSHLGHT CARRIER C. SMITH - LAW	10-200-92500	38.99
FIRST RESPONDER OUTFITTER	11577-2	04/04/2024	ALTERATIONS C. STEEN - LAW	10-200-92500	5.00
FIRST RESPONDER OUTFITTER	11615-2	04/04/2024	EASY CONCT ADPTR EAR C. SMITH - LAW	10-200-92500	50.99
FIRST RESPONDER OUTFITTER	12171-2	04/04/2024	SEW ON PATCHES M. COLE - LAW	10-200-92500	8.00
Vendor FRA555 - FIRST RESPONDER OUTFITTERS, INC Total:					870.86
Vendor: GOTO100 - GOTO COMMUNICATIONS, INC					
GOTO COMMUNICATIONS, IN	IN7102825178	04/05/2024	INTERNET-ALL	10-100-61050	117.52
GOTO COMMUNICATIONS, IN	IN7102825178	04/05/2024	INTERNET-ALL	10-200-61050	117.52
GOTO COMMUNICATIONS, IN	IN7102825178	04/05/2024	INTERNET-ALL	10-250-61050	83.88
GOTO COMMUNICATIONS, IN	IN7102825178	04/05/2024	INTERNET-ALL	10-300-61050	86.69
GOTO COMMUNICATIONS, IN	IN7102825178	04/05/2024	INTERNET-ALL	10-400-61050	83.88
GOTO COMMUNICATIONS, IN	IN7102825178	04/05/2024	INTERNET-ALL	20-600-61050	128.68
GOTO COMMUNICATIONS, IN	IN7102825178	04/05/2024	INTERNET-ALL	20-700-61050	128.68
GOTO COMMUNICATIONS, IN	IN7102825178	04/05/2024	INTERNET-ALL	30-800-61050	131.51
Vendor GOTO100 - GOTO COMMUNICATIONS, INC Total:					878.36
Vendor: JOE400 - JOE'S TIRE SHOP INC					
JOE'S TIRE SHOP INC	360868	04/05/2024	FLAT TIRE REPAIR ON KABOTA - STS / S/ W	10-300-71100	3.00
JOE'S TIRE SHOP INC	360868	04/05/2024	FLAT TIRE REPAIR ON KABOTA - STS / S/ W	20-600-71100	6.00
JOE'S TIRE SHOP INC	360868	04/05/2024	FLAT TIRE REPAIR ON KABOTA - STS / S/ W	20-700-71100	6.00
Vendor JOE400 - JOE'S TIRE SHOP INC Total:					15.00
Vendor: LML100 - LAUBER AND ASSOCIATES MUNICIPAL LAW LLC					
LAUBER AND ASSOCIATES MU	26843	04/05/2024	CITY PROSECUTOR FEES - LAW	10-200-56400	4,132.00
Vendor LML100 - LAUBER AND ASSOCIATES MUNICIPAL LAW LLC Total:					4,132.00
Vendor: LEG250 - LEGALSHIELD					
LEGALSHIELD	3-25-24	04/05/2024	GROUP INS MCCLAIN & SHIPLEY-LAW	10-200-93000	29.90
Vendor LEG250 - LEGALSHIELD Total:					29.90

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
LOWE'S CREDIT SERVICES	98700	04/05/2024	HAND HELD SPREADER - STS	10-300-52000	26.58
LOWE'S CREDIT SERVICES	83301	04/05/2024	SINKS AND HYDRANT - PKS	10-100-50500	167.60
LOWE'S CREDIT SERVICES	83301	04/05/2024	SINKS AND HYDRANT - PKS	30-800-51000	73.13
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					267.31
Vendor: LXE100 - LUMIX ELECTRICAL INC					
LUMIX ELECTRICAL INC	230691	04/05/2024	REPAIRS ON LIFT STATION B -	20-700-51000	187.50
LUMIX ELECTRICAL INC	230693	04/05/2024	CHLORINE PMP REPAIRS	20-600-51000	806.11
			MEADOWS WELL #2 - W		
Vendor LXE100 - LUMIX ELECTRICAL INC Total:					993.61
Vendor: MAR150 - MARMIC FIRE & SAFETY INC					
MARMIC FIRE & SAFETY INC	C923745	04/05/2024	FIRE SAFETY INSPECTIONS	30-800-56500	1,934.48
			REC CTR - PKS		
MARMIC FIRE & SAFETY INC	C923746	04/05/2024	FIRE SAFETY INSPECTION	30-800-56500	125.19
			COMM BUILDING - PKS		
Vendor MAR150 - MARMIC FIRE & SAFETY INC Total:					2,059.67
Vendor: MBB100 - MIDWEST BLOCK & BRICK					
MIDWEST BLOCK & BRICK	28710919	04/05/2024	LANDSCAPING STONE	30-800-50110	395.70
			JACKSON ST PARK - PKS		
MIDWEST BLOCK & BRICK	28743047	04/05/2024	LANDSCAPING BLOCKS	30-800-50110	395.70
			JACKSON ST PARK - PKS		
Vendor MBB100 - MIDWEST BLOCK & BRICK Total:					791.40
Vendor: MCL100 - MISSION COMMUNICATIONS LLC					
MISSION COMMUNICATIONS	1085649	04/05/2024	CIRCUIT BRDS,RADIO	20-600-51000	1,579.54
			ASMBLY,TRNSFRMRS WELL		
			#1-W		
MISSION COMMUNICATIONS	1085704	04/05/2024	PRINTED CIRCUIT BOARDS	20-600-51000	818.47
			FOR WELL #1 - W		
MISSION COMMUNICATIONS	1085848	04/05/2024	TRANSFORMER-PLUG IN -	20-600-51000	89.38
			WELL # 2 REPAIRS - W		
Vendor MCL100 - MISSION COMMUNICATIONS LLC Total:					2,487.39
Vendor: MEM100 - MISSOURI EMPLOYERS MUTUAL					
MISSOURI EMPLOYERS MUTU	300587362	04/05/2024	WORKMANS COMP INS-	10-16000	9,794.42
			GEN/PW/PKS		
MISSOURI EMPLOYERS MUTU	300587362	04/05/2024	WORKMANS COMP INS-	20-16000	6,251.76
			GEN/PW/PKS		
MISSOURI EMPLOYERS MUTU	300587362	04/05/2024	WORKMANS COMP INS-	30-16000	4,793.02
			GEN/PW/PKS		
Vendor MEM100 - MISSOURI EMPLOYERS MUTUAL Total:					20,839.20
Vendor: MOC100 - MISSOURI ONE CALL SYSTEM, INC					
MISSOURI ONE CALL SYSTEM,	4030322	04/05/2024	PROF LOCATE FEES-W/S	20-600-56400	88.43
MISSOURI ONE CALL SYSTEM,	4030322	04/05/2024	PROF LOCATE FEES-W/S	20-700-56400	88.42
Vendor MOC100 - MISSOURI ONE CALL SYSTEM, INC Total:					176.85
Vendor: MOGFOA - MOGFOA					
MOGFOA	200002325	04/05/2024	2024 CONFERENCE C	10-100-56960	175.00
			HALVERSON - GEN		
MOGFOA	HUDDLE	04/05/2024	2024 CONFERENCE D HUDDLE	10-100-56960	175.00
			- GEN		
Vendor MOGFOA - MOGFOA Total:					350.00
Vendor: MOR100 - MORRIS BROTHERS EMBROIDERY					
MORRIS BROTHERS EMBROID	088415	04/04/2024	SHIRT EMBROIDERY LOGOS	30-800-92500	37.50
			ONLY - PKS		
Vendor MOR100 - MORRIS BROTHERS EMBROIDERY Total:					37.50
Vendor: OLC150 - ON LINE COLLECTIONS					
ON LINE COLLECTIONS	136800000256	04/05/2024	UTIL BILL COLLECT FEES-W/S	20-600-56400	43.05
ON LINE COLLECTIONS	136800000256	04/05/2024	UTIL BILL COLLECT FEES-W/S	20-700-56400	43.04
Vendor OLC150 - ON LINE COLLECTIONS Total:					86.09
Vendor: OIS160 - ONLINE INFORMATION SERVICES INC					
ONLINE INFORMATION SERVI	1248397	04/05/2024	UTIL EXCHG REPORT-W/S	20-600-56400	48.84

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ONLINE INFORMATION SERVI	1248397	04/05/2024	UTIL EXCHG REPORT-W/S	20-700-56400	48.84
Vendor OIS160 - ONLINE INFORMATION SERVICES INC Total:					97.68
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-143422	04/04/2024	VEHICLE WIPER BLADES, TRAILER SIGNAL LIGHT - PKS	30-800-71000	53.57
O'REILLY AUTOMOTIVE, INC	2367-144528	04/05/2024	ANTIFREEZE DUMP TRUCK - PKS	30-800-71000	45.98
O'REILLY AUTOMOTIVE, INC	2367-145048	04/05/2024	RCVR BUSHING, FUEL FILTER - UTILITY WTR TRUCK- W	20-600-71000	35.00
O'REILLY AUTOMOTIVE, INC	2367-145051	04/05/2024	PIN AND CLIP - UTILITY TRAILER REPAIR-ST/ S/ W	10-300-71100	3.00
O'REILLY AUTOMOTIVE, INC	2367-145051	04/05/2024	PIN AND CLIP - UTILITY TRAILER REPAIR-ST/ S/ W	20-600-71100	5.99
O'REILLY AUTOMOTIVE, INC	2367-145051	04/05/2024	PIN AND CLIP - UTILITY TRAILER REPAIR-ST/ S/ W	20-700-71100	6.00
O'REILLY AUTOMOTIVE, INC	2367-145238	04/04/2024	IGNITION OIL PRESSURE SWITCH CUB CAD REP/MNT - PKS	30-800-71100	15.60
O'REILLY AUTOMOTIVE, INC	2367-146536	04/05/2024	BRAKE FLUID - PKS	30-800-71000	26.99
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					192.13
Vendor: PIL100 - PILOT WIRELESS LLC					
PILOT WIRELESS LLC	INV3717	04/05/2024	PHONE-ALL	10-100-61000	87.77
PILOT WIRELESS LLC	INV3717	04/05/2024	PHONE-ALL	10-200-61000	87.76
PILOT WIRELESS LLC	INV3717	04/05/2024	PHONE-ALL	10-250-61000	62.68
PILOT WIRELESS LLC	INV3717	04/05/2024	PHONE-ALL	10-300-61000	62.68
PILOT WIRELESS LLC	INV3717	04/05/2024	PHONE-ALL	10-400-61000	62.68
PILOT WIRELESS LLC	INV3717	04/05/2024	PHONE-ALL	20-600-61000	87.76
PILOT WIRELESS LLC	INV3717	04/05/2024	PHONE-ALL	20-700-61000	87.76
PILOT WIRELESS LLC	INV3717	04/05/2024	PHONE-ALL	30-800-61000	87.76
Vendor PIL100 - PILOT WIRELESS LLC Total:					626.85
Vendor: PWC100 - PITTSBURGH WATER COOLER SERVICE INC					
PITTSBURGH WATER COOLER	QUOTE 24066	04/04/2024	DRINKING FOUNTAIN AND FILLING STN PLYGRND - PKS	30-800-95500	7,169.71
Vendor PWC100 - PITTSBURGH WATER COOLER SERVICE INC Total:					7,169.71
Vendor: RAN175 - RANDALL A. BROWN					
RANDALL A. BROWN	167276	04/04/2024	BLDG INSPECTIONS & ZONING CONSLT - P&D	10-400-56400	1,170.00
Vendor RAN175 - RANDALL A. BROWN Total:					1,170.00
Vendor: R&G100 - REYNOLDS & GOLD, LLC					
REYNOLDS & GOLD, LLC	07715	04/05/2024	RVW/DRFT LTR RE: LITIGATION CLMS - GEN	10-100-56200	57.75
Vendor R&G100 - REYNOLDS & GOLD, LLC Total:					57.75
Vendor: SPM100 - SPRINGFIELD MOW LLC					
SPRINGFIELD MOW LLC	007816	04/05/2024	SPARTAN MOWER MAINTENANCE/REPR - PKS	30-800-71100	45.00
SPRINGFIELD MOW LLC	008560	04/05/2024	BB MOWER MAINTENANCE/REPR - PKS	30-800-71100	592.53
Vendor SPM100 - SPRINGFIELD MOW LLC Total:					637.53
Vendor: STA160 - STAR MECHANICAL SUPPLY INC					
STAR MECHANICAL SUPPLY IN	5460084	04/05/2024	PVC COUPLINGS - W	20-600-50130	6.96
Vendor STA160 - STAR MECHANICAL SUPPLY INC Total:					6.96
Vendor: TRH100 - TREVOR HOFFMAN					
TREVOR HOFFMAN	MAR	04/05/2024	REIM CELL PHONE MAR - STS/W/S	10-300-61000	10.00
TREVOR HOFFMAN	MAR	04/05/2024	REIM CELL PHONE MAR - STS/W/S	20-600-61000	20.00
TREVOR HOFFMAN	MAR	04/05/2024	REIM CELL PHONE MAR - STS/W/S	20-700-61000	20.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: TYL100 - TYLER TECHNOLOGIES INC					
TYLER TECHNOLOGIES INC	025-460476	04/05/2024	UTIL BILLING NOTIFICATIONS- W/S	20-600-57400	34.20
TYLER TECHNOLOGIES INC	025-460476	04/05/2024	UTIL BILLING NOTIFICATIONS- W/S	20-700-57400	34.20
Vendor TYL100 - TYLER TECHNOLOGIES INC Total:					68.40
Vendor: VER100 - VERIZON WIRELESS					
VERIZON WIRELESS	9959915674	04/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-100-61050	80.02
VERIZON WIRELESS	9959915674	04/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-200-61000	121.20
VERIZON WIRELESS	9959915674	04/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-200-61050	160.04
VERIZON WIRELESS	9959915674	04/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-300-61000	16.09
VERIZON WIRELESS	9959915674	04/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-400-61000	40.40
VERIZON WIRELESS	9959915674	04/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	20-600-61000	32.16
VERIZON WIRELESS	9959915674	04/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	20-700-61000	32.16
VERIZON WIRELESS	9959915674	04/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	30-800-61000	85.80
VERIZON WIRELESS	9959915674	04/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	30-800-61050	40.01
Vendor VER100 - VERIZON WIRELESS Total:					607.88
Vendor: WEL100 - WELLS TIRE & AUTO LLC					
WELLS TIRE & AUTO LLC	044075	04/05/2024	TRACTOR TIRE REPLACEMENT - PKS	30-800-71100	1,620.00
Vendor WEL100 - WELLS TIRE & AUTO LLC Total:					1,620.00
Vendor: WHE100 - WHEELER METALS INC					
WHEELER METALS INC	331600	04/05/2024	FLATBAR DROP & LYNCH PIN EQPT BUCKET REPAIR-S	10-300-71100	6.64
WHEELER METALS INC	331600	04/05/2024	FLATBAR DROP & LYNCH PIN EQPT BUCKET REPAIR-S	20-600-71100	13.28
WHEELER METALS INC	331600	04/05/2024	FLATBAR DROP & LYNCH PIN EQPT BUCKET REPAIR-S	20-700-71100	13.28
Vendor WHE100 - WHEELER METALS INC Total:					33.20
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B254918	04/05/2024	ROPE FOR REPAIR OF STS EQPT - STS	10-300-71100	1.25
WILLARD HOME CENTER LLC	D100242	04/05/2024	BRIDGE MAINT - PKS	30-800-50500	8.08
WILLARD HOME CENTER LLC	D100258	04/05/2024	1/2" SOCKET INPACT ADPT -	20-600-52000	8.98
WILLARD HOME CENTER LLC	D100353	04/05/2024	BRIDGE BUILDING MATERIALS - PKS	30-800-50500	27.85
WILLARD HOME CENTER LLC	D100421	04/04/2024	200 AMP ELECTRICAL PANEL FOR PAVILION - PKS	30-800-50500	197.10
WILLARD HOME CENTER LLC	B255786	04/05/2024	60# READY-MIX W/GRAVEL FOR ST SIGN REPAIR - STS	10-300-51000	47.76
WILLARD HOME CENTER LLC	D100614	04/04/2024	20 AMP CIRCUIT BREAKER, LAVTRY DRAIN J BEND - PKS	30-800-50500	17.53
WILLARD HOME CENTER LLC	D100723	04/04/2024	COAX ADPTR, JNT CMPND FOR HOLE PATCHNG - PKS	30-800-50500	11.95
WILLARD HOME CENTER LLC	B256034	04/05/2024	LUMBER FOR BRIDGE CITY HALL - PKS	30-800-50110	20.90
WILLARD HOME CENTER LLC	D100841	04/05/2024	POTTING MIX - PKS	30-800-50110	9.99
WILLARD HOME CENTER LLC	D100843	04/05/2024	BASEBALL FLD DRAG PARTS - PKS	30-800-50210	56.22

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILLARD HOME CENTER LLC	B256588	04/05/2024	SUPLYS REC CENTER SINK REPAIR - PKS	30-800-50500	116.33
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					523.94
Grand Total:					56,526.77

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	19,991.55
20 - WATER AND SEWER FUND	12,643.84
30 - PARKS FUND	23,891.38
Grand Total:	56,526.77

Account Summary

Account Number	Account Name	Expense Amount
10-100-50500	BUILDING MAINTENANC	167.60
10-100-55800	DUES AND SUBSCRIPTIO	50.00
10-100-56200	LEGAL-GCG	57.75
10-100-56910	TRAVEL EXPENSE-FINAN	29.86
10-100-56950	TRAINING & EDUCATION	10.00
10-100-56960	TRAINING & EDUCATION	350.00
10-100-61000	TELEPHONE-GCG	87.77
10-100-61050	INTERNET-GCG	197.54
10-16000	PREPAID INSURANCE-GC	9,794.42
10-200-50130	SUPPLIES-LAW	692.19
10-200-50700	OFFICE SUPPLIES-LAW	171.58
10-200-56400	PROFESSIONAL-LAW	4,132.00
10-200-61000	TELEPHONE-LAW	208.96
10-200-61050	INTERNET-LAW	277.56
10-200-92500	UNIFORMS-LAW	870.86
10-200-93000	GROUP INSURANCE-LA	29.90
10-250-61000	TELEPHONE-COURT	62.68
10-250-61050	INTERNET-COURT	83.88
10-300-50130	SUPPLIES-STREETS	14.47
10-300-51000	REPAIRS AND MAINTEN	390.96
10-300-52000	SUPPLIES SMALL EQUIP	26.58
10-300-61000	TELEPHONE-STREETS	88.77
10-300-61050	INTERNET-STREETS	86.69
10-300-71000	VEHICLE REPAIR & MAIN	14.49
10-300-71100	EQUIPMENT REPAIR &	13.89
10-300-92500	UNIFORMS-STREETS	65.88
10-300-95100	CAPITAL ASSET EXP-STRE	81.50
10-400-50700	OFFICE SUPPLIES-P&D	16.98
10-400-52000	SUPPLIES-SMALL EQUIP	529.98
10-400-56400	PROFESSIONAL-P&D	1,170.00
10-400-56900	TRAVEL EXPENSE-P&D	29.85
10-400-61000	TELEPHONE-P&D	103.08
10-400-61050	INTERNET-P&D	83.88
20-16000	PREPAID INSURANCE-W	6,251.76
20-600-50000	CHEMICALS-WATER	1,020.03
20-600-50130	SUPPLIES-WATER	35.92
20-600-51000	REPAIRS AND MAINTEN	3,293.50
20-600-52000	SUPPLIES SMALL EQUIP	8.98
20-600-56400	PROFESSIONAL-WATER	180.32
20-600-57400	EQUIPMENT/SOFTWARE	34.20
20-600-61000	TELEPHONE WATER	139.92
20-600-61050	INTERNET-WATER	128.68
20-600-71000	VEHICLE REPAIR & MAIN	63.97
20-600-71100	EQUIPMENT REPAIR &	25.27
20-600-92500	UNIFORMS-WATER	131.76
20-600-95100	CAPITAL ASSET EXP-WAT	162.99
20-700-50130	SUPPLIES-SEWER	146.93
20-700-51000	REPAIRS AND MAINTEN	187.50
20-700-56400	PROFESSIONAL-SEWER	180.30
20-700-57400	EQUIPMENT/SOFTWARE	34.20

Account Summary

Account Number	Account Name	Expense Amount
20-700-61000	TELEPHONE-SEWER	139.92
20-700-61050	INTERNET-SEWER	128.68
20-700-71000	VEHICLE REPAIR & MAIN	28.98
20-700-71100	EQUIPMENT REPAIR &	25.28
20-700-92500	UNIFORMS-SEWER	131.76
20-700-95100	CAPITAL ASSET EXP-SEW	162.99
30-16000	PREPAID INSURANCE-PK	4,793.02
30-800-50110	SUPPLIES - GROUNDS	822.29
30-800-50130	SUPPLIES GENERAL-PKS	54.86
30-800-50170	SUPPLIES SPECIAL ACTIV	357.40
30-800-50177	SUPPLIES-YOUTH CAMP	111.79
30-800-50180	SUPPLIES SPORTS-PKS	54.86
30-800-50200	CONCESSIONS-PKS	400.53
30-800-50210	TURF MAINTENANCE-PK	278.52
30-800-50400	FITNESS CENTER EXPENS	1,190.46
30-800-50500	BUILDING MAINTENANC	512.34
30-800-50550	CUSTODIAL SUPPLIES-PK	150.84
30-800-51000	REPAIRS AND MAINTEN	1,914.23
30-800-52000	SUPPLIES SMALL EQUIP	198.62
30-800-55200	ADVERTISING-PKS	118.00
30-800-55850	EQUIPMENT RENTAL-PK	368.70
30-800-56500	SAFETY PROGRAM-PKS	2,059.67
30-800-56900	TRAVEL EXPENSE-PKS	553.29
30-800-61000	TELEPHONE-PKS	173.56
30-800-61050	INTERNET-PARKS	171.52
30-800-71000	VEHICLE REPAIR & MAIN	126.54
30-800-71100	EQUIPMENT REPAIR &	2,273.13
30-800-92500	UNIFORMS-PKS	37.50
30-800-95500	CAPITAL ASSET EXP EQUI	7,169.71
	Grand Total:	56,526.77

Project Account Summary

Project Account Key	Expense Amount
None	48,949.58
2070095500-13	407.48
308009550011	7,169.71
	Grand Total:
	56,526.77

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #3c

Department Head Reports

**CITY OF WILLARD
BOARD OF ALDERMEN
04/08/2024**



City Clerk Report

1. Multiple business license applications continue to come in.
2. Several permits were issued by the Planning department.
3. Agendas, packets, and minutes for the Board of Aldermen meetings were prepared.
4. Agendas were created for the Special Sessions.
5. Board of Aldermen meetings were attended.
6. I attended the Open House on March 7.
7. I attended the Planning and Zoning meeting and created the agenda, packet, and minutes.
8. I updated ordinances and sent them to the City Attorney for her approval.
9. Ordinances that were approved have been sent to General Code.
10. I sent contracts to the City Attorney for her approval.
11. I am working on filing projects to remove older files for storage or destruction.
12. I attended a web meeting with Tyler Technologies to discuss time and attendance software.
13. I have updated my payment transmittal spreadsheet.
14. I continue training the human resource clerk.
15. I have contacted the Greene County Clerk's Office about election ballot initiatives and associated costs.
16. I assisted employees to answer any questions.
17. Documents were provided to the auditors for the yearly financial audit.

Dona Slater

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: WILLARD	Reporting Period: Mar 1, 2024 - Mar 29, 2024	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: TERRY FORSHEE		E-mail Address:		
Municipal Judge: DAVID W. DORAN				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		11	286	82
B. Cases (citations/informations) filed		0	62	1
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	33	3
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	7	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	9	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	49	3
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		11	299	80
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	19	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	15	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	299			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: WILLARD	Reporting Period: Mar 1, 2024 - Mar 29, 2024
--------------------------	-----------------------	--

<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$1,846.00	Bad Check Fee-E/R	\$60.00
Clerk Fee - Excess Revenue	\$250.00	Court Automation	\$236.09
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$8.41	Due To Debt Collection	\$18.32
		Judicial Facility Srchg CT31	\$333.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Law Enf Arrest Costs-E/R	\$132.02
Total Excess Revenue	\$2,104.41	Probation Fee	\$207.50
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Other Disbursements	\$987.43
		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$4,748.34
Fines - Other	\$1,154.50	Bond Refunds	\$135.50
Clerk Fee - Other	\$121.00	Total Disbursements	\$4,883.84
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$33.73		
Peace Officer Standards and Training (POST) Commission surcharge	\$33.72		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$240.48		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$4.07		
Law Enforcement Training (LET) Fund surcharge	\$69.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$1,656.50		

Park Director's Report

April 2024

Quote of the Month: "The happiest people are the busiest people, not the ones with the most leisure time." - Mihaly Csikszentmihalyi

As the blossoms of spring adorn Willard, our Parks Department remains dedicated to serving as a vital resource for our community. Continually exploring innovative programs and growth opportunities, our team is committed to enhancing the quality of life for residents and visitors alike. We recognize that our efforts extend beyond the borders of Willard, as thriving parks draw in revenue from outside our local economy.

As the hustle and bustle of progress begins, we're excited to announce the initiation of several projects that promise to enrich the fabric of our parks. The Miller Playground Project is underway, set to be completed mid-April, giving the southeast portion of the community a playground near their neighborhood, and adding another amenity to the Miller Farm Park. Meanwhile, the Pool Painting project marks the beginning of efforts to rejuvenate our aquatic facilities, ensuring they remain inviting and an attractive alternative to other nearby facilities.

Furthermore, the commencement of the Jackson Street Playground project heralds (yes, I said heralds) an exciting chapter in our quest to enhance public spaces. With a focus on infrastructure improvements and landscaping, Jackson Street Park is poised to become an even more welcoming venue for events and gatherings. We are very optimistic that our playground will be very busy by mid-summer; we are adding it to maps and apps and will advertise broadly once it is completed.

As the greenery of spring beckons, our maintenance crews are gearing up for the start of mowing season, ensuring that our parks remain pristine and inviting. If you take a walk through the parks, you may notice improved landscaping and flower beds. We are also working on addressing some much-needed bridge repairs. Additionally, we're thrilled to announce that hiring for summer seasonal positions has commenced, offering opportunities for individuals to join our team and contribute to the vibrant spirit of Willard.

In the midst of these endeavors, we remain steadfast in our commitment to stewardship, tackling deferred maintenance and making incremental improvements to our facilities. From restroom renovations to aesthetic upgrades, every step we take is aimed at ensuring that our parks continue to be cherished spaces for generations to come.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Planning Department Report April 2024

Permits - March

Permits Issued	Fees collected (March)	Est. Value of Work (March)	Permits Issued (YtD)	Fees Collected (YtD)	Est. Value of Work (YtD)
72	\$173,277.00	\$10,761,529.00	116	\$243,066.00	\$16,419,140.00

Sunshine requests included the US Census, Data Dodge Analytics, and Build-zoom

Current Development

ATM Subdivision: May apply for a final plat once the developer installs fire hydrants.

Hoffman Hills: Phase 1 several lots have been sold and building permits have been submitted. Several of them have been completed. Phase 2 excavation permits have been approved groundwork has begun.

West Ridge: There is only 1 open building permit remaining. The silo has been painted and finished. The builder is responsible for setting up the HOA, if they do not then they will remain the liable party for maintenance of common spaces and stormwater.

Stone Creek: Flint Rock has received multiple building permits for homes in the new subdivision. Most are completed.

Generations Village: All building permits have been issued. They have started excavating.

Mike Ruesch
Director of Planning and Development
417-742-5310

Other Business

1. Inflow and infiltration code needs to be re-reviewed by PC due to Legal suggested changes.
2. We were approved for a capacity study for fee revisions. Will update fees to match the study findings.
3. Went over the future use survey with PC. Looking to use the survey results as a master plan, revisable every 3-5 years.
4. Discussion on a new Mixed Use Development code (MU) is progressing in PC. We are defining the details of the code.
5. Working on going paperless for all building submittals & online applications.
6. Participated in a grant writing seminar. Learned the basis of grant writing and information presentation.
7. Will be sending the 160 overlay requirements to PC for review. This details the development requirements for new projects along the 160 corridors.
8. Adjusting the sign ordinance and variance codes to accommodate school signage.

Mike Ruesch
Director of Planning and Development
417-742-5310



Willard Police Department
March 2024 - Monthly Statistical Report



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	13
Shannon Shipley, Major	1602-003	11
	Total	24

Squad #1	1604-044	Billie Deckard, Cpl.	22	Squad #2	1603-027	Steve Purdy, Sgt.	34
	1607-050	Caleb Steen, Sr. Officer	14		1608-054	Stefan Collette, Sr. Officer	52
	1605-056	Mark Cole, Officer	33		1610-061	Christian Smith, Officer	36
	1611-064	Danielle Cale, Officer	39		1609-063	Cody Weatherford, Officer	23
	Total		108	Total			145

Reserves	Officer	Officer Names	Case #'s	Hours
	1644-057	Matthew Hanson, PT Officer		0
	1641-014	Brian Gordon, Reserve		4.25
	1642-015	JD Landon, Reserve		21.5
	1645-047	Glenn Cozzens, Reserve		0
	1646-031	Andrew Hunt, Reserve		0
	1643-048	Tim Wheeler, Reserve		0
	Total			
Total Incidents for the month...			277	

Incident Statistics

Felony	3	HBO (Handled by Officers)	115
Misdemeanor	4	Use of Force	0
Infraction	120	Dog at Large	4
Other (Services)	150	Neglect-0 /Abuse-0 /Bites-0	0

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2021 Ford F-150	29,972	756	19	40		0
WPD-02 2021 Charger	60,594	1,370	22	62		84.50
WPD-04 2023 Durango	14,014	1,103	21	53		0
WPD-05 2023 Charger	13,653	3,092	36	86		107.49
WPD-06 2023 Durango	5,499	1,486	18	83	107.49	107.49
WPD-07 2017 Explorer	26,233	600	13	46		155.12
WPD-08 2008 Harley	6,075	0	0	0		95.73

Monthly Vehicle Maintenance Details

WPD-01:	WPD-05:
WPD-02:	WPD-06: oil change; tire rotation
WPD-04:	WPD-07:

Misc. Dept. Info:

Public Works Report

March 2024

159 Locates

52 Rereads

50 Meter change outs

114 Service orders

26 Shutoffs

Streets Department

Road patches on Hughes and Miller St.

Numerous sign repairs and replacements.

Water Department

Multiple repairs to well One in Willard.

Electrical repairs were made to the Vault well.

Chlorine injection repairs were made at Meadows tower well.

Chlorine injection repairs made at well One.

Recalibrated call out system and startup of well One.

Repaired water leak on Honeysuckle in Meadows followed by clean up.

Repaired water leaks off of Southview.

Sewer Department

Repairs made to 94 liftstation.

Repairs made to valves at B liftstation.

Repairs made to Wimpy's liftstation.

Stormwater

Have begun to work the drainage system between New Melville and Regional liftstation weather permitting.

Justin Sorgen

Director of Public Works

City of Willard

417-300-1720 cell

CITY OF WILLARD, MISSOURI

224 W Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #3d

Board Attendance Report

2024 BOARD ATTENDANCE REPORT

ATTENDED: Y

NAME	SPECIAL SESSION			SPECIAL SESSION			SPECIAL SESSION		
	1/8/2024	1/22/2024	2/12/2024	2/26/2024	3/4/2024	3/16/2024 Y (LATE)	3/11/2024	3/14/2024	
MAYOR SAM BAIRD	Y	Y	Y	Y	Y	Y	Y	OUT	
TROY SMITH (MAYOR PRO TEM)	Y	Y	Y	Y	Y	Y	OUT	OUT	
DAVID KEENE	Y	Y	Y	Y	Y	Y	OUT	Y	
SCOTT SWATOSH	Y	Y	Y	Y	OUT	Y	OUT	Y	
LONDON HALL	OUT	Y	OUT	OUT	Y	OUT	OUT	Y	
CASEY BILLIER	Y	Y	Y	Y	Y	Y	Y	Y	
JOYCE LANCASTER	Y	Y	Y	Y	Y	Y	Y	Y	

NAME	SPECIAL SESSION			SPECIAL SESSION		
	3/21/2024	3/25/2024	4/3/2024			
MAYOR SAM BAIRD	Y	OUT	Y			
TROY SMITH (MAYOR PRO TEM)	Y	Y	Y			
DAVID KEENE	Y (LATE)	Y	OUT			
SCOTT SWATOSH	OUT	Y	Y			
LONDON HALL	Y	Y	Y			
CASEY BILLIER	Y	Y	Y			
JOYCE LANCASTER	Y	Y	Y			

MAYOR								
TROY SMITH (MAYOR PRO TEM)								
CASEY BIELLIER								
DAVID KEENE								
JOYCE LANCASTER								
SCOTT SWATOSH								
CAROL WILSON								

TROY SMITH								
DAVID KEENE								
SCOTT SWATOSH								
LONDON HALL								
CASEY BILLIER								
JOYCE LANCASTER								

TROY SMITH								
DAVID KEENE								
SCOTT SWATOSH								

CITY OF WILLARD, MISSOURI

224 W Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #6

**Ordinance approving amendments to the City of Willard
Municipal Code Book, Chapter 705: Waterworks System,
Section 705.040: Water Rates
(2nd Read) Discussion/Vote**

First Reading: 03/25/2024

Bill No. 24-17

Second Reading: 04/08/2024

Ordinance No.: 240325A

AN ORDINANCE amending Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.040, Water Rates, of the Municipal Code of the City of Willard.

WHEREAS, the City of Willard owns and operates a municipal water supply, storage and distribution system permitted by the State of Missouri; and

WHEREAS, the City of Willard has experienced a continual increase of cost for operating, and maintaining the water service systems of the City of Willard; and

WHEREAS, the City of Willard has determined that current rates are insufficient to cover the costs associated with providing those services; and

WHEREAS, the City of Willard has found it necessary to raise the water rates for City water customers.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.040, Water Rates of the Municipal Code of the City of Willard.

SECTION 705.040: WATER RATES

- A. Except as provided for bulk at a flat rate, every user of water from the municipal water system of the City of Willard, Missouri, shall use said water only after it has been metered in a water meter to be furnished, installed, regulated, and controlled by said City and the applicant for each meter, on behalf of him or her, shall pay for said water used at the following monthly rate:
1. For the first one thousand (1000) gallons used in each month, **the rate shall be fifteen dollars and twenty-eight cents (\$15.28) for Residential and Commercial, and sixteen dollars and sixty-three cents (\$16.63) for rural Residential and rural Commercial.**
 2. For the next one thousand (1000) gallons or portion thereof used in each month, **the rate shall be two dollars and eighty-six cents (\$2.86) for Residential and Commercial, and three dollars and twelve cents (\$3.12) for Rural Residential and Commercial.**
 3. For each additional one thousand (1000) gallons or portion thereof used each month, the rate shall be **two dollars and eighty-six cents (\$2.86) per one thousand (1000) gallons or portion thereof for Residential and Commercial, and three dollars and twelve cents (\$3.12) for Rural Residential and Commercial.**
- B. In the event that less than one thousand (1000) gallons is used in any one (1) month by a user the **minimum rate of fifteen dollars and twenty-eight cents (\$15.28) for Residential and Commercial, and sixteen dollars and sixty-three cents (\$16.63) for Rural Residential and Commercial shall be charged and paid.**

NOTE: Language that is **Bold and Underlined** has been added and language that has been ~~struck through and bracketed~~ shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation, or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from _____, 2024.

Mayor

Attest: _____, City Clerk Dona Slater

Approved as to form: _____, City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE ____ DAY OF _____, 2024.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #7

**Ordinance approving amendments to the City of Willard
Municipal Code Book, Chapter 710: Sewer Use and Sewer
Rates, Section 710.470: Rates
(2nd Read) Discussion/Vote**

First Reading: 03/25/2024

Second Reading: 04/08/2024

Bill No.: 24-18

Ordinance No.: 240325B

AN ORDINANCE amending Title VII, Utilities, Chapter 710, Sewer Use and Sewer Rates, Article VII, Wastewater Charges and Rates, Section 710.470, Rates, of the Municipal Code of the City of Willard.

WHEREAS, the City of Willard owns and operates a wastewater collection and treatment system permitted by the State of Missouri; and

WHEREAS, the City of Willard is under contract with the City of Springfield to provide certain services for the transportation and treatment of a portion of the total wastewater flow under the control of the City of Willard; and

WHEREAS, the City of Springfield has continued to increase costs for providing wastewater services for the City of Willard; and

WHEREAS, the City of Willard has experienced a continual increase of costs for operating, and maintaining the wastewater system of the City of Willard; and

WHEREAS, the City of Willard has found it necessary to raise the sewer rates for City customers.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII, Utilities, Chapter 710, Sewer Use and Sewer Rates, Article VII, Wastewater Charges and Rates, Section 710.470, Rates, of the Municipal Code of the City of Willard.

SECTION 710.470: RATES

A. The schedule of wastewater service rates, which shall be applied to the water usage of all residences, buildings, structures, and users connected to the POTW, shall be as follows:

1. Effective _____, 2024 the schedule of wastewater service rates shall be as follows:
 - a. There shall be assessed to each residential user of the POTW a basic customer charge of \$28.83 per month, and each Commercial user of the POTW a basic customer charge of \$35.10 per month.
 - b. There shall be assessed to each non-city resident user of the POTW a basic customer charge of \$31.37 per month for residential addresses and \$40.12 for commercial.
 - c. In addition to the basic customer charge per month, there shall be an additional monthly volume charge to all users which shall be computed as follows: \$6.44 per 1000 gallons for residential and Commercial users, and \$7.00 per 1000 gallons for rural residential and rural commercial users, or fraction thereof, used per month.

NOTE: Language that is **Bold and Underlined** has been added and language that has been [~~struck through and bracketed~~] shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation, or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect beginning on _____, 2024.

Mayor

Attest: _____
City Clerk Dona Slater

Approved as to form: _____ City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI
ON THE ____ DAY OF _____, 2024.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #8

Ordinance accepting a Memorandum Of Understanding (MOU) with the Joint Municipal Water Commission to re- establish membership

(2nd Read) Discussion/Vote

First Reading: 03/25/2024

Second Reading: 04/08/2024

Bill No.: 24-19

Ordinance No.: 240325C

AN ORDINANCE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF WILLARD, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE JOINT MUNICIPAL WATER COMMISSION AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has determined that it would benefit from membership with the Joint Municipal Water Commission.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into this Memorandum of Understanding with the Joint Municipal Water Commission as described in Exhibit "A."

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk Dona Slater

Approved as to form: _____, City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____ 2024.

EXHIBIT "A"

DRAFT – Attorney Work Product; Privileged and Confidential

WHEREAS, JMUC anticipates entering into "pass-through" subcontracts with its members to suballocate a portion of JMUC's storage space to the member in exchange for an agreement to pay a portion of JMUC's costs;

WHEREAS, JMUC anticipates that the subcontracts will be substantially similar to the Template Contract attached to this MOU as Exhibit B (the "Subcontract");

WHEREAS, to finalize the Subcontracts and to advance its negotiations with the Corps, JMUC must have a strong sense of the amount of storage each of its members is prepared to take, even if the storage volumes that will be contracted to each member may change slightly at the margins;

WHEREAS, JMUC has requested that each of its members make a non-binding commitment to enter into subcontracts substantially similar to the Draft Subcontract for a specific volume of storage at a specific price; and

WHEREAS, while the requested commitment is explicitly non-binding, User understands that JMUC will rely on it for planning purposes and that any departure from it could jeopardize JMUC's ultimate ability to secure any contract with the Corps.

NOW, THEREFORE, this memorandum documents the following understanding:

1. On the terms specified in the Draft Subcontract, User anticipates contracting for 1990 acre-feet of storage space, which amounts to 2.1 % of the total storage space available to JMUC and is expected to provide a safe yield of 0.8 million gallons per day on an average annual basis.

2. In exchange for the storage rights provided in Paragraph 1, User anticipates paying 2.1 % of JMUC's annual costs in addition to other costs specified by the Draft Subcontract, which are estimated to be approximately \$ \$59,000 per year.

[USER]

SOUTHWEST MISSOURI JOINT MUNICIPAL
WATER COMMISSION

By: _____

By: _____
Roddy Rogers, Executive Director

Date: _____

Date: _____



Membership 2024 INVOICE

DATE: FEBRUARY 22, 2024

SWMO Joint Municipal Water Utility Commission
 2241 E Powell
 Springfield, MO 65804
 Phone (417) 766-1980
 rrswmowater@outlook.com

TO City of Willard
 C/O Donna Stewart
 224 W Jackson PO Box 187
 Willard, MO 65781
 (417) 742-3033 x5304

# OF CONNECTIONS	1/3 OF DNR PRIMACY FEE	PAYMENT TERMS	DUE DATE
3,446 connections	\$1.76	Upon Receipt	12-31-23

DESCRIPTION	UNIT PRICE	LINE TOTAL
Connections times 1/3 DNR Primacy Fee. 100% (0% Tri-State 2024 fee, separate invoice)		\$6,065 <u>X 1.00</u>
SWMO JMUC 2024 fee		\$6,065

SALES TAX 0

TOTAL \$6,065

Please make check payable to SWMO Joint Municipal Water Utility Commission

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #9

**Ordinance authorizing the Mayor accept a proposal and
contract with DeLong Plumbing Heating and Air for HVAC
Unit Replacement at the Willard Recreation Center**

(2nd Read) Discussion/Vote

First Reading: 03/25/2024

Second Reading: 04/08/2024

Bill No.: 24-20

Ordinance No.: 240325D

AN ORDINANCE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF WILLARD, TO ACCEPT A PROPOSAL AND CONTRACT WITH DELONG PLUMBING HEATING AND AIR FOR HVAC UNIT REPLACEMENT AT THE WILLARD RECREATION CENTER AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has determined a need for HVAC unit replacement at the Willard Recreation Center; and

WHEREAS, the City of Willard made request for proposals from qualified vendors; and

WHEREAS, DeLong Plumbing Heating and Air was determined to be the best bid.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into an agreement with DeLong Plumbing Heating and Air to provide HVAC unit replacement services as described in Exhibit "A."

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk Dona Slater

Approved as to form: _____, City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2024.

EXHIBIT "A"



1312 S. Scenic Ave
Springfield, MO 65802
417-883-3535 Office
417-882-6669 Fax
www.delongplumbing.com

January 24, 2024

SUBMITTED TO:

City of Willard
224 W. Jackson
Willard, MO 65781
417-742-5301 / 417-742-5331 fax

JOBSITE ADDRESS:

HVAC Unit Replacement
Willard Recreation Center
233 N. State Highway Z,
Willard, MO 65781

IFB# 01-15-2024HVAC-PKS

Replace Trane Model# YCH241C3H0BA / Serial# 204100835D
Install Trane equipment Model# YSJ240A3S0L0000
20 ton, gas/electric, 208-230/3 symbiotic control, high heat, horizontal economizer, discharge air sensor, and hail guards
Gas, electric, and drain connection to existing
Miscellaneous material
Bonds

Exclude

Test & Balance

Cost of sheave or belts replacement if needed to achieve design CFM

Conduit and boxes for the installation of thermostats

Access panels where equipment is located in concealed spaces

Any roof repair or reinforcing supporting frames, etc., which are required (curb installation)

Painting of curbs, supply, return air duct, grilles, and louvers to architect specifications

Any concrete, concrete block or brick coring, cutting or replacement

No warranty on any owner supplied equipment

If Roof Curbs have to meet the Roofers Warranty or if GC or owner wants a specific type of Roof Curb, there will have to be an add to our Quote

Any demolition

Concrete pad, duct cleaning, and seismic restraints (no local codes)

"Our Family Helping Your Family"

Standard lead time

Bids based on day time working hours 7am to 5pm Monday through Friday only

Labor & Materials: \$ 33,183.00

****Option: For demand ventilation option with wall mount CO2 sensor and locking cover, add \$ 1,180.00 to total above.**

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. THE ABOVE WORK IS TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR ABOVE WORK AND TO BE COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COST WILL BE EXECUTED ONLY UPON WRITTEN ORDER AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.

PER **JOHN DELONG, PRESIDENT**

SIGNATURE _____

PAYMENTS TO BE MADE AS FOLLOWS: **Per Draw Schedule**

1 ½% per month service charge (18% annual rate) on accounts past due, plus the costs of collection, including reasonable attorney's fees, if collection efforts and/or a lawsuit is necessary

ALL ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

DATE _____

SIGNATURE _____

NOTICE TO OWNER: FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIALS OR SERVICE TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429 RSMO. TO AVOID THIS RESULT, YOU MAY ASK THIS CONTRACTOR FOR LIEN WAIVERS FROM ALL PERSONS SUPPLYING MATERIALS OF SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #10

Ordinance authorizing the Mayor to accept a purchase agreement with Greenhaw Buildings for a metal building for Public Works

(1st & 2nd Read) Discussion/Vote

First Reading: 04/08/2024

Second Reading: 04/08/2024

Bill No.: 24-21

Ordinance No.: 240408

AN ORDINANCE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF WILLARD, TO ACCEPT A PURCHASE AGREEMENT WITH GREENHAW BUILDINGS LLC, TO CONSTRUCT A METAL BUILDING AT THE WILLARD PUBLIC WORKS DEPARTMENT AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has determined a need for a metal building at the Willard Public Works department; and

WHEREAS, the City of Willard made request for proposals from qualified vendors; and

WHEREAS, Greenhaw Buildings, LLC was determined to be the best bid.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into an agreement with Greenhaw Buildings LLC for a metal building as described in Exhibit "A."

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk Dona Slater

Approved as to form: _____, City Attorney Holly Dodge

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2024.

EXHIBIT "A"

GREENHAW BUILDINGS LLC.
BUILDING PURCHASE AGREEMENT
KEVIN GREENHAW
13622 W State Hwy 174
Billings, MO. 65610 417-658-6407



OWNER: Willard Public works
ADDRESS: Willard
Phone #: 417-300-1720

Description: 22'x75'x8' office

Date: 03/20/2024

- Building is 8' from concrete to bottom of truss
- 2x6 stud frame 16" oc
- 2x4 wall girts 2'oc
- 2x4 roof purlins flat 2'oc
- 2x4 wind bracing in trusses keeps the building from moving.
- Hurricane straps on all trusses and studs
- Trusses 2'oc mono, 3/12 pitch, 25 pound snow load, 105 wind speed rating
- Trusses come with a 10lb ceiling load, this will hold up any ceiling in the future if wanted too.
- Vented ridge cap to help with condensation control
- All 40 Year Steel and Trim, 18 colors to choose from, screwed on
- **26 Gauge Metal:** Higher tensile strength, makes the building stronger, more rigid, more dent resistant and lasts longer.
 - Siding Color: _____
 - Roof Color: _____
 - Trim Color: _____
 - Trim Color: _____
 - Soffit Color (if priced in) _____
 - Wainscoting (if priced in) _____
- 2 - 36" entry door Masonite door and composite jambs, Color _____
- 1 - 3'x5' window
- 1' soffit overhang on 75', this will allow air flow into attic to keep from condensating.
- Vented transition trim where the two buildings meet will help with air movement

- 3" fiberglass blanket insulation R-10 with a white vinyl backing for a vapor barrier: on roof and 3 sides of building
 - I will be building a 2x4 stud wall right against existing building to set trusses on and cover up concrete stem wall, this allows you to insulate and sheetrock the wall between the two building
 - I will take care of getting **all permits** for the building and inspections if the county requires them.
 - Job site will be cleaned of any wood, metal, and trash, ready for finish grading.
 - Also we are licensed with Missouri, carry workers comp, insured for \$500,000 and builders risk \$100,000 for storms.
 - **Windows, doors and garage doors** are standard white color any other colors will be more in price.
-

Total: \$26,974.00

Options: Add to total price above

To remove metal on both endwalls of existing building and install new metal, and trim
Its \$9,116

Payment Schedule:

1st 1/4 down payment when the contract is signed to order materials and get you on the list.

2nd 1/4 payment when materials are delivered to the job site.

3rd 1/4 payment when framing complete

4th 1/4 payment upon completion

- Change order: If the owner is wanting to add something to building/project we will have to fill out a change order with a new agreement on price.
- Warranty on building: Structure and any work performed on this job site will have a 1 year workmanship Warranty. Metal, post and treated lumber will be covered under manufacturer warranties.
- Rock Clause: If Builder/Contractor hits unexpected rock owner agrees to pay the difference it took to dig the holes to the right depth shown on the plans.
- 10% of the total building cost is not refundable if you were to back out of the project for any reason.
- If I Am/Contractor is not responsible for making a road/driveway to the job site, the owner of property is responsible for making one for us before work is started. If no driveway is present, the owner is responsible for any tow bills and or labor cost to get vehicles, delivery trucks, and concrete trucks removed.
- We are not responsible for any damages to asphalt or concrete driveways that we have to use to access the job, this includes concrete trucks and dump trucks.
- Insurance: Greenhaw Buildings/Contractor will carry workers comp, 100,000 builders risk and general liability insurance at all times.

This proposal made _____ day of _____ 20____ by
_____ hereinafter referred to as the contractor
and _____ or _____
Phone # _____ hereinafter referred to as owner. The contractor agrees to furnish
the materials and labor for the construction of the above size building and include in the
above features. Said building is to be located in the owner's property on their level site
in _____ County. For the consideration of the construction as set
forth above to be performed by the contractor, Owner agrees to pay the
contractor \$ _____ Payable ¼ down when contract signed, 2nd ¼ payment when
building is delivered, 3rd ¼ payment when framing complete and remaining balance due
on completion.

Contractor agrees to commence construction as soon as practicable after the date
of _____ Day of _____ 20____ and to complete the work within a
reasonable time thereafter, weather conditions, war and act of God excepted.

The foregoing building contained herein consisting of above and reverse side hereof is
accepted the _____ day of _____ 20____

Total Contract amount: \$ _____

Greenhaw Buildings LLC.
(Company Owner)

By: **Kevin Greenhaw**

X _____

Customer/Owner of Project:

X _____

Change Order

Item description: _____

Amount: _____

Signature: _____

Signature: _____

Item description: _____

Amount: _____

Signature: _____

Signature: _____

Item description: _____

Amount: _____

Signature: _____

Signature: _____

All change order amounts will be added to last check paid upon building completion.
Upon signature of both contractor and project owner, both agree to the written amount
given

CITY OF WILLARD, MISSOURI

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Agenda Item #20

Sanitary Sewer Project Status Report

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: April 8, 2024

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: Sanitary Sewer Project Status

COMMUNITY FUNDING PARTNERSHIP (94 Lift Station and Force Main)

Status of components:

- Lumix is working on minor data problems regarding the variable frequency drive.
- Civil Rights Compliance
 - We have received approval from the EPA regarding our non-discrimination policies. This satisfies our obligation under the 180-day agreement ahead of the April 18, 2024 deadline.

MEADOWS CONNECTION TO CITY OF SPRINGFIELD

- Allgeier Martin is working on plan and profile for the gravity sewer line.

CITY OF WILLARD, MISSOURI

224 W Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #21

Jackson Street Overlay Project Status Update

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: April 8, 2024

TO: Mayor Baird and BOA

FROM: S. D. Bodenhamer

RE: Jackson Street Overlay Status

PROJECT STATUS

- CJW, Inc. plans to have preliminary engineering design available for review next week. The following step would be to submit these plans to the Missouri Department of Transportation for approval.

