

APPLICATION DATE: _____
EXPIRATION DATE: _____

PERMIT NUMBER _____

CITY OF WILLARD

Commercial Building Permit

Property Information

Address: _____ Subdivision: _____

Lot #: _____ Zoning: _____ Parcel ID: _____ Section/Township/Range: _____

Property Easements:	Front	Back	Left	Right
Property Setbacks:	Front	Back	Left	Right

LEGAL DESCRIPTION MUST BE ATTACHED TO CONSTRUCTION DOCUMENTS

Applicant and Contractor Information

Owner: _____

Address (city, state, zip): _____

Email: _____ Phone: _____

Architect: _____ Contact Person: _____

Phone: _____ Email: _____

Address (city, state, zip): _____

Engineer: _____ Contact Person: _____

Address (city, state, zip): _____

Phone: _____ Email: _____

General Contractor: _____ Contact Person: _____

Address (city, state, zip): _____

Phone: _____ Email: _____

Electrical Contractor: _____ Contact Person: _____

Address (city, state, zip): _____

Phone: _____ Email: _____

Mechanical Contractor: _____ Contact Person: _____

Address (city, state, zip): _____

Phone: _____ Email: _____

Plumbing Contractor: _____ Contact Person: _____

Address (city, state, zip): _____

Phone: _____ Email: _____

Structure Information

Description of Work:

Total Square Footage of Proposed Building: _____

Total Cost of Project: _____

Type of Construction (Use Group): _____

Size of Water Meter: _____

Required Documentation and Licensing

- Two sets of construction drawings
- Business License for Contractors

I hereby certify that the information provided on this application is true and correct; that I have read and understand the procedures, ordinances, and requirements associated with the application and review process. I also understand that this application will expire within 180 days of the date of my signing, unless extended by the building inspector pursuant to a written request for extension received prior to the expiration date. Furthermore, I acknowledge that I will be responsible for any, and all costs incurred by plan reviews performed by consultants of the city, certified mailing or publication costs for required legal notice, and recording fees. These costs may be paid by the city and reimbursed by the applicant upon invoicing.

Owner/Contractor: _____ Date: _____