

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
January 14, 2019
7:00 p.m.**

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Chief of Police, Tom McClain; Director of Development, Randy Brown; Assistant Parks Director, Jason Knight; and Director of Finance, Carolyn Halverson.

The City Attorney Ken Reynolds was present.

Citizens in attendance: Mindy Latham, Jim Vaughn, JC Loveland and Jonathan Wezner (Azavar).

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Corey Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the roll call. Alderman Bond -present, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Jones-present and Mayor Hendrickson- present. Student Representative Bradley Cooper also present.

Agenda Amendments/Agenda Approval.

City Administrator Brad Gray requested that the Board remove item 10 and add a presentation by Azavar representative Jonathan Wezner during Citizen Input. Motion was made by Alderman Baird and seconded by Alderman Stewart to approve the Agenda with changes. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

Consent Agenda.

Mayor Hendrickson discussed what the Consent Agenda was. Discussion was made on how it worked. Motion was made by Alderman Jones and seconded by Alderman Baird to approve the Consent Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

Citizen Input.

Mr. Gray introduced Jonathan Wezner from Azavar. Mr. Wezner outlined his company and what they offer.

Ordinance accepting agreement with Federal Protection for Security at the REC Center. (1st & 2nd Read) Discussion/Vote.

Assistant Parks Director Jason Knight discussed the contract and changes. Discussion was made on the previous contract. Discussion was also made on the indemnification clause being removed. Motion was made by Alderman Baird and seconded by Alderman Stewart to table the Federal Protection Ordinance until more information can be researched. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

Discussion/Vote to accept the bid for bounce houses for the Parks Department.

Mr. Knight discussed the four bids received for the bounce house rentals. Discussion was made on the companies and what was done in the past. Motion was made by Alderman Baird and seconded by Alderman

Whitman to accept the bid from Monkey Business for the bounce house rentals. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

Ordinance accepting the contract with Summit for a Folder Inserter Machine. (1st Read) Discussion/Vote.

Finance Director Carolyn Halverson discussed the contract. Discussion was made on the cost, maintenance and contract length.

The first read was conducted by the City Clerk.

Motion was made by Alderman Jones and seconded by Alderman Stewart to accept the contract with Summit for a Folder Inserter Machine. Motion carried with a vote of 5-1. Voting aye: Aldermen Bond, Snider, Stewart, Whitman and Jones. Voting nay: Alderman Baird. Student Representative Bradley Cooper also voted aye.

Discussion/Vote to accept bids for Flow Equalization Basin at "B" Lift Station.

Public Works Director Dave O'Connor discussed the bids received. Discussion was made on the cost and timeline of the project. Motion was made by Alderman Baird and seconded by Alderman Stewart to accept the bid from Flat Creek Excavating for the Flow Equalization Basin at "B" Lift Station. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

Ordinance accepting agreement with Cunningham Inc. for Water Tower Cleaning & Inspection Program. (1st & 2nd Read) Discussion/Vote.

Mr. O'Connor discussed the contract with Cunningham. Discussion was made on the process that will be used for cleaning and inspecting the towers. Discussion was then made on how long each tower will be out of service during the cleaning.

The first read was conducted by the City Clerk.

Motion was made by Alderman Bond and seconded by Alderman Whitman to accept the agreement with Cunningham Inc. for the Water Tower Cleaning & Inspection Program. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman Whitman to accept the agreement with Cunningham Inc. for the Water Tower Cleaning & Inspection Program. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

New Business.

Mayor Hendrickson discussed the invoices and payables presented to the Board for approval at the start of the meeting. Motion was made by Alderman Jones and seconded by Alderman Stewart to approve the invoices and payables. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

Mr. Gray discussed a potential car show during the Fall Festival, and a group wanting to hold a 5k run during the Veteran's Day events.

Alderman Baird discussed an issue that surfaced during a Board of Adjustment Meeting with side yard setbacks and swimming pools. Discussion was made on the current code and the need for an amendment. Discussion was also made on refunding the citizen the fee for the variance.

Unfinished Business.

None.

Recess.

Motion was made by Alderman Stewart and seconded by Alderman Jones to recess at 8:09 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

Open Executive Session.

Motion was made by Alderman Bond and seconded by Alderman Stewart to open the Executive Session at 8:17 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones.

Close Executive Session.

Motion was made by Alderman Jones and seconded by Alderman Whitman to close the Executive Session at 8:54 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones.

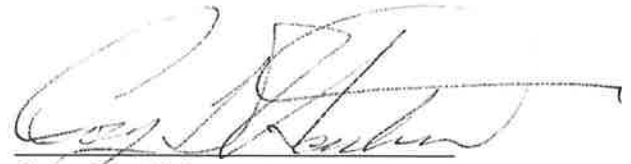
Adjourn.

Motion was made by Alderman Stewart and seconded by Alderman Bond to Adjourn. Motion carried with a vote of 6-0. Voting aye: Aldermen Bond, Snider, Stewart, Whitman, Baird and Jones.

The meeting was adjourned at 8:55 p.m.



Jennifer Rowe, City Clerk



Corey Hendrickson, Mayor of Willard