

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
January 28, 2019  
7:00 p.m.**

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Director of Development, Randy Brown; Parks Director, Jason Knight; and Director of Finance, Carolyn Halverson.

The City Attorney Ken Reynolds was not present.

Citizens in attendance: Mindy Latham.

**Pledge of Allegiance.**

The Pledge of Allegiance was led by Mayor Corey Hendrickson.

**Call to Order.**

Mayor Hendrickson called the meeting to order at 7:00 p.m.

**Roll Call.**

The City Clerk conducted the roll call. Alderman Bond ---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Jones-present and Mayor Hendrickson- present. Student Representative Bradley Cooper also present.

**Agenda Amendments/Agenda Approval.**

City Administrator Brad Gray requested that the Board remove items 6, 11 and 13 as they were not ready. Motion was made by Alderman Baird and seconded by Alderman Stewart to approve the Agenda with changes. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

**Consent Agenda.**

Motion was made by Alderman Whitman and seconded by Alderman Baird to approve the Consent Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

**Citizen Input.**

None.

**Discussion on the December 2018 Summaries.**

Finance Director Carolyn Halverson discussed the December 2018 Summaries. Discussion was made on each department, revenues and expenditures.

**Discussion/Vote to approve new January 2019 Outstanding Invoices, Check and Draft Paid Invoices.**

Ms. Halverson discussed the new invoices to be approved. Discussion was made on separating trash expense and revenue from sewer for future summaries. Motion was made by Alderman Jones and seconded by Alderman Stewart to approve the new January 2019 Outstanding Invoices, Check and Draft Paid Invoices. Motion carried with a vote of 4-1. Voting aye: Aldermen Snider, Stewart Whitman and Jones. Voting nay: Alderman Baird. Student Representative Bradley Cooper also voted aye.

**Ordinance accepting the contract with Summit for a Folder Inserter Machine. (2<sup>nd</sup> Read) Discussion/Vote.**

No changes were made since the first read.

The second read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman Jones to accept the contract with Summit for a Folder Inserter Machine. Motion carried with a vote of 4-1. Voting aye: Aldermen Snider, Stewart, Whitman and Jones. Voting nay: Alderman Baird. Student Representative Bradley Cooper also voted aye.

**Ordinance accepting agreement with Flat Creek Excavating for Flow Equalization Basin at "B" Lift Station. (1st & 2nd Read) Discussion/Vote.**

Director of Development Randy Brown discussed the contract. Discussion was made on the process and steps taken. Discussion was also made on future sewer projects.

The first read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Whitman to accept the agreement with Flat Creek Excavating for Flow Equalization Basin at "B" Lift Station. Motion carried with a vote of 4-1. Voting aye: Aldermen Stewart, Whitman, Baird and Jones. Voting nay: Alderman Snider. Student Representative Bradley Cooper also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Jones and seconded by Alderman Stewart to accept the agreement with Flat Creek Excavating for Flow Equalization Basin at "B" Lift Station. Motion carried with a vote of 4-1. Voting aye: Aldermen Stewart, Whitman, Baird and Jones. Voting nay: Alderman Snider. Student Representative Bradley Cooper also voted aye.

**Ordinance accepting the Rezoning Request for S. Miller Road Parcel #880726402052 from R-3 to C-2. (1st & 2nd Read) Discussion/Vote.**

Mr. Brown discussed the rezoning request for S. Miller Road Parcel #880746402052 from R-3 to C-2. Discussion was made on zoning around the property.

The first read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman Baird to accept the rezoning request for S. Miller Road Parcel #880726402052 from R-3 to C-2. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman Jones to accept the rezoning request for S. Miller Road Parcel #880726402052 from R-3 to C-2. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

**Ordinance accepting the agreement with Monkey Business for Parks Department Bounce House Rentals. (1st & 2nd Read) Discussion/Vote.**

Parks Director Jason Knight discussed the Monkey Business contracts with the Board.

The first read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman Whitman to accept the agreements with Monkey Business for the Parks Department Bounce House Rentals. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman Jones to accept the agreements with Monkey Business for the Parks Department Bounce House Rentals. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

**New Business.**

None.

**Unfinished Business.**

Ms. Halverson discussed the Trash Revenue and Expenditures for 2017 and 2018. Discussion was then made on the COP's and the text amendments to the LDR's for swimming pools.

**Adjourn.**

Motion was made by Alderman Jones and seconded by Alderman Baird to Adjourn. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Jones. Student Representative Bradley Cooper also voted aye.

**The meeting was adjourned at 8:00 p.m.**

  
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Jennifer Rowe, City Clerk

  
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Corey Hendrickson, Mayor of Willard