

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

February 8, 2016

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor

Corey Hendrickson

Board Members

Michael Barr-Mayor Pro-Tem

Jamie Buckley

Samuel Snider

Paul Hood

Sam Baird

Larry Whitman

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
February 8, 2016
7:00 P.M.**

Posted February 2, 2016.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** February 8, 2016 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:
PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**
- 3. Approval of the Minutes from the regular meeting January 25, 2016.**
- 4. Proclamation for “Ronald McDonald House Week.”**
- 5. Citizen Input. (5 minutes each)**
- 6. Financial Reports.**
 - a. December 2015 Summaries.
 - b. December 2015 Financial Statements.
 - c. January and February 2016 Outstanding Invoices, Check and Draft Paid Invoices.
 - d. December 2015 Check Register.
 - e. January 2016 Water Loss Report.
 - f. January 2016 Utility Adjustments Report.
- 7. Department Head Reports.**
- 8. Ordinance accepting the contract with Monkey Business for the Parks Department. (2nd Read). Discussion/Vote.**
- 9. Discussion/Vote on bid approval for Parks Department roofing bid.**
- 10. Discussion/Vote on bid approval for Parks Department concrete bid.**
- 11. Ordinance adopting the 2016 General Code. (1st & 2nd Read). Discussion/Vote.**
- 12. Discussion/Vote to proceed on grant applications.**
- 13. Discussion/Vote on bid approval for Police Department Generator.**
- 14. Discussion/Vote on bid approval for Police Department Logging.**

15. **New Business.**

16. **Unfinished Business.**

17. **Adjourn Meeting.**

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
January 25, 2016
7:00 p.m.**

Staff present: City Administrator, J. Everett Mitchell; City Clerk, Jennifer Rowe; Community Services Director, J.C. Loveland; and Director of Development, Randy Brown.

Citizens in attendance: Rosalinda Albright.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the roll call. Alderman Buckley-present, Alderman Whitman-present, Alderman Snider-present, Alderman Barr-present, Alderman Baird-present, Alderman Hood-present and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.

The City Administrator requested a change to the Agenda to add as number seven (7) a Discussion/Vote to authorize the Mayor to execute updated request for the voluntary Annexation of three (3) state highway Rights-of-way. Motion was made by Alderman Baird and seconded by Alderman Barr to accept the agenda with the changes. The motion carried with a vote of 6-0. Voting aye: Aldermen Whitman, Buckley, Snider, Barr, Baird and Hood.

Approve the Minutes of the Regular Meeting on January 11, 2016.

Motion was made by Alderman Baird and seconded by Alderman Hood to approve the minutes. The motion carried with a vote of 6-0. Voting aye: Aldermen Hood, Whitman, Buckley, Snider, Barr and Baird.

Citizen Input.

Rosalinda Albright lives at 804 Berry Lane and approached the Board regarding the Tethering Ordinance that the City of Springfield recently adopted. She requested that the City of Willard look into adopting a similar ordinance to protect animals that are tethered for long periods of time. She stated she has pictures of proof regarding several dogs around our City.

Ordinance accepting the request for a Replat of ATM Subdivision Lot 2. (2nd Read)

Discussion/Vote.

Second read was conducted by the City Clerk.

Randy Brown discussed the proposed Replat of ATM Subdivision Lot 2. Motion was made by Alderman Barr and seconded by Alderman Whitman to accept the request for the Replat of ATM Subdivision Lot 2. The motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Whitman, Snider, Barr, Baird and Hood.

Ordinance accepting the contract with Monkey Business for the Parks Department. (1st Read)

Discussion/Vote

First read was conducted by the City Clerk.

Motion was made by Alderman Buckley and seconded by Alderman Barr to accept the contract with Monkey Business for the Parks Department. The motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Baird, Hood, Barr, Whitman and Snider.

Discussion/Vote authorizing the Mayor to execute updated request for the voluntary Annexation of three (3) state highway Rights-of-way.

Randy Brown discussed the proposed voluntary Annexation and requested the updated letters to be signed by the Mayor as we now have exact coordinates from MoDOT. He indicated the new areas being annexed as a way to clean-up the boundary lines and get the records corrected. The City would not be in taking over any road repairs as we are just annexing the Rights-of-way. Motion was made by Alderman Baird and seconded by Alderman Hood to authorize the Mayor to execute updated request for the voluntary Annexation of three (3) state highway Rights-of-way. The motion carried with a vote of 6-0. Voting aye: Aldermen Baird, Hood, Barr, Whitman, Snider and Buckley.

New Business:

Alderman Barr addressed the Tethering Ordinance brought up by Ms. Albright. The Mayor discussed information he received from the Chief of Police regarding calls on animals over the past three (3) years. One of the dogs Ms. Albright is referring to is not in City Limits as well. The City Administrator indicated that the City is looking into the Springfield Tethering Ordinance and will bring a summary to the Board at a future date to see how they would like to proceed.

Unfinished Business.

None.

Adjourn.

Motion was made by Alderman Hood and seconded by Alderman Barr to adjourn. The motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Whitman, Snider, Barr, Baird and Hood.

The meeting was adjourned at 7:42 p.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



WHEREAS, Springfield’s two Ronald McDonald Houses have provided a “home away from home” and an invaluable source of hope and comfort for families of seriously ill and injured children who must travel far from home for medical treatment; and

WHEREAS, the two Ronald McDonald Houses, located in Springfield, Missouri, allow their guests to maintain close contact with their seriously ill children by providing a secure and supportive environment at the barest minimum of cost or at no cost at all if guests cannot afford it; and

WHEREAS, the Ronald McDonald house near Cox South and the new House at Mercy Children’s Hospital have served the needs of over 510 Greene County families, 37 of which are residents of Willard; and

WHEREAS, on Tuesday, January 26, 2016, 63 McDonalds Restaurants and various other locations, will begin displaying red, pink and gold paper hearts which have been signed and “adopted” by citizens donating \$1, \$5 and \$20 to Ronald McDonald House Charities of the Ozarks through the Share a Heart Campaign; and

WHEREAS, the following generous contributors have provided sponsorship funding and underwritten the costs for the share a Heart Campaign: McDonalds of the Ozarks; Great Southern Bank; Mid-Am Metal Forming; The Coca-Cola Company; McCann Printing; and KY3 Television; and

WHEREAS, McDonald’s of Willard is a participant in the Share a Heart Campaign, which will continue through February 29, 2016.

NOW, THEREFORE, I Corey Hendrickson, Mayor of the City of Willard, Missouri, do hereby proclaim February 8 through February 14, 2016 as

“Ronald McDonald House Week”

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the City of Willard, this 8th day of February 2016.

Mayor Corey Hendrickson

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #6
FINANCE DEPARTMENT**

Financial Reports

- a. December 2015 Financial Summaries
- b. December 2015 Financial Statements
- c. January 2016 & February 2016 Outstanding
Invoices, Check and Draft Paid Invoices
- d. December 2015 Check Register
- e. January 2016 Water Loss Report
- f. January 2016 Utility Adjustments Report

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #6 (a)
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

December 2015 Financial Summary Report

**February 2016 BOA MEETING
FINANCIAL SUMMARY REPORT**

REVENUE AND EXPENSE

Summary of Revenue and Expense for all funds for December 2015.

General Fund

- Revenue (all General Fund Departments) for December 2015 has increased \$308,470.39 Year to Date compared to December 2014 Year to Date. Part of the increase is due to the fact that the General Fund only transferred \$65,000.00 in December 2015 to Parks versus the \$248,000.00 it transferred in 2014. Grants revenues increased \$113,330.33 more in 2015 than Grant revenues were in 2014.
- Expense for the General City Government has decreased for the Year to Date \$42,691.83 compared to last year. Several areas have decreased including Capital Improvements, Office Supplies, Travel and Training, and Salaries. Group Insurance expense and Dues/Subscriptions (which include the Incode software fees) has the largest increases compared to 2014 Year to Date.
- Expense for the Law and Public Safety Department has an \$111,904.17 increase compared to Year to Date 2014. Legal fees have increased \$10,573.78 this year. Vehicle Other Expense increased \$4,541.93 compared to 2014. The Salary has an increase of \$66,817.39. Officer's salaries and the number of officers on staff during the year have increased the cost.
- Expense for the Street Department has decreased for the Year to Date \$118,756.38 compared to Year to Date in 2014. Public Improvements is the main area of decrease.
- Expense for the Planning and Development Department has decreased Year to Date \$6,269.43 compared to 2014. Capital Expenditure is the area with the greatest decrease.
- Expense for Emergency Management Department has decreased \$2,715.67 compared to Year to Date in 2014. The Supplies and Training is the areas that have the largest decrease in expense.
- The Net Income for all General Fund Department's Year to Date was an \$393,085.27 increase compared to last year in 2014. The Revenue for all departments increased \$308,470.39 and the Expenses decreased this year 84,614.88 compared to last year in 2014.

Water & Sewer

Water Department:

- Revenue 2015 Year to Date for the Water Department had a \$17,103.02 increase compared to last year for water sales. Last year the Water Fund refinanced COPs and the revenue in 2015 has helped increase the level of reserve available for the Water Fund at this time.
- Expenses 2015 Year to Date have decreased \$32,448.12 compared to 2014 Year to Date, if you do not include the COP pay off last year. The Interest expense and the refinancing of the COP in 2014 is the reason the expenses increased in 2014 for the Water and Sewer Departments.

- The Net Income for 2015 has increased \$144,759.49 compared to the 2014 Net Income.

Sewer Department:

- Revenue Year to Date 2015 for the Sewer Department has decreased \$24,983.13 compared to the revenue for the Year to Date 2014 for Sewer Sales. In 2014 the Sewer Department received funds from the refinancing of the COPs. This has helped bring up the level of reserves available for the Sewer Fund at this time. The sewer charges are averaged each year unlike the water use, which is a metered charge each month.
- Expenses Year to Date 2015 decreased \$28,293.68 compared to Year to Date 2014, if you do not include the COP pay off last year. The Interest expense with the refinancing of the COP in 2014 is the reason the expenses were higher for the Water and Sewer Departments.
- Net Income for 2015 is \$98,124.55 for the Sewer department and in 2014 it was \$27,954.96. This is a \$70,169.59 increase compared to 2014 even with the problems with rainfall this year and aging equipment there was an improvement over 2014.

Park Fund

- Revenue Year to Date 2015 has increased \$88,358.43 this year compared to 2014. In 2014 the General Fund transferred \$248,000.00 to fund the Parks Department, but in 2015 only \$65,000.00 was required to be transferred.
- Expenses have decreased \$94,747.01 in 2015 compared to 2014. The Interest expense is the main reason expenses have decreased. The refinancing of the COP in May of 2015 saved \$62,468.21 in interest expense during the year. During 2016 there should be a greater gain in savings since the COP will be for the entire year.
- The Net Gain in 2015 was \$127.33 and in 2014 it was \$21.89. To reach the goal of zero support from the General Fund the Park Department is considerably closer with only \$65,000.00 transferred this year compared to \$248,000.00 in 2014. The goal for the Parks Department would be for the department to increase revenue another \$65,000.00 and not have an increase in expenses.

DEBT

Long Term Debt and COP Debt balance as of January 30, 2015:

Water/Sewer 2014 COP	2,060,000.00
Parks/Aquatic Center 2015 COP	<u>3,995,000.00</u>
Total	\$ 6,135,000.00

The Water/Sewer COP payment was made in January 2016 in the amount of \$179,775.00 (Principle \$145,000 and Interest \$34,775). The next payments for the Parks/Aquatic Center COP's will be due June 2016 in the amount of \$235,903.13 (Principle \$175,000 and Interest \$60,903.13).

SUMMARY

2015 Capital Improvements

During the year of 2015 several improvements have been made. This is a list of some of the major improvements.

- We have added the Incode Software and Cashier equipment, which includes an integrated finance system between all departments
- The Timeforce time clock system has enabled us to have an accurate time keeping system that tracks all types of leave request. These are items that will help all departments.
- Tablets were purchased for the Aldermen.
- Three computers were purchased for the City Administrator, City Clerk, and Chief Financial Officers. The computers were purchased because each of the old computers was not working properly.
- The Police Department purchased a Video System (Watch Guard) for their vehicles.
- Two new credit card machines were purchase to accommodate the new chip credit cards for the Utility and Parks Departments.
- The Water and Sewer Department purchased two (2) vans. One was to be used in the Water Department and one was to be used for the Sewer Department to have parts and equipment to be used and more readily available to help the Public Works employees during leaks and breaks to the city utility services.
- Grasshopper mower for Public Works.
- Water meters for the Utilities Department,
- The Parks Department purchased new playground equipment.
- LED Synergy lighting system for recreation center,
- Two Generators for the Water Wells and Generator Hookups.

Time and Attendance and Incode Conversion

We have been able to resolve most of the issues we have been having during the software conversion. We are very close to completing the issue in downloading payroll from the Timeforce to the Incode. Timeforce has provided a file that will work with the Incode Software. We are waiting for Incode to complete the set up for the download. This should be finished within the next week or two. The issue between the bank reconciliation of the Incode software is being resolved. We still are working on getting the settlement report for the credit card processor and input from credit card charges to match. Some of the payments are being applied on different days depending on the time of day the payment occurred, which results in the Processor and the Bank deposits not matching each day even though the totals match for the period. Our goal is still to be able to provide financial reports in a more expedient manner.

Year to Date 2015

	2015 Projected Revenues	Received As of December 2015	% Rec'd	2015 Budgeted Expenses	Expended As of December 2015	% Used	Cumulative Gains or (Losses) Per Fund
General Fund							
General City Administration	\$1,383,000.00	\$1,623,151.86	117.36%	\$257,703.00	\$235,323.59	91.3%	
Law and Public Safety Division	\$125,500.00	\$146,332.07	116.60%	\$823,102.48	\$761,408.19	92.5%	
Street Division	\$153,200.00	\$46,578.54	30.40%	\$377,170.81	\$278,965.45	74.0%	
Planning & Development Division	\$3,500.00	\$4,018.10	114.80%	\$82,433.50	\$52,300.90	63.4%	
Emergency Management Division	\$4,000.00	\$5,796.05	0.00%	\$22,031.68	\$18,476.37	83.9%	
Sub-Total	\$1,567,450.00	\$1,825,876.62	116.49%	\$1,562,441.47	\$1,346,474.50	86.2%	\$479,402.12
Park Fund							
Water Fund	\$1,043,956.00	\$1,029,308.59	98.6%	\$1,036,887.62	\$1,029,181.26	99.3%	\$127.33
Sewer Fund	\$1,265,500.00	\$1,210,037.12	95.6%	\$1,236,987.30	\$1,065,103.67	86.1%	\$144,933.45
	\$1,586,000.00	\$1,279,886.41	80.7%	\$1,599,457.40	\$1,181,761.86	73.9%	\$98,124.55
Totals	\$5,462,906.00	\$5,345,108.74	97.8%	\$5,435,773.79	\$4,622,521.29	85.0%	\$722,587.45

Funds	Total Reserves Available As of Jan 1, 2015	Total Reserves Available As of December 2015	30% Reserve Requirement	Reserves Avail Capital Improvements	Cash Operating Required per Month	Funds Available
General Fund	\$451,025.94	\$851,545.84	\$468,732.44	\$495,019.61	\$112,206.21	\$963,752.05
Water & Sewer Fund	\$1,152,463.55	\$2,213,523.64	\$850,933.41	\$1,549,829.02	\$187,238.79	\$2,400,762.43
Park Fund	\$97,854.27	(\$6,898.02)	\$311,066.29	(\$232,199.20)	\$85,765.11	\$78,867.09
Totals	\$1,701,343.76	\$3,058,171.46	\$1,630,732.14	\$1,812,649.43	\$385,210.11	\$3,443,381.57

Assigned Funds	Water/Sewer Customer Deposits	Parks Project Parks Youth Scholarships	All Assigned Funds Total
General	\$854.16	\$100.00	
Judicial Education Fund	\$470.00	\$1,071.73	
Judicial Facility Fund	\$656.00		
Police Forfeiture Asset Funds	\$62,833.09		
Capital Improvement Fund	\$64,813.25		
Total Assigned Funds		\$1,171.73	\$262,458.81



City of Willard Pooled Cash Report

City of Willard, MO

For the Period Ending 12/31/2015

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-01001	CLAIM ON POOLED CASH - GENERAL FUND	1,045,233.70	(81,481.65)	963,752.05	
20-01001	CLAIM ON POOLED CASH - WATER AND SEWER FUI	2,369,779.14	30,983.29	2,400,762.43	
30-01001	CLAIM ON POOLED CASH - PARKS FUND	5,249.66	73,617.43	78,867.09	
TOTAL CLAIM ON CASH		<u>3,420,262.50</u>	<u>23,119.07</u>	<u>3,443,381.57</u>	
CASH IN BANK					
Cash in Bank					
99-01000	POOLED CASH - GENERAL	3,323,427.71	23,163.71	3,346,591.42	
99-01100	POOLED CASH - JIS COURT	485.00	(88.90)	396.10	
99-01200	POOLED CASH - MID MISSOURI CD	19,591.26	0.83	19,592.09	
99-01300	POOLED CASH - FREEDOM BANK CD 5654	29,035.78	43.43	29,079.21	
99-01400	POOLED CASH - FREEDOM BANK CD 4603	47,722.75	0.00	47,722.75	
TOTAL: Cash in Bank		<u>3,420,262.50</u>	<u>23,119.07</u>	<u>3,443,381.57</u>	
Wages Payable					
99-21500	WAGES PAYABLE	0.00	0.00	0.00	
TOTAL: Wages Payable		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
TOTAL CASH IN BANK		<u>3,420,262.50</u>	<u>23,119.07</u>	<u>3,443,381.57</u>	
DUE TO OTHER FUNDS					
99-27000	DUE TO OTHER FUNDS	3,420,262.50	23,119.07	3,443,381.57	
TOTAL DUE TO OTHER FUNDS		<u>3,420,262.50</u>	<u>23,119.07</u>	<u>3,443,381.57</u>	
Claim on Cash	3,443,381.57	Claim on Cash	3,443,381.57	Cash in Bank	3,443,381.57
Cash in Bank	3,443,381.57	Due To Other Funds	3,443,381.57	Due To Other Funds	3,443,381.57
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-20000	AP PENDING (DUE TO POOLED CASH) - GCG	(7,767.23)	7,602.83	(164.40)	
20-20000	AP PENDING (DUE TO POOLED CASH) - WS	(6,406.56)	6,194.47	(212.09)	
30-20000	AP PENDING (DUE TO POOLED CASH) - PKS	(1,898.08)	1,898.08	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>(16,071.87)</u>	<u>15,695.38</u>	<u>(376.49)</u>	
DUE FROM OTHER FUNDS					
99-17000	DUE FROM OTHER FUNDS	(16,071.87)	15,695.38	(376.49)	
TOTAL DUE FROM OTHER FUNDS		<u>(16,071.87)</u>	<u>15,695.38</u>	<u>(376.49)</u>	
ACCOUNTS PAYABLE					
99-20000	ACCOUNTS PAYABLE CONTROL	(16,071.87)	15,695.38	(376.49)	
TOTAL ACCOUNTS PAYABLE		<u>(16,071.87)</u>	<u>15,695.38</u>	<u>(376.49)</u>	
AP Pending	(376.49)	AP Pending	(376.49)	Due From Other Funds	(376.49)
Due From Other Funds	(376.49)	Accounts Payable	(376.49)	Accounts Payable	(376.49)
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (b)
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

December 2015 Budget Financial Statements



City of Willard, MO

City of Willard Balance Sheet

Account Summary

As Of 12/31/2015

Account	Name	Balance
Fund: 10 - GENERAL FUND		
Assets		
10-01001	CLAIM ON POOLED CASH - GENERAL FUN	963,752.05
10-10000	CASH IN BANK - OPERATING	0.00
10-10100	CASH RESERVES 4593	0.00
10-10200	CASH IN BANK - MID-MISSOURI BANK	0.00
10-10300	CASH - FREEDOM	0.00
10-11100	PETTY CASH-GCG	700.00
10-12500	CASH IN BANK - JIS	0.00
10-13000	CASH JUDICIAL EDUCATION	0.00
10-13100	CASH POLICE FORFEITURE ASSETS	0.00
10-13300	CASH CAPITAL IMPROVEMENT PROJECTS	0.00
10-15000	ACCOUNTS RECEIVABLE	2,099.76
10-15100	DUE FROM WATER/SEWER FUND	0.00
10-15200	DUE FROM RECREATION FUND	0.00
10-16000	PREPAID INSURANCE-GCG	0.00
	Total Assets:	966,551.81
		<u>966,551.81</u>
Liability		
10-20000	AP PENDING (DUE TO POOLED CASH) - GC	-164.40
10-20010	ACCOUNTS PAYABLE - GCG	718.17
10-20500	ALLOWANCE FOR BAD DEBT-GCG	0.00
10-21000	RETURNED CHECKS-GCG	0.00
10-21500	WAGES PAYABLE	0.00
10-21600	PAYROLL CORRECTION	0.00
10-22000	FICA WITHHOLDING	-36.72
10-22100	FEDERAL W/H PAYABLE/ITHOLDING	1,434.11
10-22200	MISSOURI WITHHOLDING	4,357.57
10-23100	LAGERS PAYABLE	9,129.40
10-23200	GROUP INSURANCE PAYABLE	7,878.71
10-23300	GARNISHMENTS PAYABLE	392.30
10-24000	COURT BONDS PAYABLE	261.60
10-24100	DEVELOPERS ESCROW	0.00
10-25500	DUE TO RECREATION FUND	0.00
10-25550	DUE TO WATER/SEWER FUND	0.00
	Total Liability:	23,970.74
Equity		
10-30000	FUND BALANCE	463,178.95
	Total Beginning Equity:	463,178.95
Total Revenue		1,825,876.62
Total Expense		1,346,474.50
Revenues Over/Under Expenses		479,402.12
	Total Equity and Current Surplus (Deficit):	942,581.07
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>966,551.81</u>



City of Willard, MO

Income Statement Account Summary

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND						
Revenue						
Department: 100 - General Government						
10-100-40800	MISCELLANEOUS INCOME-GCG	2,000.00	5,000.00	1,954.34	7,335.34	-2,335.34
10-100-40980	VETERAN'S MEMORIAL	1,000.00	1,000.00	198.45	744.45	255.55
10-100-41000	FRANCHISE CABLE TV	16,500.00	16,500.00	0.00	15,584.26	915.74
10-100-41100	FRANCHISE ELECTRIC	235,000.00	235,000.00	16,720.48	247,441.79	-12,441.79
10-100-41200	FRANCHISE GAS	58,000.00	58,000.00	2,092.02	50,778.66	7,221.34
10-100-41300	FRANCHISE MOBILE PHONE LEASE	92,000.00	92,000.00	1,064.80	75,821.55	16,178.45
10-100-42000	GRANT REVENUES-GCG	0.00	0.00	0.00	112,735.27	-112,735.27
10-100-43000	INTEREST INCOME-GCG	1,000.00	1,000.00	128.63	1,055.36	-55.36
10-100-44100	MERCHANTS LICENSES	5,500.00	5,500.00	1,937.50	4,282.75	1,217.25
10-100-44110	BUILDING PERMITS	40,000.00	40,000.00	9,401.00	31,718.15	8,281.85
10-100-45300	TAX REAL ESTATE-GCG	182,000.00	172,000.00	13,260.17	165,327.82	6,672.18
10-100-45400	TAX SALES & USE REVENUES-GCG	415,000.00	415,000.00	54,878.76	467,902.92	-52,902.92
10-100-45410	TAX MOTOR VEHICLE	187,000.00	187,000.00	16,834.48	207,429.25	-20,429.25
10-100-45500	TAX SALES CAP IMP-GCG	201,000.00	230,000.00	31,394.04	299,994.29	-69,994.29
10-100-46000	TRANSFERS IN -OUT	0.00	-75,000.00	-65,000.00	-65,000.00	-10,000.00
Department: 100 - General Government Total:		1,436,000.00	1,383,000.00	84,864.67	1,623,151.86	-240,151.86
Department: 200 - Law						
10-200-42000	GRANT REVENUES-LAW	0.00	3,000.00	0.00	2,099.97	900.03
10-200-44500	TRAFFIC COURT FINES	55,000.00	55,000.00	2,292.81	44,739.00	10,261.00
10-200-44510	OTHER FINES-LAW	20,000.00	20,000.00	1,070.00	9,983.00	10,017.00
10-200-44520	LAW OTHER INCOME	2,000.00	2,000.00	24.00	10,583.70	-8,583.70
10-200-45100	LAW ENFORCEMENT SALES TAX	23,750.00	45,000.00	10,971.40	78,426.41	-33,426.41
10-200-45600	TAX STATE LET ACCOUNT	500.00	500.00	0.00	499.99	0.01
Department: 200 - Law Total:		101,250.00	125,500.00	14,358.21	146,332.07	-20,832.07
Department: 300 - Streets						
10-300-42000	GRANT REVENUES-STREETS	0.00	125,000.00	3,998.28	18,543.44	106,456.56
10-300-45450	TAX COUNTY ROAD & BRIDGE	28,200.00	28,200.00	0.00	28,035.10	164.90
Department: 300 - Streets Total:		28,200.00	153,200.00	3,998.28	46,578.54	106,621.46
Department: 400 - Planning & Development						
10-400-40930	PLANNING AND ZONING	2,000.00	1,000.00	0.00	562.50	437.50
10-400-42000	GRANT REVENUES-P&D	0.00	2,500.00	0.00	3,455.60	-955.60
Department: 400 - Planning & Development Total:		2,000.00	3,500.00	0.00	4,018.10	-518.10
Department: 500 - Emergency Management						
10-500-42000	GRANT REVENUES-EM	0.00	4,000.00	1,830.05	5,796.05	-1,796.05
Department: 500 - Emergency Management Total:		0.00	4,000.00	1,830.05	5,796.05	-1,796.05
Revenue Total:		1,567,450.00	1,669,200.00	105,051.21	1,825,876.62	-156,676.62
Expense						
Department: 100 - General Government						
10-100-50130	SUPPLIES-GCG	1,500.00	3,000.00	24.64	2,626.66	373.34
10-100-50310	VETERAN'S MEMORIAL EXPENSES-GCG	1,500.00	1,500.00	0.00	811.72	688.28
10-100-50500	BUILDING MAINTENANCE-GCG	0.00	2,000.00	0.00	1,917.61	82.39
10-100-50600	MISCELLANEOUS EXPENSE-GCG	500.00	500.00	0.00	10.00	490.00
10-100-50700	OFFICE SUPPLIES-GCG	20,000.00	20,000.00	1,112.35	13,683.31	6,316.69
10-100-51000	REPAIRS AND MAINTENANCE-GCG	1,000.00	1,000.00	0.00	716.74	283.26
10-100-55200	ADVERTISING-GCG	2,200.00	2,200.00	182.10	1,558.00	642.00
10-100-55400	AUDIT EXPENSE-GCG	6,000.00	7,100.00	0.00	7,090.00	10.00
10-100-55600	CONTRACT LABOR-GCG	500.00	2,000.00	0.00	0.00	2,000.00
10-100-55800	DUES AND SUBSCRIPTIONS-GCG	6,900.00	15,000.00	73.75	12,567.28	2,432.72

Income Statement

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-100-55900	ELECTION EXPENSE-GCG	5,000.00	5,000.00	0.00	3,024.88	1,975.12
10-100-56000	INSURANCE-GCG	17,500.00	17,500.00	10,614.71	15,289.91	2,210.09
10-100-56200	LEGAL-GCG	10,000.00	12,000.00	0.00	11,783.55	216.45
10-100-56400	PROFESSIONAL-GCG	20,000.00	20,000.00	6,113.31	27,240.26	-7,240.26
10-100-56900	TRAVEL AND TRAINING-GCG	5,000.00	5,000.00	0.00	4,406.97	593.03
10-100-61000	TELEPHONE-GCG	9,000.00	9,000.00	509.45	7,242.61	1,757.39
10-100-62000	UTILITIES ELECTRIC-GCG	5,000.00	5,000.00	186.75	4,967.40	32.60
10-100-62100	UTILITIES GAS-GCG	1,800.00	1,800.00	142.10	1,299.15	500.85
10-100-62300	UTILITIES OTHER-GCG	1,500.00	1,500.00	55.65	1,149.43	350.57
10-100-70000	VEHICLE EXPENSES FUEL-GCG	500.00	500.00	0.00	0.00	500.00
10-100-71000	VEHICLE EXPENSE OTHER-GCG	200.00	200.00	0.00	34.95	165.05
10-100-90000	SALARIES-GCG	71,924.39	81,000.00	6,428.27	72,203.29	8,796.71
10-100-90500	SALARIES OVERTIME-GCG	0.00	500.00	42.57	328.92	171.08
10-100-91500	PAYROLL TAXES-GCG	5,753.95	5,753.00	495.06	5,326.57	426.43
10-100-92000	RETIREMENT-GCG	2,948.90	5,500.00	391.18	5,581.84	-81.84
10-100-93000	GROUP INSURANCE-GCG	39,600.00	25,000.00	2,569.47	27,193.35	-2,193.35
10-100-95100	CAPITAL ASSET EXP-GCG	8,150.00	8,150.00	0.00	7,269.19	880.81
Department: 100 - General Government Total:		243,977.24	257,703.00	28,941.36	235,323.59	22,379.41

Department: 200 - Law

10-200-50130	SUPPLIES-LAW	7,000.00	7,000.00	247.87	3,042.76	3,957.24
10-200-50300	DARE-LAW	1,000.00	1,000.00	990.81	990.81	9.19
10-200-50500	BUILDING MAINTENANCE-LAW	1,000.00	1,000.00	0.00	907.08	92.92
10-200-50600	MISCELLANEOUS EXPENSE-LAW	0.00	1,500.00	0.00	1,169.15	330.85
10-200-50700	OFFICE EXPENSE-LAW	7,000.00	7,000.00	310.34	7,150.20	-150.20
10-200-51000	REPAIRS & MAINTENANCE-LAW	2,500.00	4,500.00	6.17	3,803.57	696.43
10-200-52000	SUPPLIES SMALL EQUIPMENT-LAW	7,000.00	7,000.00	0.00	3,741.14	3,258.86
10-200-55200	ADVERTISING-LAW	0.00	200.00	0.00	0.00	200.00
10-200-55600	CONTRACT LABOR-LAW	500.00	500.00	0.00	0.00	500.00
10-200-55800	DUES AND SUBSCRIPTIONS-LAW	2,190.00	3,000.00	2,223.24	6,182.18	-3,182.18
10-200-56000	INSURANCE-LAW	31,000.00	31,000.00	14,779.34	22,612.34	8,387.66
10-200-56200	LEGAL-LAW	20,000.00	30,000.00	2,585.32	31,000.24	-1,000.24
10-200-56400	PROFESSIONAL-LAW	20,000.00	20,000.00	800.00	8,951.56	11,048.44
10-200-56900	TRAVEL & TRAINING-LAW	6,000.00	7,000.00	0.00	6,261.58	738.42
10-200-61000	TELEPHONE-LAW	10,000.00	10,000.00	736.18	8,772.15	1,227.85
10-200-62000	UTILITIES ELECTRIC-LAW	5,000.00	5,000.00	419.71	4,731.74	268.26
10-200-62100	UTILITIES GAS-LAW	3,500.00	3,500.00	0.00	1,885.27	1,614.73
10-200-62300	UTILITIES OTHER-LAW	1,000.00	1,000.00	29.95	602.74	397.26
10-200-70000	VEHICLE EXPENSES FUEL-LAW	35,000.00	25,000.00	1,590.88	20,615.25	4,384.75
10-200-71000	VEHICLE EXPENSE OTHER-LAW	10,000.00	12,500.00	2,897.82	13,536.95	-1,036.95
10-200-80000	COURT AUTOMATION FEES-LAW	3,500.00	3,500.00	334.09	2,883.36	616.64
10-200-81000	CVC FEES PAID-LAW	4,500.00	4,500.00	340.30	2,936.90	1,563.10
10-200-81100	POST FUND-LAW	600.00	600.00	47.75	428.51	171.49
10-200-82000	SHERIFF'S RETIREMENT FUND-LAW	1,500.00	1,000.00	141.00	906.00	94.00
10-200-90000	SALARIES-LAW	451,005.81	451,005.81	34,090.51	419,734.02	31,271.79
10-200-90500	SALARIES OVERTIME-LAW	2,500.00	2,500.00	284.72	1,978.37	521.63
10-200-91500	PAYROLL TAXES-LAW	36,280.46	36,280.46	2,629.69	32,263.53	4,016.93
10-200-92000	RETIREMENT-LAW	16,326.21	16,326.21	2,181.19	16,132.00	194.21
10-200-92500	UNIFORMS-LAW	7,200.00	7,500.00	284.95	4,687.93	2,812.07
10-200-93000	GROUP INSURANCE-LAW	72,600.00	74,000.00	11,176.48	84,574.01	-10,574.01
10-200-95100	CAPITAL ASSET EXP-LAW	48,190.00	48,190.00	0.00	20,606.85	27,583.15
10-200-95500	CAPITAL ASSET EXP EQUIPMENT-LAW	0.00	0.00	28,320.00	28,320.00	-28,320.00
Department: 200 - Law Total:		813,892.48	823,102.48	107,448.31	761,408.19	61,694.29

Department: 300 - Streets

10-300-50130	SUPPLIES-STREETS	12,000.00	10,000.00	8,614.20	13,544.85	-3,544.85
10-300-51000	REPAIRS AND MAINTENANCE-STREETS	2,500.00	4,000.00	4.74	3,813.20	186.80
10-300-52000	SUPPLIES SMALL EQUIPMENT-STREETS	1,000.00	1,000.00	0.00	0.00	1,000.00
10-300-55000	PAVING STREETS	125,000.00	125,000.00	35,980.00	115,561.20	9,438.80
10-300-55200	ADVERTISING-ST	200.00	200.00	0.00	134.10	65.90
10-300-56000	INSURANCE-STREETS	9,000.00	9,000.00	6,802.86	8,974.52	25.48

Income Statement

For Fiscal: 2015 Period Ending: 12/31/2015

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
10-300-56900	TRAVEL AND TRAINING-STREETS	500.00	500.00	0.00	0.00	500.00
10-300-57000	PUBLIC IMPROVEMENTS-STREETS	75,000.00	75,000.00	2,180.20	28,302.19	46,697.81
10-300-57200	RECYCLE CENTER EXPENSE-STREETS	2,000.00	2,000.00	75.00	900.00	1,100.00
10-300-61110	STREET LIGHTS STREETS	75,000.00	75,000.00	4,749.35	58,230.51	16,769.49
10-300-62000	UTILITIES ELECTRIC-STREETS	1,700.00	1,700.00	229.58	1,647.97	52.03
10-300-62100	UTILITIES GAS-STREETS	1,300.00	1,000.00	0.00	0.00	1,000.00
10-300-70000	VEHICLE EXPENSE FUEL-STREETS	3,000.00	1,000.00	0.00	0.00	1,000.00
10-300-71000	VEHICLE EXPENSE OTHER-STREETS	1,000.00	3,000.00	0.00	2,766.88	233.12
10-300-90000	SALARIES-STREETS	45,385.65	45,385.65	2,069.43	39,732.89	5,652.76
10-300-90500	SALARIES OVERTIME-STREETS	500.00	2,500.00	76.63	466.61	2,033.39
10-300-91500	PAYROLL TAXES-STREETS	3,670.85	3,670.85	164.20	3,015.24	655.61
10-300-92000	RETIREMENT-STREETS	1,881.31	1,881.31	194.24	1,446.30	435.01
10-300-93000	GROUP INSURANCE-STREETS	0.00	0.00	428.99	428.99	-428.99
10-300-95100	CAPITAL ASSET EXP-STREETS	15,333.00	15,333.00	0.00	0.00	15,333.00
Department: 300 - Streets Total:		375,970.81	377,170.81	61,569.42	278,965.45	98,205.36
Department: 400 - Planning & Development						
10-400-50130	SUPPLIES-P&D	0.00	500.00	0.00	0.00	500.00
10-400-50700	OFFICE SUPPLIES-P&D	500.00	500.00	0.00	354.79	145.21
10-400-55200	ADVERTISING-P&D	500.00	500.00	0.00	25.00	475.00
10-400-55600	CONTRACT LABOR-P&D	15,000.00	15,000.00	0.00	0.00	15,000.00
10-400-55800	DUES AND SUBSCRIPTIONS-P&D	500.00	500.00	2.73	208.23	291.77
10-400-56200	LEGAL-P&D	2,500.00	1,000.00	0.00	457.00	543.00
10-400-56400	PROFESSIONAL-P&D	7,500.00	7,500.00	845.50	7,239.78	260.22
10-400-56900	TRAVEL & TRAINING-P&D	1,000.00	1,000.00	0.00	314.00	686.00
10-400-61000	TELEPHONE-P&D	1,000.00	1,600.00	77.66	1,568.65	31.35
10-400-70000	VEHICLE EXPENSE FUEL-P&D	1,000.00	1,000.00	0.00	0.00	1,000.00
10-400-90000	SALARIES-P&D	36,234.72	36,234.72	2,595.86	29,921.91	6,312.81
10-400-90500	SALARIES OVERTIME-P&D	0.00	0.00	3.55	3.55	-3.55
10-400-91500	PAYROLL TAXES-P&D	2,898.78	2,898.78	198.87	2,290.35	608.43
10-400-92000	RETIREMENT-P&D	1,485.62	2,600.00	273.41	2,710.23	-110.23
10-400-93000	GROUP INSURANCE-P&D	6,600.00	6,600.00	988.54	7,207.41	-607.41
10-400-95100	CAPITAL ASSET EXP-P&D	5,000.00	5,000.00	0.00	0.00	5,000.00
Department: 400 - Planning & Development Total:		81,719.12	82,433.50	4,986.12	52,300.90	30,132.60
Department: 500 - Emergency Management						
10-500-50130	SUPPLIES-EM	1,000.00	1,000.00	0.00	602.77	397.23
10-500-51000	REPAIRS AND MAINTENANCE-EM	1,000.00	1,000.00	0.00	230.00	770.00
10-500-55600	CONTRACT LABOR-EM	16,000.00	16,000.00	0.00	15,864.00	136.00
10-500-55800	DUES AND SUBSCRIPTIONS-EM	100.00	100.00	0.00	0.00	100.00
10-500-56900	TRAVEL AND TRAINING-EM	1,000.00	1,000.00	0.00	0.00	1,000.00
10-500-61000	TELEPHONE-EM	600.00	600.00	49.62	595.57	4.43
10-500-90000	SALARIES -EM	2,080.00	2,080.00	0.00	1,097.68	982.32
10-500-91500	PAYROLL TAXES-EM	166.40	166.40	0.00	83.98	82.42
10-500-92000	RETIREMENT-EM	85.28	85.28	0.00	2.37	82.91
Department: 500 - Emergency Management Total:		22,031.68	22,031.68	49.62	18,476.37	3,555.31
Expense Total:		1,537,591.33	1,562,441.47	202,994.83	1,346,474.50	215,966.97
Fund: 10 - GENERAL FUND Surplus (Deficit):		29,858.67	106,758.53	-97,943.62	479,402.12	-372,643.59

City of Willard Balance Sheet

As Of 12/31/2015

Account	Name	Balance
Fund: 20 - WATER AND SEWER FUND		
Assets		
20-01001	CLAIM ON POOLED CASH - WATER AND S	2,400,762.43
20-10000	CASH IN BANK 4594	0.00
20-10100	CASH RESERVES 4595	0.00
20-10200	CASH RESERVES 4599	0.00
20-11100	PETTY CASH-WS	0.00
20-15000	ACCOUNTS RECEIVABLE-WS	176,177.24
20-15050	ACCOUNTS RECEIVABLE-COLLECTIONS	1,093.55
20-15100	DUE FROM GENERAL FUND	0.00
20-15200	DUE FROM RECREATION FUND	321,227.75
20-16000	PREPAID INSURANCE-WS	0.00
20-18000	LAND	0.00
20-18100	EQUIPMENT	0.00
20-18500	ACCUMULATED DEPRECIATION-WS	0.00
20-19000	COST OF ISSUANCE 2014	2,500.00
20-19100	2014 CERTIFICATE FUND	3,785.62
	Total Assets:	2,905,546.59
		<u>2,905,546.59</u>
Liability		
20-20000	AP PENDING (DUE TO POOLED CASH) - W	-212.09
20-20010	ACCOUNTS PAYABLE - WS	0.00
20-20100	RETURNED CHECKSWS	0.00
20-20500	ALLOWANCE FOR BAD DEBT-WS	0.00
20-22000	FICA WITHHOLDING	0.00
20-22100	FEDERAL WITHHOLDING	0.00
20-22200	MISSOURI WITHHOLDING	2,396.30
20-23100	LAGERS PAYABLE	2,893.38
20-23200	GROUP INSURANCE PAYABLE	6,656.12
20-23300	GARNISHMENTS PAYABLE	0.00
20-25000	DUE TO GENERAL FUND	0.00
20-25500	DUE TO RECREATION FUND	0.00
20-25600	SALES TAX PAYABLE	16,610.26
20-25700	MO PRIMACY TAX	15,334.36
20-25750	WATER POLLUTION SERVICE CONNECTIO	11,516.03
20-25800	CUSTOMER DEPOSITS-WS	14,543.12
	Total Liability:	69,737.48
Equity		
20-30000	RETAINED EARNINGS	2,592,751.11
	Total Beginning Equity:	2,592,751.11
Total Revenue		2,489,923.53
Total Expense		2,246,865.53
Revenues Over/Under Expenses		243,058.00
	Total Equity and Current Surplus (Deficit):	2,835,809.11
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>2,905,546.59</u>

Income Statement

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 20 - WATER AND SEWER FUND						
Revenue						
Department: 600 - Water						
20-600-40700	METER INSTALLATIONS-WATER	5,000.00	18,000.00	0.00	10,150.00	7,850.00
20-600-40800	MISCELLANEOUS INCOME-WATER	5,000.00	5,000.00	150.00	2,568.63	2,431.37
20-600-40920	PENALTY INCOME-WATER	30,000.00	30,000.00	1,945.05	26,576.40	3,423.60
20-600-40960	TRASH INCOME	191,000.00	240,000.00	19,929.67	262,430.92	-22,430.92
20-600-42000	GRANT RECEIPTS-WATER	18,000.00	18,000.00	0.00	0.00	18,000.00
20-600-43000	INTEREST INCOME-WATER	1,500.00	1,500.00	101.34	984.11	515.89
20-600-48510	WATER SALES - CITY COMMERCIAL (WATER	55,000.00	50,000.00	4,964.95	61,799.13	-11,799.13
20-600-48515	WATER SALES - RURAL COMMERCIAL	0.00	5,000.00	373.28	2,322.72	2,677.28
20-600-48520	WATER SALES - CITY RESIDENTIAL (WATER)	878,000.00	800,000.00	38,650.94	667,731.19	132,268.81
20-600-48525	WATER SALES - RURAL RESIDENTIAL (WATE	0.00	78,000.00	24,753.71	158,230.87	-80,230.87
20-600-48530	WATER SALES-NON PROFIT	0.00	20,000.00	0.00	17,243.15	2,756.85
	Department: 600 - Water Total:	1,183,500.00	1,265,500.00	90,868.94	1,210,037.12	55,462.88
Department: 700 - Sewer						
20-700-40800	MISCELLANEOUS INCOME-SEWER	0.00	1,000.00	0.00	1,858.18	-858.18
20-700-40910	PENALTY INCOME-SEWER	0.00	0.00	2,361.15	29,907.16	-29,907.16
20-700-40920	PENALTY INCOME-SEWER	30,000.00	30,000.00	0.00	0.00	30,000.00
20-700-42100	HOOK UP FEES RECEIVE-SEWER	6,500.00	6,500.00	0.00	3,233.70	3,266.30
20-700-43000	INTEREST INCOME-SEWER	1,500.00	1,500.00	92.71	975.46	524.54
20-700-46000	TRANSFERS IN -OUT	200,000.00	285,000.00	0.00	0.00	285,000.00
20-700-48800	SEWER SALES-SEWER	1,262,000.00	1,262,000.00	101,903.31	1,243,911.91	18,088.09
	Department: 700 - Sewer Total:	1,500,000.00	1,586,000.00	104,357.17	1,279,886.41	306,113.59
	Revenue Total:	2,683,500.00	2,851,500.00	195,226.11	2,489,923.53	361,576.47
Expense						
Department: 600 - Water						
20-600-50130	SUPPLIES-WATER	40,000.00	40,000.00	3,082.54	36,535.12	3,464.88
20-600-50500	BUILDING MAINTENANCE-WATER	1,500.00	1,500.00	0.00	11.00	1,489.00
20-600-50600	MISCELLANEOUS EXPENSE-WATER	500.00	500.00	0.00	0.00	500.00
20-600-50700	OFFICE SUPPLIES-WATER	18,000.00	23,000.00	1,821.01	20,548.92	2,451.08
20-600-51000	REPAIRS AND MAINTENANCE-WATER	23,000.00	30,000.00	596.75	26,992.21	3,007.79
20-600-52000	SUPPLIES SMALL EQUIPMENT-WATER	1,000.00	1,000.00	0.00	591.81	408.19
20-600-55200	ADVERTISING-WATER	250.00	500.00	69.30	440.80	59.20
20-600-55400	AUDIT EXPENSE-WATER	4,000.00	4,000.00	0.00	3,705.00	295.00
20-600-55600	CONTRACT LABOR--WATER	1,000.00	1,500.00	0.00	831.00	669.00
20-600-55800	DUES AND SUBSCRIPTIONS-WATER	8,000.00	8,000.00	684.00	9,460.48	-1,460.48
20-600-56000	INSURANCE-WATER	25,000.00	25,000.00	18,349.69	24,241.25	758.75
20-600-56200	LEGAL-WATER	1,500.00	1,500.00	0.00	276.50	1,223.50
20-600-56400	PROFESSIONAL-WATER	45,000.00	45,000.00	2,290.15	37,296.91	7,703.09
20-600-56600	TRASH EXPENSE-WATER	210,000.00	215,000.00	18,715.26	223,822.42	-8,822.42
20-600-56900	TRAVEL AND TRAINING-WATER	3,500.00	3,500.00	282.44	1,578.87	1,921.13
20-600-57300	RENT-WATER	3,000.00	3,000.00	250.00	3,000.00	0.00
20-600-61000	TELEPHONE WATER	6,000.00	7,500.00	539.64	6,661.35	838.65
20-600-62000	UTILITIES ELECTRIC-WATER	85,000.00	109,000.00	8,221.80	94,668.66	14,331.34
20-600-62100	UTILITIES GAS	0.00	500.00	169.47	352.19	147.81
20-600-62300	UTILITIES OTHER-WATER	4,000.00	4,000.00	169.98	2,264.25	1,735.75
20-600-70000	VEHICLE EXPENSE FUEL-WATER	12,000.00	12,000.00	706.11	10,182.23	1,817.77
20-600-71000	VEHICLE EXPENSE OTHER-WATER	5,000.00	5,000.00	1,249.62	3,861.41	1,138.59
20-600-90000	SALARIES-WATER	264,351.20	264,351.20	17,296.81	245,152.35	19,198.85
20-600-90500	SALARIES OVERTIME-WATER	5,000.00	7,000.00	659.97	7,360.53	-360.53
20-600-91500	PAYROLL TAXES-WATER	21,628.10	21,628.10	1,373.79	19,327.63	2,300.47
20-600-92000	RETIREMENT-WATER	11,084.40	11,000.00	1,155.04	10,054.00	946.00
20-600-92500	UNIFORMS-WATER	0.00	5,000.00	238.90	3,613.43	1,386.57
20-600-93000	GROUP INSURANCE-WATER	39,600.00	50,000.00	6,531.33	56,447.69	-6,447.69
20-600-95100	CAPITAL ASSET EXP-WATER	227,775.00	224,275.00	0.00	112,095.25	112,179.75
20-600-95500	CAPITAL ASSET EXP EQUIPMENT-WATER	0.00	9,233.00	0.00	1,848.06	7,384.94
20-600-96000	PRINCIPAL EXPENSE-WATER	20,000.00	77,000.00	0.00	76,553.60	446.40

Income Statement

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
20-600-96200	INTEREST EXPENSE-WATER	55,000.00	25,000.00	0.00	24,203.75	796.25
20-600-96400	FISCAL AGENT FEES-WATER	1,500.00	1,500.00	375.00	1,125.00	375.00
	Department: 600 - Water Total:	1,143,188.70	1,236,987.30	84,828.60	1,065,103.67	171,883.63
	Department: 700 - Sewer					
20-700-50130	SUPPLIES-SEWER	20,000.00	30,000.00	3,067.20	29,532.38	467.62
20-700-50500	BUILDING MAINTENANCE-SEWER	500.00	500.00	0.00	10.99	489.01
20-700-50700	OFFICE SUPPLIES-SEWER	10,000.00	20,000.00	1,820.98	20,462.99	-462.99
20-700-51000	REPAIRS AND MAINTENANCE-SEWER	18,000.00	80,000.00	9,186.75	72,380.18	7,619.82
20-700-52000	SUPPLIES SMALL EQUIPMENT-SEWER	500.00	500.00	0.00	384.30	115.70
20-700-55100	HOOK UP EXPENSE-SEWER	4,000.00	4,000.00	0.00	0.00	4,000.00
20-700-55200	ADVERTISING-SEWER	250.00	500.00	0.00	371.50	128.50
20-700-55400	AUDIT EXPENSE-SEWER	3,000.00	3,800.00	0.00	3,705.00	95.00
20-700-55600	CONTRACT LABOR-SEWER	1,000.00	2,000.00	0.00	1,472.47	527.53
20-700-55800	DUES AND SUBSCRIPTIONS-SEWER	7,000.00	7,000.00	681.28	9,494.50	-2,494.50
20-700-56000	INSURANCE-SEWER	25,000.00	25,000.00	18,762.09	23,217.95	1,782.05
20-700-56200	LEGAL-SEWER	1,500.00	1,500.00	0.00	206.50	1,293.50
20-700-56400	PROFESSIONAL-SEWER	10,000.00	80,000.00	2,456.65	59,692.71	20,307.29
20-700-56900	TRAVEL AND TRAINING-SEWER	2,000.00	2,000.00	282.42	1,518.80	481.20
20-700-57300	RENT-SEWER	3,000.00	3,000.00	250.00	3,000.00	0.00
20-700-58000	SPRINGFIELD SEWER CHARGES-SEWER	485,000.00	485,000.00	36,744.84	343,208.02	141,791.98
20-700-61000	TELEPHONE-SEWER	6,000.00	7,500.00	539.90	6,660.59	839.41
20-700-62000	UTILITIES ELECTRIC-SEWER	55,000.00	55,000.00	4,012.44	54,518.17	481.83
20-700-62100	UTILITIES GAS	0.00	150.00	143.81	292.10	-142.10
20-700-62300	UTILITIES OTHER-SEWER	5,500.00	4,000.00	84.92	2,046.86	1,953.14
20-700-70000	VEHICLE EXPENSE FUEL-SEWER	10,500.00	11,000.00	706.12	11,058.31	-58.31
20-700-71000	VEHICLE EXPENSE OTHER-SEWER	4,000.00	4,000.00	1,249.59	3,951.05	48.95
20-700-90000	SALARIES-SEWER	245,300.98	245,300.98	15,852.03	225,510.61	19,790.37
20-700-90500	SALARIES OVERTIME-SEWER	2,000.00	7,000.00	597.50	6,661.86	338.14
20-700-91500	PAYROLL TAXES-SEWER	19,784.08	19,784.08	1,258.31	17,829.09	1,954.99
20-700-92000	RETIREMENT-SEWER	10,139.34	10,139.34	1,104.02	9,694.62	444.72
20-700-92500	UNIFORMS-SEWER	3,600.00	3,600.00	238.90	3,613.41	-13.41
20-700-93000	GROUP INSURANCE-SEWER	39,600.00	50,000.00	6,239.62	56,216.69	-6,216.69
20-700-95100	CAPITAL ASSET EXP-SEWER	314,850.00	314,850.00	0.00	110,569.81	204,280.19
20-700-95500	CAPITAL ASSET EXP EQUIPMENT-SEWER	0.00	5,333.00	0.00	1,848.06	3,484.94
20-700-96000	PRINCIPAL EXPENSE-SEWER	95,000.00	77,000.00	0.00	76,553.60	446.40
20-700-96200	INTEREST EXPENSE-SEWER	66,000.00	25,000.00	0.00	24,203.74	796.26
20-700-96400	FISCAL AGENT FEES-SEWER	15,000.00	15,000.00	375.00	1,875.00	13,125.00
	Department: 700 - Sewer Total:	1,483,024.40	1,599,457.40	105,654.37	1,181,761.86	417,695.54
	Expense Total:	2,626,213.10	2,836,444.70	190,482.97	2,246,865.53	589,579.17
	Fund: 20 - WATER AND SEWER FUND Surplus (Deficit):	57,286.90	15,055.30	4,743.14	243,058.00	-228,002.70

City of Willard Balance Sheet

As Of 12/31/2015

Account	Name	Balance
Fund: 30 - PARKS FUND		
Assets		
30-01001	CLAIM ON POOLED CASH - PARKS FUND	78,867.09
30-10000	CASH IN BANK - 4596	0.00
30-10100	CASH RESERVES - 4597	0.00
30-11100	PETTY CASH-PKS	240.00
30-12000	CASH PARK- PROJECTS	0.00
30-12100	CASH YOUTH SCHOLARSHIP	0.00
30-12300	2008 RESERVE FUND RESTRICTED	301,000.00
30-15000	ACCOUNTS RECEIVABLE-PKS	62.50
30-15100	DUE FROM GENERAL FUND	0.00
30-15200	DUE FROM WATER/SEWER FUND	0.00
30-16000	PREPAID INSURANCE-PKS	0.00
	Total Assets:	380,169.59
		<u>380,169.59</u>
Liability		
30-20000	AP PENDING (DUE TO POOLED CASH) - PK	0.00
30-20010	ACCOUNTS PAYABLE - PKS	0.00
30-20100	RETURNED CHECKS-PKS	0.00
30-20500	ALLOWANCE FOR BAD DEBT-PKS	0.00
30-21500	WAGES PAYABLE	0.00
30-22000	FICA WITHHOLDING	0.00
30-22100	FEDERAL WITHHOLDING	0.00
30-22200	MISSOURI WITHHOLDING	994.96
30-23100	LAGERS PAYABLE	1,543.04
30-23200	GROUP INSURANCE PAYABLE	2,303.41
30-23300	GARNISHMENTS PAYABLE	594.00
30-25000	DUE TO GENERAL FUND	0.00
30-25550	DUE TO WATER/SEWER FUND	321,227.75
30-25800	CUSTOMER DEPOSITSPKS	0.00
30-25900	MID-MISSOURI BANK	0.00
	Total Liability:	326,663.16
Equity		
30-30000	FUND BALANCE	53,379.10
	Total Beginning Equity:	53,379.10
Total Revenue		1,029,308.59
Total Expense		1,029,181.26
Revenues Over/Under Expenses		127.33
	Total Equity and Current Surplus (Deficit):	53,506.43
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>380,169.59</u>

Income Statement

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND						
Revenue						
Department: 800 - Parks						
30-800-40000	ADVERTISING REVENUE (PARKS)	30,000.00	20,000.00	350.00	10,800.00	9,200.00
30-800-40400	CONCESSION INCOME	45,000.00	45,000.00	1,417.94	37,382.86	7,617.14
30-800-40600	FACILITY INCOME	45,000.00	40,000.00	598.25	30,009.52	9,990.48
30-800-40800	MISCELLANEOUS INCOME-PKS	1,000.00	26,000.00	0.00	24,544.96	1,455.04
30-800-40900	PARK FEES-PKS	3,000.00	3,000.00	0.00	0.00	3,000.00
30-800-40950	SWIM POOL INCOME	90,000.00	80,000.00	0.00	73,012.69	6,987.31
30-800-41300	FRANCHISE MOBILE PHONE TOWER	13,056.00	13,056.00	1,087.52	12,912.00	144.00
30-800-43000	INTEREST INCOME-PKS	1,000.00	500.00	2.81	57.78	442.22
30-800-45300	TAX REAL ESTATE-PKS	56,000.00	74,000.00	6,240.07	79,596.74	-5,596.74
30-800-45400	TAX SALES & USE REVENUES-PKS	262,650.00	262,650.00	22,432.72	297,448.79	-34,798.79
30-800-45500	TAX SALES CAP IMP-PKS	180,250.00	180,250.00	24,186.71	176,431.27	3,818.73
30-800-46000	TRANSFERS IN -OUT	40,000.00	75,000.00	65,000.00	65,000.00	10,000.00
30-800-47000	ADULT PROGRAMS-PKS	19,500.00	10,000.00	361.50	7,041.30	2,958.70
30-800-47100	YOUTH PROGRAMS-PKS	185,000.00	190,000.00	7,770.85	200,523.68	-10,523.68
30-800-48000	FREEDOM FEST INCOME	9,500.00	9,500.00	0.00	8,504.00	996.00
30-800-48100	SPECIAL EVENT INCOME	15,000.00	15,000.00	235.00	6,043.00	8,957.00
	Department: 800 - Parks Total:	995,956.00	1,043,956.00	129,683.37	1,029,308.59	14,647.41
	Revenue Total:	995,956.00	1,043,956.00	129,683.37	1,029,308.59	14,647.41
Expense						
Department: 800 - Parks						
30-800-50000	CHEMICALS-PKS	8,000.00	8,000.00	0.00	7,965.10	34.90
30-800-50110	SUPPLIES - GROUNDS	500.00	500.00	270.00	270.00	230.00
30-800-50130	SUPPLIES GENERAL-PKS	6,000.00	6,000.00	259.11	5,315.05	684.95
30-800-50140	SUPPLIES-AQUATIC	10,000.00	10,000.00	0.00	8,874.13	1,125.87
30-800-50170	SUPPLIES SPECIAL ACTIVITY-PKS	15,000.00	15,000.00	1,767.02	15,226.00	-226.00
30-800-50180	SUPPLIES SPORTS-PKS	16,000.00	16,000.00	1,254.37	16,238.72	-238.72
30-800-50190	TREE CITY USA-PKS	10,400.00	10,400.00	0.00	10,000.00	400.00
30-800-50200	CONCESSIONS-PKS	15,000.00	19,000.00	175.80	19,297.93	-297.93
30-800-50210	TURF MAINTENANCE-PKS	500.00	500.00	324.72	367.71	132.29
30-800-50450	FREEDOM FEST EXPENSE	12,000.00	12,500.00	0.00	12,386.64	113.36
30-800-50500	BUILDING MAINTENANCE-PKS	2,000.00	15,000.00	0.00	10,053.57	4,946.43
30-800-50600	MISCELLANEOUS EXPENSE-PKS	0.00	5,500.00	0.00	5,324.39	175.61
30-800-50700	OFFICE SUPPLIES-PKS	6,000.00	6,000.00	378.95	6,418.22	-418.22
30-800-51000	REPAIRS AND MAINTENANCE-PKS	5,000.00	1,000.00	1,042.38	1,651.85	-651.85
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS	0.00	300.00	0.00	275.43	24.57
30-800-55200	ADVERTISING-PKS	1,500.00	1,500.00	0.00	1,394.44	105.56
30-800-55600	CONTRACT LABOR-PKS	7,000.00	12,000.00	0.00	14,550.63	-2,550.63
30-800-55800	DUES AND SUBSCRIPTIONS-PKS	1,850.00	2,500.00	225.00	3,097.69	-597.69
30-800-56000	INSURANCE-PKS	34,500.00	34,500.00	29,065.07	36,732.39	-2,232.39
30-800-56200	LEGAL-PKS	1,000.00	1,000.00	0.00	511.00	489.00
30-800-56400	PROFESSIONAL-PKS	7,000.00	5,000.00	0.00	2,894.81	2,105.19
30-800-56900	TRAVEL & TRAINING-PKS	2,000.00	2,200.00	0.00	2,145.62	54.38
30-800-61000	TELEPHONE-PKS	7,000.00	7,000.00	582.28	6,769.75	230.25
30-800-62000	UTILITIES ELECTRIC-PKS	45,000.00	45,000.00	1,029.86	42,851.62	2,148.38
30-800-62100	UTILITIES GAS PKS	6,000.00	6,000.00	409.51	4,665.82	1,334.18
30-800-62300	UTILITIES OTHER-PKS	4,500.00	4,500.00	254.95	4,090.70	409.30
30-800-70000	VEHICLE EXPENSE FUEL-PKS	3,500.00	3,500.00	70.89	2,391.94	1,108.06
30-800-71000	VEHICLE EXPENSE OTHER-PKS	1,000.00	1,000.00	15.75	1,084.33	-84.33
30-800-90000	SALARIES-PKS	148,494.43	148,494.43	12,116.05	160,519.83	-12,025.40
30-800-90500	SALARIES OVERTIME-PKS	250.00	250.00	8.30	230.64	19.36
30-800-91000	SALARIES SEASONAL-PKS	140,000.00	180,000.00	5,435.67	163,385.43	16,614.57
30-800-91500	PAYROLL TAXES-PKS	23,099.55	27,000.00	1,343.29	24,791.67	2,208.33
30-800-92000	RETIREMENT-PKS	5,743.19	5,743.19	927.74	4,854.89	888.30
30-800-93000	GROUP INSURANCE-PKS	33,000.00	33,000.00	5,107.46	44,902.96	-11,902.96
30-800-95100	CAPITAL ASSET EXP-PKS	1,000.00	46,500.00	0.00	46,483.23	16.77
30-800-96000	PRINCIPAL EXPENSE-PKS	154,000.00	160,000.00	0.00	157,920.42	2,079.58

Income Statement

For Fiscal: 2015 Period Ending: 12/31/2015

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
30-800-96200 INTEREST EXPENSE-PKS	215,950.00	182,000.00	0.00	180,996.71	1,003.29
30-800-96400 FISCAL AGENT FEES	4,000.00	2,500.00	0.00	2,250.00	250.00
Department: 800 - Parks Total:	953,787.17	1,036,887.62	62,064.17	1,029,181.26	7,706.36
Expense Total:	953,787.17	1,036,887.62	62,064.17	1,029,181.26	7,706.36
Fund: 30 - PARKS FUND Surplus (Deficit):	42,168.83	7,068.38	67,619.20	127.33	6,941.05
Total Surplus (Deficit):	129,314.40	128,882.21	-25,581.28	722,587.45	-593,705.24

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (c)
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **Outstanding Invoices January 2015
and February 2016**
- **Check Paid Invoices and Draft Paid Invoices
January 2015 and February 2016**



City of Willard, MO

Pending Expense Approval Report

By Vendor Name

Post Dates 2/8/2016 - 2/8/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AMERIPRIDE SERVICES INC					
AMERIPRIDE SERVICES INC	340079519	02/08/2016	Mats and Towels	10-100-50130	19.80
AMERIPRIDE SERVICES INC	340079519	02/08/2016	Mats and Towels	10-200-50130	15.64
AMERIPRIDE SERVICES INC	340079519	02/08/2016	Mats and Towels	20-600-50130	86.50
AMERIPRIDE SERVICES INC	340079519	02/08/2016	Mats and Towels	20-700-50130	86.50
AMERIPRIDE SERVICES INC	340079519	02/08/2016	Mats and Towels	30-800-50130	34.20
Vendor AMERIPRIDE SERVICES INC Total:					242.64
Vendor: COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	011316	02/08/2016	Stamps.com	10-100-50700	15.99
COMMERCE CREDIT CARD SE	184	02/08/2016	Postate for Utility Billing Remi	20-600-50700	122.50
COMMERCE CREDIT CARD SE	184	02/08/2016	Postate for Utility Billing Remi	20-700-50700	122.50
COMMERCE CREDIT CARD SE	13696692	02/08/2016	Barracuda Cloud Storage 1/18	10-100-56400	100.00
COMMERCE CREDIT CARD SE	9733216283	02/08/2016	Staples	10-100-50700	80.55
COMMERCE CREDIT CARD SE	9733216283	02/08/2016	Staples	10-200-50700	31.03
COMMERCE CREDIT CARD SE	9733216283	02/08/2016	Staples	10-400-50700	20.99
COMMERCE CREDIT CARD SE	9733216283	02/08/2016	Staples	20-600-50700	26.04
COMMERCE CREDIT CARD SE	9733216283	02/08/2016	Staples	20-700-50700	26.03
COMMERCE CREDIT CARD SE	0058788845	02/08/2016	Court Registers (For Receipts)	10-200-50700	152.54
COMMERCE CREDIT CARD SE	3782509	02/08/2016	Rackspace Email and Apps	10-100-50700	123.00
COMMERCE CREDIT CARD SE	H2221-N3A62-0N8	02/08/2016	Vistaprint	10-100-50700	15.91
COMMERCE CREDIT CARD SE	094	02/08/2016	USPS Postmaster-Stamps	20-600-50700	9.80
COMMERCE CREDIT CARD SE	094	02/08/2016	USPS Postmaster-Stamps	20-700-50700	9.80
COMMERCE CREDIT CARD SE	187	02/08/2016	USPS Postmaster-Stamps	10-100-50700	102.90
COMMERCE CREDIT CARD SE	123015	02/08/2016	Jumpin Joey's	30-800-50170	168.00
Vendor COMMERCE CREDIT CARD SERVICES Total:					1,127.58
Vendor: Daily Events, The					
Daily Events, The	160081	02/08/2016	Legal Notice	10-400-55200	100.00
Vendor Daily Events, The Total:					100.00
Vendor: DIV.OF EMPLOYMENT SECURITY					
DIV.OF EMPLOYMENT SECURI	99899	02/08/2016	Reimbursable Benefit Payment	10-100-55600	4,160.00
Vendor DIV.OF EMPLOYMENT SECURITY Total:					4,160.00
Vendor: Express Press					
Express Press	29243	02/08/2016	Basketball Shirts	30-800-50180	1,188.26
Express Press	29246	02/08/2016	Cheer Shirts	30-800-50180	41.47
Vendor Express Press Total:					1,229.73
Vendor: HALVERSON, CAROLYN					
HALVERSON, CAROLYN	3354724054	02/08/2016	Cell Phone Reimbursement 12	10-100-61000	50.00
Vendor HALVERSON, CAROLYN Total:					50.00
Vendor: INFINISOURCE INC					
INFINISOURCE INC	713797	02/08/2016	Timeforce Monthly fee	10-100-55800	73.75
INFINISOURCE INC	713797	02/08/2016	Timeforce Monthly fee	10-200-55800	123.25
INFINISOURCE INC	713797	02/08/2016	Timeforce Monthly fee	10-400-55800	2.75
INFINISOURCE INC	713797	02/08/2016	Timeforce Monthly fee	20-600-55800	46.50
INFINISOURCE INC	713797	02/08/2016	Timeforce Monthly fee	20-700-55800	43.75
INFINISOURCE INC	713797	02/08/2016	Timeforce Monthly fee	30-800-55800	225.00
Vendor INFINISOURCE INC Total:					515.00
Vendor: J. EVERETT MITCHELL					
J. EVERETT MITCHELL	020216	02/08/2016	Mileage & Cell Phone Reimb.	10-100-56900	17.28
J. EVERETT MITCHELL	020216	02/08/2016	Mileage & Cell Phone Reimb.	10-100-61000	50.00
Vendor J. EVERETT MITCHELL Total:					67.28

Pending Expense Approval Report

Post Dates: 2/8/2016 - 2/8/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: JAMES LOVELAND					
JAMES LOVELAND	3360509639	02/08/2016	Cell Phone Reimbursement 12	30-800-61000	50.00
Vendor JAMES LOVELAND Total:					50.00
Vendor: KPM CPAs					
KPM CPAs	595	02/08/2016	Preliminary Audit Fee	10-100-56400	1,050.00
KPM CPAs	595	02/08/2016	Preliminary Audit Fee	20-600-56400	900.00
KPM CPAs	595	02/08/2016	Preliminary Audit Fee	20-700-56400	900.00
KPM CPAs	595	02/08/2016	Preliminary Audit Fee	30-800-56400	150.00
Vendor KPM CPAs Total:					3,000.00
Vendor: LACLEDE GAS COMPANY					
LACLEDE GAS COMPANY	011116-2	02/08/2016	Gas Utilities	20-700-62100	37.09
LACLEDE GAS COMPANY	011116-3	02/08/2016	Gas Utilities	30-800-62100	197.91
LACLEDE GAS COMPANY	011116-5	02/08/2016	Acct 0326261111	30-800-62100	362.99
LACLEDE GAS COMPANY	01112016	02/08/2016	Gas Utilities	10-100-62100	146.26
LACLEDE GAS COMPANY	01112016-1	02/08/2016	Gas Utilities	20-600-62100	244.77
Vendor LACLEDE GAS COMPANY Total:					989.02
Vendor: LINDA MURRAY					
LINDA MURRAY	011216	02/08/2016	Meal Reimbursement	10-200-56900	7.00
Vendor LINDA MURRAY Total:					7.00
Vendor: MAILFINANCE					
MAILFINANCE	N5721666	02/08/2016	Folding Machine lease 01/11/	20-600-50700	105.01
MAILFINANCE	N5721666	02/08/2016	Folding Machine lease 01/11/	20-700-50700	105.01
Vendor MAILFINANCE Total:					210.02
Vendor: MARCK INDUSTRIES, INC.					
MARCK INDUSTRIES, INC.	179565	02/08/2016	Shredding Service	10-100-50700	40.00
Vendor MARCK INDUSTRIES, INC. Total:					40.00
Vendor: MIDWEST FIBRE SALES CORP					
MIDWEST FIBRE SALES CORP	61100083	02/08/2016	Recycling Fees	10-300-57200	75.00
Vendor MIDWEST FIBRE SALES CORP Total:					75.00
Vendor: MISSOURI ONE CALL SYSTEM, INC					
MISSOURI ONE CALL SYSTEM,	6010306	02/08/2016	Locates	20-600-56400	37.70
MISSOURI ONE CALL SYSTEM,	6010306	02/08/2016	Locates	20-700-56400	37.70
Vendor MISSOURI ONE CALL SYSTEM, INC Total:					75.40
Vendor: MO DEPT OF NATURAL RESOURCES					
MO DEPT OF NATURAL RESOU	020216	02/08/2016	DS-III Certificate for Justin Rea	20-600-55800	27.50
MO DEPT OF NATURAL RESOU	020216	02/08/2016	DS-III Certificate for Justin Rea	20-700-55800	27.50
Vendor MO DEPT OF NATURAL RESOURCES Total:					55.00
Vendor: Oedawaldt, Elizabeth					
Oedawaldt, Elizabeth	01292016	02/08/2016	Park Deposit Refund	30-25800	30.00
Vendor Oedawaldt, Elizabeth Total:					30.00
Vendor: O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-412934	02/08/2016	Transmission Fluid	10-300-57200	5.19
O'REILLY AUTOMOTIVE, INC	2367-411739	02/08/2016	Supplies	20-600-71000	3.28
O'REILLY AUTOMOTIVE, INC	2367-411739	02/08/2016	Supplies	20-700-71000	3.27
O'REILLY AUTOMOTIVE, INC	2367-412037	02/08/2016	Battery Charger	20-600-50130	60.00
O'REILLY AUTOMOTIVE, INC	2367-412037	02/08/2016	Battery Charger	20-700-50130	59.99
Vendor O'REILLY AUTOMOTIVE, INC Total:					131.73
Vendor: OZARK SUPERMARKET, INC					
OZARK SUPERMARKET, INC	011516	02/08/2016	Coffee	10-100-50700	8.79
Vendor OZARK SUPERMARKET, INC Total:					8.79
Vendor: REPUBLIC SERVICES #394					
REPUBLIC SERVICES #394	0394-004648784	02/08/2016	Waste Disposal	10-100-62300	44.90
REPUBLIC SERVICES #394	0394-004648784	02/08/2016	Waste Disposal	10-200-62300	29.95
REPUBLIC SERVICES #394	0394-004648784	02/08/2016	Waste Disposal	20-600-62300	72.48
REPUBLIC SERVICES #394	0394-004648784	02/08/2016	Waste Disposal	20-700-62300	72.47
REPUBLIC SERVICES #394	0394-004648784	02/08/2016	Waste Disposal	30-800-62300	115.00

Pending Expense Approval Report

Post Dates: 2/8/2016 - 2/8/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
REPUBLIC SERVICES #394	0394-004648784	02/08/2016	Waste Disposal	30-800-62300	70.00
REPUBLIC SERVICES #394	0394-004650117	02/08/2016	Citizen Waste Disposal	20-600-56600	12,408.24
Vendor REPUBLIC SERVICES #394 Total:					12,813.04
Vendor: REYNOLDS GOLD & GROSSER PC RGG LAW					
REYNOLDS GOLD & GROSSER	181399	02/08/2016	Attorney Services	10-100-56400	1,543.75
REYNOLDS GOLD & GROSSER	181399	02/08/2016	Attorney Services	10-400-56400	119.00
REYNOLDS GOLD & GROSSER	181399	02/08/2016	Attorney Services	30-800-56400	56.00
Vendor REYNOLDS GOLD & GROSSER PC RGG LAW Total:					1,718.75
Vendor: Rowe, Jennifer					
Rowe, Jennifer	011216	02/08/2016	Meal Reimbursment	10-100-56900	7.00
Vendor Rowe, Jennifer Total:					7.00
Vendor: SCHENDEL PEST SERVICES					
SCHENDEL PEST SERVICES	550249548	02/08/2016	Pest Control Service	10-100-50130	30.00
SCHENDEL PEST SERVICES	550249548	02/08/2016	Pest Control Service	10-200-50130	40.00
SCHENDEL PEST SERVICES	550249548	02/08/2016	Pest Control Service	20-600-50130	30.00
SCHENDEL PEST SERVICES	550249548	02/08/2016	Pest Control Service	20-700-50130	40.00
SCHENDEL PEST SERVICES	550249548	02/08/2016	Pest Control Service	30-800-50130	40.00
Vendor SCHENDEL PEST SERVICES Total:					180.00
Vendor: SPRINGFIELD BLUE PRINT & PHOT					
SPRINGFIELD BLUE PRINT & P	0339387-IN	02/08/2016	Water map	10-400-56200	14.30
Vendor SPRINGFIELD BLUE PRINT & PHOT Total:					14.30
Vendor: SW MO COUNCIL OF GOVERNMENTS					
SW MO COUNCIL OF GOVERN	COG2016-27	02/08/2016	Member Dues 7/1/15 -6/30/1	10-100-55800	925.00
Vendor SW MO COUNCIL OF GOVERNMENTS Total:					925.00
Vendor: TYLER TECHNOLOGIES INC					
TYLER TECHNOLOGIES INC	025-144940	02/08/2016	Financials Quarterly Fee	10-100-55800	1,241.68
TYLER TECHNOLOGIES INC	025-144940	02/08/2016	Financials Quarterly Fee	10-200-55800	225.76
TYLER TECHNOLOGIES INC	025-144940	02/08/2016	Financials Quarterly Fee	20-600-55800	1,975.40
TYLER TECHNOLOGIES INC	025-144940	02/08/2016	Financials Quarterly Fee	20-700-55800	1,975.40
TYLER TECHNOLOGIES INC	025-144940	02/08/2016	Financials Quarterly Fee	30-800-55800	225.76
TYLER TECHNOLOGIES INC	025-146693	02/08/2016	Output Director	20-600-50700	156.25
TYLER TECHNOLOGIES INC	025-146693	02/08/2016	Output Director	20-700-50700	156.25
TYLER TECHNOLOGIES INC	025-145446	02/08/2016	UB Online Component-Quarte	20-600-55800	192.00
TYLER TECHNOLOGIES INC	025-145446	02/08/2016	UB Online Component-Quarte	20-700-55800	192.00
Vendor TYLER TECHNOLOGIES INC Total:					6,340.50
Vendor: WHEELER METALS INC					
WHEELER METALS INC	124488	02/08/2016	Miller Farm Park Culvert	30-800-51000	351.65
Vendor WHEELER METALS INC Total:					351.65
Vendor: WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	A27152	02/08/2016	Supplies	20-600-50500	8.11
WILLARD HOME CENTER LLC	A27152	02/08/2016	Supplies	20-700-50500	8.11
WILLARD HOME CENTER LLC	B27100	02/08/2016	Carb Hole Saw	20-600-50130	5.50
WILLARD HOME CENTER LLC	B27100	02/08/2016	Carb Hole Saw	20-700-50130	5.49
WILLARD HOME CENTER LLC	B28157	02/08/2016	Supplies	20-600-50130	9.72
WILLARD HOME CENTER LLC	B28157	02/08/2016	Supplies	20-700-50130	9.72
WILLARD HOME CENTER LLC	A21470	02/08/2016	Supplies	20-600-50130	5.20
WILLARD HOME CENTER LLC	A21470	02/08/2016	Supplies	20-700-50130	5.20
WILLARD HOME CENTER LLC	A21926	02/08/2016	Univ Coupler Lock	20-600-50130	13.24
WILLARD HOME CENTER LLC	A21926	02/08/2016	Univ Coupler Lock	20-700-50130	13.25
WILLARD HOME CENTER LLC	A20872	02/08/2016	Supplies	20-600-50130	26.72
WILLARD HOME CENTER LLC	A20872	02/08/2016	Supplies	20-700-50130	26.73
WILLARD HOME CENTER LLC	B27621	02/08/2016	Supplies	20-600-50130	68.71
WILLARD HOME CENTER LLC	B27621	02/08/2016	Supplies	20-700-50130	68.71
Vendor WILLARD HOME CENTER LLC Total:					274.41
Vendor: WINDSTREAM COMMUNICATIONS					
WINDSTREAM COMMUNICATI	15080719	02/08/2016	Phone Service	10-100-61000	641.83
WINDSTREAM COMMUNICATI	15080719	02/08/2016	Phone Service	10-200-61000	641.82

Pending Expense Approval Report

Post Dates: 2/8/2016 - 2/8/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDSTREAM COMMUNICATI	15080719	02/08/2016	Phone Service	20-600-61000	641.83
WINDSTREAM COMMUNICATI	15080719	02/08/2016	Phone Service	20-700-61000	641.83
WINDSTREAM COMMUNICATI	15080719	02/08/2016	Phone Service	30-800-61000	641.82
Vendor WINDSTREAM COMMUNICATIONS Total:					3,209.13
Grand Total:					37,997.97

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	12,092.61
20 - WATER AND SEWER FUND	21,957.30
30 - PARKS FUND	3,948.06
Grand Total:	37,997.97

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	49.80
10-100-50700	OFFICE SUPPLIES-GCG	387.14
10-100-55600	CONTRACT LABOR-GCG	4,160.00
10-100-55800	DUES AND SUBSCRIPTIO	2,240.43
10-100-56400	PROFESSIONAL-GCG	2,693.75
10-100-56900	TRAVEL AND TRAINING-	24.28
10-100-61000	TELEPHONE-GCG	741.83
10-100-62100	UTILITIES GAS-GCG	146.26
10-100-62300	UTILITIES OTHER-GCG	44.90
10-200-50130	SUPPLIES-LAW	55.64
10-200-50700	OFFICE EXPENSE-LAW	183.57
10-200-55800	DUES AND SUBSCRIPTIO	349.01
10-200-56900	TRAVEL & TRAINING-LA	7.00
10-200-61000	TELEPHONE-LAW	641.82
10-200-62300	UTILITIES OTHER-LAW	29.95
10-300-57200	RECYCLE CENTER EXPEN	80.19
10-400-50700	OFFICE SUPPLIES-P&D	20.99
10-400-55200	ADVERTISING-P&D	100.00
10-400-55800	DUES AND SUBSCRIPTIO	2.75
10-400-56200	LEGAL-P&D	14.30
10-400-56400	PROFESSIONAL-P&D	119.00
20-600-50130	SUPPLIES-WATER	305.59
20-600-50500	BUILDING MAINTENANC	8.11
20-600-50700	OFFICE SUPPLIES-WATER	419.60
20-600-55800	DUES AND SUBSCRIPTIO	2,241.40
20-600-56400	PROFESSIONAL-WATER	937.70
20-600-56600	TRASH EXPENSE-WATER	12,408.24
20-600-61000	TELEPHONE WATER	641.83
20-600-62100	UTILITIES GAS	244.77
20-600-62300	UTILITIES OTHER-WATER	72.48
20-600-71000	VEHICLE EXPENSE OTHE	3.28
20-700-50130	SUPPLIES-SEWER	315.59
20-700-50500	BUILDING MAINTENANC	8.11
20-700-50700	OFFICE SUPPLIES-SEWER	419.59
20-700-55800	DUES AND SUBSCRIPTIO	2,238.65
20-700-56400	PROFESSIONAL-SEWER	937.70
20-700-61000	TELEPHONE-SEWER	641.83
20-700-62100	UTILITIES GAS	37.09
20-700-62300	UTILITIES OTHER-SEWER	72.47
20-700-71000	VEHICLE EXPENSE OTHE	3.27
30-25800	CUSTOMER DEPOSITSPK	30.00
30-800-50130	SUPPLIES GENERAL-PKS	74.20
30-800-50170	SUPPLIES SPECIAL ACTIV	168.00
30-800-50180	SUPPLIES SPORTS-PKS	1,229.73
30-800-51000	REPAIRS AND MAINTEN	351.65
30-800-55800	DUES AND SUBSCRIPTIO	450.76
30-800-56400	PROFESSIONAL-PKS	206.00
30-800-61000	TELEPHONE-PKS	691.82
30-800-62100	UTILITIES GAS PKS	560.90
30-800-62300	UTILITIES OTHER-PKS	185.00

Account Summary

Account Number	Account Name	Expense Amount
30-800-62300	UTILITIES OTHER-PKS	
	Grand Total:	<u>37,997.97</u>

Project Account Summary

Project Account Key	Expense Amount
None	<u>37,997.97</u>
Grand Total:	<u>37,997.97</u>



City of Willard, MO

City of Willard Check Report

By Check Number

Date Range: 01/01/2016 - 02/04/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CITY-CITY						
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	01/08/2016	Bank Draft	0.00	4,341.10	DFT0000148
MIS300	MISSOURI DEPT OF REVENUE	01/08/2016	Bank Draft	0.00	1,696.00	DFT0000149
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	01/08/2016	Bank Draft	0.00	6,102.60	DFT0000150
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	01/08/2016	Bank Draft	0.00	1,427.20	DFT0000151
COM385	THE COMMERCE TRUST CO - CORP TRUST SERV	01/09/2016	Bank Draft	0.00	179,775.00	DFT0000159
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	01/22/2016	Bank Draft	0.00	4,730.10	DFT0000161
MIS300	MISSOURI DEPT OF REVENUE	01/22/2016	Bank Draft	0.00	1,848.00	DFT0000162
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	01/22/2016	Bank Draft	0.00	6,262.08	DFT0000163
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	01/22/2016	Bank Draft	0.00	1,464.56	DFT0000164
VSP130	VISION SERVICE PLAN - (IC)	01/24/2016	Bank Draft	0.00	-243.80	DFT0000166
VSP130	VISION SERVICE PLAN - (IC)	01/24/2016	Bank Draft	0.00	243.80	DFT0000166

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	10	11	0.00	207,646.64
EFT's	0	0	0.00	0.00
	10	11	0.00	207,646.64



City of Willard, MO

City of Willard Check Report

By Check Number

Date Range: 01/13/2016 - 02/04/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CITY-CITY						
WPM100	POSTMASTER	01/22/2016	Regular	0.00	1,509.56	36455
FAM200	FAMILY SUPPORT PAYMENT CENTER	01/26/2016	Regular	0.00	196.15	36456
FSR200	FAMILY SUPPORT REGISTRY	01/26/2016	Regular	0.00	75.00	36457
KCS100	KENTUCKY CHILD SUPPORT ENFORC	01/26/2016	Regular	0.00	57.06	36458
SQB100	SQUIBB MEDIA, LLC	01/28/2016	Regular	0.00	29.17	36474

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	5	0.00	1,866.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	5	0.00	1,866.94

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5(d)
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

December 2016 Checks Register



City of Willard, MO

City of Willard Check Report

By Check Number

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CITY-CITY						
OZA125	OZARK APPLICATORS LLC	12/31/2015	Manual	0.00	3,000.00	33650
HCC100	HOHENSEE CONSTRUCTION CLEANUP LLC	12/31/2015	Manual	0.00	1,600.00	34540
FAM200	FAMILY SUPPORT PAYMENT CENTER	12/15/2015	Regular	0.00	196.15	36230
FSR200	FAMILY SUPPORT REGISTRY	12/15/2015	Regular	0.00	75.00	36231
KCS100	KENTUCKY CHILD SUPPORT ENFORC	12/15/2015	Regular	0.00	180.00	36232
FAM200	FAMILY SUPPORT PAYMENT CENTER	12/15/2015	Regular	0.00	196.15	36233
FSR200	FAMILY SUPPORT REGISTRY	12/15/2015	Regular	0.00	75.00	36234
KCS100	KENTUCKY CHILD SUPPORT ENFORC	12/15/2015	Regular	0.00	140.00	36235
ACE150	AC ELECTRICAL SYSTEMS, INC.	12/15/2015	Regular	0.00	83.50	36236
AMB150	AMERICAN BUSINESS SYSTEMS	12/15/2015	Regular	0.00	803.33	36237
AMP100	AMERIPRIDE SERVICES INC	12/15/2015	Regular	0.00	303.00	36238
ARI100	ARCTIC REFRIGERATION, INC	12/15/2015	Regular	0.00	790.87	36239
BPV100	BALL PAVING	12/15/2015	Regular	0.00	35,980.00	36240
BJS110	BJ'S TROPHY SHOP	12/15/2015	Regular	0.00	147.50	36241
BKM225	BLAKEMORE, DAVID	12/15/2015	Regular	0.00	50.00	36242
BMS150	BRENNTAG MID-SOUTH, INC.	12/15/2015	Regular	0.00	981.40	36243
RAN175	BROWN, RANDY	12/15/2015	Regular	0.00	69.00	36244
BUL165	BULL'S TROPHY HOUSE	12/15/2015	Regular	0.00	101.90	36245
SGA150	CITY OF SPRINGFIELD	12/15/2015	Regular	0.00	160.00	36246
CIT305	CITY OF SPRINGFIELD, MO	12/15/2015	Regular	0.00	36,744.84	36247
CLN100	CLEAN UNIFORM CO	12/15/2015	Regular	0.00	477.80	36248
COMMGN	COMMERCE CREDIT CARD SERVICES	12/15/2015	Regular	0.00	4,148.84	36249
	Void	12/15/2015	Regular	0.00	0.00	36250
	Void	12/15/2015	Regular	0.00	0.00	36251
	Void	12/15/2015	Regular	0.00	0.00	36252
CON460	CONSULTING ANALYTICAL SVC	12/15/2015	Regular	0.00	365.00	36253
CDR200	CORWIN DODGE RAM	12/15/2015	Regular	0.00	1,568.99	36254
COX100	COX HEALTH	12/15/2015	Regular	0.00	369.00	36255
CPS100	CREATIVE PRODUCT SOURCING, IN	12/15/2015	Regular	0.00	990.81	36256
DTI150	DATA TECHNOLOGIES, INC	12/15/2015	Regular	0.00	1,147.56	36257
EMP210	EMPIRE DISTRICT	12/15/2015	Regular	0.00	18,849.49	36258
FOU325	FOURAKER PRINTING CO.	12/15/2015	Regular	0.00	287.50	36259
GLA200	GLENN'S AUTOMOTIVE LLC	12/15/2015	Regular	0.00	1,063.38	36260
GRA300	GRAINGER	12/15/2015	Regular	0.00	9.34	36261
HAC125	HACH COMPANY	12/18/2015	Regular	0.00	-6,804.94	36262
HAC125	HACH COMPANY	12/15/2015	Regular	0.00	6,804.94	36262
HIL100	HILLYARD / SPRINGFIELD	12/15/2015	Regular	0.00	216.45	36263
TRH100	HOFFMAN, TREVOR	12/15/2015	Regular	0.00	50.00	36264
HOP100	HOPPER INSPECTIONS, LLC	12/15/2015	Regular	0.00	1,156.00	36265
HCO100	HORTON CONSTRUCTION	12/15/2015	Regular	0.00	3,218.00	36266
HOW550	HOWALD'S LLC	12/15/2015	Regular	0.00	580.00	36267
IND100	INDEPENDENT ELECTRIC	12/15/2015	Regular	0.00	2,859.62	36268
INF100	INFINISOURCE INC	12/15/2015	Regular	0.00	515.00	36269
IRW150	IRWIN PRINTING CO INC	12/15/2015	Regular	0.00	8.05	36270
JEM100	J. EVERETT MITCHELL	12/15/2015	Regular	0.00	50.00	36271
KEL425	KELLEY'S POLICE & TACTICAL SU	12/15/2015	Regular	0.00	284.95	36272
KEN435	KENCO FIRE EQUIPMENT, INC	12/15/2015	Regular	0.00	85.50	36273
KUB275	KUBOTA OF THE OZARKS	12/15/2015	Regular	0.00	26.62	36274
LOK155	LAW OFFICES OF KRISTOFFER BAREFIELD LLC	12/15/2015	Regular	0.00	799.12	36275
LEG250	LEGALSHIELD	12/15/2015	Regular	0.00	53.85	36276
LGR100	LITTON & GIDDINGS RADIOLOGICAL	12/15/2015	Regular	0.00	186.00	36277
LOW505	LOWE'S CREDIT SERVICES	12/15/2015	Regular	0.00	84.50	36278
MLF100	MAILFINANCE	12/15/2015	Regular	0.00	210.02	36279
MED230	MEDIACOM	12/15/2015	Regular	0.00	190.65	36280

City of Willard Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MPI150	MELTON PROPANE, INC.	12/15/2015	Regular	0.00	69.25	36281
MFA100	MFA AGRI SERVICE	12/15/2015	Regular	0.00	594.72	36282
MID200	MIDWEST FIBRE SALES CORP	12/15/2015	Regular	0.00	75.00	36283
MCL100	MISSION COMMUNICATIONS LLC	12/15/2015	Regular	0.00	3,643.20	36284
MEM100	MISSOURI EMPLOYERS MUTUAL	12/15/2015	Regular	0.00	3,440.91	36285
MIS315	LACLEDE GAS COMPANY	12/15/2015	Regular	0.00	795.64	36286
MOC100	MISSOURI ONE CALL SYSTEM, INC	12/15/2015	Regular	0.00	113.10	36287
MIS440	MISSOURI RURAL WATER ASSOC	12/15/2015	Regular	0.00	1,275.00	36288
MOP110	MOPERM	12/15/2015	Regular	0.00	35,880.00	36289
MUR460	OZARK SUPERMARKET, INC	12/15/2015	Regular	0.00	21.95	36290
NET100	NETWATCH INC	12/15/2015	Regular	0.00	2,100.00	36291
OLS140	OLSSON ASSOCIATES	12/15/2015	Regular	0.00	2,180.20	36292
ORE145	O'REILLY AUTOMOTIVE, INC	12/15/2015	Regular	0.00	559.37	36293
	Void	12/15/2015	Regular	0.00	0.00	36294
OZA280	OZARK GREENWAYS, INC	12/15/2015	Regular	0.00	500.00	36295
OZA255	OZARKS COCA COLA	12/15/2015	Regular	0.00	568.48	36296
PAV100	PAVLICH INC	12/15/2015	Regular	0.00	8,614.20	36297
PEA130	PETERSEN, ALICIA	12/15/2015	Regular	0.00	75.00	36298
PB100	PITNEY BOWES	12/15/2015	Regular	0.00	50.14	36299
REP425	REPUBLIC SERVICES #394	12/15/2015	Regular	0.00	12,903.68	36300
REX380	REX SMITH OIL CO.	12/15/2015	Regular	0.00	588.49	36301
RGG200	REYNOLDS GOLD & GROSSER PC RGG LAW	12/15/2015	Regular	0.00	3,625.00	36302
ROC130	ROGERS, CHRIS	12/15/2015	Regular	0.00	75.00	36303
RMS100	ROONEY MCBRIDE & SMITH LLC	12/15/2015	Regular	0.00	1,786.20	36304
SFG150	SAFEGUARD BUSINESS SYSTEMS	12/15/2015	Regular	0.00	126.43	36305
STI150	SAWYER TIRE INC.	12/15/2015	Regular	0.00	1,308.82	36306
SCO150	SCOTT-GROSS CO INC	12/15/2015	Regular	0.00	22.35	36307
SHP130	SHIPMAN, PAULA	12/15/2015	Regular	0.00	75.00	36308
SPF100	SPFD FAMILY MEDICAL WALK-IN	12/15/2015	Regular	0.00	61.00	36309
SNL200	SPRINGFIELD NEWS-LEADER	12/15/2015	Regular	0.00	182.10	36310
SSE100	SPRINGFIELD STAMP & ENGRAVING	12/15/2015	Regular	0.00	21.70	36311
SPR275	SPRINGFIELD WINWATER WORKS CO	12/15/2015	Regular	0.00	459.33	36312
SPR200	SPRINGFIELD-GREENE COUNTY HEALTH DEPAR	12/15/2015	Regular	0.00	117.00	36313
STG300	GRIFFIN, STEPHEN	12/15/2015	Regular	0.00	300.00	36314
TPB100	TANNER'S PAINT AND BODY	12/15/2015	Regular	0.00	1,209.40	36315
COM385	THE COMMERCE TRUST CO - CORP TRUST SERV	12/15/2015	Regular	0.00	750.00	36316
CJS100	THE CRACKER JACK SHACK LLC	12/15/2015	Regular	0.00	1,294.75	36317
VDS100	VDS VISION LLC	12/15/2015	Regular	0.00	1,840.00	36318
VER100	VERIZON WIRELESS	12/15/2015	Regular	0.00	587.46	36319
WAG100	WATCH GUARD	12/15/2015	Regular	0.00	28,320.00	36320
WTM100	WATER MOVERS EQUIPMENT RENTAL	12/15/2015	Regular	0.00	3,087.00	36321
WAT250	WATERWORK SPECIALITIES, INC.	12/15/2015	Regular	0.00	680.03	36322
WCA150	WCA WASTE CORPORATION	12/15/2015	Regular	0.00	6,216.38	36323
WRI110	WEX BANK	12/15/2015	Regular	0.00	2,245.49	36324
WTV100	WILLARD HOME CENTER LLC	12/15/2015	Regular	0.00	71.46	36325
WIN100	WINDSTREAM COMMUNICATIONS	12/15/2015	Regular	0.00	2,297.27	36326
MOP110	MOPERM	12/16/2015	Regular	0.00	58,444.00	36327
HAC125	HACH COMPANY	12/18/2015	Regular	0.00	3,402.47	36328
FAM200	FAMILY SUPPORT PAYMENT CENTER	12/22/2015	Regular	0.00	196.15	36329
FSR200	FAMILY SUPPORT REGISTRY	12/22/2015	Regular	0.00	75.00	36330
KCS100	KENTUCKY CHILD SUPPORT ENFORC	12/22/2015	Regular	0.00	140.00	36331

City of Willard Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
WPM100	POSTMASTER	12/22/2015	Regular	0.00	1,514.74	36332

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	183	99	0.00	318,314.48
Manual Checks	2	2	0.00	4,600.00
Voided Checks	0	5	0.00	-6,804.94
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	185	106	0.00	316,109.54

City of Willard Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: JIS-JIS						
RIC110	RICHTER, MELISSA	12/02/2015	Manual	0.00	95.00	2730
RAS100	MICAH RASMUSSEN	12/07/2015	Manual	0.00	7.00	2731
CLI100	CLIENT SERVICES	12/17/2015	Manual	0.00	155.40	2732
DORAF	Department of Revenue Auto Fund	12/31/2015	Manual	0.00	334.09	2733
MSR100	Missouri Sheriff's Retirement	12/31/2015	Manual	0.00	141.00	2734
DRCV	Department of Revenue Crime Victims	12/31/2015	Manual	0.00	340.30	2735
TSMP	Treasurer State of MO-POST	12/31/2015	Manual	0.00	47.75	2736
COWMC	City of Willard-Muni Court	12/31/2015	Manual	0.00	5,224.76	2738

Bank Code JIS Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	8	8	0.00	6,345.30
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	8	8	0.00	6,345.30

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	12/2015	322,454.84
			<u>322,454.84</u>



City of Willard, MO

City of Willard Check Report

By Check Number

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CITY-CITY						
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/11/2015	Bank Draft	0.00	4,732.48	DFT0000131
MIS300	MISSOURI DEPT OF REVENUE	12/11/2015	Bank Draft	0.00	1,864.00	DFT0000132
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/11/2015	Bank Draft	0.00	6,333.44	DFT0000133
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/11/2015	Bank Draft	0.00	1,481.28	DFT0000134
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/23/2015	Bank Draft	0.00	4,059.99	DFT0000143
MIS300	MISSOURI DEPT OF REVENUE	12/23/2015	Bank Draft	0.00	1,636.00	DFT0000144
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/23/2015	Bank Draft	0.00	5,763.76	DFT0000145
DOT100	DEPARTMENT OF TREASURY INTERNAL REVENI	12/23/2015	Bank Draft	0.00	1,347.94	DFT0000146
DEL105	DELTA DENTAL OF MISSOURI	12/28/2015	Bank Draft	0.00	945.75	DFT0000165
VSP130	VISION SERVICE PLAN - (IC)	12/24/2015	Bank Draft	0.00	243.80	DFT0000168
TASC	TASC	12/31/2015	Bank Draft	0.00	272.48	DFT0000169

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	11	11	0.00	28,680.92
EFT's	0	0	0.00	0.00
	11	11	0.00	28,680.92

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5(e)
FINANCE DEPARTMENT**

ACTION REQUIRED: Information Only

January 2016 Water Loss Report

Monthly Water Loss 2016

Month	January
Amount of Gallons Pumped	21,719,400
Dollar Amount Sold	70,229.56
Gallons of Water Sold	15,588,000
Flushing	5,100
Leaks	0
City Usage (not billed)	13,470
Fire Department Usage	0
Tower Overflows	0
Residuals	5,100
 	<hr/>
Total Gallons Accounted For	15,611,670
% Water Loss	28.12%
Amount of Water Lost	6,107,730
Customers - Water Use	3258

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (f)
FINANCE DEPARTMENT**

ACTION REQUIRED: Approval Requested

January 2016 Utility Adjustments



Date Range: 12/20/2015 - 1/19/2016

Daily Distribution

Day of the Week: 4

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	1	-12.58									
Revenue Code: 505 - TRASH - WCA											
MISA - Miscellaneous Adju...	1	-12.19									
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY											
RCOA - Reverse Cutoff Adj...	3	-150.00									
										Day 4 Total:	-174.77

Day of the Week: 6

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	1	-874.58									
Revenue Code: 105 - WATER - RURAL RESIDENTIAL											
RPAA - Reverse Payment A...	3	69.36									
Revenue Code: 195 - WATER PENALTIES											
RPAA - Reverse Payment A...	2	6.44									
Revenue Code: 198 - RURAL COUNTY TAX											
RPAA - Reverse Payment A...	3	0.60									
Revenue Code: 505 - TRASH - WCA											
RPAA - Reverse Payment A...	3	42.00									
Revenue Code: 801 - NSF CHARGES (Adjustment)											
MISA - Miscellaneous Adju...	1	30.00									
										Day 6 Total:	-726.18

Day of the Week: 8

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	1	-51.75									
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS											
RPAA - Reverse Payment A...	1	117.84									
										Day 8 Total:	66.09

Day of the Week: 12

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS											
RRCA - Reverse Refund Ch...	1	-70.88									
										Day 12 Total:	-70.88

Daily Distribution

Day of the Week: 14

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 105 - WATER - RURAL RESIDENTIAL											
RPA - Reverse Payment A...	1	6.39									
Revenue Code: 198 - RURAL COUNTY TAX											
RPA - Reverse Payment A...	1	0.06									
Revenue Code: 801 - NSF CHARGES (Adjustment)											
MISA - Miscellaneous Adju...	1	30.00									
										Day 14 Total:	36.45

Day of the Week: 24

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	1	-42.75									
										Day 24 Total:	-42.75
										Grand Total for Period:	-912.04

Adjustment Type Totals

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Adjustment Type: MSC - Miscellaneous Count: 7											
100 - WATER - RESIDENTIAL	4	-981.66	505 - TRASH - WCA	1	-12.19	801 - NSF CHARGES (Adjust...	2	60.00			
Adjustment Type: RCO - Reverse Cutoff Count: 3											
NON PAYMENT - NON-PAY...	3	-150.00									
Adjustment Type: RPA - Reverse Payment Count: 7											
105 - WATER - RURAL RESI...	2	75.75	195 - WATER PENALTIES	1	6.44	198 - RURAL COUNTY TAX	2	0.66	505 - TRASH - WCA	1	42.00
996 - UNAPPLIED CREDITS...	1	117.84									
Adjustment Type: RRC - Reverse Refund Check Count: 1											
996 - UNAPPLIED CREDITS...	1	-70.88									
										Grand Total Adjustment Types for Period:	-912.04

Revenue Code Totals By Class

Class: RES - RESIDENTIAL											
Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	2	-926.33									
Revenue Code: 505 - TRASH - WCA											
MISA - Miscellaneous Adju...	1	-12.19									
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS											
RPA - Reverse Payment A...	1	117.84	RRCA - Reverse Refund Che...	1	-70.88						

Revenue Code Totals By Class

Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY

RCOA - Reverse Cutoff Adju... 3 -150.00

Class RES Total: -1,041.56

Class: RURAL - RURAL

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	2	-55.33									
Revenue Code: 105 - WATER - RURAL RESIDENTIAL											
RPAA - Reverse Payment A...	4	75.75									
Revenue Code: 195 - WATER PENALTIES											
RPAA - Reverse Payment A...	2	6.44									
Revenue Code: 198 - RURAL COUNTY TAX											
RPAA - Reverse Payment A...	4	0.66									
Revenue Code: 505 - TRASH - WCA											
RPAA - Reverse Payment A...	3	42.00									
Revenue Code: 801 - NSF CHARGES (Adjustment)											
MISA - Miscellaneous Adju...	2	60.00									
										Class RURAL Total:	129.52
										Grand Total for Period:	-912.04

Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	4	-981.66									
										Revenue 100 Total:	-981.66
Revenue Code: 105 - WATER - RURAL RESIDENTIAL											
RPAA - Reverse Payment A...	4	75.75									
										Revenue 105 Total:	75.75
Revenue Code: 195 - WATER PENALTIES											
RPAA - Reverse Payment A...	2	6.44									
										Revenue 195 Total:	6.44
Revenue Code: 198 - RURAL COUNTY TAX											
RPAA - Reverse Payment A...	4	0.66									
										Revenue 198 Total:	0.66
Revenue Code: 505 - TRASH - WCA											
MISA - Miscellaneous Adju...	1	-12.19	RPAA - Reverse Payment A...	3	42.00						
										Revenue 505 Total:	29.81
Revenue Code: 801 - NSF CHARGES (Adjustment)											
MISA - Miscellaneous Adju...	2	60.00									
										Revenue 801 Total:	60.00
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS											
RPAA - Reverse Payment A...	1	117.84	RRCA - Reverse Refund Che...	1	-70.88						
										Revenue 996 Total:	46.96

Revenue Code Totals by Type

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY											
RCOA - Reverse Cutoff Adju...	3	-150.00									
										Revenue NON PAYMENT Total:	-150.00
										Grand Total Revenue by Type for Period:	-912.04

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
MISA - Miscellaneous Adjustment	100 - WATER - RESIDENTIAL	4	-981.66
	505 - TRASH - WCA	1	-12.19
	801 - NSF CHARGES (Adjustment)	2	60.00
	MISA Total:		-933.85
RCOA - Reverse Cutoff Adjustment	NON PAYMENT - NON-PAYMENT PENALTY	3	-150.00
	RCOA Total:		-150.00
RPAA - Reverse Payment Adjustment	105 - WATER - RURAL RESIDENTIAL	4	75.75
	195 - WATER PENALTIES	2	6.44
	198 - RURAL COUNTY TAX	4	0.66
	505 - TRASH - WCA	3	42.00
	996 - UNAPPLIED CREDITS / REFUNDS	1	117.84
	RPAA Total:		242.69
RRCA - Reverse Refund Check Adjustment	996 - UNAPPLIED CREDITS / REFUNDS	1	-70.88
	RRCA Total:		-70.88
Total for Period:		25	-912.04

Revenue Code Totals By Read Group

Read Group: 02 - Read Group: 02

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS											
RRCA - Reverse Refund Che...	1	-70.88									
										Read Group 02 Total:	-70.88

Read Group: 03 - Read Group: 03

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS											
RPAA - Reverse Payment A...	1	117.84									
										Read Group 03 Total:	117.84

Revenue Code Totals By Read Group

Read Group: 04 - Read Group: 04

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY											
RCOA - Reverse Cutoff Adju...	2	-100.00									
Read Group 04 Total:										-100.00	

Read Group: 06 - Read Group: 06

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 505 - TRASH - WCA											
MISA - Miscellaneous Adju...	1	-12.19									
Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY											
RCOA - Reverse Cutoff Adju...	1	-50.00									
Read Group 06 Total:										-62.19	

Read Group: 07 - Read Group: 07

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	1	-874.58									
Read Group 07 Total:										-874.58	

Read Group: 09 - Read Group: 09

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	3	-107.08									
Revenue Code: 105 - WATER - RURAL RESIDENTIAL											
RPAA - Reverse Payment A...	4	75.75									
Revenue Code: 195 - WATER PENALTIES											
RPAA - Reverse Payment A...	2	6.44									
Revenue Code: 198 - RURAL COUNTY TAX											
RPAA - Reverse Payment A...	4	0.66									
Revenue Code: 505 - TRASH - WCA											
RPAA - Reverse Payment A...	3	42.00									
Revenue Code: 801 - NSF CHARGES (Adjustment)											
MISA - Miscellaneous Adju...	2	60.00									
Read Group 09 Total:										77.77	
Grand Total for Period:										-912.04	

Revenue Code Totals By Bill Cycle

Bill Cycle: 01 - Cycle: 01

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Revenue Code: 100 - WATER - RESIDENTIAL											
MISA - Miscellaneous Adju...	4	-981.66									
Revenue Code: 105 - WATER - RURAL RESIDENTIAL											
RPAA - Reverse Payment A...	4	75.75									
Revenue Code: 195 - WATER PENALTIES											
RPAA - Reverse Payment A...	2	6.44									
Revenue Code: 198 - RURAL COUNTY TAX											
RPAA - Reverse Payment A...	4	0.66									

Revenue Code Totals By Bill Cycle

Revenue Code: 505 - TRASH - WCA

MISA - Miscellaneous Adju...	1	-12.19	RPAA - Reverse Payment A...	3	42.00
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Revenue Code: 801 - NSF CHARGES (Adjustment)

MISA - Miscellaneous Adju...	2	60.00
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Revenue Code: 996 - UNAPPLIED CREDITS / REFUNDS

RPAA - Reverse Payment A...	1	117.84	RRCA - Reverse Refund Che...	1	-70.88
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Revenue Code: NON PAYMENT - NON-PAYMENT PENALTY

RCOA - Reverse Cutoff Adju...	3	-150.00
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Bill Cycle 01 Total: -912.04

Grand Total for Period: -912.04

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 7

Department Head Reports

Public Works Report

Water

- Fixed a setter on Daniel
- Covered exposed line on Raintree
- Fixed the frost free on Kime
- Installed a new meter setter for Jim Myers service
- Fixed the leak on Finch and fixed a leak at the new school house on Sparrow

Sewer

- Still moving forward with the plans for the liftstation at the meadows.
- Also met with engineers about GIS
- Put red hot to remove grease from the sewer lines that have been problematic

Streets

- Spread salt and Pushed snow during the last storms.
- Assessing the street signs. They are being graded according to their condition and reflectivity.

Willard Public Works Vehicle Maintenance January 2016

2013 Ford F-150 (#1)

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$105.36

2004 Chevrolet 3500 Diesel Dump Truck (#2)

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$912.88

2003 Chevrolet 3500-Sewer (#3)

- New Tire-Sawyer's (\$128.51)

*Total Maintenance Cost: \$128.51

**YTD Maintenance Cost: \$177.09

1998 Dodge Ram 1500 Flatbed (#4)

- Headlight Switch (\$20.29)

*Total Maintenance Cost: \$20.29

**YTD Maintenance Cost: \$847.38

2001 Chevrolet 1500 (#5)

- Battery (\$78.54)
- Fel-Pro Intake Manifold Gasket Set-Glenn's (\$74.79)
- Murray Temp Control Thermostat-Glenn's (\$8.40)
- Antifreeze-Glenn's (\$29.98)
- 5Qts Castrol GTX & Filter-Glenn's (\$39.00)
- Fel-Pro Oil Pan Gasket Set-Glenn's (\$37.89)
- Labor-Glenn's (\$525.00)

*Total Maintenance Cost: \$793.60

**YTD Maintenance Cost: \$813.15

2000 Chevrolet 2500 Flatbed (#6)

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$19.99

1993 Ford 350-Water (#7)

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$69.17

2002 Dodge Dakota (#8)

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$523.31

1998 Chevrolet S-10

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$260.09

OshKosh Box Truck

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$

2006 International Dump Truck

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$96.73

2009 Case 580 Super M Backhoe

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$41.23

2007 Case Skid Steer

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$40.74

2001 John Deere 5220 (Batwing)

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$315.27

2010 John Deere 6330 (Boom)

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$334.55

1977 Ford 3600 Tractor

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$8.93

2009 Case IH JX90

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$38.17

2013 John Deere 997 Mower

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$289.34

2004 Kubota Mower

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$10.69

Grasshopper 928D #1

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$22.46

2012 Kubota RTV1100

*Total Maintenance Cost: \$

**YTD Maintenance Cost: \$

Total Maintenance Cost For All Vehicles: \$942.40

YTD Maintenance Cost For All Vehicles: \$5,061.80

*Mileage Sheet on next page...

CURRENT VEHICLE MILEAGE (as of 2/3/16)

#1	2013 Ford F-150	23,030
#2	2004 Chevrolet 3500 Diesel Dump Truck	99,192
#3	2003 Chevrolet 3500 Diesel Sewer Truck	123,643
#4	1998 Dodge Ram 1500 Flatbed	119,826
#5	2001 Chevrolet 1500	79,146
#6	2000 Chevrolet 2500 Flatbed	133,056
#7	1993 Ford F-350 Water Truck	82,896
#8	2002 Dodge Dakota	111,831
	1998 Chevrolet S-10	

Parks and Recreation - Director's Report – February 8, 2016

Project Report

- **Summer 2016**
 - Staff is working on schedules and special events for the upcoming year
- **New Programs for 2016**
 - Planning has now started on the new potential programs for the 2016-17 budget year
- **Winter Basketball**
 - Resident: 100
 - Non-Resident: 109
 - Winter 2015: 171 / Winter 2016: 209
- **2016 Capital Improvements**
 - Staff is working on the list approved by the Board of Alderman
 - Will bring updates as projects begin to take shape
- **Tumbling Toddlers**
 - 7 Registered
- **Youth Dance**
 - 57 Registered
- **Youth Cheerleading**
 - Resident: 9
 - Non-Resident: 5
- **Kid-Venture Day: January 18**
 - 18 Attended

Upcoming Programs / Events

- **Tumbling Toddlers**
 - Classes Begin: January 27
- **Valentines Dance:** February 5
- **Kid-Venture Day:** February 15
- **Doctor Seuss Green eggs and Ham Breakfast:** March 5
- **Spring Soccer and Volleyball Registration Open**
 - Registration ends March 5
- **The Great Easter Egg Hunt:** March 19
- **Indoor Yard Sale / City Wide Yard Sale:** April 16
- **Father Daughter Ball:** May 7
- **THE WAC Opening Day:** May 21
- **Pool Opens:** May 21
- **Summer Adventure Camp First Day:** May 23
- **Freedom Fest:** June 25

Other Information

- **Website – Visitors From 1/4/16 to 2/2/16**
 - www.willardparks.com – 2,672 unique visitors, 12,112 visitors
 - www.willardfreedomfest.com – 689 unique visitors, 1,884 visitors
 - www.willardaquatics.com – 769 unique visitors, 1,874 visitors
- **Facebook – 1522 likes as of 2/2/16**
 - <https://www.facebook.com/WillardParksAndRec>

**Willard Police Department
Monthly Report
Jan 2016**

Officer	Officer Statistics	Case #'s	Officer	Reserves	Case #'s	Hours
1601	Tom McClain, Chief	3	1640	Doug Thomas, Reserve		0
1602	Shannon Shipley, Lt./Det.	24	1641	Brian Gordon, Reserve	3	9.25
1603	Robert Bell, Cpl (FTO)	35	1642	JD Landon, Reserve	0	10
1604	Steve Purdy, Cpl./Investigator	33	1643	Davis Hughes, Reserve	0	0
1605	Chris Higgins, Officer	60	1644			
1606	Aaron Roberts, Officer	51	1645	Brian Hinkle, Reserve	0	0
1607	Kyle Gramley, Officer	26	1646	Andy Hunt, Reserve	1	8
1608	Andrew Stone, Officer (FTO)	36		TOTAL HRS		27.25
1609	Danny Wroolie, Officer	66				
1610	Trevor Guinn, Officer	109				
1630	Clint Heimbach, SRO	1				
1631	Wyatt Sharp, SRO	0				
	TOTAL INCIDENTS	420				

INCIDENT STATISTICS

Felony	11
Misdemeanor	16
Infraction	240
Other (Services)	185
HBO (Handled By Officers)	314

VEHICLE MAINTENANCE

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST	
					MONTH	YTD
WPD-01 2009 Dodge Charger	131792	555	20	28	\$0.00	\$0.00
WPD-02 2013 Dodge Charger	44572	1875	37	51	634.95*	\$634.95
WPD-03 2013 Dodge charger	50848	1929	29	67	34.95***	\$34.95
WPD-04 2013 Dodge Charger	58537	1269	21	60	\$0.00	\$0.00
WPD-05 2008 Dodge Charger-	163438	224	12	19	\$0.00	\$0.00
WPD-06 2013 Dodge Charger	48661	14321	25	57	621.64**	\$621.64
WPD-08M 2008 Harley-Davidson Motorcycle	4,921	0	0	0	\$0.00	\$0.00

*= oil change/4 tires

**= power steering/oil pressure

***=oil change

Planning and Development Report
February 8, 2016

Ongoing Projects –

Annexation of Right of Way – Staff has sent the formal request letter to MO DOT and has received an address list for all contiguous property owners from Greene County.

Hughes Rd.- Staff is awaiting preliminary drawings.

Jackson St. Sidewalk- Preliminary drawings, cost estimates have been submitted to MO DOT for review.

R-1 Building Permits- Staff has issued a permit for 693 Becky St.

Police Department Solar Project - Staff has met with Missouri Sun Solar to discuss a pilot alternative energy project to help offset the electric bills at the PD. Staff is also seeking other funding sources thru the Department of Energy.

ATM Commercial Subdivision – Staff is waiting on the final mylars to have recorded at Greene County.

Longview Subdivision – Staff is working with the engineer and contractor to move the project forward .

Meadows Lagoon – Staff is working with the Chief to provide scoping and insight to the development process within the floodplain.

Minnick Subdivision – Staff is coordinating efforts of Anderson Engineering and Stribbling Surveying to prepare the preliminary plat for February P/Z meeting.

Ozark Buildings – Staff met with the owners of the company to discuss a potential location for the re-sale of portable buildings.

If you have any questions regarding my report feel free to contact me at City Hall.

Randy Brown

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 8

Ordinance accepting the contract with Monkey Business for the Parks Department. (2nd Read). Discussion/Vote.

First Reading: _____

Second Reading: _____

Council Bill No.: _____

Ordinance No.: _____

AN ORDINANCE

ACCEPTING the proposal of Mac Entertainment LLC d/b/a Monkey Business Events to provide rental equipment for the City of Willard Recreation Center, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, to accept the proposal.

WHEREAS, the City of Willard has selected Mac Entertainment LLC d/b/a Monkey Business Events to provide said services as itemized in detail in Exhibit A as attached hereto;

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the proposal of Mac Entertainment LLC d/b/a Monkey Business Events to provide the services described in Exhibit A.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2016.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ JAMIE BUCKLEY	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ MICHAEL BARR	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____
_____ PAUL HOOD	_____	_____	_____

First Reading: _____

Second Reading: _____

Council Bill No.: _____

Ordinance No.: _____

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

JAMIE BUCKLEY

LARRY WHITMAN

SAMUEL SNIDER

MICHAEL BARR

SAM BAIRD

PAUL HOOD

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 9

**Discussion/Vote on bid approval for Parks
Department roofing bid.**

Roofing Bids

Budget: Pavilion-\$7,200 & Pool-\$1,500

Glennstone Roofing & Fence

- Big Pavilion: \$5,902.00
- Pool Roof Repair: \$1,121.00

Taylor-Made Contraction Services

- Big Pavilion: \$6,365.87
- Pool Roof Repair: \$1,275.00

Cox Roofing

- Big Pavilion: \$7,112.55
- Pool Roof Repair: \$1,458.00



GLENNSTONE

ROOFING & FENCE

Purchaser's Name: <u>Amanda Sanders City of Willard</u>		Phone: <u>417-742-2263 Fax=417-742-6868</u>	
Job Address: <u>218 W. Jackson St.</u>		Email: <u>backdir@cityofwillard.org</u>	
City: <u>Willard</u>	State: <u>Mo</u>	Zip: <u>65781</u>	Billing Info:

- GlennStone, LLC proposes to furnish and install material, specified below, according to standard practices and in a timely manner.
- Protect Siding, Landscaping, Decks, A/C units, Garage Doors, Windows, etc...
- Remove existing roofing on: House: Detached Garage: Shed: Flat Roof:
- Inspect decking for rotten or damaged surfaces and repair as needed, at the agreed expense of \$ 1.75 per square foot
- Cover decking with roofing underlayment: 15# felt 30# felt Synthetic RhinoFelt
- Install new attic exhaust ventilation:
 - Box Vents: Color: Powered Attic Vents: Color:
 - Turbines: Color: Ridge Vent LF: Other:
- Install new flashings on complete roof as needed:
 - Chimney Flashings: Color: Drip Edge Metal: Color:
 - Pipe Flashings: Skylight Flashings: Step Flashings: Other:
- Install new Shingles: Approximate Squares:
 - Brand: Tamko Series: Heritage Color: Weathered Wood Initials _____
 - Manufacturers Warranty: Limited Lifetime GlennStone Workmanship Warranty: 5 Years
- Roller Magnet home perimeter, sidewalks and driveway, as well as clean up and haul away all debris upon completion.
- Any changes or additions to work, under this contract, including any additional charges, shall be agreed upon before proceeding. Attach addendum for additional work, as needed.

1) Pavilion roof 2) Repairs to pump house
Tearoff except drip edge roof
Not necessary to replace = remove current ridge vent
Install synthetic underlayment and ridge shingles
due to pitch, starter shingles Install Venturi vent plus
and ridge shingles High profile ridge vent and
ridge shingles
Replace delaminated decking and shingles.
Install VisiScreen at cable vents

\$ 5902 Initial _____ \$ 1121 Initial _____ \$ _____ Initial _____

Acceptance of Contract:
 Specifications and conditions herein, and as stated on reverse are accepted. GlennStone, LLC is authorized to do the work as specified.
 First check is due upon material delivery and remaining balance is due upon completion.
 All checks to be made payable to GlennStone, LLC.

For the sum of: Seven thousand and twenty three dollars \$ _____
 Payment Terms: \$ 3511.50 Deposit Remaining balance due at time of completion.

GlennStone, LLC By: <u>[Signature]</u>	Title: <u>Project Manager</u>	Date: <u>01-15-16</u>
Purchaser: _____	Date: _____	



A 3% convenience charge will apply with all credit card transactions.

TAYLOR-MADE

CONTRACTING SERVICES, LLC.

Mailing address: P.O. Box 614

4744 S. 131st Rd.

Bolivar, MO 65613

Toll Free: 877.889.1718

Phone: 417.326.8778

Fax: 417.326.2183

Proposal Submitted To:

Work to Be Performed At:

NAME: City of Willard	DATE:
STREET: 220 W. Jackson St.	STREET: Same Location
CITY/ST: Willard, MO	CITY/ST:
PHONE: 417-742-2262	PROJECT

Contact: Tyler Crouse 417-616-9256

We hereby propose to supply all necessary materials, labor, and tools necessary for the completion of:

Full Roof Replacement on pavilion, tear off 1 layer down to bare decking, haul away all waste, lay out tarps to protect grounds and flowers, run a magnet over yard to pick up any loose nails.

We will install new roof system on pavilion, shingles, ridge cap, starters, 15 lb felt, and drip edge. We can match Weathered Wood color that is on pool house.

Tamko 3-tab 25 year shingle on pavilion-\$6,365.87-What's on pavilion now
Tamko Heritage 30 year shingle on pavilion-\$6,628.35-What's on pool house
5 year labor warranty

As for repairs on pool house we will write it up as a paying repair, \$135.00 for first hour and \$65.00 an hour after first hour plus materials. The max amount for repairs being an 8 hour day plus materials is \$1,275.00 but could be less than that being if the repair took less man hours.

1 year labor on repiar

For the sum of: (\$).

All material is guaranteed to be as specified, and the above work to performed in accordance with the plans and specifications hereto annexed and signed by the parties hereto, if any, and completed in a substantial workmanlike manner and will remove all surplus material and rubbish off the outside premises, unless prevented by accidents, hidden damage, weather, strikes, or alterations or additions ordered by the Owner in writing, or other reasonable cause. All materials belong to the contractor until installed. Price quoted excludes any amounts for repair of hidden damages unless specifically listed above. There shall be a late charge of _____ 88 _____ Dollars [\$ 88] for any late payments when due, and all amounts due shall bear interest at 18% per Annam. Owner agrees to pay Attorney fees in addition to the amount of principal, late fees, interest, court costs, and expenses incurred in collecting same and waive the benefits of any and all exemption laws in favor of the obligor and consent that time of payment may be extended by builder, without notice thereof. Builder will work for insurance proceeds. Owner agrees to provide any required notice of any claim to their insurance company and to file any necessary claims for damages, if applicable. It is the owner's sole responsibility to obtain any necessary city or county permits.

ACCEPTANCE OF PROPOSAL

The above prices, requirements, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date _____ Owner Signature _____
Owner Signature _____

Any alterations, or deviations, from the above specifications involving extra costs will be executed only upon written order, and will become an additional and extra charge over and above the estimate. Owner to maintain coverage for fire, tornado, and other insurance as will protect him from damages which may arise from the operations of this contract. Owner hereby acknowledges receipt of the Notice to Owner required by R.S.Mo. 429.012 In proper form. The terms herein can only be amended in writing signed by the parties.

Respectfully submitted _____ Tyler Crouse _____ Per _____ Taylor-Made _____

CONSENT OF OWNER

CONSENT IS HEREBY GIVEN FOR FILING OF MECHANIC'S LIENS BY ANY PERSON WHO SUPPLIES MATERIALS OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT ON THE PROPERTY ON WHICH IT IS LOCATED IF HE IS NOT PAID. (429.013 RSMo)

Date _____ Owner Signature _____
Owner Signature _____



We've Got You Covered!

3221 S Scenic | Springfield, MO 65807 | P: (417) 887-3874 | F: (417) 887-8609

Thank you for selecting Cox Roofing to bid on your project. Please contact us at (417) 887-3874 with any questions.

Estimate ID: CON-007133

CITY OF WILLARD PARKS DEPT
CAILAN GRAY
224 W. JACKSON ST
WILLARD, MO 65781
4177422262

Site Address
224 W. JACKSON ST
WILLARD, MO 65781
RECSPEC@CITYOFWILLARD.ORG

Price: \$ 7,112.55

Estimate Date: 2015-09-21

Description of Work

Labor and Material to:

1. Tear off existing roof down to the deck.
2. Check and replace any bad decking at a price of \$1.75 per square foot in addition to the quoted price.
3. Install ice and water shield in valleys and felt on remainder of roof.
4. Replace all plumbing pipe flanges.
5. Seal flashings around flues.
6. Metal edge flashing: 220' white
7. Venting system: 0
8. Install new shingles. **Style:** Certainteed Landmrak Architectural **Color:** TBD
9. Clean up and haul off roofing debris.
10. Issue 10-year Cox Roofing LLC Limited Warranty(*) for labor.
11. Issue Manufacturer's Limited Warranty for the shingles.

Upgrade:

Insulate attic:

Estimator Notes:

Exposed decking so we will use 7/8" nails to fasten shingles with.

A 50% down payment is required upon acceptance of this contract. The balance will be due upon completion.

(*) For our standard terms and conditions, please visit www.coxroofing.net.

Cox Authorized Signature

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

Signature _____ Date _____



We've Got You Covered!

3221 S Scenic | Springfield, MO 65807 | P: (417) 887-3874 | F: (417) 887-8609

Thank you for selecting Cox Roofing to bid on your project. Please contact us at (417) 887-3874 with any questions.

Estimate ID: CON-007134

CITY OF WILLARD PARKS DEPT
CAILAN GRAY
224 W. JACKSON ST
WILLARD, MO 65781
4177422262

Site Address
224 W. JACKSON ST
WILLARD, MO 65781
RECSPEC@CITYOFWILLARD.ORG

Price: \$ 1,458.00

Estimate Date: 2015-09-21

Description of Work
REPAIR

Note:

The above work is not a complete roof replacement, therefore we offer no warranty on the above work. If additional work is needed, additional charges may apply.

Estimator Notes:

Remove shingles where the decking is buckling. Re nail decking using ring shank nails. Install new shingles. Remove shingles on the ridge. Remove and replace the ridge vent. Install new shingles.

A 50% down payment is required upon acceptance of this contract. The balance will be due upon completion.

(*) For our standard terms and conditions, please visit www.coxroofing.net.

Cox Authorized Signature

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

Signature _____ Date _____

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 10

Discussion/Vote on bid approval for Parks Department concrete bid

Small Pavilion Concrete Bids

Budget: \$2,600.00

Specs for phone bids

- Wire supports
- 4 inch concrete slab
- Saw Joints
- 32 feet x 15.6 feet

Less Thomas Concrete

- \$2,000.00

David Weter Concrete

- \$2,200.00

Whistler Construction

- \$2,485.00

Liming Concrete

- \$2,000.00

Proposal

Phone: 417-742-4534
 6689 North Farm Road 91
 Willard, MO 65781



*Excavation, Commercial Warehouse
 Maintenance, Welding, Fabrication,
 Repair, Ballard Installation, Guardrail
 Construction, Concrete & Asphalt.*

- Sealcoating
- Crackfilling
- Layout
- Striping
- Paving
- Repairs

Proposal Submitted To: JC	Phone	Date 1-12-16
Street	Job Name Willard Parks Pavilion	
City	State	Zip Code
Architect	Date of Plans	Job Location Willard, Mo.
		Job Phone

We hereby submit specification and estimates for:

PAVILION CONCRETE PLACEMENT: 15 FT X 32 FT X 4 INCH THICK

GRADE: Place and compact rock as needed to achieve leveling course.

CONCRETE: Place wire panel reinforcement. Form edges.

Place and finish 4,000 psi concrete, light broom finish.

Sawcut control joints, strip forms.

NOTE: PREVAILING WAGE ORDER WILL BE IDENTIFIED AT BEGINNING OF CONSTRUCTION.

“We look forward to doing business with you.”

We propose hereby to furnish material and labor - complete

in accordance with above specifications, for the sum of: **\$2,485.00**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. All sums not paid as due shall bear interest at 1.5% per month.

Authorized

Signature: _____

Note: This proposal may be withdrawn by us if not accepted within _____ days.

This proposal/contract is subject to the notice and terms set forth on the reverse side (page 2) of this Agreement.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____

Park Director

From: Liming Concrete [thedestroyer@hotmail.com]
Sent: Thursday, January 07, 2016 2:49 PM
To: Parkdir@cityofwillard.org
Subject: Pavillion slab

Liming Concrete
4611 E Farm Road 94
Springfield, MO 65803
417-224-4104
www.limingconcrete.com

Estimate of work for City of Willard

Install concrete slab 32' x 16' for pavilion to include:

- all labor and materials
- 4" of concrete @ 3500 PSI
- gravel base
- install control joints
- broom finish
-
- \$2000

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 11

Ordinance adopting the 2016 General Code. (1st & 2nd Read). Discussion/Vote

2016 ADOPTING ORDINANCE

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE OF ORDINANCES OF THE CITY OF WILLARD; ESTABLISHING THE SAME; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN, EXCEPT AS HEREIN EXPRESSLY PROVIDED; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE OF ORDINANCES; PROVIDING PENALTY FOR THE VIOLATION THEREOF; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD AS FOLLOWS:

Section 1. That pursuant to Section 71.943 of the Revised Statutes of Missouri, the codification of ordinances, as set out in Titles I through VII, each inclusive, of the "Code of Ordinances of the City of Willard" is hereby adopted and enacted as the "Code of Ordinances of the City of Willard"; which shall supersede all other general and permanent ordinances of the City passed on or before November 30, 2015, to the extent provided in Section 3 hereof.

Section 2. That all provisions of such Code shall be in full force and effect from and after the effective date of this ordinance as set forth herein.

Section 3. That all ordinances of a general and permanent nature of the City adopted on final passage on or before November 30, 2015, and not included in such Code or recognized and continued in force by reference therein, are hereby repealed from and after the effective date of this ordinance, except those which may be specifically excepted by separate ordinance, and except the following which are hereby continued in full force and effect, unless specifically repealed by separate ordinance:

- a. Ordinances promising or guaranteeing the payment of money for the City, or authorizing the issuance of any bonds or notes of the City or any other evidence of the City's indebtedness, or authorizing any contract or obligation assumed by the City;
- b. Ordinances levying taxes or making special assessments;
- c. Ordinances appropriating funds or establishing salaries and compensation, and providing for expenses;
- d. Ordinances granting franchises or rights to any person, firm or corporation;
- e. Ordinances relating to the dedication, opening, closing, naming, establishment of grades, improvement, altering, paving, widening or vacating of streets, alleys, sidewalks or public places;
- f. Ordinances authorizing or relating to particular public improvements;
- g. Ordinances respecting the conveyances or acceptance of real property or easements in real property;

- h. Ordinances dedicating, accepting or vacating any plat or subdivision in the City or any part thereof, or providing regulations for the same;
- i. Ordinances annexing property to the City;
- j. All zoning and subdivision ordinances not specifically repealed and not included herein;
- k. Ordinances establishing TIF districts or redevelopment districts;
- l. Ordinances relating to traffic schedules (i.e. stop signs, parking limits, etc.);
- m. All ordinances relating to personnel regulations (i.e. pensions, retirement, job descriptions and insurance, etc.);
- n. Ordinances authorizing the establishment of industrial development corporations;
- o. Ordinances establishing tax rates for the City.

That the repeal provided for in this Section shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance which is repealed by this ordinance.

That the repeal provided for in this Section shall not affect any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance, nor shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to such date.

Section 4. That any and all additions and amendments to such Code when passed in such form as to indicate the intention of the Board of Aldermen to make the same a part thereof shall be deemed to be incorporated in such Code so that reference to the "Code of Ordinances of the City of Willard" shall be understood and intended to include such additions and amendments.

Section 5.

- a. Except as hereinafter provided, whenever in any rule, regulation or order promulgated pursuant to such ordinances of the City, any act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or whenever in such City ordinance, rule, regulation or order doing of any act is required or the failure to do any act is declared to be unlawful, where no specific penalty is provided therefor, the violation of any such ordinance of the City, or of any rule, regulation or order promulgated pursuant to such City ordinance, shall be punished by a fine of not less than five dollars (\$5.00) and not more than five hundred dollars (\$500.00) or by imprisonment for a period not to exceed ninety (90) days, or by both such fine and imprisonment.
- b. Whenever any provision of the Revised Statutes of Missouri or other Statute of the State limits the authority of the City to punish the violation of any particular provision of these ordinances or rules, regulations or orders promulgated pursuant thereto to a fine of less amount than that provided in this Section or imprisonment for a shorter term than that provided in this Section, the violation of such particular provision of these ordinances or rules, regulations or orders shall be punished by the imposition of not more than the maximum fine or imprisonment so authorized, or by both such fine and imprisonment.

- c. Whenever any provision of the Revised Statutes of Missouri or other Statute of the State establishes a penalty differing from that provided by this Section for an offense similar to any offense established by these ordinances, rules, regulations or other orders of the City, the violation of such City law, ordinance, rule, regulation or order shall be punished by the fine or imprisonment established for such similar offense by such State law.
- d. Each day any violation of these ordinances, rules, regulations or orders promulgated pursuant thereto shall continue shall constitute a separate offense, unless otherwise provided.
- e. Whenever any act is prohibited by this Code, by an amendment thereof, or by any rule or regulation adopted thereunder, such prohibition shall extend to and include the causing, securing, aiding or abetting of another person to do said act. Whenever any act is prohibited by this Code, an attempt to do the act is likewise prohibited.

Section 6. That in case of the amendment by the Board of Aldermen of any Section of such Code for which a penalty is not provided, the general penalty as provided in Section 5 of this ordinance shall apply to the Section as amended; or in case such amendment contains provisions for which a penalty other than the aforementioned general penalty is provided in another Section in the same Chapter, the penalty so provided in such other Section shall be held to relate to the Section so amended, unless such penalty is specifically repealed therein.

Section 7. That a copy of such Code shall be kept on file in the office of the City Clerk, preserved in looseleaf form or in such other form as the City Clerk may consider most expedient. It shall be the express duty of the City Clerk, or someone authorized by said officer, to insert in their designated places all amendments and all ordinances or resolutions which indicate the intention of the Board of Aldermen to make the same part of such Code when the same have been printed or reprinted in page form and to extract from such Code all provisions which from time to time may be repealed by the Board of Aldermen. This copy of such Code shall be available for all persons desiring to examine the same.

Section 8. That it shall be unlawful for any person to change or alter by additions or deletions any part or portion of such Code, or to insert or delete pages or portions thereof, or to alter or tamper with such Code in any manner whatsoever which will cause the law of the City of Willard to be misrepresented thereby. Any person violating this Section shall be punished as provided in Section 5 of this ordinance.

Section 9. It is hereby declared to be the intention of the Board of Aldermen that the Sections, paragraphs, sentences, clauses and phrases of this ordinance and the Code hereby adopted are severable, and if any phrase, clause, sentence, paragraph or Section of this ordinance or the Code hereby adopted shall be declared unconstitutional or otherwise invalid by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and Sections of this ordinance or the Code hereby adopted.

Section 10. This ordinance and the Code adopted hereby shall become effective _____, 2016.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD THIS _____ DAY OF _____ 2016.

APPROVED BY THE MAYOR OF THE CITY OF WILLARD THIS _____ DAY OF _____ 2016.

Mayor of the City of Willard

ATTEST:

City Clerk

Journal of "ayes" and "nays"
First Reading

Board Member	Votes	
	Aye	Nay

Journal of "ayes" and "nays"
Second Reading

Board Member	Votes	
	Aye	Nay

City of Willard
2015 Statutory Updates Incorporated During Supplement #16

The following sections of the Code have been updated with the 2015 statutory material. All revised sections will be in effect following the City’s adoption of the Code.

Section/Subsection of the Code	Description of the Revision Based on State Law Change	Pursuant to RSMo. Section
105.040	This section has been completely rewritten to account for the repeal of former Section 115.342, RSMo., and the inclusion new Section 115.306, RSMo.	115.306
210.620	A new Section has been added to prohibit sales to minors of tobacco products, alternative nicotine products, vapor products and nicotine liquid containers, and to otherwise regulate nicotine liquid containers.	407.926
380.060	The requirements for display of license plates have been revised as indicated: “The license plates on trailers, motorcycles, motortricycles and motorscooters shall be displayed on the rear of such vehicles <u>either horizontally or vertically</u> , with the letters and numbers thereon right side up <u>plainly visible.</u> ”	301.130.5
380.110	Wording has been added to extend the 30-day time limit for transferred license plates to up to 90 days if the vehicle is being sold under the provisions of Section 301.213, RSMo.	301.140
380.120	Wording has been added to extend the 30-day time limit for temporary dealer plates to up to 90 days if the vehicle is being sold under the provisions of Section 301.213, RSMo.	301.140

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 12

Discussion/Vote to proceed on grant applications

City of Willard Community Urban Garden

Lowe's Charitable and Education Foundation
Proposal of Donation or Grant

Principle investigator: Cailan Gray, Recreation Specialist City of Willard Parks and Recreation
Miller Farm Park - 1009 S. Hunt Road - Willard, MO 65781

Contents:

2. Mission, Scope, Project Intentions, Secured Resources
3. Investment Seeking
4. Proposed Registration Form
5. Proposed Renter Agreement
6. Proposed Build Site Layout

Purpose and Mission:

- The Willard Park Board shall work with individuals to create a community garden that can be utilized to strengthen community bonds, provide healthy food choices in education, and create recreational and therapeutic opportunities for the Willard, Mo. community and youth.

About the City of Willard

- Population - 5,403 (90% urban, 10% rural)
- Median household income - \$45,829
- Estimated per capita income - \$18,273
- Diabetes rate - 8%
- Adult obesity rate - 29.1%
- Low income preschool obesity rate - 12.3%
- Willard city school district (R2) student population
 - Free & reduced school lunch - 44.34%
 -

Project Build Intention

- The City of Willard Parks and Recreation Department is intending to build a (apx) 20,000 sqft outdoor community garden facility with 8640 sqft being planted in approved edible crop.
- This garden will contain for public use:
 - 5 - 8ft x 8ft plots
 - 5 - 16ft x 8ft plots,
 - 2 water sources, 2, 5/8" 100 ft. hoses with adjustable nozzles
 - 2 hose reels
 - 1 10ft x 8 ft galvanized steel storage shed
 - 2 garden shovels
 - 2 garden rakes
 - 10 galvanized steel tomato baskets

Already Secured Resources (Approximated Valuation of \$85,000)

- The City of Willard has already secured (apx) 20 acres of, designated City of Willard Parks and Recreation, land at the intersection of Farm Road 94 and S. Hunt Road within the Willard city Limits.
- Willard Parks and Recreation has secured a donation of 140 cubic yards of parking lot/infrastructure gravel donated by Conco Companies in Willard, Mo.
- Labor (
 - 4 full time employees
 - Apx 160 work hours @ prevailing wage - \$3,260.80
- Water lines and electric to the facility funded through City public works investment

Proposal of Needs

Resources Seeking (Total Lowe's Product Investment - \$992.32)

- Landscaping Timbers (Lowe's Item # 461808) - 76
 - \$301.72
- Welded Steel Garden Rake (Lowe's Item # 107883) - 2
 - \$19.96
- Fiberglass Digging Shoel (Lowe's Item # 109123) - 2
 - \$19.96
- Galvanized Steel Storage Shed 10ft x 8ft (Lowe's Item # 274588) - 1
 - \$329.00
- 42" Galvanized Steel Tomato Cages (Lowe's Item # 93190) - 10
 - \$25.80
- 5/8" 100ft Premium Duty Garden Hose (Lowe's Item # 6131) - 2
 - \$89.96
- Steel 250 ft Cart Hose Reel (Lowe's Item # 479775) - 2
 - \$179.96
- Gilmour Thumb Control Nozzle (Lowe's Item # 417874) - 2
 - \$25.96
- Starter Seed Donation Packets
 - *Not included in Total

Willard Community Garden

Plot Options:

- 8 foot x 16 foot - \$20.00 per season
- 16 foot x 16 foot - \$40.00 per season

Registration Information:

- 2015 Season Registrations begins April 1, 2015
- Gardens open for work April 1st - October 31st
- Beds cleaned out & Key returned by December 1st, 2015
- 2016 Season Renewals accepted Dec. 15th - Jan. 15th, 2014

All beds not renewed will be open to new renters beginning March 15th

Plot Requested: (Check size requested)

- 8 foot x 16 foot - \$20.00
- 16 foot x 16 foot - \$40.00

Plot size is on a first come basis. Plots are not reserved until payment is received.

Name of Gardner: _____ Gender: M / F Age: _____

Address: _____ City: _____ Zip: _____

Phone #: _____ E-mail: _____

Emergency Contact: _____ Phone: _____

FOR OFFICE USE ONLY

DATE: _____ RECEIPT #: _____ CHECK #: _____ / CASH / CC

DIRECTOR SIGNATURE: _____ PLOT #: _____

Urban Garden Goal:

- The Willard Park Board shall work with individuals to create an urban garden that can be utilized to strengthen community bonds, provide food, and create recreational and therapeutic opportunities for the Willard community.

Individual Responsibilities:

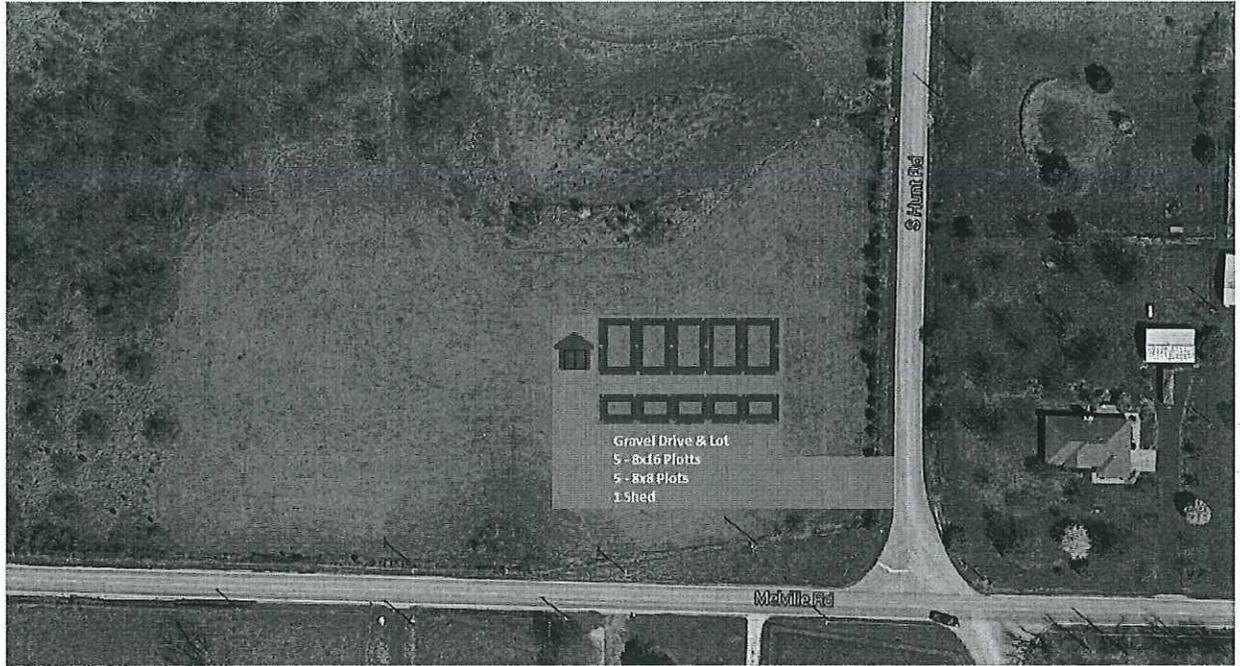
- Commit to adopt a garden plot for a minimum of one growing season.
 - Growing season is (March 1 through October 31)
- Maintain weed control throughout the entire growing season.
 - Failure to keep a clean garden plot will result in loss of privileges.
- Remove all vines and stalks, leaving the garden area void of all debris and weeds at the conclusion of the growing season. (October 31)
- Be courteous in all interactions with other renters and Park employees
- Agree to pay in full the appropriate fee at the time of registration.
- Provide all tools, materials, and supplies needed to complete their work, unless otherwise arranged with Park Board officials.
- Be responsible for prohibiting members from possessing, consuming, or being under the influence of alcohol or drugs while working on Parks property.
- Provide one supervisor for every five youth under the age of 18 that are working in the urban garden.
- The Willard Park Board does not carry individual accident insurance, nor will be responsible for any claim of property losses or personal injury sustained in association with the Urban Garden program.
- Participants will have the opportunity to renew their registration for the following year.
- **Close & lock garden gate upon leaving when no other Urban Garden renter is present.**

Urban Garden Renters *SHALL NOT*:

- Make additions to park property without written request to and approval by the Director of Parks/Park Board.
- Conduct activities during hazardous weather conditions.
- Sub-contract or assign its duties or responsibilities to any other individual, organization, or business.
- Allow pets to wander freely without being on a leash.
- Participate in the commercial sale of items grown on park property.

I have read and understand the policies for the urban garden:

Print Name: _____ Signature: _____



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Print Name: _____ Signature: _____



The Lowe's Charitable and Educational Foundation

MISSION STATEMENT

The Lowe's Charitable and Educational Foundation is dedicated to improving the communities we serve through support of public education and community improvement projects.

LOWE'S CHARITABLE AND EDUCATIONAL FOUNDATION

Founded in 1957, the Lowe's Charitable and Educational Foundation (LCEF) has a long and proud history of contributing to grassroots community projects. LCEF awards millions annually to diverse organizations across the United States.

Primary philanthropic focus areas are:

- Community improvement projects
- Public Education, priority is given to K-12 public schools

GUIDELINES FOR SUBMISSION OF A COMMUNITY GRANT

The Foundation provides funding only to 501(c) (3) tax-exempt nonprofit organizations and public agencies in communities where Lowe's operates stores and distribution centers.

Lowe's Charitable and Educational Foundation requires that all applicants take an eligibility test. Organizations that pass will be considered, but not guaranteed a grant. LCEF receives far more requests than it can accommodate. Many times, requests that pass the eligibility test and fall within the stated guidelines are not approved.

Grants generally range from \$5,000 to \$25,000. Larger amount requests will be considered, but are seldom awarded.

The Foundation will reserve the right to consider an organization's grant application only once per calendar year.

The Foundation's charitable contributions are not used for:

- Individuals and families
- National health organizations and their local affiliates
- Religious organizations and church or denomination-sponsored programs or events
- Special events, such as conferences, dinners, sport competitions, festivals or art exhibits
- Sponsorship of fundraising events (i.e. dinners, walks, golf tournaments and auctions)
- Goodwill advertising or marketing
- Political, labor, veteran/fraternal organizations, civic clubs or candidates
- Sports teams or athletic events
- Arts-based programs
- Animal rescue and support groups
- Travel-related events, including student trips or tours
- Development or production of books, films, videos or television programs
- Capital campaigns, endowments or endowed chairs
- Activities of organizations serving primarily their own membership
- Private schools
- Continuing education for teachers and staff
- Institutional overhead and/or indirect cost (i.e. salaries, stipends, benefits and most project labor costs)
- Memorial campaigns
- Multi-year requests
- Tickets to events

Thank you for your interest in Lowe's Charitable and Educational Foundation (LCEF).

Our philosophy for giving holds that the communities we serve should be the primary beneficiaries of our charitable contributions.

We recommend that your local Lowe's store be your first point of inquiry when seeking a modest gift card, door prize or donation of materials for a community project or event. LCEF grants typically range from \$5,000 to \$25,000. If you are requesting an educational scholarship, you need to access Lowes.com/scholarships.

You must first take the Eligibility Test to confirm that your needs match with LCEF guidelines. To do so [Click here for Eligibility Quiz](#).

[Click here to continue working on a previously started application.](#)



Missouri Department of Natural Resources

RURAL SEWER GRANT PROGRAM

Water Protection Program fact sheet

03/2014

Division of Environmental Quality Director: Leanne Tippett Mosby

PUB2307

Rural sewer grants can be used for two types of wastewater construction projects. Those include the following:

- Rural Sewer Grants. These grants are restricted to unsewered projects and fund collection systems.
- Special Needs Grants. These grants may be used to fund the additional costs of meeting more stringent U.S. Environmental Protection Agency or Missouri Department of Natural Resources requirements for wastewater treatment. Costs of upgrades to meet ammonia limits and disinfection requirements are examples of costs that could be funded up to 50 percent through this type of grant.

Public sewer districts, public water districts and communities of less than 10,000 population and not located, in whole or in part, in an area of St. Louis County or City encircled by Interstate Route 270, or in an area of Jackson, Clay or Platte counties encircled by State Routes 150 and 291 and Interstate Routes 29 and 635 are eligible to apply.

The grants cover up to 50 percent of the eligible costs of a project. The balance of the eligible costs and all the ineligible costs must come from another funding source. When applying for this funding, the applicant must indicate the other funding sources. No grant funds can be approved until the applicant furnishes evidence of a commitment from the primary funding sources. If you are not certain about the eligibility of a cost, please contact the department's Financial Assistance Center at 573-751-1192 for a preliminary determination.

The maximum grant amount is the lesser of 50 percent of the eligible project cost or \$1,400 times the number of service connections. When the grant is to fund a collection system, the maximum grant is based on the number of new service connections. Grants are capped at \$500,000.

Legal Authority

Funding for this program is made available through State Water Pollution Control Bond Funds per Missouri Constitution, Article III, Sections 37(e) and (g). The grants are awarded in accordance with State Regulation 10 CSR 20-4.030.

Application Process

Applications are accepted at any time. Applicants seeking funding from the Missouri Department of Economic Development, Community Development Block Grant Program or the U.S. Department of Agriculture, Rural Development Program should submit their application to the Department of Natural Resources' Financial Assistance Center at the same time a funding proposal is submitted to the Missouri Water and Wastewater Review Committee.

Selection Process

Applications are prioritized based on the project's readiness to proceed, operating permit compliance schedule and financial capability. Preference is given to those applicants receiving funding through other funding programs administered by the Department of Natural Resources.

Successful applicants will be notified in writing. Because of the Internal Revenue System requirements on the state bonds that fund these grants, the successful applicant must proceed with the projects in a timely fashion.



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 WATER PROTECTION PROGRAM, FINANCIAL ASSISTANCE CENTER
RURAL SEWER GRANT APPLICATION

Submit to: P.O. Box 176, Jefferson City, MO 65102-0176
 Attn: Financial Assistance Center

FOR OFFICE USE ONLY	
DATE RECEIVED	
GRANT NUMBER	
PWS ID NUMBER	

This application is for a Rural Sewer Grant

APPLICANT INFORMATION

1. APPLICANT NAME					
2. MAILING ADDRESS					
CITY		STATE	ZIP CODE + FOUR	COUNTY	
3. TELEPHONE NUMBER WITH AREA CODE Ext.			FAX NUMBER WITH AREA CODE		
4. AUTHORIZED REPRESENTATIVE NAME			AUTHORIZED REPRESENTATIVE TITLE		
NAME OF PERSON TO CONTACT ABOUT THIS APPLICATION			5. TELEPHONE NUMBER WITH AREA CODE Ext.		
CONSULTING ENGINEER					
CONSULTANT MAILING ADDRESS					
CITY		STATE	ZIP CODE + FOUR		
CONSULTANT TELEPHONE NUMBER WITH AREA CODE Ext.			CONSULTANT FAX NUMBER WITH AREA CODE		
6. POPULATION (CURRENT CENSUS)		POPULATION OF AREA TO BE SERVED		FEDERAL TAX ID NUMBER	
7. STATE SENATE DISTRICT NUMBER(S) FOR PROJECT			STATE REPRESENTATIVE DISTRICT NUMBER(S) FOR PROJECT		
8. GRANT TYPE (PLEASE CHECK ONE) <input type="checkbox"/> Special Needs <input type="checkbox"/> Collection for Unsewered Area					
9. ANTICIPATED PRIMARY SOURCES OF FUNDING (ATTACH EVIDENCE OF FUNDING COMMITMENTS, IF AVAILABLE). NOTE: YOU MUST HAVE SECURED YOUR PRIMARY FUNDING SOURCE BEFORE THIS APPLICATION IS FUNDED.					

10. ESTIMATED PROJECT COST INFORMATION

Cost Estimate Dated:		11. Calculate Rural Sewer Grant Amount:	
Engineering planning and design	\$	A. \$1,400 x Number of connections up to a maximum of 50 percent of the total project cost (whichever is less) For Special Needs Grants, the number of connections equals the existing service connections. For New Collection Grants, the number of connections equals the connections to be served.	\$
Engineering (Construction Phase)	\$		
Engineering Inspection	\$		
Construction (special needs)	\$	B. Number of Contracted Users	
Construction (non-special needs)	\$	C. Number of Potential Users	
Equipment \$		NOTE: Rural Sewer Grant funds cannot be used for potential connections	
Other Costs (Specify):	\$		
Contingencies \$			
Total Project Costs	\$		

12. ANTICIPATED FUNDING

Total Costs	Applicant Contribution	Rural Sewer Grant	Other DNR Grant	Other DNR Loan	Other Federal or State Assistance
\$ \$		\$	\$	\$	\$
Percentage of Total Costs	%	%	%	%	%

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 13

Discussion/Vote on bid approval for Police Department Generator.

(City Administrator will be requesting this item to be removed.)