

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
March 14, 2016  
7:00 p.m.**

Staff present: City Clerk, Jennifer Rowe; Community Services Director, J.C. Loveland; Chief Financial Officer, Carolyn Halverson; Chief of Police, Tom McClain; and Director of Development, Randy Brown.

City Attorney Ken Reynolds was present.

Citizens in attendance: JD Landon, Jim Vaughn, Lucille Murray, Mindy Latham, Abigail Wilson and James Hanson.

**Pledge of Allegiance.**

The Pledge of Allegiance was led by Mayor Hendrickson.

**Call to Order.**

Mayor Hendrickson called the meeting to order at 7:05 p.m.

**Roll Call.**

The City Clerk conducted the roll call. Alderman Buckley---, Alderman Whitman-present, Alderman Snider-present, Alderman Barr-present, Alderman Baird-present, Alderman Hood-present and Mayor Hendrickson-present.

**Agenda Amendments/Agenda Approval.**

The City Clerk requested that item fourteen (14) be changed from an Ordinance to just a Discussion/Vote as a preliminary plat does not need an ordinance. Motion was made by Alderman Baird and seconded by Alderman Barr to accept the agenda with changes. The motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Barr, Snider, Baird and Hood.

**Approve the Minutes of the Regular Meeting February 22, 2016.**

Motion was made by Alderman Baird and seconded by Alderman Barr to approve the minutes. The motion carried with a vote of 5-0. Voting aye: Aldermen Hood, Whitman, Snider, Barr and Baird.

**Ceremonial Matters.**

Chief of Police Tom McClain swore in Officer Andrew Stone.

**Citizen Input.**

Lucille Murray spoke to the Board about the Arbor Day celebration that will be April 1<sup>st</sup>, 2016 at 4:00 p.m at Jackson Street Park. This will be held southwest of the pool house.

**Financial Reports.**

- a) Motion was made by Alderman Barr and seconded by Alderman Hood to accept the Financial Statements. The motion carried with a vote of 5-0. Voting aye: Aldermen Hood, Whitman, Snider, Barr and Baird.
- b) Motion was made by Alderman Baird and seconded by Alderman Whitman to accept the Outstanding Invoices, Paid Invoices, Online Payments and Transfers. The motion carried with a vote of 5-0. Voting aye: Aldermen Barr, Baird, Snider, Hood and Whitman.
- c) Motion was made by Alderman Barr and seconded by Alderman Snider to accept the Adjustments Report. The motion carried with a vote of 5-0. Voting aye: Aldermen Barr, Baird, Snider, Hood and Whitman.

**Department Head Reports.**

The Department Heads presented their reports to the Board.

The Chief of Police informed the Board that the Administrative Assistant had submitted her resignation and the position will be filled within the next month.

The Community Services Director discussed his desire to bring tennis courts to the Parks Department. Prior planning already indicated a place for the courts to be built. There is a group of citizens that have already begun raising money to assist with building them. The School District is also interested in working with the Parks Department. He is going to speak with them further to see if they would be willing to help with the cost. This will be brought back to the Board at a later date with more information.

He also discussed the pool and the possibility of new pool accessories. He requested approval for the Parks Department to build something in the pool instead of purchasing something premade as this would save the City money. The City Attorney discussed the liability issue when something is built by the City employees. Motion was made by Alderman Hood and seconded by Alderman Barr to allow for the Parks Department to build the pool accessory with the help of Public Works. Motion carried with a vote of 3-2. Voting aye: Aldermen Whitman, Barr and Hood. Voting nay: Aldermen Snider and Baird.

The Board requested that the Mayor follow up with the City Administrator regarding the absence of a public works official for the meeting.

**Ordinance amending Section 710.470 Sewer Rates. (2<sup>nd</sup> Read) Discussion/Vote.**

Second read was conducted by the City Clerk.

Motion was made by Alderman Hood and seconded by Alderman Barr to amend Section 710.470 Sewer Rates. The motion carried with a vote of 3-1. Voting aye: Aldermen Whitman, Barr and Hood. Voting nay: Alderman Baird. Alderman Snider abstained.

**Ordinance amending Section 605.060 Terms of License. (2<sup>nd</sup> Read) Discussion/Vote.**

Second read was conducted by the City Clerk.

Motion was made by Alderman Hood and seconded by Alderman Whitman to amend Section 605.060 Terms of License. Motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Barr, Snider, Baird and Hood.

**Ordinance amending Section 715.030 Identity Theft Prevention Program. (2<sup>nd</sup> Read) Discussion/Vote.**

Second read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman Hood to amend Section 715.030 Identity Theft Prevention Program. Motion carried with a vote of 5-0. Voting aye: Aldermen Barr, Whitman, Snider, Baird and Hood.

**Ordinance accepting the contract agreement with the Mark Chapman Band for entertainment at the 2016 Freedom Fest. (1<sup>st</sup> Read) Discussion/Vote.**

The Community Services Director informed the Board that the Members Only band that they usually used during Freedom Fest was booked this year. The Mark Chapman Band is well known and will be a great option. Motion was made by Alderman Barr and seconded by Alderman Baird to accept the contract agreement with the Mark Chapman Band for entertainment at the 2016 Freedom Fest. Motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Snider, Barr, Baird and Hood.

**Discussion/Vote on bid approval for Parks Department big gym floor.**

The Community Services Director discussed the bids that were received by the Parks Department for refinishing the big gym floor. The Park Board had indicated their desire to go with Hillyard as they were the cheapest bid and have done work before. Motion was made by Alderman Barr and seconded by Alderman Baird to approve the bid made by Hillyard for the big gym floor. Motion carried with a vote of 5-0. Voting aye: Aldermen Barr, Whitman, Snider, Baird and Hood.

**Discussion/Vote on bid approval for Parks Department Baseball field repair.**

The Community Services Director discussed the bids that were received by the Parks Department for the Baseball field repair. The Park Board indicated their desire to go with Turfmark Services as they were the lowest bid. Motion was made by Alderman Baird and seconded by Alderman Snider to approve the bid made

by Turfmark Services for the Baseball field repair. Motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Snider, Barr, Baird and Hood.

**Discussion/Vote on preliminary plat approval for Green Acres Subdivision located at 119 N. State Highway Z. Parcel # 880723301002.**

The Director of Development informed the Board that the Planning and Zoning Board had approved the preliminary plat for Green Acres Subdivision with the option of a storm water buyout. The property has a storm water drain that went three (3) directions. The City Code provides for a storm water buyout. Motion was made by Alderman Baird and seconded by Alderman Snider to approve the preliminary plat for Green Acres Subdivision. Motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Snider, Barr, Baird and Hood.

**Ordinance accepting Project 9900 (841) STP-Urban revised Agreement with the Missouri Highways and Transportation Commission. (1<sup>st</sup> and 2<sup>nd</sup> Read) Discussion/Vote.**

The Director of Development informed the Board that this was just a revision to push back the time deadline to ensure that the grant money was still received for the project. Motion was made by Alderman Barr and seconded by Alderman Hood to accept Project 9900 (841) STP-Urban revised Agreement with the Missouri Highways and Transportation Commission. Motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Snider, Barr, Baird and Hood.

Second read was conducted by the City Clerk.

Motion was made by Alderman Hood and seconded by Alderman Barr to accept Project 9900 (841) STP-Urban revised Agreement with the Missouri Highways and Transportation Commission. Motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Snider, Barr, Baird and Hood.

**New Business.**

The Director of Development informed the Board that the Greenways Trail is looking at the Century 21 Building to be used as a depot and pavilion with restrooms. They have received some grant money for the project but are in need of more funding. The Chamber has agreed to assist with some funding as well. The City is being asked to assist as well.

**Unfinished Business.**

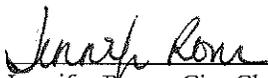
Alderman Snider informed the Board that he met with the Superintendent of Willard Schools regarding the Convoy of Hope project. The Superintendent told him that they are interested in working with the Convoy of Hope project as well.

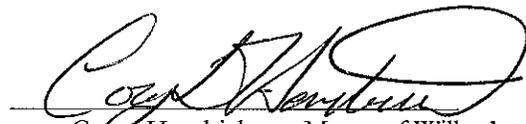
Alderman Whitman requested an update regarding the contract with Republic Services. The Mayor informed the Board that he had discussed with the City Administrator what was happening. He indicated that a letter had been given to Republic Services requesting an end to the contract and we would be going out for bids at a future date. The Board asked about the contract and when it expired. The City Clerk informed the Board at a contract had been signed in 2015, but Republic Services had indicated a desire to work with the City and said the deadlines were not necessary at this moment. Christopher Snyder with Republic said he will be coming to the City with some possible reductions in service cost.

**Adjourn.**

Motion was made by Alderman Whitman and seconded by Alderman Barr to adjourn. The motion carried with a vote of 5-0. Voting aye: Aldermen Barr, Whitman, Snider, Baird and Hood.

**The meeting was adjourned at 8:45 p.m.**

  
Jennifer Rowe, City Clerk

  
Corey Hendrickson, Mayor of Willard