

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
March 27, 2017
7:30 p.m.**

Staff present: City Administrator, Brad Gray; Director of Public Works, Dave O'Connor; Director of Development, Randy Brown; Director of Parks, J.C. Loveland; Assistant Director of Parks, Jason Knight; and Planning Assistant, Abigail Brixey.

The City Attorney Ken Reynolds was not present.

Citizens in attendance: Terry Kathcart and Lucille Murray.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:43 p.m.

Roll Call.

The Planning Assistant conducted the roll call. Alderman Buckley---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Roggeneses-present and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Whitman and seconded by Alderman Stewart to approve the Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggeneses.

Approve the Minutes of the Regular Meeting on March 13, 2017.

Randy Brown requested changes regarding the Developer's Agreement Ordinance notes. Motion was made by Alderman Roggeneses and seconded by Alderman Snider to approve the Minutes with changes from the regular meeting March 13, 2017. The motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggeneses.

Citizen Input.

Lucille Murray thanked Mr. Knight for nominating her for the citizens' citation award. She also informed the Board that the Mayor and Representative Messenger have submitted her for another award and she was very thankful.

Ordinance accepting the Developers Agreement with Four Corners Development. (2nd Read) Discussion/Vote.

Mr. Brown stated there were no other changes.

Motion was made by Alderman Whitman and seconded by Alderman Snider to accept the Developers Agreement with Four Corners Development. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

Discussion/Vote to accept bid for the resurfacing of Hunt Road and Farm Road 103.

Public Works Director Dave O'Connor informed the Board that the City had received three (3) bids from Journagan, Blevins and APAC. Blevins bid includes resurfacing, repair and milling. Staff recommends moving forward with Blevins Construction. Mayor Hendrickson asked if the City had used them before. Mr. O'Connor stated we have not, but they have worked on many projects in the area. Mr. Brown stated that Wright Street will be constructed by Blevins. Alderman Baird asked what milling was. Mr. O'Connor stated that it was the grinding down to make a smooth transition. Alderman Snider asked if the resurfacing would

resemble what was done on Jackson St. Mr. O'Connor stated that City Staff will first be going through with the base. Alderman Roggeneses asked what all three (3) bids were so different. Mr. O'Connor informed him that contractors bid high. Alderman Roggeneses asked if Mr. O'Connor was ok with the quality of work done by Blevins and Mr. O'Connor stated he was. Motion was made by Alderman Roggeneses and seconded by Alderman Stewart to accept the bid for the resurfacing of Hunt Road and Farm Road 103 by Blevins. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

Discussion/Vote to accept bid for emergency backup generators at Regional and "D" Lift Stations.

Mr. O'Connor informed the Board that two (2) generators were budgeted for. Norton was the same company used for Meadows #2. He stated that the bids were built differently but he recommends Norton with the standard enclosure. Alderman Baird asked what the acceptable noise level was. Mr. O'Connor stated it was between eighty (80) and ninety (90) decibels. Meadows West noise level with the app was less than one (1) yard and was eighty-nine (89) decibels. Two hundred feet (200') away they were getting complaints. Alderman Baird stated that we should abide by our own ordinance. Mayor Hendrickson indicated that we did not have a number. Alderman Snider asked about the Quarry. Mr. O'Connor stated that ideally, a permanent generator would be built. Mr. Gray stated that the amount of time running is for emergency and exercise only. Alderman Roggeneses asked if they were ok with Norton. Mr. O'Connor stated he was. Mayor asked what else would be missing emergency generators after this install. Mr. O'Connor stated the carwash, Whimpies and Meadows East, but they are not significant. Alderman Whitman asked if the Lift Station would still have adequate power and Mr. O'Connor stated it shouldn't affect it. Motion was made by Alderman Roggeneses and seconded by Alderman Baird to accept the bid by Norton for emergency backup generators at Regional and "D" Lift Stations. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

Discussion/Vote to accept bid for Parks Department Truck Purchase.

The Parks Director JC Loveland informed the Board that research was done to find a vehicle that fit into the budgeted funds of twenty-six thousand dollars (\$26,000). The Parks maintenance crew inspected this truck presented as well as a Ford dealer and both said it was a good truck. A newer version would have been nine thousand dollars (\$9,000) more. Alderman Baird asked how many miles per year would be put on the truck. Mr. Loveland stated five thousand (5,000) to ten thousand (10,000). Alderman Baird asked who inspected the truck. Mr. Loveland stated the Parks maintenance crew as well as Wehr, which is Mr. Loveland's fathers' inspectors for his dealership. Alderman Baird asked if the deposit was refundable. Mr. Loveland stated it was not, but he felt it was a good deal and a smart decision. Mayor Hendrickson stated he spoke with the City Attorney who stated that used vehicles can't go out to bid. Alderman Baird asked if the City was ok without going to bid. Mr. Loveland stated that in the used market, no bids were needed. Alderman Snider asked if Wehr charged for the inspection to which Mr. Loveland said they did not. Mayor Hendrickson stated that he personally inspected the truck and thought it was a good truck. Alderman Baird asked what the Mayor's limit to approve was. Mayor Hendrickson stated that the City Attorney Ken Reynolds was the one who approved to move forward. Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the bid for the Parks Department Truck Purchase. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

Discussion/Vote to approve Empire Electric Streetlight Contract for new light at Miller Farm Park.

Mr. Loveland informed the Board that the parking lot was almost complete and the Park Board was currently raising money for the Disc Golf course. With a walking trail on the property, staff recommended lights for safety on the property. The Mongoose version can be adjusted to angle in different directions. To light the parking lot would be Five thousand dollars (\$5,000) to seven thousand dollars (\$7,000) to place new poles. Alderman Snider asked what the three thousand dollars (\$3,000) was for. Mr. Loveland stated it was for Empire Electric. He stated it would be forty-seven dollars (\$47) which is what we pay monthly, or fifty-one dollars and eighty-seven cents (\$51.87) for the Mongoose lights. Alderman Snider asked if the Park Board saw this information. Mr. Loveland stated they had not, as this was a staff decision. Alderman Whitman asked if the new lights would affect the surrounding neighbors. Mr. Loveland stated the tree lines would shield the neighbors from the light. Alderman Baird asked what the facility usage would be. Mr. Loveland stated the City would pay the fifty-one dollars and eighty-seven cents (\$51.87) monthly. Alderman

Roggensees asked how many lights were requested. Mr. Loveland stated they were requesting two (2), but there would be no maintenance costs. Staff was recommending the mongoose style. Motion was made by Alderman Baird and seconded by Alderman Whitman to approve the Empire Electric Streetlight Contract for the new Mongoose lights at Miller Farm Park. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Ordinance amending Section 125.010 Establishing of Municipal Court. (1st Read) Discussion/Vote.

Court Clerk Linda Murray stated that this amendment would add an additional court date to the two (2) already established. This would add an evening court date to help citizens and spread the workload for the Court staff. She stated that there were more open cases, but no jail time. The costs would be five hundred and sixty dollars (\$560) for the travel for the two (2) attorneys, thirty-four dollars (\$34) for the Bailiff and eighty dollars (\$80) for staff time. Mayor Hendrickson asked if Chief was ok with staffing. Ms. Murray stated that he had confirmed he would make it work. Alderman Snider stated that he has been to two or three (2 or 3) court days and it is usually packed with only a few seats left open. Ms. Murray stated that the date would be the second (2nd) Thursday of each month at 6:00 p.m. Mayor Hendrickson asked what the other court days were each month and Ms. Murray stated the first and third (1st and 3rd) Tuesday of each month. Alderman Whitman asked if it would be about seven hundred dollars (\$700) a month in costs added. Ms. Murray said yes, and stated that by adding the court date, it would potentially shorten the others. Motion was made by Alderman Snider and seconded by Alderman Stewart to amend Section 125.010 Establishing of Municipal Court. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Discussion on Employee Benefits.

Alderman Snider stated that research needed to be done to have a doctor on demand. He informed the Board that he recently had an eye infection and Teladoc was a one (1) minute conversation before a prescription was ordered for him before 7:00 a.m. He stated that this would benefit both the employee and the employer since there would be less time off. Mayor Hendrickson asked if he was wanting staff to do the research. Alderman Snider stated if it was feasible and realistic. Alderman Baird asked if there were complaints by staff regarding time off for medical appointments. Alderman Snider stated that there were none that he was aware of but this was a more convenient idea. Alderman Baird asked why he felt they should stay at work if they needed to go to a doctor. Mayor Hendrickson stated that he just looked up applications on his phone and found one for forty-nine dollars (\$49) that he could use if he couldn't get into a walk-in clinic. Alderman Snider asked what the objection was. Mayor Hendrickson stated that there was none if the City Administrator wanted the Clerk or the Finance Director to research and see if insurance would kick in for it. Motion was made by Alderman Snider and seconded by Alderman Stewart to instruct the City Administrator to have staff look at the possibility of how it would mesh with insurance and if staff would like it. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Alderman Baird asked the City administrator if there was sufficient time for this. Mr. Gray stated that it could be done on a later date.

New Business.

None.

Unfinished Business.

Alderman Roggensees stated that the City was forty-three thousand dollars (\$43,000) under budget on the Hunt Road project and he feels it would be good to use that to do the sidewalk. Mr. O'Connor stated that the estimated cost to do the sidewalk from True Value to Truman would be about sixty-five thousand dollars (\$65,000) for the materials and staff would do the work themselves. Osage to the Farm Park would be an additional twenty-eight hundred feet (2800') and require two (2) box culverts for fifty-thousand dollars (\$50,000). The total for that section in materials would cost around fifty-six thousand dollars (\$56,000). The original budget for the project was two-hundred and fifty thousand dollars (\$250,000). Alderman Roggensees stated that he did not want to take it away from streets but appreciated that Mr. O'Connor investigated the cost. However, he was still interested in using the sixty-one thousand dollars (\$61,000) left over in reserves from last year on the sidewalks.

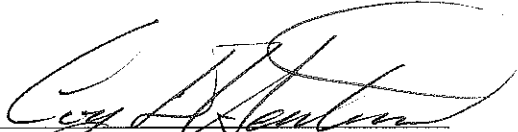
Adjourn.

Motion was made by Alderman Whitman and seconded by Alderman Baird to adjourn. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The meeting was adjourned at 8:49 p.m.



Jennifer Rowe, City Clerk



Corey Hendrickson, Mayor of Willard