

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

June 08, 2020

7:00 p.m.

Online via GoToMeeting

Mayor

Corey Hendrickson

Board Members

Clark McEntire

Donna Stewart

Sam Baird – Mayor Pro-Tem

Samuel Snider

Larry Whitman

Jon Jones

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
June 08, 2020
7:00 P.M.**

Posted June 3, 2020.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** June 08, 2020 online via GoToMeeting. A link will be posted online at www.cityofwillard.org the day of the Meeting.

The tentative agenda of this meeting includes:
PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**
- 3. Consent Agenda:**

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from regular meeting May 27, 2020.
 - b. May/June 2020 Outstanding Invoices, Check and Draft Paid Invoices.
 - c. Department Head Reports.
- 4. Discussion/Vote on current Outstanding Invoices, draft and Check Paid Invoices for May/June 2020.**
 - 5. Citizen Input.**
 - 6. Discussion/Vote to accept the bid on Hunt Road Sidewalk Project.**
 - 7. Discussion/Vote to accept the bid on the Miller Road Project.**
 - 8. Ordinance accepting Project STBG-5944 (803) Urban Program Agreement with the Missouri Highways and Transportation Commission. (1st & 2nd Read) Discussion/Vote.**
 - 9. Ordinance accepting the Lot Combination for Martin Gugel. (1st & 2nd Read) Discussion/Vote.**

10. **Public Hearing for the Annexation request from Joyce Borchardt.**
11. **Ordinance accepting the Annexation request from Joyce Borchardt for 3151 N State Highway AB. (1st & 2nd Read) Discussion/Vote.**
12. **Public Hearing on approving text amendments to the Willard Municipal Code Chapter 400: Land Development Regulations.**
13. **Ordinance approving text amendments to the Willard Municipal Code Chapter 400: Land Development Regulations. (1st & 2nd Read) Discussion/Vote.**
14. **Ordinance amending the agreement with Land O'Frost for Sponsorship of Parks Sports. (1st & 2nd Read) Discussion/Vote.**
15. **Ordinance approving an Alternative Payment Fee for Credit Card transactions. (1st & 2nd Read) Discussion/Vote.**
16. **Ordinance accepting the contract with Premier Pyrotechnics for Fireworks for Freedom Fest. (1st & 2nd Read) Discussion/Vote.**
17. **Ordinance accepting the agreement with Citizen's Memorial Hospital for use of their property for Freedom Fest fireworks. (1st & 2nd Read) Discussion/Vote.**
18. **Discussion/Vote to approve new Streetlight request for Gauge Crossing.**
19. **New Business.**
20. **Unfinished Business.**
21. **Recess Open Session.**
22. **Open Executive Session.**
23. **Close Executive Session.**
24. **Adjourn Meeting.**

THE TENTATIVE AGENDA SHOWS THIS MEETING CLOSED PURSUANT TO RSMO SECTION 610.021 # (1) LEGAL.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk



Agenda Item# 3

Consent Agenda:

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- a. Minutes from regular meeting May 27, 2020.
- b. May/June 2020 Outstanding Invoices, Check and Draft Paid Invoices.
- c. Department Head Reports.

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
May 27, 2020
7:00 p.m.**

This Meeting was conducted through GoToMeeting due to the Covid-19 pandemic.

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Parks Director, Jason Knight; and Director of Finance, Carolyn Halverson.

The City Attorney Ken Reynolds was not present.

Citizens in attendance: None.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:02 p.m.

Roll Call.

The City Clerk conducted the Roll Call. Alderman McEntire-present, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Jones--- and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Whitman and seconded by Alderman Baird to approve the Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen McEntire, Snider, Whitman and Baird.

Consent Agenda.

Motion was made by Alderman McEntire and seconded by Alderman Stewart to approve the Consent Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

Discussion/Vote to approve current April/May 2020 Outstanding Invoices, Check and Draft Paid Invoices.

Motion was made by Alderman Baird and seconded by Alderman McEntire to approve the current April/May 2020 Outstanding Invoices, Check and Draft Paid Invoices. Motion carried with a vote of 4-0. Voting aye: Aldermen McEntire, Snider, Whitman and Baird.

Citizen Input.

None.

Ordinance amending the Fireworks regulations for the City of Willard. (1st & 2nd Read) Discussion/Vote.

Parks Director Jason Knight discussed the need for the changes in the Code. Discussion was made on Freedom Fest and other options in the future.

The first read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Whitman to amend the Fireworks regulations for the City of Willard. Motion carried with a vote of 4-0. Voting aye: Aldermen McEntire, Snider, Whitman and Baird.

The second read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman McEntire to amend the Fireworks regulations for the City of Willard. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird.

New Business.

None.

Unfinished Business.

Discussion was made on the Fireworks contract and dates for the show. Discussion was also made on Freedom Fest and the plans for 2020.

Adjourn.

Motion was made by Alderman Whitman and seconded by Alderman McEntire to Adjourn. Motion carried with a vote of 4-0. Voting aye: Aldermen McEntire, Snider, Whitman and Baird.

The meeting was adjourned at 7:30 p.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM # 3B
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **Outstanding Invoices – May & June 2020**



City of Willard, MO

Pending Expense Approval Report - 1

By Vendor Name

Post Dates 05/28/2020 - 06/02/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	8476240	06/02/2020	AMAZON NON-CONTACT THERMOMETER - LAW	10-200-50130	53.49
COMMERCE CREDIT CARD SE	052020	06/02/2020	STAMPS.COM POSTAGE - GEN/LAW/CT/P&D/W/S/PKS	10-100-50750	26.20
COMMERCE CREDIT CARD SE	052020	06/02/2020	STAMPS.COM POSTAGE - GEN/LAW/CT/P&D/W/S/PKS	10-200-50750	22.05
COMMERCE CREDIT CARD SE	052020	06/02/2020	STAMPS.COM POSTAGE - GEN/LAW/CT/P&D/W/S/PKS	10-250-50750	19.80
COMMERCE CREDIT CARD SE	052020	06/02/2020	STAMPS.COM POSTAGE - GEN/LAW/CT/P&D/W/S/PKS	10-400-50750	14.40
COMMERCE CREDIT CARD SE	052020	06/02/2020	STAMPS.COM POSTAGE - GEN/LAW/CT/P&D/W/S/PKS	20-600-50750	20.25
COMMERCE CREDIT CARD SE	052020	06/02/2020	STAMPS.COM POSTAGE - GEN/LAW/CT/P&D/W/S/PKS	20-700-50750	20.10
COMMERCE CREDIT CARD SE	052020	06/02/2020	STAMPS.COM POSTAGE - GEN/LAW/CT/P&D/W/S/PKS	30-800-50750	1.00
COMMERCE CREDIT CARD SE	79703	06/02/2020	SCHWEITZER BROS B LIFT STATION CHAINS - SEWER	20-700-50130	215.40
COMMERCE CREDIT CARD SE	09525G	06/02/2020	DOLLAR GEN CITY HALL CLEANING SUPPLIES - GEN/CT/W/S	10-100-50550	2.75
COMMERCE CREDIT CARD SE	09525G	06/02/2020	DOLLAR GEN CITY HALL CLEANING SUPPLIES - GEN/CT/W/S	10-250-50550	2.75
COMMERCE CREDIT CARD SE	09525G	06/02/2020	DOLLAR GEN CITY HALL CLEANING SUPPLIES - GEN/CT/W/S	20-600-50550	2.75
COMMERCE CREDIT CARD SE	09525G	06/02/2020	DOLLAR GEN CITY HALL CLEANING SUPPLIES - GEN/CT/W/S	20-700-50550	2.75
COMMERCE CREDIT CARD SE	782	06/02/2020	USPS POSTAGE STAMPS - GEN/LAW/CT/W/S	10-100-50750	152.35
COMMERCE CREDIT CARD SE	782	06/02/2020	USPS POSTAGE STAMPS - GEN/LAW/CT/W/S	10-200-50750	0.55
COMMERCE CREDIT CARD SE	782	06/02/2020	USPS POSTAGE STAMPS - GEN/LAW/CT/W/S	10-250-50750	63.25
COMMERCE CREDIT CARD SE	782	06/02/2020	USPS POSTAGE STAMPS - GEN/LAW/CT/W/S	10-400-50750	0.55
COMMERCE CREDIT CARD SE	782	06/02/2020	USPS POSTAGE STAMPS - GEN/LAW/CT/W/S	20-600-50750	1.65
COMMERCE CREDIT CARD SE	782	06/02/2020	USPS POSTAGE STAMPS - GEN/LAW/CT/W/S	20-700-50750	1.65
COMMERCE CREDIT CARD SE	3869837	06/02/2020	AMAZON VETERAN'S MEMORIAL POW FLAG - GEN	10-100-50310	41.39
COMMERCE CREDIT CARD SE	8966610	06/02/2020	AMAZON MONITOR STANDS, US & STATE FLAGS - GEN/W/S	10-100-50130	26.49
COMMERCE CREDIT CARD SE	8966610	06/02/2020	AMAZON MONITOR STANDS, US & STATE FLAGS - GEN/W/S	10-100-50310	48.48
COMMERCE CREDIT CARD SE	8966610	06/02/2020	AMAZON MONITOR STANDS, US & STATE FLAGS - GEN/W/S	20-600-50130	14.83
COMMERCE CREDIT CARD SE	8966610	06/02/2020	AMAZON MONITOR STANDS, US & STATE FLAGS - GEN/W/S	20-700-50130	14.82
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					769.70
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					769.70

Pending Expense Approval Report - 1

Post Dates: 05/28/2020 - 06/02/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Vendor: CON170 - CONCO COMPANIES						
Vendor: CON170 - CONCO COMPANIES						
CONCO COMPANIES	7001400366	06/02/2020	5/8 INCH STONE - SEWER	20-700-95100	293.75	
					Vendor CON170 - CONCO COMPANIES Total:	293.75
					Vendor CON170 - CONCO COMPANIES Total:	293.75
Vendor: BKM225 - DAVID BLAKEMORE						
Vendor: BKM225 - DAVID BLAKEMORE						
DAVID BLAKEMORE	060120	06/02/2020	CELL PHONE REIMBURSEMENT - W/S	20-600-61000	25.00	
DAVID BLAKEMORE	060120	06/02/2020	CELL PHONE REIMBURSEMENT - W/S	20-700-61000	25.00	
					Vendor BKM225 - DAVID BLAKEMORE Total:	50.00
					Vendor BKM225 - DAVID BLAKEMORE Total:	50.00
Vendor: STI150 - MONRO INC						
Vendor: STI150 - MONRO INC						
MONRO INC	111344	06/02/2020	TRAILER TIRES, INSTALLATION, MOUNT & BALANCE - PKS	30-800-71100	222.62	
					Vendor STI150 - MONRO INC Total:	222.62
					Vendor STI150 - MONRO INC Total:	222.62
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC						
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC						
O'REILLY AUTOMOTIVE, INC	2367-298876	06/02/2020	JOHN DEERE TRACTOR GREASE GUN - STS	10-300-52000	32.99	
					Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:	32.99
					Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:	32.99
Vendor: SAS150 - SASCO PAVEMENT COATINGS, INC.						
Vendor: SAS150 - SASCO PAVEMENT COATINGS, INC.						
SASCO PAVEMENT COATINGS,	31775	06/02/2020	TACK OIL - STS	10-300-51000	45.00	
					Vendor SAS150 - SASCO PAVEMENT COATINGS, INC. Total:	45.00
					Vendor SAS150 - SASCO PAVEMENT COATINGS, INC. Total:	45.00
Vendor: SPS150 - SCHEDEL PEST SERVICES						
Vendor: SPS150 - SCHEDEL PEST SERVICES						
SCHEDEL PEST SERVICES	550337175	06/02/2020	PEST CONTROL SERVICES - ALL DEPTS	10-100-50130	25.00	
SCHEDEL PEST SERVICES	550337175	06/02/2020	PEST CONTROL SERVICES - ALL DEPTS	10-200-50130	35.00	
SCHEDEL PEST SERVICES	550337175	06/02/2020	PEST CONTROL SERVICES - ALL DEPTS	10-250-50130	5.00	
SCHEDEL PEST SERVICES	550337175	06/02/2020	PEST CONTROL SERVICES - ALL DEPTS	10-300-50130	10.00	
SCHEDEL PEST SERVICES	550337175	06/02/2020	PEST CONTROL SERVICES - ALL DEPTS	10-400-50130	5.00	
SCHEDEL PEST SERVICES	550337175	06/02/2020	PEST CONTROL SERVICES - ALL DEPTS	20-600-50130	30.00	
SCHEDEL PEST SERVICES	550337175	06/02/2020	PEST CONTROL SERVICES - ALL DEPTS	20-700-50130	30.00	
SCHEDEL PEST SERVICES	550337175	06/02/2020	PEST CONTROL SERVICES - ALL DEPTS	30-800-50130	40.00	
					Vendor SPS150 - SCHEDEL PEST SERVICES Total:	180.00
					Vendor SPS150 - SCHEDEL PEST SERVICES Total:	180.00
Vendor: SCU425 - SCURLOCK INDUSTRIES						
Vendor: SCU425 - SCURLOCK INDUSTRIES						
SCURLOCK INDUSTRIES	0027470-IN	06/02/2020	MANHOLE ADJUSTMENT RINGS (x4) - SEWER	20-700-50130	136.80	
					Vendor SCU425 - SCURLOCK INDUSTRIES Total:	136.80
					Vendor SCU425 - SCURLOCK INDUSTRIES Total:	136.80

Pending Expense Approval Report - 1

Post Dates: 05/28/2020 - 06/02/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO					
Vendor: SPR275 - SPRINGFIELD WINWATER WORKS CO					
SPRINGFIELD WINWATER WO	318463 00	06/02/2020	DROP CONNECTION SUPPLIES - SEWER	20-700-95100	147.89
SPRINGFIELD WINWATER WO	318485 00	06/02/2020	ADAPTERS & PLUGS - SEWER	20-700-95100	71.50
Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:					219.39
Vendor SPR275 - SPRINGFIELD WINWATER WORKS CO Total:					219.39
Vendor: TRH100 - TREVOR HOFFMAN					
Vendor: TRH100 - TREVOR HOFFMAN					
TREVOR HOFFMAN	060120	06/02/2020	CELL PHONE REIMBURSEMENT - W/S	20-600-61000	25.00
TREVOR HOFFMAN	060120	06/02/2020	CELL PHONE REIMBURSEMENT - W/S	20-700-61000	25.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor: WTV100 - WILLARD HOME CENTER LLC					
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B139336	06/02/2020	CAULK - SEWER	20-700-50130	2.79
WILLARD HOME CENTER LLC	D16585	06/02/2020	FENCE TIES - SEWER	20-700-50130	6.87
WILLARD HOME CENTER LLC	D16621	06/02/2020	READY MIX CONCRETE, GARDEN HOE - STS	20-600-51000	17.60
WILLARD HOME CENTER LLC	D16621	06/02/2020	READY MIX CONCRETE, GARDEN HOE - STS	20-600-52000	8.99
WILLARD HOME CENTER LLC	D16685	06/02/2020	ALUMINUM GATE ELL - SEWE	20-700-50130	6.58
WILLARD HOME CENTER LLC	D17342	06/02/2020	READY-MIX CONCRETE - STS	20-600-51000	13.20
WILLARD HOME CENTER LLC	D17373	06/02/2020	READY-MIX CONCRETE- WATE	20-600-51000	17.60
WILLARD HOME CENTER LLC	D17394	06/02/2020	HOSE BIBB - SEWER	20-700-50130	27.98
WILLARD HOME CENTER LLC	D16545	06/02/2020	ALUMINUM SOFFIT & EDGING - STS	10-300-51000	27.16
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					128.77
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					128.77
Grand Total:					2,129.02

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	659.65
20 - WATER AND SEWER FUND	1,205.75
30 - PARKS FUND	263.62
Grand Total:	2,129.02

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	51.49
10-100-50310	VETERAN'S MEMORIAL E	89.87
10-100-50550	CUSTODIAL SUPPLIES-GC	2.75
10-100-50750	POSTAGE-GCG	178.55
10-200-50130	SUPPLIES-LAW	88.49
10-200-50750	POSTAGE-LAW	22.60
10-250-50130	SUPPLIES-COURT	5.00
10-250-50550	CUSTODIAL SUPPLIES	2.75
10-250-50750	POSTAGE-COURT	83.05
10-300-50130	SUPPLIES-STREETS	10.00
10-300-51000	REPAIRS AND MAINTEN	72.16
10-300-52000	SUPPLIES SMALL EQUIP	32.99
10-400-50130	SUPPLIES-P&D	5.00
10-400-50750	POSTAGE-P&D	14.95
20-600-50130	SUPPLIES-WATER	44.83
20-600-50550	CUSTODIAL SUPPLIES-W	2.75
20-600-50750	POSTAGE-WATER	21.90
20-600-51000	REPAIRS AND MAINTEN	48.40
20-600-52000	SUPPLIES SMALL EQUIP	8.99
20-600-61000	TELEPHONE WATER	50.00
20-700-50130	SUPPLIES-SEWER	441.24
20-700-50550	CUSTODIAL SUPPLIES-SE	2.75
20-700-50750	POSTAGE-SEWER	21.75
20-700-61000	TELEPHONE-SEWER	50.00
20-700-95100	CAPITAL ASSET EXP-SEW	513.14
30-800-50130	SUPPLIES GENERAL-PKS	40.00
30-800-50750	POSTAGE-PKS	1.00
30-800-71100	EQUIPMENT REPAIR &	222.62
Grand Total:		2,129.02

Project Account Summary

Project Account Key	Expense Amount
None	1,615.88
9510018	513.14
Grand Total:	2,129.02

Public Works Report

May 2020

Water

- The water department spent the month on routine operations including collecting water samples, monthly meter reading, daily monitoring of our four wells and maintenance on our chlorine monitoring systems.
- We completed 170 utility locates.
- We fixed all the dirt work from the leak on AB HWY.
- We completed 93 work orders this month.
- The flow controller at Meadows Water Well #1 has been replaced and is functioning normally.
- 14 water valves in the system have been dug up cleaned and have had concrete poured around them.
- We dug up and verified the water main sizes on FR-103 and FR-104 and pressure tested the houses on FR-104.
- We made a trip to Waynesville to look at a new system to electronically read our water meters, if monetarily possible we could switch and save money in the long term.

Sewer

- We have been working on replacing and rehabbing the sewer main on Walnut Lane, and even with all the rain this month it is mostly completed and watertight. This was a MAJOR area of I & I infiltration into the sewer system. We still have to fix the lateral system for Great Southern Bank and cut off and pour concrete around our new cleanouts, plus there is extensive dirt work yet to be done. The main focus was to stop excess water from overtaxing our Regional Lift Station.
- We have started manhole inspections in our D drainage area.
- Sewer Testing has been completed in the new Meadows North subdivision; it is mostly completed in the new Gauge Crossing subdivision.
- We had a pump burn up at our B lift station, we have a backup pump in place while it is being repaired.
- We jetted and ran the camera down the sewer main (after the last rain) between Arrowhead and Willey and found significant groundwater coming in around a faulty tap.

- We rehabbed 7 manholes in the B drainage system to raise them out of low areas that could let I & I enter through the tops.

Streets

- We continue patching potholes at various places around town.
- The west end of Robberson Street has been cleaned up and we plan to patch the road down to our existing manhole.

Equipment Usage and Repairs

May 2020

Equip #	Description	Prior Month Miles/Hours	Current Month Miles/Hours	Monthly Usage	Service and Repairs	YTD Repair Cost
1	2013 Ford F-150	79,593	80,513	920	\$0.00	\$0.00
2	2004 Chevy 1 Ton Dump	141,426	142,140	714	\$21.96	\$155.43
3	2003 Chevy 1 Ton Utility - Sewer	173,435	173,902	467	\$49.07	\$56.26
4	1998 Dodge 1/2 Ton FB	127,743	127,856	113	\$0.00	\$0.00
5	2001 Chevy 1500	109,088	109,474	386	\$0.00	\$0.00
6	2000 Chevy 3/4 Ton FB	145,863	145,864	1	\$0.00	\$22.86
7	1993 Ford 1 Ton Utility - Water	94,618	94,639	21	\$0.00	\$92.90
8	2005 International 3200 Dump	21,196	21,208	12	\$0.00	\$0.00
9	2017 Chevy Silverado	26,873	27,973	1,100	\$0.00	\$0.00
10	Water Van	384	384	-	\$0.00	\$0.00
11	1998 Chevy S-10	155,950	156,377	427	\$0.00	\$14.67
12	Case Backhoe	3,114	3,155	41	\$13.52	\$13.52
13	60XT Case Skid Steer	1,532	1,532	-	\$0.00	\$0.00
14	Kubota RTV 1100	897	898	1	\$161.20	\$161.20
					\$245.75	\$516.84

Description of Repair/Service	
PD#1	2013 Dodge Charger
PD#2	2013 Dodge Charger
PD#3	2013 Dodge Charger
PD#4	2017 Ford Explorer
PD#5	2019 Dodge Charger
PD#6	2013 Dodge Charger
PD#7	2017 Ford Explorer
PD#8	2008 Harley Davidson

Monthly Water Loss 2020

Current Month
5

Month	January	February	March	April	May	Annual Average	Annual
Amount of Gallons Pumped	23,515,800	22,019,099	21,587,400	23,705,100	23,554,899	22,876,460	114,382,298
Dollar Amount Sold	\$76,849.76	\$70,933.59	\$75,541.29	\$73,464.85	\$75,672.66	\$74,492.43	\$372,462.15
Gallons of Water Sold	15,381,000	12,980,000	14,867,000	14,098,000	14,681,000	14,401,400	72,007,000
Flushing	0	0	43,200	0	0	8,640	43,200
Leaks/Adjustments	10,000	5,000	50,000	100,000	0	33,000	165,000
City Usage (not billed)	25,000	19,000	55,000	234,000	3,000	67,200	336,000
Fire Department Usage	0	0	0	0	0	0	0
Tower Overflows	0	0	0	0	0	0	0
Residuals	45,000	45,000	45,000	45,000	45,000	45,000	225,000
Total Gallons Accounted For	15,461,000	13,049,000	15,060,200	14,477,000	14,729,000	36,388,100	72,776,200
% Water Loss	34.25%	40.74%	30.24%	38.93%	37.47%	36.37%	
Amount of Water Lost	8,054,800	8,970,099	6,527,200	9,228,100	8,825,899	8,321,220	41,606,098
Willard North #1	2,126,800	2,178,000	2,207,700	2,189,000	2,320,900	2,204,480	11,022,400
Willard South #2	2,506,300	2,551,900	2,340,700	2,700,700	2,295,899	2,479,100	12,395,499
Meadows West #1	10,630,700	9,688,199	9,275,000	10,450,400	9,607,100	9,930,280	49,651,399
Meadows East #2	9,252,000	8,601,000	8,764,000	8,986,000	10,331,000	9,186,800	45,934,000
Correction per MRWA Willard Well 1&2	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-5,000,000
Total Water Pumped	23,515,800	22,019,099	21,587,400	23,326,100	23,554,899	22,800,660	114,003,298
City Commercial Irrigation	14	14	14	14	14	14	
City Commercial 1 SPF	128	126	125	126	125	126	
City Commercial 3 Water only	18	20	19	20	21	20	160
City Residential Irrigation	2	2	2	3	3	2	
City Residential 1 SPF	1984	1982	1995	1996	1998	1,991	
City Residential 3 Water Only	71	73	74	73	73	73	2,066
Rural Irrigation	4	4	4	4	4	4	
Rural Residential 1 SPF	9	8	9	8	8	8	
Rural Residential 2 Lagoon	275	276	276	276	277	276	
Rural Residential 3 Water Only	861	863	866	867	870	865	1,154
Rural Commercial 2 Lagoon	3	3	3	3	3	3	
Rural Commercial 3 Water only	12	12	12	12	12	12	
Rural Commercial 1 SPF	0	0	0	0	0	0	
Zero-Non Billed	11	11	11	11	10	11	26
Number of Total Customers	3392	3394	3410	3413	3418	3405	3405

Parks and Recreation - Director's Report – June 2020

Department Tasks

Quote of the Month: “The price of success is hard work, perseverance, dedication to the job at hand, and the determination that whether we win or lose, we have applied the best of ourselves to the task at hand.” — Vince Lombardi

Budget

Update: We have received a revised contract from Land O’Frost Lunchmeats. They will provide \$6125 of sponsorship in exchange for marketing their product. To collect this funding, we will need to ensure we provide sports to 49 teams in coming months. I have Sydney working on our sports leagues to be able to capitalize on this opportunity.

Event/Program Planning and Recap

Not much has changed in the past 30 days. I continue to advocate for a restrained and conservative approach to our actions, however, I am receiving a lot of feedback from the community that the Parks Department should be doing more.

I would like to open the pool if fiscally feasible, however, those numbers are a moving target based on regulatory guidance. Current recommendations from the Springfield Greene County Health Department allow for a 50% capacity at pools beginning June 15th. This would make operating our pool a potential revenue source, though there will be some hurdles to opening. Based on current staffing, hiring, and pool opening routine, July 1st would be the earliest we could open. If we do not open on July 1st, I would recommend not opening for the season, and announcing to the public the decision to remain closed as soon as possible.

Summer Camp presents many of the same dilemmas. There is a need for childcare, especially as we begin to reopen our economy, but ensuring the safety of everyone in our community needs to be our top priority. At maximum capacity, (50) we would be looking at net loss each week due to staffing requirements. Proper management can keep the loss low, but it will cost the City to operate Camp in the current environment.

Sports can begin in July with only 50% restrictions. I would recommend moving forward with Sports programming beginning July 6th.

I would like to ask the Board to consider not opening the Recreation Center to the public for the remainder of the 2020 summer season. The rationale for this request is twofold; If we decide to operate camp, we keep the building isolated to only our camp, thus lowering the risk of infection from outside by controlling entrance. If we do not decide to operate camp, the Rec Center will be utilized as an unsupervised childcare facility-negating the decision to not have camp, and putting staff at risk, while generating zero revenue.

Maintenance

Building Maintenance needs have been low, with no one in the buildings. Small projects to enhance the facilities- fresh paint, deep cleaning, respiratory shields, will increase the maintenance costs this month.

Freedom Fest/Fireworks

All events in the park have been cancelled to protect our community members. The Parks Department is moving forward with a reduced firework show, and we are hoping to advertise to the community to make it a night of lighting up Willard, with a coordinated show across the entire city.

Parks and Recreation - Director's Report – June 2020

Sunflowers

Have been ordered and are expected to be planted either before this meeting or in the week immediately following.

Pool Vandalism

The costs for the vandalism totaled out to be right around \$2264, including labor. This came in much lower than expected due to not needing any concrete work to make repairs. The individuals (both minors) have been identified. A group of volunteers participated in cleaning and re-installation of the gutter guards.



**Willard Police Department
MAY 2020 - Monthly Statistical Report**



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	1
Shannon Shipley, Lt.	1602-003	11
	Total	12

Squad #1	Officer	Hours	Squad #2	Officer	Hours
1603-040	Joe Duran, Cpl	74	1604-027	Steve Purdy, Cpl. Investigator	48
1605-044	Billie Deckard, Officer	55	1606-046		
1607-050	Caleb Steen, Officer	70	1608-049	Brandon Bond, Officer	60
1610-047	Glenn Cozzens, Officer	29	1609-051	Wayne Hansen, Officer	46
	Total	228	Total		154

Reserves	Officer	Officer Names	Case #'s	Hours
	1630-024	Clint Heimbach, SRO		
	1631-045	Cindy Garton, SRO		
	1632-052	Mark Riggin, SRO		
	1641-014	Brian Gordon, Reserve		
	1642-015	JD Landon, Reserve		8
	1645-035	Brian Hinkle, Reserve		
	1646-031	Andrew Hunt, Reserve		
	1643-048	Tim Wheeler, Reserve		
	Total			8
Total Incidents for the month...			394	

Incident Statistics

Felony	11	HBO (Handled by Officers)	175
Misdemeanor	20	Use of Force	
Infraction	197	Dog at Large	11
Other (Services)	309	Neglect- 1 / Abuse-0 / Bites- 2	3

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2013 Charger	108859	551	16	34	0	93.99
WPD-03 2013 Charger	144360	360	5	72	0	2371.52
WPD-04 2018 Explorer	54450	2978	30	99	381.53	1262.74
WPD-05 2019 Charger	27165	2374	33	72	3.17	7.43
WPD-06 2020 Charger	9297	4007	40	100	0	0
WPD-07 2017 Explorer	14833	93	9	10	0	0
WPD-08 M Harley	5639					

Vehicle Maintenance Details

WPD-01:	WPD-04: tires
WPD-05: bulb	WPD-06:
WPD-03:	WPD-07:

Misc. Dept. Info:

Planning and Development Report
June 8, 2020

Ongoing Projects-

HWY 160 Improvements- Progress continues as weather allows construction crews to work. MO DOT has indicated heavy construction activity will be occurring once the weather dries up. As a reminder to everyone- please be cautious when traveling thru work zone areas. Everyone's safety is #1.

ATM Commercial Subdivision Phase 2 Gauge Crossing Subdivision- The contractor has completed the sidewalks; they are working on the off-site waterline on the Freedom Bank side of the drainage ditch. The Sanitary Sewer lines internal to the subdivision have been tested and approved. The contractor is still placing fill as weather allows. Staff continues to work with the developer's engineer and City Engineer (CJW) for the design of stormwater improvements to New Melville. Staff met with the contractor, developer's engineer, CJW stormwater engineer on site to discuss options for the improvements. A design and hydraulic calculations has been presented by the developers engineer and staff and CJW Engineering have reviewed the information and sent comments back for clarification.

Meadows North Subdivision- The contractor has completed the pressure testing of the waterlines, the fire hydrants have been adjusted for height. Curb and gutter have been poured in placed and the black base has been put down. Sanitary Sewer lines have also been tested and approved.

Hunt Rd. Sidewalk TAP-5944(804) – Advertisement for bids were sent out on May 13, 2020. A pre-bid conference call hosted by CJW engineering occurred on May 28, 2020. Three bidders were in attendance along with staff and a MODOT representative. Bids will be opened on June 5th at 10:00am here at City Hall. Staff will be bring more information to the June 8th meeting.

North Brook Apartments- Framing continues on the 24unit structure

West Ridge- Staff is awaiting plans from the developer's engineer

Miller Rd. Project- The bid opening occurred at City Hall on May 28, 2020. I have enclosed more information concerning the project under the agenda item .

Greenhouse Update- Since the last report staff has received information from Mr. Hill (green house owner) validating ownership of a parcel of property that was in question. Staff has confirmed with Greene County Assessor's office that the legal descriptions match the parcel and Mr. Hill does own the entire lot 1 of the Park Estates Subdivision. Greene County maps will be updated January 2021. A new site plan was presented to staff and the structure was re-located without approval to proceed. Staff contacted Mr. Hill and ask if the property pins for the boundary had been identified for verification by staff to continue the review process. An on-site meeting to verify that the structure would meet the required rear yard setbacks

indicated the structure was still encroaching one property. Staff informed Mr. Hill of the issue and denied the site plan as presented. Staff advised Mr. Hill to provide an updated site plan when he determined how and where he wanted the greenhouse located.

Staff has assisted other departments as needed.

Planning Assistant- Please find the attached monthly update from Abby.

If you have any questions, please contact me at City Hall or develop@cityofwillard.org
Randy Brown, Director of Development

Planning and Development:

18 permits were issued in May totaling \$3,846.55 in permit fees collected, and \$2,255,238 estimated construction for the year.

Construction updates were sent to Greene County Assessor.

The Census in Willard is approximately 74% complete. Please encourage your neighbors to complete their survey online or by mail. We'd like to see 100% response to help our community with future funding.

Mapping:

Sewer maps are still actively being updated with corrected sewer lines, cleanouts and manholes.

A fire hydrant map was made for the Meadow Lake and Villa Park subdivisions for an upcoming project.

Unfinished data was processed and finalized.

I created an viewable map document showing the Greene County and surrounding communities response rate to the Census Bureau. As of May 29th only Nixa (78.3%), Battlefield (78.2%), and Ozark (74.2%) had a better response rate than Willard.

2 new water connections that require a bore under the road are still pending due to weather.

Prosecuting Clerk:

454 Open cases without dispositions (250 have active warrants)

225 Open cases with dispositions, are pending payments

110 Probation cases (28 have a class or community service hours to complete)

18 Deferred cases (2 have a class or community service hours to complete)

One case was set for trial in August.

One case is pending in Greene County Court on June 30th.

-Abigail Brixey

CITY CLERK: (Informational only) MAY 2020

- ~Issued 9 Business Licenses.
- ~Assisted other departments with grant paperwork and research.
- ~Completed all Agendas, packets, Proclamations, Resolutions, Ordinances and typed Minutes for BOA, BOADJ, P&Z, ECDTF, Traffic Committee and Tree Board.
- ~Updated website with new information.
- ~Maintained updated "streetlight outage" list and ensured Liberty was notified.
- ~Handled citizen complaints and directed to the appropriate department heads.
- ~Ensured public notices were completed and sent to the paper.
- ~Completed Sunshine requests as received.
- ~Coordinated setup for online meeting software for Meetings.
- ~Worked on updating Continuity Binder for position.
- ~Swore in as Vice President of SWMOCCFOA Board for City Clerks.

EMERGENCY MANAGEMENT: (Informational only) MAY 2020

- ~ Worked Severe Weather.
- ~ Updated website and gathered information regarding Coronavirus outbreak.
- ~Weekly Phone Conferences with the Governor regarding the virus outbreak.
- ~Daily communication with Greene County during outbreak. Twice a week phone conferences.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Willard Municipal Court	Reporting Period: May 1, 2020 - May 31, 2020	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: JESSICA TRUITT		E-mail Address:		
Municipal Judge: Kristoffer Barefield				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		27	325	131
B. Cases (citations/informations) filed		0	1	1
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		1	10	6
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	3	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	1	5
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		1	14	11
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		26	312	121
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	1	1. # Issued during period		0
2. # Served/withdrawn during reporting period	6	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	405			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Willard Municipal Court	Reporting Period: May 1, 2020 - May 31, 2020
--------------------------	---------------------------------------	--

V. DISBURSEMENTS		
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.
Fines - Excess Revenue	\$0.00	No Data Available
Clerk Fee - Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$0.00	Bond Refunds
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Disbursements
Total Excess Revenue	\$0.00	\$87.55
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		
Fines - Other	\$0.00	
Clerk Fee - Other	\$0.00	
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$0.00	
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00	
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$0.00	
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$0.00	
Law Enforcement Training (LET) Fund surcharge	\$0.00	
Domestic Violence Shelter surcharge	\$0.00	
Inmate Prisoner Detainee Security Fund surcharge	\$0.00	
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00	
Restitution	\$0.00	
Parking ticket revenue (including penalties)	\$0.00	
Bond forfeitures (paid to city) - Other	\$0.00	
Total Other Revenue	\$0.00	

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 7

Discussion/Vote to accept the bid on Miller Road Project.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



May 29, 2020

**CHAD ZICKEFOOSE
TRANSPORTATION PROJECT MANAGER
MO HIGHWAY AND TRANSPORTATION DEPARTMENT
3025 E. KEARNEY
SPRINGFIELD, MO 65801**

RE: MoDOT Concurrence of Award for Miller Road Improvements Project, Willard
STBG-5944(803)

Dear Mr. Zickefoose:

The City of Willard opened the bids for the above referenced roadway improvement project on Thursday, May 28, 2020 at 10:00 AM with two bid packets submitted.

Hartman & Company, Inc. was the low bidder based on both the Base Bid and the Base Bid and Add Alternate 1. Branco Enterprises, Inc. was the second low bid. There was one Add Alternate on this project, consisting of upsizing the new 8-inch water line to a 10-inch water line.

The total of the Base Bid, \$ 734,975.00, came in under the project base bid estimate of \$ 750,000.00, and is within the overall budget for the project. (See Attached Bid Tabulations).

The City of Willard is recommending concurrence of Award in the amount of \$ 734,975.00 to award the contract Base Bid to Hartman & Company, Inc. and to not award the Add Alternate.

The DBE goal is 7.0% for this project. DBE documents for both bidders are included and appear to meet the DBE goal.

The contractors were required to be prequalified to bid this project and all bidders are confirmed to be on the MoDOT prequalification list.

There were no non-responsive bidders.

The City of Willard did not have any additional required submittals, such as sub-contractors disclosures, beyond the normal requirements.

Bid Documents

Attached is an itemized tabulation of the bids and the original engineer's estimate for the project.

Attached is the Affidavit of Publication showing proof of advertisement for 21 days prior to bid opening.

The anti-collusion statement is included in the Notice to Contractors (Item 6 – Certifications for Federal Jobs) and in the Signature and ID of Bidder. A copy of this Item 6 from the Notice to

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Contractors is attached. Additionally, the Signature and ID of Bidder from the low and second low bidders is also attached.

DBE submittal forms from the low and second low bidders are attached and appear to meet the goal of 7.0%.

Attached is the itemized bid form from the low and second low bidders.

Attached are the E-Verify Affidavit and MOU from the low and second low bidders as well as the Annual Worker Eligibility Verification Affidavit.

Attached is the Bid Guaranty from the low and second low bidders.

There was one addendum issued prior to bid opening (May 26, 2020), which is attached, as well as the revised Opinion of Probable Cost. The Receipt of Addendum is acknowledged from the low and second low bidders on their Bid Forms.

If there is anything else you need please let me know by calling me at (417) 343-0285 or by emailing me at develop@cityofwillard.org.

Thank you for your assistance.

Sincerely,

Randy Brown
Director of Development
City of Willard

Attachments

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 8

Ordinance accepting Project STBG-5944 (803) Urban Program Agreement with the Missouri Highways and Transportation Commission. (1st & 2nd Read) Discussion/Vote.

First Reading: 06/08/20

Second Reading: 06/08/20

Council Bill No.: 20-09

Ordinance No.: 200608A

AN ORDINANCE

ACCEPTING THE AGREEMENT WITH HARTMAN & COMPANY, INC. TO PROVIDE CONSTRUCTION WORK FOR THE MILLER ROAD PROJECT, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has determined a need to reconstruct Miller Road between State Highway 160 and Jackson Street; and

WHEREAS, the City of Willard has selected Hartman & Company, Inc. to provide Construction services as itemized in detail in Exhibit "A" as attached hereto.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the proposal of Hartman & Company, Inc. to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2020.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ CLARK MCENTIRE	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____

First Reading: 06/08/20

Second Reading: 06/08/20

Council Bill No.: 20-09

Ordinance No.: 200608A

JON JONES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

CONTRACT NO. _____

LPA CONTACT INFORMATION:

City of Willard
Willard City Hall
224 West Jackson, P.O. Box 187
Willard, Missouri 65781
P: (417) 742-5308
F: (417) 742-3080
E: Develop@CityofWillard.org

CONTRACTOR CONTACT INFORMATION

Hartman & Company, Inc.
1200 Woodhurst, Suite J200
Springfield, MO 65804
P: (417) 882-2062
F: (417) 882-2702
E: larryhenderson@hartmancomo.com

Contract

MILLER ROAD IMPROVEMENTS

STBG-5944(803)

CONTRACT AGREEMENT

THIS AGREEMENT made and entered into by and between the City of Willard and

Hartman & Company, Inc. of Springfield, Missouri (Hereinafter referred to as the Contractor):

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by City of Willard and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to-wit:

The contractor at his own expense hereby agrees to do or furnish all labor, materials, and equipment called for in the proposal designated and marked:

Miller Road Improvements
STBG-5944(803)

and agrees to perform all the work required by the contract as shown on the plans and specifications. The "Notice to Contractor," "Plans," "Proposal," "Contract Bond," "Acknowledgement," "Special Provisions," "Specifications," "Notice to Proceed," "Addenda," and all change orders are made a part hereof as fully as if set out herein.

It is understood and agreed that, except as may be otherwise provided for in the Proposal, the work shall be done in accordance with the "Missouri Standard Specifications for Highway Construction, CURRENT EDITION Edition", and all revisions thereto. Said Standards are part and parcel of this contract, and are incorporated in this contract as fully and effectively as if set forth in detail herein.

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the City of Willard and that he will make no claim against the City of Willard by reason of estimates, tests, or representation of any officer, agent, or employees of the City of Willard.

CITY OF WILLARD
STBG-5944(803)
CONTRACT

The said Contractor agrees further to begin work within ten calendar days of the authorization date in the Notice to Proceed, and to complete the work within the time specified in the proposal or such additional time as may be allowed by the City of Willard under the contract.

The work shall be done to the complete satisfaction of the City of Willard and, in case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or agents of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

The Contractor agrees that he will comply with all federal and state laws and regulations and local ordinances and that he will comply and cause each of his subcontractors, if any, to comply with all federal and state laws and federal regulations and directives pertaining to nondiscrimination against any person on the ground of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of this contract.

The Contractor expressly warrants that he has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay, to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission, or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demanded by him included any sum by reason of any such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the City of Willard, and that the City of Willard may retain to its own use from any sums due or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The City of Willard agrees to pay the Contractor in the amount of

Seven Hundred Thirty Four Thousand Nine Hundred Seventy Five and No/100 Dollars

(\$ 734,975.00) as full compensation for the performance of work embraced in this contract, subject to adjustment as provided for changes in the quantities by means of approved change orders.

CITY OF WILLARD
STBG-5944(803)
CONTRACT

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals this _____ day of _____, 20____ at Greene County, Missouri.

FOR: City of Willard

ATTEST (Seal) By:

Corey Hendrickson - MAYOR

FOR: _____
Contractor

ATTEST (Seal)

By: _____
Signature of Representative

Title: _____

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 9

Ordinance accepting the Lot Combination for Martin Gugel. (1st & 2nd Read) Discussion/Vote.

Background Report for Re-Plat of Lots 25 & 26 of the Autumn Brooke Subdivision

Date: June 8, 2020

Property Location: 675 and 677 Becky Street

Applicant: Martin Gugel

Proposed Property Description of Combined lots (Lot 25 A): ALL OF LOT 25 AND LOT 26 Of Autumn Brook Phase 1 Subdivision in the City of Willard Recorded in Plat Book ZZ Page 124, Greene County Recorders Office being located in the East Half of the Southeast Quarter of Section 36, Township 30 North, Range23 West

Current Zoning: Single Family Residential

Background Information: The applicant originally purchased lot 25 with a new home and later purchased lot 26 from the Developer. Lot 26 has a detention area on the north side of the lot making the building area of that lot smaller than most of the other lots in the subdivision. The applicant is requesting a re-plat to combine both lots with future intent to construct a detached garage adjacent to his home. There is a 15 ft. drainage easement running north and south between the two lots that allow for water to be diverted from the street to the detention area. Water is conveyed thru a concrete whistle from the storm box on Becky and empties into the detention basin. This easement along with any other utility easements and setback building lines will remain in place as part of the re-plat (lot combination). When the applicant/owner is ready to proceed with construction of the detached garage a building permit application and verification of approval from the Architectural Committee of the Autumn Brook Subdivision will be required.

The Planning and Zoning Commission approved this request on May 26,2020.

Staff Recommendation: Staff supports the request for the re-plat (lot combination) of Lot 25 and Lot 26 and ask for a member of Council to make a motion for approval of the re-plat or deny and send back to staff for more information from P/Z.

First Reading: 06/08/20

Second Reading: 06/08/20

Council Bill No.: 20-10

Ordinance No.: 200608B

AN ORDINANCE

AUTHORIZING THE ACCEPTANCE OF THE LOT COMBINATION FOR MARTIN GUGEL, 675 AND 677 BECKY STREET, IN WILLARD, MO: AND AUTHORIZING THE CITY CLERK TO SIGN THE LOT COMBINATION UPON COMPLIANCE WITH THE TERMS OF THIS ORDINANCE.

WHEREAS, the purpose of the lot combination is to combine both 675 and 677 Becky Street into one lot; and,

WHEREAS, on May 26, 2020 the Planning and Zoning Commission of the City of Willard, Missouri, reviewed the aforementioned proposed lot combination and voted to recommend approval to the Board of Aldermen of the City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen do hereby accept the lot combination for Martin Gugel at 675 and 677 Becky Street in Willard, Missouri as recommended by the Planning and Zoning Commission and as shown on the document attached hereto and incorporated herein as Exhibit "A", and that the lot combination of said property comprises the following real estate to-wit:

ALL OF LOT 25 AND LOT 26 Of Autumn Brook Phase 1 Subdivision in the City of Willard Recorded in Plat Book ZZ Page 124, Greene County Recorder's Office being located in the East Half of the Southeast Quarter of Section 36, Township 30 North, Range23 West

Section 2: Upon compliance with all the requirements of this ordinance, the City Clerk is hereby authorized to endorse the Board of Aldermen's approval upon the lot combination pursuant to Section 445.030, RSMo.

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ___ DAY OF _____, 2020.

APPROVED BY:

MAYOR

ATTEST: _____, City Clerk

Council Bill No.: _____

Ordinance No.: _____

Approved as to form: _____, City Attorney

MEMBERS OF THE BOARD OF ALDERMEN: YES NO ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN: YES NO ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES



City of Willard

Subdivision Autumn Brook Phase I
Application Date 5-9-20
Application Fee \$300.00
pd by ck on 5-8-20
Receipt# 919563

**APPLICATION
RE-PLAT/LOT SPLIT**

We, the undersigned, request the City of Willard, Missouri Planning and Zoning Commission and Board of Aldermen to approve the re-plat/lot split as described in the attachment to this application, and attest to the truth and correctness of all facts and information for the proposed re-plat/lot split presented in this application.

Legal description of property (attach additional sheet if necessary): _____

Lots 25 & 26 of Autumn Brook Subdivision Phase 1

Address of re-plat/lot split; 677 & 675 Becky Street

Property Owner's Name Martin Gugel

If corporation, Corporate Official: _____

Mailing Address 677 Becky Street, Willard, MO 65781

Telephone Number 417-818-2972 Fax Number 417-864-1907

PROPERTY OWNER'S SIGNATURE(S):

Martin Gugel
(If corporation, signature of corporation official)

**CHECKLIST
RE-PLAT/LOT SPLIT APPLICATION
City of Willard, Missouri**

This checklist is provided to help you make sure that you submit everything that is required for a re-plat/lot split application. The application must be complete and all items listed on the checklist must accompany the application or this case will not be processed. The application must be submitted no later than 4:00 p.m. to the Willard City Hall, 15 working days prior to the Planning and Zoning Commission meeting at which the replat/lot split will be considered. Contact the City Clerk at the telephone number below for filing deadlines and meeting dates.

APPLICATION FORM:	
✓	Property owner's name, address, and telephone number. If a corporation, corporate official and corporate seal.
✓	Address/Subdivision of replat/lot split.
✓	Application signed by property owner, or if applicable, corporate official.
RE-PLAT/LOT SPLIT SURVEY:	
	Submit fifteen (15) copies of a certified survey signed and sealed by a registered land surveyor. The survey is to include the following information:
✓	A. All lots effected by the re-plat/lot split
✓	B. Location of any structures on the lots
✓	C. Exact nature, location and dimensions of all lots effected by re-plat/lot split
✓	D. Legal description of re-plat/lot split to be affixed to the certification sheet
✓	E. Certifications for Re-plat/Lot Split to be affixed to the survey, including: <ol style="list-style-type: none"> 1. Certificate of Ownership 2. Acknowledgment Certificate 3. Certificate of Approval-Planning and Zoning Commission 4. Certificate of Approval-Board of Aldermen
SKETCH PLAN:	
✓	Submit eight (8) 11" x 17" and three (3) 24"x36" copies of a sketch plan drawn to an approximate scale (one (1) inch equals one hundred (100) feet. of the proposed re-plat/lot split. The sketch plan is to include the following information:
✓	A. Tract boundaries.
✓	B. Proposed general lot layout
✓	C. Streets on and adjacent to the tract
✓	D. Location of any easements
✓	E. North point and approximate scale.
APPLICATION FEE:	
✓	Submit application fee of \$300.00. Applicant also responsible for recording fee and City Engineer review fees.

Submit Applications to:
Willard City Hall
224 W. Jackson, P.O. Box 187
Willard, Mo. 65781
(417)742-3033

For mail delivery, use the post office box address
For hand delivery or parcel delivery, use the street address

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 11

**Ordinance accepting the Annexation request from
Joyce Borchardt for 3151 N State Highway AB. (1st &
2nd Read) Discussion/Vote.**

Background Report for Zoning Case# 4202020

Annexation Request

Date: June 8, 2020

Property Location: 3151 N. State HWY AB

Applicant: Karl and Joyce Borchardt

Property Information: 2.82 ACRE-North 2A Ell R19 LKS LOT2 NW1/4(EX S 30 FT.) AND 196.66 FT. S1/2 E1/2 LOT 3 NW1/4 3/29/23 Parcel ID # 1403200107

Current Zoning Classification: Residential

Background Information: In mid March staff received a phone request for information concerning the annexation process. Staff contacted the applicant and discussed the procedure and Mr. Borchardt proceeded to file an application requesting the City of Willard annex his property into the Municipal boundary. Staff has reviewed the application and information provided by the applicant and finds it to be true and correct based on Greene County Assessor records. Staff has notified the affected neighboring properties within 185 ft. and have posted the property in compliance with Section 400.360 of the Willard Municipal Code- NOTICES OF PUBLIC HEARING.

The Planning and Zoning Commission approved this request on May 26, 2020.

Staff Recommendation: Staff would ask for a member of Council to make a motion to approve the annexation request of Mr. and Mrs. Borchardt- 3151 N. State HWY AB or deny the request and send back to staff for more information from Planning and Zoning.

First Read: 06/08/20
BILL NO. 20-11

Second Read: 06/08/20
ORDINANCE NO. 200608C

AN ORDINANCE

AN ORDINANCE ANNEXING A CERTAIN ADJACENT, UNINCORPORATED AREA INTO THE CITY OF WILLARD, MISSOURI.

WHEREAS, the property owners have requested to annex certain property into Willard City limits; and

WHEREAS, the real estate is adjacent and contiguous to the present corporate limits of the City of Willard, Missouri; and

WHEREAS, a public hearing concerning this matter was held at the City Hall in Willard, Missouri, at 7:00 p.m. on May 26, 2020; and

WHEREAS, notice of this public hearing was published on May 6, 2020 and May 13, 2020 in the Commonwealth, a daily newspaper of general circulation in the County of Greene, Missouri; and

WHEREAS, at the public hearing, all interested persons, corporations, and political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objection to the proposed annexation was filed with the Board of Aldermen of the City of Willard, Missouri, within seven days after the public hearing; and

WHEREAS, the Board of Aldermen of the City of Willard, Missouri, do find and determine that the annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City is able to furnish normal municipal services to the area within a reasonable time after annexation; and

WHEREAS, the Board of Aldermen of the City of Willard finds that it is in the best interest of the City and its citizens to annex the property described in the verified Petition.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: Pursuant to §71.012 RSMo, the following-described real estate is hereby annexed into the City of Willard, Missouri, to-wit:

LEGAL DESCRIPTION PARCEL ID:1403200107

2.82 ACRE-North 2A EII R19 LKS LOT2 NW1/4(EX S 30 FT.) AND 196.66 FT. S1/2 E1/2 LOT 3 NW1/4
3/29/23

Section 2: The boundaries of the City of Willard, Missouri, are hereby altered so as to encompass the above-described tract of land lying adjacent and contiguous to the present corporate limits.

Section 3: The City Clerk of the City of Willard is hereby ordered to cause three certified copies of this ordinance to be filed with the Greene County Clerk.

Section 4: The Director of Development and other pertinent City personnel are hereby authorized and directed to conform all maps, directories, drawings, plats, and other appropriate documents to the altered corporate limits of the City of Willard as herein provided.

Section 5: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed insofar as they may conflict with this ordinance.

Section 6: This ordinance being necessary for the preservation of the public peace, health, and safety of the citizens of the City of Willard, an emergency is hereby declared to exist, and this ordinance shall be in force and take effect from and after the date of its passage and approval.

Section 7: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 08, DAY OF June, 2020.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
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CLARK MCENTIRE			
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SAMUEL SNIDER			
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DONNA STEWART			
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LARRY WHITMAN

SAM BAIRD

JON JONES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES



PARID: 1403200107
GARBER, JOYCE E

Property Name	
Property Address	3151 N STATE HIGHWAY AB GREENE COUNTY
Subdivision	NONE
Tax District	181: Greene R2-WL
School District	R2: WILLARD
Living Unit	
Residential SqFt	1,876
Commercial SqFt	
Class	Residential
Brief Tax Description	2.82A M/L N 2A E 11R 19 LKS LOT 2 NW1/4 (EX S 30 FT) & S 196.66 FT E 194.04 FTS/2 E1/2 LOT 3 NW1/4) 3/29/23 (Note:Not to be used on legal documents)
Calculated Acres	2.82 SECTION TOWNSHIP RANGE 3 29N 23W
Book	2014
Page	01781814
Deed Date	30-MAY-14

Mailing Information

Owner1	GARBER, JOYCE E
Owner2	
In Care Of	
Address	PO BOX 233
City, State, Zip	WILLARD MO 65781-0233
Date last Updated	01-OCT-19

Market/Assessed Value

Residential Market	145,600
Residential Assessed = Residential Market *19%	27,660
<hr/>	
Agriculture Market	0
Agriculture Assessed = Agriculture Market * 12%	0
<hr/>	
Commercial Market	0
Commercial Assessed = Commercial Market * 32%	0
<hr/>	
TOTAL MARKET	145,600
TOTAL ASSESSED	27,660
<hr/>	
Previous Year Market	103,500

TOTALS	
Appraised Land	32,800
Appraised Improvements	112,800
Total Appraised	145,600
<hr/>	
Land Assessed	6,230
Improvements Assessed	21,430
Total Assessed	27,660

Buffer search results

Results 1 - 8 of 8

Parcel ID	Owner Name	Parcel Address	Last Sale
1403100142	✓ SMITH, LEX D ETAL TR	STATE HWY AB N	12/01/1998
1403100164	✓ WILLARD PROPERTIES LLC	7053 7057 FARM ROAD...	03/19/2018
1403100164	✓ WILLARD PROPERTIES LLC	7053 FARM ROAD 106 W	03/15/2018
1403100164	✓ WILLARD PROPERTIES LLC	7057 FARM ROAD 106 W	03/15/2018
1403200107	✓ GARBER, JOYCE E	3151 STATE HIGHWAY ...	05/30/2014
1403200115	✓ FLEMING, MICHAEL L	3091 STATE HIGHWAY ...	02/01/2001
1403200132	✓ STEELMAN, SAMUEL R	3215 STATE HIGHWAY ...	11/19/2018
1403200141	✓ OHARO, JOHN	3123 STATE HIGHWAY ...	08/13/2018

Subject Prop →

PUBLIC NOTICE

Notice is hereby given to all interested citizens that a Public Hearing will be held by Willard Planning & Zoning Commission on May 26, 2020 at 7:00 p.m. and the Board of Aldermen on June 8, 2020 at 7:00 p.m. at Willard City Hall, 224 W. Jackson St., Willard, MO for the annexation request by Joyce Borchardt of 3151 N State Highway AB. If you are unable to attend this meeting, you are welcome to send any comments in support of, in opposition to, or general inquiries regarding the annexation to Jennifer Rowe, City Clerk at:

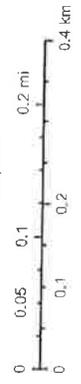
City of Willard
P.O. Box 187
Willard, MO 65781
(417) 742-5302
clerk@cityofwillard.org

If you have special needs, which require accommodation, please notify City personnel at City Hall. Accommodations will be made for your needs. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at the information above.



April 28, 2020

1:5,584



City of Springfield GIS

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 13

Ordinance approving text amendments to the Willard Municipal Code Chapter 400: Land Development Regulations. (1st & 2nd Read) Discussion/Vote.

Background Report for Chapter 400 Land Development Regulations proposed changes

Date: June 8,2020

Staff background information – The Land Development Regulations have been adopted to protect and provide for the health, safety and general welfare of the City. They provide for adequate light, air, open space and to protect from flooding and dangers. They ensure adequate transportation and circulation throughout the City and ensure the provision of adequate Public Infrastructure to serve the population. They prevent water pollution and provide for adequate drainage facilities. The LDR'S help preserve and protect the value of land and buildings and help promote the efficient use of funds. Last, they encourage the orderly development and guide staff and officials to make good planning and land development decisions regarding new development. As time goes by, trends change and sometimes the regulations become restrictive to what developers are proposing and also as times change so does the need to change the codes to meet the spirit and intent of good planning principles that help foster partnerships with developers and other local agencies, for example the Fire Department .

In summary staff proposed three code changes to the Planning and Zoning Commission on May 26,2020. Two (2) of the three changes were approved , the first one(Article X Signs) was not, it was tabled for more information.

1. ARTICLE X Signs – Please find the attached documents for your review. This conflict came up recently as staff has been working with Architects representing Domino's Pizza. After reviewing their request to have 50% of the sign animated it became clear that this change needed to occur to allow businesses to advertise and market their service and/or product. Domino's Franchise sign is standard thru out the southwest Missouri region but because of our current sign regulation (400.880 E. An animation display shall not exceed 10% of the total permitted square footage of sign surface.) staff could not issue the permit. Staff proposed to remove not to exceed ten percent (10%) of the total permitted square footage of the sign surface. Staff proposed adding **be placed at least ten (10) feet above street grade.**

STAFF RECOMMENDATION: For a member of Council to recommend tabling this item so staff can bring more information to both Planning and Zoning and Board of Aldermen.

2. Sidewalks- Section 400.1310 in the Willard Municipal Code provides for regulations concerning construction and placement of sidewalks. It refers you to chapter 405.150 Design Standards for Public Improvements where it further explains details for locations, widths, and provisions for the Americans with Disability Act. In addition the Code also has standard detailed drawings to refer to for construction. Title IV Attachment 1:2

shows our current typical 31 ft. road section with a four (4) foot sidewalk. To be in compliance with the ADA regulations staff is proposing changing 405.150 Sidewalks B.1 to five (5ft) instead of our current requirement of four (4) feet. Staff is also proposing changing Title IV Attachment 1:2 (Drawing #2) to reflect the change from four (4) feet to five (5) feet Staff also proposes to change the current sidewalk thickness from 6" to 4".

STAFF RECOMMENDATION: For a member of Council to make a motion to approve the change as presented or table and send back to staff for clarification.

3. Cul de sac Design- Section 400.1270 of the Willard Municipal Code explains the general requirements for Streets. It refers to the Design Standards Article II Section 405.120 General Requirements G.- Permanent dead-end streets or cul-de-sac shall be no longer than eight hundred (800) feet and shall provide at the closed end a paved turnaround having a minimum diameter of eighty (80) feet to the face of the outside curb and one hundred (100) feet to the street ROW Line. See Drawing 1. Staff provides the Willard Fire Protection District Department officials with all plans for new subdivisions for their review and comments concerning accessibility and fire flow capability. The forty (40) foot radius is always a concern for their larger trucks and they always request a modification to accommodate a one hundred (100') foot diameter turnaround. Staff is proposing to change our current design standard from eighty (80') ft to one hundred (100) feet. This is a current design requirement for City of Springfield street construction.

STAFF RECOMMENDATION: For a member of council to make a motion to approve the change as presented or table and send back to staff for clarification.

First Reading: 06/08/20

Second Reading: 06/08/20

Council Bill No.: 20-12

Ordinance No.: 200608D

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTIONS 405.120 and 405.150 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO LAND DEVELOPMENT REGULATIONS.

WHEREAS, a public hearing was held on June 08, 2020; and

WHEREAS, the Planning and Zoning Commission of the City of Willard has initiated a proposed amendment to the Land Use Regulation in accordance with Article III, Administration and Review, Section 400.350, Amendments, paragraph B, *Initiation of Amendment*; and

WHEREAS, the Planning and Zoning Commission held a public hearing on May 26, 2020 for the purpose of receiving comments and input from the community on the proposed amendments; and

WHEREAS, after receiving public input, the Planning and Zoning Commission voted to recommend to the Board of Aldermen the proposed amendments to the Land Use Regulations of the City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend, Title IV. Land Use, Chapter 405: Design Standards for Public Improvements Article II, Streets, Sidewalks, and Off-Street Parking Standards, Section 405.150, Sidewalks, by changing:

Section 405.150. Sidewalks.

- A. Sidewalks shall be constructed on one (1) side of all streets and shall not be built over water lines.
- B. Sidewalks shall be located within the street right-of-way, one (1) foot inside the right-of-way line. Sidewalk subgrade shall be compacted to ninety-five percent (95%) Standard Proctor ASTM D698. Sidewalks shall be constructed of Portland concrete and shall be six (6) inches thick. Expansion joints shall be provided every fifty (50) feet; contraction joints at five (5) feet. Sidewalk widths shall be constructed to the following applicable minimum standard:
 1. Sidewalks along minor streets shall be a minimum of ~~four (4)~~ **five (5)** feet wide.
 2. Sidewalks along collector and arterial streets and in the vicinity of schools, recreation areas and other community facilities shall be a minimum of five (5) feet wide.
 3. Sidewalks in the vicinity of commercial districts or shopping centers shall be a minimum of eight (8) feet wide.
- C. Whenever the Board of Aldermen finds that a means of pedestrian access is necessary from the subdivision to schools, parks, playgrounds or other roads or facilities and that such access is not conveniently provided by sidewalks adjacent to the streets, the developer may be required to construct other walkway improvements to provide such access in compliance with the requirements of Chapter 400 Land Development Regulations, Article XV, Required Public Improvements.
- D. All sidewalks shall be constructed up to each intersecting street and wheelchair ramps shall be provided at intersections and other major points of pedestrian flow. Where required, wheelchair ramps and depressed curbs shall be constructed in accordance with the standards of the Americans With Disabilities Act in effect at the time of construction.

- E. A grass planting strip shall be provided between the curb and the sidewalk.

Section 2: The City does hereby amend, Title IV. Land Use, Chapter 405: Design Standards for Public Improvements, Article II. Streets, Sidewalks, and Off-Street Parking, Section 405.120, Streets – General Requirements, by changing:

Section 405.120. Streets — General Requirements.

- A. The classifications, extent, width, grade and location of all streets shall conform to the Willard Comprehensive Plan and major street plan. In any case where additional street right-of-way is required, the additional right-of-way shall be split on both sides of the existing right-of-way unless otherwise approved by the Board of Aldermen. Where not shown, the arrangement and design standards of streets shall conform to the provisions herein and/or the Missouri Department of Transportation or Greene County where applicable. Streets which have an entry onto a State highway will require approval from the Missouri Department of Transportation. Streets which have an entry onto a Greene County roadway will require County approval.
- B. The arrangement of streets in new subdivisions shall be coordinated with existing, proposed and anticipated streets outside of the subdivision. Provision shall be made for the continuation of existing streets in adjoining areas.
- C. When a new subdivision adjoins a tract susceptible to being subdivided, new streets shall be extended to the boundaries of such tract.
- D. Streets shall be related appropriately to the topography and street grades shall conform as closely as practical to the original topography. Street grades shall be in accordance with the requirements of this Chapter.
- E. Street jogs with centerline offsets of less than one hundred fifty (150) feet shall be prohibited.
- F. Local streets shall be designed so as to discourage through traffic. However, provisions must be made for the extension of arterial and collector streets into and from adjoining areas.
- G. Permanent dead-end streets or cul-de-sac shall be no longer than eight hundred (800) feet and shall provide at the closed end a paved turnaround having a minimum diameter of ~~eighty (80)~~ **one hundred (100)** feet to the face of the outside curb and ~~one hundred (100)~~ **one hundred twenty (120)** feet to the street right-of-way line. See Drawing No. 1.
- H. Any street dead-ended for access to an adjoining property or temporary in nature because of authorized staged development shall be provided with temporary, all-weather turnaround at the end of the street and the use of such turnaround shall be guaranteed to the public until such time as the street is extended.

Every lot shall have access to a road that provides reasonable ingress and egress for emergency vehicles as well as for the intended use of the lot.

- I. When a subdivision abuts or contains an arterial street, the Planning and Zoning Commission may require marginal access streets, reverse frontage lots or other such treatment as may be necessary for adequate protection of abutting properties and to provide separation of through and local traffic.
- J. Half-streets shall be prohibited except where such streets, when combined with a similar street (developed previously or simultaneously) on property adjacent to the subdivision, create a street that meets the right-of-way and pavement requirements of Chapter 400 Land Development Regulations and this Chapter. In such case, the developer shall dedicate that portion of land in the proposed subdivision that will complete the street right-of-way to the minimum standards.

Section 3: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 4: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 5: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

Mayor, Corey Hendrickson

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____, 2020.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

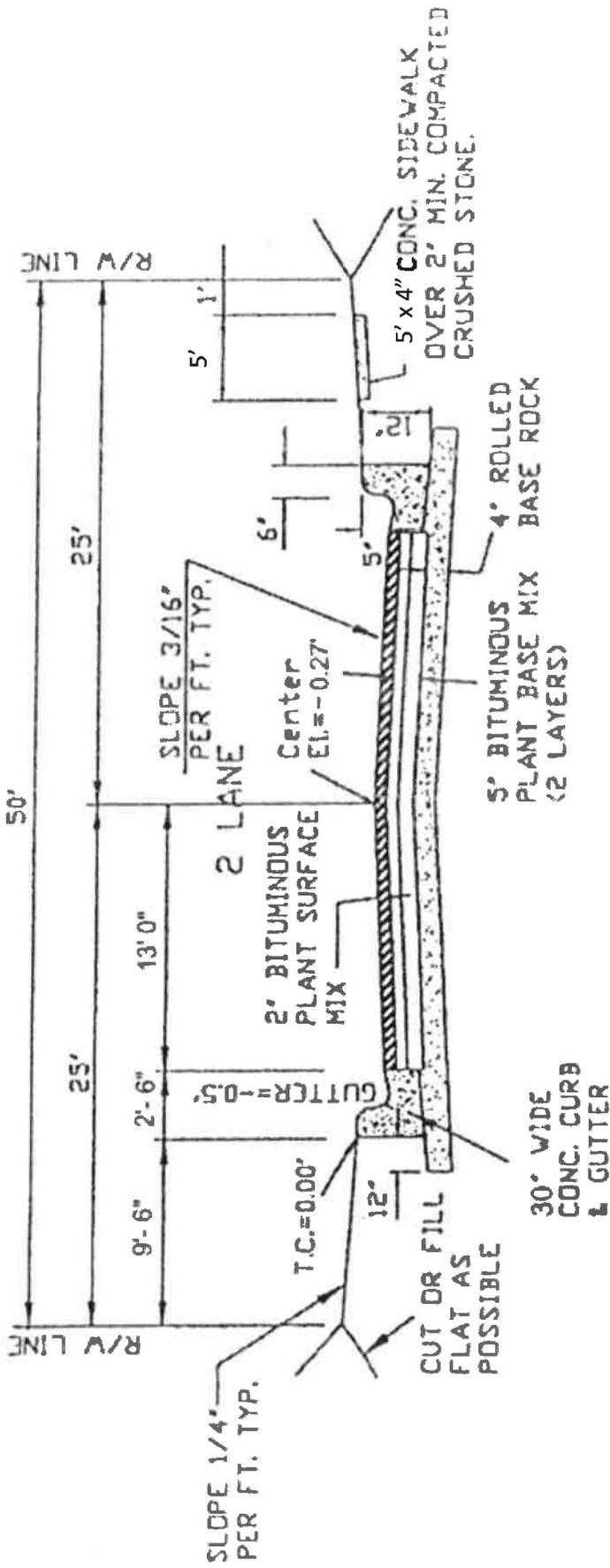
LARRY WHITMAN

SAM BAIRD

JON JONES

Section 405.150. Sidewalks. [Ord. No. 020227 §1(Art. II §2.4), 2-27-2002]

- A. Sidewalks shall be constructed on one (1) side of all streets and shall not be built over water lines.
- B. Sidewalks shall be located within the street right-of-way, one (1) foot inside the right-of-way line. Sidewalk subgrade shall be compacted to ninety-five percent (95%) Standard Proctor ASTM D698. Sidewalks shall be constructed of Portland concrete and shall be six (6) inches thick. Expansion joints shall be provided every fifty (50) feet; contraction joints at five (5) feet. Sidewalk widths shall be constructed to the following applicable minimum standard:
 - 1. Sidewalks along minor streets shall be a minimum of ~~four (4)~~ **five (5)** feet wide.
 - 2. Sidewalks along collector and arterial streets and in the vicinity of schools, recreation areas and other community facilities shall be a minimum of five (5) feet wide.
 - 3. Sidewalks in the vicinity of commercial districts or shopping centers shall be a minimum of eight (8) feet wide.
- C. Whenever the Board of Aldermen finds that a means of pedestrian access is necessary from the subdivision to schools, parks, playgrounds or other roads or facilities and that such access is not conveniently provided by sidewalks adjacent to the streets, the developer may be required to construct other walkway improvements to provide such access in compliance with the requirements of Chapter 400 Land Development Regulations, Article XV, Required Public Improvements.
- D. All sidewalks shall be constructed up to each intersecting street and wheelchair ramps shall be provided at intersections and other major points of pedestrian flow. Where required, wheelchair ramps and depressed curbs shall be constructed in accordance with the standards of the Americans With Disabilities Act in effect at the time of construction.
- E. A grass planting strip shall be provided between the curb and the sidewalk.



**PLANT MIX BITUMINOUS PAVEMENT
TYPICAL 31' STREET SECTION (W/CURB)**

ARTERIAL AND COLLECTOR RESIDENTIAL STREET PAVEMENT SPECIFICATIONS

TACK COAT (MO-DOT SECTION 407)	2" ASPHALT WEAR SURFACE (MO-DOT SECTION 401-3P2)
TACK COAT (MO-DOT SECTION 407)	4" ASPHALT BASE (MO-DOT SECTION 301)
PRIME COAT (MO-DOT SECTION 408)	4" ASPHALT BASE (MO-DOT SECTION 301)
	BASE ROCK (MO-DOT 304-TYPE 1)
	SUBGRADE (MO-DOT 209)

* = ALL LAYERS TO HAVE 95% COMPACTION AND DENSITY AT OPTIMUM MOISTURE OR ASPHALT CONTENT. LABORATORY TEST RESULTS ARE REQUIRED BEFORE ACCEPTANCE.

Section 405.120. Streets — General Requirements. [Ord. No. 020227 §1(Art. II §2.1), 2-27-2002]

- A. The classifications, extent, width, grade and location of all streets shall conform to the Willard Comprehensive Plan and major street plan. In any case where additional street right-of-way is required, the additional right-of-way shall be split on both sides of the existing right-of-way unless otherwise approved by the Board of Aldermen. Where not shown, the arrangement and design standards of streets shall conform to the provisions herein and/or the Missouri Department of Transportation or Greene County where applicable. Streets which have an entry onto a State highway will require approval from the Missouri Department of Transportation. Streets which have an entry onto a Greene County roadway will require County approval.
- B. The arrangement of streets in new subdivisions shall be coordinated with existing, proposed and anticipated streets outside of the subdivision. Provision shall be made for the continuation of existing streets in adjoining areas.
- C. When a new subdivision adjoins a tract susceptible to being subdivided, new streets shall be extended to the boundaries of such tract.
- D. Streets shall be related appropriately to the topography and street grades shall conform as closely as practical to the original topography. Street grades shall be in accordance with the requirements of this Chapter.
- E. Street jogs with centerline offsets of less than one hundred fifty (150) feet shall be prohibited.
- F. Local streets shall be designed so as to discourage through traffic. However, provisions must be made for the extension of arterial and collector streets into and from adjoining areas.
- G. Permanent dead-end streets or culs-de-sac shall be no longer than eight hundred (800) feet and shall provide at the closed end a paved turnaround having a minimum diameter of ~~eighty (80)~~ **one hundred (100)** feet to the face of the outside curb and ~~one hundred (100)~~ **one hundred twenty (120)** feet to the street right-of-way line. See Drawing No. 1.
- H. Any street dead-ended for access to an adjoining property or temporary in nature because of authorized staged development shall be provided with temporary, all-weather turnaround at the end of the street and the use of such turnaround shall be guaranteed to the public until such time as the street is extended.

Section
405.120

Section
405.120

Every lot shall have access to a road that provides reasonable ingress and egress for emergency vehicles as well as for the intended use of the lot.

- I. When a subdivision abuts or contains an arterial street, the Planning and Zoning Commission may require marginal access streets, reverse frontage lots or other such treatment as may be necessary for adequate protection of abutting properties and to provide separation of through and local traffic.
- J. Half-streets shall be prohibited except where such streets, when combined with a similar street (developed previously or simultaneously) on property adjacent to the subdivision, create a street that meets the right-of-way and pavement requirements of Chapter 400 Land Development Regulations and this Chapter. In such case, the developer shall dedicate that portion of land in the proposed subdivision that will complete the street right-of-way to the minimum standards.

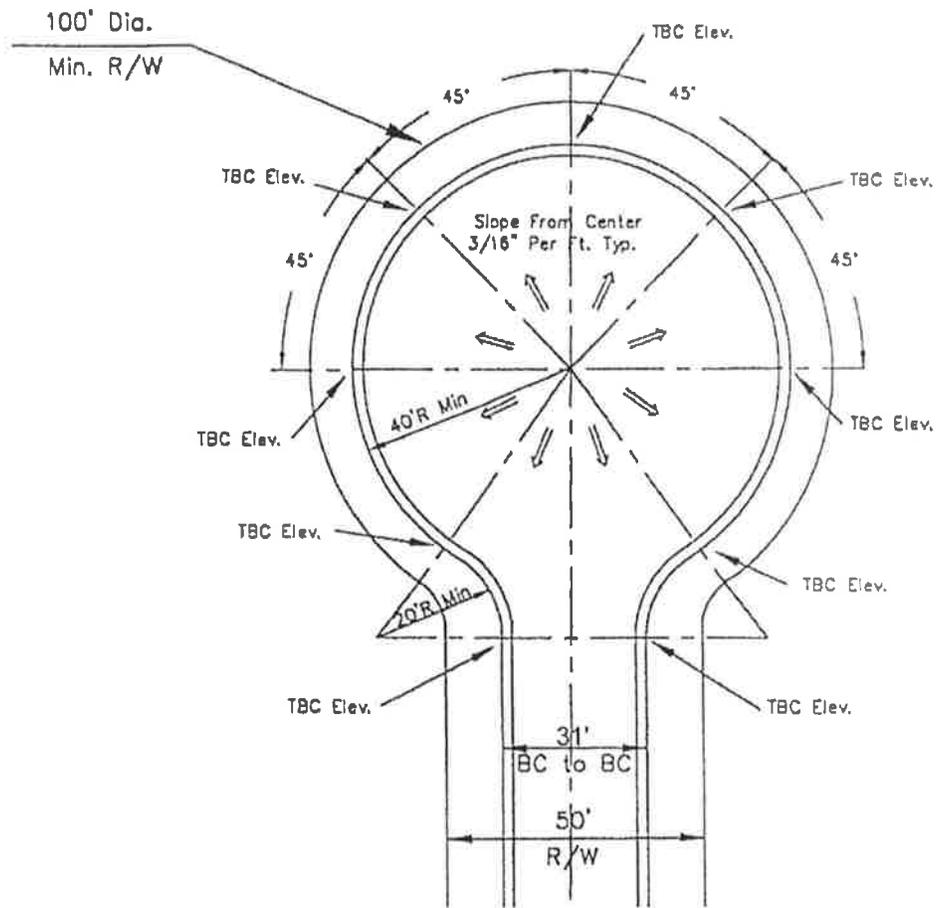
LAND USE

Title IV Attachment 1

City of Willard

APPENDIX A

DRAWING NO. 1. CUL-DE-SAC



MAX. LENGTH OF STREET WITH
CUL-DE-SAC SHALL BE 800'

STANDARD CUL-DE-SAC

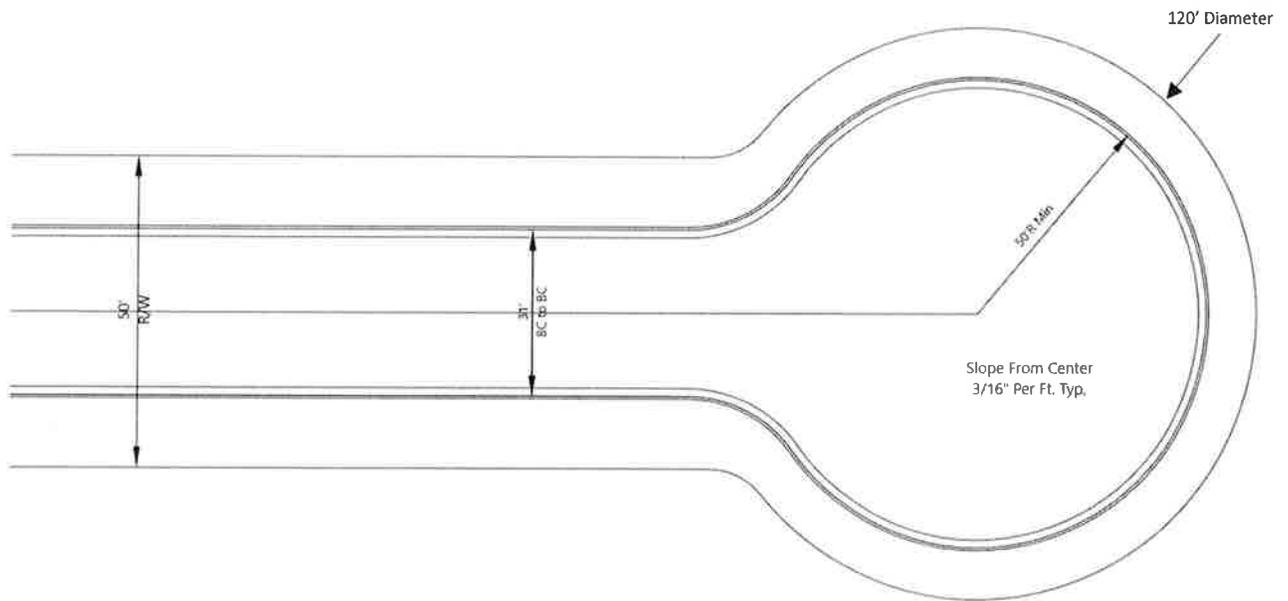
LAND USE

Title IV Attachment 1

City of Willard

APPENDIX A

DRAWING NO. 1. CUL-DE-SAC



MAX. LENGTH OF STREET WITH
CUL-DE-SAC SHALL BE 800'

STANDARD CUL-DE-SAC

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 14

Ordinance amending the agreement with Land O'Frost for Sponsorship of Parks Sports. (1st & 2nd Read) Discussion/Vote

First Reading: 06/08/2020

Second Reading: 06/08/2020

Council Bill No.: 20-14

Ordinance No.: 200608E

AN ORDINANCE

Authorizing the Mayor on behalf of the City of Willard, to amend the agreement between the City of Willard and Land O' Frost, Inc. to accept Land O' Frost as the exclusive jersey sponsor for the Willard Parks and Recreation 2020 sports programs.

WHEREAS, the City has accepted Land O'Frost as the sponsor to assist with cost of its 2020 sports league with Ordinance #200113; and

WHEREAS, due to the Covid-19 pandemic, Land O'Frost has offered the City an amended promotional program that benefits the City sports leagues.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to execute the amended agreement with Land O' Frost, Inc. to accept Land O' Frost as the exclusive jersey sponsor for the Willard Parks and Recreation 2020 sports programs, said agreement to be substantially in form and content as that document attached hereto and incorporated herein by reference as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO (2) TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 08th DAY OF JUNE, 2020.

APPROVED BY:

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

FIRST (1ST) READING

MEMBERS OF THE BOARD OF ALDERMEN: YES NO ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

SECOND (2ND) READING

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES



Willard Parks and Recreation

/LAND O' FROST SPONSORSHIP 2020

The following will be included in the comprehensive 2020 Land O' Frost Youth Sponsorship Program for the Springfield area. The following is a summary of the elements that will be included in the annual sponsorship agreement Willard Parks and Recreation (WPR) and Land O' Frost (LOF).

This agreement will commence on January 1, 2020 and will terminate on December 31, 2020

Sponsorship Elements:

This sponsorship will focus on approximately 49 teams in the Winter/Spring/Fall 20' season. Land O' Frost will sponsor teams 10 and under.

- Prominent Logo inclusion on the front or back of jerseys for 49 teams . LOF will supply all necessary logo \ artwork and WPR will have the shirts printed. **(The LOF logo will need to be a minimum of 2 ½"H x 10" W. The phrase Great Tasting Lunchmeat will need to be placed underneath the Land O' Frost oval. Land O' Frost to be the exclusive jersey sponsor, no other corporate logos to be placed on jerseys.)**
- Opportunity for mention / inclusion of Land O' Frost product message in any league / parent communication.
- One approximately 4' x 8' banner (or similar signage) to be displayed where WPR teams, that LOF sponsors, play. (LOF will give banner artwork and WPR will have banner printed)
- Logo inclusion on WPR game schedules for teams sponsored, registration materials and newsletters if possible.
- Land O' Frost Web Banner Ads and Social Media posts to discuss downloading the Land O' Frost Youth Sports Rewards App. (LOF will email artwork)
- A minimum of two (2) annual Email Blasts to all parents, if available, letting them know of the LOF Youth Sports Rewards App. (LOF will provide Email Blast Template)
- **Bonus Incentive:** WPR can scan up to 500 UPC codes (via the LOF Youth Sports App) and you will receive a maximum bonus of \$750 from Land O' Frost. UPC codes must be scanned in by October 31, 2020.
- **Client will need Proof of Purchase (49 team pictures) by December 31, 2020. The Land O' Frost logo will need to be clearly identified on the shirts in 49 team pictures. The pictures can be informal, taken with a digital camera or regular film.**

LAND O' FROST WILL DONATE: \$6,125.00

Willard Parks and Recreation Representative

Land O' Frost Representative



CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 15

**Ordinance approving an Alternative Payment Fee for
Credit Card transactions. (1st & 2nd Read)
Discussion/Vote.**

FIRST READING: _____

SECOND READING: _____

BILL NO. _____

ORDINANCE NO. 200608F

AN ORDINANCE

AN ORDINANCE BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, TO ENACT A NEW CONVENIENCE FEE FOR ALTERNATIVE PAYMENT.

WHEREAS, the City has determined a need to add a convenience fee to all credit card transactions to cover the cost charged by the processing companies; and

WHEREAS, the Board of Aldermen has agreed to implement a convenience fee for all credit card transactions made with the City of Willard.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

SECTION 1: CONVENIENCE FEE FOR ALTERNATIVE PAYMENT.

The Board of Aldermen may, by Ordinance, adopt or amend, from time to time, a Schedule of Alternative Payment Convenience Fees. The Schedule of Alternative Payment Convenience Fees shall have the power of law and shall be kept on file in the City Clerk's office for public inspection.

SECTION 2: CREDIT CARD AND DEBIT CARD FEES.

A. A convenience fee shall be added to the cost of any item, fee, license, or permit that is purchased from the City via a credit or debit card.

B. The convenience fee shall be charged by a third-party credit card vendor which provides the credit and debit card processing service for the City.

C. The convenience fees are set forth in the Schedule of Convenience Fees adopted by the Board of Aldermen by resolution as authorized by Section 70.110 of RSMo.

SECTION 3: SCHEDULE OF CONVENIENCE FEES

A. CASH -

a. No Charge.

B. MONEY ORDER –

a. No Charge.

C. CHECK –

a. No Charge.

D. CREDIT CARD-

- a. In Person - Three Percent (3%) of the transaction.
- b. Online – Three Percent (3%) of the transaction plus One Dollar and Twenty-five Cents (\$1.25).
- c. By Phone – Three Percent (3%) of the transaction.
- d. Automatic Pay - Three Percent (3%) of the transaction.

E. DEBIT CARD –

- a. In Person - Three Percent (3%) of the transaction.
- b. Online – Three Percent (3%) of the transaction plus One Dollar and Twenty-five Cents (\$1.25).
- c. By Phone – Three Percent (3%) of the transaction.
- d. Automatic Pay - Three Percent (3%) of the transaction

F. BANK PAY (ACH) – (Automatic pay from checking account each month.)

a. No Charge

Section 4: Effective Date. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ___ DAY OF _____, 2020.

APPROVED BY:

_____, Mayor

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

1st Reading

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ CLARK MCENTIRE	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____
_____ JON JONES	_____	_____	_____

2nd Reading

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ CLARK MCENTIRE	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____

SAM BAIRD

JON JONES

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 16

**Ordinance accepting the contract with Premier
Pyrotechnics for Fireworks for Freedom Fest. (1st & 2nd
Read) Discussion/Vote.**

First Reading: 06/08/20

Second Reading: 06/08/20

Council Bill No.: 20-1

Ordinance No.: 200608G

AN ORDINANCE

ACCEPTING THE PROPOSAL OF PREMIER PYROTECHNICS TO PROVIDE THE FIREWORKS DISPLAY FOR THE CITY OF WILLARD FREEDOM FEST AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard contracts with a company for Fireworks for Freedom Fest each year; and

WHEREAS, the City of Willard has selected Premier Pyrotechnics to provide said services as itemized in detail in Exhibit "A" as attached hereto.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the proposal of Premier Pyrotechnics to provide the services described in Exhibit "A."

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2020.

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAIN

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAIN

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES



*Our Mission...
"A Dedication to Pyrotechnic Perfection"*

TURN-KEY 1 YEAR CONTRACT FOR SERVICE

This contract is entered into on **May 28th 2020** by and between **Premier Pyrotechnics, Inc.** 25255 Highway K, Laclede County, Richland, MO 65556, telephone 417-453-6765, fax 417-453-6339, designated herein as the "Seller", and the **City of Willard** designated as the "Buyer".

Seller will deliver to Buyer the fireworks on **June 27th, 2020** and/or will make necessary substitutions of equal or greater value. Seller agrees to perform the fireworks display safely and in accordance with such Federal, State and Local laws that might be applicable.

Seller agrees that they are to check the display area after the presentation of the fireworks display for any "duds" or other material that might not have ignited. Any such material found shall be disposed of as required by all Federal, State, and Local rules and regulations or as is the standard practice of Seller. It is also agreed that **BUYER/SPONSOR** is responsible for checking the display area at first light for any unexploded materials. If such materials are located immediately contact Premier Pyrotechnics at 417-322-6595 for further instructions.

Buyer will furnish the minimum safety distance required per NFPA 1123. In no case shall spectators be allowed closer than 70 feet per inch of the largest shell diameter. Buyer will provide adequate monitoring to maintain these distance factors. Buyer also agrees to have adequate fire protection available on location of the display.

It is agreed and understood that Buyer will pay the purchase price of **\$2,500.00** including sales tax if applicable per display, with the option to adjust the purchase price of the display. The Buyer will pay 50% of the total price on the date this contract is signed. The contract is not valid until the deposit is received. The remainder is to be paid within 10 days following the date of the display. In the event of a weather related delay, Buyer agrees to pay an additional cost of not more than \$200.00 per day for security. Seller will arrange for security. In case of cancellation the deposit is non refundable, but will be held for a future display date. **All payments must be made to PREMIER PYROTECHNICS, INC and mailed to 25255 Hwy K, Richland, MO 65556.**

Buyer acknowledges and agrees that any balance past due is subject to a finance charge computed by a "Periodic Rate" of 1.5% per month, which is an annual percentage of 18%. This will be applied to the balance after specified payment due dates above. The Parties acknowledge and agree that any legal action commenced regarding this contract or collection shall be brought in the Circuit Court of Laclede County, Missouri, and that Missouri law shall govern the determination of rights, responsibilities and remedies. Buyer shall further be entirely responsible for any attorney fees and court costs incurred by Seller in enforcing its rights under this contract and to collect any unpaid balance.

SELLER: PREMIER PYROTECHNICS, INC.

BUYER: CITY OF WILLARD

BY: Nicky Sanderson

DATE: May 28th, 2020

BY: _____ DATE: _____

Print Name & Title

AUTHORIZED PURCHASER REPRESENTATIVE SIGNATURE: _____

In the event of Force Majeure, any deposits for payments will be carried forward to the next possible date agreed on between the client and Premier Pyrotechnics Inc.

Premier Pyrotechnics, Inc. 25255 Hwy K Richland, MO 65556 Phone: (888)647-6863 Fax: (573)213-2211

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 17

**Ordinance accepting the agreement with Citizen's Memorial Hospital for use of their property for Freedom Fest fireworks. (1st & 2nd Read)
Discussion/Vote.**

First Reading: 06/08/20

Second Reading: 06/08/20

Council Bill No.: 20-16

Ordinance No.: 200608H

AN ORDINANCE

ACCEPTING THE AGREEMENT WITH CITIZENS MEMORIAL HOSPITAL (CMH) TO PROVIDE THE LOCATION FOR THE FIREWORKS DISPLAY FOR THE CITY OF WILLARD FREEDOM FEST AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard contracts with a company for Fireworks for Freedom Fest each year; and

WHEREAS, the Citizen’s Memorial Hospital has agreed to provide the location for the Fireworks to be on display as itemized in detail in Exhibit “A” as attached hereto.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into the license agreement with Citizen’s Memorial Hospital (CMH) to allow access onto their property as described in Exhibit “A.”

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2020.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAIN

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAIN

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

REAL PROPERTY LICENSE AGREEMENT

THIS REAL PROPERTY LICENSE AGREEMENT (“License”) made on this _____ day of May 2020, by and between Citizens Memorial Health Care Foundation, a Missouri Nonprofit Corporation (hereinafter "CMH" or “Licensor”) and the City of Willard (hereinafter called "Willard" or “Licensee”).

WHEREAS, CMH owns a parcel of land and improvements thereon south of US Hwy 160 in Willard, Greene County, Missouri, including the location marked as point “0” on the map attached as Exhibit A (hereinafter the “Premises”); and

WHEREAS, Willard has requested to use the Premises for a firework display on June 27, 2020 for its annual “Freedom Fest.”

NOW, THEREFORE, the parties agree as follows:

1. **Grant of License, Use and Term.** Subject to the provisions, covenants, and agreements herein contained, CMH grants to Willard a License to use the Premises for the purpose of conducting a firework display on the evening hours of June 27, 2020 at the location marked point “0” on the map attached as Exhibit A. This License extends exclusively to personnel responsible for conducting the firework display, including City of Willard Staff, the Willard Fire Protection, and contractors of the City of Willard (“Official Personnel”). The firework display is intended for the community to enjoy from the safety of their homes. This License does not extend to anyone on the Premises for nonofficial purposes, such as those observing, congregating, or loitering. Further, Official Personnel and approved volunteers will be allowed on the Premises on June 28, 2020 for cleanup-related activities.
2. **Compliance with Laws.** The firework display must comply with all applicable State and Federal laws, including Chapter 320 of the Revised Statutes of Missouri. The City of Willard must have a permit issued by the Missouri Division of Fire Safety pursuant to Section 320.126, RSMo and have a licensed display operator conduct the display. Further, the Willard Fire Protection must be on site to ensure compliance with all applicable fire prevention and fire safety standards.
3. **Alterations and Cleanup.** Willard shall not make any alterations or additions to the Premises, without first obtaining the written consent of CMH. Further, Willard shall be responsible for cleaning up all materials brought onsite.
4. **Insurance Requirement.** Willard shall insure, at its sole expense, the Premises against the risk of fire or other casualty. Willard shall provide, at its sole expense, public liability insurance, including property damage with a \$1,000,000.00 limit, and including death and personal injury with \$1,000,000.00 limits per person. Willard is solely responsible for insuring CMH’s property, from any damage or loss.

5. **Indemnity.** To the extent permitted by law, Willard agrees to indemnify, hold harmless, and defend CMH from any and all fault, liabilities, costs, expenses, claims, demands or lawsuits arising out of, related to or connected with Willard's use of the Premises, including but not limited to, injury or property damage caused by the discharge of fireworks and premises liability claims.

6. **Complete Agreement and Authority.** The below representatives have authority to bind each respective entity and enter into this Agreement. This document represents the entire agreement between the parties. Any subsequent dispute will be governed by the laws of the State of Missouri and brought in the Circuit Court of Greene County, Missouri.

THE CITY OF WILLARD

By: _____

Title: _____

Date: _____

**CITIZENS MEMORIAL HEALTH CARE
FOUNDATION**

By: _____

Title: _____

Date: _____

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 18

Discussion/Vote to approve new Streetlight request for Gauge Crossing.

The Empire District Electric Company

Work Order # 861766

Request for Change in Street Lighting Service

Missouri
City of Willard

Pursuant to a Resolution adopted by the governing body of the **City of Willard** hereinafter called CITY, on the **3rd** day of **June, 2020** **The Empire District Electric Company**, hereinafter called COMPANY, is hereby requested to make the following changes in street lighting service pursuant to the provisions of the Municipal Electric Service Agreement, hereinafter called AGREEMENT, executed by the CITY and the COMPANY.

STREET LIGHT REQUEST	ADDRESS - LOCATION STREET LIGHTS and EXCESS FACILITIES	SIZE and TYPE STREET LIGHTS	QTY	ANNUAL ENERGY CHARGE		FACILITY USAGE CHARGE	
				Installed	Removed	Installed	Removed
Install	Gauge Crossing Subdivision	13,000L-16,000L 250W eq LED 2 Cobrahead	3	\$300.06		\$ 6,225.11	
Subtotals - Annual Energy Charge and Facility Usage Charge for this Request				\$300.06	\$0.00	\$ 6,225.11	\$ -
A Annual Energy Charge for this Request (Install minus Remove)				\$300.06			
B Total Facility Usage Charge for this Street Light Request (Install minus Remove)						\$ 6,225.11	

The CITY agrees that the AGREEMENT shall be amended as follows:

- C Total Facility Usage Charge for this Request (Total Line B) \$6,225.11
- D Annual Facility Usage Charge to City for this Request (Total Line C X 9%) \$560.26
- E Annual Energy Charge for this Request (Total Line A) \$300.06
- F **Annual Facility Usage and Energy Charge for this Request** (Total Line D plus/minus Line E) **\$860.32**
- G Monthly Increase/Decrease to be Paid by City for this Request (Total Line F divided by 12 months) **\$71.69**

This request for change shall be effective from and after its execution and is supplemental to, forms a part of and is to be construed with and subject to the terms, conditions and provisions of the Agreement herein referred to which, in all other particulars except as hereinafter amended, is ratified and confirmed. This contract and any ancillary agreements may be executed in counterparts, each of which shall be deemed an original and all of which, taken together, shall be deemed to be one agreement, and signatures by fax or other electronic transmission are acceptable and shall constitute an original signature for all purposes.

Executed at _____ this _____ day of _____
 (SEAL)
 ATTEST: _____ By _____
Clerk of Willard Mayor or Board Chairman

ACCEPTANCE

The COMPANY hereby approves and consents to the aforesaid request for change in street lighting service and all terms and provisions included therein, and agrees that the Municipal Electric Service Agreement shall be amended accordingly. The number of street lights in service in said CITY will, after completion of the above changes and until our approval of further changes, be as follows:

Mercury Vapor Lights		High Pressure Sodium Lights		Metal Halide Lights		Light Emitting Diode Lights	
7,000L - 175W	110	6,000L - 70W	22	12,000L - 175W	0	7,500 - 9,500L - 150W	0
11,000L - 250W	14	16,000L - 150W	203	20,500L - 250W	0	13,000 - 16,000L - 250W	3
20,000L - 400W	2	27,500L - 250W	6	36,000L - 400W	0	19,000 - 22,000L - 250W	0
53,000L - 1,000W	0	50,000L - 400W	2	110,000L - 1,000W	0		
		130,000L - 1,000W	0				

WO# 861766	DATE COMPLETED _____	
CURRENT INVESTMENT CHARGE	ANNUAL FACILITY USAGE CHARGE	ACCUMULATIVE INVESTMENT CHARGE
\$6,225.11	\$24,922.81	\$276,920.12

The Empire District Electric Company

Company Representative Completing Contract: Rick Wingender

Executed at Joplin, Mo this _____ day of _____ By _____
 (VICE PRESIDENT)