

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
July 25, 2016  
7:00 p.m.**

Staff present: City Clerk, Jennifer Rowe; Chief Financial Officer, Carolyn Halverson; Public Works Director, David O'Connor; Emergency Management Director, Stacy Winters; and Director of Development, Randy Brown.

Citizens in attendance: Abby Brixey and Mindy Latham.

**Pledge of Allegiance.**

The Pledge of Allegiance was led by Mayor Hendrickson.

**Call to Order.**

Mayor Hendrickson called the meeting to order at 7:00 p.m.

**Roll Call.**

The City Clerk conducted the roll call. Alderman Buckley---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird---, Alderman Roggenses-present and Mayor Hendrickson-present.

**Agenda Amendments/Approval of Agenda.**

Motion was made by Alderman Stewart and seconded by Alderman Roggenses to approve the Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggenses.

Alderman Buckley arrived at 7:04 p.m.

**Approval of the Minutes from the regular Meeting on July 11, 2016.**

Motion was made by Alderman Buckley and seconded by Alderman Whitman to approve the Minutes from the regular Meeting on July 11, 2016. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggenses.

**Code of Ethics Ordinance (2<sup>nd</sup> read) Discussion/Vote.**

The City Clerk informed the Board that this was just to update the Missouri Ethics Commission as we do every two (2) years. Motion was made by Alderman Roggenses and seconded by Alderman Snider to approve the Code of Ethics Ordinance. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggenses.

**Ordinance accepting the 2016 Emergency Management Performance Grant. (1<sup>st</sup> & 2<sup>nd</sup> read) Discussion/Vote.**

The Emergency Management Director Stacy Winters informed the Board that this was the Grant that the City goes after every year. He just needed approval for the Mayor to sign and accept the funds. Motion was made by Alderman Buckley and seconded by Alderman Roggenses to accept the 2016 Emergency Management Performance Grant. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggenses.

The second read was conducted by the City Clerk.

Motion was made by Alderman Buckley and seconded by Alderman Stewart to accept the 2016 Emergency Management Performance Grant. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggenses.

**Ordinance accepting the contract with Hunter Chase for the Main Street and Jackson Street Sidewalk Project. (1<sup>st</sup> and 2<sup>nd</sup> read) Discussion/Vote.**

The Director of Development Randy Brown informed the Board what the project entailed and told them that this was just allowing the Mayor to sign the contract that the Board had already agreed to. Motion was made by Alderman Roggeneses and seconded by Alderman Buckley to accept the contract with Hunter Chase for the Main Street and Jackson Street Sidewalk Project. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggeneses.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the contract with Hunter Chase for the Main Street and Jackson Street Sidewalk Project. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggeneses.

### **New Business.**

The Community Services Director J.C. Loveland informed the Board that with school starting August 11, 2016, the pool will go to only being open on the weekends. He requests that the Board think about having promotional weekends. His idea is to have the first weekend in August be for Police, Fire, and EMT Service members. The second would be for Teachers as school will have just started. The third will be for all military, retired and active. His idea is to make the cost half price for those members on the weekends and show support for what they do. Alderman Roggeneses requested making the final weekend for citizens and their families in Willard at half price as well. The Board liked the idea that Mr. Loveland presented. Motion was made by Alderman Buckley and seconded by Alderman Snider to approve the promotional weekends as presented. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggeneses.

Alderman Roggeneses spoke to the Board about the baseball fields and the issue with make-up games going so late in the summer. He presented the idea to use the area east of the Concession stand to create a third baseball diamond. This will allow for more games to take place and less games being rescheduled. He also brought up the issue with practice fields and the benefit they would bring.

### **Old Business.**

The Director of Public Works David O'Connor updated the Board on the Miller Road project, US 160 Extension and the funding available. He gave the Board a cost breakdown of what the projects could potentially cost and asked them to look it over and bring any questions back at the August 8, 2016 BOA Meeting.

Mr. O'Connor also discussed the Wastewater Master Plan by Olsson & Associates. He gave a cost breakdown of what needs to happen immediately to improve our sewers and requested that the Board be ready to approve the plan at the August 8, 2016 BOA Meeting. Mr. O'Connor feels it is a good plan and will benefit the City to approve it.

Director of Development Randy Brown discussed the timeline to finalize the Wastewater Master Plan. The grant that the City has received to help pay for the study is due September 30, 2016. The Board will need to be ready to have the plan finalized and signed by August 30, 2016 to meet the grant deadline. Mr. Brown also discussed the five-hundred thousand dollar (\$500,000) savings between going with Delta 1 instead of Delta 2. He stated that the City could use that money to improve other issues.

### **Recess Open Session.**

Motion was made by Alderman Buckley and seconded by Alderman Roggeneses to take a recess from the Open Session at 8:20 p.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggeneses.

### **Close Open Session.**

Motion was made by Alderman Roggeneses and seconded by Alderman Stewart to close the Open Session at 8:27 p.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggeneses.

### **Open Executive Session.**

Motion was made by Alderman Buckley and seconded by Alderman Stewart to open the Executive Session at 8:28 p.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, and Roggensesees.

**Close Executive Session.**

Motion was made by Alderman Roggensesees and seconded by Alderman Buckley to close the Executive Session at 8:43 p.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, and Roggensesees.

**Adjourn.**

Motion was made by Alderman Roggensesees and seconded by Alderman Whitman to adjourn. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, and Roggensesees.

**The meeting was adjourned at 8:44 p.m.**

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Jennifer Rowe, City Clerk

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Corey Hendrickson, Mayor of Willard

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