

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
August 12, 2019  
7:00 p.m.**

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Public Works Director, Dave O'Connor; Director of Development, Randy Brown; Police Officer, JD Landon; and Finance Director, Carolyn Halverson.

The City Attorney Ken Reynolds was present.

Citizens in attendance: Brandon Jenson, Larry Jansen, Mindy Latham, Derek Lee, Jeremy Bumgarner, Austin Bryant, Jeremy Deck and Luke Owings.

**Pledge of Allegiance.**

The Pledge of Allegiance was led by Mayor Pro-Tem Sam Baird.

**Call to Order.**

Mayor Pro-Tem Sam Baird called the meeting to order at 7:00 p.m.

**Roll Call.**

The City Clerk conducted the Roll Call. Alderman McEntire-present, Alderman Snider-present (arrived late), Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Jones-present, and Mayor Hendrickson---

**Agenda Amendments/Agenda Approval.**

Motion was made by Alderman Whitman and seconded by Alderman Jones to approve the Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Consent Agenda.**

Motion was made by Alderman Snider and seconded by Alderman Stewart to approve the Consent Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Discussion/Vote to approve current July/August 2019 Outstanding Invoices, Check and Draft Paid Invoices.**

City Administrator Brad Gray stated that one item in the Invoices was being discussed later in the meeting. He requested that the Board approve these contingent on the Amended Budget and the Ordinance purchasing the Right-of-Way passing. Motion was made by Alderman McEntire and seconded by Alderman Whitman to approve the current July/August 2019 Outstanding Invoices, Check and Draft Paid Invoices contingent on the Amended Budget and the Proctor Road Right-of-Way acquisition passing. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Citizen Input.**

None.

**Public Hearing for the 2019 Comprehensive Plan.**

City Attorney Ken Reynolds opened the public hearing for the 2019 Comprehensive Plan at 7:05 p.m. No citizens wished to speak, so the public hearing was closed at 7:06 p.m.

**Resolution adopting the 2019 Comprehensive Plan.**

Brandon Jenson of SMCOG presented the 2019 Comprehensive Plan to the Board. Discussion was made on the future of Willard. Motion was made by Alderman McEntire and seconded by Alderman Snider to adopt the 2019 Comprehensive Plan. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Presentation on Medical Marijuana Legislation.**

Planning Assistant Abby Brixey gave a presentation on the Medical Marijuana Legislation and potential code changes for Willard. Discussion was made on testing, security and locations.

**Public Hearing for Robertson Estates Phase 2 Preliminary Plat and Preliminary Development Plan.**

City Attorney Ken Reynolds opened the public hearing for Robertson Estates Phase 2 Preliminary Plat and Preliminary Development Plan at 8:43 p.m.

Derek Lee of Lee Engineering discussed the Floodplain. He stated that this development and the detention would reduce the amount of stormwater flow by 9% for 209 Lynne Drive, and 30% for 213 Lynne drive. No other citizens wished to speak so the Public Hearing was closed at 7:06 p.m.

**Discussion/Vote to accept the Robertson Estates Phase 2 Preliminary Plan and Preliminary Development Plan.**

Discussion was made on the Stormwater. Alderman Snider requested that the Minutes reflect the 9% reduction for 209 Lynne Drive and the 30% reduction for 213 Lynne Drive.

Motion was made by Alderman Stewart and seconded by Alderman Whitman to accept the Robertson Estates Phase 2 Preliminary Plan and Preliminary Development Plan. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Discussion/Vote to accept the West Ridge Subdivision Preliminary Plat.**

Director of Development Randy Brown discussed the Plat. Discussion was made on the development and any changes from the previously approved Plat. Discussion was also made on requesting a sidewalk to meet up with the sidewalk on Arrowhead to create connectivity. Motion was made by Alderman Snider and seconded by Alderman McEntire to accept the West Ridge Subdivision Preliminary Plat. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Ordinance amending the Speed Limit through Deerfield and Autumn Brook Subdivisions. (1<sup>st</sup> Read) Discussion/Vote.**

Public Works Director Dave O'Connor discussed the Speed Limit reduction requests that staff had received. Discussion was made on the traffic study and the streets involved.

The first read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman Jones to approve amending the Speed Limit through Deerfield and Autumn Brook Subdivisions from 30 miles per hour to 25 miles per hour. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Discussion/Vote to accept the Greene County Tax Allotment.**

City Administrator Brad Gray stated that he would like to table this item until more information could be brought back. Motion was made by Alderman McEntire and seconded by Alderman Jones to table the discussion/vote on accepting the Greene County Tax Allotment. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Ordinance accepting the 2019 Amended Budget. (2<sup>nd</sup> Read) Discussion/Vote.**

City Administrator Brad Gray discussed the changes from the 1<sup>st</sup> Read.

The second read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman McEntire to accept the 2019 Amended Budget. Motion carried with a vote of 5-1. Voting aye: Aldermen McEntire, Stewart, Whitman, Baird and Jones. Alderman Snider voted nay.

**Ordinance accepting the agreement with Jerry Proctor and Matt Kelley for Right-of-way acquisition. (1st & 2nd Read) Discussion/Vote.**

Mr. Gray gave a brief overview of the agreement. Discussion was made on past Board discussions regarding the right-of-way acquisition. Mr. Brown stated that everything was coming together, Mr. Kelley had come in to sign the agreement and presented a cashier's check for Mr. Proctor earlier that day. Discussion was made on stormwater and responsibility for the road.

The first read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman Stewart to accept the agreement with Jerry Proctor and Matt Kelley for Right-of-way acquisition. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

The seconded read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman McEntire to accept the agreement with Jerry Proctor and Matt Kelley for Right-of-way acquisition. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Ordinance accepting the 2019 EMPG Grant Funding. (1st & 2nd Read) Discussion/Vote.**

City Clerk Jennifer Rowe informed the Board that this was to accept the grant funding the City was awarded for the 2019 fiscal year. This grant would cover nearly half of the costs associated to the Emergency Management budget. She also informed the Board that the Tornado Tabletop exercise would be August 22<sup>nd</sup> at 6:30 p.m.

The first read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman McEntire to accept the 2019 EMPG Grant Funding. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

The second read was conducted by the City Clerk.

Motion was made by Alderman Jones and seconded by Alderman Stewart to accept the 2019 EMPG Grant funding. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**New Business.**

Discussion was made on striping and equipment for the streets department, especially at the Megan Lane and Farm Road 94 intersection, as well as East Jackson and Highway 160.

**Unfinished Business.**

Discussion was made on Water and planning for the future. Discussion was then made on the class for the police Lieutenant for Dogs and beautification around town. Alderman Whitman also thanked Staff for getting the excavation holes discussed at the prior meeting taken care of so quickly.

**Recess Open Session.**

Motion was made by Alderman Whitman and seconded by Alderman Jones to recess the Open Session at 9:46 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Open Executive Session.**

Motion was made by Alderman Jones and seconded by Alderman Stewart to open the Executive Session. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Close Executive Session.**

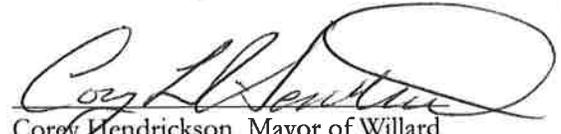
Motion was made by Alderman Stewart and seconded by Alderman Whitman to close the Executive Session. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

**Adjourn.**

Motion was made by Alderman McEntire and seconded by Alderman Stewart to Adjourn. Motion carried with a vote of 6-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman, Baird and Jones.

The meeting was adjourned at 10:13 p.m.

  
Jennifer Rowe, City Clerk

  
Corey Hendrickson, Mayor of Willard