

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

September 09, 2019

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor

Corey Hendrickson

Board Members

Clark McEntire

Donna Stewart

Sam Baird – Mayor Pro-Tem

Samuel Snider

Larry Whitman

Jon Jones

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
September 9, 2019
7:00 P.M.**

Posted September 4, 2019.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** September 9, 2019 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**
- 3. Consent Agenda:**

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from regular meeting August 26, 2019.
 - b. August/September 2019 Outstanding Invoices, Check and Draft Paid Invoices.
 - c. Department Head Reports.
- 4. Discussion/Vote on current Outstanding Invoices, draft and Check Paid Invoices for August/September 2019.**
 - 5. Citizen Input.**
 - 6. Public Hearing for Medical Marijuana legislation.**
 - 7. Ordinance amending Chapter 400 of the Land Development Regulations of the Willard Municipal Code regarding Medical Marijuana. (1st Read) Discussion/Vote.**
 - 8. Ordinance accepting the Logan 12 Minor Subdivision for 420 E. Hughes. (1st & 2nd Read) Discussion/Vote.**
 - 9. New Business.**

10. Unfinished Business.

11. Recess.

12. Open Executive Session.

13. Close Executive Session.

14. Adjourn Meeting.

THE TENTATIVE AGENDA OF THIS MEETING INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO RSMO SECTION 610.021 # (1) LEGAL.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk



Agenda Item# 3

Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from regular meeting August 26, 2019.
- b. August/September 2019 Outstanding Invoices, Check and Draft Paid Invoices.
- c. Department Head Reports.

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
August 26, 2019
7:00 p.m.**

Staff present: Clerk, Jennifer Rowe; Director of Development, Randy Brown; and Finance Director, Carolyn Halverson.

The City Attorney Ken Reynolds was not present.

Citizens in attendance: Terry Kathcart and Hayden Simmons.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the Roll Call. Alderman McEntire-present, Alderman Snider-present (arrived late), Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Jones---, and Mayor Hendrickson-present. Student Representative Bradley Cooper also present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Baird and seconded by Alderman Whitman to approve the Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird. Student Representative Bradley Cooper also voted aye.

Consent Agenda.

Motion was made by Alderman Snider and seconded by Alderman Stewart to approve the Consent Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird. Student Representative Bradley Cooper abstained.

Discussion/Vote to approve current July/August 2019 Outstanding Invoices, Check and Draft Paid Invoices.

Motion was made by Alderman Baird and seconded by Alderman Stewart to approve the current July/August 2019 Outstanding Invoices, Check and Draft Paid Invoices. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird. Student Representative Bradley Cooper also voted aye.

Citizen Input.

None.

Public Hearing for the 2019 Tax Levy.

Mayor Hendrickson opened the public hearing for the 2019 Tax Levy at 7:11 p.m. No citizens wished to speak, so the public hearing was closed at 7:12 p.m.

Ordinance accepting the 2019 Tax Levy. (1st & 2nd Read) Discussion/Vote.

Finance Director Carolyn Halverson discussed the 2019 Tax Levy. Discussion was made on tax assessment. The first read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman Whitman to accept the 2019 Tax Levy. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird. Student Representative Bradley Cooper also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman McEntire to accept the 2019 Tax Levy. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird. Student Representative Bradley Cooper also voted aye.

Ordinance amending the Speed Limit through Deerfield and Autumn Brook subdivisions. (2nd Read) Discussion/Vote.

The second read was conducted by the City Clerk.

Motion was made by Alderman McEntire and seconded by Alderman Stewart to amend the Speed Limit through Deerfield and Autumn Brook subdivisions. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird. Student Representative Bradley Cooper also voted aye.

Ordinance amending the agreement with Mediacom for Franchise Fees. (1st & 2nd Read) Discussion/Vote.

The City Clerk informed the Board that this was to amend the dates on the original contract signed in 2018. The dates had been misprinted to show October 1, 2018 to September 30, 2018. The amendment would change that to read October 1, 2018 to September 30, 2020.

The first read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Stewart to amend the agreement with Mediacom for Franchise Fees. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird. Student Representative Bradley Cooper also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Stewart and seconded by Alderman Whitman to amend the agreement with Mediacom for Franchise Fees. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird. Student Representative Bradley Cooper also voted aye.

Discussion/Vote to approve the Streetlight Request from Liberty Utilities for the corner of Dorcas and Jackson Street.

Discussion was made on the streetlight request. Mr. Brown informed the Board that they would be changing out the old Mercury Vapor light that is no longer in service, to install a High-Pressure Sodium. The City had the option of High-Pressure Sodium or LED and chose the High-Pressure Sodium due to cost.

Motion was made by Alderman Stewart and seconded by Alderman Whitman to approve the Streetlight Request from Liberty Utilities for the corner of Dorcas and Jackson Street. Motion carried with a vote of 5-1. Voting aye: Aldermen Snider, Stewart, Whitman and Baird. Alderman McEntire voted nay. Student Representative Bradley Cooper also voted aye.

New Business.

Mr. Brown informed the Board that staff would be meeting with Total Highspeed regarding their request for larger poles on Wright Street to equipment for their internet service.

Student Representative Bradley Cooper discussed 5g Internet and the concerns he had heard from other students. He requested that Staff looked into the risks and form a Committee to make an educated decision on if it will be allowed in Willard. Mayor Hendrickson told him to coordinate with the City Administrator and discuss this with him.

Unfinished Business.

None.

Adjourn.

Motion was made by Alderman Baird and seconded by Alderman Stewart to Adjourn. Motion carried with a vote of 5-0. Voting aye: Aldermen McEntire, Snider, Stewart, Whitman and Baird. Student Representative Bradley Cooper also voted aye.

The meeting was adjourned at 7:48 p.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3(b)
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **Outstanding Invoices – August & September 2019**



Pending Expense Approval Report - 1

By Vendor Name

Post Dates 08/27/2019 - 09/03/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: A&A100 - A&A MASONRY					
Vendor: A&A100 - A&A MASONRY					
A&A MASONRY	082819	09/03/2019	MAIL BOX REPAIRS - STS	10-300-51000	65.00
Vendor A&A100 - A&A MASONRY Total:					65.00
Vendor A&A100 - A&A MASONRY Total:					65.00
Vendor: AMP100 - AMERIPRIDE SERVICES INC					
Vendor: AMP100 - AMERIPRIDE SERVICES INC					
AMERIPRIDE SERVICES INC	340143323	09/03/2019	MATS (ALL DEPTS) & TOWLES (W/S)	10-100-50130	25.90
AMERIPRIDE SERVICES INC	340143323	09/03/2019	MATS (ALL DEPTS) & TOWLES (W/S)	10-200-50130	20.50
AMERIPRIDE SERVICES INC	340143323	09/03/2019	MATS (ALL DEPTS) & TOWLES (W/S)	20-600-50130	111.25
AMERIPRIDE SERVICES INC	340143323	09/03/2019	MATS (ALL DEPTS) & TOWLES (W/S)	20-700-50130	111.25
AMERIPRIDE SERVICES INC	340143323	09/03/2019	MATS (ALL DEPTS) & TOWLES (W/S)	30-800-50130	44.80
Vendor AMP100 - AMERIPRIDE SERVICES INC Total:					313.70
Vendor AMP100 - AMERIPRIDE SERVICES INC Total:					313.70
Vendor: ATS200 - ANCHOR TACTICAL SUPPLY, LLC					
Vendor: ATS200 - ANCHOR TACTICAL SUPPLY, LLC					
ANCHOR TACTICAL SUPPLY, LL	201341	09/03/2019	S GARNER UNIFORM ALLOWANCE - LAW	10-200-92500	199.90
Vendor ATS200 - ANCHOR TACTICAL SUPPLY, LLC Total:					199.90
Vendor ATS200 - ANCHOR TACTICAL SUPPLY, LLC Total:					199.90
Vendor: CPI100 - COLORGRAPHIC PRINTING INC					
Vendor: CPI100 - COLORGRAPHIC PRINTING INC					
COLORGRAPHIC PRINTING IN	0179494-IN	09/03/2019	SUNFLOWER BANNER-PKS	30-800-55200	77.31
Vendor CPI100 - COLORGRAPHIC PRINTING INC Total:					77.31
Vendor CPI100 - COLORGRAPHIC PRINTING INC Total:					77.31
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	ZZ2MC-G5A64-0J9	09/03/2019	VISTAPRINT DOGGY DIVE POSTERS-PKS	30-800-55200	29.84
COMMERCE CREDIT CARD SE	01322G	09/03/2019	WALMART NEW RESIDENT PACKET FOLDERS - W/S	20-600-50700	8.11
COMMERCE CREDIT CARD SE	01322G	09/03/2019	WALMART NEW RESIDENT PACKET FOLDERS - W/S	20-700-50700	8.11
COMMERCE CREDIT CARD SE	H3012-91319	09/03/2019	HOME DEPOT POOL REPAIR HOSE-PKS	30-800-50140	14.85
COMMERCE CREDIT CARD SE	04683G	09/03/2019	BULLSEYE PROPANE TANK REFILL-PKS	30-800-50170	12.29
COMMERCE CREDIT CARD SE	120663	09/03/2019	HARBOR FREIGHT EXENSION CORDS & POWER STRIPS-PKS	30-800-50170	25.94
COMMERCE CREDIT CARD SE	97768-69	09/03/2019	GREENE COUNTY RECORDING FEES - P&D	10-400-56400	171.92
COMMERCE CREDIT CARD SE	00664G	09/03/2019	MURFIN'S HOT DOG BUNS-PK	30-800-50200	7.30
COMMERCE CREDIT CARD SE	8617857	09/03/2019	AMAZON LED REPLACEMENT BULBS-PKS	30-800-51000	279.98
COMMERCE CREDIT CARD SE	082719	09/03/2019	STAMPS.COM POSTAGE - ALL DEPTS	10-100-50750	13.45
COMMERCE CREDIT CARD SE	082719	09/03/2019	STAMPS.COM POSTAGE - ALL DEPTS	10-200-50750	23.20

Pending Expense Approval Report - 1

Post Dates: 08/27/2019 - 09/03/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	082719	09/03/2019	STAMPS.COM POSTAGE - ALL DEPTS	10-250-50750	32.50
COMMERCE CREDIT CARD SE	082719	09/03/2019	STAMPS.COM POSTAGE - ALL DEPTS	10-400-50750	12.45
COMMERCE CREDIT CARD SE	082719	09/03/2019	STAMPS.COM POSTAGE - ALL DEPTS	20-600-50750	19.60
COMMERCE CREDIT CARD SE	082719	09/03/2019	STAMPS.COM POSTAGE - ALL DEPTS	20-700-50750	20.30
COMMERCE CREDIT CARD SE	082719	09/03/2019	STAMPS.COM POSTAGE - ALL DEPTS	30-800-50750	2.80
COMMERCE CREDIT CARD SE	2019MACAFC	09/03/2019	MSU - J TRUITT MACA TRAINING - CT	10-250-56960	125.00
COMMERCE CREDIT CARD SE	5D65801332BC0	09/03/2019	MRWA - C HALVERSON TRAINING SEMINAR - GEN	10-100-56960	190.00
COMMERCE CREDIT CARD SE	5D658160BEA09	09/03/2019	MRWA - T FORSHEE TRAINING SEMINAR - GEN	10-100-56960	190.00
COMMERCE CREDIT CARD SE	8089530-0	09/03/2019	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S/PKS	10-100-50700	28.99
COMMERCE CREDIT CARD SE	8089530-0	09/03/2019	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S/PKS	10-200-50700	28.99
COMMERCE CREDIT CARD SE	8089530-0	09/03/2019	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S/PKS	20-600-50700	14.49
COMMERCE CREDIT CARD SE	8089530-0	09/03/2019	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S/PKS	20-700-50700	14.50
COMMERCE CREDIT CARD SE	8089530-0	09/03/2019	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S/PKS	30-800-50700	28.99
COMMERCE CREDIT CARD SE	90159688	09/03/2019	EMBASSY SUITES - J ROWE CONFERENCE LODGING - GEN	10-100-56900	429.84
COMMERCE CREDIT CARD SE	090119	09/03/2019	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-100-61000	163.28
COMMERCE CREDIT CARD SE	090119	09/03/2019	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-200-61000	163.28
COMMERCE CREDIT CARD SE	090119	09/03/2019	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-250-61000	116.63
COMMERCE CREDIT CARD SE	090119	09/03/2019	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-300-61000	116.63
COMMERCE CREDIT CARD SE	090119	09/03/2019	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	10-400-61000	116.63
COMMERCE CREDIT CARD SE	090119	09/03/2019	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	20-600-61000	163.29
COMMERCE CREDIT CARD SE	090119	09/03/2019	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	20-700-61000	163.29
COMMERCE CREDIT CARD SE	090119	09/03/2019	NEXTIVA TELEPHONE EXPENSE - ALL DEPTS	30-800-61000	163.29
COMMERCE CREDIT CARD SE	INV0014414	09/03/2019	DOLLAR GENERAL CHLORINE FOR POOL-PKS	30-800-50140	131.29

Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total: 3,031.05
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total: 3,031.05

Vendor: CON165 - CONCO QUARRIES, INC
Vendor: CON165 - CONCO QUARRIES, INC
 CONCO QUARRIES, INC 407141

09/03/2019	1" BASE FOR B EQ BASIN - SEWER	20-700-95100	80.53
Vendor CON165 - CONCO QUARRIES, INC Total:			80.53
Vendor CON165 - CONCO QUARRIES, INC Total:			80.53

Vendor: BKM225 - DAVID BLAKEMORE
Vendor: BKM225 - DAVID BLAKEMORE

DAVID BLAKEMORE 090119	09/03/2019	CELL PHONE REIMBURSEMENT - W/S	20-600-61000	25.00
DAVID BLAKEMORE 090119	09/03/2019	CELL PHONE REIMBURSEMENT - W/S	20-700-61000	25.00
Vendor BKM225 - DAVID BLAKEMORE Total:			50.00	
Vendor BKM225 - DAVID BLAKEMORE Total:			50.00	

Pending Expense Approval Report - 1

Post Dates: 08/27/2019 - 09/03/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: DEL100 - DELL USA LP					
Vendor: DEL100 - DELL USA LP					
DELL USA LP	3000044999877.1	09/03/2019	DELL LATITUDE 5500 & WD19 DOCK - GEN	10-100-52000	170.00
DELL USA LP	3000044999877.1	09/03/2019	DELL LATITUDE 5500 & WD19 DOCK - GEN	10-100-95500	998.48
DELL USA LP	3000045413736.1	09/03/2019	BATTERY BACKUP - PKS	30-800-52000	375.95
Vendor DEL100 - DELL USA LP Total:					1,544.43
Vendor DEL100 - DELL USA LP Total:					1,544.43
Vendor: ECO100 - ECONO SIGNS					
Vendor: ECO100 - ECONO SIGNS					
ECONO SIGNS	10-955175	09/03/2019	25 MPH SPEED LIMIT SIGNS (x5) - PW	10-300-50130	232.11
Vendor ECO100 - ECONO SIGNS Total:					232.11
Vendor ECO100 - ECONO SIGNS Total:					232.11
Vendor: FRA555 - FRANK'S UNIFORMS					
Vendor: FRA555 - FRANK'S UNIFORMS					
FRANK'S UNIFORMS	2442	09/03/2019	C STEEN UNIFORM ALLOWANCE - LAW	10-200-92500	100.95
FRANK'S UNIFORMS	2450	09/03/2019	W HANSEN UNIFORM ALLOWANCE - LAW	10-200-92500	227.80
Vendor FRA555 - FRANK'S UNIFORMS Total:					328.75
Vendor FRA555 - FRANK'S UNIFORMS Total:					328.75
Vendor: GLA200 - GLENN'S AUTOMOTIVE LLC					
Vendor: GLA200 - GLENN'S AUTOMOTIVE LLC					
GLENN'S AUTOMOTIVE LLC	10994	09/03/2019	PD CAR 3 CONTROLS, BLINKER, AIRBAG SENSOR - LA	10-200-71000	669.50
Vendor GLA200 - GLENN'S AUTOMOTIVE LLC Total:					669.50
Vendor GLA200 - GLENN'S AUTOMOTIVE LLC Total:					669.50
Vendor: HAR160 - HARRY COOPER SUPPLY COMPANY					
Vendor: HAR160 - HARRY COOPER SUPPLY COMPANY					
HARRY COOPER SUPPLY COM	S4381815.001	09/03/2019	SEWER CLEANOUT PLUGS - P	20-700-50130	215.70
HARRY COOPER SUPPLY COM	S4381867.001	09/03/2019	FLEXIBLE COUPLINGS FOR CLEANOUTS - SEWER	20-700-50130	86.10
Vendor HAR160 - HARRY COOPER SUPPLY COMPANY Total:					301.80
Vendor HAR160 - HARRY COOPER SUPPLY COMPANY Total:					301.80
Vendor: JKN100 - JASON KNIGHT					
Vendor: JKN100 - JASON KNIGHT					
JASON KNIGHT	090119	09/03/2019	CELL PHONE REIMBURSEMENT - PKS	30-800-61000	50.00
Vendor JKN100 - JASON KNIGHT Total:					50.00
Vendor JKN100 - JASON KNIGHT Total:					50.00
Vendor: LEG250 - LEGALSHIELD					
Vendor: LEG250 - LEGALSHIELD					
LEGALSHIELD	082519	09/03/2019	GROUP INSURANCE - LAW	10-200-93000	29.90
Vendor LEG250 - LEGALSHIELD Total:					29.90
Vendor LEG250 - LEGALSHIELD Total:					29.90
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
LOWE'S CREDIT SERVICES	907830	09/03/2019	SOCCER IRRIGATION COUPLINGS-PKS	30-800-51000	19.14
LOWE'S CREDIT SERVICES	903062	09/03/2019	SOCCER IRRIGATION REPAIR SUPPLIES-PKS	30-800-51000	49.00
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					68.14
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					68.14

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-251202	09/03/2019	TERMINAL KIT-PKS	30-800-71100	29.99
O'REILLY AUTOMOTIVE, INC	2637-252502	09/03/2019	TOOL TRUCK BRAKE PADS-PKS	30-800-71000	96.89
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					126.88
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					126.88
Vendor: REP100 - REPUBLIC PRINTING INC					
Vendor: REP100 - REPUBLIC PRINTING INC					
REPUBLIC PRINTING INC	039136	09/03/2019	PD INCIDENT CARDS - LAW	10-200-50700	52.50
Vendor REP100 - REPUBLIC PRINTING INC Total:					52.50
Vendor REP100 - REPUBLIC PRINTING INC Total:					52.50
Vendor: SCU425 - SCURLOCK INDUSTRIES					
Vendor: SCU425 - SCURLOCK INDUSTRIES					
SCURLOCK INDUSTRIES	0025032-IN	09/03/2019	4" MANHOLE ADJUSTMENT RING - SEWER	20-700-51000	34.20
SCURLOCK INDUSTRIES	0025110-IN	09/03/2019	5" MANHOLE ADJUSTMENT RING - SEWER	20-700-51000	34.20
Vendor SCU425 - SCURLOCK INDUSTRIES Total:					68.40
Vendor SCU425 - SCURLOCK INDUSTRIES Total:					68.40
Vendor: SHP550 - SHANNON SHIPLEY					
Vendor: SHP550 - SHANNON SHIPLEY					
SHANNON SHIPLEY	082719	08/29/2019	CELL PHONE REIMBURSEMENT - LAW	10-200-61000	50.00
Vendor SHP550 - SHANNON SHIPLEY Total:					50.00
Vendor SHP550 - SHANNON SHIPLEY Total:					50.00
Vendor: TRA300 - TRANE U.S. INC					
Vendor: TRA300 - TRANE U.S. INC					
TRANE U.S. INC	6395179CLSDCR	08/27/2019	HVAC FILTER RETURN CREDIT - PKS	30-800-50500	-28.77
TRANE U.S. INC	6869866	09/03/2019	AIR CONDITIONER MOTOR-PK	30-800-51000	257.55
Vendor TRA300 - TRANE U.S. INC Total:					228.78
Vendor TRA300 - TRANE U.S. INC Total:					228.78
Vendor: TRH100 - TREVOR HOFFMAN					
Vendor: TRH100 - TREVOR HOFFMAN					
TREVOR HOFFMAN	3929741158	09/03/2019	CELL PHONE REIMBURSEMENT - W/S	20-600-61000	25.00
TREVOR HOFFMAN	3929741158	09/03/2019	CELL PHONE REIMBURSEMENT - W/S	20-700-61000	25.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor: BWP100 - WALDEN CHEMICAL d/b/a BLUE WATER POOLS					
Vendor: BWP100 - WALDEN CHEMICAL d/b/a BLUE WATER POOLS					
WALDEN CHEMICAL d/b/a BL	7479	09/03/2019	POOL CHEMICALS-PKS	30-800-50140	535.60
Vendor BWP100 - WALDEN CHEMICAL d/b/a BLUE WATER POOLS Total:					535.60
Vendor BWP100 - WALDEN CHEMICAL d/b/a BLUE WATER POOLS Total:					535.60
Vendor: WAL110 - WALMART COMMUNITY/RFCSLLC					
Vendor: WAL110 - WALMART COMMUNITY/RFCSLLC					
WALMART COMMUNITY/RFC	023525	09/03/2019	SAM'S CONCESSIONS-PKS	30-800-50200	443.60
Vendor WAL110 - WALMART COMMUNITY/RFCSLLC Total:					443.60
Vendor WAL110 - WALMART COMMUNITY/RFCSLLC Total:					443.60
Vendor: WTV100 - WILLARD HOME CENTER LLC					
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B122959	09/03/2019	SHIPPING FEES - WATER	20-600-50750	14.98
WILLARD HOME CENTER LLC	A125611	09/03/2019	ELECTRIC SOLDER - LAW	10-200-52000	4.99

Pending Expense Approval Report - 1

Post Dates: 08/27/2019 - 09/03/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILLARD HOME CENTER LLC	B123679	09/03/2019	50# GRASS SEED - WATER	20-600-50130	74.99
			Vendor WTV100 - WILLARD HOME CENTER LLC Total:		94.96
			Vendor WTV100 - WILLARD HOME CENTER LLC Total:		94.96
			Grand Total:		8,692.84

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	4,770.32
20 - WATER AND SEWER FUND	1,274.89
30 - PARKS FUND	2,647.63
Grand Total:	8,692.84

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	25.90
10-100-50700	OFFICE SUPPLIES-GCG	28.99
10-100-50750	POSTAGE-GCG	13.45
10-100-52000	SUPPLIES SMALL EQUIP	170.00
10-100-56900	TRAVEL EXPENSE-GCG	429.84
10-100-56960	TRAINING & EDUCATION	380.00
10-100-61000	TELEPHONE-GCG	163.28
10-100-95500	CAPITAL ASSET EXP EQUI	998.48
10-200-50130	SUPPLIES-LAW	20.50
10-200-50700	OFFICE SUPPLIES-LAW	81.49
10-200-50750	POSTAGE-LAW	23.20
10-200-52000	SUPPLIES SMALL EQUIP	4.99
10-200-61000	TELEPHONE-LAW	213.28
10-200-71000	VEHICLE EXPENSE OTHE	669.50
10-200-92500	UNIFORMS-LAW	528.65
10-200-93000	GROUP INSURANCE-LA	29.90
10-250-50750	POSTAGE-COURT	32.50
10-250-56960	TRAINING COURT	125.00
10-250-61000	TELEPHONE-COURT	116.63
10-300-50130	SUPPLIES-STREETS	232.11
10-300-51000	REPAIRS AND MAINTEN	65.00
10-300-61000	TELEPHONE-STREETS	116.63
10-400-50750	POSTAGE-P&D	12.45
10-400-56400	PROFESSIONAL-P&D	171.92
10-400-61000	TELEPHONE-P&D	116.63
20-600-50130	SUPPLIES-WATER	186.24
20-600-50700	OFFICE SUPPLIES-WATER	22.60
20-600-50750	POSTAGE-WATER	34.58
20-600-61000	TELEPHONE WATER	213.29
20-700-50130	SUPPLIES-SEWER	413.05
20-700-50700	OFFICE SUPPLIES-SEWER	22.61
20-700-50750	POSTAGE-SEWER	20.30
20-700-51000	REPAIRS AND MAINTEN	68.40
20-700-61000	TELEPHONE-SEWER	213.29
20-700-95100	CAPITAL ASSET EXP-SEW	80.53
30-800-50130	SUPPLIES GENERAL-PKS	44.80
30-800-50140	SUPPLIES-AQUATIC	681.74
30-800-50170	SUPPLIES SPECIAL ACTIV	38.23
30-800-50200	CONCESSIONS-PKS	450.90
30-800-50500	BUILDING MAINTENANC	-28.77
30-800-50700	OFFICE SUPPLIES-PKS	28.99
30-800-50750	POSTAGE-PKS	2.80
30-800-51000	REPAIRS AND MAINTEN	605.67
30-800-52000	SUPPLIES SMALL EQUIP	375.95
30-800-55200	ADVERTISING-PKS	107.15
30-800-61000	TELEPHONE-PKS	213.29
30-800-71000	VEHICLE EXPENSE OTHE	96.89
30-800-71100	EQUIP REPAIRS/MAINT-P	29.99
Grand Total:		8,692.84

Project Account Summary

Project Account Key	Expense Amount
None	8,276.31
5013019	301.80
5100019	34.20
9510018	80.53
Grand Total:	8,692.84

Public Works Report

August 2019

Water

- The water department spent the month on routine operations including collecting water samples, monthly meter reading, daily monitoring of the four wells and maintenance of the chlorine monitoring equipment and the well houses.
- Installed new water service on FR 89.
- Removed the water service at First Baptist Church.
- Repaired water leak on Logan St.
- Completed 100 utility locates.

Sewer

- Cleaned all the air release valves on the force mains.
- Repaired flood damage at the force main.
- Installed riser rings on 3 manholes.
- Cleaned and inspected 8,740 ft. of sewer lines in the Regional service area.
- Removed pump #1 at B lift station at took it in to be repaired.
- **Lift Station 94 Status** – The new pumps and valves have been installed at the Regional lift station. The second retrofit pump at D was installed. The only items remaining are seeding and mulching, repairing the lining on manhole #2 and repairing a leak on the west pump at Regional. All this work should be completed in September.
- **Lift Station B Flow Equalization Project Status** – The project is 100% complete and operational.

Streets

- **Miller Road Widening Project Status** –A pre-bid meeting was held on August 20 and bids were opened on August 29 at City Hall.
- Cut brush at numerous locations throughout town to improve visibility.
- Mowed right of way
- Completed 104 Service Orders.

Equipment Usage and Repairs July 2019

Equipment		July 1	July 31	Monthly	Service and	YTD Repair
No.	Description	Miles/Hours	Miles/Hours	Usage	Repairs	Cost
1	2013 Ford F-150	70,786	72,098	1,312	\$23.73	\$ 47.46
2	2004 Chevy 1 Ton Dump	133,514	134,644	1,130		\$ 315.93
3	2003 Chevy 1 Ton Utility - Sewer	164,418	166,049	1,631		\$ 38.61
4	1998 Dodge 1/2 Ton FB	127,372	127,391	19		
5	2001 Chevy 1500	103,463	104,451	988		\$ 23.73
6	2000 Chevy 3/4 Ton FB	145,109	145,112	3		\$ 8.99
7	1993 Ford 1 Ton Utility - Water	93,376	93,739	363	\$129.88	\$ 155.45
	2005 International 3200 Dump	20,728	20,737	9	\$336.44	\$ 731.59
	2017 Chevy Silverado	18,281	18,723	442		\$ 23.73
	Water Van	384	384	-		
	1998 Chevy S-10	155,246	155,275	29		
	Case Backhoe	2,653	2,709	56		
	60XT Case Skid Steer	1,494	1,494	-		
	Kubota RTV 1100	811	860	49		
					\$490.05	\$ 1,345.49

Description of Repair/Service

PD#1	2013 Dodge Charger (old #4)
PD#2	2013 Dodge Charger
PD#3	2013 Dodge Charger
PD#4	2017 Ford Explorer
PD#5	
PD#6	2013 Dodge Charger
PD#7	2017 Ford Explorer
PD#8	2008 Harley Davidson Emergency Generator

Monthly Water Loss 2018

Month	Current Month											
	January	February	March	April	May	June	July	August	Annual Average	Annual		
Amount of Gallons Pumped	23,403,600	24,192,800	21,612,900	24,497,200	24,503,000	25,365,500	25,770,200	27,727,900	24,634,138	197,073,100		
Dollar Amount Sold	\$76,928.20	\$72,920.20	\$77,297.00	\$74,819.60	\$71,493.79	\$74,512.66	\$85,248.60	\$80,200.97	\$76,677.63	\$613,421.02		
Gallons of Water Sold	15,629,000	14,068,000	15,905,000	14,861,000	13,621,000	15,159,002	18,909,000	17,006,000	15,644,750	125,158,002		
Flushing	20,000	40,000	4,000	20,000	20,000	20,000	20,000	20,000	20,500	164,000		
Leaks/Adjustments	14,667	169,783	28,000	79,750	110,000	100,000	330,000	60,000	111,525	892,200		
City Usage (not billed)	31,000	28,000	32,000	24,000	418,000	287,000	156,000	423,000	174,875	1,399,000		
Fire Department Usage	0	0	0	0	0	0	0	0	0	0		
Tower Overflows	0	0	0	700,000	0	0	0	0	87,500	700,000		
Residuals	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	360,000		
Total Gallons Accounted For	15,739,667	14,350,783	16,014,000	15,729,750	14,214,000	15,611,002	19,460,000	17,554,000	64,336,601	128,673,202		
% Water Loss	32.75%	40.68%	25.91%	35.79%	41.99%	38.46%	24.49%	36.69%	34.71%			
Amount of Water Lost	7,663,933	9,842,017	5,598,900	8,767,450	10,289,000	9,754,498	6,310,200	10,173,900	8,549,987	68,399,898		
Willard North #1	1,508,600	1,638,400	1,484,700	2,025,600	2,343,200	2,589,900	2,737,300	2,742,500	2,133,775	17,070,200		
Willard South #2	2,927,100	3,147,100	2,855,300	3,512,100	3,105,000	2,948,600	3,031,900	3,678,900	3,150,750	25,206,000		
Meadows West #1	9,911,900	10,476,300	9,267,900	9,785,500	10,506,800	10,946,000	10,792,000	11,337,500	10,377,988	83,023,900		
Meadows East #2	9,056,000	8,931,000	8,005,000	9,174,000	8,548,000	8,881,000	9,209,000	9,969,000	8,971,625	71,773,000		
Total Water Pumped	23,403,600	24,192,800	21,612,900	24,497,200	24,503,000	25,365,500	25,770,200	27,727,900	24,634,138	197,073,100		
City Commercial Irrigation	14	14	14	14	14	14	14	14	14	14		
City Commercial 1 SPF	127	125	125	127	125	128	128	126	126	126		
City Commercial 3 Water only	19	20	19	21	20	21	21	18	20	20		
City Residential Irrigation	2	2	2	2	3	3	3	3	3	3		
City Residential 1 SPF	1943	1943	1957	1956	1977	1992	1997	2003	1,971	1,971		
City Residential 3 Water Only	73	72	72	73	72	73	72	72	72	72		
Rural Irrigation	5	5	5	5	5	5	4	4	5	5		
Rural Residential 1 SPF	9	9	9	9	9	9	8	8	9	9		
Rural Residential 2 Lagoon	277	276	276	277	277	274	274	275	276	276		
Rural Residential 3 Water Only	853	852	853	854	858	859	860	859	856	856		
Rural Commercial 2 Lagoon	2	2	2	2	3	3	3	3	3	3		
Rural Commercial 3 Water only	12	12	12	12	12	12	12	12	12	12		
Rural Commercial 1 SPF	0	0	0	0	0	0	0	0	0	0		
Zero-Non Billed	10	10	11	11	11	11	11	11	11	11		
Number of Total Customers	3346	3342	3357	3363	3386	3404	3407	3408	3377	3377		

Parks and Recreation - Director's Report – August 2019

Department Tasks

Budget planning-

This process is continuing and there are not many updates in this area. One place where we may be able to trim our budget slightly is in the payroll area. Our Sports coordinator has resigned, and I am currently looking at how it would be most beneficial to fill this position. Given the ebb and flow of the sports seasons, this position is very busy at times, and slower at others. I am looking at trying a seasonal position for a year to see if it is manageable and efficient as a part time or overlapping part time with specific sports skill sets. (one employee focuses on volleyball, another soccer, another basketball) This could be beneficial because it could allow us to fill each season with staff that is passionate about each sport. Time will tell.

Event/Program Planning and Recap

We had our first middle school dance of the school year on 8/24. It was well attended, with approximately 330 students in attendance. Concessions did very well, and to supplement we sold glow sticks. At first glance, it looks like we grossed a little over \$2,700 for the event. A more detailed report will be included in the next report.

The sunflower field was a success in terms of public outreach and service, however as of now we have not figured out how to monetize it in future years. We will continue to investigate this.

We hosted what I hope will be our "First Annual Willard Birthday Party and Concert". I felt like it was well attended for the brief amount of time for which it was promoted.

Our Doggie Dive will be September 7th. It has been heavily promoted and will be more a dog centric vendor event than it has been in the past. We have received several sponsors and donors for the event. Other upcoming programs for September are the start of soccer and volleyball games, the start of basketball and cheer registration, the start of the Tumbling Toddlers program, and an Adult CPR class. Additionally, we are researching other adult programs and sports, and trying to determine viability in our market.

2019 Capital Improvement Projects

The supplies for the pole barn repair are on site, and we hope to have that repair completed by the end of the month (August). We did not receive any bids for the construction of a new pole barn, however, I did have an individual come out and take measurements to complete a bid. In visiting with him, he said we could expect to spend and estimated \$50,000-\$60,000 to complete the project. This is well outside what is budgeted, so I am now exploring other options.

Maintenance

We had to replace the controller for the main circulation pump at the pool. Fortunately, we are at the end of the pool season, and still have remaining funds. We have many wall lights out at the Aquatic Center, and I am looking to replace those fixtures with led photocells, to both save on the cost of replacing bulbs multiple times, as well as hopefully lower the electrical cost at the facility moving forward. Additionally, some of the overhead stadium-style lights need replaced. Again, I am researching an LED option.

Upcoming Programs / Events

Soccer and Volleyball: Registration Closed, Games begin week of Sept 14

Doggie Dive Sept. 7th

Tumbling Toddlers- registering soon

School's Out Days-Registering soon

Middle School Dances - Pay At the door

August 23rd

Sept 13th

Boo Bash (late October-TBA)

Haunted House (tentative, sponsorship dependent)

Parks and Recreation - Director's Report – August 2019

Programs

Youth dance has added extra classes to the schedule for the fall, including an "Adult Tap" class.

As mentioned, I have looked at our fitness class pay structure. I need to discuss with the instructors, and then I will be good to go for next year.



Willard Police Department
August 2019 - Monthly Statistical Report



Administration	Officer	Case #'s
Tom McClain, Chief	1601	8
Shannon Shipley, Lt.	1602	18
	Total	26

Squad #1	1603	Joe Duran, Cpl	37	Squad #2	1604	Steve Purdy, Cpl. Investigator	7
	1605	Billie Deckard, Officer	75		1606	Shawn Garner, Officer	40
	1607	Caleb Steen, Officer	65		1608	Brandon Bond, Officer	78
	1610	Scott Rowe, Officer	91		1609	Wayne Hansen, Officer	11
	Total		268		Total		136

Reserves	Officer	Officer Names	Case #'s	Hours
	1630	Clint Heimbach, SRO	3	
	1631	Cindy Garton, SRO		
	1641	Brian Gordon, Reserve	1	
	1642	JD Landon, Reserve		
	1645	Brian Hinkle, Reserve		
	1646	Andrew Hunt, Reserve		
		Glenn Cozzens, Reserve, Trainer		
		Tim Wheeler, Reserve		
	Total		4	
Total Incidents for the month...			434	

Incident Statistics

Felony	19	HBO (Handled by Officers)	368
Misdemeanor	22	Use of Force	0
Infraction	136	Dog at Large	2
Other (Services)	257	Neglect 0 / Abuse 0 / Bites 1	1

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2013	102,613	632	15	42	\$0.00	\$987.97
WPD-02 2013	129,808	845	10	84	\$3,062.64	\$6,046.96
WPD-03 2013	131,193	572	10	57	\$669.50	\$2,062.59
WPD-04 2018	23,428	2,352	27	87	\$0.00	\$0.00
WPD-05 2019	4,126	2,283	39	59	\$0.00	\$0.00
WPD-06 2013	107,899	0	0	0	\$0.00	\$2,363.88
WPD-07 2017	11,752	547	8	68	\$0.00	\$0.00
WPD-08 M	5,577	0	0	0	\$0.00	\$0.00

Vehicle Maintenance Details

WPD-01:	WPD-04: \$887.34
WPD-02: \$2,748.39 Wheel Bearing, Rack & Pinion / \$314.25 Tires	WPD-06:
WPD-03: \$669.50 Multifunction Module	WPD-07:

Misc. Dept. Info:

Planning and Development Report
September 9, 2019

Ongoing Projects-

HWY 160 Improvements- The contractors have completed clearing the R.O.W. and installing storm water runoff protection measures. (ditch checks). They have begun moving dirt and installing drainage pipes.

ATM Commercial Subdivision Phase 2 Gauge Crossing Subdivision- Staff has approved the construction drawings for the Public Improvements for the subdivision and extension of ProctorRd. Staff has completed the R.O.W. purchase from Mr. Proctor that will connect to Gauge Crossing Subdivision and all documents have been recorded.

Capacity Improvements – Contract # 1- Staff has walked the project and determined specific areas where the grass didn't take and requested the contractor re-seed those areas. A list was sent to the Engineer and was forwarded to the contractor.

Lift Station B- Completed and in operation

Longview Subdivision- The sewer line relocation project has been completed by the contractor. The lines were air tested and mandreled according to the engineers recommendations. The manholes were vacuum tested to 10" of vacuum for 60 seconds. All lines and manholes passed and were approved by staff.

First Baptist Church- The old building known as the youth building has been torn down by contractors. The church's intent is to add parking spaces in that area. The subgrade has been completed for the additional parking and paving should begin soon. All of the dirt work has been completed and those areas have been seeded and straw has been spread. The church still has to plant trees and shrubs to comply with the landscaping plan and should be completing this soon.

Transportation Alternative Program Sidewalk Grant – The design engineers (CJW) are finalizing preliminary design plans. The environmental clearance checklist is almost completed. The engineer is awaiting approval from the Wildlife, Fish and Game Committee. The FAA has signed off and the Army Corp has given conceptual approval pending notification from Fish and Game Committee. Our schedule is to have this project out for bid in late winter and begin construction late spring -early summer of 2020.

North Brook Apartments- Staff has issued the permit for the 24 unit building for lot #5.

Robertson Estates- MO-DOT has approved the entrance for the subdivision. MO-DOT has asked to be copied on the street construction plans when submitted. Staff is awaiting construction plans from the developer's engineer.

West Ridge- Staff is waiting on construction plans from the developer's engineer.

Liberty Utilities/Empire Electric- PAR continues to make progress setting poles around town and work is ongoing at the substation.

Staff is working with the attorney to address small cell site equipment applications. A request from Total Highspeed Internet to install equipment on a street light pole has prompted a review of the current contract and discussions on how to address these requests as technology changes in the future. Staff has requested a permit application and other pertinent information from Total Highspeed for further review.

Staff continues to work on the F.O.G. Inspection Program. Inspections have started and are ongoing. To date 24 have been completed and 2 are left. Three FSE's have noted defects and staff has been working with the owners of the FSE'S to correct the defects.

Staff continues to assist other departments as needed.
Staff currently has twenty-four (11) R-1 building permits open.

Planning Assistant- Please find the attached monthly update from Abby.

If you have any questions, please contact me at City Hall or develop@cityofwillard.org
Randy Brown, Director of Development

Planning and Development:

10 permits were issued this month, total fees collected - \$30,751. Estimated value of work being done is \$1,235,005.

3 Privacy fences
1 -24-unit apartment
1 electric
1 demolition
1 accessory
1 reroof
1 permit extension
1 parking lot

Permits for the year: 108
Total fees collected: \$73,455.75
Total value of work: \$3,424,866

Mapping:

The sewer system data was updated, all existing maps pertaining to that department were all updated as well.

The Census sent us the Local Update of Census Addresses Operation, the confirmation of addresses will be made any changes will go through an appeals process. Many changes are not expected at this time.

Prosecuting Clerk:

349 Open cases without dispositions
210 Open cases with dispositions, still pending payments
135 Probation cases
30 Deferred cases

CITY CLERK: (Informational only) AUGUST 2019

- ~Issued 5 Business Licenses & 1 Solicitors License.
- ~Assisted other departments with grant paperwork and research.
- ~Completed all Agendas, packets, Proclamations, Resolutions, Ordinances and typed Minutes for BOA, BOADJ, P&Z, ECDF, Traffic Committee and Tree Board.
- ~Updated website with new information.
- ~Assisted with gathering and writing articles for the Newsletter.
- ~Maintained updated "streetlight outage" list and ensured Liberty was notified.
- ~Handled citizen complaints and directed to the appropriate department heads.
- ~Ensured public notices were completed and sent to the paper.
- ~Completed Sunshine requests as received.
- ~Assisted with research and information for Medical Marijuana updates.
- ~Organized information for SWMOCCFOA Meeting in Republic.

EMERGENCY MANAGEMENT: (Informational only) AUGUST 2019

- ~Worked on Mitigation planning for next 5 years.
- ~Finalized EMPG Grant paperwork and sent signed copies to the State.
- ~Submitted 2nd Quarter Claim for EMPG Grant.
- ~Held Tornado Tabletop Exercise with City Board, Staff, Fire, Schools, County, and Ash Grove Staff.
- ~Attended State Emergency Management Conference in St. Charles.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Willard Municipal Court		Reporting Period: Aug 1, 2019 - Aug 30, 2019	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781					
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781				County: Greene County	
Telephone Number:			Fax Number:		
Prepared by: JESSICA TRUITT			E-mail Address:		
Municipal Judge: Kristoffer Barefield					
<u>II. MONTHLY CASELOAD INFORMATION</u>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		17	268	113	
B. Cases (citations/informations) filed		0	22	14	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	0	
3. court/bench trial - NOT GUILTY		0	0	0	
4. plea of GUILTY in court		1	27	6	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	6	1	
6. dismissed by court		0	0	0	
7. <i>nolle prosequi</i>		0	4	0	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		1	37	7	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		16	253	120	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>			<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period		27	1. # Issued during period		0
2. # Served/withdrawn during reporting period		29	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period		378			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Willard Municipal Court	Reporting Period: Aug 1, 2019 - Aug 30, 2019
--------------------------	---------------------------------------	----------------------------------------------

V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$2,416.50	Court Automation	\$284.33
Clerk Fee - Excess Revenue	\$325.80	Judicial Facility Srchg CT31	\$422.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$10.96	Law Enf Arrest-Local	\$348.37
		Overpayments Detail Code	\$139.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Other Disbursements	\$1,194.20
Total Excess Revenue	\$2,753.26	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$4,928.37
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Bond Refunds	\$406.65
		Total Disbursements	\$5,335.02
Fines - Other	\$281.50		
Clerk Fee - Other	\$121.00		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$40.61		
Peace Officer Standards and Training (POST) Commission surcharge	\$40.62		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$289.61		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$4.07		
Law Enforcement Training (LET) Fund surcharge	\$80.50		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$123.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$980.91		

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 7

**Ordinance amending Chapter 400 of the Land
Development Regulations of the Willard Municipal
Code regarding Medical Marijuana. (1st Read)
Discussion/Vote.**

First Reading: _____

Second Reading: _____

Council Bill No.: _____

Ordinance No.: _____

AN ORDINANCE

**AN ORDINANCE AMENDING CHAPTER 400 LAND DEVELOPMENT REGULATIONS,
OF THE CITY OF WILLARD, MISSOURI REGARDING MEDICAL MARIJUANA.**

WHEREAS, the City of Willard, Missouri acknowledges voters passed an Amendment to Article XIV of the Missouri Constitution enabling licensed citizens the right to the use, cultivate, manufacture, dispense, test, transport, administer and store Medical Marijuana (MMJ) and Medical Marijuana-Infused Products; and

WHEREAS, the Planning and Zoning Commission of the City of Willard was formed for the purpose of promoting the public health, safety, comfort, morals, convenience, and general welfare of the City; and

WHEREAS, the City desires to protect the public health and safety by establishing reasonable regulations on MMJ related businesses regarding noise, air quality, neighborhood safety, security, other health and safety concerns, and time, place and manner restrictions on MMJ facility operations; and

WHEREAS, the City may from time to time, amend its Zoning Regulations pursuant to Section 400.350; and

WHEREAS, the Planning and Zoning Commission of the City of Willard held a public hearing regarding MMJ related uses on the ____ day of _____, 2019 and recommended approval of this ordinance to the City Council.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Section 400.120 "Definitions" of the Code of Willard, Missouri is amended to add the following definitions. If any of the new definitions adopted herein conflict with any preexisting definitions, the definitions in this Ordinance shall supersede any preexisting definitions:

Child day-care center. A child day care center or center, whether known or incorporated under another title or name, is a child care program conducted in a location other than the provider's permanent residence, or separate from the provider's living quarters, and licensed by the Department of Health and Senior Services of the State of Missouri where care is provided for children not related to the child care provider for any part of the twenty-four (24) hour day.

Church. At a minimum, a church includes a body of believers or communicants that assembles regularly in order to worship. Unless the organization is reasonably available to the public in its conduct of worship, its educational instruction, and its promulgation of doctrine, it cannot fulfill the associational role that Courts have increasingly adopted as a threshold for determining when an organization qualifies as a church. Other key factors to consider include whether the organization has a distinct legal existence, recognized creed and form of worship, definite and distinct ecclesiastical government, a formal code of doctrine and discipling, distinct religious history, membership not associated with any other church or denomination, organization of ordained ministers, ordained ministers selected after completing prescribed studies, literature of its own, established places of worship, regular congregations, and regular religious services. No single factor is controlling but having regular meetings with a regular congregation should be weighted more heavily than some of the other factors.

Marijuana or Marihuana. Means Cannabis Indica, Cannabis sativa, and Cannabis ruderalis, hybrids of such species, and any other strains commonly understood within the scientific community to constitute marijuana, as well as seed thereof and resin extracted from the plant and marijuana-infused products. Marijuana does not include industrial hemp containing a crop-wide average tetrahydrocannabinol concentration that does not exceed three-tenths of one percent on a dry weight basis, or commodities or products manufactured from industrial hemp.

Marijuana-Infused Products. Means products that are infused with marijuana or an extract thereof and are intended for use or consumption other than by smoking, including, but not limited to, edible products, ointments, tinctures and concentrates.

Medical Marijuana Cultivation Facility. Means a facility licensed by the State of Missouri to acquire, cultivate, process, store, transport, and sell marijuana to a Medical Dispensary Facility, Medical Marijuana Testing Facility, or to a Medical Marijuana-Infused Products Manufacturing Facility.

Medical Marijuana Dispensary Facility. Means a facility licensed by the State of Missouri to acquire, store, sell, transport, and deliver marijuana, marijuana-infused products and drug paraphernalia used to administer marijuana as provided for in this section to a qualifying patient, a primary caregiver, another Medical Marijuana Dispensary Facility, a Medical Marijuana Testing Facility, or a Medical Marijuana-Infused Products Manufacturing Facility.

Medical Marijuana-Infused Products Manufacturing Facility. Means a facility licensed by the State of Missouri to acquire, store, manufacture, transport, and sell marijuana-infused products to a Medical Marijuana Dispensary Facility, a Medical Marijuana Test Facility, or to another Medical Marijuana-Infused Products Manufacturing Facility.

Medical Marijuana Testing Facility. Means a facility certified by the State of Missouri to acquire, test, certify, and transport marijuana.

Qualifying Patient. Means a Missouri resident diagnosed with at least one qualifying medical condition.

School. Any building which is regularly used as a public, private or parochial elementary and/or secondary school or high school.

Section 2: Section 400.470 “C-2, General Business District”, “Permitted Use” of the Code of Willard, Missouri is hereby amended to add to Subsection 400.470.A, which shall hereafter be read as follows:

- #35. Medical Marijuana Dispensaries
- #36. Medical Marijuana Testing Facility

Section 3: Section 400.480 “M-1, Light Industrial District”, “Permitted Use” of the Code of Willard, Missouri is hereby amended to add to Subsection 400.480.A, which shall hereafter be read as follows:

- #27. Medical Cultivation Facility
- #28. Medical Marijuana Infused Products Manufacturing Facility

Section 4: Section 400.470 “C-2, General Business District” of the Code of Willard, Missouri is hereby amended to add new Section 400.470.F “Standards for Medical Marijuana Dispensary and Testing Facilities”, which Subsection shall read as follows:

400.470.F Standard for Medical Marijuana Dispensary and Testing Facilities

No building shall be constructed, altered or used as a Medical Marijuana Dispensary or Testing Facility without complying with the following regulations of this subchapter.

1. Distance Requirement. No Medical Marijuana Dispensary or Testing Facility shall be located within three hundred (300) feet of a then existing elementary or secondary school, child day care center, or church. Measurements shall be made from the center threshold of the main public entrances of such premises by the most direct walking route.
2. Onsite Usage Prohibited. No marijuana may be smoked, ingested, or otherwise consumed on the premises of a Medical Marijuana Dispensary or Testing Facility building.
3. Hours of Operation. All sales or distribution of Medical Marijuana and any other products shall take place between the hours of 8:00 AM and 10:00 PM. No persons not employed by the business shall be on the premises at any time without being an approved entry and logged in by building security personnel and are required to obtain a visitor pass.

4. Display of License Required. The Medical Marijuana Dispensary or Testing Facility license issued by the State of Missouri shall be displayed in a prominent place in plain view near the front entrance of the facility.
5. Zoning Limitations. Medical Marijuana Dispensaries or Testing Facility shall be limited to C-2 General Business District located in the City of Willard.
6. Site Plan Review. Any plans for a Medical Marijuana Dispensary or Testing Facility shall meet the requirements of Article III Section 400.340 and Article XIV Section 400.1160 of the Willard Municipal Code and all related building codes currently adopted by the City of Willard.
7. Waste generated by facilities shall be disposed of in accordance to requirements promulgated by the Department of Health and Senior Services and other applicable Federal, State and Local laws, whichever shall be more restrictive, to prevent exposure to the public or create a nuisance.
8. Odor Control. No facility shall emit any odor of marijuana which is capable of being smelled by a person of ordinary senses outside of the boundary of the lot on which the facility is located. If a facility is located in a multiple-tenant building, the facility shall not emit any odor of marijuana which is capable of being detected by a person of ordinary senses outside of the tenant space in which the facility is located.

Section 5: Section 400.480 "M-1 Light Industrial District" of the Code of Willard, Missouri is hereby amended to add a new Section 400.480.G Standards for Medical Marijuana-Infused Products Manufacturing and Cultivation Facilities, which shall state the following:

400.480.G Standards for Medical Marijuana-Infused Products Manufacturing and Cultivation Facilities

No building shall be constructed, altered or used as a Medical Marijuana-Infused Products Manufacturing or Cultivation Facility without complying with the following regulations of this subchapter.

1. Distance Requirement. Measurements shall be made from the center threshold of the main public entrances of such premises by the most direct walking route.
 - a. Type 1. No Extraction Facility using combustible or hazardous gases shall be located within one thousand (1,000) feet of a then existing elementary or secondary school, licensed child day care center, or church.

- b. Type 2. No Post Extraction or Cultivation Facilities that do not use combustible or hazardous gases shall be located within five hundred (500) feet of a then existing elementary or secondary school, licensed child day care center, or church.
2. Operations or Storage. All operations and all storage of materials, products, or equipment shall be within a fully secured area inside the building structure.
3. Onsite Usage Prohibited. No marijuana may be smoked, ingested, or otherwise consumed on the premises of any Medical Marijuana-Infused Products Manufacturing or Cultivation Facility.
4. Hours of Operation. All Medical Marijuana operations shall take place between the hours of 8:00 AM and 10:00 PM. No persons not employed by the business shall be on the premises at any time without being an approved entry and logged in by building security personnel and are required to obtain a visitor pass.
5. Display of License Required. The Medical Marijuana-Infused Products Manufacturing or Cultivation Facility license issued by the State of Missouri shall be displayed in a prominent place in plain view near the front entrance of the facility.
6. Site Plan Review Required. Any plans for a Medical Marijuana-Infused Products or Cultivation Facility shall meet the requirements of Article III Section 400.340 and Article XIV Section 400.1160 of the Willard Municipal Code and all related building codes currently adopted by the City of Willard.
7. Waste generated by facilities shall be disposed of in accordance to requirements promulgated by the Department of Health and Senior Services and other applicable Federal, State and Local laws, whichever shall be more restrictive, to prevent exposure to the public or create a nuisance.
8. Odor Control. No facility shall emit any odor of marijuana which is capable of being smelled by a person of ordinary senses outside of the boundary of the lot on which the facility is located. If a facility is located in a multiple-tenant building, the testing facility shall not emit any odor of marijuana which is capable of being detected by a person of ordinary senses outside of the tenant space in which the facility is located.

Section 7: Severability. The sections, paragraphs, sentences, clauses and phrases of this ordinance shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this ordinance is found by a Court of competent jurisdiction to be invalid, the remaining portions of this ordinance are valid, unless the Court finds the valid portions of this ordinance are

so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the Court finds that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with legislative intent.

Section 8: Governing Law. This ordinance shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

Section 9: It is intended that Sections 1-6 of this ordinance be incorporated into The Code of Ordinances of Willard, Missouri.

Section 10: Effective Date. This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ___ DAY OF _____, 2019.

APPROVED BY:

_____, Mayor

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

1st Reading

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
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_____	_____	_____	_____
CLARK MCENTIRE			

_____	_____	_____	_____
SAMUEL SNIDER			

_____	_____	_____	_____
DONNA STEWART			

_____	_____	_____	_____
LARRY WHITMAN			

_____	_____	_____	_____
SAM BAIRD			

JON JONES

2nd Reading

MEMBERS OF THE BOARD OF ALDERMEN: YES NO ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES



City of Willard MISSOURI

Medical Marijuana

Buffer from the main entrance of the sensitive sites for Dispensaries and Testing Facilities

There are a total of 18

Sensitive Sites:

11 Churches

6 Schools

1 Licensed Day Care

Each sensitive site shows a buffer of 300 feet.

The proposed ordinance is suggesting a 300 foot buffer from these sites for any medical marijuana dispensary or testing facility, which can be established in General Business (C-2) district.

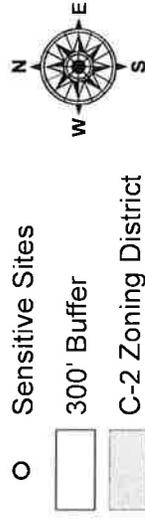
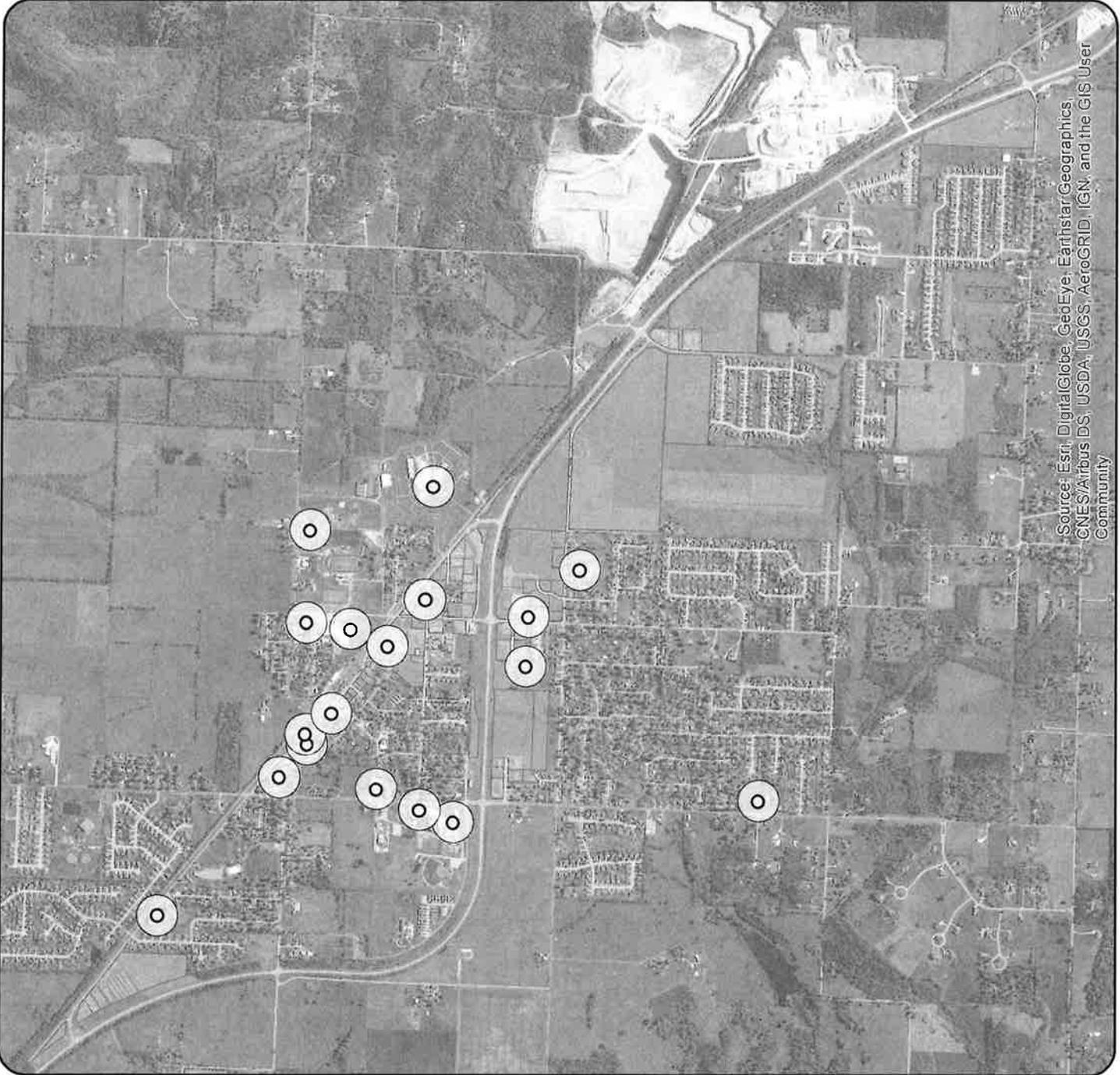


Exhibit Date: 9/9/2019

Author: Abigail Brixey

Project Location: Y:\Departments\

Mapping\Map Data\Documents\Map Prints



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



City of Willard MISSOURI

Medical Marijuana

Buffer from the main entrance of the sensitive sites for Type 2 Manufacturing and Cultivation Facilities

There are a total of 18

Sensitive Sites:

11 Churches

6 Schools

1 Licensed Day Care

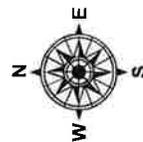
Each sensitive site shows a buffer of 500 feet.

The proposed ordinance is suggesting a 500 feet buffer from these sites for any medical marijuana cultivation facility or Type 2 Manufacturing (post extraction) facility which can be established in any Light Industrial (M-1) district.

○ Sensitive Sites

□ 500' Buffer

■ M-1



2,000 1,000 0 2,000 Feet

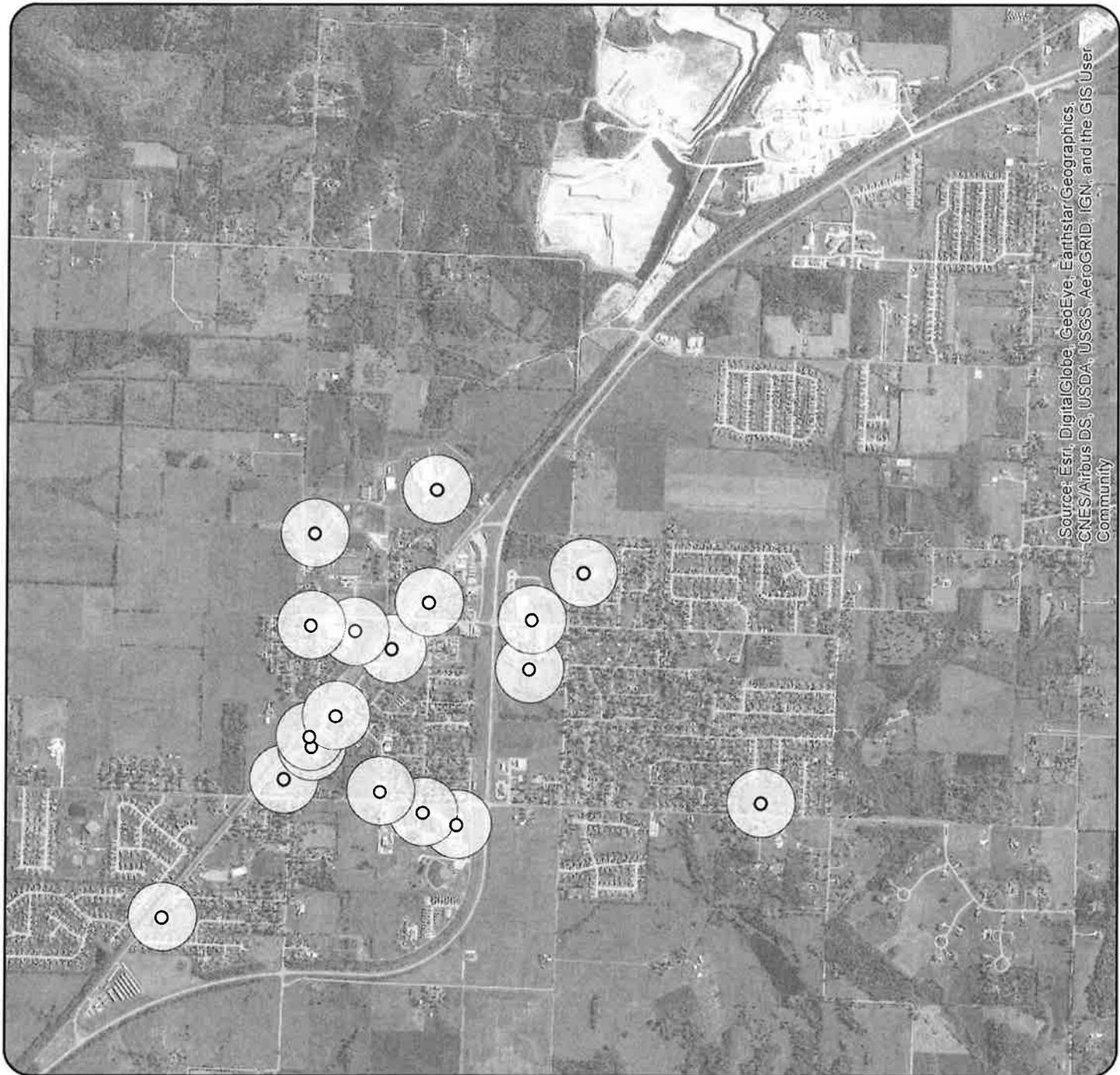


Exhibit Date: 9/9/2019

Author: Abigail Brixey

Project Location: Y:\Departments\

Mapping\Map Data\Documents\Map Prints



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



City of Willard MISSOURI

Medical Marijuana

Buffer from the main entrance of the sensitive sites for Type 1 Manufacturing

There are a total of 18

Sensitive Sites:

11 Churches

6 Schools

1 Licensed Day Care

Each sensitive site shows a buffer of 1,000 feet.

The proposed ordinance is suggesting a 1,000 foot buffer from these sites for any Type 1 Manufacturing (extraction) facility which can be established in any Light Industrial (M-1) district.

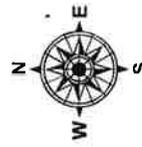
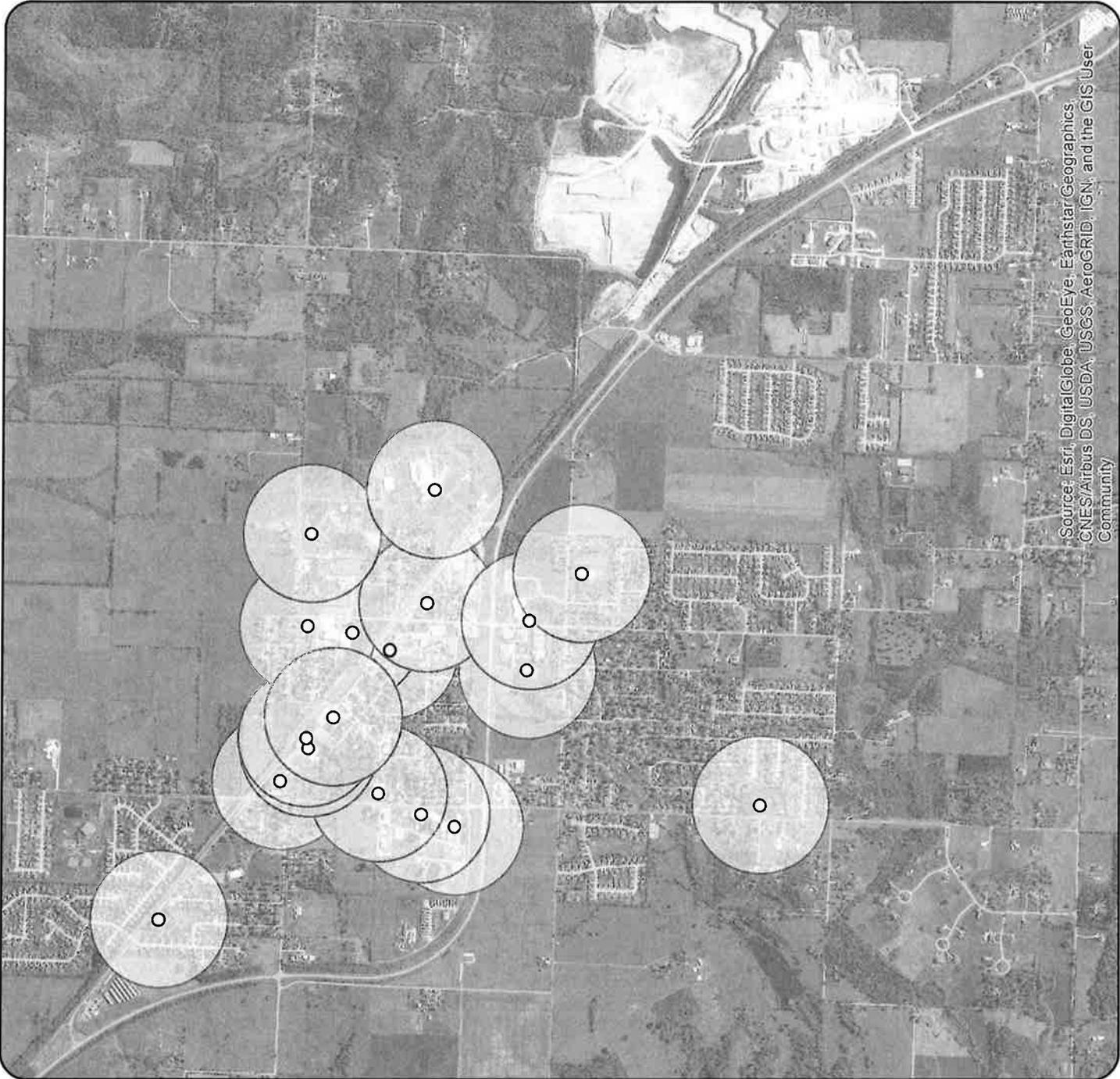


Exhibit Date: 9/9/2019

Author: Abigail Brixey

Project Location: Y:\Departments\

Mapping\Map Data\Documents\Map Prints



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item# 8

Ordinance accepting the Logan 12 Minor Subdivision for 420 E. Hughes. (1st & 2nd Read) Discussion/Vote.

First Reading: 09/08/19

Second Reading: 9/08/19

Council Bill No.: _____

Ordinance No.: _____

AN ORDINANCE

AUTHORIZING the approval of the Logan 12 Minor Subdivision and acceptance of all right-of-way and easements to the City of Willard; and authorizing the City Clerk to sign the Minor Subdivision survey upon compliance with the terms of the Land Development Regulations of the City of Willard.

WHEREAS, the purpose of the Logan 12 Minor Subdivision was to divide the parcel of land located on 420 E. Hughes also known as Parcel # 0736300057 into two (2) tracts; and

WHEREAS, on August 27, 2019 the Planning and Zoning Commission of the City of Willard, Missouri, reviewed the Minor Subdivision and voted to recommend approval of the lot split to the Board of Aldermen of the City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen hereby approves the Logan 12 Minor Subdivision located at 420 E. Hughes Road also known as Parcel # 0736300057 (see Exhibit "A") into two (2) tracts and accepts of all right-of-way and easements to the City of Willard; and authorizing the City Clerk to sign the Minor Subdivision survey upon compliance with the terms of the Land Development Regulations of the City of Willard.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor, Corey Hendrickson

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

MEMBERS OF THE BOARD OF ALDERMEN:
FIRST (1st) READING

YES NO ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

MEMBERS OF THE BOARD OF ALDERMEN:
SECOND (2nd) READING

YES NO ABSTAINED

CLARK MCENTIRE

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

JON JONES

Background Report
Logan 12 Minor Subdivision

Date: August 21, 2019

Location: 420 East Hughes Road

Applicant: Keith Logan

Tract Size: 12.48 acres

Proposed Lot Size- Lot #1. 6.24 acres
Lot #2. 6.24 acres

Current Zoning – R-1

Proposed Zoning- R-1

Surrounding Land Uses-

North – Property is bounded by Hughes Rd. on the northeast and is bounded by R-1/Ag on the northwest.

South- R-1/Ag

West – R-1/ Ag

East – R-1/Ag

History : Mr. Logan purchased the property from the Herbert Family. This property was split and recorded by deed prior to current zoning regulations. Mr. Logan request to divide the property into two (2) buildable lots. Municipal Utilities (WATER AND SEWER) are not currently available, however both proposed lots meet the minimum requirements (5 acres) for septic systems and a private well could provide potable water.

Staff Recommendation: Staff has reviewed the sketch plan based on the requirements of Section 400.1170 of the Willard Municipal Code and would ask the Commission's consideration to recommend approval to the Board of Aldermen.

If you have any questions or concerns, please contact me at City Hall.

Randy Brown
Director of Development



Subdivision Case No. _____
Application Date _____
Application Fee \$50.00
Recording Fee _____

**CITY OF WILLARD, MO
APPLICATION
MINOR SUBDIVISION**

We, the undersigned, request the City of Willard, Missouri Planning and Zoning Commission and Board of Aldermen to approve the minor subdivision as described in the attachment to this application, and attest to the truth and correctness of all facts and information for the proposed minor subdivision presented in this application.

Legal Description of Property (attach additional sheet if necessary): _____
see attached

Is a subdivision variance being submitted with this application? Yes _____ No X

If yes, applicant is to submit a subdivision variance application with this preliminary plat application.

Property Owner's Name Keith R Logan & Vaunda H Logan

If corporation, Corporate Official: _____

Mailing Address 420 E Hughes Rd Willard MO 65781
Telephone Number 417-840-1164 Fax Number _____

PROPERTY OWNER'S SIGNATURE(S):

Keith R Logan Vaunda J. Logan
(If corporation, signature of corporation official)

KEITH LOGAN

12.48 ACRE TRACT

TRACT 2 REFERENCED IN THE GREENE COUNTY, MISSOURI RECORDER'S OFFICE IN BOOK 2018 AT PAGE 038181-18 DESCRIBED AS FOLLOWS:

RECORD DESCRIPTION

BEGINNING 183.51 FEET EAST AND 369.44 FEET NORTH OF THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 36, TOWNSHIP 30 NORTH, RANGE 23 WEST; THENCE NORTH 923.41 FEET, TO A POINT THAT IS 33.0 FEET SOUTH OF THE NORTH LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 36; THENCE EAST 589.54 FEET; THENCE SOUTH 924.08 FEET; THENCE WEST 589.54 FEET, TO THE POINT OF BEGINNING. CONTAINING 12.5 ACRES MORE OR LESS. IN WILLARD, GREENE COUNTY, MISSOURI

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 36, TOWNSHIP 31 NORTH, RANGE 23 WEST THENCE SOUTH $87^{\circ}47'34''$ EAST, 183.51 FEET; THENCE NORTH $01^{\circ}50'44''$ EAST, 369.44 FEET, TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH $01^{\circ}50'44''$ EAST, 922.66 FEET, TO A POINT ON A LINE 30 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE ALONG SAID LINE SOUTH $87^{\circ}47'26''$ EAST, 589.54 FEET; THENCE SOUTH $01^{\circ}50'44''$ WEST, 922.64 FEET; THENCE NORTH $87^{\circ}47'34''$ WEST, 589.54 FEET, TO THE POINT OF BEGINNING. ALL LYING IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 36, TOWNSHIP 31 NORTH, RANGE 23 WEST, CITY OF WILLARD, GREENE COUNTY, MISSOURI. AND CONTAINING 12.487 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI STATE PLANE COORDINATE SYSTEM OF 1983 CENTRAL ZONE.

GRAY & ASSOCIATES, LLC

CA # 2007005888

BY



MICHAEL D. GRAY, PLS 1994



8-5-19

DATE