

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

**PARK BOARD
Regular Meeting**

September 29, 2016

7:00 PM-Willard City Hall

224 W. Jackson Street

PARK BOARD MEMBERS

Blaine Kennard, President

Valorie Simpson, Vice-President

Billie Middleton, Secretary

Laurie Pendergrass

Samantha Mosier

**CITY OF WILLARD
PARK BOARD
September 29, 2016
7:00 P.M.**

Notice posted on September 27, 2016.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., September 29, 2016 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Approval of the Minutes from the meeting on August 25, 2016
4. Citizen's Input (5 minute limit)
5. Financial Statements
6. Directors Report
7. Approved Bylaws: Information Only
8. New Parks Logo: Discussion/Vote
9. 2015-2016 Pool Report Comparison: Discussion
10. 2015-2016 Day Camp Report Comparison: Discussion
11. Chart of Accounts: Discussion
12. 2017-2021 Capital Improvement List: Discussion/Vote
13. Camping at Soccer Complex: Update
14. New Business
15. Unfinished Business
16. Adjourn Meeting

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

J.C. Loveland
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

J.C. Loveland, Community Service Director

City of Willard
Park Board Meeting
August 25, 2016

Board present: President-Blaine Kennard, Vice-President Valorie Simpson, Billie Middleton, Samantha Mosier and Laurie Pendergrass.

Staff Present: Director of Community Service- J.C. Loveland.

Citizens present: None.

Blaine Kennard called the meeting to order at 7:01 p.m.

Roll Call

Blaine Kennard-present, Valorie Simpson-present, Billie Middleton-present, Samantha Mosier-present and Laurie Pendergrass-present.

Approval of the Agenda

Motion was made by Blaine Kennard with a second by Valorie Simpson to approve the Agenda. Motion passed with a vote of 3-0. Voting aye: Samantha Mosier, Laurie Pendergrass and Billie Middleton.

Approval of Minutes of the July 28, 2016 Meeting

Motion was made by Valorie Simpson and seconded by Laurie Pendergrass to approve the Minutes from the July 28, 2016 meeting. Motion passed with a vote of 3-0. Voting aye: Samantha Mosier, Laurie Pendergrass and Billie Middleton.

Citizen Input

None

Financial Report

July: Financial Statement

Motion was made by Blaine Kennard and seconded by Valorie Simpson to approve the financial statement. Motion passed with a vote of 3-0. Voting aye: Samantha Mosier, Laurie Pendergrass and Billie Middleton.

Director Report

The Director of Community Services J.C. Loveland reported capital improvement updates include projects completed, which consist of Jackson Park, Small Pavilion, Baseball Field Repairs, Baseball dugouts, Gym Floor resurfacing, and the pool feature. Projects underway consist of Baseball Bathrooms, and the Recreation Center parking lot.

Soccer registration for ages 3 – 6 is increasing, updates for Ms. Patrice's dance class looking for a new dance instruction, Ms. Patrice is retiring. New rental agreement for 2017 for the Willard Parks & Recreation Rental Agreement is being updated. A new park staff and renter agreement will be used a binding contract for rental fees, and deposits.

2017 Captial Improvement updates; Additional Discussion.

The Director of Community Services J.C. Loveland informed the Board that the pool sandblasting bid opening will take place September 12, 2016 at 3:00 p.m. A new water park fountain will be at the Jackson Street Park. Dog park funding will be for a possible addition to Miller Farm Park at Farm Road 94 and 103. The Board also discussed the T-Ball Field and track.

Park and Camping prospects for Jackson Street Park were discussed, as well as the regulations for camping. Research is currently ongoing on this project. Discussion was also made regarding grant funding for the ADA Field for T-Ball.

August 2016 Amended Budget Discussion

The Board examined the year-to-date totals in revenue and expenditures.

Set Maintenance Meeting

Blaine Kennard, J.C. Loveland and Billie Middleton decided on Friday September 16, 2016 at 3:30 p.m. for the Meeting. The Meeting was canceled on Thursday, September 15, 2016 due to a sick board member. New date to be determined.

New Business.

None.

Unfinished Business.

Billie Middleton received Board Bylaws and information packet and signed the information page as she was not in attendance at the July Meeting when this was given out.

Adjourn

Motion made by Laurie Pendergrass and seconded by Valorie Simpson to adjourn. Motion passed with a vote of 3-0. Voting aye: Blaine Kennard, Samantha Mosier and Billie Middleton.

Meeting adjourned at 8:10 p.m.

Meeting submitted by Billie Middleton.

Blaine Kennard, President

Jennifer Rowe, City Clerk

SEPTEMBER 12, 2016 BOA MEETING
FINANCIAL SUMMARY REPORT

REVENUE AND EXPENSE

Summary of Revenue and Expense for all funds ending July 31, 2016.

General Fund

- Revenue (all General Fund Departments) for July 2016 has increased \$9,190.89 Year to Date compared to July 2015 Year to Date. The Phone and Electric Franchises have increased. A combination of an Insurance refund, a refund for a purchase last year, and several other small items have increased the Miscellaneous Revenue. The City Budget is at 58.33% through the year to date as of July 31, 2016. The Revenue is at 61.64% level. The City revenue is 3.31% variance above the projected income.
- Expense for the General City Government has decreased for the Year to Date \$11,780.59 compared to last year. Supplies have decreased 48%, Professional Fees are 26% less and Legal has decreased 33%. The City Budget for expenses is at 58.33% year to date and the actual expenses Year to Date for the General Expenses is only at 50.2%. The General Expenses are 8.13% less than was projected.
- Expense for the Law and Public Safety Department has increased \$39,349.99 compared to Year to Date 2015. There are slight increases in almost all areas with Salaries having the higher increase of all the expenses. The City Budget is 58.33% year to date, but the actual expenses are only at 51.5% year to date. The Law and Public Safety Department is 6.83% less than the projected expense.
- Expense for the Street Department is \$57,571.99 less compared to last year. Paving is considerably less so far this year making up most of the difference. The City Budget is 58.33% year to date, but the actual expense is only at 25.8% of the budget year to date. The Street Department is 32.53% less than the projected budget.
- Expense for the Planning and Development Department has increased \$8,425.18 compared to last year. Professional Fees and Legal Fees are the areas with the most increases compared to last year. The City Budget is 58.33% year to date, but the actual expense is only 42.5% of the budget year to date. The Planning and Development Department is 15.83% below the projected budget.
- Expense for Emergency Management Department has decreased \$1,497.02 compared to Year to Date in 2015. The City Budget is 58.33% year to date, but the actual expense is only at 46.3% of the budget year to date. The Street Department is 12.03% below the projected budget.
- The Net Profit for all General Fund Departments increased \$123,084.73 compared to Year to Date last year.

Water & Sewer Fund

Water Department:

- Revenue 2016 Year to Date for the Water Department had a \$64,414.38 decrease compared to July last year for Water Department Revenue year to date. The City Budget is at 58.33% through the year to date as of July 31, 2016. The Revenue is at a 56% level. The City revenue is 2.33% variance less than the projected income.
- Expenses for 2016 Year to Date have decreased \$32,526.69 compared to last year. The Professional Fees Expense decreased \$23,881.80 compared to last year. The City Budget is 58.33% year to date, but the actual expense is only 47.3% of the budget year to date. The Water Department expense is 11.03% less than the projected budget.

Sewer Department:

- Revenue Year to Date 2016 for the Sewer Department has decreased \$74,766.52 compared to the revenue last year. . The City Budget is at 58.33% through the year to date as of July 31, 2016. The Revenue is at 49.8% level. The City revenue is 8.53% variance less than the projected income.
- The Year to Date expenses have increased \$48,439.31 compared to last year. The cost for the Springfield Sewer charges has increased \$63,230.00 The City Budget is 58.33% year to date, but the actual expense is only 27.7% of the budget year to date. The Sewer Department expense is 30.63% less than the projected budget.

Water and Sewer Department

- The Water and Sewer Department had a net income of \$150,341.52 less than year to date last year. The increase in expenses and decrease in revenue has resulted in the lower income surplus.

Park Fund

- Revenue Year to Date 2016 has increased \$150,341.52 this year compared to last year, but this increase includes a transfer from General Fund in the amount of \$164,924.74. The transfer will be paid out to the Water and Sewer Department. The City Budget is at 58.33% through the year to date as of July 31, 2016. The Revenue is at 74.5% level. The City revenue is 16.17% variance more than the projected income.
- Expenses have decreased \$12,347.26 in 2016 compared to Year to Date last year. The City Budget is 58.33% year to date, but the actual expense is 66.3% of the budget year to date. The Parks Department expense is 7.97% more than the projected year to date budget.
- The Year to Date Profit Margin for 2016 is \$162,688.78 more than the 2015 Year to Date Loss Margin. The difference between the two years is the transfer. After the Water and Sewer Department is paid for the outstanding amount due from Parks the balance will equal very close to last year's numbers.

DEBT

Long Term Debt and COP Debt balance as of July 31, 2016:

Water/Sewer 2014 COP	1,995,000.00
Parks/Aquatic Center 2015 COP	<u>3,820,000.00</u>
Total	\$ 5,815,000.00

The next Water/Sewer COP installment will be due January 2017 in the amount of \$177,418.75. The W/S payment will be \$145,000.00 Principal and \$32,418.75 interest. The next installment for the Parks/Aquatic Center COP will be an interest only payment that is due in December in the amount of \$59,153.13.

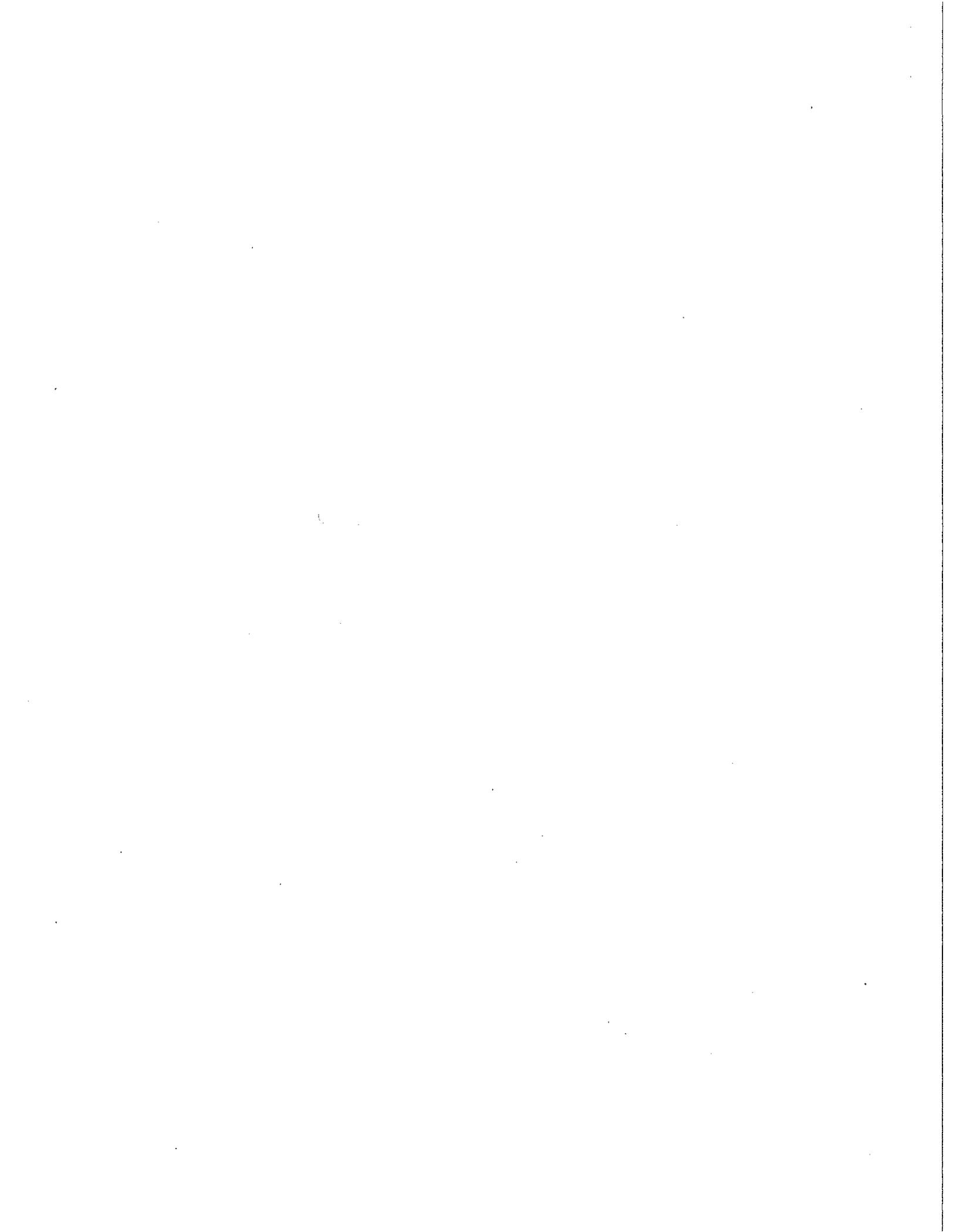
SUMMARY

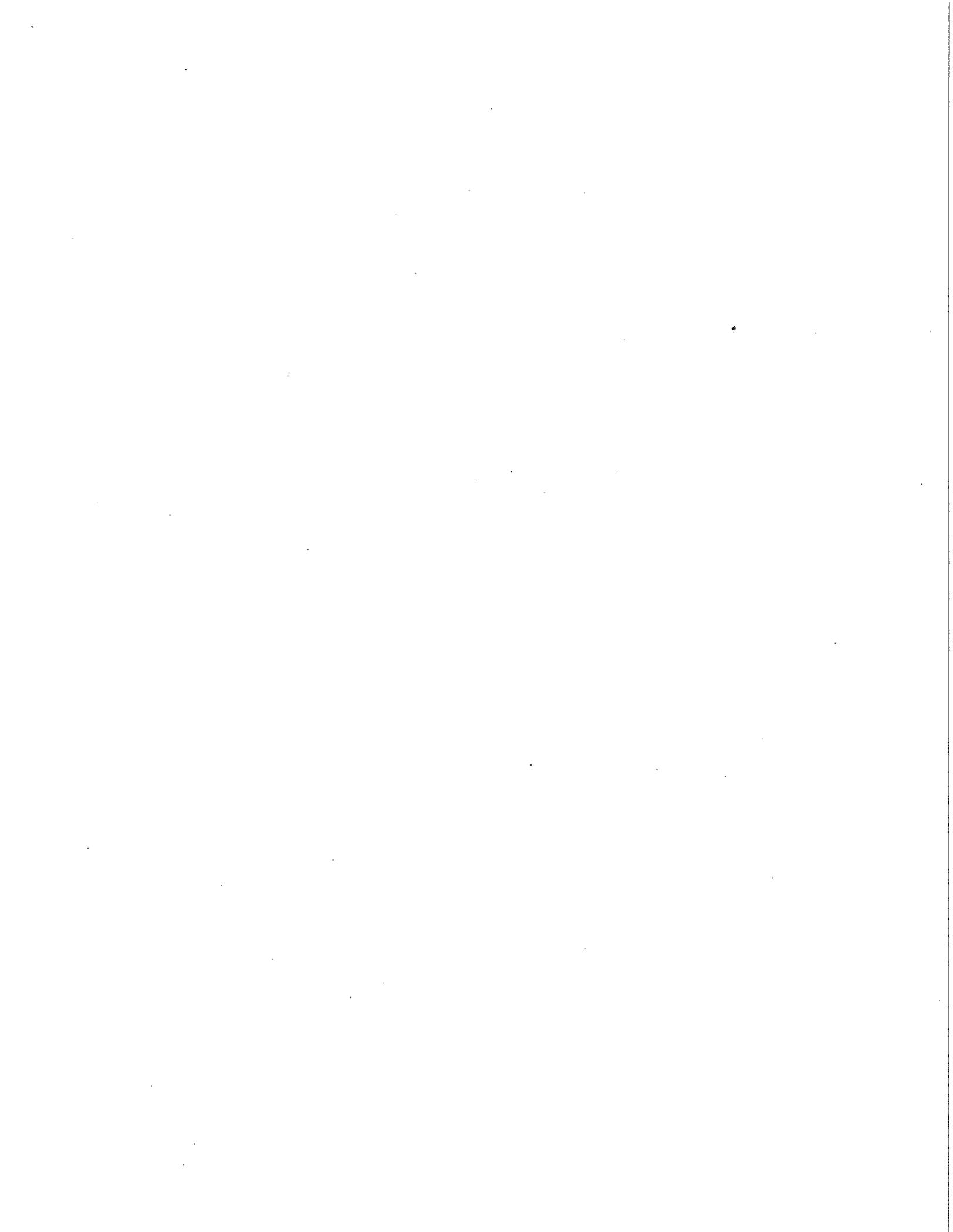
Front Office Remodel

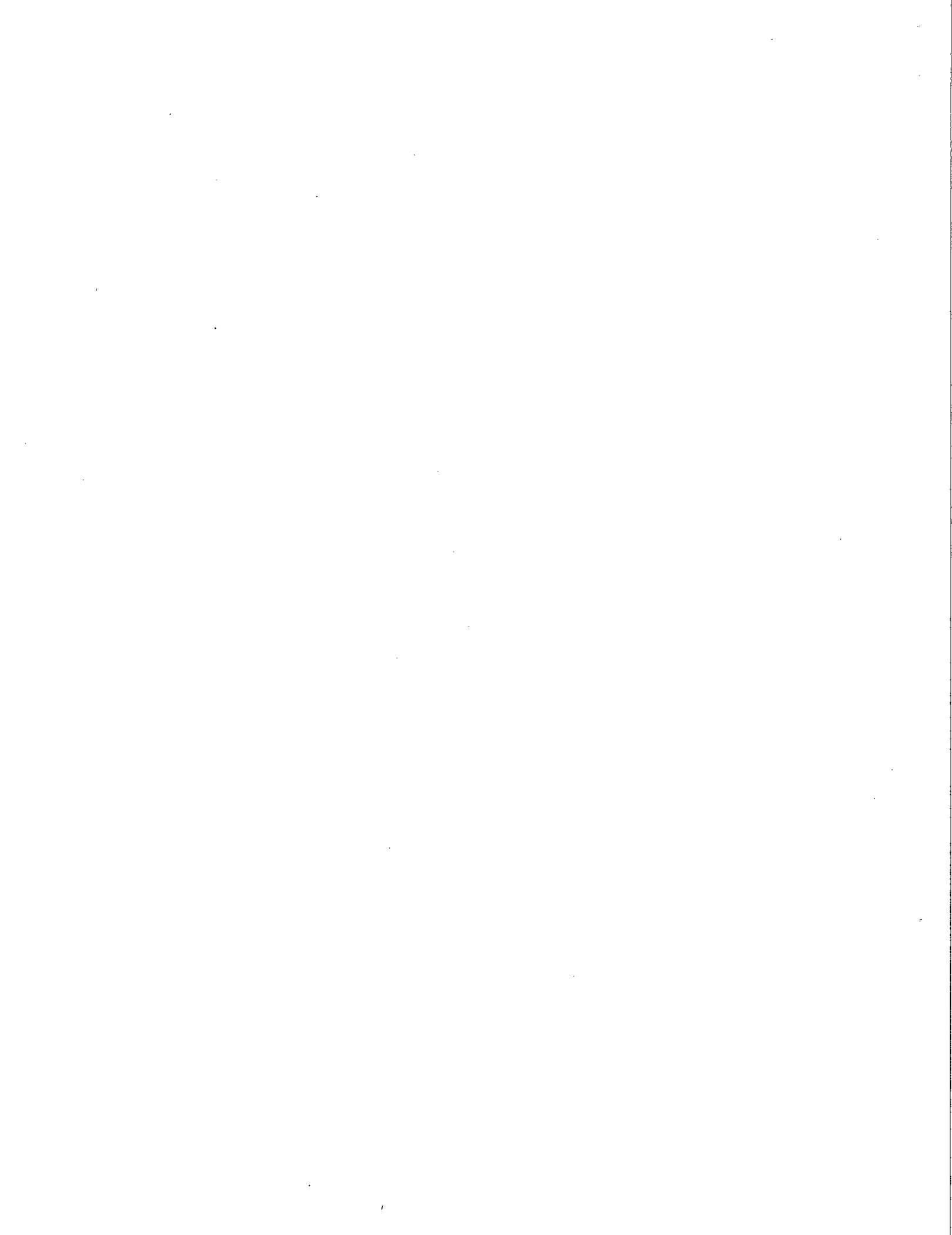
The front office remodel is complete with the exception of just a few minor things that need completed or corrected.

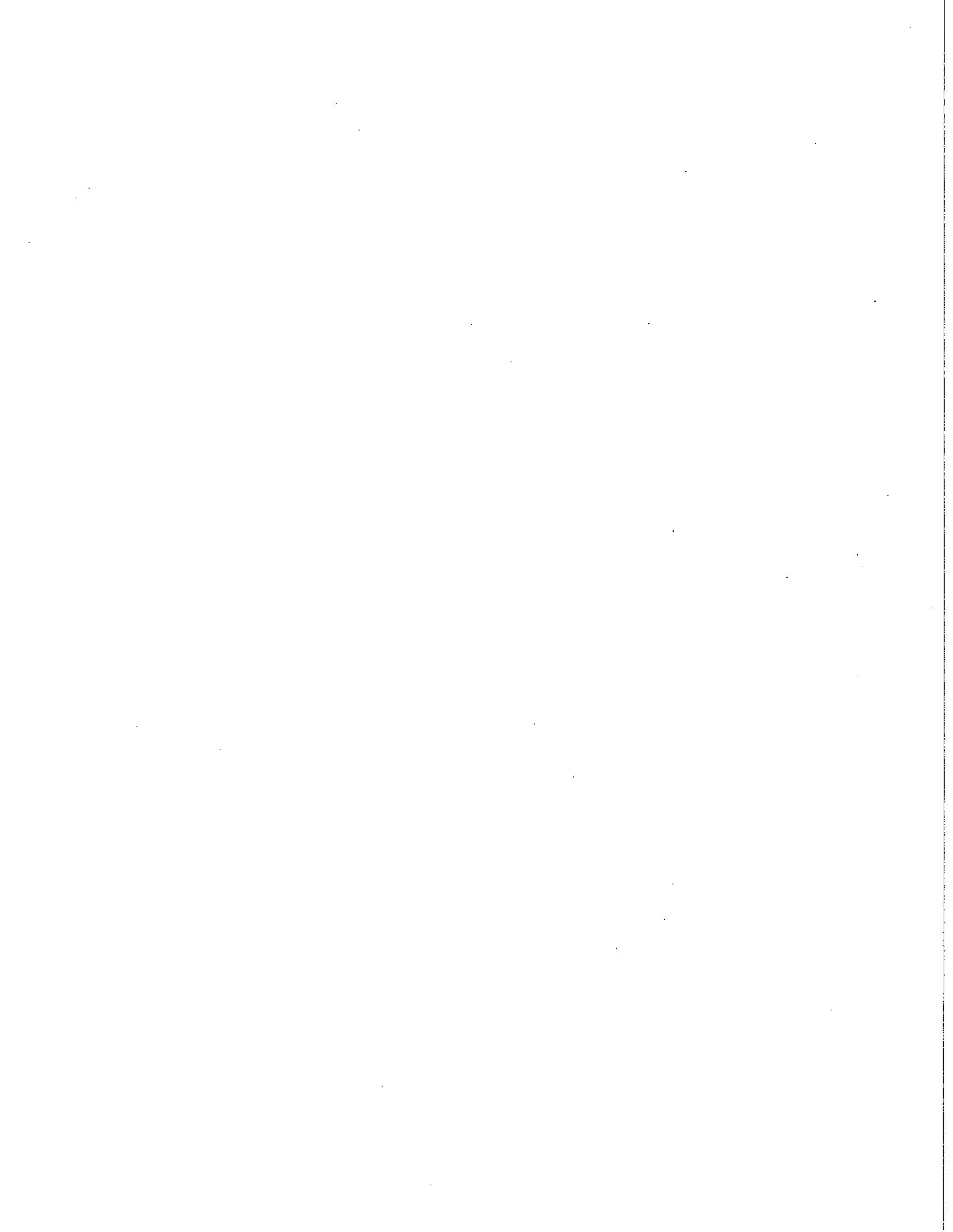
Finance Personnel Manual

We have hired two new staff to fill the two empty places in our Finance Department. Christina Wood is the new Utility Clerk and Edna Anderson is the new Finance Clerk-Accounts Receivable. The Finance Clerk-Accounts Receivable position has replaced the Utility Supervisor Position that was previously a position in the Finance Department.









Parks and Recreation - Director's Report-September 29, 2016

Project Report

- **Employee Tasks**
 - 2017 Budget and Bids - Ongoing
 - Planning 2016-17 School Year Programs
- **2016 Capital Improvements**
 - Jackson Park Pavilion Roof – Project Complete
 - Small Pavilion – Project Complete
 - Baseball Field Repairs – Project Completed
 - Baseball Dugouts – Project Completed
 - Baseball Bathrooms – Project Underway
 - GYM Floor Resurfacing – Project Completed
 - Pool Feature – Project Completed
 - Rec. Center Parking Lot – Project Completed
- **Soccer Registration**
 - Resident: 144
 - Non-Resident: 103
- **Volleyball Registration**
 - Resident: 27
 - Non-Resident: 55
- **Youth Cheerleading Registration**
 - Resident: 16
 - Non-Resident: 8

Upcoming Programs / Events

- **Youth Fall Dance Class** – Registration Ends: October 1
- **Halloween Boo Bash Dance** – October 21
- **Dungeon of Doom Haunted House** – October 28 & 29
- **Safe Halloween Trunk or Treat** – October 29
- **Youth Fall Basketball** – Registration Ends: October 22
- **Christmas On The Frisco** – November 19
- **Turkey Trot** – November 24
- **Santa's Workshop** – December 16
- **Youth Winter Dance Class** – Classes begin: January 9
- **Youth Winter Basketball** – Registration Ends: January 7
- **Youth Spring Dance Class** – Classes begin: March 6

Other Information

- **Website** – *Visitors From 8/26/16 to 9/26/16*
 - www.willardparks.com – 1,318 unique visitors, 5,141 visitors
 - www.willardfreedomfest.com – 424 unique visitors, 992 visitors
 - www.willardaquatics.com – 728 unique visitors, 1,598 visitors
- **Facebook** – *1767 likes as of 9/26/16*
 - <https://www.facebook.com/WillardParksAndRec>
- **Open Gym** – *Visitors From 4/19/16 to 9/26/16*
 - Individual Registrations: 201
 - Individual Sign-In: 1256

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
August 8, 2016
7:00 p.m.**

Staff present: City Clerk, Jennifer Rowe; Community Services Director, J.C. Loveland; Public Works Director, David O'Connor; Chief Financial Officer, Carolyn Halverson; Police Chief, Thomas McClain; and Director of Development, Randy Brown.

City Attorney Ken Reynolds was present.

Citizens in attendance: J.D. Landon, Jim Vaughn, Lucille Murray, Alice Mitchell, Kim Holaday, Madison Ruley, Mindy Latham, Khalil Barkes and Calvin Hooks.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the roll call. Alderman Buckley---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Roggenses-present and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Baird and seconded by Alderman Snider to accept the agenda. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.

Approve the Minutes of the Regular Meeting and Closed Session July 25, 2016.

Motion was made by Alderman Snider and seconded by Alderman Whitman to approve the minutes from the regular meeting and closed session July 25, 2016. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.

Citizen Input.

None.

Financial Reports.

- a) Motion was made by Alderman Stewart and seconded by Alderman Baird to accept the Financial Statements. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.
- b) Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the Outstanding Invoices, Paid Invoices, Online Payments and Transfers. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.
- c) Motion was made by Alderman Roggenses and seconded by Alderman Snider to accept the Adjustments Report. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.

Department Head Reports.

The Department Heads presented their reports to the Board.

Public Hearing on rezoning request for Hamilton Tracts 1 & 2.

The City Attorney opened the public hearing regarding the rezoning request for Hamilton Tracts 1 & 2 at 8:05 p.m. No citizens wished to speak so the public hearing was closed at 8:06 p.m.

Ordinance accepting the rezoning request for Hamilton Tract 1. (1st and 2nd read) Discussion/Vote.

The Director of Development Randy Brown discussed the rezoning request for Hamilton Tract 1. He indicated that the property is currently zoned M-1 Light Industrial, and the developers wish to change that to R-3 Multi-Family Zoning. The City had received sketch plans for forty-eight (48) new units to be put in on the property. Alderman Snider asked about the sewer issues the City is facing and if that would make an impact. Mr. Brown informed him that the sewer capacity is the first thought on development and the City would be fine. Alderman Roggensees discussed the need for intersection improvements with the increase of traffic to the area. He also expressed his desire for more Commercial property to exist, especially in that area along Highway 160. Mr. Brown along with the Director of Public Works Dave O'Connor discussed the future plans for that intersection. The projected plans for a stoplight have been placed on hold while the Four (4) lane is being planned. MoDOT has the highway 160 expansion to four lanes as being done in 2021. Mr. O'Connor stated that MoDOT will not even get the plans ready until 2020. There is an option to bring a plan for smaller improvements to that intersection and he is willing to take that to MoDOT to see if he can get it improved. Alderman Baird stated that while Commercial would be beneficial no businesses have expressed a desire to build there. Kim Holaday, with Hamilton Properties, outlined the plans to the Board and stated that it had been for sale for two (2) years, and no Commercial business owners wanted to purchase it. Ms. Holaday told the Board that rooftops are what bring business in. This subdivision addition would bring more rooftops in, which would increase the population and create a more appealing environment for businesses to want to move in. Mr. Brown reminded the Board that they were only requesting the rezoning at this time, no plans were ready to be approved and it would be brought back to the Board at a later date. Motion was made by Alderman Baird and seconded by Alderman Whitman to accept the rezoning request for Hamilton Tract 1. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the rezoning request for Hamilton Tract 1. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Ordinance accepting the rezoning request for Hamilton Tract 2. (1st and 2nd read) Discussion/Vote.

Motion was made by Alderman Baird and seconded by Alderman Stewart to accept the rezoning request for Hamilton Tract 2. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the rezoning request for Hamilton Tract 2. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Ordinance amending the 2016 Budget. (1st and 2nd read) Discussion/Vote.

The Chief Financial Officer outlined the amended Budget to the Board. She informed the Board that there were adjustments made to move money from the General Fund to Parks so they can pay off what they owe to Public Works. This will clean the Budget up and remove that debt from Parks. The reserves in the General Fund would still be at forty-six percent (46%) after this transfer. Motion was made by Alderman Snider and seconded by Alderman Baird to amend the 2016 Budget. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to amend the 2016 Budget. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Discussion/Vote to accept the Wastewater Master Plan.

The Director of Development Randy Brown, and the Director of Public Works Dave O'Connor, informed the Board that they felt the Wastewater Master Plan was a good solid plan and requested approval from the

Board to accept it. There were some areas that would be adjusted, but as an overall plan, it was written well. Mr. O'Connor discussed the difference between putting in a new lift station at Delta 2 as opposed to Delta 1, and the cost difference. The Board agreed that Delta 2 is the better choice even though it costs more as it allows for future development and growth within the City. Motion was made by Alderman Snider and seconded by Alderman Roggeneses to accept the Wastewater Master Plan and approve the Delta 2 location. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

Discussion on Section 605.025 Section F: Prerequisites for Issuance of License; Peddler's Waiting Period.

The City Clerk informed the Board that the City Code currently states that Solicitor's Licenses will be issued once the background check is complete. As of now, we have nothing in the Code to state that the City has the right to deny a License. There is also a lack of information allowing the City to revoke a license if the Solicitor's do not treat the citizens well. The Board would like to see some changes and feel it is in the citizen's best interest to ensure that their safety is priority. The City Attorney offered to look over the Code and come back at a future Meeting with an update that they can look over. The Board decided to table the discussion until the City Attorney can bring more information.

Ordinance accepting the Bylaws for the Park Board. (1st Read) Discussion/Vote.

The Director of Community Services J.C. Loveland discussed the Bylaws with the Board. Ordinance 120213, Bill 12-04 is the Ordinance that the Park Board currently follows. However, the Bylaws that are stated in Section 127.270 as needing to be adopted by the Board of Aldermen, have never been attached to the Park Board Ordinance to be approved. Mr. Loveland requests that the Board approve of the Bylaws and attach them to the Ordinance. The City Attorney agreed that they needed to be approved by the Board of Aldermen. Alderman Roggeneses requested that the Park Board also bring a list of items they would like to see accomplished before the Budget meetings begin. Motion was made by Alderman Roggeneses and seconded by Alderman Snider to approve the Park Board Bylaws and Ordinance. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

Ordinance accepting the contract with Monkey Business for the Parks Department. (1st Read) Discussion/Vote.

The Director of Community Services J.C. Loveland informed the Board that this was the same contract they use every event. The company provides the bounce houses for the Parks Department and this will be for the Halloween event. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

Approval of the streetlight change request at:

a. Knight Street just west of Miller Road.

The Director of Development Randy Brown informed the Board that this was something Empire requested anytime they changed out a streetlight. It was not a large expense and the usage charges would actually be less with the new light. Motion was made by Alderman Roggeneses and seconded by Alderman Snider to approve the streetlight change request. The motion carried with a vote of 4-1. Voting aye: Aldermen Snider, Stewart, Whitman and Roggeneses. Voting nay: Alderman Baird.

New Business.

None.

Unfinished Business.

The Director of Public Works Dave O'Connor brought up the Miller Road project. He informed the Board that it needed to be added to the TIPP and given approval to proceed with the improvements. The Board agreed we needed to proceed and get it on the TIPP with OTO.

Alderman Snider asked for an update on the Augusta Heights "Children at Play" signs. Mr. O'Connor informed the Board that these were installed on Thursday and the job was complete.

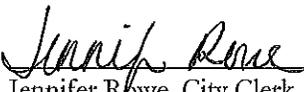
Alderman Baird asked for an update on the Trash service for the City buildings. The City Attorney stated that a letter had been sent informing the company that the contract was void as the Mayor had not signed it.

Nothing had been received back from them. Mayor Hendrickson also brought up the topic of the City going to One (1) carrier for billing purposes. The City sent letters out to all trash companies two (2) years ago informing them that we would be addressing the issue in two (2) years. July 22, 2016 was the two (2) year mark. Alderman Roggensees stated that the billing department does not make any extra money whether it is one (1) or three (3) companies. The biggest issue is all of the trucks on the roads causing damage. Alderman Baird stated he was against going to one (1) carrier. The Mayor asked if there was any benefit in making the change. Alderman Snider stated that if the City and citizens could get a cheaper rate, it may be worthwhile. The Board agreed to go out for bid and just see what offers we receive. The Mayor requested to table the discussion and asked the City Clerk to find the old bid documents from the previous bid and bring them back to the Board at the next meeting.

Adjourn.

Motion was made by Alderman Snider and seconded by Alderman Roggensees to adjourn. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The meeting was adjourned at 10:04 p.m.



Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
August 22, 2016
7:00 p.m.**

Staff present: City Clerk, Jennifer Rowe; Chief Financial Officer, Carolyn Halverson; Public Works Director, David O'Connor; Community Services Director, J.C. Loveland; and Director of Development, Randy Brown.

Citizens in attendance: Mindy Latham, Kim Holaday and Jerry Kendall.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:00 p.m.

Roll Call.

The City Clerk conducted the roll call. Alderman Buckley-present, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Roggenses-present and Mayor Hendrickson-present.

Agenda Amendments/Approval of Agenda.

Motion was made by Alderman Baird and seconded by Alderman Buckley to approve the Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

Approval of the Minutes from the regular Meeting on August 8, 2016.

Motion was made by Alderman Whitman and seconded by Alderman Snider to approve the Minutes from the regular Meeting on August 8, 2016. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

Presentation by Tom Tobin on the Career Explorations program at Willard High School.

Mr. Tobin gave his presentation to the Board.

Ordinance accepting the Bylaws for the Park Board. (2nd read) Discussion/Vote.

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Roggenses to accept the Bylaws for the Park Board. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

Ordinance accepting the contract with Monkey Business for the Parks Department. (2nd read) Discussion/Vote.

The second read was conducted by the City Clerk.

Motion was made by Alderman Buckley and seconded by Alderman Snider to accept the contract with Monkey Business for the Parks Department. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

Discussion and Resolution on Four Corners Development support letters.

Director of Development Randy Brown informed the Board that Four Corners Development was going for a grant to build the new units for Hamilton. This was the same grant they used for the first phase of this development. The letters they are requesting signed just state that the City approves the rezoning and are supportive of this development. Alderman Baird asked if everything in the letter was accurate. Mr. Brown said it was. Alderman Snider asked if it was the tax credits through the State they were planning on pursuing like the first phase. Kim Holaday with Four Corners Development informed the Board that it was.

Motion was made by Alderman Baird and seconded by Alderman Buckley to approve the Resolution and agree to sign the letters in support of the development. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

Ordinance accepting the contract with Commerce Bank for the Addendum to Treasury Services Agreement. (1st and 2nd Read). Discussion/Vote.

The Chief Financial Officer Carolyn Halverson informed the Board that this was just an addendum to the original agreement that will allow documents to be submitted via e-mail, as opposed to the Bank needing all originals. Alderman Roggenses asked if this was going to change the contract and if we should go out for bid. Ms. Halverson said no, the contract with the Bank is a six (6) year contract and was just signed in 2015, this was just a minor addendum to the contract to allow for e-mail submission of paperwork. Alderman Baird asked if the City Attorney had reviewed the contract, and Ms. Halverson stated that he has. Motion was made by Alderman Buckley and seconded by Alderman Snider to approve the contract with Commerce Bank for the Addendum to Treasury Services Agreement. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to approve the contract with Commerce Bank for the Addendum to Treasury Services Agreement. Motion carried with a vote of 5-1. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Baird. Voting nay: Alderman Roggenses.

Ordinance authorizing the Mayor to sign a contract with Mediacom for the Public Works Building. (1st and 2nd Read). Discussion/Vote.

The Chief Financial Officer Carolyn Halverson informed the Board that this was just a renewal to the contract that has been used for a few years. She stated that the other City buildings are on Fiber Optic, and the cost was too high to include the Public Works building. Mediacom was the cheapest option for what they need. Alderman Buckley asked how long the contract was for. Ms. Halverson stated it was a one (1) year contract. Alderman Snider pointed out that the fine print indicated it was a three (3) year contract. He then asked if we could possibly make it a yearly contract as opposed to three (3) years. Ms. Halverson said we were currently paying month to month, but the company was requesting a contract to be signed. This would lock in the \$69.95 price for the next three (3) years. Alderman Buckley asked if the City should continue paying month to month and re-address it once the charges go up. Alderman Whitman asked if it was possible to negotiate a shorter contract. Alderman Baird agreed as the City was a long-term customer of Mediacom. Ms. Halverson agreed to contact Mediacom and request a shorter contract, then bring it back to the Board.

New Business.

The Community Services Director J.C. Loveland informed the Board that the Parks Department was currently looking at some changes for the Christmas on the Frisco this year. He indicated that last year, the Friday night events were not as popular. In an attempt to reduce the overtime for the employees, they would like the Board's opinion on moving the parade to Saturday, and having the lighting after the parade comes through. This would hold all events on that Saturday and allow for the pageant girls to possibly even ride in the parade on a float. They are also looking at possibly bringing in food vendors like they do at Freedom Fest, and have them set up at the trail head. The Board agreed that it sounds like a good idea.

Alderman Baird informed the Board that they each had a copy of a letter from the Economic Development Committee. He stated that the City needs more Economic Development, and the Task Force has been working on ways to accomplish this. Their request is for the Board to approve allocating fifty-thousand dollars (\$50,000) for the Planning and Development Department budget for Economic Development. Their request would allow this allocation to happen for the next three (3) years. The Task Force is not recommending they hire a company to do the work, but to have money set aside to either hire an individual or a company to bring Economic Development into the City of Willard.

Alderman Roggenses asked the Board and Department Heads to think about ways for the City to be more festive at Christmas with decorations and banners.

Unfinished Business.

Mayor Hendrickson brought up the trash going to one carrier with the City billing again. The City Clerk passed out different Bid proposal packets for other Cities for the Board to see different options. Alderman Roggenses is in favor of going to a single carrier to save the streets from the wear and tear of three (3) companies driving on them. Currently, the City is charging its customers fourteen dollars (\$14) a month for trash service. The Companies are then charging the City thirteen dollars (\$13) for each account. When individuals pay the company directly, they are only having to pay ten dollars (\$10) a month. Mr. O'Connor stated that if we went to one (1) carrier, that could possibly mean them using larger trucks which would create just as much if not more damage to the streets. Alderman Buckley stated that the big trucks are twenty-five (25) yards and can hold up to seven-hundred (700) stops in one truck. Alderman Baird stated that with the City being involved in the billing, it has removed the competition. The Companies are giving cheaper rates to anyone who doesn't bill through the City, but the City is doing all of the work for the companies. He suggests we either go to one (1) carrier, or stop billing for trash all-together. The Board asked Carolyn Halverson how many accounts have trash service. She stated that we currently have fifteen hundred (1500) accounts being billed for trash, which is about half. The Board asked if that included anyone outside City limits. Ms. Halverson said that we only do billing for those inside City limits for trash services. The Board discussed creating a survey for citizens to see what they would rather see happen. They were all in favor of getting feedback from citizens through a survey.

Recess Open Session.

Motion was made by Alderman Buckley and seconded by Alderman Roggenses to recess the Open Session at 8:20 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

Close Open Session.

Motion was made by Alderman Baird and seconded by Alderman Whitman to close the Open Session at 8:36 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

Open Executive Session.

Motion was made by Alderman Buckley and seconded by Alderman Snider to open the Executive Session at 8:37 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

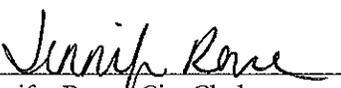
Close Executive Session.

Motion was made by Alderman Whitman and seconded by Alderman Snider to close the Executive Session at 9:20 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

Adjourn.

Motion was made by Alderman Baird and seconded by Alderman Stewart to adjourn. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

The meeting was adjourned at 9:22 p.m.


Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard

First Reading: 08-08-2016

Second Reading: 08/22/16

Council Bill No.:16-27

Ordinance No.: 160808D

AN ORDINANCE approving municipal code amendments to Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 of the municipal code of the City of Willard pertaining to the Park and Recreational Advisory Board.

WHEREAS, the Park and Recreation Advisory Board held a public meeting on amendments to Title I, Government Code, Chapter 127, Departments, Boards and Commissions, Article III, Park and Recreational Advisory Board, Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 regarding the makeup and duties of the Park and Recreation Advisory Board and in accordance with Section 127.270 is recommending amendments for consideration of the Board of Aldermen.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title I, Government Code, Chapter 127, Departments, Boards and Commissions, Article III, Park and Recreational Advisory Board, Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 as follows:

Section 127.210: Appointment of Board

The Mayor, shall, with the approval of a majority of all members of the Board of Aldermen, appoint a Park and Recreational Advisory Board of seven (7) members, five (5) members to be chosen from the citizens of the City at large with reference to their qualifications for such position, up to two (2) members may be chosen from outside the city limits but within five (5) miles and not in any other city.

Section 127.230: Terms of Members

Each member shall serve a three (3) year term.

Section 127.260: Meeting - Election of Officers

The Park and Recreational Advisory Board members shall meet at least monthly on a set date and time as determined by the members. June of every year the members shall elect one of its members as President, and one of its other members as Vice-President, and one of its other members as Secretary.

Section 127.270: Duties

The Park and Recreational Advisory Board shall have the following duties and responsibilities:

- (1) Make and adopt such bylaws and recommend to the Board of Aldermen rules and regulations for their guidance and for the government of the parks.
- (2) Identify park and recreational opinions of individuals and organizations in the community.
- (3) Make annual budget recommendations.
- (4) Ensure resources to continue ongoing and future park and recreation programs.

- (5) Accept and perform delegated responsibilities.
- (6) Advise on basic policies that guide the department.
- (7) Maintain a clear distinction between its own function and the function of the governing body and professional staff.
- (8) Submit all recommendations or suggestions in writing to avoid misinterpretations.
- (9) Recognize that its recommendations or suggestions will not always be followed.
- (10) Review and advise on development plans.
- (11) Recommend sites for park expansion.
- (12) Recommend new programs for inclusion into department offerings.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Alderman hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: Aug. 22nd, 2016



Mayor, Corey Hendrickson

Attest: Jamie Buckle, City Clerk

Approved as to form: [Signature], City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 22 DAY OF August, 2016.

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAINED

[Signature]
JAMIE BUCKLEY

X _____

Samuel Snider
SAMUEL SNIDER

X _____

Donna Stewart
DONNA STEWART

X _____

Larry Whitman
LARRY WHITMAN

X _____

Sam Baird
SAM BAIRD

0 _____

David Roggensees
DAVID ROGGENSEES

✓ _____

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAINED

Jamie Buckley
JAMIE BUCKLEY

X _____

Samuel Snider
SAMUEL SNIDER

X _____

Donna Stewart
DONNA STEWART

X _____

Larry Whitman
LARRY WHITMAN

X _____

Sam Baird
SAM BAIRD

0 _____

David Roggensees
DAVID ROGGENSEES

✓ _____

**Bylaws for the
Willard, Missouri Park and Recreation Advisory Board**

Article I. NAME OF THE BOARD

This Board shall be called the Willard, Missouri Park and Recreation Advisory Board, to serve as the Park Board for the City.

Article II. PURPOSE OF THE BOARD

The purpose of the Willard, Missouri Park and Recreation Advisory Board is to provide recreation opportunities and facilities for all residents of Willard. They shall be vested with the power, duties, and obligations necessary to accomplish this purpose. They shall be charged with advisory ability to the City of Willard Board of Aldermen for the recreation programs and park facilities under their direction.

Article III. MEMBERSHIP

Section 1 The membership of the Board shall be seven members appointed by the Mayor, with the approval of the Board of Aldermen. Board members shall hold office for three years or until their successor is appointed.

Section 2 Five (5) members to be chosen from the citizens of the city at large with reference to their fitness for such position, up to two (2) members may be chosen from outside the city limits but within five (5) miles and not in any other city.

Section 3 No member of the Park and Recreation Advisory Board shall be a member of the municipal government. Board members shall serve without salary or compensation, but shall be entitled to documented expenses for mileage, per diem and expenses.

Section 4 Vacancies occasioned by removal, resignation or otherwise, shall be reported to the Board of Aldermen, and shall be filled in like manner as original appointments, for the unexpired term of said member.

Article IV. OFFICERS

Section 1 The officers of this Board shall be a President, Vice President and a Secretary. The officers shall be elected at the organization meeting in June to serve for one year or until a successor shall be elected.

Section 2 The Park and Recreation Advisory Board shall make and adopt Bylaws, rules and regulations for its own guidance, proceedings, as may be expedient not inconsistent with Ordinance No.: 120213 adopted by the City of Willard Board of Aldermen on February 13, 2012.

Article V. MEETINGS

Section 1 Regular meetings shall be held the last Thursday of each month during the year unless otherwise agreed upon by the Board.

Section 2 Special meetings may be called by the President or on the request of at least three (3) members.

Section 3 All regular meetings are to be held at the Willard City Hall.

Section 4 The meetings shall convene at 7:00 p.m. unless otherwise agreed.

Section 5 The first regular meeting in June of each year shall be called the organizational meeting. The purpose of this meeting shall be the election and installation of officers, reviewing the inventory report, and other business that may need to come before such meetings.

Section 6 A simple majority of the current sitting members of the Park and Recreation Advisory Board shall constitute a quorum at any regular or special meeting.

Section 7 All meetings are open to the public pursuant to Missouri Law.

Section 8 Meetings shall be conducted by the President and in accordance with procedures prescribed in the Bylaws and decisions reached only after full consideration and debate on the issue in question. All procedures shall be in compliance with the State of Missouri Sunshine Law.

Section 9 The following shall be the order of business of the Park and Recreation Advisory Board, but the Rules of Order may be suspended and any matters considered or postponed by action of the Board.

Order of Business:

1. Call to order

2. Roll call
3. Agenda Amendments/Approval of Agenda
4. Approval of minutes of last regular meeting and of any special meetings held subsequently
5. Citizens Input
6. Approval of Financial Statements
7. Program Budgets
8. Directors Report
 - a. Sports Report
 - b. Aquatics Report
9. Reports of Standing Committees
 - a. Finance and Programs Committee
 - b. Buildings, Grounds, and Equipment Committee
10. Old Business
11. New Business
12. Adjourn Meeting

Article VI. DUTIES AND RESPONSIBILITIES OF THE BOARD

Section 1 General Duties and Responsibilities

- a. Be responsible for the improvement, supervision, care and custody of the following parks, including all facilities located within that park or any future park: Highline Soccer Park, Miller Farm Park, Jackson Street Park and Willard Sports and Recreation Complex.
- b. Interpret the recreation and park services of the department to the community and interpret the needs and desires of the community to the Board of Aldermen.
- c. Determine and establish the general policies to be followed in carrying out the purpose for which the Board was established.
- d. The Park and Recreation Advisory Board will solicit, evaluate, and interview potential employees for the position of Parks and Recreation Director, at the direction of the Board of Aldermen, and present the top three candidates to the Board of Aldermen for final selection.
- e. Periodically evaluate:

1. The progress of acquisition and development programs
 2. The effectiveness of recreation programs
 3. The level of maintenance of park areas
 4. The work of employees responsible to the park service
- f. Aid in coordinating the recreation services and programs of other agencies, both public and private, providing recreation in the community.
- g. Recommend to the Board of Aldermen to either accept or reject, after due consideration, all private donations in any form in accordance with that which the Board believes is in the best interest of the citizens of the City of Willard.

Section 2 Financial Duties and Responsibilities

- a. The Park and Recreation Advisory Board shall present to the Board of Aldermen an annual budget sufficient to finance the program of recreation and parks the Board deems necessary for the welfare of the residents of the City of Willard. The budget shall be submitted to the Board of Aldermen at the time designated by the Council to hear the requests.
- b. The Board shall annually recommend to the Board of Aldermen a budget for capital improvements (acquisition and development) in accordance with the Master Plan for Parks and Recreation for the City.
- c. The Board shall recommend for approval to the Board of Aldermen all bills and necessary expenditures. All purchase requests shall be first submitted to the Park Board for approval to submit to the Board of Aldermen. All moneys shall be deposited in a separate account to the credit of the Willard Park and Recreation for the City and shall be kept separate and apart from all other moneys and accounts of the City of Willard, Missouri.

Section 3 Planning Duties and Responsibilities

- a. Prepare a master plan for the acquisition and development of an adequate system of parks, facilities and recreation programs for the residents of the City of Willard.

- b. Investigate and determine the needs and interests of the community for recreation facilities and programs. To develop a recreational program to meet those needs.

Article VII. DUTIES OF OFFICERS

Section 1 President:

- a. The President shall preside at all meetings of the Board. The President shall appoint all committees, represent the Board at public affairs and shall maintain the dignity and efficiency of the Board in all possible ways. He/She shall perform the other duties ordinarily performed by that office.

- b. The President shall prepare or cause to be prepared a manual for each member of the Board including the following information:
 - 1. Copy of ordinance authorizing the Park and Recreation Board
 - 2. Bylaws of the Board
 - 3. List of fees and charges used by the department
 - 4. Copy of last year's expenses
 - 5. Copy of current annual budget
 - 6. Site plans of each park area owned and operated by the City and a list of their facilities and equipment
 - 7. Salary schedules for employees
 - 8. Agreements in writing for use of any area or facility not owned by the City
 - 9. Other reports that may be submitted to the Board
 - 10. Any other information helpful in acquainting new board members of the procedures and operation of the Board

Section 2 Vice President:

- a. The Vice-President shall preside over meetings upon the absence of the President.

- b. The Vice-President should assist the President with any and all duties he/she deems necessary.

Section 3 Secretary:

- a. The Secretary shall perform the usual duties pertaining to the office. The Secretary shall keep or cause to be kept a full and true permanent record of all meetings of the Board. This includes regular and special meetings plus reports of standing committees. The Secretary shall issue or cause to be issued notices of regular and special meetings. All records shall be submitted to the City Clerk as custodian of documents.

Article VIII COMMITTEES

Section 1 Standing Committees; there shall be two standing committees.

- a. Finance and Programs Committee
- b. Buildings, Grounds, and Equipment Committee

Section 2 Appointment of Committees

- a. The Standing Committees shall be appointed by the President of the Board at the annual meeting or as soon thereafter as possible and serve until their successors are appointed and qualified.

Section 3 Personnel of Committees

- a. Each committee shall consist of no more than three members of the Board.
- b. Each committee shall elect one member to serve as Chairman of the committee.

Section 4 Committee Reports

- a. A record of the actions of each committee shall be kept by the Chairman of said committee and shall be reported in writing to the Board at its next meeting for action by the Board.

Section 5 Duties of the Finance and Programs Committee:

- a. This committee shall recommend fees and charges to be used, and shall be responsible for submitting information to be used in preparation of the budget.
- b. The Community Services Director shall be a member of this committee.

- c. This committee shall exercise supervision over all recreation programs within the park system. They shall also plan a program of recreation based on the expressed needs and interests of the community residents and recommend to the Park and Recreation Advisory Board those programs which they feel should be implemented within the available finances and facilities of the Board.

Section 6 Duties of the Buildings, Grounds, and Equipment Committee:

- a. This committee shall exercise supervision over care and control of all buildings, grounds, and equipment, within the park system.
- b. The Director of Development for the City of Willard shall be a member of this committee.
- c. The committee shall investigate and determine the need for new facilities, equipment, or renovation of existing buildings and equipment and for expansion and improvement.
- d. This committee shall prepare a master plan for acquisition and development of park areas, and make the best possible use of all land under the control of the Board.
- e. Landscaping and beautification shall also be charged to this committee. Parking lots, location of new facilities, etc. shall be finalized by this committee for approval by the Park and Recreation Advisory Board before presentation to the Board of Aldermen.

Article IX REMOVAL OF BOARD MEMBER

Section 1 When a member has been absent or has not performed the duties of that office for three consecutive meetings, that member may forfeit their seat.

Section 2 The Mayor may, with the consent of a majority of all members of the Board of Aldermen, remove any Park and Recreation Advisory Board member for misconduct or neglect of duty. Any member may also be removed by a two-thirds (2/3) vote of all members of the Board of Aldermen, independent of the Mayor's approval or recommendations.

Article X. AMENDMENTS

Section 1 These Bylaws may be amended at any regular meeting of the Park and Recreation Advisory Board by a majority vote of the entire Board, provided previous notice of the nature of any proposed amendment shall have been given at least one regular meeting before the action thereon shall be taken. Bylaws and amendments to the Park and Recreation Advisory Board Bylaws shall be approved by the Board of Aldermen in order to be fully adopted.

These Bylaws were accepted and approved at
the 8/25/16
(Date) Willard Park Board meeting.

<u>Members of the Park and Recreation Advisory Board</u>	<u>Yes</u>	<u>No</u>
<u>Blaine Kennard</u> Blaine Kennard, President	<u>X</u>	<u>—</u>
<u>Valorie Simpson</u> Valorie Simpson, Vice-President	<u>X</u>	<u>—</u>
<u>Billie Middleton</u> Billie Middleton, Secretary	<u>X</u>	<u>—</u>
<u>Laurie Pendergrass</u> Laurie Pendergrass	<u>X</u>	<u>—</u>
<u>Samantha Mosier</u> Samantha Mosier	<u>X</u>	<u>—</u>
<u>Vacant</u>	<u>—</u>	<u>—</u>
<u>Vacant</u>	<u>—</u>	<u>—</u>



COLCANDA

P  **RKS &**
RECREATION

Willard Aquatic Center Report

	2015	2016
Entries	15050	14088
Total Days	91	88
Total Days Open	65	59
Ave Patron/Day	231.54	238.78
Swim Lessons	57	57
Rentals	21	22
Party Pads	24	22
Family Pass w/ Add On	337	212
Revenue WAC PC	\$57,336.00	\$53,774.20
Revenue REC PC	\$75,231.69	\$69,373.17
Ave Revenue/Open Day	\$1,157.41	\$1,175.82

2015 Summer Camp Financials

Includes state for may&june

Item	Income	Expense	Net
Tuition	\$ 70,771.78		\$ 70,771.78
ARC Tuition	\$ 437.50		\$ 437.50
State Tuition July	\$ 4,425.17		\$ 4,425.17
State Tuition August	\$ 2,138.24		\$ 2,138.24
Equipment/Supplies		\$ 1,046.53	\$ (1,046.53)
Payroll		\$ 38,323.06	\$ (38,323.06)
Field Trips		\$ 3,466.04	\$ (3,466.04)
Subtotals	\$ 77,772.69	\$ 42,835.63	\$ 34,937.06
Program Totals			\$ 34,937.06

Total summer cost \$ (42,835.63)
 Number of camp days \$ 57.00
Average Cost per day for program \$ 751.50

total income divided by days of camp \$ 1,364.43
 minus cost \$ 751.50
Average Profit per day for program \$ 612.93



Fund: 30 - PARKS FUND

Accounts: (43)

Expense

Accounts: (43)

<u>30-800-50000</u>	CHEMICALS-PKS
<u>30-800-50110</u>	SUPPLIES - GROUNDS
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS
<u>30-800-50140</u>	SUPPLIES-AQUATIC
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS
<u>30-800-50190</u>	TREE CITY USA-PKS
<u>30-800-50200</u>	CONCESSIONS-PKS
<u>30-800-50210</u>	TURF MAINTENANCE-PKS
<u>30-800-50450</u>	FREEDOM FEST EXPENSE
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS
<u>30-800-50600</u>	MISCELLANEOUS EXPENSE-PKS
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS
<u>30-800-55200</u>	ADVERTISING-PKS
<u>30-800-55400</u>	AUDIT EXPENSE-PKS
<u>30-800-55600</u>	CONTRACT LABOR-PKS
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS
<u>30-800-56000</u>	INSURANCE-PKS
<u>30-800-56200</u>	LEGAL-PKS
<u>30-800-56400</u>	PROFESSIONAL-PKS
<u>30-800-56600</u>	TRASH EXPENSE-PKS
<u>30-800-56900</u>	TRAVEL & TRAINING-PKS
<u>30-800-61000</u>	TELEPHONE-PKS
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS
<u>30-800-62100</u>	UTILITIES GAS PKS
<u>30-800-62300</u>	UTILITIES OTHER-PKS
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS
<u>30-800-71000</u>	VEHICLE EXPENSE OTHER-PKS
<u>30-800-90000</u>	SALARIES-PKS
<u>30-800-90500</u>	SALARIES OVERTIME-PKS
<u>30-800-91000</u>	SALARIES SEASONAL-PKS
<u>30-800-91500</u>	PAYROLL TAXES-PKS
<u>30-800-92000</u>	RETIREMENT-PKS
<u>30-800-93000</u>	GROUP INSURANCE-PKS
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PKS
<u>30-800-96000</u>	PRINCIPAL EXPENSE-PKS
<u>30-800-96200</u>	INTEREST EXPENSE-PKS
<u>30-800-96400</u>	FISCAL AGENT FEES
<u>30-800-96500</u>	COP Issuance Costs
<u>30-800-97100</u>	BAD DEBT EXPENSE-PKS

Capital Improvements 5 Year Projection Parks Department

2017

Pool Sandblasting/Painting	\$ 60,000.00	
Maintenance Building Project	\$ 50,000.00	
POS System Upgrades	\$ 15,000.00	
Grasshopper Mower	\$ 14,000.00	
Water Fountain In Park	\$ 3,500.00	
Upgrade Lower Baseball Field	\$ 6,000.00	
Tennis Courts	\$ 5,000.00	(account)
Soccer Complex Gravel	\$ 5,000.00	
Parking Lot Gravel (Cherry Lane)	\$ 5,000.00	

2018

Community Building Upgrades	\$ 20,000.00	
Pool Slide Maintenance	\$ 20,000.00	
Maintenance Emergency Fund	\$ 20,000.00	
Soccer Lighting	\$ 20,000.00	(account)
Tennis Courts	\$ 10,000.00	(account)
9 Hole Disc Golf Course	\$ 7,500.00	
Dog Park @ Miller Farm Park	\$ 15,000.00	
Jackson Park Improvements		
Playground Barriers	\$ 4,200.00	
Playground Mulch	\$ 5,000.00	
Bocce Ball	\$ 1,000.00	
Horse Shoe Pits	\$ 1,000.00	

2019

Soccer Lighting	\$ 40,000.00	(account)
Maintenance Emergency Fund	\$ 10,000.00	
Tennis Courts	\$ 10,000.00	(account)
Miller Farm Park Playground	\$ 35,000.00	
Miller Farm Park Pavillion/Restrooms	\$ 50,000.00	
18 Hole Disc Golf Course	\$ 20,000.00	

2020

Big Gym Floor	\$ 20,000.00	
Small Gym Floor	\$ 20,000.00	
T-Ball Field	\$ 20,000.00	
Pool Facility upgrade/repair	\$ 20,000.00	
Pavilions and Parking lots	\$ 20,000.00	
Soccer Lighting	\$ 40,000.00	(account)
Tennis Courts	\$ 10,000.00	(account)

2021

Tax Levy-Building/Park Development (southeast quadrant of city)

