

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
January 11, 2016  
7:00 p.m.**

Staff present: City Administrator, J. Everett Mitchell; City Clerk, Jennifer Rowe; Public Works Director, Justin Reaves, Community Services Director, J.C. Loveland; Chief Financial Officer, Carolyn Halverson; Chief of Police, Tom McClain; and Director of Development, Randy Brown.

City Attorney Ken Reynolds was present.

Citizens in attendance: JD Landon, Jim Vaughn, Alice Mitchell, Samuel Snider, Kashandia Saxton, Anthony Saxton, Bonnie Snider, Daniel Snider and Samantha Peterson.

**Pledge of Allegiance.**

The Pledge of Allegiance was led by Mayor Hendrickson.

**Call to Order.**

Mayor Hendrickson called the meeting to order at 7:00 p.m.

**Roll Call.**

The City Clerk conducted the roll call. Alderman Buckley-present, Alderman Whitman-present, Alderman Barr-present, Alderman Baird-present, Alderman Hood-present and Mayor Hendrickson-present.

**Agenda Amendments/Agenda Approval.**

The City Administrator requested that the Resolution accepting the 2016 Emergency Operations Plan be removed from the Agenda, as it was no longer necessary. He also requested that the Board agree to add the Amended Election Ordinance for the April 2016 Municipal Election in its place. Motion was made by Alderman Hood and seconded by Alderman Baird to accept the agenda with changes. The motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Buckley, Barr, Baird and Hood.

**Approve the Minutes of the Regular Meeting December 14, 2015 and the Budget Meeting December 18, 2015.**

Motion was made by Alderman Whitman and seconded by Alderman Baird to approve the minutes. The motion carried with a vote of 5-0. Voting aye: Aldermen Hood, Whitman, Barr, Buckley and Baird.

**2016 EOP Presentation by Samantha Peterson of Greene County Emergency Management.**

Samantha Peterson described the 2016 Emergency Operations Plan and the expectations of budget use in the coming year. She indicated that WebEOC is currently being updated to WebEOC8 and training will take place after the April Elections are complete. She also stated that for anyone needing NIMS training, there are multiple online classes offered.

**Discussion/Vote on new Board of Aldermen Member.**

Mayor Hendrickson requested that the Board approve Samuel Snider as the new appointed Alderman to fill the vacant seat in Ward II until the next election in April. Motion was made by Alderman Buckley and seconded by Alderman Hood to approve Samuel Snider as the new Alderman. Motion passed with a vote of 5-0. Voting aye: Aldermen Buckley, Whitman, Barr, Baird and Hood.

**Ceremonial Matters.**

Samuel Snider was sworn in as Alderman by the City Clerk.

**Citizen Input.**

None.

### **Financial Reports.**

- a) Motion was made by Alderman Buckley and seconded by Alderman Baird to accept the Financial Statements. The motion carried with a vote of 6-0. Voting aye: Aldermen Hood, Whitman, Snider, Barr, Buckley and Baird.
- b) Motion was made by Alderman Barr and seconded by Alderman Whitman to accept the Outstanding Invoices, Paid Invoices, Online Payments and Transfers. The motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Baird, Snider, Barr, Hood and Whitman.
- c) Motion was made by Alderman Baird and seconded by Alderman Barr to accept the Adjustments Report. The motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Baird, Barr, Snider, Hood and Whitman.

### **Department Head Reports.**

The Department Heads presented their reports to the Board.

In an attempt to have a better understanding of the water readings and loss reports, the Board requested that Public Works separate the City lines from the Meadows during their readings and present the two (2) separate reports. The Director of Development requested a Motion to authorize the City to proceed to annex the additional roadway as requested by MoDOT. The Board requested a map to be created to show a broad scale of where the City of Willard, the Airport and City of Springfield boundaries are, as well as major roads. The Board would like to see a readable map to determine how the annexation will affect citizens in that area. Motion was made by Alderman Whitman and seconded by Alderman Hood to authorize the City to proceed to annex the additional roadway. Motion carried with a vote of 4-2. Voting aye: Aldermen Whitman, Snider, Barr and Hood. Voting nay: Aldermen Buckley and Baird.

### **Ordinance accepting the request for a Replat of ATM Subdivision Lot 2. (1<sup>st</sup> Read) Discussion/Vote.**

The Director of Development outlined the Replat of ATM Subdivision Lot 2. He stated that the Planning and Zoning Board agreed to the Replat at the December 22, 2015 Meeting and requested approval by the Board of Aldermen. Motion was made by Alderman Barr and seconded by Alderman Baird to accept the request for a Replat of ATM Subdivision Lot 2. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Whitman, Snider, Barr, Baird and Hood.

### **Discussion/Vote on bid approval for Parks Department Sports Team Photographs.**

The Community Services Director discussed the bids received by three (3) companies for the Sports Team Photographs. He requested that the Board approve to accept the bid made by Lifetouch, as it was the best one. Motion was made by Alderman Hood and seconded by Alderman Buckley to accept the bid by Lifetouch for the Sports Team Photographs. Motion carried with a vote of 6-0. Voting aye: Aldermen Whitman, Buckley, Snider, Barr, Baird and Hood.

### **Discussion/Vote on bid approval for Parks Department Sports Team T-Shirts.**

The Community Services Director discussed the bids received by three (3) companies for the Sports Team T-Shirts. He requested that the Board approve to accept the bid made by Express Press as it was the best one. Motion was made by Alderman Barr and seconded by Alderman Hood to accept the bid made by Express Press. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Whitman, Snider, Barr, Baird and Hood.

### **Ordinance calling for the regular election in the City of Willard, Missouri, for the purpose of having the qualified voters of said City elect four (4) Aldermen, amending Ordinance 151026C. (1<sup>st</sup> and 2<sup>nd</sup> Read).**

Motion was made by Alderman Barr and seconded by Alderman Baird designating a time of holding said election, prescribing the information from the ballot to be used and authorizing the City Clerk to give such information and notice of said election to the County Clerk of Greene County. Motion carried with a vote of 6-0. Voting aye: Aldermen Whitman, Buckley, Barr, Snider, Baird and Hood.

(2<sup>nd</sup> Read)

Motion was made by Alderman Buckley and seconded by Alderman Hood designating a time of holding said election, prescribing the information from the ballot to be used and authorizing the City Clerk to give such information and notice of said election to the County Clerk of Greene County. Motion carried with a vote of 6-0. Voting aye: Aldermen Whitman, Buckley, Barr, Snider, Baird and Hood.

**New Business.**

The City Administrator notified the Board that in accordance with RSMo 105.675, the City must post the LAGERS information open to the general public for at least forty-five 45 calendar days before the Board can elect to adopt the proposed changes. The City posted this on our website on January 4th 2016 and posted notices alerting the public of this available information.

Alderman Baird also wanted the Board to know about some positive feedback he had recently received regarding the City Clerk by a developer in the City that works with the schools.

**Unfinished Business.**

None.

**Close Open Session.**

Motion was made by Alderman Buckley and seconded by Alderman Barr to close the open session of the Board of Aldermen at 8:52 p.m. with a ten (10) minute break. The motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Baird, Hood, Snider, Whitman and Barr.

**Open Executive.**

Motion was made by Alderman Barr and seconded by Alderman Whitman to open Executive session at 9:15 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Whitman, Snider, Barr, Baird and Hood.

**Close Executive Session.**

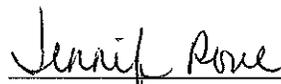
Motion was made by Alderman Barr and seconded by Alderman Baird to close Executive session at 9:23 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Whitman, Snider, Barr, Baird and Hood.

**Open and Close Open Session.**

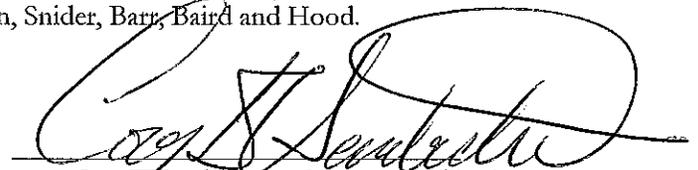
**Returned to open session at 9:23 p.m.**

Motion was made by Alderman Baird and seconded by Alderman Whitman to adjourn. The motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Whitman, Snider, Barr, Baird and Hood.

**The meeting was adjourned at 9:24 p.m.**



Jennifer Rowe, City Clerk

  
Corey Hendrickson, Mayor of Willard