

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



## **MEETING AGENDA AND PACKET**

**PARK BOARD  
Regular Meeting**

**November 17, 2016  
7:00 PM-Willard City Hall  
224 W. Jackson Street**

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### **PARK BOARD MEMBERS**

Blaine Kennard, President  
Valorie Simpson, Vice-President  
Billie Middleton, Secretary  
Laurie Pendergrass  
Samantha Mosier

**CITY OF WILLARD  
PARK BOARD  
November 17, 2016  
7:00 P.M.**

Notice posted on November 15, 2016.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., November 17, 2016 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Approval of the Minutes from the meeting on September 29, 2016
4. Citizen's Input (5 minute limit)
5. Financial Statements
6. Directors Report
7. Park Board Information Book: Discussion
8. 2017 Concessions Pricing: Discussion/Vote
9. 2017 Fees and Charges: Discussion/Vote
10. 2016 Pool Expense: Discussion
11. 2017 Budget: Discussion/Vote
12. New Business
13. Unfinished Business
14. Adjourn Meeting

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

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J.C. Loveland  
224 West Jackson  
P O Box 187  
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

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J.C. Loveland, Community Service Director

City of Willard  
Park Board Meeting  
September 29, 2016

Board present: President-Blaine Kennard, Vice-President Valorie Simpson, Secretary -Billie Middleton, Samantha Mosier and Laurie Pendergrass.

Staff Present: Director of Community Service- J.C. Loveland.

Citizens present: None.

Blaine Kennard called the meeting to order at 7:02 p.m.

**Roll Call**

Blaine Kennard-present, Valorie Simpson-present, Billie Middleton-present, Samantha Mosier-present and Laurie Pendergrass-present.

**Approval of the Agenda**

Motion was made by Valorie Simpson with a second by Samantha Mosier to approve the Agenda. Motion passed with a vote of 5-0. Voting aye: Blaine Kennard, Laurie Pendergrass and Billie Middleton.

**Approval of Minutes of the August 25, 2016 Meeting**

Motion was made Blaine Kennard and seconded by Laurie Pendergrass to approve the Minutes from the August 25, 2016 meeting. Motion passed with a vote of 5-0. Voting aye: Blaine, Laurie Pendergrass and Billie Middleton.

**Citizen Input**

None

**Financial Report**

August: Financial Statement

Motion was made by Blaine Kennard and seconded by Valorie Simpson to approve the financial statement. Motion passed with a vote of 5-0. Voting aye: Samantha Mosier, Laurie Pendergrass and Billie Middleton.

**Director Report**

The Director of Community Services J.C. Loveland reported that there is a new dance instructor from Drury State. The new Willard logo needs more changes before approval, need it to stand apart. The pool costs approximately \$1,000 a day to operate there will be discussion on some changes for 2017 soon. Day camp cost \$1,700 more this year than last, but increased revenue by \$19,000. There were more kids, and only \$2,000 more in staff. Mr. Loveland introduced the new chart of accounts, informed the Board about the new Interim City Administrator Jim Bentley, a new maintenance building, and that the Parks Department is looking to hire three (3) full time employees; facility maintenance, grounds keeper and a landscaper. He also spoke to the Board regarding the idea of camping at the soccer complex.

**Budget Revision:**

The Budget talks were started for end of October and for the year 2017. As far as facility income compared to last year, Cox fitness center is down, expected to be back to par at the end of their first six (6) months. They reduced their contract.

**September 2016 Amended Budget Discussion**

The Board examined the totals, discussed revisions, and approved expenses for fiscal period ending September 30, 2016. Motion was made by Blaine Kennard and seconded by Valorie Simpson to approve the amended budget. Motion carried with a vote of 5-0. Voting aye: Billie Middleton, Samantha Mosier and Laurie Pendergrass.

**Discussions**

Discussions were made regarding Day Camp, Camping at the Soccer Complex, Sponsorship for the nine (9) hole disc golf course, and grants.

**Set Maintenance Meeting**

Blaine Kennard, J.C. Loveland and Billie Middleton decided on Friday October 14, 2016 at 3:00 p.m. for the Meeting on Building and Grants.

**New Business.**

None.

**Unfinished Business.**

None.

**Adjourn**

Motion made by Laurie Pendergrass and seconded by Samantha Mosier to adjourn. Motion passed with a vote of 5-0. Voting aye: Blaine Kennard, Valorie Simpson and Billie Middleton.

Meeting adjourned at 8:11 p.m.

Meeting submitted by Billie Middleton.

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Blaine Kennard, President

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Jennifer Rowe, City Clerk

**OCTOBER 10, 2016 BOA MEETING  
FINANCIAL SUMMARY REPORT**

**REVENUE AND EXPENSE**

Summary of Revenue and Expense for all funds ending August 31, 2016.

General Fund

- Revenue (all General Fund Departments) shows a loss for the month of August, because the transfer of funds to the Parks Department was completed. This transfer was approved by the board during the Amended Budget approval. This transfer allows the Parks Department to complete the pay off of the loan to the Water and Sewer Department, which was borrowed for the pool payment back in 2010. This allows the Parks to not owe funds to the Water and Sewer Department. This transfer results in the appearance of a loss for the income for the month. The actual difference between 2015 and 2016 is a decrease of \$16,082.16 for actual revenue received year to date during the same time period. At this point in time 67% of the revenue needs to have been received. The actual percentage of revenue received is 61% year to date.
- Expense for the General City Government has decreased for the Year to Date \$18,727.10 compared to last year. Supplies have decreased 43% and other expenses across the board have had small decreases. Actual expenses are at 57% for the year which is 10% less than the expense projected.
- Expense for the Law and Public Safety Department has increased \$41,020.22 compared to Year to Date 2015. There are slight increases in almost all areas with Salaries having the higher increase of all the expenses. The Law and Public Safety Department have spent 59% of the projected budget.
- Expense for the Street Department has decreased \$59,417.88 compared to last year. There has been very little paving completed this year, but there have been sidewalk projects ongoing that are partially paid by grants. The Tree City expense was transferred to the Street Department and this has added to the total cost of the department. The Street Department's actual expenses are only at 30% of the projected expenses.
- Expense for the Planning and Development Department has increased \$10,028.16 compared to last year. Professional Fees and Legal Fees are the areas with the most increases compared to last year. Actual expenses are at 52% for the year which is 15% less than the expense projected.
- Expense for Emergency Management Department has very little change compared to last year.
- The Net Profit for the General Fund has decreased, because of the transfer to the Parks Fund. The Net Profit without the transfer to Parks would have resulted in an increase of \$9,145.82 compared to last year.

## Water & Sewer Fund

### Water Department:

- Revenue this year for the Water Department has decreased \$48,731.33 compared to last year. The revenue for August has increased, but the year to date revenue has decreased 6 % compared to last year.
- Expenses for 2016 Year to Date have decreased \$115,621.03 compared to last year. The Capital Asset Expense has decreased \$76,512.39 and expenses have been less in several different areas.

### Sewer Department:

- Revenue Year to Date 2016 for the Sewer Department has decreased \$60,074.91 compared to the revenue last year. At this point in time 67% of the revenue has been received. It was projected that reserve funds would be needed for capital improvements. At this time there has not been a need for the transfer of reserve funds and funds will not be transferred until that time.
- The Year to Date expenses have decreased \$20,240.95 compared to last year. The cost for the Springfield Sewer charges has increased \$71,396.33 over last year's expense. Staff has discussed the formula that the Springfield has provided to calculate the sewer fees they charge the City of Willard. We are looking at comparing gallons of sewage metered in the sewer line versus the formula Springfield has provided to determine if there is a better way to measure the number of gallons that go to the Springfield Sewage Plant.

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### Water and Sewer Department

- The Water and Sewer Department had a net income of \$154,737.29, which is an increase compared to the net income last year. Even with lower revenue the expenses have decreased over all to date which results in an increased profit of \$27,055.74.

### Park Fund

- Revenue has decreased \$19,272.45 Year to Date compared to last year if the transfers from the General Fund is deducted from the total income. The transfer funds will be used to pay the loan from the Water and Sewer Department. The Facility Income has decreased because of the new agreement last year with Cox Fitness Center and last year funds were received from a grant for lighting expenses that will not be received this year. This is the main two reasons for the lower revenue.
- Expenses have decreased \$4,763.51 in 2016 compared to Year to Date last year. The Tree City expenses were transferred from the Parks Department to the Streets Department for the 2016 Budget which lowered the expenses for the Parks Department.
- The Year to Date Margin for 2016 is a \$17,056.77 loss if you deduct the \$282,000.00 transfers from the General Fund. Last year the loss was \$2,547.83. The difference between the two years is the transfer.

## **DEBT**

Long Term Debt and COP Debt balance as of August 31, 2016:

Water/Sewer 2014 COP	1,995,000.00
Parks/Aquatic Center 2015 COP	<u>3,820,000.00</u>
Total	\$ 5,815,000.00

The next Water/Sewer COP installment will be due January 2017 in the amount of \$177,418.75. The W/S payment will be \$145,000.00 Principal and \$32,418.75 interest. The next installment for the Parks/Aquatic Center COP will be an interest only payment that is due in December in the amount of \$59,153.13.

## **SUMMARY**

### **Budget 2017**

The staff is in the process of working on the budget for next year, Work study will be October 24<sup>th</sup>.

### **Health Insurance**

There will be a meeting on October 12<sup>th</sup> with HM Benefits Insurance to discuss quotes for the health insurance policy that renews December 1, 2016.



City of Willard, MO

# Budget Report Account Summary

For Fiscal: 2016 Period Ending: 10/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 30 - PARKS FUND</b>							
<b>Revenue</b>							
<u>30-800-40000</u>	ADVERTISING REVENUE (PARKS)	25,000.00	25,000.00	500.00	20,000.00	-5,000.00	20.00 %
<u>30-800-40400</u>	CONCESSION INCOME	45,000.00	45,000.00	2,665.70	35,636.88	-9,363.12	20.81 %
<u>30-800-40600</u>	FACILITY INCOME	40,000.00	40,000.00	1,983.17	25,180.68	-14,819.32	37.05 %
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS	2,000.00	1,000.00	0.00	1,799.00	799.00	179.90 %
<u>30-800-40900</u>	PARK FEES-PKS	3,000.00	3,000.00	0.00	2,505.00	-495.00	16.50 %
<u>30-800-40950</u>	SWIM POOL INCOME	90,000.00	90,000.00	0.00	69,870.17	-20,129.83	22.37 %
<u>30-800-41300</u>	FRANCHISE MOBILE PHONE TOWE	14,500.00	14,500.00	0.00	8,733.14	-5,766.86	39.77 %
<u>30-800-43000</u>	INTEREST INCOME-PKS	1,000.00	500.00	0.00	379.68	-120.32	24.06 %
<u>30-800-45300</u>	TAX REAL ESTATE-PKS	75,000.00	75,000.00	56.62	69,913.46	-5,086.54	6.78 %
<u>30-800-45400</u>	TAX SALES & USE REVENUES-PKS	278,000.00	278,000.00	0.00	183,458.02	-94,541.98	34.01 %
<u>30-800-45500</u>	TAX SALES CAP IMP-PKS	155,000.00	155,000.00	19,231.42	191,596.53	36,596.53	123.61 %
<u>30-800-45510</u>	LANDSCAPING	0.00	200.00	0.00	140.00	-60.00	30.00 %
<u>30-800-46000</u>	TRANSFERS IN -OUT	50,000.00	129,227.75	0.00	282,000.00	152,772.25	218.22 %
<u>30-800-47000</u>	ADULT PROGRAMS-PKS	10,000.00	10,000.00	295.00	5,498.90	-4,501.10	45.01 %
<u>30-800-47100</u>	YOUTH PROGRAMS-PKS	194,000.00	194,000.00	11,703.46	195,299.40	1,299.40	100.67 %
<u>30-800-48000</u>	FREEDOM FEST INCOME	9,500.00	9,500.00	0.00	6,590.50	-2,909.50	30.63 %
<u>30-800-48100</u>	SPECIAL EVENT INCOME	19,000.00	19,000.00	1,250.00	6,250.40	-12,749.60	67.10 %
<u>30-800-48200</u>	SPORT SHIRT INCOME	0.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
	<b>Revenue Total:</b>	<b>1,011,000.00</b>	<b>1,090,927.75</b>	<b>37,685.37</b>	<b>1,104,851.76</b>	<b>13,924.01</b>	<b>1.28 %</b>
<b>Expense</b>							
<u>30-800-50000</u>	CHEMICALS-PKS	8,000.00	8,400.00	0.00	8,576.52	-176.52	-2.10 %
<u>30-800-50110</u>	SUPPLIES - GROUNDS	500.00	500.00	0.00	3.54	496.46	99.29 %
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	6,000.00	6,000.00	119.88	5,079.47	920.53	15.34 %
<u>30-800-50140</u>	SUPPLIES-AQUATIC	10,000.00	10,000.00	0.00	6,523.14	3,476.86	34.77 %
<u>30-800-50150</u>	SUPPLIES-SPORTS SHIRTS (PARKS)	0.00	12,000.00	32.92	8,312.85	3,687.15	30.73 %
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS	15,000.00	15,000.00	596.69	6,166.56	8,833.44	58.89 %
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS	24,000.00	12,000.00	0.00	14,657.57	-2,657.57	-22.15 %
<u>30-800-50200</u>	CONCESSIONS-PKS	15,000.00	15,000.00	1,590.86	19,129.82	-4,129.82	-27.53 %
<u>30-800-50210</u>	TURF MAINTENANCE-PKS	500.00	500.00	0.00	506.95	-6.95	-1.39 %
<u>30-800-50450</u>	FREEDOM FEST EXPENSE	12,500.00	13,000.00	0.00	14,793.20	-1,793.20	-13.79 %
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS	15,000.00	15,000.00	703.33	13,920.23	1,079.77	7.20 %
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS	3,000.00	5,000.00	99.27	7,062.95	-2,062.95	-41.26 %
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS	5,000.00	5,000.00	320.09	4,319.01	680.99	13.62 %
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS	300.00	300.00	0.00	174.32	125.68	41.89 %
<u>30-800-55200</u>	ADVERTISING-PKS	1,500.00	1,500.00	0.00	625.32	874.68	58.31 %
<u>30-800-55400</u>	AUDIT EXPENSE-PKS	1,000.00	500.00	0.00	325.00	175.00	35.00 %
<u>30-800-55600</u>	CONTRACT LABOR-PKS	12,000.00	12,000.00	0.00	4,725.01	7,274.99	60.62 %
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS	2,500.00	5,000.00	311.00	4,472.78	527.22	10.54 %
<u>30-800-56000</u>	INSURANCE-PKS	34,500.00	34,500.00	0.00	3,329.39	31,170.61	90.35 %
<u>30-800-56200</u>	LEGAL-PKS	1,000.00	1,000.00	0.00	602.00	398.00	39.80 %
<u>30-800-56400</u>	PROFESSIONAL-PKS	7,000.00	7,000.00	234.00	4,423.20	2,576.80	36.81 %
<u>30-800-56900</u>	TRAVEL & TRAINING-PKS	2,000.00	2,000.00	334.34	2,333.50	-333.50	-16.68 %
<u>30-800-61000</u>	TELEPHONE-PKS	7,000.00	9,500.00	838.49	7,984.20	1,515.80	15.96 %
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS	45,000.00	45,000.00	5,765.27	41,280.43	3,719.57	8.27 %
<u>30-800-62100</u>	UTILITIES GAS PKS	6,000.00	6,000.00	100.30	2,658.91	3,341.09	55.68 %
<u>30-800-62300</u>	UTILITIES OTHER-PKS	4,500.00	4,500.00	254.95	2,661.90	1,838.10	40.85 %
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS	3,000.00	3,000.00	0.00	3,311.74	-311.74	-10.39 %
<u>30-800-71000</u>	VEHICLE EXPENSE OTHER-PKS	1,000.00	1,500.00	0.00	1,007.23	492.77	32.85 %
<u>30-800-90000</u>	SALARIES-PKS	174,482.55	174,482.55	7,303.64	152,925.82	21,556.73	12.35 %
<u>30-800-90500</u>	SALARIES OVERTIME-PKS	250.00	500.00	0.00	258.97	241.03	48.21 %

Budget Report

For Fiscal: 2016 Period Ending: 10/31/2016

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
<u>30-800-91000</u>	SALARIES SEASONAL-PKS	140,000.00	140,000.00	3,211.14	148,788.08	-8,788.08	-6.28 %
<u>30-800-91500</u>	PAYROLL TAXES-PKS	23,604.94	23,604.94	804.39	23,100.85	504.09	2.14 %
<u>30-800-92000</u>	RETIREMENT-PKS	12,122.81	12,122.81	434.33	8,024.13	4,098.68	33.81 %
<u>30-800-93000</u>	GROUP INSURANCE-PKS	52,500.00	52,500.00	1,674.84	35,064.67	17,435.33	33.21 %
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS	27,100.00	21,335.00	0.00	20,560.33	774.67	3.63 %
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PK	8,600.00	3,400.00	0.00	2,139.61	1,260.39	37.07 %
<u>30-800-96000</u>	PRINCIPAL EXPENSE-PKS	175,000.00	175,000.00	0.00	175,000.00	0.00	0.00 %
<u>30-800-96200</u>	INTEREST EXPENSE-PKS	120,100.00	120,100.00	0.00	60,903.13	59,196.87	49.29 %
<u>30-800-96400</u>	FISCAL AGENT FEES	1,500.00	2,500.00	0.00	2,250.00	250.00	10.00 %
	<b>Expense Total:</b>	<b>978,060.30</b>	<b>976,245.30</b>	<b>24,729.73</b>	<b>817,982.33</b>	<b>158,262.97</b>	<b>16.21 %</b>
	<b>Fund: 30 - PARKS FUND Surplus (Deficit):</b>	<b>32,939.70</b>	<b>114,682.45</b>	<b>12,955.64</b>	<b>286,869.43</b>	<b>172,186.98</b>	<b>-150.14 %</b>
	<b>Report Surplus (Deficit):</b>	<b>32,939.70</b>	<b>114,682.45</b>	<b>12,955.64</b>	<b>286,869.43</b>	<b>172,186.98</b>	<b>-150.14 %</b>

**Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
<b>Fund: 30 - PARKS FUND</b>						
Revenue	1,011,000.00	1,090,927.75	37,685.37	1,104,851.76	13,924.01	1.28 %
Expense	978,060.30	976,245.30	24,729.73	817,982.33	158,262.97	16.21 %
<b>Fund: 30 - PARKS FUND Surplus (Deficit):</b>	<b>32,939.70</b>	<b>114,682.45</b>	<b>12,955.64</b>	<b>286,869.43</b>	<b>172,186.98</b>	<b>-150.14 %</b>
Report Surplus (Deficit):	32,939.70	114,682.45	12,955.64	286,869.43	172,186.98	-150.14 %

### Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
30 - PARKS FUND	32,939.70	114,682.45	12,955.64	286,869.43	172,186.98
Report Surplus (Deficit):	32,939.70	114,682.45	12,955.64	286,869.43	172,186.98



City of Willard, MO

# Detail Report Account Detail

Date Range: 10/12/2016 - 11/14/2016

Account	Name	Beginning Balance	Total Activity	Ending Balance
<b>Fund: 30 - PARKS FUND</b>				
<b>Expense</b>				
<b>30-800-50130</b>				
Post Date	Packet Number	Source Transaction	Pmt Number	Description
11/11/2016	APPKT00453	1018374		SUPPLIES GENERAL-PKS
11/11/2016	APPKT00453	1018427		BULLSEYE GRILL PROPANE-PKS
11/11/2016	APPKT00456	048456		BULLSEYE PROPANE TANK REFILL-PKS
11/11/2016	APPKT00460	026252		DOLLAR GEN CLEANING SUPPLIES - PKS
11/11/2016	APPKT00460	054176		CONCESSIONS - PKS
11/11/2016	APPKT00463	012521		DOL GENERAL CLEANING SUPPLIES-PKS
11/11/2016	APPKT00465	292720		CONCESSIONS
				REC CENTER HAND SOAP REFILLS-PKS
				HILL100 - HILLYARD / SPRINGFIELD
				Vendor
				COMMGN - COMMERCE CREDIT CARD SER
				COMMGN - COMMERCE CREDIT CARD SER
				COMMGN - COMMERCE CREDIT CARD SER
				WALL110 - WALMART COMMUNITY/RFCSELL
				COMMGN - COMMERCE CREDIT CARD SER
				WALL110 - WALMART COMMUNITY/RFCSELL
				HILL100 - HILLYARD / SPRINGFIELD
				Amount
				182.03
				Running Balance
				5,261.50
				5,099.46
				5,155.45
				5,166.80
				5,174.56
				5,195.26
				5,204.22
				5,261.50
				5,261.50
				5,099.46
				55.99
				11.35
				7.76
				20.70
				8.96
				57.28
				57.28
				5,261.50
				5,261.50
				5,099.46
				55.99
				11.35
				7.76
				20.70
				8.96
				57.28
				57.28
				5,261.50
				5,261.50
				5,099.46
				55.99
				11.35
				7.76
				20.70
				8.96
				57.28
				57.28
				5,261.50
				5,261.50
				5,099.46
				55.99
				11.35
				7.76
				20.70
				8.96
				57.28
				57.28
				5,261.50
				5,261.50
				5,099.46
				55.99
				11.35
				7.76
				20.70
				8.96
				57.28
				57.28
				5,261.50
				5,261.50
				5,099.46
				55.99
				11.35
				7.76
				20.70
				8.96
				57.28
				57.28
				5,261.50
				5,261.50
				5,099.46
				55.99
				11.35
				7.76
				20.70
				8.96
				57.28
				57.28
				5,261.50
				5,261.50
				5,099.46
				55.99
				11.35
				7.76
				20.70
				8.96
				57.28
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				11.35

Date Range: 10/12/2016 - 11/14/2016

Beginning Balance

Total Activity

Ending Balance

Project Account

Running Balance

Account	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
0-800-50200	APPKT00465	25702270		SOFT DRINK CONCESSIONS - PKS	OZA255 - OZARKS COCA COLA		1,140.76	20,270.58
0-800-50200	APPKT00467	012521		CONCESSIONS - PKS	WAL110 - WALMART COMMUNITY/RFCSSL		303.03	20,183.27
0-800-50700	APPKT00456	9744305636		STAPLES PAPER, PENS, DIVIDERS	COMMGN - COMMERCE CREDIT CARD SER		87.31	20,270.58
0-800-50700	APPKT00463	9745146043		PAPER, GLUE, REDI TABS	COMMGN - COMMERCE CREDIT CARD SER		61.85	7,124.80
0-800-51000	APPKT00458	000864		CRACK SEALER/CLOCKS-PKS	LOW505 - LOWE'S CREDIT SERVICES		32.00	7,094.95
0-800-52000	APPKT00465	58902388		AIR DRILL - PKS	LOW506 - LOWE'S		29.85	7,124.80
0-800-55800	APPKT00458	021495		SAM'S CLUB BUSINESS UPGRADE-PKS	WAL110 - WALMART COMMUNITY/RFCSSL		112.93	4,431.94
0-800-56900	APPKT00463	102016		BRANSON TRIP MILEAGE - PKS	JCL100 - JAMES LOVELAND		112.93	4,431.94
0-800-62100	APPKT00453	101016C		GAS UTILITIES - PKS	MIS315 - LACLEDE GAS COMPANY		75.99	250.31
0-800-62100	APPKT00453	101016E		GAS UTILITIES - COMM CENTER	MIS315 - LACLEDE GAS COMPANY		75.99	250.31
0-800-71000	APPKT00463	2367-465033		TRUCK LIGHT CLIPS - PKS	ORE145 - O'REILLY AUTOMOTIVE, INC		53.94	4,526.72
0-800-90000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			60.26	2,393.76
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			60.26	2,393.76
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			100.30	2,658.91
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			43.38	2,601.99
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			56.92	2,658.91
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			2.49	1,009.72
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			2.49	1,009.72
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			7,303.64	152,925.82
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			7,303.64	152,925.82
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			3,211.14	148,788.08
0-800-91000	PYPKT00187	9/25/16		PAYROLL - 9/25/16			3,211.14	148,788.08

Date Range: 10/12/2016 - 11/14/2016

Account	Post Date	Packet Number	Source Transaction	Name	Description	Vendor	Project Account	Beginning Balance	Total Activity	Ending Balance
0-800-91500	0/14/2016	PYPKT00187	PYPKT00187 - 9/25/16	PAYROLL TAXES-PKS	PYPKT00187 - 9/25/16 - 10/8/16: Paid 10/14/16 - Pay 10/14/2016			22,296.46	804.39	23,100.85
0-800-92000	0/14/2016	PYPKT00187	PYPKT00187 - 9/25/16	RETIREMENT-PKS	PYPKT00187 - 9/25/16 - 10/8/16: Paid 10/14/16 - Pay 10/14/2016			7,589.80	434.33	8,024.13
0-800-93000	0/14/2016	PYPKT00187	PYPKT00187 - 9/25/16	GROUP INSURANCE-PKS	PYPKT00187 - 9/25/16 - 10/8/16: Paid 10/14/16 - Pay 10/14/2016			33,389.83	1,674.84	35,064.67
0-800-95100	1/14/2016	APPKT00463	38658	CAPITAL ASSET EXP-PKS	CONCESSION STAND DISPOSAL FEES-PK HTD100 - HOMETOWN DISPOSAL, INC			20,560.33	312.78	20,873.11
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								1,674.84	35,064.67	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								434.33	8,024.13	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								804.39	23,100.85	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								804.39	23,100.85	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								434.33	8,024.13	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								1,674.84	35,064.67	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								312.78	20,873.11	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								312.78	20,873.11	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								467,428.91	467,428.91	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								467,428.91	467,428.91	
							<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>	
								467,428.91	467,428.91	

# Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
30 - PARKS FUND	450,310.21	17,118.70	467,428.91
<b>Grand Total:</b>	<b>450,310.21</b>	<b>17,118.70</b>	<b>467,428.91</b>

**November 14, 2016 BOA MEETING  
FINANCIAL SUMMARY REPORT**

**REVENUE AND EXPENSE**

Summary of Revenue and Expense for all funds ending September 31, 2016.

General Fund

- Revenue (all General Fund Departments) shows a decrease of \$133,052.04 for the year to date ending in September, but if you deduct the amount transferred to Parks (\$282,000.00) there is actually a \$148,947.96 increase in revenue in 2016 compared to year to date 2015. The percentage of revenue received is 72% year to date, but if you deduct the funds transferred to parks the percentage would be at 89%.
- Expense for the General City Government has decreased for the Year to Date \$33,209.76 compared to last year. The cost of equipment for capital improvements was purchased for less than the amount in the budget plus several other areas of expense has decreased. The General City Government has spent 63% of the projected budget.
- Expense for the Law and Public Safety Department has increased \$59,826.68 compared to Year to Date 2015. There are slight increases in almost all areas. The Law and Public Safety Department have spent 68% of the projected budget.
- Expense for the Street Department has decreased \$39,556.36 compared to last year. The turn-over in personnel is part of the reason less paving and public improvement projects have been completed. Usually most projects are completed by this time, because of the weather. This is a reflection on how personnel changes can affect the City. Next year several projects are planned to be completed. The Street Department's actual expenses are at 36% of the projected expenses.
- Expense for the Planning and Development Department has increased \$10,400.72 compared to last year. Professional Fees and Legal Fees are the areas with the most increases compared to last year. Actual expenses are at 59% for the year which is 16% less than the expense projected.
- Expense for Emergency Management Department has very little change compared to last year. The expenses are \$561.77 less than year to date in 2015.
- The Net Profit for the General Fund has decreased, due to the transfer of funds to the Parks Fund. The Net Profit without the transfer to Parks would have resulted in an increase of \$16,096.95 compared to last year.

Water & Sewer Fund

Water Department:

- Revenue year to date for the Water Department has decreased \$63,781.30 compared to last year. The year to date revenue has decreased 6 % compared to last year. Some of the areas with lower revenue are Meter Installations and other construction related revenue.

- Expenses for 2016 Year to Date have decreased \$75,181.01 compared to last year. The Capital Asset Project Expense has decreased \$76,512.39 and expenses have been less in several different areas.

**Sewer Department:**

- Revenue Year to Date 2016 for the Sewer Department has decreased \$58,590.61 compared to the revenue last year. At this point in time 73% of the revenue has been received. It was projected that reserve funds would be needed for capital improvements.
- The Year to Date expenses have increased \$40,800.17 compared to last year. The cost for the Springfield Sewer charges has increased \$83,526.88 over last year's expense. The main reason for the increase in expenses is the payment to Springfield. Most other expenses have gone down slightly, but some projects being completed will increase the year to date expenses by the end of the year.

**Water and Sewer Department**

- The Water and Sewer Department had a net income of \$84,611.49, which is a decrease compared to the net income last year. The projects that are scheduled for this year will require reserve funds as they are completed. The reserve funds to be used were accounted for in the Budget.

**Park Fund**

- Revenue for the Parks fund decreased \$14,992.12 Year to Date compared to last year if the transfers from the General Fund are deducted from the total income. The grant for \$24,000.00 received last year has resulted in the lower total income, but overall the revenue for most areas has increased.
- Expenses have decreased \$24,612.27 in 2016 compared to Year to Date last year. Supplies, Advertising, and Contract Labor are some areas that have significant decreases.
- The Year to Date Margin for 2016 is an \$8,086.21 loss if you deduct the \$282,000.00 transfers from the General Fund. Last year the loss was \$17,706.36. The difference between the two years is the transfer.

**DEBT**

Long Term Debt and COP Debt balance as of September 31, 2016:

Water/Sewer 2014 COP	1,995,000.00
Parks/Aquatic Center 2015 COP	<u>3,820,000.00</u>
<b>Total</b>	<b>\$ 5,815,000.00</b>

The next Water/Sewer COP installment will be due January, 2017 in the amount of \$177,418.75. The W/S payment will be \$145,000.00 Principal and \$32,418.75 interest. The

next installment for the Parks/Aquatic Center COP will be an interest only payment that is due in December in the amount of \$59,153.13.

## **SUMMARY**

### **Health Insurance**

There was a meeting on November 2<sup>nd</sup> with all the full time employees to fill out their health care applications and choose the options each employee wanted added to their benefits package. We were able to increase the life insurance from \$20,000 to \$30,000 at no extra cost to the City. The major medical is United Healthcare, which is the same medical insurance as last year. We were also able to provide the option for the employees to take out extra life insurance, which was not an option last year. The HM Benefits staff was very knowledgeable and the meeting was very informative to the staff.

### **Overtime Rule**

Beginning December 1, 2016 the State Overtime Rule goes into effect. The payroll for the staff will be adjusted in order to adhere to the rule. With careful planning we hope to minimize the effect of this new rule by the use of Comp Time. The rule does enforce the increase of the salary threshold to \$47,476.00 to be paid overtime.

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City of Willard, MO

# Budget Report

## Account Summary

For Fiscal: 2016 Period Ending: 11/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 30 - PARKS FUND</b>							
<b>Revenue</b>							
<u>30-800-40000</u>	ADVERTISING REVENUE (PARKS)	0.00	0.00	0.00	20,150.00	20,150.00	0.00 %
<u>30-800-40400</u>	CONCESSION INCOME	0.00	0.00	95.29	35,856.92	35,856.92	0.00 %
<u>30-800-40600</u>	FACILITY INCOME	0.00	0.00	1,773.17	27,283.85	27,283.85	0.00 %
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS	0.00	0.00	30.00	196.50	196.50	0.00 %
<u>30-800-40900</u>	PARK FEES-PKS	0.00	0.00	0.00	2,505.00	2,505.00	0.00 %
<u>30-800-40950</u>	SWIM POOL INCOME	0.00	0.00	0.00	69,870.17	69,870.17	0.00 %
<u>30-800-41300</u>	FRANCHISE MOBILE PHONE TOWE	0.00	0.00	0.00	9,842.41	9,842.41	0.00 %
<u>30-800-43000</u>	INTEREST INCOME-PKS	0.00	0.00	0.00	379.68	379.68	0.00 %
<u>30-800-45300</u>	TAX REAL ESTATE-PKS	0.00	0.00	0.00	69,913.46	69,913.46	0.00 %
<u>30-800-45400</u>	TAX SALES & USE REVENUES-PKS	0.00	0.00	0.00	203,522.74	203,522.74	0.00 %
<u>30-800-45500</u>	TAX SALES CAP IMP-PKS	0.00	0.00	9,873.72	201,470.25	201,470.25	0.00 %
<u>30-800-45510</u>	LANDSCAPING	0.00	0.00	0.00	140.00	140.00	0.00 %
<u>30-800-46000</u>	TRANSFERS IN -OUT	0.00	0.00	0.00	282,000.00	282,000.00	0.00 %
<u>30-800-47000</u>	ADULT PROGRAMS-PKS	0.00	0.00	99.50	5,690.90	5,690.90	0.00 %
<u>30-800-47100</u>	YOUTH PROGRAMS-PKS	0.00	0.00	1,021.00	199,151.46	199,151.46	0.00 %
<u>30-800-48000</u>	FREEDOM FEST INCOME	0.00	0.00	0.00	6,590.50	6,590.50	0.00 %
<u>30-800-48100</u>	SPECIAL EVENT INCOME	0.00	0.00	275.00	7,847.40	7,847.40	0.00 %
<u>30-800-48200</u>	SPORT SHIRT INCOME	0.00	0.00	0.00	1,632.50	1,632.50	0.00 %
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>13,167.68</b>	<b>1,144,043.74</b>	<b>1,144,043.74</b>	<b>0.00 %</b>
<b>Expense</b>							
<u>30-800-50000</u>	CHEMICALS-PKS	0.00	0.00	0.00	8,576.52	-8,576.52	0.00 %
<u>30-800-50110</u>	SUPPLIES - GROUNDS	0.00	0.00	380.95	384.49	-384.49	0.00 %
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	0.00	0.00	354.13	5,433.60	-5,433.60	0.00 %
<u>30-800-50140</u>	SUPPLIES-AQUATIC	0.00	0.00	0.00	6,523.14	-6,523.14	0.00 %
<u>30-800-50150</u>	SUPPLIES-SPORTS SHIRTS (PARKS)	0.00	0.00	59.84	8,372.69	-8,372.69	0.00 %
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS	0.00	0.00	2,643.56	9,210.12	-9,210.12	0.00 %
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS	0.00	0.00	842.02	15,499.59	-15,499.59	0.00 %
<u>30-800-50200</u>	CONCESSIONS-PKS	0.00	0.00	1,830.75	20,872.15	-20,872.15	0.00 %
<u>30-800-50210</u>	TURF MAINTENANCE-PKS	0.00	0.00	0.00	506.95	-506.95	0.00 %
<u>30-800-50450</u>	FREEDOM FEST EXPENSE	0.00	0.00	0.00	14,793.20	-14,793.20	0.00 %
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS	0.00	0.00	541.04	14,461.27	-14,461.27	0.00 %
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS	0.00	0.00	61.85	7,124.80	-7,124.80	0.00 %
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS	0.00	0.00	169.82	4,488.83	-4,488.83	0.00 %
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS	0.00	0.00	81.37	255.69	-255.69	0.00 %
<u>30-800-55200</u>	ADVERTISING-PKS	0.00	0.00	0.00	625.32	-625.32	0.00 %
<u>30-800-55400</u>	AUDIT EXPENSE-PKS	0.00	0.00	0.00	325.00	-325.00	0.00 %
<u>30-800-55600</u>	CONTRACT LABOR-PKS	0.00	0.00	0.00	4,725.01	-4,725.01	0.00 %
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS	0.00	0.00	670.70	5,143.48	-5,143.48	0.00 %
<u>30-800-56000</u>	INSURANCE-PKS	0.00	0.00	0.00	3,329.39	-3,329.39	0.00 %
<u>30-800-56200</u>	LEGAL-PKS	0.00	0.00	28.00	630.00	-630.00	0.00 %
<u>30-800-56400</u>	PROFESSIONAL-PKS	0.00	0.00	173.33	4,596.53	-4,596.53	0.00 %
<u>30-800-56900</u>	TRAVEL & TRAINING-PKS	0.00	0.00	60.26	2,393.76	-2,393.76	0.00 %
<u>30-800-61000</u>	TELEPHONE-PKS	0.00	0.00	609.10	8,593.30	-8,593.30	0.00 %
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS	0.00	0.00	3,272.53	44,552.96	-44,552.96	0.00 %
<u>30-800-62100</u>	UTILITIES GAS PKS	0.00	0.00	112.68	2,771.59	-2,771.59	0.00 %
<u>30-800-62300</u>	UTILITIES OTHER-PKS	0.00	0.00	185.00	2,846.90	-2,846.90	0.00 %
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS	0.00	0.00	276.60	3,588.34	-3,588.34	0.00 %
<u>30-800-71000</u>	VEHICLE EXPENSE OTHER-PKS	0.00	0.00	2.49	1,009.72	-1,009.72	0.00 %
<u>30-800-90000</u>	SALARIES-PKS	0.00	0.00	7,425.67	167,875.99	-167,875.99	0.00 %
<u>30-800-90500</u>	SALARIES OVERTIME-PKS	0.00	0.00	0.00	258.97	-258.97	0.00 %

Budget Report

For Fiscal: 2016 Period Ending: 11/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>30-800-91000</u>	SALARIES SEASONAL-PKS	0.00	0.00	1,942.53	153,850.07	-153,850.07	0.00 %
<u>30-800-91500</u>	PAYROLL TAXES-PKS	0.00	0.00	716.69	24,631.83	-24,631.83	0.00 %
<u>30-800-92000</u>	RETIREMENT-PKS	0.00	0.00	496.42	8,969.73	-8,969.73	0.00 %
<u>30-800-93000</u>	GROUP INSURANCE-PKS	0.00	0.00	1,674.84	38,439.53	-38,439.53	0.00 %
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS	0.00	0.00	317.78	20,878.11	-20,878.11	0.00 %
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PK	0.00	0.00	0.00	2,139.61	-2,139.61	0.00 %
<u>30-800-96000</u>	PRINCIPAL EXPENSE-PKS	0.00	0.00	0.00	175,000.00	-175,000.00	0.00 %
<u>30-800-96200</u>	INTEREST EXPENSE-PKS	0.00	0.00	0.00	60,903.13	-60,903.13	0.00 %
<u>30-800-96400</u>	FISCAL AGENT FEES	0.00	0.00	750.00	3,000.00	-3,000.00	0.00 %
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>25,679.95</b>	<b>857,581.31</b>	<b>-857,581.31</b>	<b>0.00 %</b>
	<b>Fund: 30 - PARKS FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-12,512.27</b>	<b>286,462.43</b>	<b>286,462.43</b>	<b>0.00 %</b>
	<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-12,512.27</b>	<b>286,462.43</b>	<b>286,462.43</b>	<b>0.00 %</b>

Budget Report

For Fiscal: 2016 Period Ending: 11/30/2016

**Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 30 - PARKS FUND</b>						
Revenue	0.00	0.00	13,167.68	1,144,043.74	1,144,043.74	0.00 %
Expense	0.00	0.00	25,679.95	857,581.31	-857,581.31	0.00 %
<b>Fund: 30 - PARKS FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-12,512.27</b>	<b>286,462.43</b>	<b>286,462.43</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-12,512.27</b>	<b>286,462.43</b>	<b>286,462.43</b>	<b>0.00 %</b>

### Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
30 - PARKS FUND	0.00	0.00	-12,512.27	286,462.43	286,462.43
Report Surplus (Deficit):	0.00	0.00	-12,512.27	286,462.43	286,462.43



City of Willard, MO

# Detail Report

## Account Detail

Date Range: 10/12/2016 - 11/14/2016

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 30 - PARKS FUND				
30-800-40000	ADVERTISING REVENUE (PARKS)	-20,000.00	-150.00	-20,150.00
10/29/2016	CLPKT02525 Source Transaction R00043780		-50.00	-20,050.00
10/29/2016	CLPKT02525 Source Transaction R00043780		-100.00	-20,150.00
30-800-40400	CONCESSION INCOME	-34,153.53	-1,703.39	-35,856.92
10/13/2016	CLPKT02428 Source Transaction R00042752		-317.40	-34,470.93
10/14/2016	CLPKT02443 Source Transaction R00042752		-1.75	-34,472.68
10/16/2016	CLPKT02447 Source Transaction R00042757		-260.05	-34,732.73
10/17/2016	CLPKT02448 Source Transaction R00042758		-1.75	-34,734.48
10/18/2016	CLPKT02468 Source Transaction R00042834		-107.00	-34,841.48
10/19/2016	CLPKT02464 Source Transaction R00042845		-3.00	-34,844.48
10/20/2016	CLPKT02474 Source Transaction R00042961		-0.75	-34,845.23
10/21/2016	CLPKT02479 Source Transaction R00043007		-638.15	-35,483.38
10/22/2016	CLPKT02480 Source Transaction R00043015		-153.50	-35,636.88
10/24/2016	CLPKT02486 Source Transaction R00043089		-1.75	-35,638.63
10/25/2016	CLPKT02494 Source Transaction R00043267		-122.00	-35,760.63
10/26/2016	CLPKT02498 Source Transaction R00043355		-1.00	-35,761.63
11/03/2016	CLPKT02560 Source Transaction R00044764		-3.80	-35,765.43
11/04/2016	CLPKT02561 Source Transaction R00044769		-59.74	-35,825.17
11/07/2016	CLPKT02564 Source Transaction R00044789		-17.25	-35,842.42
11/08/2016	CLPKT02575 Source Transaction R00045093		-0.75	-35,843.17
11/08/2016	CLPKT02575 Source Transaction R00045098		-8.00	-35,851.17
11/09/2016	CLPKT02583 Source Transaction R00045395		-5.75	-35,856.92
30-800-40600	FACILITY INCOME	-24,910.68	-2,373.17	-27,283.85
10/14/2016	CLPKT02443 Source Transaction R00042753		-105.00	-25,015.68
10/15/2016	CLPKT02445 Source Transaction R00042754		-30.00	-25,045.68
10/18/2016	CLPKT02468 Source Transaction R00042834		-85.00	-25,130.68
10/22/2016	CLPKT02480 Source Transaction R00043016		-50.00	-25,180.68
10/24/2016	CLPKT02486 Source Transaction R00043089		-60.00	-25,240.68
10/26/2016	CLPKT02498 Source Transaction R00043357		-75.00	-25,315.68
10/28/2016	CLPKT02524 Source Transaction R00043772		-195.00	-25,510.68
11/03/2016	CLPKT02542 Source Transaction R00044166		-27,063.85	-27,063.85
11/04/2016	CLPKT02561 Source Transaction R00044769		-65.00	-27,128.85

**Detail Report**

Date Range: 10/12/2016 - 11/14/2016

Account	Name	Beginning Balance	Total Activity	Ending Balance
<u>30-800-40600</u>	FACILITY/INCOME - Continued			
11/04/2016	CLPKT02561	-24,910.68	-2,373.17	-27,283.85
11/08/2016	CLPKT02575		-65.00	-27,193.85
11/08/2016	CLPKT02575		-30.00	-27,223.85
			-60.00	-27,283.85
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS			
11/01/2016	CLPKT02532	-166.50	-30.00	-196.50
			-30.00	-196.50
<u>30-800-41300</u>	FRANCHISE/MOBILE PHONE TOWER			
10/26/2016	CLPKT02499	-8,733.14	-1,109.27	-9,842.41
			-1,109.27	-9,842.41
<u>30-800-45300</u>	TAX REAL ESTATE-PKS			
10/17/2016	CLPKT02442			
			-56.62	-69,913.46
<u>30-800-45400</u>	TAX SALES & USE REVENUES-PKS			
10/26/2016	CLPKT02495	-183,458.02	-20,064.72	-203,522.74
			-20,064.72	-203,522.74
<u>30-800-45500</u>	TAX SALES CAP IMP-PKS			
11/07/2016	CLPKT02568	-191,596.53	-9,873.72	-201,470.25
			-9,873.72	-201,470.25
<u>30-800-47000</u>	ADULT PROGRAMS-PKS			
10/12/2016	CLPKT02427	-5,423.90	-267.00	-5,690.90
10/13/2016	CLPKT02428		-5.00	-5,428.90
10/17/2016	CLPKT02448		-40.00	-5,473.90
10/17/2016	CLPKT02448		-10.00	-5,483.90
10/19/2016	CLPKT02464		-5.00	-5,493.90
10/20/2016	CLPKT02474		-5.00	-5,498.90
10/24/2016	CLPKT02486		-10.00	-5,508.90
10/26/2016	CLPKT02498		-10.00	-5,518.90
10/27/2016	CLPKT02523		-4.50	-5,523.40
10/31/2016	CLPKT02526		-63.00	-5,586.40
11/02/2016	CLPKT02540		-5.00	-5,591.40
11/02/2016	CLPKT02540		-15.00	-5,606.40
11/03/2016	CLPKT02560		-75.00	-5,681.40
11/07/2016	CLPKT02564		-4.50	-5,685.90
11/07/2016	CLPKT02564		-15.00	-5,700.90
11/09/2016	CLPKT02583		-15.00	-5,715.90
			-10.00	-5,725.90

**Detail Report**

Date Range: 10/12/2016 - 11/14/2016

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-47000	ADULT PROGRAMS-PKS - Continued	-5,423.90	-267.00	-5,690.90
11/14/2016	APPKT00484 REFUND		35.00	-5,690.90
30-800-47100	YOUTH PROGRAMS-PKS	-186,507.20	-12,644.26	-199,151.46
10/12/2016	CLPKT02427		-20.00	-186,527.20
10/13/2016	CLPKT02428		-40.00	-186,567.20
10/13/2016	CLPKT02428		-373.00	-186,940.20
10/13/2016	CLPKT02429		-45.00	-186,985.20
10/14/2016	CLPKT02443		-390.00	-187,375.20
10/14/2016	CLPKT02443		-100.00	-187,475.20
10/14/2016	CLPKT02443		-90.00	-187,565.20
10/15/2016	CLPKT02445		-195.00	-187,760.20
10/16/2016	CLPKT02447		-80.00	-187,840.20
10/17/2016	CLPKT02448		-235.00	-188,075.20
10/17/2016	CLPKT02448		-235.00	-188,310.20
10/17/2016	CLPKT02448		-40.00	-188,350.20
10/17/2016	CLPKT02448		-215.00	-188,565.20
10/18/2016	CLPKT02468		-224.50	-188,799.70
10/18/2016	CLPKT02468		-515.00	-189,314.70
10/18/2016	CLPKT02468		-205.00	-189,519.70
10/19/2016	CLPKT02464		-665.00	-190,184.70
10/19/2016	CLPKT02464		-130.00	-190,314.70
10/20/2016	CLPKT02474		-385.00	-190,699.70
10/20/2016	CLPKT02474		-125.00	-190,824.70
10/20/2016	CLPKT02474		-235.50	-191,060.20
10/21/2016	CLPKT02479		-760.00	-191,820.20
10/21/2016	CLPKT02479		-235.00	-192,055.20
10/21/2016	CLPKT02479		-947.50	-193,002.70
10/22/2016	CLPKT02480		-686.70	-193,689.40
10/22/2016	CLPKT02480		-680.00	-194,369.40
10/22/2016	CLPKT02480		-930.00	-195,299.40
10/24/2016	CLPKT02486		-95.00	-195,394.40
10/24/2016	CLPKT02486		-538.00	-195,932.40
10/24/2016	CLPKT02486		-400.00	-196,332.40
10/25/2016	CLPKT02494		-270.00	-196,602.40
10/25/2016	CLPKT02494		-141.06	-196,743.46
10/25/2016	CLPKT02494		-456.50	-197,199.96
10/26/2016	CLPKT02498		-20.00	-197,219.96
10/26/2016	CLPKT02498		-165.00	-197,384.96
10/27/2016	CLPKT02523		-413.00	-197,797.96
10/28/2016	CLPKT02524		-105.00	-197,902.96
10/28/2016	CLPKT02524		-112.50	-198,015.46

**Detail Report**

Date Range: 10/12/2016 - 11/14/2016

Account	Name	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Beginning Balance	Total Activity	Ending Balance
30-800-47100	YOUTH PROGRAMS-PKS - Continued							-186,507.20	-12,644.26	-199,151.46
10/31/2016		CLPRT02526	R00043792			Parks Cash Payment = Youth Programs P			-62.50	-198,077.96
10/31/2016		CLPRT02526	R00043794			Parks CC Payments - Youth Programs PA			-52.50	-198,130.46
11/01/2016		CLPRT02532	R00043825			Parks Cash Payment - Day Camp/Youth			-17.50	-198,147.96
11/01/2016		CLPRT02535	R00043867			Parks Check Payment - Youth Programs			-185.00	-198,332.96
11/01/2016		CLPRT02535	R00043868			Parks CC Payment - Youth Programs PAR			-50.00	-198,382.96
11/02/2016		CLPRT02540	R00043947			Parks CC Payment - Youth Programs PAR			-160.00	-198,542.96
11/03/2016		CLPRT02560	R00044764			Parks Cash Payment - Youth Programs P			-132.50	-198,675.46
11/03/2016		CLPRT02560	R00044764			Parks Check Payment - Youth Programs			-70.00	-198,745.46
11/03/2016		CLPRT02560	R00044765			Parks CC Payment - Youth Programs PAR			-125.00	-198,870.46
11/04/2016		CLPRT02561	R00044769			Parks Cash Payment - Youth Programs P			-115.00	-198,985.46
11/04/2016		CLPRT02561	R00044769			Parks Check Payment - Youth Programs			-107.50	-199,092.96
11/07/2016		CLPRT02564	R00044789			Parks Check Payment - Youth Programs			-45.00	-199,137.96
11/07/2016		CLPRT02564	R00044792			Parks CC Payment - Youth Programs PAR			-102.50	-199,240.46
11/08/2016		CLPRT02575	R00045098			Parks CC Payment - Youth Programs PAR			-49.00	-199,289.46
11/14/2016		APPKT00468	REFUND2	37748		PARKS DANCE CLASS REFUND	KRS100 - KRISTIE SHANK		89.00	-199,200.46
11/14/2016		APPKT00482	REFUND			PARKS CAMP CONCESSIONS REFUND	HOE100 - HOLLY FIFER		14.00	-199,186.46
11/14/2016		APPKT00482	REFUND			PARKS BASKETBALL REFUND	ERC100 - ERIC COCHRAN		10.00	-199,176.46
11/14/2016		APPKT00482	REFUND			PARKS CAMP REFUND	CAF100 - CARRIE FARR		25.00	-199,151.46
30-800-48100	SPECIAL EVENT INCOME							-5,000.40	-2,847.00	-7,847.40
10/21/2016		CLPRT02479	R00043007			Parks Cash Payment - Special Events PA			-1,245.00	-6,245.40
10/21/2016		CLPRT02479	R00043009			Parks CC Payment - Special Events PARK			-5.00	-6,250.40
10/24/2016		CLPRT02486	R00043089			Parks Check Payment - Special Events P			-40.00	-6,290.40
10/28/2016		CLPRT02524	R00043772			Parks Cash Payment - Special Events PA			-155.00	-6,445.40
10/28/2016		CLPRT02524	R00043777			Parks CC Payment - Special Events PARK			-15.00	-6,460.40
10/29/2016		CLPRT02525	R00043780			Parks Cash Payment - Special Events PA			-7,475.40	-14,015.00
10/29/2016		CLPRT02525	R00043783			Parks CC Payment - Special Events PARK			-70.00	-14,115.00
10/31/2016		CLPRT02526	R00043794			Parks CC Payment - Special Events PARK			-27.00	-14,172.00
11/08/2016		CLPRT02575	R00045093			Parks Check Payment - Special Events P			-120.00	-14,312.00
11/09/2016		CLPRT02583	R00045395			Parks Check Payment - Special Events P			-155.00	-14,467.00
30-800-50130	SUPPLIES GENERAL-PKS							5,079.47	354.13	5,433.60
11/14/2016		APPKT00453	1018374			BULLEVE GRILL PROPANE-PKS	COMMGN - COMMERCE CREDIT CARD SER		19.99	5,099.46
11/14/2016		APPKT00453	1018427			BULLEVE PROPANE TANK REFILL-PKS	COMMGN - COMMERCE CREDIT CARD SER		55.99	5,155.45
11/14/2016		APPKT00456	048456			DOLLAR GEN CLEANING SUPPLIES - PKS	COMMGN - COMMERCE CREDIT CARD SER		11.35	5,166.80
11/14/2016		APPKT00460	026252			CONCESSIONS - PKS	WALL10 - WALMART COMMUNITY/RFCSL		7.76	5,174.56
11/14/2016		APPKT00460	054176			DOL GENERAL CLEANING SUPPLIES-PKS	COMMGN - COMMERCE CREDIT CARD SER		20.70	5,195.26
11/14/2016		APPKT00468	012521			CONCESSIONS	WALL10 - WALMART COMMUNITY/RFCSL		8.96	5,204.22
11/14/2016		APPKT00465	292720			REC CENTER HAND SOAP REFILLS-PKS	HILL10 - HILLYARD / SPRINGFIELD		57.28	5,261.50
11/14/2016		APPKT00482	340092613			MAITS - ALL DEPTS	AMP100 - AMERIPRIDE SERVICES INC		39.44	5,300.94

Detail Report

Date Range: 10/12/2016 - 11/14/2016

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50130	SUPPLIES GENERAL-PKS - Continued	5,079.47	354.13	5,433.60
11/14/2016	Packet Number APPKT00484		Amount 40.00	Running Balance 5,340.94
11/14/2016	Source Transaction 550269109		Amount 40.00	Running Balance 5,433.60
11/14/2016	Packet Number APPKT00484		Amount 92.66	Running Balance 5,433.60
11/14/2016	Source Transaction 6204231		Amount 92.66	Running Balance 5,433.60
30-800-50150	SUPPLIES-SPORTS SHIRTS (PKS)	8,312.85	59.84	8,372.69
11/14/2016	Packet Number APPKT00463		Amount 59.84	Running Balance 8,372.69
11/14/2016	Source Transaction 31407		Amount 59.84	Running Balance 8,372.69
11/14/2016	Packet Number APPKT00474		Amount 400.00	Running Balance 6,566.56
11/14/2016	Source Transaction 102716		Amount 198.00	Running Balance 6,764.56
11/14/2016	Packet Number APPKT00463		Amount 9.99	Running Balance 6,774.55
11/14/2016	Source Transaction A50750		Amount 96.20	Running Balance 6,870.75
11/14/2016	Packet Number APPKT00465		Amount 159.98	Running Balance 7,030.73
11/14/2016	Source Transaction 5581022		Amount 90.55	Running Balance 7,121.28
11/14/2016	Packet Number APPKT00465		Amount 194.97	Running Balance 7,316.25
11/14/2016	Source Transaction 9356211		Amount -96.20	Running Balance 7,220.05
11/14/2016	Packet Number APPKT00480		Amount 96.20	Running Balance 7,316.25
11/14/2016	Source Transaction 3661801		Amount 96.20	Running Balance 7,316.25
11/14/2016	Packet Number APPKT00480		Amount -159.98	Running Balance 7,156.27
11/14/2016	Source Transaction 5581022		Amount 159.98	Running Balance 7,316.25
11/14/2016	Packet Number APPKT00480		Amount -90.55	Running Balance 7,225.70
11/14/2016	Source Transaction 67983659		Amount 90.55	Running Balance 7,316.25
11/14/2016	Packet Number APPKT00480		Amount -194.97	Running Balance 7,121.28
11/14/2016	Source Transaction 9356211		Amount 194.97	Running Balance 7,316.25
11/14/2016	Packet Number APPKT00482		Amount 1,012.11	Running Balance 8,328.36
11/14/2016	Source Transaction 102816		Amount 11.79	Running Balance 8,340.15
11/14/2016	Packet Number APPKT00484		Amount 11.79	Running Balance 8,340.15
11/14/2016	Source Transaction 4441019		Amount 11.79	Running Balance 8,340.15
30-800-50180	SUPPLIES SPORTS-PKS	14,657.57	842.02	15,499.59
11/14/2016	Packet Number APPKT00453		Amount 577.50	Running Balance 15,235.07
11/14/2016	Source Transaction 128904		Amount 200.00	Running Balance 15,435.07
11/14/2016	Packet Number APPKT00456		Amount 64.52	Running Balance 15,499.59
11/14/2016	Source Transaction 17610		Amount 64.52	Running Balance 15,499.59
30-800-50200	CONCESSIONS-PKS	19,041.40	1,140.86	20,182.26
11/14/2016	Packet Number APPKT00456		Amount 294.91	Running Balance 19,336.31
11/14/2016	Source Transaction 25691935		Amount 180.77	Running Balance 19,517.08
11/14/2016	Packet Number APPKT00460		Amount 103.67	Running Balance 19,620.75
11/14/2016	Source Transaction 026252		Amount 34.93	Running Balance 19,655.68
11/14/2016	Packet Number APPKT00463		Amount 134.20	Running Balance 19,789.88
11/14/2016	Source Transaction 012521		Amount 1.94	Running Balance 19,791.82
11/14/2016	Packet Number APPKT00465		Amount 303.03	Running Balance 20,094.85
11/14/2016	Source Transaction 0916168		Amount 87.31	Running Balance 20,182.16
11/14/2016	Packet Number APPKT00467		Amount 87.31	Running Balance 20,182.16
11/14/2016	Source Transaction 012521		Amount 87.31	Running Balance 20,182.16

Detail Report

Date Range: 10/12/2016 - 11/14/2016

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50200	CONCESSIONS-PKS - Continued	19,041.40	1,140.86	20,182.26
11/14/2016	APPKT00487 Source Transaction 25698052	Project Account	Amount	Running Balance
11/14/2016	APPKT00487 Source Transaction 25698052	OZA255 - OZARKS COCA COLA	-134.20	20,047.96
11/14/2016	APPKT00487 Source Transaction 25698052	OZA255 - OZARKS COCA COLA	134.30	20,182.26
30-800-50700	OFFICE SUPPLIES-PKS	7,062.95	61.85	7,124.80
11/14/2016	APPKT00456 Source Transaction 9744305636	Project Account	Amount	Running Balance
11/14/2016	APPKT00456 Source Transaction 9744305636	COMMIGN - COMMERCE CREDIT CARD SER	32.00	7,094.95
11/14/2016	APPKT00453 Source Transaction 9745146043	COMMIGN - COMMERCE CREDIT CARD SER	29.85	7,124.80
30-800-51000	REPAIRS AND MAINTENANCE-PKS	4,319.01	169.82	4,488.83
11/14/2016	APPKT00458 Source Transaction 000864	Project Account	Amount	Running Balance
11/14/2016	APPKT00476 Source Transaction 848763	LOW505 - LOWE'S CREDIT SERVICES	112.93	4,431.94
11/14/2016	APPKT00484 Source Transaction 7117035	WTV100 - WILLARD HOME CENTER LLC	24.36	4,456.30
11/14/2016	APPKT00484 Source Transaction 7117035	COMMIGN - COMMERCE CREDIT CARD SER	32.53	4,488.83
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS	174.32	81.37	255.69
11/14/2016	APPKT00465 Source Transaction 58902388	Project Account	Amount	Running Balance
11/14/2016	APPKT00480 Source Transaction 58902388	LOW505 - LOWE'S CREDIT SERVICES	75.99	250.31
11/14/2016	APPKT00480 Source Transaction 58902388	LOW505 - LOWE'S CREDIT SERVICES	75.99	250.31
11/14/2016	APPKT00481 Source Transaction 451594	WTV100 - WILLARD HOME CENTER LLC	5.38	255.69
30-800-55800	DUES AND SUBSCRIPTIONS-PKS	4,472.78	670.70	5,143.48
11/14/2016	APPKT00458 Source Transaction 021495	Project Account	Amount	Running Balance
11/14/2016	APPKT00481 Source Transaction 025-170501	WALL10 - WALMART COMMUNITY/RFCSSL	53.94	4,526.72
11/14/2016	APPKT00482 Source Transaction 812900	TYL100 - TYLER TECHNOLOGIES INC	305.76	4,832.48
11/14/2016	APPKT00482 Source Transaction 812900	INF100 - SOLVED HCM	311.00	5,143.48
30-800-56200	LEGAL-PKS	602.00	28.00	630.00
11/14/2016	APPKT00484 Source Transaction 00245	Project Account	Amount	Running Balance
11/14/2016	APPKT00484 Source Transaction 00245	REV100 - KEN REYNOLDS	28.00	630.00
30-800-56900	TRAVEL & TRAINING-PKS	2,333.50	60.26	2,393.76
11/14/2016	APPKT00463 Source Transaction 102016	Project Account	Amount	Running Balance
11/14/2016	APPKT00463 Source Transaction 102016	JCL100 - JAMES LOVELAND	60.26	2,393.76
30-800-61000	TELEPHONE-PKS	7,984.20	519.09	8,503.29
11/14/2016	APPKT00481 Source Transaction 15691091	Project Account	Amount	Running Balance
11/14/2016	APPKT00481 Source Transaction 15691091	WIN100 - WINDSTREAM COMMUNICATIO	519.09	8,503.29
30-800-62000	UTILITIES ELECTRIC-PKS	41,280.43	3,272.53	44,552.96
11/14/2016	APPKT00486 Source Transaction 110216	Project Account	Amount	Running Balance
11/14/2016	APPKT00486 Source Transaction 110216	EMP210 - EMPIRE DISTRICT	3,272.53	44,552.96

**Detail Report**

Date Range: 10/12/2016 - 11/14/2016

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-62100	UTILITIES GAS PKS	2,558.61	100.30	2,658.91
Post Date	Packet Number	Project Account	Amount	Running Balance
10/17/2016	APPKT00453		43.38	2,601.99
10/17/2016	APPKT00453		56.92	2,658.91
30-800-70000	VEHICLE EXPENSE FUEL-PKS	3,311.74	276.60	3,588.34
Post Date	Packet Number	Project Account	Amount	Running Balance
11/14/2016	APPKT00482		276.60	3,588.34
30-800-71000	VEHICLE EXPENSE OTHER-PKS	1,007.23	2.49	1,009.72
Post Date	Packet Number	Project Account	Amount	Running Balance
11/14/2016	APPKT00463		2.49	1,009.72
30-800-90000	SALARIES-PKS	145,576.94	22,253.81	167,875.99
Post Date	Packet Number	Project Account	Amount	Running Balance
10/14/2016	PYPKT00187		7,303.64	152,925.82
10/28/2016	PYPKT00190		7,524.50	160,450.32
11/10/2016	PYPKT00193		7,425.67	167,875.99
30-800-91000	SALARIES SEASONAL-PKS	145,576.94	8,273.13	153,850.07
Post Date	Packet Number	Project Account	Amount	Running Balance
10/14/2016	PYPKT00187		3,211.14	148,788.08
10/28/2016	PYPKT00190		3,119.46	151,907.54
11/10/2016	PYPKT00193		1,942.53	153,850.07
30-800-91500	PAYROLL TAXES-PKS	22,296.46	2,335.37	24,631.83
Post Date	Packet Number	Project Account	Amount	Running Balance
10/14/2016	PYPKT00187		804.39	23,100.85
10/28/2016	PYPKT00190		814.29	23,915.14
11/10/2016	PYPKT00193		716.69	24,631.83
30-800-92000	RETIREMENT-PKS	7,589.80	1,379.93	8,969.73
Post Date	Packet Number	Project Account	Amount	Running Balance
10/14/2016	PYPKT00187		434.33	8,024.13
10/28/2016	PYPKT00190		449.18	8,473.31
11/10/2016	PYPKT00193		496.42	8,969.73
30-800-93000	GROUP INSURANCE-PKS	33,389.83	5,049.70	38,439.53
Post Date	Packet Number	Project Account	Amount	Running Balance
10/14/2016	PYPKT00187		1,674.84	35,064.67
10/28/2016	PYPKT00190		1,700.02	36,764.69
11/10/2016	PYPKT00193		1,674.84	38,439.53
30-800-95100	CAPITAL ASSET EXP-PKS	20,560.33	317.78	20,878.11
Post Date	Packet Number	Project Account	Amount	Running Balance
11/14/2016	APPKT00463		317.78	20,878.11

Detail Report

Date Range: 10/12/2016 - 11/14/2016

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-95100	CAPITAL ASSET EXP-PKS - Continued	20,560.33	317.78	20,878.11
11/14/2016	Packet Number: APPKT00484 Source Transaction: 00245 Description: LEGAL FEES - ALL DEPTS		5.00	20,878.11
30-800-96400	FISCAL AGENT FEES	2,250.00	750.00	3,000.00
11/14/2016	Packet Number: APPKT00482 Source Transaction: 4447984 Description: FISCAL AGENT FEES - PKS		750.00	3,000.00
Vendor: COM1375 - THE COMMERCE TRUST COMPA				
Project Account				
Total Fund: 30 - PARKS FUND:		Beginning Balance: -224,156.58	Total Activity: -945.98	Ending Balance: -225,102.56
Grand Totals:		Beginning Balance: -224,156.58	Total Activity: -945.98	Ending Balance: -225,102.56

**Fund Summary**

Fund	Beginning Balance	Total Activity	Ending Balance
30 - PARKS FUND	-224,156.58	-945.98	-225,102.56
Grand Total:	-224,156.58	-945.98	-225,102.56

# Parks and Recreation - Director's Report – November 2016

## Project Report

- **Employee Tasks**
  - 2017 Budget and Bids - Ongoing
  - Planning 2016-17 School Year Programs
- **2016 Capital Improvements**
  - Jackson Park Pavilion Roof – Project Complete
  - Small Pavilion – Project Complete
  - Baseball Field Repairs – Project Completed
  - Baseball Dugouts – Project Completed
  - Baseball Bathrooms – Project Underway
  - GYM Floor Resurfacing – Project Completed
  - Pool Feature – Project Completed
  - Rec. Center Parking Lot – Project Completed
- **Basketball Registration**
  - Resident: 121
  - Non-Resident: 120
- **Halloween Events**
  - The event was a great success!!
  - Truck or Treat: 1000 to 1500 kids in attendance
  - Dungeon of Doom: 251

## Upcoming Programs / Events

- **Halloween Boo Bash Dance** – October 21
- **Dungeon of Doom Haunted House** – October 28 & 29
- **Safe Halloween Trunk or Treat** – October 29
- **Youth Fall Basketball** – Registration Ends: October 22
- **Youth Fall Basketball** – Games Start: November 12
- **Christmas On The Frisco** – November 19
- **Turkey Trot** – November 24
- **Dinner with Santa** – December 16
- **Christmas Dance** – December 17
- **Youth Winter Dance Class** – Classes begin: January 9
- **Youth Winter Basketball** – Registration Ends: January 7
- **Youth Spring Dance Class** – Classes begin: March 6

## Other Information

- **Website** – *Visitors From 10/16/16 to 11/15/16*
  - [www.willardparks.com](http://www.willardparks.com) – 3,359 unique visitors, 10,957 visitors
  - [www.willardfreedomfest.com](http://www.willardfreedomfest.com) – 647 unique visitors, 2,118 visitors
  - [www.willardaquatics.com](http://www.willardaquatics.com) – 688 unique visitors, 2,021 visitors
- **Facebook** – *1781 likes as of 11/15/16*
  - <https://www.facebook.com/WillardParksAndRec>
- **Open Gym** – *Visitors From 4/19/16 to 10/24/16*
  - Individual Registrations: 217
  - Individual Sign-In: 1301

# Park Board Information Book

# **THE REC** *Willard Parks*

Summer 2016

**BOARD: Park Board 2016**  
**TERM: 3 Years**  
**MEETING TIME: Last Thursday of Every Month 7:00pm**  
**PRESIDENT: Blaine Kennard**

NAME	ADDRESS	PHONE	APPOINTED	APPOINT. UP	REAPPOINTED	E-Mail
Valorie Simpson	710 Ross Rd. Springfield, MO 65803	833-0454	June 2008	JUNE 2017	2011/ 2014	heinsimp@aol.com
Blaine Kennard	102 Jacaranda Willard, MO 65781	830-9369	June 2007	JUNE 2019	2010/2013/2016	hotrodrat1@gmail.com
Laurie Pendergrass	407 B Willow Lane Willard, MO 65781	742-2075	October 2011	October 2017	2014	monsterbeesmama@yahoo.com
Samantha Mosier	105 Pebble Creek Lane Willard, MO 65781	334-414- 8862	MARCH 2015	March 2018		smosier@missouristte.edu
Billie Middleton	732 E Hamilton Unit A Willard, MO 65781	693-5538	October 2015	October 2018		middleton102367@gmail.com
Open						
Open						

Ordinance #120213: The Mayor, shall, with the approval of a majority of all members of the Board of Aldermen, appoint a Park and Recreational Advisory Board of ~~nine (9) members, seven (7) members~~ **seven (7) members, five (5) members** to be chosen from the citizens of the City at large with reference to their **qualifications** ~~[fitness]~~ for such position, up to two (2) members may be chosen from outside the city limits but within five (5) miles and not in any other city.

Section 127.230: Terms of Members  
 Each member shall serve a three (3) year term. ~~[Three (3) members will serve until January 2009. Two (2) members will serve until January 2010. Three (3) Members will serve until January 2011.]~~  
 Section 127.260: Meeting - Election of Officers  
 The Park and Recreational Advisory Board members shall meet at least monthly on a set date and time as determined by the members. **June** ~~[February]~~ of every year the members shall elect one of its members as ~~[Chairman]~~ **President**, and one of its other members as ~~[Vice-Chairman]~~ **Vice-President**, and one of its other members as Secretary.

# Willard Parks Recreation Duties 2016

## Community Service Director

*J.C. Loveland*

- Supervise Department
  1. All Full Time Staff
- Budget Management
- Advertising
- Sponsorships
  1. For all events
- Community Involvement
- Oversee All Parks Projects
- Park Board Meeting and Organization
- All Department Reports
- Freedom Fest
- Christmas on the Frisco

## Operations Supervisor

*Jason Knight*

- Seasonal Staff Trainings
- Supervise Recreation Specialist
- Supervise Maintenance Schedule
- Facilities Supervision
  1. Rentals
  2. Maintenance
- Special Events
  1. Haunted House
  2. Turkey Trot
  3. Summer Concert Series

## Maintenance/Landscaping

*Terri Hughes*

- Parks Maintenance
- City Landscaping
- Mowing as Assigned
- City Facility Cleaning
- Duties as Assigned
- Special Events Set-Up

## Parks Maintenance

*Joe Burbaugh*

- Parks Maintenance
- Parks Vehicle Maintenance
- Parks Facility Maintenance
- Parks Mowing
- Duties as Assigned
- Special Events Set-Up

## Recreation Specialist

*Amanda Sandell*

- Front Desk Supervision
- Summer Day Camp Supervision
- Special Events
  1. THE REC Dances
  2. Easter Egg Hunt
  3. Yard Sale
  4. Pageants
  5. Craft Fair
  6. Trunk or Treat
- Youth Dance Program
- Other Duties as Assigned

## Recreation Specialist

*Cailan Gray*

- Pool Operations
- Website / Marketing
- Social Media Management
- Fitness Program Supervision
- Special Events
  1. Fitness Competitions
  2. Race Competitions
  3. Pool Special Events
- Tumbling Toddler Classes
- Youth Yoga Classes
- Other Duties as Assigned

## Sports Supervisor

*Jered Sheilds*

- Youth Sports
  1. Fall Basketball
  2. Winter Basketball
  3. Spring Soccer
  4. Spring Volleyball
  5. Fall Soccer
  6. Fall Volleyball
  7. Summer Baseball
  8. Flag Football
- Concessions Operations
- Youth Cheer
- Home School P.E.
- Adult Sports
- Other Duties as Assigned

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING**

**August 8, 2016**

**7:00 p.m.**

Staff present: City Clerk, Jennifer Rowe; Community Services Director, J.C. Loveland; Public Works Director, David O'Connor; Chief Financial Officer, Carolyn Halverson; Police Chief, Thomas McClain; and Director of Development, Randy Brown.

City Attorney Ken Reynolds was present.

Citizens in attendance: J.D. Landon, Jim Vaughn, Lucille Murray, Alice Mitchell, Kim Holaday, Madison Ruley, Mindy Latham, Khalil Barkes and Calvin Hooks.

**Pledge of Allegiance.**

The Pledge of Allegiance was led by Mayor Hendrickson.

**Call to Order.**

Mayor Hendrickson called the meeting to order at 7:00 p.m.

**Roll Call.**

The City Clerk conducted the roll call. Alderman Buckley---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Roggensees-present and Mayor Hendrickson-present.

**Agenda Amendments/Agenda Approval.**

Motion was made by Alderman Baird and seconded by Alderman Snider to accept the agenda. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

**Approve the Minutes of the Regular Meeting and Closed Session July 25, 2016.**

Motion was made by Alderman Snider and seconded by Alderman Whitman to approve the minutes from the regular meeting and closed session July 25, 2016. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

**Citizen Input.**

None.

**Financial Reports.**

- a) Motion was made by Alderman Stewart and seconded by Alderman Baird to accept the Financial Statements. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.
- b) Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the Outstanding Invoices, Paid Invoices, Online Payments and Transfers. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.
- c) Motion was made by Alderman Roggensees and seconded by Alderman Snider to accept the Adjustments Report. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

**Department Head Reports.**

The Department Heads presented their reports to the Board.

**Public Hearing on rezoning request for Hamilton Tracts 1 & 2.**

The City Attorney opened the public hearing regarding the rezoning request for Hamilton Tracts 1 & 2 at 8:05 p.m. No citizens wished to speak so the public hearing was closed at 8:06 p.m.

**Ordinance accepting the rezoning request for Hamilton Tract 1. (1<sup>st</sup> and 2<sup>nd</sup> read) Discussion/Vote.**

The Director of Development Randy Brown discussed the rezoning request for Hamilton Tract 1. He indicated that the property is currently zoned M-1 Light Industrial, and the developers wish to change that to R-3 Multi-Family Zoning. The City had received sketch plans for forty-eight (48) new units to be put in on the property. Alderman Snider asked about the sewer issues the City is facing and if that would make an impact. Mr. Brown informed him that the sewer capacity is the first thought on development and the City would be fine. Alderman Roggenses discussed the need for intersection improvements with the increase of traffic to the area. He also expressed his desire for more Commercial property to exist, especially in that area along Highway 160. Mr. Brown along with the Director of Public Works Dave O'Connor discussed the future plans for that intersection. The projected plans for a stoplight have been placed on hold while the Four (4) lane is being planned. MoDOT has the highway 160 expansion to four lanes as being done in 2021. Mr. O'Connor stated that MoDOT will not even get the plans ready until 2020. There is an option to bring a plan for smaller improvements to that intersection and he is willing to take that to MoDOT to see if he can get it improved. Alderman Baird stated that while Commercial would be beneficial no businesses have expressed a desire to build there. Kim Holaday, with Hamilton Properties, outlined the plans to the Board and stated that it had been for sale for two (2) years, and no Commercial business owners wanted to purchase it. Ms. Holaday told the Board that rooftops are what bring business in. This subdivision addition would bring more rooftops in, which would increase the population and create a more appealing environment for businesses to want to move in. Mr. Brown reminded the Board that they were only requesting the rezoning at this time, no plans were ready to be approved and it would be brought back to the Board at a later date. Motion was made by Alderman Baird and seconded by Alderman Whitman to accept the rezoning request for Hamilton Tract 1. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the rezoning request for Hamilton Tract 1. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.

**Ordinance accepting the rezoning request for Hamilton Tract 2. (1<sup>st</sup> and 2<sup>nd</sup> read) Discussion/Vote.**

Motion was made by Alderman Baird and seconded by Alderman Stewart to accept the rezoning request for Hamilton Tract 2. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the rezoning request for Hamilton Tract 2. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.

**Ordinance amending the 2016 Budget. (1<sup>st</sup> and 2<sup>nd</sup> read) Discussion/Vote.**

The Chief Financial Officer outlined the amended Budget to the Board. She informed the Board that there were adjustments made to move money from the General Fund to Parks so they can pay off what they owe to Public Works. This will clean the Budget up and remove that debt from Parks. The reserves in the General Fund would still be at forty-six percent (46%) after this transfer. Motion was made by Alderman Snider and seconded by Alderman Baird to amend the 2016 Budget. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to amend the 2016 Budget. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggenses.

**Discussion/Vote to accept the Wastewater Master Plan.**

The Director of Development Randy Brown, and the Director of Public Works Dave O'Connor, informed the Board that they felt the Wastewater Master Plan was a good solid plan and requested approval from the

Board to accept it. There were some areas that would be adjusted, but as an overall plan, it was written well. Mr. O'Connor discussed the difference between putting in a new lift station at Delta 2 as opposed to Delta 1, and the cost difference. The Board agreed that Delta 2 is the better choice even though it costs more as it allows for future development and growth within the City. Motion was made by Alderman Snider and seconded by Alderman Roggeneses to accept the Wastewater Master Plan and approve the Delta 2 location. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

**Discussion on Section 605.025 Section F: Prerequisites for Issuance of License; Peddler's Waiting Period.**

The City Clerk informed the Board that the City Code currently states that Solicitor's Licenses will be issued once the background check is complete. As of now, we have nothing in the Code to state that the City has the right to deny a License. There is also a lack of information allowing the City to revoke a license if the Solicitor's do not treat the citizens well. The Board would like to see some changes and feel it is in the citizen's best interest to ensure that their safety is priority. The City Attorney offered to look over the Code and come back at a future Meeting with an update that they can look over. The Board decided to table the discussion until the City Attorney can bring more information.

**Ordinance accepting the Bylaws for the Park Board. (1st Read) Discussion/Vote.**

The Director of Community Services J.C. Loveland discussed the Bylaws with the Board. Ordinance 120213, Bill 12-04 is the Ordinance that the Park Board currently follows. However, the Bylaws that are stated in Section 127.270 as needing to be adopted by the Board of Aldermen, have never been attached to the Park Board Ordinance to be approved. Mr. Loveland requests that the Board approve of the Bylaws and attach them to the Ordinance. The City Attorney agreed that they needed to be approved by the Board of Aldermen. Alderman Roggeneses requested that the Park Board also bring a list of items they would like to see accomplished before the Budget meetings begin. Motion was made by Alderman Roggeneses and seconded by Alderman Snider to approve the Park Board Bylaws and Ordinance. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

**Ordinance accepting the contract with Monkey Business for the Parks Department. (1st Read) Discussion/Vote.**

The Director of Community Services J.C. Loveland informed the Board that this was the same contract they use every event. The company provides the bounce houses for the Parks Department and this will be for the Halloween event. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

**Approval of the streetlight change request at:**

**a. Knight Street just west of Miller Road.**

The Director of Development Randy Brown informed the Board that this was something Empire requested anytime they changed out a streetlight. It was not a large expense and the usage charges would actually be less with the new light. Motion was made by Alderman Roggeneses and seconded by Alderman Snider to approve the streetlight change request. The motion carried with a vote of 4-1. Voting aye: Aldermen Snider, Stewart, Whitman and Roggeneses. Voting nay: Alderman Baird.

**New Business.**

None.

**Unfinished Business.**

The Director of Public Works Dave O'Connor brought up the Miller Road project. He informed the Board that it needed to be added to the TIPP and given approval to proceed with the improvements. The Board agreed we needed to proceed and get it on the TIPP with OTO.

Alderman Snider asked for an update on the Augusta Heights "Children at Play" signs. Mr. O'Connor informed the Board that these were installed on Thursday and the job was complete.

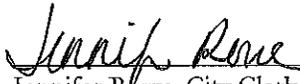
Alderman Baird asked for an update on the Trash service for the City buildings. The City Attorney stated that a letter had been sent informing the company that the contract was void as the Mayor had not signed it.

Nothing had been received back from them. Mayor Hendrickson also brought up the topic of the City going to One (1) carrier for billing purposes. The City sent letters out to all trash companies two (2) years ago informing them that we would be addressing the issue in two (2) years. July 22, 2016 was the two (2) year mark. Alderman Roggeneses stated that the billing department does not make any extra money whether it is one (1) or three (3) companies. The biggest issue is all of the trucks on the roads causing damage. Alderman Baird stated he was against going to one (1) carrier. The Mayor asked if there was any benefit in making the change. Alderman Snider stated that if the City and citizens could get a cheaper rate, it may be worthwhile. The Board agreed to go out for bid and just see what offers we receive. The Mayor requested to table the discussion and asked the City Clerk to find the old bid documents from the previous bid and bring them back to the Board at the next meeting.

**Adjourn.**

Motion was made by Alderman Snider and seconded by Alderman Roggeneses to adjourn. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggeneses.

**The meeting was adjourned at 10:04 p.m.**

  
Jennifer Rowe, City Clerk

\_\_\_\_\_  
Corey Hendrickson, Mayor of Willard

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
August 22, 2016  
7:00 p.m.**

Staff present: City Clerk, Jennifer Rowe; Chief Financial Officer, Carolyn Halverson; Public Works Director, David O'Connor; Community Services Director, J.C. Loveland; and Director of Development, Randy Brown.

Citizens in attendance: Mindy Latham, Kim Holaday and Jerry Kendall.

**Pledge of Allegiance.**

The Pledge of Allegiance was led by Mayor Hendrickson.

**Call to Order.**

Mayor Hendrickson called the meeting to order at 7:00 p.m.

**Roll Call.**

The City Clerk conducted the roll call. Alderman Buckley-present, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Roggenses-present and Mayor Hendrickson-present.

**Agenda Amendments/Approval of Agenda.**

Motion was made by Alderman Baird and seconded by Alderman Buckley to approve the Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

**Approval of the Minutes from the regular Meeting on August 8, 2016.**

Motion was made by Alderman Whitman and seconded by Alderman Snider to approve the Minutes from the regular Meeting on August 8, 2016. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

**Presentation by Tom Tobin on the Career Explorations program at Willard High School.**

Mr. Tobin gave his presentation to the Board.

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**Ordinance accepting the Bylaws for the Park Board. (2<sup>nd</sup> read) Discussion/Vote.**

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Roggenses to accept the Bylaws for the Park Board. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

**Ordinance accepting the contract with Monkey Business for the Parks Department. (2<sup>nd</sup> read) Discussion/Vote.**

The second read was conducted by the City Clerk.

Motion was made by Alderman Buckley and seconded by Alderman Snider to accept the contract with Monkey Business for the Parks Department. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggenses.

**Discussion and Resolution on Four Corners Development support letters.**

Director of Development Randy Brown informed the Board that Four Corners Development was going for a grant to build the new units for Hamilton. This was the same grant they used for the first phase of this development. The letters they are requesting signed just state that the City approves the rezoning and are supportive of this development. Alderman Baird asked if everything in the letter was accurate. Mr. Brown said it was. Alderman Snider asked if it was the tax credits through the State they were planning on pursuing like the first phase. Kim Holaday with Four Corners Development informed the Board that it was.

Motion was made by Alderman Baird and seconded by Alderman Buckley to approve the Resolution and agree to sign the letters in support of the development. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggensees.

**Ordinance accepting the contract with Commerce Bank for the Addendum to Treasury Services Agreement. (1<sup>st</sup> and 2<sup>nd</sup> Read). Discussion/Vote.**

The Chief Financial Officer Carolyn Halverson informed the Board that this was just an addendum to the original agreement that will allow documents to be submitted via e-mail, as opposed to the Bank needing all originals. Alderman Roggensees asked if this was going to change the contract and if we should go out for bid. Ms. Halverson said no, the contract with the Bank is a six (6) year contract and was just signed in 2015, this was just a minor addendum to the contract to allow for e-mail submission of paperwork. Alderman Baird asked if the City Attorney had reviewed the contract, and Ms. Halverson stated that he has. Motion was made by Alderman Buckley and seconded by Alderman Snider to approve the contract with Commerce Bank for the Addendum to Treasury Services Agreement. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggensees.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to approve the contract with Commerce Bank for the Addendum to Treasury Services Agreement. Motion carried with a vote of 5-1. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Baird. Voting nay: Alderman Roggensees.

**Ordinance authorizing the Mayor to sign a contract with Mediacom for the Public Works Building. (1<sup>st</sup> and 2<sup>nd</sup> Read). Discussion/Vote.**

The Chief Financial Officer Carolyn Halverson informed the Board that this was just a renewal to the contract that has been used for a few years. She stated that the other City buildings are on Fiber Optic, and the cost was too high to include the Public Works building. Mediacom was the cheapest option for what they need. Alderman Buckley asked how long the contract was for. Ms. Halverson stated it was a one (1) year contract. Alderman Snider pointed out that the fine print indicated it was a three (3) year contract. He then asked if we could possibly make it a yearly contract as opposed to three (3) years. Ms. Halverson said we were currently paying month to month, but the company was requesting a contract to be signed. This would lock in the \$69.95 price for the next three (3) years. Alderman Buckley asked if the City should continue paying month to month and re-address it once the charges go up. Alderman Whitman asked if it was possible to negotiate a shorter contract. Alderman Baird agreed as the City was a long-term customer of Mediacom. Ms. Halverson agreed to contact Mediacom and request a shorter contract, then bring it back to the Board.

**New Business.**

The Community Services Director J.C. Loveland informed the Board that the Parks Department was currently looking at some changes for the Christmas on the Frisco this year. He indicated that last year, the Friday night events were not as popular. In an attempt to reduce the overtime for the employees, they would like the Board's opinion on moving the parade to Saturday, and having the lighting after the parade comes through. This would hold all events on that Saturday and allow for the pageant girls to possibly even ride in the parade on a float. They are also looking at possibly bringing in food vendors like they do at Freedom Fest, and have them set up at the trail head. The Board agreed that it sounds like a good idea.

Alderman Baird informed the Board that they each had a copy of a letter from the Economic Development Committee. He stated that the City needs more Economic Development, and the Task Force has been working on ways to accomplish this. Their request is for the Board to approve allocating fifty-thousand dollars (\$50,000) for the Planning and Development Department budget for Economic Development. Their request would allow this allocation to happen for the next three (3) years. The Task Force is not recommending they hire a company to do the work, but to have money set aside to either hire an individual or a company to bring Economic Development into the City of Willard.

Alderman Roggensees asked the Board and Department Heads to think about ways for the City to be more festive at Christmas with decorations and banners.

**Unfinished Business.**

Mayor Hendrickson brought up the trash going to one carrier with the City billing again. The City Clerk passed out different Bid proposal packets for other Cities for the Board to see different options. Alderman Roggeneses is in favor of going to a single carrier to save the streets from the wear and tear of three (3) companies driving on them. Currently, the City is charging its customers fourteen dollars (\$14) a month for trash service. The Companies are then charging the City thirteen dollars (\$13) for each account. When individuals pay the company directly, they are only having to pay ten dollars (\$10) a month. Mr. O'Connor stated that if we went to one (1) carrier, that could possibly mean them using larger trucks which would create just as much if not more damage to the streets. Alderman Buckley stated that the big trucks are twenty-five (25) yards and can hold up to seven-hundred (700) stops in one truck. Alderman Baird stated that with the City being involved in the billing, it has removed the competition. The Companies are giving cheaper rates to anyone who doesn't bill through the City, but the City is doing all of the work for the companies. He suggests we either go to one (1) carrier, or stop billing for trash all-together. The Board asked Carolyn Halverson how many accounts have trash service. She stated that we currently have fifteen hundred (1500) accounts being billed for trash, which is about half. The Board asked if that included anyone outside City limits. Ms. Halverson said that we only do billing for those inside City limits for trash services. The Board discussed creating a survey for citizens to see what they would rather see happen. They were all in favor of getting feedback from citizens through a survey.

**Recess Open Session.**

Motion was made by Alderman Buckley and seconded by Alderman Roggeneses to recess the Open Session at 8:20 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggeneses.

**Close Open Session.**

Motion was made by Alderman Baird and seconded by Alderman Whitman to close the Open Session at 8:36 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggeneses.

**Open Executive Session.**

Motion was made by Alderman Buckley and seconded by Alderman Snider to open the Executive Session at 8:37 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggeneses.

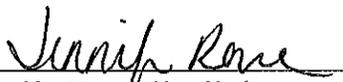
**Close Executive Session.**

Motion was made by Alderman Whitman and seconded by Alderman Snider to close the Executive Session at 9:20 p.m. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggeneses.

**Adjourn.**

Motion was made by Alderman Baird and seconded by Alderman Stewart to adjourn. Motion carried with a vote of 6-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman, Baird and Roggeneses.

**The meeting was adjourned at 9:22 p.m.**

  
Jennifer Rowe, City Clerk

\_\_\_\_\_  
Corey Hendrickson, Mayor of Willard

First Reading: 08-08-2016

Second Reading: 08/22/16

Council Bill No.:16-27

Ordinance No.: 160808D

**AN ORDINANCE** approving municipal code amendments to Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 of the municipal code of the City of Willard pertaining to the Park and Recreational Advisory Board.

WHEREAS, the Park and Recreation Advisory Board held a public meeting on amendments to Title I, Government Code, Chapter 127, Departments, Boards and Commissions, Article III, Park and Recreational Advisory Board, Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 regarding the makeup and duties of the Park and Recreation Advisory Board and in accordance with Section 127.270 is recommending amendments for consideration of the Board of Aldermen.

**NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:**

Section 1: The City does hereby amend Title I, Government Code, Chapter 127, Departments, Boards and Commissions, Article III, Park and Recreational Advisory Board, Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 as follows:

**Section 127.210: Appointment of Board**

The Mayor, shall, with the approval of a majority of all members of the Board of Aldermen, appoint a Park and Recreational Advisory Board of seven (7) members, five (5) members to be chosen from the citizens of the City at large with reference to their qualifications for such position, up to two (2) members may be chosen from outside the city limits but within five (5) miles and not in any other city.

**Section 127.230: Terms of Members**

Each member shall serve a three (3) year term.

**Section 127.260: Meeting - Election of Officers**

The Park and Recreational Advisory Board members shall meet at least monthly on a set date and time as determined by the members. June of every year the members shall elect one of its members as President, and one of its other members as Vice-President, and one of its other members as Secretary.

**Section 127.270: Duties**

The Park and Recreational Advisory Board shall have the following duties and responsibilities:

- (1)** Make and adopt such bylaws and recommend to the Board of Aldermen rules and regulations for their guidance and for the government of the parks.
- (2)** Identify park and recreational opinions of individuals and organizations in the community.
- (3)** Make annual budget recommendations.
- (4)** Ensure resources to continue ongoing and future park and recreation programs.

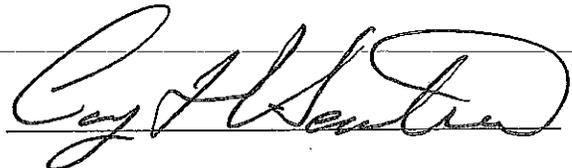
- (5) Accept and perform delegated responsibilities.
- (6) Advise on basic policies that guide the department.
- (7) Maintain a clear distinction between its own function and the function of the governing body and professional staff.
- (8) Submit all recommendations or suggestions in writing to avoid misinterpretations.
- (9) Recognize that its recommendations or suggestions will not always be followed.
- (10) Review and advise on development plans.
- (11) Recommend sites for park expansion.
- (12) Recommend new programs for inclusion into department offerings.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Alderman hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: Aug. 22<sup>nd</sup>, 2016



Mayor, Corey Hendrickson

Attest: Janif Rose, City Clerk

Approved as to form: [Signature], City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 22 DAY OF August, 2016.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<u>[Signature]</u> JAMIE BUCKLEY	<u>X</u>	_____	_____

Samuel Snider  
SAMUEL SNIDER

X \_\_\_\_\_

Donna Stewart  
DONNA STEWART

\_\_\_\_\_ ✓ \_\_\_\_\_

Larry Whitman  
LARRY WHITMAN

X \_\_\_\_\_

Sam Baird  
SAM BAIRD

\_\_\_\_\_ ✗ \_\_\_\_\_

David Roggensees  
DAVID ROGGENSEES

\_\_\_\_\_ ✓ \_\_\_\_\_

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAINED

Jamie Buckley  
JAMIE BUCKLEY

\_\_\_\_\_ ✓ \_\_\_\_\_

Samuel Snider  
SAMUEL SNIDER

X \_\_\_\_\_

Donna Stewart  
DONNA STEWART

\_\_\_\_\_ ✓ \_\_\_\_\_

Larry Whitman  
LARRY WHITMAN

X \_\_\_\_\_

Sam Baird  
SAM BAIRD

\_\_\_\_\_ ✗ \_\_\_\_\_

David Roggensees  
DAVID ROGGENSEES

\_\_\_\_\_ ✓ \_\_\_\_\_

**Bylaws for the**  
**Willard, Missouri Park and Recreation Advisory Board**

Article I.      NAME OF THE BOARD

This Board shall be called the Willard, Missouri Park and Recreation Advisory Board, to serve as the Park Board for the City.

Article II.      PURPOSE OF THE BOARD

The purpose of the Willard, Missouri Park and Recreation Advisory Board is to provide recreation opportunities and facilities for all residents of Willard. They shall be vested with the power, duties, and obligations necessary to accomplish this purpose. They shall be charged with advisory ability to the City of Willard Board of Aldermen for the recreation programs and park facilities under their direction.

Article III.      MEMBERSHIP

Section 1      The membership of the Board shall be seven members appointed by the Mayor, with the approval of the Board of Aldermen. Board members shall hold office for three years or until their successor is appointed.

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Section 2      Five (5) members to be chosen from the citizens of the city at large with reference to their fitness for such position, up to two (2) members may be chosen from outside the city limits but within five (5) miles and not in any other city.

Section 3      No member of the Park and Recreation Advisory Board shall be a member of the municipal government. Board members shall serve without salary or compensation, but shall be entitled to documented expenses for mileage, per diem and expenses.

Section 4      Vacancies occasioned by removal, resignation or otherwise, shall be reported to the Board of Aldermen, and shall be filled in like manner as original appointments, for the unexpired term of said member.

Article IV.      OFFICERS

Section 1 The officers of this Board shall be a President, Vice President and a Secretary. The officers shall be elected at the organization meeting in June to serve for one year or until a successor shall be elected.

Section 2 The Park and Recreation Advisory Board shall make and adopt Bylaws, rules and regulations for its own guidance, proceedings, as may be expedient not inconsistent with Ordinance No.: 120213 adopted by the City of Willard Board of Aldermen on February 13, 2012.

Article V. MEETINGS

Section 1 Regular meetings shall be held the last Thursday of each month during the year unless otherwise agreed upon by the Board.

Section 2 Special meetings may be called by the President or on the request of at least three (3) members.

Section 3 All regular meetings are to be held at the Willard City Hall.

Section 4 The meetings shall convene at 7:00 p.m. unless otherwise agreed.

Section 5 The first regular meeting in June of each year shall be called the organizational meeting. The purpose of this meeting shall be the election and installation of officers, reviewing the inventory report, and other business that may need to come before such meetings.

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Section 6 A simple majority of the current sitting members of the Park and Recreation Advisory Board shall constitute a quorum at any regular or special meeting.

Section 7 All meetings are open to the public pursuant to Missouri Law.

Section 8 Meetings shall be conducted by the President and in accordance with procedures prescribed in the Bylaws and decisions reached only after full consideration and debate on the issue in question. All procedures shall be in compliance with the State of Missouri Sunshine Law.

Section 9 The following shall be the order of business of the Park and Recreation Advisory Board, but the Rules of Order may be suspended and any matters considered or postponed by action of the Board.

Order of Business:

1. Call to order

2. Roll call
3. Agenda Amendments/Approval of Agenda
4. Approval of minutes of last regular meeting and of any special meetings held subsequently
5. Citizens Input
6. Approval of Financial Statements
7. Program Budgets
8. Directors Report
  - a. Sports Report
  - b. Aquatics Report
9. Reports of Standing Committees
  - a. Finance and Programs Committee
  - b. Buildings, Grounds, and Equipment Committee
10. Old Business
11. New Business
12. Adjourn Meeting

Article VI. DUTIES AND RESPONSIBILITIES OF THE BOARD

Section 1 General Duties and Responsibilities

- a. Be responsible for the improvement, supervision, care and custody of the following parks, including all facilities located within that park or any future park: Highline Soccer Park, Miller Farm Park, Jackson Street Park and Willard Sports and Recreation Complex.
- b. Interpret the recreation and park services of the department to the community and interpret the needs and desires of the community to the Board of Aldermen.
- c. Determine and establish the general policies to be followed in carrying out the purpose for which the Board was established.
- d. The Park and Recreation Advisory Board will solicit, evaluate, and interview potential employees for the position of Parks and Recreation Director, at the direction of the Board of Aldermen, and present the top three candidates to the Board of Aldermen for final selection.
- e. Periodically evaluate:

1. The progress of acquisition and development programs
  2. The effectiveness of recreation programs
  3. The level of maintenance of park areas
  4. The work of employees responsible to the park service
- f. Aid in coordinating the recreation services and programs of other agencies, both public and private, providing recreation in the community.
- g. Recommend to the Board of Aldermen to either accept or reject, after due consideration, all private donations in any form in accordance with that which the Board believes is in the best interest of the citizens of the City of Willard.

Section 2 Financial Duties and Responsibilities

- a. The Park and Recreation Advisory Board shall present to the Board of Aldermen an annual budget sufficient to finance the program of recreation and parks the Board deems necessary for the welfare of the residents of the City of Willard. The budget shall be submitted to the Board of Aldermen at the time designated by the Council to hear the requests.
- b. The Board shall annually recommend to the Board of Aldermen a budget for capital improvements (acquisition and development) in accordance with the Master Plan for Parks and Recreation for the City.
- c. The Board shall recommend for approval to the Board of Aldermen all bills and necessary expenditures. All purchase requests shall be first submitted to the Park Board for approval to submit to the Board of Aldermen. All moneys shall be deposited in a separate account to the credit of the Willard Park and Recreation for the City and shall be kept separate and apart from all other moneys and accounts of the City of Willard, Missouri.

Section 3 Planning Duties and Responsibilities

- a. Prepare a master plan for the acquisition and development of an adequate system of parks, facilities and recreation programs for the residents of the City of Willard.

- b. Investigate and determine the needs and interests of the community for recreation facilities and programs. To develop a recreational program to meet those needs.

Article VII.     DUTIES OF OFFICERS

Section 1     President:

- a. The President shall preside at all meetings of the Board. The President shall appoint all committees, represent the Board at public affairs and shall maintain the dignity and efficiency of the Board in all possible ways. He/She shall perform the other duties ordinarily performed by that office.
  
- b. The President shall prepare or cause to be prepared a manual for each member of the Board including the following information:
  - 1. Copy of ordinance authorizing the Park and Recreation Board
  - 2. Bylaws of the Board
  - 3. List of fees and charges used by the department
  - 4. Copy of last year's expenses
  - 5. Copy of current annual budget
  - 6. Site plans of each park area owned and operated by the City and a list of their facilities and equipment
  - 7. Salary schedules for employees
  - 8. Agreements in writing for use of any area or facility not owned by the City
  - 9. Other reports that may be submitted to the Board
  - 10. Any other information helpful in acquainting new board members of the procedures and operation of the Board

Section 2     Vice President:

- a. The Vice-President shall preside over meetings upon the absence of the President.
  
- b. The Vice-President should assist the President with any and all duties he/she deems necessary.

Section 3     Secretary:

- a. The Secretary shall perform the usual duties pertaining to the office. The Secretary shall keep or cause to be kept a full and true permanent record of all meetings of the Board. This includes regular and special meetings plus reports of standing committees. The Secretary shall issue or cause to be issued notices of regular and special meetings. All records shall be submitted to the City Clerk as custodian of documents.

Article VIII      COMMITTEES

Section 1      Standing Committees; there shall be two standing committees.

- a. Finance and Programs Committee
- b. Buildings, Grounds, and Equipment Committee

Section 2      Appointment of Committees

- a. The Standing Committees shall be appointed by the President of the Board at the annual meeting or as soon thereafter as possible and serve until their successors are appointed and qualified.

Section 3      Personnel of Committees

- a. Each committee shall consist of no more than three members of the Board.
- b. Each committee shall elect one member to serve as Chairman of the committee.

Section 4      Committee Reports

- a. A record of the actions of each committee shall be kept by the Chairman of said committee and shall be reported in writing to the Board at its next meeting for action by the Board.

Section 5      Duties of the Finance and Programs Committee:

- a. This committee shall recommend fees and charges to be used, and shall be responsible for submitting information to be used in preparation of the budget.
- b. The Community Services Director shall be a member of this committee.

- c. This committee shall exercise supervision over all recreation programs within the park system. They shall also plan a program of recreation based on the expressed needs and interests of the community residents and recommend to the Park and Recreation Advisory Board those programs which they feel should be implemented within the available finances and facilities of the Board.

Section 6      Duties of the Buildings, Grounds, and Equipment Committee:

- a. This committee shall exercise supervision over care and control of all buildings, grounds, and equipment, within the park system.
- b. The Director of Development for the City of Willard shall be a member of this committee.
- c. The committee shall investigate and determine the need for new facilities, equipment, or renovation of existing buildings and equipment and for expansion and improvement.
- d. This committee shall prepare a master plan for acquisition and development of park areas, and make the best possible use of all land under the control of the Board.
- e. ~~Landscaping and beautification shall also be charged to this committee. Parking lots, location of new facilities, etc. shall be finalized by this committee for approval by the Park and Recreation Advisory Board before presentation to the Board of Aldermen.~~

Article IX      REMOVAL OF BOARD MEMBER

Section 1      When a member has been absent or has not performed the duties of that office for three consecutive meetings, that member may forfeit their seat.

Section 2      The Mayor may, with the consent of a majority of all members of the Board of Aldermen, remove any Park and Recreation Advisory Board member for misconduct or neglect of duty. Any member may also be removed by a two-thirds (2/3) vote of all members of the Board of Aldermen, independent of the Mayor's approval or recommendations.

Article X.      AMENDMENTS

Section 1 These Bylaws may be amended at any regular meeting of the Park and Recreation Advisory Board by a majority vote of the entire Board, provided previous notice of the nature of any proposed amendment shall have been given at least one regular meeting before the action thereon shall be taken. Bylaws and amendments to the Park and Recreation Advisory Board Bylaws shall be approved by the Board of Aldermen in order to be fully adopted.

These Bylaws were accepted and approved at  
 the 08/25/16 (Date) Willard Park Board meeting.

Members of the Park and Recreation Advisory Board

Yes

No

Blaine Kennard  
 Blaine Kennard, President

X

—

Valorie Simpson  
 Valorie Simpson, Vice-President

X

—

Billie Middleton  
 Billie Middleton, Secretary

X

—

Laurie Pendergrass  
 Laurie Pendergrass

X

—

Samantha Mosier  
 Samantha Mosier

X

—

\_\_\_\_\_  
 Vacant

—

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\_\_\_\_\_  
 Vacant

—

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**Fund: 30 - PARKS FUND**

Accounts: (43)

Accounts: (43)

Expense	
<u>30-800-50000</u>	CHEMICALS-PKS
<u>30-800-50110</u>	SUPPLIES - GROUNDS
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS
<u>30-800-50140</u>	SUPPLIES-AQUATIC
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS
<u>30-800-50190</u>	TREE CITY USA-PKS
<u>30-800-50200</u>	CONCESSIONS-PKS
<u>30-800-50210</u>	TURF MAINTENANCE-PKS
<u>30-800-50450</u>	FREEDOM FEST EXPENSE
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS
<u>30-800-50600</u>	MISCELLANEOUS EXPENSE-PKS
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS
<u>30-800-55200</u>	ADVERTISING-PKS
<u>30-800-55400</u>	AUDIT EXPENSE-PKS
<u>30-800-55600</u>	CONTRACT LABOR-PKS
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS
<u>30-800-56000</u>	INSURANCE-PKS
<u>30-800-56200</u>	LEGAL-PKS
<u>30-800-56400</u>	PROFESSIONAL-PKS
<u>30-800-56600</u>	TRASH EXPENSE-PKS
<u>30-800-56900</u>	TRAVEL & TRAINING-PKS
<u>30-800-61000</u>	TELEPHONE-PKS
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS
<u>30-800-62100</u>	UTILITIES GAS PKS
<u>30-800-62300</u>	UTILITIES OTHER-PKS
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS
<u>30-800-71000</u>	VEHICLE EXPENSE OTHER-PKS
<u>30-800-90000</u>	SALARIES-PKS
<u>30-800-90500</u>	SALARIES OVERTIME-PKS
<u>30-800-91000</u>	SALARIES SEASONAL-PKS
<u>30-800-91500</u>	PAYROLL TAXES-PKS
<u>30-800-92000</u>	RETIREMENT-PKS
<u>30-800-93000</u>	GROUP INSURANCE-PKS
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS
<u>30-800-95500</u>	CAPITAL ASSET EXP EQUIPMENT-PKS
<u>30-800-96000</u>	PRINCIPAL EXPENSE-PKS
<u>30-800-96200</u>	INTEREST EXPENSE-PKS
<u>30-800-96400</u>	FISCAL AGENT FEES
<u>30-800-96500</u>	COP Issuance Costs
<u>30-800-97100</u>	BAD DEBT EXPENSE-PKS

## BOND DEBT SERVICE

City of Willard, Missouri  
 Refunding Certificates of Participation  
 Series 2015  
 - Final with Final Escrow -

Dated Date 06/01/2015  
 Delivery Date 06/01/2015

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2015			60,903.13	60,903.13	
06/01/2016	175,000	2.000%	60,903.13	235,903.13	296,806.26
12/01/2016			59,153.13	59,153.13	
06/01/2017	180,000	2.000%	59,153.13	239,153.13	298,306.26
12/01/2017			57,353.13	57,353.13	
06/01/2018	185,000	3.000%	57,353.13	242,353.13	299,706.26
12/01/2018			54,578.13	54,578.13	
06/01/2019	195,000	3.000%	54,578.13	249,578.13	304,156.26
12/01/2019			51,653.13	51,653.13	
06/01/2020	195,000	3.000%	51,653.13	246,653.13	298,306.26
12/01/2020			48,728.13	48,728.13	
06/01/2021	200,000	3.000%	48,728.13	248,728.13	297,456.26
12/01/2021			45,728.13	45,728.13	
06/01/2022	205,000	3.000%	45,728.13	250,728.13	296,456.26
12/01/2022			42,653.13	42,653.13	
06/01/2023	230,000	3.000%	42,653.13	272,653.13	315,306.26
12/01/2023			39,203.13	39,203.13	
06/01/2024	235,000	3.000%	39,203.13	274,203.13	313,406.26
12/01/2024			35,678.13	35,678.13	
06/01/2025	245,000	3.000%	35,678.13	280,678.13	316,356.26
12/01/2025			32,003.13	32,003.13	
06/01/2026	250,000	3.000%	32,003.13	282,003.13	314,006.26
12/01/2026			28,253.13	28,253.13	
06/01/2027	260,000	3.100%	28,253.13	288,253.13	316,506.26
12/01/2027			24,223.13	24,223.13	
06/01/2028	265,000	3.250%	24,223.13	289,223.13	313,446.26
12/01/2028			19,916.88	19,916.88	
06/01/2029	280,000	3.300%	19,916.88	299,916.88	319,833.76
12/01/2029			15,296.88	15,296.88	
06/01/2030	285,000	3.375%	15,296.88	300,296.88	315,593.76
12/01/2030			10,487.50	10,487.50	
06/01/2031	300,000	3.375%	10,487.50	310,487.50	320,975.00
12/01/2031			5,425.00	5,425.00	
06/01/2032	310,000	3.500%	5,425.00	315,425.00	320,850.00
	3,995,000		1,262,473.90	5,257,473.90	5,257,473.90

AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A THIRD AMENDMENT TO PROJECT LEASE AGREEMENT AND APPROVING THE ISSUANCE OF REFUNDING CERTIFICATES OF PARTICIPATION (CITY OF WILLARD, MISSOURI PARKS AND RECREATION PROJECT), SERIES 2015, IN THE PRINCIPAL AMOUNT OF \$3,995,000, TO PROVIDE FUNDS TO REFINANCE CERTAIN PARKS AND RECREATION PROJECTS AND IN CONNECTION THEREWITH REFUND CERTAIN SERIES 2006 CERTIFICATES AND SERIES 2008B CERTIFICATES OF THE CITY; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF SAID CERTIFICATES; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF SAID CERTIFICATES.

WHEREAS, the City of Willard, Missouri, a municipal corporation of the State of Missouri (the "City"), is authorized by law to provide park services within the City and its environs;

WHEREAS, the City and the Trustee, have heretofore entered into a Project Lease Agreement dated as of October 15, 2003, as heretofore amended ("Original Lease"), in connection with the financing of a certain projects comprised of real and personal property as described therein; and

WHEREAS, pursuant to a Declaration of Trust dated as of October 15, 2003 by the Trustee as amended by that First Supplement to Declaration of Trust by the Trustee dated as of November 15, 2006, the City and the Trustee caused to be issued Certificates of Participation (Parks and Recreation Project), Series 2006 in the original principal amount of \$1,550,000 (the "Series 2006 Certificates") for the purpose of providing funds to refinance the cost of acquisition, construction and equipping of a sports and recreation center (the "Series 2006 Project"); and

WHEREAS, pursuant to a Second Supplement to Declaration of Trust by the Trustee dated as of October 1, 2008, the City and the Trustee caused to be issued Certificates of Participation (City of Willard, Missouri Parks and Recreation Project), Series 2008B in the original principal amount of \$3,010,000 (the "Series 2008B Certificates") for the purpose of providing funds to finance a new aquatics center for the City and to refinance the cost of certain city park improvements (the "Series 2008B Project"); and

WHEREAS, the Board of Aldermen of the City has determined that it is advisable and in the best interests of the City to: (i) refinance the Series 2006 Project and in connection therewith refund those certain outstanding Series 2006 Certificates maturing in the years 2017 and 2022, respectively, in the aggregate principal amount of \$975,000 (the "Refunded Series 2006 Certificates") and (ii) refinance the Series 2008B Project and in connection therewith refund those certain outstanding Series 2008B Certificates maturing in the years 2018, 2023, 2028, 2029 and 2032, respectively, in the aggregate principal amount of \$2,915,000 (the "Refunded Series 2008B Certificates" and together with the Refunded Series 2006 Certificates, the "Refunded Certificates"); and

WHEREAS, in order to refinance the Series 2006 Project and the Series 2008B Project and in connection therewith refund the Refunded Certificates, the Board of Aldermen hereby further finds and determines that it is desirable and in the best interest of the City that the City enter into a Third Amendment to Project Lease Agreement as herein provided and approve the issuance of \$3,995,000 Refunding Certificates of Participation (City of Willard, Missouri Parks and Recreation Project) Series

2015 (the "Certificates"), for the aforementioned purposes and pay certain costs of issuing the Certificates; and

WHEREAS, the Board of Aldermen further finds and determines that it is necessary and desirable in connection with the lease of the Project and the issuance of the Certificates that the City enter into certain documents, and that the City take certain other actions and approve the execution of certain other documents as herein provided;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

**Section 1. Approval of Issuance of the Certificates.** The City hereby approves the issuance and sale and delivery by Commerce Bank (formerly Commerce Bank, N.A.), Kansas City, Missouri, as trustee (the "Trustee") to Stifel, Nicolaus & Company, Incorporated, St. Louis, Missouri (the "Underwriter"), of Refunding Certificates of Participation (City of Willard, Missouri Parks and Recreation Project) Series 2015 (the "Certificates"), in the aggregate principal amount of \$3,995,000, for the purpose of providing funds to refinance the Series 2006 Project and the Series 2008B Project and in connection therewith, refund the Refunded Certificates. The Certificates shall be issued and secured pursuant to the Declaration of Trust herein described. The Certificates shall be dated, shall mature, bear interest, by in such denominations, in such forms, shall be subject to redemption and shall have such other terms and provisions as provided in the Third Declaration Supplement approved herein.

The Certificates shall evidence interest in the right to receive a proportionate share of the Base Rentals (as defined in the Lease referred to herein), composed of a principal component and an interest component.

**Section 2. Limited Obligations.** The Certificates and the interest component thereof shall be limited obligations representing proportionate interests in the right to receive Base Rentals and certain other payments, revenues and receipts received by the Trustee from the City pursuant to the Lease. Neither the Base Rentals payable under the Lease nor the Certificates and the interest thereon shall constitute a debt or liability of the Trustee, the City or any political subdivision of the State of Missouri and the Certificates shall not constitute an indebtedness within the meaning of any constitutional or statutory debt limitation or restriction.

**Section 3. Authorization of Documents.** The City is hereby authorized to enter into the following documents, in substantially the form presented to and reviewed by the City Council at this meeting and attached to this Ordinance (copies of which shall be filed in the records of the City), with such changes therein as shall be approved by the officers of the City executing such documents, such officers' signatures thereon being conclusive evidence of their approval thereof:

(i) the Third Amendment to Project Lease Agreement, dated as of June 1, 2015 (the "Third Project Lease Amendment"), amending that certain Project Lease Agreement dated as of October 15, 2003, as heretofore amended (collectively, the "Lease"), between the Trustee and the City, pursuant to which the Trustee shall lease the Project and Project Site (collectively, the "Facilities") to the City upon the terms and conditions set forth therein (attached hereto as Exhibit A); and

(ii) the Escrow Deposit Agreement dated as of June 1, 2015 among the City, the Trustee and the Escrow Agent providing for the redemption of the Refunded Series 2008B Certificates as provided therein (the "Series 2008B Escrow Agreement") (attached hereto as Exhibit B); and

(iii) the Continuing Disclosure Agreement dated as of June 1, 2015 between the City and Digital Assurance Certification, L.L.C., as dissemination agent (the "Continuing Disclosure Agreement")(attached hereto as Exhibit C).

**Section 4. Approval of Documents.** The Board of Aldermen hereby approves the following document, in substantially the form presented to and reviewed by it at this meeting and attached to this Ordinance (a copy of which document shall be filed with the records of the City):

(i) Third Supplement to Declaration of Trust, dated as of June 1, 2015 (the "Third Declaration Supplement") amending and supplementing that certain Declaration of Trust dated as of October 15, 2003, as heretofore amended (collectively, the "Declaration"), by the Trustee, pursuant to which the Certificates shall be issued and the Base Rentals and certain other payments, revenues and receipts received pursuant to the Lease by the Trustee are pledged for the benefit of and security of the owners of the Certificates upon the terms and conditions as set forth therein (attached hereto as Exhibit D); and

(ii) the Preliminary Official Statement (the "Official Statement"), utilized by the Underwriter in connection with the sale of the Certificates (attached hereto as Exhibit E).

**Section 5. Execution of Documents.** The City is hereby authorized to enter into and the Mayor and the City Clerk are hereby authorized and directed to execute and deliver, for and on behalf of and as the act and deed of the City, the Third Project Lease Amendment, the Series 2008B Escrow Agreement, the Continuing Disclosure Agreement, the Official Statement and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

**Section 6. Redemption of Refunded Certificates.** The Board of Aldermen of the City hereby finds and determines it is necessary and advisable to exercise its right to call for redemption and to redeem and hereby directs the redemption and payment prior to maturity on June 1, 2015 or as soon thereafter as the redemption thereof can be effected, of the Refunded Series 2006 Certificates. Such redemption is conditioned upon and subject to the sale of certain Series 2015 Certificates to be issued to provide funds to effect such redemption.

The Board of Aldermen hereby authorizes the Trustee to give notice of redemption of the Refunded Series 2006 Certificates to be redeemed as aforesaid and as provided in the First Supplemental Declaration authorizing the Series 2006 Certificates, such notice to be conditioned upon the issuance and delivery of certain Series 2015 Certificates to provide necessary funds to effect such redemption. The City Clerk is hereby authorized and directed to give further notice on the part of the City as may be necessary to effect such redemption.

The Board of Aldermen of the City hereby further finds and determines it is necessary and advisable to exercise its right to call for redemption and to redeem and hereby directs the redemption and payment prior to maturity on June 1, 2017 of the Refunded Series 2008B Certificates.

**Section 7. Further Authority.** The City shall, and the officers, agents and employees of the City are hereby authorized and directed to, take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, and to carry out, comply with and perform the duties of the City under the Third Project Lease Amendment, the Series 2008B Escrow Agreement and the Continuing Disclosure Agreement.

**Section 8. Qualified Tax-Exempt Obligations.** The City does hereby designate the Third Project Lease Agreement and thereby the Certificates to be "qualified tax-exempt obligations" as such term is defined in Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. In connection therewith, the City hereby represents and warrants that:

(i) the reasonably anticipated amount of tax-exempt obligations which will be issued by or on behalf of the City during calendar year 2015 shall not exceed ten million dollars (\$10,000,000); and

(ii) the aggregate principal amount of obligations designated by the City to be "qualified tax-exempt obligations" during calendar year 2015, including the Third Project Lease Agreement and the Certificates, shall not exceed ten million dollars (\$10,000,000).

The Mayor and the City Clerk are hereby authorized to take such other action as they may deem necessary to make effective the designation herein.

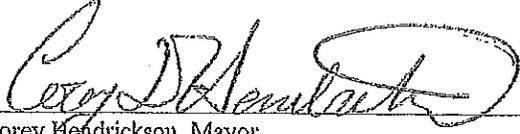
**Section 9. Approval of Sale of Certificates; Preliminary Official Statement Deemed Final.** The sale of the Certificates to the Underwriter at a purchase price of \$3,992,476.00 (said amount being equal to \$3,995,000.000 aggregate principal amount of Certificates, plus original issue premium of \$40,422.25, less an underwriter's discount of \$42,946.25) is hereby approved.

The Preliminary Official Statement is deemed final as of its date, except for the omission of such information as is permitted to be omitted by Rule 15c2-12(b)(1) of the Securities Exchange Commission. The Mayor and the City Clerk are authorized and directed to cause to be prepared and to execute for and on behalf of the City a final Official Statement in substantially the form of the Preliminary Official Statement but with the addition of such information as shall be necessary to complete said Official Statement.

**Section 10. Effective Date.** This Ordinance shall take effect and be in full force and effect immediately after its adoption by the Board of Aldermen.

(Remainder of this page intentionally left blank)

PASSED AND ADOPTED by the Board of Aldermen of Willard, Missouri this 27<sup>th</sup> day of April, 2015.

  
Corey Hendrickson, Mayor

(Seal)

ATTEST:

  
Dale Duvall, City Clerk

APPROVED this 27<sup>th</sup> day of April, 2015.

  
Corey Hendrickson, Mayor

EXHIBIT A

Third Project Lease Amendment

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(space above reserved for Recorder of Deeds certification)

**THIRD AMENDMENT  
TO  
PROJECT LEASE AGREEMENT**

between

**COMMERCE BANK,  
AS TRUSTEE**  
Grantor's mailing address being 922 Walnut, Tenth Floor, Kansas City, Missouri 64106  
("Grantor" and "Lessor")

and

**CITY OF WILLARD, MISSOURI**  
Grantee's mailing address being 224 West Jackson, Willard, Missouri 65781  
("Grantee" and "Lessee")

Legal Description at Exhibit A

DATED AS OF JUNE 1, 2015

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THIRD AMENDMENT TO PROJECT LEASE AGREEMENT

THIS THIRD AMENDMENT TO PROJECT LEASE AGREEMENT (the "Third Project Lease Amendment"), dated as of June 1, 2015, between COMMERCE BANK (formerly known as Commerce Bank, N.A.), a state chartered banking corporation organized and existing under the laws of the State of Missouri, as trustee (the "Trustee"), as lessor, and the CITY OF WILLARD, MISSOURI, a municipal corporation organized and existing under the laws of the State of Missouri (the "City"), as lessee;

WITNESSETH:

WHEREAS, the City and the Trustee, have heretofore entered into a Project Lease Agreement dated as of October 15, 2003, as heretofore amended ("Original Lease"), in connection with the financing of a certain projects comprised of real and personal property as described therein, including the real property described in Exhibit A hereto and incorporated herein by this reference; and

WHEREAS, pursuant to a First Supplement to Declaration of Trust by the Trustee dated as of November 15, 2006, the City and the Trustee caused to be issued Certificates of Participation (Parks and Recreation Project), Series 2006 in the original principal amount of \$1,550,000 (the "Series 2006 Certificates") for the purpose of providing funds to refinance the cost of acquisition, construction and equipping of a sports and recreation center (the "Series 2006 Project"); and

WHEREAS, pursuant to a Second Supplement to Declaration of Trust by the Trustee dated as of October 1, 2008, the City and the Trustee caused to be issued Certificates of Participation (City of Willard, Missouri Parks and Recreation Project), Series 2008B in the original principal amount of \$3,010,000 (the "Series 2008B Certificates") for the purpose of providing funds to finance a new aquatics center for the City and to refinance the cost of certain city park improvements (the "Series 2008B Project"); and

WHEREAS, the Board of Aldermen of the City has determined that it is advisable and in the best interests of the City to: (i) refinance the Series 2006 Project and in connection therewith refund those certain outstanding Series 2006 Certificates maturing in the years 2017 and 2022, respectively, in the aggregate principal amount of \$975,000 (the "Refunded Series 2006 Certificates") and (ii) refinance the Series 2008B Project and in connection therewith refund those certain outstanding Series 2008B Certificates maturing in the years 2018, 2023, 2028, 2029 and 2032, respectively, in the aggregate principal amount of \$2,915,000 (the "Refunded Series 2008B Certificates" and together with the Refunded Series 2006 Certificates, the "Refunded Certificates"); and

WHEREAS, the Board of Aldermen of the City has further found and determined that it is necessary and advisable to enter into this Third Project Lease Amendment and has requested the Trustee to cause to be issued and sold Refunding Certificates of Participation (City of Willard, Missouri Parks and Recreation Project), Series 2015, in the aggregate stated principal amount of \$3,995,000 (the "Series 2015 Certificates"), pursuant to a Third Supplement to Declaration of Trust, of even date herewith (the "Third Declaration Supplement"), by the Trustee, which Third Declaration Supplement amends and supplements that certain Declaration of Trust dated as of October 15, 2003, as heretofore amended (the "Original Declaration"), by the Trustee, for the purpose of providing funds to refinance the Series 2006 Project and the Series 2008B Project and in connection therewith refund the Refunded Certificates and to pay certain costs of issuance of the Series 2015 Certificates described herein; and

WHEREAS, pursuant to Section 12.1 of the Original Declaration, the Original Lease may be amended under certain conditions without the consent of or notice to the Certificate Owners in connection

with the issuance of Additional Certificates pursuant to Section 4.1(b) of the Original Lease and Section 2.9 of the Original Declaration; and

WHEREAS, the Board of Aldermen of the City adopted an ordinance on April 27, 2015, authorizing the City to enter into this Third Project Lease Amendment;

NOW, THEREFORE, the parties hereto do hereby represent, covenant and agree as follows:

## ARTICLE I DEFINITIONS

**Section 1.1 General.** Words and terms which are defined in the Original Project Lease, the Original Declaration and the Third Declaration Supplement shall have the same meaning when used herein unless the context or use otherwise requires.

**Section 1.2 Definitions.** The following words and terms as used in this Third Project Lease Amendment shall have the meanings as set forth in the Original Declaration and the Third Supplemental Declaration.

## ARTICLE II AMENDMENT TO ORIGINAL PROJECT LEASE

**Section 2.1 Amendment of Lease Term.** Section 3.3 of the Original Lease is hereby amended by deleting subparagraph (a) thereof and substituting in lieu thereof the following new subparagraph (a):

“(a) **Initial Term.** The Original Lease became effective with respect to the Original Project upon delivery thereof on October 30, 2003 and had an Initial Term which terminated December 30, 2003. The Lease shall be renewed effective with respect to the Series 2015 Certificates upon delivery of this Third Project Lease Amendment, and, subject to earlier termination pursuant to the provisions of the Original Lease, shall have an Initial Term with respect thereto terminating on December 31, 2015.”

**Section 2.2 Amendment of Lease Term.** Section 3.3 of the Original Lease is hereby amended by deleting subparagraph (b) thereof and substituting in lieu thereof the following new subparagraph (b):

“(b) **Renewal Term.** The initial term of this Lease may be extended for up to seventeen (17) successive one-year Renewal Terms, solely at the option of the City, the final Renewal Term to expire on the earlier of (i) the date when all of the Outstanding Certificates have been paid in full or provision for payment thereof shall have been made as provided in Article XIII of the Declaration of Trust, or (ii) on December 31, 2032.

In the event that the City determines, for any reason, not to renew this Lease, the City shall give written notice to such effect to the Trustee, and the Original Purchaser of the Series 2015 Certificates not later than December 1, of the Initial Term or the then current Renewal Term for the next ensuing Renewal Term. The City's option to renew or not to renew this Lease shall be conclusively determined by whether or not the Board of Aldermen of the City has, during the Initial Term or any Renewal Term, budgeted and appropriated, specifically with respect to this Lease, money sufficient to pay all the Base Rentals and reasonably estimated Additional Payments for the next ensuing Renewal

Term (all as further provided in Article 5 hereof). The Treasurer of the City (or any other officer at any time charged with the responsibility for budget proposals) is hereby directed to include in the budget proposal submitted to the Board of Aldermen, in any year in which this Lease shall be in effect, items for all payments required for the next ensuing Renewal Term under this Lease; it being the intention of the Board of Aldermen that the decision to renew or not to renew this Lease shall be made in accordance with normal procedures for making such decisions solely by the Board of Aldermen and not by any other official of the City. The City shall in any event, whether or not the Lease is to be renewed, furnish to the Trustee and the Original Purchaser of the Series 2015 Certificates copies of its annual budget promptly after the budget is adopted.

The terms and conditions during any Renewal Term shall be the same as the terms and conditions during the Initial Term except that the Base Rentals payable during each Renewal Term shall be as provided in Exhibit C hereto.”

**Section 2.3 Amendment of Base Rental Schedule.** The Original Project Lease is hereby amended by deleting Exhibit C (Base Rental Schedule) to the Original Project Lease and inserting in lieu thereof the Base Rental Schedule attached hereto as Exhibit C and entitled “Supplemental Base Rental Schedule – Series 2015 Certificates – June 1, 2015”.

**Section 2.4 Essentiality of the Additional Project.** The City hereby represents and reconfirms that the Additional Project is necessary and essential to the successful operation of the City’s parks and recreation system.

**ARTICLE III  
MISCELLANEOUS PROVISIONS**

**Section 3.1 Continuing Disclosure.** The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement dated as of June 1, 2015 between the City and the Dissemination Agent.

**Section 3.2 Incorporation of the Original Project Lease.** Except as herein otherwise expressly provided, all of the provisions, definitions, terms and conditions of the Original Project Lease, shall be deemed to be incorporated in, and made a part of, this Third Project Lease Amendment and the Original Project Lease, as amended by this Third Project Lease Amendment is in all respects ratified and confirmed; and the Original Project Lease and this Third Project Lease Amendment shall be read, taken and construed as one in the same instrument.

**Section 3.3 No Pecuniary Liability.** No provision, covenant or agreement contained in this Third Project Lease Amendment, the Third Declaration Supplement or the Certificates, or any obligation herein or therein imposed, shall constitute or give rise to or impose a pecuniary liability or a charge upon the general credit or taxing powers of the City, the State of Missouri or any political subdivision thereof within the meaning of any constitutional or statutory limitation.

**Section 3.4 Governing Law.** This Third Project Lease Amendment shall be construed in accordance with and governed by the laws of the State of Missouri.

**Section 3.5 Binding Effect.** This Third Project Lease Amendment shall be binding upon and shall inure to the benefit of the City and the Trustee and their respective successors and assigns.

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**Section 3.6 Severability.** If for any reason any provision of this Third Project Lease Amendment shall be determined to be invalid or unenforceable, the validity and enforceability of the other provisions hereof shall not be affected thereby.

**Section 3.7 Execution in Counterparts.** This Third Project Lease Amendment may be executed simultaneously in several counterparts, each of which shall be deemed to be an original and all of which shall constitute but one and the same instrument.

(Signature Pages to Follow)

IN WITNESS WHEREOF, the parties hereto have caused this Third Project Lease Amendment to be executed in their respective corporate names, all as of the date first above written.



(SEAL)

COMMERCE BANK, AS TRUSTEE, Lessor

By: [Signature]  
Title: MERRY EVANS  
Printed Name: VICE PRESIDENT

ATTEST:

By: [Signature]  
Title: ASSISTANT SECRETARY  
Printed Name: WILLIAM EKEY

ACKNOWLEDGMENT

STATE OF MISSOURI )  
                                  ) ss.  
COUNTY OF Jackson )

On this 22 day of May, 2015, before me, Linda K Callen, a Notary Public in and for said state, personally appeared MERRY EVANS, to me personally known, who, being by me duly sworn, did say that she/he is the VICE PRESIDENT of Commerce Bank, a state chartered banking corporation organized under the laws of the State of Missouri, and that the seal affixed to the foregoing instrument is the seal of said association and that said instrument was signed and sealed on behalf of said association by authority of its Board of Directors and said MERRY EVANS acknowledged said instrument to be the free act and deed of said association.

[Signature]  
Notary Public in and for said County and State

My Commission Expires:  
9/26/15



LINDA K. CALLEN  
Notary Public-State of Missouri  
Clay County  
My Commission Exp. Sept. 26, 2015  
1183762 Commission # 11040723

EXHIBIT A

Project Site - Legal Description of the Facilities

All of the following described real property located within the County of Greene, State of Missouri:

ALL OF THE SOUTHEAST QUARTER (SE ¼) OF THE SOUTHWEST QUARTER (SW ¼) OF SECTION TWENTY-THREE (23), TOWNSHIP THIRTY (30), RANGE TWENTY-THREE (23), EXCEPT THAT PART PLATTED AS BIGGS SECOND ADDITION AND EXCEPT THAT PART LYING NORTH OF THE RAILROAD DEEDED TO BIGGS IN BOOK 1399 AT PAGE 2, IN THE GREENE COUNTY, RECORDER'S OFFICE, SPRINGFIELD, MISSOURI, AND ALSO EXCEPT ANY PART THEREOF DEEDED, TAKEN, OR USED FOR ROAD, STREET, OR HIGHWAY PURPOSES.

ALL OF THE SOUTH THREE HUNDRED SIXTY-THREE (363) FEET OF THE NORTH TWO THOUSAND TWO HUNDRED NINETY-THREE (2293) FEET OF THE EAST HALF (E ½) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION TWENTY-THREE (23), TOWNSHIP THIRTY (30), RANGE TWENTY-THREE (23); EXCEPT STATE ROUTE Z RIGHT-OF-WAY ALONG THE EAST SIDE THEREOF, IN GREENE COUNTY, MISSOURI, EXCEPT ANY PART THEREOF TAKEN, DEEDED, OR USED FOR ROAD OR HIGHWAY PURPOSES,

ALL OF THE SOUTH THREE HUNDRED FIFTY-FIVE (355) FEET OF THE EAST HALF (E ½) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION TWENTY-THREE (23), TOWNSHIP (30), RANGE TWENTY-THREE (23); EXCEPT STATE ROUTE Z RIGHT-OF-WAY ALONG THE EAST SIDE THEREOF, IN GREENE COUNTY, MISSOURI, EXCEPT ANY PART THEREOF TAKEN, DEEDED, OR USED FOR ROAD OR HIGHWAY PURPOSES.

CITY OF WILLARD, MISSOURI, Lessee

(SEAL)

By: *Corey Hendrickson*  
Title: Mayor  
Printed Name: Corey Hendrickson

ATTEST:

By: *Dale Duvall*  
Title: City Clerk  
Printed Name: Dale Duvall

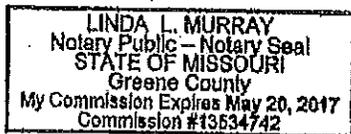
ACKNOWLEDGMENT

STATE OF MISSOURI )  
COUNTY OF Greene ) ss.

On this 13<sup>th</sup> day of May, 2015, before me, LINDA L. MURRAY, a Notary Public in and for said state, personally appeared Corey Hendrickson, to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City of Willard, Missouri, and that the seal affixed to the foregoing instrument is the corporate seal of said City and that said instrument was signed and sealed on behalf of said City by authority of its Board of Aldermen and said Mayor acknowledged said instrument to be the free act and deed of said City.

*Linda L Murray*  
Notary Public in and for said County and State

My Commission Expires:  
5-20-2017

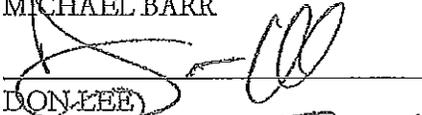
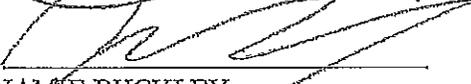


BILL: 15-18  
FIRST READ: 4-27-15

ORDINANCE: 150427  
SECOND READ: 4-27-15

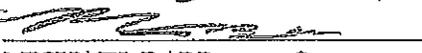
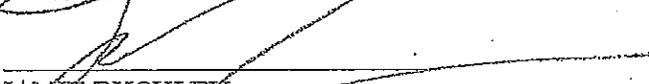
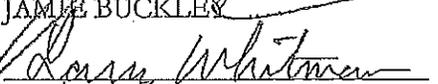
MEMBERS OF THE BOARD OF ALDERMEN:

First (1<sup>st</sup>) READING

	YES	NO	ABSTAINED
 MEREDITH REAVES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 DAVID LARIMORE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 MICHAEL BARR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 DON LEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 JAMIE BUCKLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 LARRY WHITMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

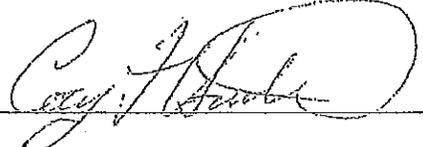
MEMBERS OF THE BOARD OF ALDERMEN:

Second (2<sup>nd</sup>) READING

	YES	NO	ABSTAINED
 MEREDITH REAVES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 DAVID LARIMORE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 MICHAEL BARR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 DON LEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 JAMIE BUCKLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 LARRY WHITMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

APPROVED AS TO FORM:  City Attorney

ATTEST:  City Clerk

 Mayor

AN ORDINANCE

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 100.230 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO RULES GOVERNING USE OF COMMUNITY BUILDING.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title I. Government Code, Chapter 100: General Provisions, Article V. Control and Management of Community Building, Section 100.230 as follows:

**ARTICLE V. CONTROL AND MANAGEMENT OF COMMUNITY BUILDING**

**SECTION 100.230: RULES GOVERNING USE OF COMMUNITY BUILDING—FEES ESTABLISHED**

- A. The Willard Community Building shall be governed by the same rules and ordinances as have heretofore been adopted regulating the use of City and park property.
- B. The City of Willard Parks Department shall be responsible for the maintenance and general cleanup of the Community Building and premises and shall pay for the regular monthly expenses incurred in connection with the operation and maintenance of the Community Building.
- C. The Willard Park Department shall manage and control the use and scheduling of the Community Building and shall be responsible for the renting and inspecting of the Community Building and premises.
- D. There shall be no fees assessed to the Willard Senior Citizens Group, the Lion's Club and the Willard Chamber of Commerce as founding members of the Community Building, except should the groups fail to properly clean the building or premises following their use of the building, then they shall pay the costs of cleaning the building. Other organizations which may schedule the use of the building at no charge will be the City of Willard, Willard Fire Protection District and the Willard Public Schools.
- E. All other individuals and groups shall be charged fees according to the following schedule:
  1. For use of the building without the use of the kitchen facilities, the charge will be [~~fifteen dollars (\$15.00)~~] thirty dollars (\$30.00) per hour with a two (2) hour minimum;
  2. Should an individual or group wish to use the kitchen in the building, an additional [~~twenty-five dollar (\$25.00)~~] thirty dollar (\$30.00) flat fee shall be charged.

- F. Each individual or group who uses the building shall pay to the Park Department a [~~twenty-five dollar (\$25.00)~~] thirty dollar (\$30.00) holding fee at the time of reservation. This [~~twenty-five dollar (\$25.00)~~] thirty dollar (\$30.00) fee will be deducted from the final rental fee. The balance of the rental fee and the deposit of seventy-five dollars (\$75.00) will be [~~due two (2) weeks prior to]~~ required fourteen (14) days from the reservation date. If the fees are not paid by this time, the rental will be canceled and the holding fee will be forfeited. If, after inspection, the building and premises are found to be clean and without damage and the key is returned, the seventy-five dollar (\$75.00) deposit shall be returned. Should a group or individual who uses the building regularly so desire, the deposit may remain on deposit with the Park Department until the group or entity requests to withdraw the deposit or until the deposit is used to clean the building or repair damages. At that time the group or entity shall be required to pay a new deposit in the amount of seventy-five dollars (\$75.00).

The renter will pay a deposit in the amount of seventy-five dollars (\$75.00). The check will be deposited upon receipt. The seventy-five dollar (\$75.00) deposit will be refunded if the facility is clean and without damage and the key is returned promptly. The key must be returned in order to receive the full deposit back. If the key is not returned by Wednesday of the following week, a twenty-five dollar (\$25.00) fee will be deducted from the deposit.

- G. An inspector shall be retained to inspect the Community Building on weekends. The inspector shall be employed by independent contract and shall inspect the Community Building after each group has used the building on weekends. At that time, a report shall be submitted to the Park Department detailing the condition of the building.
- H. The Park Department and its inspector shall inspect the property before and after each use. Should it be necessary for the Park Department to cause the building and/or premises to be cleaned/repared after a use, the seventy-five dollar (\$75.00) deposit of the individual(s) or group(s) last using the building shall be applied to the costs of cleaning/repairing the building and/or premises. Should the costs of cleaning/repairing the building exceed the seventy-five dollar (\$75.00) deposit, the individual(s) or group(s) shall be responsible for paying the difference between the deposit and actual cost incurred.
- I. Should any group(s) or individual(s) using the Community Building do damage to the building or its contents or should any group(s) or individual(s) utilizing the building leave the same in a state of disrepair or abuse or misuse the building and its contents in any way, the group(s) or individual(s) shall be responsible for the costs of repairs and will thereafter be excluded and prohibited from the use of the building. (Ord. No. 950109-A §§1-7, 10-9-95; Ord. No. 97-0908-A, 9-8-97; Ord. No. 080128 §§1-9, 2-25-08; Ord. No. 081208 §§1-9, 12-8-08)

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor. ✓

BILL NO. 10-01

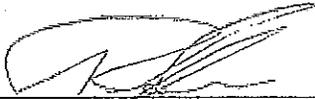
ORDINANCE NO. 100206

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO



RICHARD SIMPSON

\_\_\_\_\_



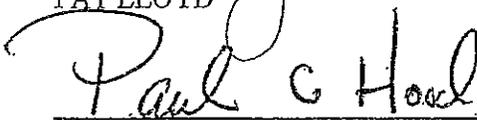
DOUG JOHNSON

\_\_\_\_\_



PAT LLOYD

\_\_\_\_\_



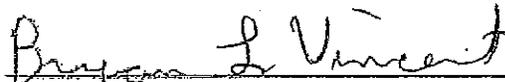
PAUL HOOD

\_\_\_\_\_



LOUIE AMODEO

\_\_\_\_\_



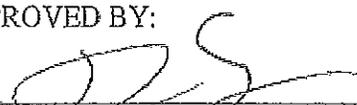
BRYAN VINCENT

\_\_\_\_\_

BILL NO. 10-01

ORDINANCE NO. 100208

APPROVED BY:

  
\_\_\_\_\_  
JAMIE SCHOOLCRAFT, MAYOR

ATTEST:

  
\_\_\_\_\_  
DALE DUVAL, CITY CLERK

First Reading: 01-09-2012

Second Reading: 02-13-2012

Council Bill No.: 12-04

Ordinance No.: 120213

AN ORDINANCE approving municipal code amendments to Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 of the municipal code of the City of Willard pertaining to the Park and Recreational Advisory Board.

WHEREAS, the Park and Recreation Advisory Board held a public meeting on amendments to Title I, Government Code, Chapter 127, Departments, Boards and Commissions, Article III, Park and Recreational Advisory Board, Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 regarding the makeup and duties of the Park and Recreation Advisory Board and in accordance with Section 127.270 is recommending amendments for consideration of the Board of Aldermen.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title I, Government Code, Chapter 127, Departments, Boards and Commissions, Article III, Park and Recreational Advisory Board, Section 127.210, Section 127.230, Section 127.260, Section 127.270 and Section 127.290 as follows:

Section 127.210: Appointment of Board

The Mayor, shall, with the approval of a majority of all members of the Board of Aldermen, appoint a Park and Recreational Advisory Board of ~~nine (9) members, seven (7) members~~ seven (7) members, five (5) members to be chosen from the citizens of the City at large with reference to their qualifications ~~[fitness]~~ for such position, up to two (2) members may be chosen from outside the city limits but within five (5) miles and not in any other city.

Section 127.230: Terms of Members

Each member shall serve a three (3) year term. ~~[Three (3) members will serve until January 2009. Two (2) members will serve until January 2010. Three (3) Members will serve until January 2011.]~~

Section 127.260: Meeting - Election of Officers

The Park and Recreational Advisory Board members shall meet at least monthly on a set date and time as determined by the members. June ~~[February]~~ of every year the members shall elect one of its members as ~~[Chairman]~~ President, and one of its other members as ~~[Vice-Chairman]~~ Vice-President, and one of its other members as Secretary.

Section 127.270: Duties

The Park and Recreational Advisory Board shall have the following duties and responsibilities:

- (1) Make and adopt such bylaws and recommend to the Board of Aldermen rules and regulations for their guidance and for the government of the parks.
- (2) ~~[(1)]~~ Identify park and recreational ~~[attitudes]~~ opinions of individuals and organizations in the community.
- (3) ~~[(2)]~~ Make annual budget recommendations.

First Reading: 01-09-2012  
Council Bill No.: 12-04

Second Reading: 02-13-2012  
Ordinance No.: 120213

- ~~(4)~~ ~~[(3)]~~ Ensure resources to continue ongoing and future park and recreation programs.
- ~~(5)~~ ~~[(4)]~~ Accept and perform delegated responsibilities.
- ~~(6)~~ ~~[(5)]~~ Advise on basic policies that guide the department.
- ~~(7)~~ ~~[(6)]~~ Maintain a clear distinction between its own function and the function of the governing body and professional staff.
- ~~(8)~~ ~~[(7)]~~ Submit all recommendations or suggestions in writing to avoid misinterpretations.
- ~~(9)~~ ~~[(8)]~~ Recognize that its recommendations or suggestions will not always be followed.
- ~~(10)~~ ~~[(9)]~~ Review and advise on development plans.
- ~~(11)~~ ~~[(10)]~~ Recommend sites for park expansion.
- ~~(12)~~ ~~[(11)]~~ Recommend new programs for inclusion into department offerings.

~~[Section 127.290: Annual Report~~

~~The Park and Recreational Advisory Board shall, on or before the fourth (4<sup>th</sup>) Monday in February of each year, make an annual report to the Board of Aldermen concerning its discharge of those duties contained herein, setting forth its recommendations to the Board of Aldermen concerning those subjects covered herein and accounting for any and all money, received by, or entrusted to, the members of such Advisory Board.]~~

NOTE: Language that is **Bold and Underlined** has been added and language that has been ~~[struck through and bracketed]~~ shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Alderman hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: February 13, 2012



Mayor, Tom Keltner

Attest: Dan O'Neil, City Clerk

Approved as to form: [Signature], City Attorney

First Reading: 01-09-2012

Council Bill No.: 12-04

Second Reading: 02-13-2012

Ordinance No.: 120213

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,  
MISSOURI ON THE 13th DAY OF February, 2012.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

Cyndi Cosby Trapp  
CYNDI COSBY-TRAPP

Tim Magee  
TIM MAGEE

Bryan Vincent  
BRYAN VINCENT

Ed Simmons  
ED SIMMONS

David Hemphill  
DAVID HEMPHILL

David Roggensees  
DAVID ROGGENSEES

First Reading: 10-26-15

Second Reading: 10-26-15

BILL NO. 15-51

ORDINANCE: 151026A

AN ORDINANCE

AN ORDINANCE APPROVING THE 2016 WILLARD PARKS AND RECREATION DEPARTMENT FEE REVISIONS.

WHEREAS, the Willard Parks and Recreational Advisory Board has recommended to the Board of Aldermen the approval of the 2016 fee revisions for the Willard Parks and Recreation Department; and

WHEREAS, the Board of Aldermen of the City of Willard has considered the 2016 update for the Willard Parks and Recreation Department;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI AS FOLLOWS:

Section 1: The City does hereby approve the 2016 fee amendments for the Willard Parks and Recreation Department as that document attached hereto and incorporated herein by reference as Exhibit 1.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Approved as to form: [Signature]  
Ken Reynolds, City Attorney

ATTESTED BY:  
[Signature]  
CHERYL BOUTON, INTERIM CITY CLERK

APPROVED BY:  
[Signature]  
COREY HENDRICKSON, MAYOR

READ TWO (2) TIMES AND PASSED at the meeting of the Board of Aldermen of the City of Willard, Missouri, on the 26<sup>th</sup> day of October 2015.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<u>[Signature]</u> PAUL HOOD	✓	_____	_____
<u>[Signature]</u> SAM BAIRD	✗	_____	_____
_____ MICHAEL BARR	_____	_____	_____
_____ DON LEE	_____	_____	_____
<u>[Signature]</u> LARRY WHITMAN	α	_____	_____
<u>[Signature]</u> JAMIE BUCKLEY	X	_____	_____

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

*Paul C Hood*

PAUL HOOD

*[Signature]*

SAM BAIRD

✓

NO

MICHAEL BARR

DON ZEE

*Larry Whitman*

LARRY WHITMAN

*[Signature]*

JAMIE BUCKLEY

X

X

## Willard Parks and Recreation Fee Changes 2016

- Late fee *\*Increase*
    - \$15.00 for all sports registrations; *\*2015 - \$10.00*
  - Adding two more levels to private pool rentals *\*New Fee*
    - 150-200 People Private Rental *Resident: \$200 per hr / Non: \$210 per hr*
    - 200 + People Private Rental *Resident: \$225 per hr / Non: \$235 per hr*
  - Swim Lessons – All Private or Family Private *\*New Fee*
    - 1 Child – *Resident: \$75 per 6 classes / Non: \$90 per 6 classes*
    - 2 Children – *Resident: \$125 per 6 classes / Non: \$150 per 6 classes*
    - 3 Children - *Resident: \$200 per 6 classes / Non: \$225 per 6 classes*
  - Adventure Race *\*New Fee*
    - Early Registration: \$50 / Day of Registration: \$75
  - Fitness Competition *\*New Fee*
    - Early Registration: \$50 / Day of Registration: \$75
  - Haunted House *\*Increase*
    - Admission Fee: \$5.00; *\*2015 - \$3.00*
-

**Willard Parks and Recreation Fee Sheet 2016**

A Willard resident is defined as a person or household maintaining a residence or owning a business within the city limits of Willard. Verification of this residency will be completed by providing any of the following:

1. Picture ID with local address
2. Current (within a month) water or utility bill
3. Voter registration card
4. Business license and check imprinted with a Willard address

Activity	Resident	Non-Resident	Rate	Notes	
Soccer	\$40.00	\$45.00	\$15.00	7 Game Season	
Volleyball	\$40.00	\$45.00	\$15.00	7 Game Season	
Flag Football	\$40.00	\$45.00	\$15.00	7 Game Season	
Competitive YB	\$40.00	\$45.00	\$15.00	7 Game Season	
Team Competitive YB	\$275.00	\$300.00	\$15.00	7 Game Season	
Basketball	\$40.00	\$45.00	\$15.00	7 Game Season	
Baseball #1	\$40.00	\$45.00	\$15.00	7 Game Season	
Baseball #2	\$35.00	\$45.00	\$15.00	5 Game Season	
Adult Team YB	\$200.00	\$225.00	\$25.00	7 Game Season	
Adult Softball	\$250.00	\$275.00	\$25.00	7 Game Season	
Mens Basketball	\$250.00	\$275.00	\$25.00	7 Game Season	
<b>ADULT YOUTH REGISTRATION</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Rate</b>	<b>Notes</b>	
Fitness Programs	\$5.00	\$7.00	9 - \$40/\$56	12 - \$50/\$70	18 - \$75/\$105
Child Care	\$1.00	\$3.00		Per Class	
<b>ADULT YOUTH REGISTRATION</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Rate</b>	<b>Notes</b>	
Family Fun Run 13 Under	\$15.00	\$25.00			
Family Fun Run 13+	\$20.00	\$30.00			
Adventure Race	\$50.00	\$75.00			
Fitness Competition	\$50.00	\$75.00			
Splash n Dash Youth Triathlon	\$25.00	\$40.00			
Trieco Runaway Triathlon	\$50.00	\$75.00			
<b>ADULT YOUTH REGISTRATION</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Rate</b>	<b>Notes</b>	
Out of School Days	\$17.50	\$20.00	\$10.00	N/A	
Winter Camp	\$17.50	\$20.00	\$10.00	\$85.00	
Spring Break Camp	\$17.50	\$20.00	\$10.00	\$85.00	
Kids Night Out	\$7.00	\$10.00	\$10.00	N/A	
Summer Camp	\$17.50	\$20.00	\$10.00	\$85.00	
Tumbling Toddlers	\$30.00	\$35.00	N/A	N/A	
Youth Yoga	\$30.00	\$35.00	N/A	N/A	
Cheerleading	\$40.00	\$45.00	\$10.00	N/A	
Pom Pom Rental	\$5.00	\$5.00	N/A	N/A	
Home School PE	\$5.00	\$5.00	N/A	6/\$15	
			N/A	6/\$25	
			N/A	6 Week Session	
			N/A	6 Week Session	

Dance	Resident	Non-Resident	Instructor	Price	Notes
<i>Prices Set By Patricia Trullas *Dance Instructor</i>					
Creative Dance	\$50.00	\$55.00	N/A		8 Week Session
Ballet & Tap	\$50.00	\$55.00	N/A		8 Week Session
Ballet, Tap, & Jazz	\$65.00	\$70.00	N/A		8 Week Session
<b>Rentals</b>					
Community Building	\$30 per hr	\$35 per hr	N/A	\$300.00	\$350.00
Kitchen Rental	\$30.00	\$30.00	N/A	N/A	N/A
Big Gym	\$25 per hr	\$30 per hr	N/A	\$250.00	\$300.00
Small Gym	\$20 per hr	\$25 per hr	N/A	\$200.00	\$250.00
Murray	\$25 per hr	\$30 per hr	N/A	N/A	N/A
Big Pavilion	\$10 per hr	\$15 per hr	N/A	N/A	N/A
Small Pavilion	\$5 per hr	\$10 per hr	N/A	N/A	N/A
Baseball Fields	\$35 per hr	\$40 per hr	N/A	\$350.00	\$400.00
Soccer	\$35 per hr	\$40 per hr	N/A	\$350.00	\$400.00
Bounce House	\$75 per hr	\$85 per hr	N/A	N/A	N/A
<b>Special Events</b>					
Dances	\$5.00	N/A			
Freedom Vendor 12x12	\$35.00	N/A			
Freedom Vendor 24x12	\$60.00	N/A			
Freedom Vendor 36 x 12	\$85.00	N/A			
Freedom Electric	\$10.00	N/A			
Freedom Pageant Main Age	\$30.00	N/A			
Freedom Pageant Main Age + Award	\$40.00	N/A			
Indoor Garage Sale 10x10	\$10.00	N/A			
Indoor Garage Sale 15x10	\$15.00	N/A			
Indoor Garage Sale 20x10	\$20.00	N/A			
Indoor Garage Table	\$5.00	N/A			
Santa Workshop Kid	\$3.00	N/A			
Santa Workshop Adult	\$5.00	N/A			
Haunted House	\$5.00	N/A			
Christmas on Frisco Lighting	\$25.00	N/A			
Father Daughter Ball	\$15.00	N/A			\$5 per additional daughter

Aquatics	Resident	Non-Resident	PG	CR	NO	PG	CR	NO	PG	CR	NO	PG	CR	NO	Notes
Children 2 under	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Ages 3 +	\$4.00	\$5.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Ages 55+	\$3.00	\$5.00	10 - \$20/\$40												
Group Rate 10+ people	\$3.00	N/A	N/A												
Aqua Fitness Classes	\$5.00	\$7.00	9 - \$40/\$56	E2 - \$50/\$70	E2 - \$50/\$70	18 - \$75/\$105									
Student Season Pass	\$80.00	\$90.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
18+ Season Pass	\$115.00	\$125.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
55+ Season Pass	\$80.00	\$90.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Family Season Pass *First Person	\$115.00	\$125.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Additional Members *Same Household	\$20.00	\$25.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Swim Team	\$90.00	\$100.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Lap Swim	\$1.00	\$3.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Doggie Dive	\$5.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Midnight Swim	\$5.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Splash Bash	\$5.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Swim Lessons - 1 child	\$75.00	\$90.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6 Lessons
Swim Lessons - 2 Children	\$125.00	\$150.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6 Lessons
Swim Lessons - 3 Children	\$200.00	\$225.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6 Lessons
Party Pad #1	\$90.00	\$100.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Soda Hotdogs & Chips for 2 hrs
Party Pad #2	\$110.00	\$120.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Soda and Pizzas for 2 hrs
Party Pad #3	\$60.00	\$70.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Party Pad only for 2 hrs
Party Pad Add On	\$3.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Per Person
75 people or less WAC Rental	\$125 per hr	\$155 per hr	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Private Party
76-150 people WAC Rental	\$150 per hr	\$160 per hr	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Private Party
151+ people WAC Rental	\$175 per hr	\$185 per hr	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Private Party
150-250 people WAC Rental	\$200 per hr	\$210 per hr	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Private Party
250+ people WAC Rental	\$225 per hr	\$235 per hr	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Private Party
Lifeguard-Employee	\$150.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Certification
Lifeguard-Non-employee	\$200.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Certification

**Notes:**

Families with 3 or more children receive a 10% discount on all fees \*Sports and Day Camp  
 Military/Service personnel receive a 10% discount on all fees upon request  
 City of Willard employees receive a 50% discount on all fees for themselves and for immediate family members living in same residence  
 Senior Discount 30%

## 2017 - 2018 Concession Stand Pricing

Packaged Food	Bulk Price	# per Bulk	Individual Cost	Sale Price	Total Markup
Reese's Cups	\$20.68	36	\$0.57	\$1.50	161.12%
Twix	\$20.68	36	\$0.57	\$1.50	161.12%
3 Musketeers	\$20.68	36	\$0.57	\$1.50	161.12%
Cookies & Cream	\$20.68	36	\$0.57	\$1.50	161.12%
M&M	\$20.68	36	\$0.57	\$1.50	161.12%
Peanut M&M	\$27.58	48	\$0.57	\$1.50	161.06%
Kit Kat	\$20.68	36	\$0.57	\$1.50	161.12%
Sour Punch Straws	\$11.68	24	\$0.49	\$1.50	208.22%
Skittles	\$21.94	36	\$0.61	\$1.50	146.13%
Snickers	\$27.58	48	\$0.57	\$1.50	161.06%
Ring Pops	\$12.58	44	\$0.29	\$0.75	162.32%
Laffy Taffy	\$7.28	145	\$0.05	\$0.25	397.94%
Cotton Candy	\$5.97	8	\$0.75	\$2.00	168.01%
Flavor Ice	\$6.91	200	\$0.03	\$0.25	623.59%
Peanuts	\$7.44	48	\$0.16	\$0.50	222.58%
Frozen Grapes	\$4.98	6	\$0.83	\$2.00	140.96%
Snow Cone Syrup	\$46.80	256	\$0.18	\$1.00	358.90%
Snow Cone Cup	\$175.49	5000	\$0.04	\$1.00	358.90%
Chips	\$12.78	50	\$0.26	\$1.00	291.24%
Ice Cream Treat	\$9.98	32	\$0.31	\$1.00	220.64%
Frozen Treat	\$9.98	24	\$0.42	\$1.00	140.48%
Sunflower Seeds	\$18.98	60	\$0.32	\$1.00	216.12%
Rice Crispy Treats	\$8.48	25	\$0.34	\$1.00	194.81%
Double Bubble	\$6.98	380	\$0.02	\$0.25	1261.03%
Animal Crackers	\$7.98	36	\$0.22	\$0.75	238.35%
Pretzels	\$9.98	48	\$0.21	\$0.75	260.72%
Granola Bars	\$8.98	60	\$0.15	\$0.50	234.08%
Fruit Snacks	\$9.98	90	\$0.11	\$0.50	350.90%

Hot Food	Bulk Price	# per Bulk	Individual Cost	Sale Price	Total Markup
Pretzel	\$8.97	20	\$0.45		
Plate	\$15.98	600	\$0.03	\$2.00	224.33%
Nacho Cheese	\$6.98	53	\$0.13		
Cup	\$24.57	2500	\$0.01		
Nacho Cheese	\$6.98	53	\$0.13		
Tortilla Chips	\$7.92	96	\$0.08	\$2.00	693.28%
Nacho Tray	\$4.74	125	\$0.04		
Extra Cheese	\$6.98	53	\$0.13	\$0.50	253.29%
Cup	\$24.57	2500	\$0.01		
Extra Chili	\$9.63	54	\$0.18	\$0.75	298.59%
Cup	\$24.57	2500	\$0.01		
Jalapenos	\$3.48	30	\$0.12	\$0.50	297.37%
Cup	\$24.57	2500	\$0.01		
Hamburger	\$23.98	40	\$0.60		
Burger Bun	\$2.28	16	\$0.14		
2 Lb Food Tray	\$8.74	250	\$0.03	\$2.00	146.70%
Mustard Packet	\$7.88	500	\$0.02		
Ketchup Packet	\$17.98	1000	\$0.02		
Cheese Burger	\$19.98	40	\$0.50		
Burger Bun	\$2.28	16	\$0.14		
2 Lb Food Tray	\$8.74	250	\$0.03	\$2.50	211.64%
Cheese Slice	\$10.98	120	\$0.09		
Mustard Packet	\$7.88	500	\$0.02		
Ketchup Packet	\$17.98	1000	\$0.02		
Hot Dog	\$19.98	80	\$0.25		
Hot Dog Bun	\$2.28	16	\$0.14		
Hot Dog Tray	\$5.36	500	\$0.01	\$1.50	243.48%
Mustard Packet	\$7.88	500	\$0.02		
Ketchup Packet	\$17.98	1000	\$0.02		
Chili Dog	\$19.98	80	\$0.25		
Hot Dog Bun	\$2.38	16	\$0.15		
Chili	\$9.63	54	\$0.18	\$2.00	221.91%
Hot Dog Tray	\$5.36	500	\$0.01		
Mustard Packet	\$7.88	500	\$0.02		
Ketchup Packet	\$17.98	1000	\$0.02		
Corn Dog	\$12.98	30	\$0.43	\$1.50	238.31%
Hot Dog Tray	\$5.36	500	\$0.01		
Pizza	\$11.98	12	\$1.00	\$3.00	192.93%
Plate	\$15.48	600	\$0.03		
Fritos Chili Pie	\$5.00	9	\$0.56		
Nacho Cheese	\$6.98	53	\$0.13		
Chili	\$9.63	54	\$0.18	\$3.00	227.10%
Spoon	\$9.97	600	\$0.0166		
2 Lb Food Tray	\$8.74	250	\$0.03		
Walking Taco*	\$12.72	50	\$0.25		
Nacho Cheese	\$6.98	53	\$0.13	\$3.00	416.31%
Chili	\$9.63	54	\$0.18		
Spoon	\$9.97	600	\$0.0166		
Pickle	\$4.18	20	\$0.21	\$1.00	355.12%
Hot dog Tray	\$5.36	500	\$0.01		
Popcorn	\$23.98	630	\$0.04		
Popcorn Bag	\$6.88	500	\$0.01	\$1.00	412.62%
Popcorn Salt	\$4.57	70	\$0.07		
Popcorn Oil	\$9.98	128	\$0.08		

\* New Product  
Change Price 14-15

Average Food Markup	282.23%
Food Cost -100% for buy back cost	

Beverages	Bulk Price	# per Bulk	Individual Cost	Sale Price	Total Markup
Bottled Soda	\$18.31	24	\$0.76	\$1.75	129.38%
Bottled Power Ade	\$18.31	24	\$0.76	\$1.75	129.38%
Bottled Water	\$14.25	24	\$0.59	\$1.75	194.74%
Monster	\$36.50	24	\$1.52	\$3.00	97.26%
Bottled Juice	\$25.96	24	\$1.08	\$2.00	84.90%
Box Syrup 5 Gallon	\$78.26	180	\$0.43		
Soda Cup - 20 oz	\$47.00	1000	\$0.0470	\$1.75	246.03%
Soda Lid	\$31.00	2000	\$0.0155		
Straw	\$20.29	2400	\$0.0085		
Box Syrup 2.5 Gallon	\$42.55	90	\$0.47		
Soda Cup - 20 oz	\$47.00	1000	\$0.0470	\$1.75	221.85%
Soda Lid	\$31.00	2000	\$0.0155		
Straw	\$20.29	2400	\$0.0085		
Hot Chocolate	\$5.86	60	\$0.10		
Coffee Cup - 16 oz	\$17.33	500	\$0.0347	\$1.00	484.38%
Coffee Lid	\$36.68	1000	\$0.0367		
Coffee Straw	\$10.58	5000	\$0.0021		
Coffee	\$9.98	190	\$0.05		
Coffee Cup - 16 oz	\$17.33	500	\$0.0347		
Coffee Lid	\$36.68	1000	\$0.0367	\$1.00	480.61%
Coffee Straw	\$10.58	5000	\$0.0021		
Creamer	\$8.88	192	\$0.0463		
<b>* New Product</b>				<b>Average Beverage Markup</b>	<b>229.84%</b>
<b>Change Price 14-15</b>				<b>Food Cost -100% for buy back cost</b>	

Packaged Goods	Bulk Price	# per Bulk	Individual Cost
Soda Cup - 20 oz	\$47.00	1000	\$0.0470
Soda Lid	\$31.00	2000	\$0.0155
Straw	\$22.58	2400	\$0.0094
Coffee Cup - 16 oz	\$17.33	500	\$0.0347
Coffee Lid	\$36.68	1000	\$0.0367
Coffee Filter	\$2.98	700	\$0.0043
Coffee Straw	\$10.58	5000	\$0.0021
Creamer	\$8.88	192	\$0.0463
Sweet N Low	\$11.68	1500	\$0.0078
Popcorn Bag	\$6.88	500	\$0.01
Popcorn Salt	\$4.57	70	\$0.07
Popcorn Oil	\$9.98	128	\$0.08
2 Lb Food Tray	\$8.74	250	\$0.03
Portion Cups	\$24.57	2500	\$0.01
Paper Plates	\$15.48	600	\$0.03
Hot Dog Tray	\$5.36	500	\$0.01
Nacho Tray	\$4.74	125	\$0.04
Gloves	\$8.16	1500	\$0.0054
Foil Sheets	\$7.76	500	\$0.0155
Gallon Zip Bags	\$13.64	152	\$0.0897
Spoons	\$9.97	600	\$0.0166
Forks	\$9.97	600	\$0.0166

# POOL CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.50
Twix	\$1.50
3 Musketeers	\$1.50
Cookies & Cream	\$1.50
M&M	\$1.50
Peanut M&M	\$1.50
Kit Kat	\$1.50
Sour Punch Straws	\$1.50
Snickers	\$1.50
Ring Pops	\$0.75
Laffy Taffy	\$0.25
Cotton Candy	\$2.00
Flavor Ice	\$0.25
Peanuts	\$0.50
Frozen Grapes	\$2.00
Snow Cone	\$1.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00

Hot Food	Sale Price
Pretzel with Cheese	\$2.00
Nacho's	\$2.00
Extra Cheese	\$0.50
Extra Chili	\$0.75
Jalapenos	\$0.50
Hamburger	\$2.00
Cheese Burger	\$2.50
Hot Dog	\$1.50
Chili Dog	\$2.00
Corn Dog	\$1.50
Pizza	\$3.00
Fritos Chili Pie	\$3.00
Walking Taco*	\$3.00
Pickle	\$1.00
Popcorn	\$1.00

Beverages	Sale Price
Bottled Water	\$1.75
Monster*	\$2.50
Fountain 20oz	\$1.75

**\* New Product 2017**

# REC. CENTER CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.50
Twix	\$1.50
3 Musketeers	\$1.50
Cookies & Cream	\$1.50
M&M	\$1.50
Peanut M&M	\$1.50
Kit Kat	\$1.50
Sour Punch Straws	\$1.50
Snickers	\$1.50
Ring Pops	\$0.75
Laffy Taffy	\$0.25
Cotton Candy	\$2.00
Flavor Ice	\$0.25
Peanuts	\$0.50
Frozen Grapes	\$2.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00
Sunflower Seeds	\$1.00

Hot Food	Sale Price
Pretzel with Cheese	\$2.00
Nacho's	\$2.00
Extra Cheese	\$0.50
Extra Chili	\$0.75
Jalapenos	\$0.50
Hamburger	\$2.00
Cheese Burger	\$2.50
Hot Dog	\$1.50
Chili Dog	\$2.00
Corn Dog	\$1.50
Pizza	\$3.00
Fritos Chili Pie	\$3.00
Walking Taco*	\$3.00
Pickle	\$1.00
Popcorn	\$1.00

Beverages	Sale Price
Bottled Soda	\$1.75
Bottled Power Ade	\$1.75
Bottled Water	\$1.75
Monster*	\$2.50
Bottled Juice	\$2.00
Hot Chocolate	\$1.00
Coffee	\$1.00

**\* New Product 2017**

# SOCCKER/BASEBALL CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.50
Twix	\$1.50
3 Musketeers	\$1.50
Cookies & Cream	\$1.50
M&M	\$1.50
Peanut M&M	\$1.50
Kit Kat	\$1.50
Sour Punch Straws	\$1.50
Skittles	\$1.50
Snickers	\$1.50
Ring Pops	\$0.75
Laffy Taffy	\$0.25
Cotton Candy	\$2.00
Flavor Ice	\$0.25
Peanuts	\$0.50
Frozen Grapes	\$2.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00
Sunflower Seeds	\$1.00
Double Bubble	\$0.25

Hot Food	Sale Price
Pretzel with Cheese	\$2.00
Nacho's	\$2.00
Extra Cheese	\$0.50
Extra Chili	\$0.75
Jalapenos	\$0.50
Hamburger	\$2.00
Cheese Burger	\$2.50
Hot Dog	\$1.50
Chili Dog	\$2.00
Corn Dog	\$1.50
Pizza	\$3.00
Fritos Chili Pie	\$3.00
Walking Taco*	\$3.00
Pickle	\$1.00
Popcorn	\$1.00

Beverages	Sale Price
Bottled Soda	\$1.75
Bottled Power Ade	\$1.75
Bottled Water	\$1.75
Monster*	\$2.50
Bottled Juice	\$2.00
Hot Chocolate	\$1.00
Coffee	\$1.00

**\* New Product 2017**

# SPECIAL EVENT CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.00
Twix	\$1.00
3 Musketeers	\$1.00
Cookies & Cream	\$1.00
M&M	\$1.00
Peanut M&M	\$1.00
Kit Kat	\$1.00
Sour Punch Straws	\$1.00
Skittles	\$1.00
Snickers	\$1.00
Ring Pops	\$1.00
Cotton Candy	\$2.00
Flavor Ice x 4	\$1.00
Frozen Grapes	\$2.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00

Hot Food	Sale Price
Pretzel with Cheese	\$2.00
Nacho's	\$2.00
Hot Dog	\$2.00
Corn Dog	\$2.00
Pizza	\$3.00
Pickle	\$1.00
Popcorn	\$1.00

Beverages	Sale Price
Bottled Soda	\$2.00
Bottled Power Ade	\$2.00
Bottled Water	\$2.00
Monster*	\$3.00
Bottled Juice	\$2.00

**\* New Product 2017**

# CAMP CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.50
Twix	\$1.50
3 Musketeers	\$1.50
Cookies & Cream	\$1.50
M&M	\$1.50
Peanut M&M	\$1.50
Kit Kat	\$1.50
Sour Punch Straws	\$1.50
Snickers	\$1.50
Ring Pops	\$0.75
Laffy Taffy	\$0.25
Cotton Candy	\$2.00
Flavor Ice	\$0.25
Peanuts	\$0.50
Frozen Grapes	\$2.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00
Rice Crispy Treats	\$1.00
Animal Crackers	\$0.75
Pretzels	\$0.75
Granola Bars	\$0.50
Fruit Snacks	\$0.50

Beverages	Sale Price
Bottled Soda	\$1.75
Bottled Power Ade	\$1.75
Bottled Water	\$1.75
Bottled Juice	\$2.00



Dance	Resident	Non-Resident	Late Fee	R - All Day	Non - All Day	Notes
Creative Dance	\$50.00	\$55.00	N/A			8 Week Session
Ballet & Tap	\$50.00	\$55.00	N/A			8 Week Session
Ballet, Tap, & Jazz	\$65.00	\$70.00	N/A			8 Week Session
<b>Rentals</b>						
Community Building	\$30 per hr	\$35 per hr	N/A	\$300.00	\$350.00	
Kitchen Rental	\$30.00	\$30.00	N/A	N/A	N/A	
Big Gym	\$25per hr	\$30per hr	N/A	\$250.00	\$300.00	
Small Gym	\$20 per hr	\$25 per hr	N/A	\$200.00	\$250.00	
Murray	\$25 per hr	\$30 per hr	N/A	N/A	N/A	
Big Pavilion	\$10 per hr	\$15 per hr	N/A	N/A	N/A	
Small Pavilion	\$5 per hr	\$10 per hr	N/A	N/A	N/A	
Baseball Fields	\$35 per hr	\$40 per hr	N/A	\$350.00	\$400.00	
Soccer	\$35 per hr	\$40 per hr	N/A	\$350.00	\$400.00	
<b>Special Events</b>						
Dances	Resident	Non-Resident				Notes
Freedom Vendor 12x12	\$5.00	N/A				
Freedom Vendor 12x12	\$35.00	N/A				
Freedom Vendor 24x12	\$60.00	N/A				
Freedom Vendor 36 x 12	\$85.00	N/A				
Freedom Electric	\$10.00	N/A				
Freedom Pageant Main Age	\$30.00	N/A				
Freedom Pageant Main Age + Award	\$40.00	N/A				
Indoor Garage Sale 10x10	\$10.00	N/A				
Indoor Garage Sale 15x10	\$15.00	N/A				
Indoor Garage Sale 20x10	\$20.00	N/A				
Indoor Garage Table	\$5.00	N/A				
Santa Workshop Kid	\$3.00	N/A				
Santa Workshop Adult	\$5.00	N/A				
Haunted House	\$5.00	N/A				
Christmas on Frisco Lighting	\$35.00	N/A				
Father Daughter Ball	\$15.00	N/A				\$5 per additional daughter

Aquatics	Resident	Non-Resident	PG - R/Non	PG - R/Non	PG - R/Non	Notes
Children 3 under	N/A	N/A	N/A	N/A	N/A	
Ages 4+	\$4.00	\$5.00	N/A	N/A	N/A	
Ages 55+	\$3.00	\$5.00	10 - \$20/\$40	N/A	N/A	
Group Rate 10+ people	\$3.00	N/A	N/A	N/A	N/A	
Aqua Fitness Classes	\$5.00	\$7.00	9 - \$40/\$56	12 - \$50/\$70	18 - \$75/\$105	
Student Season Pass	\$50.00	\$60.00	N/A	N/A	N/A	
18+ Season Pass	\$50.00	\$60.00	N/A	N/A	N/A	
55+ Season Pass	\$50.00	\$60.00	N/A	N/A	N/A	
Family Season Pass *Family of 3	\$75.00	\$85.00	N/A	N/A	N/A	
Additional Members *Same Household	\$10.00	\$10.00	N/A	N/A	N/A	
Swim Team	\$90.00	\$100.00	N/A	N/A	N/A	
Lap Swim	\$1.00	\$3.00	N/A	N/A	N/A	
Doggie Dive	\$5.00	N/A	N/A	N/A	N/A	
Midnight Swim	\$5.00	N/A	N/A	N/A	N/A	
Splash Bash	\$5.00	N/A	N/A	N/A	N/A	
Swim Lessons - 1 child	\$75.00	\$90.00	N/A	N/A	N/A	6 Lessons
Swim Lessons - 2 Children	\$125.00	\$150.00	N/A	N/A	N/A	6 Lessons
Swim Lessons - 3 Children	\$200.00	\$225.00	N/A	N/A	N/A	6 Lessons
Party Pad #1	\$90.00	\$100.00	N/A	N/A	N/A	Soda Hotdogs & Chips for 2 hrs
Party Pad #2	\$110.00	\$120.00	N/A	N/A	N/A	Soda and Pizza for 2 hrs
Party Pad #3	\$60.00	\$70.00	N/A	N/A	N/A	Party Pad only for 2 hrs
Party Pad Add On	\$3.00	N/A	N/A	N/A	N/A	Per Person
75 people or less WAC Rental	\$125 per hr	\$135 per hr	N/A	N/A	N/A	Private Party
76-150 people WAC Rental	\$150 per hr	\$160 per hr	N/A	N/A	N/A	Private Party
151+ people WAC Rental	\$175 per hr	\$185 per hr	N/A	N/A	N/A	Private Party
150-250 people WAC Rental	\$200 per hr	\$210 per hr	N/A	N/A	N/A	Private Party
250+ people WAC Rental	\$225 per hr	\$235 per hr	N/A	N/A	N/A	Private Party
Lifeguard-Employee	\$150.00	N/A	N/A	N/A	N/A	Certification
Lifeguard-Non-employee	\$200.00	N/A	N/A	N/A	N/A	Certification

**Notes:**

Families with 3 or more children receive a 10% discount on all fees \*Sports and Day Camp

Military/Service personnel receive a 10% discount on all fees upon request

City of Willard employees receive a 50% discount on all fees for themselves and for immediate family members living in same residence

Senior Discount 10%

<b>Overview</b>		
	<b>2015</b>	<b>2016</b>
<b>Entries</b>	15050	14088
<b>Total Days</b>	91	88
<b>Total Days Open</b>	65	59
<b>Ave Patron/Day</b>	231.54	238.78
<b>Swim Lessons</b>	57	57
<b>Rentals</b>	21	22
<b>Party Pads</b>	24	22
<b>Family Pass w/ Add On</b>	337	212
<b>Revenue WAC PC</b>	\$57,336.00	\$53,774.20
<b>Revenue REC PC</b>	\$75,231.69	\$69,373.17
<b>Ave Revenue/Open Day</b>	\$1,157.41	\$1,175.82
<b>Expense</b>		
<b>Payroll</b>		
6 Guards @ Ave \$7.90	\$331.80	
1 Supervisor @ \$9.00	\$63.00	
2 Front Desk @ 7.65	\$107.10	
1 Concession @ 7.65	\$53.55	
<b>Total Daily Payroll</b>	<b>\$555.45</b>	
<b>Total Seasonal Payroll</b>	<b>\$32,771.55</b>	
<b>Budgetary Expense</b>		
<b>Aquatics</b>	\$6,523.14	
(Allotted \$10,000)		
<b>Chemicals</b>	\$8,576.52	
(Allotted \$8,000)		
<b>Total Yearly Aquatic Expense</b>	<b>\$47,871.21</b>	
<b>Reported Net Profit</b>	<b>\$21,501.96</b>	