CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
February 8, 2016
7:00 p.m.

Staff present: City Administrator, J. Everett Mitchell; City Clerk, Jennifer Rowe; Public Works Director, Justin Reaves, Community Services Director, J.C. Loveland; Chief Financial Officer, Carolyn Halverson; Chief of Police, Tom McClain; and Director of Development, Randy Brown.

City Attorney Ken Reynolds was present.

Citizens in attendance: JD Landon, Jim Vaughn, Lucille Murray, Mindy Latham and James Hanson.

Pledge of Allegiance.
The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.
Mayor Hendrickson called the meeting to order at 7:00 p.m.

Roll Call.
The City Clerk conducted the roll call. Alderman Buckley-present, Alderman Whitman-present, Alderman Barr---, Alderman Snider-present, Alderman Baird-present, Alderman Hood-present and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.
The City Administrator requested that items thirteen (13) and fourteen (14) be removed from the agenda, and the number order reassigned. Motion was made by Alderman Buckley and seconded by Alderman Whitman to accept the agenda with changes. The motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Buckley, Snider, Baird and Hood.

Approve the Minutes of the Regular Meeting January 25, 2016.
Motion was made by Alderman Buckley and seconded by Alderman Baird to approve the minutes. The motion carried with a vote of 5-0. Voting aye: Aldermen Hood, Whitman, Snider, Buckley and Baird.

Proclamation for "Ronald McDonald House Week."
The Mayor read the proclamation authorizing the City of Willard to acknowledge the week of February 8, 2016 to February 14, 2016 as "Ronald McDonald House Week." Motion was made by Alderman Hood and seconded by Alderman Whitman to accept the proclamation. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Whitman, Snider, Baird and Hood.

Citizen Input.
None.

Financial Reports.

a) Motion was made by Alderman Baird and seconded by Alderman Whitman to accept the Financial Statements. The motion carried with a vote of 5-0. Voting aye: Aldermen Hood, Whitman, Snider, Buckley and Baird.
b) Motion was made by Alderman Buckley and seconded by Alderman Whitman to accept the Outstanding Invoices, Paid Invoices, Online Payments and Transfers. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Baird, Snider, Hood and Whitman.
c) Motion was made by Alderman Baird and seconded by Alderman Buckley to accept the Adjustments Report. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Baird, Snider, Hood and Whitman.

Department Head Reports.
The Department Heads presented their reports to the Board.
The Chief Financial Officer informed the Board that the December Summaries may have to be brought back to the Board for approval once the 2015 Audit is complete. The 2015 Budget may need amended at that time as well.

Ordinance accepting the contract with Monkey Business for the Parks Department. (2nd Read) Discussion/Vote.
Second read was conducted by the City Clerk.
Motion was made by Alderman Buckley and seconded by Alderman Baird to accept the contract with Monkey Business for the Parks Department. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Baird, Hood, Whitman and Snider.

Discussion/Vote on bid approval for Parks Department Roofing bid.
The Community Services Director discussed the bids received by three (3) companies for the roof on the big pavilion as well as the pool roof repair. He requested that the Board approve to accept the bid made by Glennstone Roofing and Fence as it was the best one. Motion was made by Alderman Baird and seconded by Alderman Hood to accept the bid made by Glennstone Roofing and Fence. Motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Buckley, Snider, Baird and Hood.

Discussion/Vote on bid approval for Parks Department Concrete.
The Community Services Director discussed the bids received by four (4) companies for the concrete. He requested that the Board accept the bid made by Liming Concrete as it was the best one. Motion was made by Alderman Hood and seconded by Alderman Buckley to accept the bid made by Liming Concrete. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Whitman, Snider, Baird and Hood.

Ordinance adopting the 2016 General Code. (1st Read).
The City Clerk informed the Board that there were a few minor changes to State Statutes in the General Code. This is just adopting the changes so the City of Willard is up-to-date. Motion was made by Alderman Buckley and seconded by Alderman Whitman to adopt the 2016 General Code. Motion carried with a vote of 5-0. Voting aye: Aldermen Whitman, Buckley, Snider, Baird and Hood.

Discussion/Vote to proceed on grant applications.
The Community Services Director discussed his desire to apply for the Lowe's Community Grant. This grant would allow for an urban garden to be built on City property allowing space for those citizens who wish to have a small garden. There would be a minimal impact on employees, and the garden would generate a small amount of revenue for the City. Motion was made by Alderman Baird and seconded by Alderman Hood to allow the Parks Department to proceed with the application. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Whitman, Snider, Baird and Hood.
The Public Works Director discussed his desire to apply for the Rural Sewer Grant through the Department of Natural Resources. The City is working on a project at this time and the cost has almost doubled. This grant is a 50/50 match grant, which will allow the funding to complete the project. Motion was made by Alderman Hood and seconded by Alderman Baird to allow the Public Works Department to proceed with the application. Motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Whitman, Snider, Baird and Hood.

New Business.
The City Administrator updated the Board on information pertaining to Tethering Ordinances that other municipalities have adopted. The Board discussed the information and concluded that it would not be in the best interest of the City of Willard or our citizens to adopt this type of Ordinance. The State and the City already have rules in place regarding animal neglect and cruelty and would not benefit from adding information regarding to tethering.

Unfinished Business.
None.

Adjourn.
Motion was made by Alderman Buckley and seconded by Alderman Hood to adjourn. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Whitman, Snider, Baird and Hood.

The meeting was adjourned at 9:00 p.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard