

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
July 11, 2016  
7:00 p.m.**

Staff present: City Clerk, Jennifer Rowe; Community Services Director, J.C. Loveland; Public Works Director, David O'Connor; Chief Financial Officer, Carolyn Halverson; Police Lieutenant, Shannon Shipley; and Director of Development, Randy Brown.

City Attorney Ken Reynolds was present.

Citizens in attendance: J.D. Landon, Jim Vaughn, Susan Durr, Allison Punch, Jamey Durr, Burnis Coleman, Joe Smith, Jen Smith, and Lucille Murray.

**Pledge of Allegiance.**

The Pledge of Allegiance was led by Mayor Hendrickson.

**Call to Order.**

Mayor Hendrickson called the meeting to order at 7:00 p.m.

**Roll Call.**

The City Clerk conducted the roll call. Alderman Buckley---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird---, Alderman Roggenses-present and Mayor Hendrickson-present.

**Agenda Amendments/Agenda Approval.**

The City Clerk recommended a change to the Agenda to add an Ordinance authorizing the Mayor to sign a contract with Mediacom for the Parks Department Aquatic Center. Motion was made by Alderman Whitman and seconded by Alderman Snider to accept the agenda with changes. The motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggenses.

**Approve the Minutes of the Regular Meeting June 13, 2016 and the Work Study/Closed Session June 27, 2016.**

Motion was made by Alderman Stewart and seconded by Alderman Whitman to approve the minutes from the regular meeting June 13, 2016. The motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Roggenses and Whitman.

Motion was made by Alderman Roggenses and seconded by Alderman Snider to approve the minutes from the Work Study/Closed Session on June 27, 2016. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Roggenses and Whitman.

**Citizen Input.**

None.

**Financial Reports.**

- a) Motion was made by Alderman Snider and seconded by Alderman Roggenses to accept the Financial Statements. The motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggenses.

Alderman Buckley arrived at 7:30 p.m.

- b) Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the Outstanding Invoices, Paid Invoices, Online Payments and Transfers. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggenses.

- c) Motion was made by Alderman Roggensees and seconded by Alderman Stewart to accept the Adjustments Report. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**Department Head Reports.**

The Department Heads presented their reports to the Board.

**Public Hearing for Annexation WD1512AC.**

The City Attorney opened the public hearing regarding the Annexation of WD1512AC at 8:37 p.m. No citizens wished to speak so the public hearing was closed at 8:38 p.m.

**Ordinance accepting the Annexation of WD1512AC. (1<sup>st</sup> and 2<sup>nd</sup> read) Discussion/Vote.**

Motion was made by Alderman Roggensees and seconded by Alderman Snider to accept the Annexation of WD1512AC. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the Annexation of WD1512AC. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**Ordinance accepting the Final Plat for Robertson Estates Lot One (1). (1<sup>st</sup> and 2<sup>nd</sup> read) Discussion/Vote.**

The Director of Development Randy Brown outlined Lot One (1) of Robertson Estates and informed the Board that they want to finish this small lot off so it can be sold and separate from the rest of the future development. Motion was made by Alderman Stewart and seconded by Alderman Roggensees to accept the Final Plat for Robertson Estates Lot One (1). The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

The second read was conducted by the City Clerk.

Motion was made by Alderman Roggensees and seconded by Alderman Snider to accept the Final Plat for Robertson Estates Lot One (1). The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**Ordinance amending the 2016 Budget. (1<sup>st</sup> and 2<sup>nd</sup> read) Discussion/Vote.**

The Chief Financial Officer outlined the amended Budget to the Board. She informed the Board that there were adjustments made to the revenues and expenses, and this amendment reflected where money has been moved within each department. Motion was made by Alderman Roggensees and seconded by Alderman Stewart to amend the 2016 Budget. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

The second read was conducted by the City Clerk.

Motion was made by Alderman Buckley and seconded by Alderman Stewart to amend the 2016 Budget. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**Ordinance accepting the contract with Whisler Construction for the Meadows West Lift Station. (1<sup>st</sup> and 2<sup>nd</sup> read) Discussion/Vote.**

The Director of Development informed the Board that Whisler Construction had been awarded the contract for construction at the Meadows West Lift Station. Staff had received the contract and would like Board approval so the project can move forward. Whisler has indicated that the goal completion date would be around November 22, 2016, but projected to be sooner. Motion was made by Alderman Roggensees and seconded by Alderman Stewart to accept the contract with Whisler Construction for the Meadows West Lift Station. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

The second read was conducted by the City Clerk.

Motion was made by Alderman Roggensees and seconded by Alderman Whitman to accept the contract with Whisler Construction for the Meadows West Lift Station. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**2016 Code of Ethics Ordinance. (1<sup>st</sup> read) Discussion/Vote.**

The City Clerk informed the Board that this was a standard Ordinance that was completed every two (2) years to keep the City in compliance with the Missouri Ethics Commission. Motion was made by Alderman Stewart and seconded by Alderman Roggensees to approve the Code of Ethics Ordinance. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**Discussion/Vote authorizing the Mayor to sign the Water Agreement with Ornate Development, LLC.**

The Director of Development Randy Brown informed the Board that there were twelve (12) new lots being proposed on a forty (40) acre plot in the Meadows. The water pressure had been an issue in the area and the City was unsure if it could handle twelve (12) new connections. The developer hired their own engineer to test the system, and indicated that they felt it would be fine. Mr. Brown is requesting that the City allow their own engineer to analyze the data and make their own determination. Attorney Reynolds informed the Board that there would need to be a change to one section before it was signed. Motion was made by Alderman Snider and seconded by Alderman Buckley to authorize the Mayor to sign the Water Agreement with Ornate Development, LLC with the changes. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**Discussion/Vote authorizing the Mayor to sign an agreement with General Code.**

The City Clerk informed the Board that the City had received an offer from General Code to analyze the City Code and ensure that we were in concurrence with State Statutes. General Code is the company that currently updates our Code and has for years. This was something we comply with each year as new laws are passed. Motion was made by Alderman Buckley and seconded by Alderman Snider to authorize the Mayor to sign the agreement with General Code. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**Ordinance authorizing the Mayor to sign an agreement with Mediacom for the Aquatic Center. (1<sup>st</sup> and 2<sup>nd</sup> read) Discussion/Vote.**

The Community Services Director informed the Board that he had negotiated a new contract with Mediacom to allow the City to save money each year by not paying the full price each month when the pool was only open for part of the year. Motion was made by Alderman Buckley and seconded by Alderman Snider to authorize the Mayor to sign the agreement with Mediacom for the Aquatic Center. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**New Business.**

Alderman Snider spoke about some of the training they had received at the Elected Officials training. He inquired about the use of interns and students with City business and improvements. Alderman Roggensees informed the Board that he believed utilizing students with research and projects could prove useful to the City. The goal would be to get the Teachers, Administrators and Board to buy into the idea.

**Unfinished Business.**

Alderman Roggensees discussed the need to repair Miller Road and put the new water lines in. As it stands, it will take up to one and one half (1 ½) years before it is completed if we begin soon. The City needs to think about getting the project going as soon as possible.

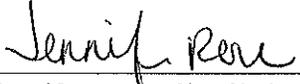
Joseph Smith, of 603 Sarah Court, requested time to speak to the Board at this point. He said he had missed the opportunity earlier during the citizen input. Mayor Hendrickson allowed him to do so. Mr. Smith informed the Board that the citizens in Augusta Heights had come together and forty-nine (49) of them had signed a petition to get the City to place either "slow down" or "Children at Play" signs on either end of their subdivision. Mr. Smith stated that traffic was awful through their subdivision and they all felt

something needed done. Mayor Hendrickson asked for a copy of the petition and informed Mr. Smith that the Board would look into the matter.

**Adjourn.**

Motion was made by Alderman Roggensees and seconded by Alderman Buckley to adjourn. The motion carried with a vote of 5-0. Voting aye: Aldermen Buckley, Snider, Stewart, Whitman and Roggensees.

**The meeting was adjourned at 9:40 p.m.**

  
\_\_\_\_\_  
Jennifer Rowe, City Clerk

  
Corey Hendrickson, Mayor of Willard