



City of Willard

Subdivision Case No. _____
Application Date _____
Application Fee \$100.00

**APPEAL APPLICATION
MAJOR SUBDIVISION –PRELIMINARY PLAT**

We, the undersigned, hereby appeal to the Board of Aldermen of the City of Willard, Missouri, the decision of the Planning and Zoning Commission regarding disapproval of the preliminary plat for the subdivision as described in the application below. We attest to the truth and correctness of all facts and information presented with this application for appeal.

Name of Proposed Subdivision: _____

Date that the Planning and Zoning Commission denied approval: _____

Description of decision appealed _____

Attach a statement indicating how the preliminary plat is in substantial conformance with the platting requirements of the *Willard Land Development Regulations*.

Property Owner's Name(s) _____

If Corporation, Corporate Official and Seal: _____

Mailing Address _____

Telephone Number _____ Fax Number _____

PROPERTY OWNER'S SIGNATURE:

(If corporation, corporate official signature)

CHECKLIST
MAJOR SUBDIVISION – PRELIMINARY PLAT APPEAL
City of Willard, Missouri

This checklist is provided to help you make sure that you submit everything that is required for a complete appeal application to the Board of Aldermen regarding a major subdivision preliminary plat. This application must be complete and all items listed on the attached checklist must accompany the application before the application will be forwarded to the Board of Aldermen. The application must be submitted no later than 4:00 p.m. to the Willard City Hall, within 60 working days of the date of the decision of the Planning and Zoning Commission. Please contact the City Clerk at the telephone number below for Board of Aldermen meeting dates.

APPLICATION FORM:	
	Name of the proposed subdivision.
	Date of the Planning and Zoning Commission decision on the preliminary plat that is being appealed. Appeals must be filed within 60 working days of the date of the decision by the Commission.
	Describe the decision that is being appealed.
	Indicate how the preliminary plat is in substantial compliance with the requirements of the <i>Willard Land Development Regulations</i> . It is the applicant's responsibility to provide evidence establishing the grounds for appeal.
	List the current property owner's name, address, and telephone number. If a corporation, list the corporate official and include the corporate seal.
	Property owner, or if applicable, a corporate official must sign the application.
	If the applicant is different than the property owner, list the applicants name, address and phone number. The applicant must sign the application.
APPLICATION FEE:	
	Include the \$100.00 application fee.

Submit Applications To:

Willard City Hall
224 W. Jackson, PO Box 187
Willard, MO 65781
(417) 742-3033

For mail delivery, use the post office box address
For hand delivery or parcel delivery, use the street address