

~ CITY of WILLARD ~
MANUFACTURED HOME PERMIT APPLICATION

1. Permit Issued To: Property Owner New Property Owner Contractor
2. Does home have its own axle? “Yes “No
If home does NOT have an axle, applicant must complete the Single Family Dwelling application.
3. Name of Recorded Property Owner _____
Mailing Address _____
City _____ State _____ Zip _____
Day Phone _____ Evening Phone _____ Mobile _____
4. Contractor/Installer Information (If other than owner)
Name _____
Mailing Address _____
City _____ State _____ Zip _____
Day Phone _____ Evening Phone _____ Mobile _____
5. Is home being set up in a PARK FACILITY OR SUBDIVISION? Park Subdivision
NAME OF PARK OR SUBDIVISION _____ LOT # _____
6. Is home being set up on acreage? Yes No If so, how many acres? _____
7. Work Site Address: _____
8. Will fill dirt be used on property? Yes No (If yes, designate fill area on site plan)
9. Will fill dirt be placed under proposed home Yes No
(If yes, a compaction test May be required to be submitted to this office prior to approval of footing inspection.)
10. Type of Wastewater System: (X @ Appropriate Answer)
Sewer* City of Willard
Septic** Mechanical Conventional Other _____
For EXISTING septic systems, type of septic tank: Metal Concrete
11. Will any repairs be made to existing? Tank Lateral Lines Tank/Lateral Lines No Repairs
12. Will this home be connected to a new septic system? Yes No **If the property is serviced by an approved sewer and requires a sewer impact fee, no permit will be issued without the correct sewer connects documents.
**If property is serviced by septic system, a detailed site plan must be submitted at time of application and a site evaluation and on-site inspection must be conducted by Environmental Section BEFORE conducting ANY work connected with this permit.*

13. Is sewer available within 200 feet of property? Yes No

14. What are the dimensions of the home? _____ x _____ Year Home Manufactured _____

****If Prior to 1974, mobile home must be approved prior to permit issuance****

15. Estimated Value of Home _____

16. Does Manufactured Home have a Covered Porch Patio Deck
Give dimensions of each: _____ x _____ _____ x _____ _____ x _____

17. Type of Footing: Existing Footings: Yes No Concrete Slab Piers
 If other, give type _____
If New Footings, Footing Contractor _____

18. Is blasting required? Yes No If yes, you must provide name of blasting company. (*Company must be licensed and insured.*) NAME of Blasting Co.: _____

19. UTILITY CONTRACTORS:
Electrician _____ Plumber _____

20. Type of heat: _____
Type of Air Conditioning: Central Other (give type) _____

21. Water Source Private Well: New Existing Willard

22. UTILITY PROVIDER (For Services at This Location): _____

Does the proposed structure have fifteen feet (15') of horizontal AND fifteen feet(15') of vertical clearance from all overhead utility lines? Yes No **If structure DOES NOT have 15' vertical AND horizontal clearances, placement of structure must be approved by utility provided prior to issuance of permit.*
 Propane Gas Natural Gas
Gas Supplier _____

23. DRIVE OR ACCESS INFORMATION: Access from Farm Road New Existing
If drive or access is existing, is an additional entrance proposed? Yes No
 Driveway in Subdivision Length _____ Width _____
 Access from Stat Highway _____

INFORMATION REGARDING PUBLIC IMPROVEMENTS: If the property is located in a subdivision please read carefully and be sure you understand the information provided with your permit concerning damage(s) to public improvements.

DISCLAIMER: Individual signing application is responsible for accuracy of information submitted. Information provided on the application has been furnished for the purpose of issuance of permit. Errors and/or omissions of information submitted with the application for permit are not the responsibility of Willard or this office.

By my signature below, I affirm that I am the property owner or his legally authorized representative.

Please Print Your Name _____ Date _____

SIGNATURE: _____