

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

**PARK BOARD
Regular Meeting**

April 26, 2016

7:00 PM-Willard City Hall

224 W. Jackson Street

PARK BOARD MEMBERS

Blaine Kennard, President

Valorie Simpson, Vice-President

Samantha Mosier, Secretary

Becky Miller

Laurie Pendergrass

Billie Middleton

City of Willard
Park Board Meeting
April 28, 2016

Board present: Vice-President Valorie Simpson, Becky Miller, Billie Middleton and Laurie Pendergrass

Staff Present: Director of Community Service- J.C. Loveland

Citizens present: Mayor, Corey Hendrickson

Valorie Simpson called the meeting to order at 7:05 p.m.

Roll Call

Blaine Kennard---, Valorie Simpson-present, Samantha Mosier---, Billie Middleton-present, Becky Miller-present, Laurie Pendergrass-aye

Approval of the Agenda

Motion made by Laurie Pendergrass seconded by Valorie Simpson to approve the agenda with a change to end the meeting at the Pool to talk about new Pool feature. Motion passed with a vote of 4-0. Voting aye: Valorie Simpson, Billie Middleton, Becky Miller and Laurie Pendergrass

Approval of Minutes of the March 31, 2016 Meeting

Motion made by Becky Miller and seconded by Laurie Pendergrass to approve the minutes from the March 31, 2016 meeting

Motion passed with a vote of 4-0. Voting aye: Valorie Simpson, Billie Middleton, Becky Miller and Laurie Pendergrass

Citizen Input

None

Financial Report

February: Financial Statement

Motion was made by Laurie Pendergrass and seconded by Valorie Simpson to approve the financial report. Motion passed with a vote of 4-0. Voting aye: Valorie Simpson, Becky Miller, Billie Middleton and Laurie Pendergrass

Director Report

The Director of Community Service updated the Board on the current programs and special events. The baseball field repairs have been completed and the dugouts will be fixed the first week of May. Mr. Loveland said the pool has been filled and they have been inspecting the pool and fixing leaks. The new water feature has been installed and is ready to use.

Freedom Fest

The Director of Community Service updated the Board on Freedom Fest. The planning is going well and on schedule. He is looking for volunteers for that day and anyone wanting to volunteer can sign up from the Freedom Fest website.

Bounce House

The Director of Community Services talked to the Board about a possible investment for the Parks Department. A local business is selling a lot of six large inflatable play features with blowers, a sixteen (16) foot flat-bed trailer with a ramp and a gas generator for \$9,500.00. Mr. Loveland said the Parks Department has spent \$8783.00 on inflatables in the last three (3) years at various events. The Board calculated an estimate that this purchase would pay for itself in money saved in 2016 and 2017 from what would have

**May 2016 BOA MEETING
FINANCIAL SUMMARY REPORT**

REVENUE AND EXPENSE

Summary of Revenue and Expense for all funds for March 2016. All departments are within the 2016 Budget and have not exceeded their total budgeted expenses allocated. During March expenses should not be higher than 25% of the budgeted expense. All departments except the Water Department have stayed within this criteria. This early in the year the Water Department should still be safe in maintaining the amount allocated in the budget.

General Fund

- Revenue (all General Fund Departments) for March 2016 has decreased \$19,664.30 Year to Date compared to March 2015 Year to Date and this is with the grant received last year in January. Subtract the \$100,000.00 grant from last year and it would show an increase in revenue of \$80,335.70 this year. The amount of \$19,000 was received for the logging of the property by the Lagoon. The Mobile Phone Lease fees have increased \$9,524.01 this year compared to the last year Mobile Phone Franchise fees. Interest income has increased \$175.92. Although this is not a big increase it is still higher than last year.
- Expense for the General City Government has increased for the Year to Date \$4,696.26 compared to last year. The increase in Contract Labor (unemployment expense), Dues and Subscriptions, and Election Expense have been the areas with the highest increases. There have been decreases in several other areas of expense.
- Expense for the Law and Public Safety Department has a \$22,483.87 increase compared to Year to Date 2015. Group Insurance, Dues and Subscriptions, and Legal Fees are the areas with the highest increases.
- Expense for the Street Department has increased for the Year to Date \$6,573.52 compared to last year. The Tree City is the area that has increased the Streets expense.
- Expense for the Planning and Development Department has increased compared to last year \$6,493.48 compared to 2015. Group Insurance and Professional Fees are the areas with the most increased compared to last year.
- Expense for Emergency Management Department has decreased \$602.54 compared to Year to Date in 2015. Expenses are very similar to last year with small decreases in supplies and repairs.
- The Net Profit for all General Fund Department's for March was \$325,750.81. Year to Date. Last year the Net Profit was \$345,731.10. With rising expenses it is expected that expenses will be slightly higher each year. The most important goal is to make sure expenses do not exceed the revenues. Since March of last year the cash balance for the General Fund has increase \$440,362.60. This increase will help with capital improvements that are planned for the 2016 budget year.

Water & Sewer Fund

Water Department:

The Bid Proposal for the Meadows Sewer Lift Station will have a closing date of May 18, 2016.

Training

The Financial Department staff will be attending the Government Finance Officers of Missouri Conference between May 10th through May 13th. Subjects will include Insurance Risks in the Public Sector, Property Tax Issues, Budgetary Issues, Conflict Resolution, and Statutory Issues.

The Court Clerk and Deputy Court Clerk will be attending JIS training May 24th through May 27th.

We have been in the process of cross-training for each position in an effort to cover all areas during vacation, illness, or unforeseen events that require an employee to be absent. In this effort an addition Deputy Court Clerk is needed. This will be discussed later in the meeting.

Income Statement

For Fiscal: 2016 Period Ending: 03/31/2016

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND						
Revenue						
Department: 800 - Parks						
<u>30-800-40000</u>	ADVERTISING REVENUE (PARKS)	25,000.00	25,000.00	1,725.00	16,200.00	8,800.00
<u>30-800-40400</u>	CONCESSION INCOME	45,000.00	45,000.00	971.81	4,935.29	40,064.71
<u>30-800-40600</u>	FACILITY INCOME	40,000.00	40,000.00	2,565.25	7,043.25	32,956.75
<u>30-800-40800</u>	MISCELLANEOUS INCOME-PKS	2,000.00	2,000.00	0.00	661.50	1,338.50
<u>30-800-40900</u>	PARK FEES-PKS	3,000.00	3,000.00	750.00	1,000.00	2,000.00
<u>30-800-40950</u>	SWIM POOL INCOME	90,000.00	90,000.00	100.00	490.00	89,510.00
<u>30-800-41300</u>	FRANCHISE MOBILE PHONE TOWER	14,500.00	14,500.00	1,087.52	3,262.56	11,237.44
<u>30-800-43000</u>	INTEREST INCOME-PKS	1,000.00	1,000.00	46.76	119.05	880.95
<u>30-800-45300</u>	TAX REAL ESTATE-PKS	75,000.00	75,000.00	461.07	68,597.99	6,402.01
<u>30-800-45400</u>	TAX SALES & USE REVENUES-PKS	278,000.00	278,000.00	11,445.88	48,437.42	229,562.58
<u>30-800-45500</u>	TAX SALES CAP IMP-PKS	155,000.00	155,000.00	40,313.68	71,998.59	83,001.41
<u>30-800-45510</u>	LANDSCAPING	0.00	0.00	140.00	140.00	-140.00
<u>30-800-46000</u>	TRANSFERS IN -OUT	50,000.00	50,000.00	0.00	0.00	50,000.00
<u>30-800-47000</u>	ADULT PROGRAMS-PKS	10,000.00	10,000.00	660.50	2,642.14	7,357.86
<u>30-800-47100</u>	YOUTH PROGRAMS-PKS	194,000.00	194,000.00	20,679.75	44,892.26	149,107.74
<u>30-800-48000</u>	FREEDOM FEST INCOME	9,500.00	9,500.00	605.00	2,210.00	7,290.00
<u>30-800-48100</u>	SPECIAL EVENT INCOME	19,000.00	19,000.00	147.00	2,461.00	16,539.00
	Department: 800 - Parks Total:	1,011,000.00	1,011,000.00	81,699.22	275,091.05	735,908.95
	Revenue Total:	1,011,000.00	1,011,000.00	81,699.22	275,091.05	735,908.95
Expense						
Department: 800 - Parks						
<u>30-800-50000</u>	CHEMICALS-PKS	8,000.00	8,000.00	0.00	0.00	8,000.00
<u>30-800-50110</u>	SUPPLIES - GROUNDS	500.00	500.00	3.54	3.54	496.46
<u>30-800-50130</u>	SUPPLIES GENERAL-PKS	6,000.00	6,000.00	750.46	1,298.24	4,701.76
<u>30-800-50140</u>	SUPPLIES-AQUATIC	10,000.00	10,000.00	150.00	150.00	9,850.00
<u>30-800-50170</u>	SUPPLIES SPECIAL ACTIVITY-PKS	15,000.00	15,000.00	440.67	1,200.10	13,799.90
<u>30-800-50180</u>	SUPPLIES SPORTS-PKS	24,000.00	24,000.00	1,241.48	4,394.41	19,605.59
<u>30-800-50190</u>	TREE CITY USA-PKS	0.00	0.00	0.00	0.00	0.00
<u>30-800-50200</u>	CONCESSIONS-PKS	15,000.00	15,000.00	662.41	2,529.08	12,470.92
<u>30-800-50210</u>	TURF MAINTENANCE-PKS	500.00	500.00	0.00	0.00	500.00
<u>30-800-50450</u>	FREEDOM FEST EXPENSE	12,500.00	12,500.00	4,498.38	4,498.38	8,001.62
<u>30-800-50500</u>	BUILDING MAINTENANCE-PKS	15,000.00	15,000.00	1,570.42	1,675.64	13,324.36
<u>30-800-50700</u>	OFFICE SUPPLIES-PKS	3,000.00	3,000.00	1,205.54	1,684.26	1,315.74
<u>30-800-51000</u>	REPAIRS AND MAINTENANCE-PKS	5,000.00	5,000.00	1,236.67	2,193.37	2,806.63
<u>30-800-52000</u>	SUPPLIES SMALL EQUIPMENT-PKS	300.00	300.00	0.00	0.00	300.00
<u>30-800-55200</u>	ADVERTISING-PKS	1,500.00	1,500.00	155.70	205.70	1,294.30
<u>30-800-55400</u>	AUDIT EXPENSE-PKS	1,000.00	1,000.00	0.00	150.00	850.00
<u>30-800-55600</u>	CONTRACT LABOR-PKS	12,000.00	12,000.00	2,488.13	2,488.13	9,511.87
<u>30-800-55800</u>	DUES AND SUBSCRIPTIONS-PKS	2,500.00	2,500.00	700.00	2,135.76	364.24
<u>30-800-56000</u>	INSURANCE-PKS	34,500.00	34,500.00	866.48	2,586.94	31,913.06
<u>30-800-56200</u>	LEGAL-PKS	1,000.00	1,000.00	0.00	56.00	944.00
<u>30-800-56400</u>	PROFESSIONAL-PKS	7,000.00	7,000.00	660.00	774.00	6,226.00
<u>30-800-56900</u>	TRAVEL & TRAINING-PKS	2,000.00	2,000.00	36.99	979.23	1,020.77
<u>30-800-61000</u>	TELEPHONE-PKS	7,000.00	7,000.00	937.13	2,448.94	4,551.06
<u>30-800-62000</u>	UTILITIES ELECTRIC-PKS	45,000.00	45,000.00	2,357.19	7,455.58	37,544.42
<u>30-800-62100</u>	UTILITIES GAS PKS	6,000.00	6,000.00	1,198.36	1,759.26	4,240.74
<u>30-800-62300</u>	UTILITIES OTHER-PKS	4,500.00	4,500.00	263.25	860.62	3,639.38
<u>30-800-70000</u>	VEHICLE EXPENSE FUEL-PKS	3,000.00	3,000.00	121.50	283.06	2,716.94
<u>30-800-71000</u>	VEHICLE EXPENSE OTHER-PKS	1,000.00	1,000.00	0.00	40.56	959.44
<u>30-800-90000</u>	SALARIES-PKS	174,482.55	174,482.55	14,170.81	38,989.80	135,492.75
<u>30-800-90500</u>	SALARIES OVERTIME-PKS	250.00	250.00	123.11	155.37	94.63
<u>30-800-91000</u>	SALARIES SEASONAL-PKS	140,000.00	140,000.00	6,761.88	18,101.00	121,899.00
<u>30-800-91500</u>	PAYROLL TAXES-PKS	23,604.94	23,604.94	1,610.73	4,379.21	19,225.73
<u>30-800-92000</u>	RETIREMENT-PKS	12,122.81	12,122.81	695.94	1,751.49	10,371.32
<u>30-800-93000</u>	GROUP INSURANCE-PKS	52,500.00	52,500.00	4,710.14	15,196.69	37,303.31
<u>30-800-95100</u>	CAPITAL ASSET EXP-PKS	27,100.00	27,100.00	2,560.50	6,905.09	20,194.91

Income Statement

For Fiscal: 2016 Period Ending: 03/31/2016

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - PARKS FUND					
Revenue					
800 - Parks	1,011,000.00	1,011,000.00	81,699.22	275,091.05	735,908.95
Revenue Total:	1,011,000.00	1,011,000.00	81,699.22	275,091.05	735,908.95
Expense					
800 - Parks	978,060.30	978,060.30	52,177.41	129,479.77	848,580.53
Expense Total:	978,060.30	978,060.30	52,177.41	129,479.77	848,580.53
Fund: 30 - PARKS FUND Surplus (Deficit):	32,939.70	32,939.70	29,521.81	145,611.28	-112,671.58
Total Surplus (Deficit):	-802,827.32	-802,827.32	153,671.63	384,713.04	-1,187,540.36



City of Willard, MO

Pending Expense Approval Report

By Vendor Name

Post Dates 5/9/2016 - 5/9/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Vendor: AC ELECTRICAL SYSTEMS, INC.						
Vendor: AC ELECTRICAL SYSTEMS, INC.						
AC ELECTRICAL SYSTEMS, INC.	166419	05/09/2016	CONTRACT LABOR - WATER	20-600-51000	371.25	
AC ELECTRICAL SYSTEMS, INC.	166419-2	05/09/2016	PARTS FOR WELL #2 REPAIRS	20-600-50130	225.08	
					Vendor AC ELECTRICAL SYSTEMS, INC. Total:	596.33
					Vendor AC ELECTRICAL SYSTEMS, INC. Total:	596.33
Vendor: ACE HOOD CLEANING						
Vendor: ACE HOOD CLEANING						
ACE HOOD CLEANING	969691	05/09/2016	COMM CENTER RANGE HOOD	30-800-50500	150.00	
					Vendor ACE HOOD CLEANING Total:	150.00
					Vendor ACE HOOD CLEANING Total:	150.00
Vendor: AMERIPRIDE SERVICES INC						
Vendor: AMERIPRIDE SERVICES INC						
AMERIPRIDE SERVICES INC	340083815	05/09/2016	#340000346 MATS & TOWELS	10-100-50130	19.80	
AMERIPRIDE SERVICES INC	340083815	05/09/2016	#340000346 MATS & TOWELS	10-200-50130	15.64	
AMERIPRIDE SERVICES INC	340083815	05/09/2016	#340000346 MATS & TOWELS	20-600-50130	86.50	
AMERIPRIDE SERVICES INC	340083815	05/09/2016	#340000346 MATS & TOWELS	20-700-50130	86.50	
AMERIPRIDE SERVICES INC	340083815	05/09/2016	#340000346 MATS & TOWELS	30-800-50130	34.20	
					Vendor AMERIPRIDE SERVICES INC Total:	242.64
					Vendor AMERIPRIDE SERVICES INC Total:	242.64
Vendor: ASSOCIATES IN SIGN LANGUAGE LLC						
Vendor: ASSOCIATES IN SIGN LANGUAGE LLC						
ASSOCIATES IN SIGN LANGUA	42616COW	05/09/2016	SIGN LANGUAGE INTREPRETO	10-400-56400	120.00	
					Vendor ASSOCIATES IN SIGN LANGUAGE LLC Total:	120.00
					Vendor ASSOCIATES IN SIGN LANGUAGE LLC Total:	120.00
Vendor: BLAKEMORE, DAVID						
Vendor: BLAKEMORE, DAVID						
BLAKEMORE, DAVID	INVO003088	05/09/2016	CELL PHONE REIMBURSEMEN	20-600-61000	25.00	
BLAKEMORE, DAVID	INVO003088	05/09/2016	CELL PHONE REIMBURSEMEN	20-700-61000	25.00	
					Vendor BLAKEMORE, DAVID Total:	50.00
					Vendor BLAKEMORE, DAVID Total:	50.00
Vendor: BLUE WATER POOLS						
Vendor: BLUE WATER POOLS						
BLUE WATER POOLS	1014	05/09/2016	POOL CHEMICALS - PKS	30-800-50000	6,928.50	
					Vendor BLUE WATER POOLS Total:	6,928.50
					Vendor BLUE WATER POOLS Total:	6,928.50
Vendor: CHERYL BOUTON						
Vendor: CHERYL BOUTON						
CHERYL BOUTON	050216	05/09/2016	COURT TRAINING MILEAGE R	10-200-56900	103.68	
					Vendor CHERYL BOUTON Total:	103.68
					Vendor CHERYL BOUTON Total:	103.68
Vendor: CITY OF SPRINGFIELD, MO						
Vendor: CITY OF SPRINGFIELD, MO						
CITY OF SPRINGFIELD, MO	043016	05/09/2016	APRIL SEWER CHARGES	20-700-58000	40,558.47	
					Vendor CITY OF SPRINGFIELD, MO Total:	40,558.47
					Vendor CITY OF SPRINGFIELD, MO Total:	40,558.47
Vendor: COMMERCE CREDIT CARD SERVICES						
Vendor: COMMERCE CREDIT CARD SERVICES						
COMMERCE CREDIT CARD SE	032116A	05/09/2016	USPS POSTAGE EXPENSE - PKS	30-800-50170	1.42	

Pending Expense Approval Report

Post Dates: 5/9/2016 - 5/9/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	INV0002889	05/09/2016	STAPLES FOLDERS, PLANNERS,	20-600-50700	37.82
COMMERCE CREDIT CARD SE	INV0002889	05/09/2016	STAPLES FOLDERS, PLANNERS,	20-700-50700	37.81
COMMERCE CREDIT CARD SE	V00009838	05/09/2016	MSU MANAGEMENT DEVELO	10-100-56900	209.00
COMMERCE CREDIT CARD SE	10303541	05/09/2016	MACHS BACKGROUND CHECK	10-100-56400	13.25
COMMERCE CREDIT CARD SE	7038396	05/09/2016	BATES BATWING MOWER REP	10-300-51000	67.32
COMMERCE CREDIT CARD SE	994128	05/09/2016	LOWE'S MASTIC ADHESIVE - P	30-800-95100	29.96
COMMERCE CREDIT CARD SE	V0000983	05/09/2016	MSU MANAGEMENT DEVELO	20-600-56900	104.50
COMMERCE CREDIT CARD SE	V0000983	05/09/2016	MSU MANAGEMENT DEVELO	20-700-56900	104.50
COMMERCE CREDIT CARD SE	11539537768	05/09/2016	DELL I555 LAPTOP - AQUATIC	30-800-50140	423.84
COMMERCE CREDIT CARD SE	8160	05/09/2016	VISTAPRINT PD BUSINESS CAR	10-200-50700	15.91
COMMERCE CREDIT CARD SE	0060399896	05/09/2016	McBEE AP CHECKS & DEPOSIT	10-100-50700	465.08
Vendor COMMERCE CREDIT CARD SERVICES Total:					7,231.17
Vendor COMMERCE CREDIT CARD SERVICES Total:					7,231.17
Vendor: CONCO QUARRIES, INC					
Vendor: CONCO QUARRIES, INC					
CONCO QUARRIES, INC	383076	05/09/2016	BASEBALL DUGOUT GRAVEL -	30-800-50180	389.77
Vendor CONCO QUARRIES, INC Total:					389.77
Vendor CONCO QUARRIES, INC Total:					389.77
Vendor: CONSULTING ANALYTICAL SVC					
Vendor: CONSULTING ANALYTICAL SVC					
CONSULTING ANALYTICAL SVC	37563	05/09/2016	WASTEWATER ANALYSIS - SE	20-700-56400	117.00
Vendor CONSULTING ANALYTICAL SVC Total:					117.00
Vendor CONSULTING ANALYTICAL SVC Total:					117.00
Vendor: CORWIN DODGE RAM					
Vendor: CORWIN DODGE RAM					
CORWIN DODGE RAM	429125	05/09/2016	PD #5 POWERTRAIN MODULE	10-200-71000	808.76
Vendor CORWIN DODGE RAM Total:					808.76
Vendor CORWIN DODGE RAM Total:					808.76
Vendor: CROWN POWER & EQUIPMENT					
Vendor: CROWN POWER & EQUIPMENT					
CROWN POWER & EQUIPMEN	3448B	05/09/2016	CASE JX80 TRACTOR REPAIRS -	20-600-51000	603.25
CROWN POWER & EQUIPMEN	3448B	05/09/2016	CASE JX80 TRACTOR REPAIRS -	20-700-51000	603.25
Vendor CROWN POWER & EQUIPMENT Total:					1,206.50
Vendor CROWN POWER & EQUIPMENT Total:					1,206.50
Vendor: DIV.OF EMPLOYMENT SECURITY					
Vendor: DIV.OF EMPLOYMENT SECURITY					
DIV.OF EMPLOYMENT SECURI	56418	05/09/2016	#303427-1-077-9131 BENEFIT	10-100-55600	2,091.47
DIV.OF EMPLOYMENT SECURI	56418	05/09/2016	#303427-1-077-9131 BENEFIT	20-600-55600	905.26
DIV.OF EMPLOYMENT SECURI	56418	05/09/2016	#303427-1-077-9131 BENEFIT	20-700-55600	905.27
Vendor DIV.OF EMPLOYMENT SECURITY Total:					3,902.00
Vendor DIV.OF EMPLOYMENT SECURITY Total:					3,902.00
Vendor: ECONO SIGNS					
Vendor: ECONO SIGNS					
ECONO SIGNS	10-928430	05/09/2016	STOP SIGNS & LETTERS, BRAC	10-300-51000	1,181.82
Vendor ECONO SIGNS Total:					1,181.82
Vendor ECONO SIGNS Total:					1,181.82
Vendor: Express Press					
Vendor: Express Press					
Express Press	29781	05/09/2016	SOCCER T-SHIRTS - PKS	30-800-50180	95.76
Vendor Express Press Total:					95.76
Vendor Express Press Total:					95.76

Pending Expense Approval Report

Post Dates: 5/9/2016 - 5/9/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: KELLEY'S POLICE & TACTICAL SU					
Vendor: KELLEY'S POLICE & TACTICAL SU					
KELLEY'S POLICE & TACTICAL S	122915	05/09/2016	T GUINN UNIFORM ALLOWAN	10-200-92500	307.99
					Vendor KELLEY'S POLICE & TACTICAL SU Total: 307.99
					Vendor KELLEY'S POLICE & TACTICAL SU Total: 307.99
Vendor: KIEFER					
Vendor: KIEFER					
KIEFER	601707	05/09/2016	LIFE GUARD SUITS, WHISTLES,	30-800-50140	228.55
KIEFER	601707	05/09/2016	LIFE GUARD SUITS, WHISTLES,	30-800-50180	239.70
					Vendor KIEFER Total: 468.25
					Vendor KIEFER Total: 468.25
Vendor: LEGALSHIELD					
Vendor: LEGALSHIELD					
LEGALSHIELD	042516	05/09/2016	#0037302 LAW INSURANCE	10-200-93000	53.85
					Vendor LEGALSHIELD Total: 53.85
					Vendor LEGALSHIELD Total: 53.85
Vendor: LOWE'S CREDIT SERVICES					
Vendor: LOWE'S CREDIT SERVICES					
LOWE'S CREDIT SERVICES	14525460	05/09/2016	POWER WASHER - PKS / PW	10-300-52000	174.32
LOWE'S CREDIT SERVICES	14525460	05/09/2016	POWER WASHER - PKS / PW	20-600-52000	174.32
LOWE'S CREDIT SERVICES	14525460	05/09/2016	POWER WASHER - PKS / PW	20-700-52000	174.32
LOWE'S CREDIT SERVICES	14525460	05/09/2016	POWER WASHER - PKS / PW	30-800-52000	174.32
					Vendor LOWE'S CREDIT SERVICES Total: 697.28
					Vendor LOWE'S CREDIT SERVICES Total: 697.28
Vendor: MAILFINANCE					
Vendor: MAILFINANCE					
MAILFINANCE	N5881124	05/09/2016	FOLDING MACHINE LEASE - W	20-600-50700	105.01
MAILFINANCE	N5881124	05/09/2016	FOLDING MACHINE LEASE - W	20-700-50700	105.01
					Vendor MAILFINANCE Total: 210.02
					Vendor MAILFINANCE Total: 210.02
Vendor: MARMIC FIRE & SAFETY					
Vendor: MARMIC FIRE & SAFETY					
MARMIC FIRE & SAFETY	5021282-IN	05/09/2016	FIRE INSPECTION & SUPPLIES	10-100-56400	31.50
MARMIC FIRE & SAFETY	5021284-IN	05/09/2016	FIRE INSPECTION & EXTINGUI	30-800-56400	368.35
MARMIC FIRE & SAFETY	5021283-IN	05/09/2016	FIRE INSPECTION & REPAIRS -	10-200-56400	237.40
MARMIC FIRE & SAFETY	5021285-IN	05/09/2016	FIRE SAFETY INSPECTION	30-800-56400	36.00
					Vendor MARMIC FIRE & SAFETY Total: 673.25
					Vendor MARMIC FIRE & SAFETY Total: 673.25
Vendor: MEDIACOM					
Vendor: MEDIACOM					
MEDIACOM	042016	05/09/2016	ONLINE SERVICE - POOL	30-800-62300	69.95
					Vendor MEDIACOM Total: 69.95
					Vendor MEDIACOM Total: 69.95
Vendor: MISSOURI ONE CALL SYSTEM, INC					
Vendor: MISSOURI ONE CALL SYSTEM, INC					
MISSOURI ONE CALL SYSTEM,	6040307	05/09/2016	LOCATE FEES - W/S	20-600-56400	89.70
MISSOURI ONE CALL SYSTEM,	6040307	05/09/2016	LOCATE FEES - W/S	20-700-56400	89.70
					Vendor MISSOURI ONE CALL SYSTEM, INC Total: 179.40
					Vendor MISSOURI ONE CALL SYSTEM, INC Total: 179.40
Vendor: OLSSON ASSOCIATES					
Vendor: OLSSON ASSOCIATES					
OLSSON ASSOCIATES	251684	05/09/2016	MEADOWS SEWERS QUALITY	20-700-56400	924.00
					Vendor OLSSON ASSOCIATES Total: 924.00
					Vendor OLSSON ASSOCIATES Total: 924.00

Pending Expense Approval Report

Post Dates: 5/9/2016 - 5/9/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: REED'S PLUMBING					
Vendor: REED'S PLUMBING					
REED'S PLUMBING	13518-104	05/09/2016	COMM BUILDING PLUMBING	30-800-50500	500.00
					Vendor REED'S PLUMBING Total: 500.00
					Vendor REED'S PLUMBING Total: 500.00
Vendor: RENEGADE CHEMICALS LLC					
Vendor: RENEGADE CHEMICALS LLC					
RENEGADE CHEMICALS LLC	21618	05/09/2016	POOL NEUTRALIZER CHEMICA	30-800-50000	300.00
					Vendor RENEGADE CHEMICALS LLC Total: 300.00
					Vendor RENEGADE CHEMICALS LLC Total: 300.00
Vendor: REX SMITH OIL CO.					
Vendor: REX SMITH OIL CO.					
REX SMITH OIL CO.	90944	05/09/2016	#2 CLEAR DIESEL - STS	10-300-70000	689.20
					Vendor REX SMITH OIL CO. Total: 689.20
					Vendor REX SMITH OIL CO. Total: 689.20
Vendor: SAWYER TIRE INC.					
Vendor: SAWYER TIRE INC.					
SAWYER TIRE INC.	626646	05/09/2016	PD #3 OIL CHANGE & FILTER	10-200-71000	34.95
SAWYER TIRE INC.	626811	05/09/2016	SKID STEER FLAT TIRE REPAIRS	20-600-51000	9.19
SAWYER TIRE INC.	626811	05/09/2016	SKID STEER FLAT TIRE REPAIRS	20-700-51000	9.19
					Vendor SAWYER TIRE INC. Total: 53.33
					Vendor SAWYER TIRE INC. Total: 53.33
Vendor: SCOTT-GROSS CO INC					
Vendor: SCOTT-GROSS CO INC					
SCOTT-GROSS CO INC	03988474	05/09/2016	SPOOLS, CONTACT TIPS - W/S	20-600-51000	31.02
SCOTT-GROSS CO INC	03988474	05/09/2016	SPOOLS, CONTACT TIPS - W/S	20-700-51000	31.03
					Vendor SCOTT-GROSS CO INC Total: 62.05
					Vendor SCOTT-GROSS CO INC Total: 62.05
Vendor: SOUTHWEST MO EQUIPMENT REPAIR					
Vendor: SOUTHWEST MO EQUIPMENT REPAIR					
SOUTHWEST MO EQUIPMENT	1122	05/09/2016	DUMP TRUCK REPAIRS - W/S	20-600-70000	162.50
SOUTHWEST MO EQUIPMENT	1122	05/09/2016	DUMP TRUCK REPAIRS - W/S	20-700-70000	162.50
					Vendor SOUTHWEST MO EQUIPMENT REPAIR Total: 325.00
					Vendor SOUTHWEST MO EQUIPMENT REPAIR Total: 325.00
Vendor: SPFD FAMILY MEDICAL WALK-IN					
Vendor: SPFD FAMILY MEDICAL WALK-IN					
SPFD FAMILY MEDICAL WALK-	258170	05/09/2016	D BUTLER LAB UDS SCREEN -	20-600-56400	30.50
SPFD FAMILY MEDICAL WALK-	258170	05/09/2016	D BUTLER LAB UDS SCREEN -	20-700-56400	30.50
					Vendor SPFD FAMILY MEDICAL WALK-IN Total: 61.00
					Vendor SPFD FAMILY MEDICAL WALK-IN Total: 61.00
Vendor: SPRINGFIELD STAMP & ENGRAVING					
Vendor: SPRINGFIELD STAMP & ENGRAVING					
SPRINGFIELD STAMP & ENGR	585168	05/09/2016	EMPLOYEE NAME PLATES - GE	10-100-50700	25.70
SPRINGFIELD STAMP & ENGR	586690	05/09/2016	NEW BOA NAME TAGS - GEN	10-100-50700	18.20
					Vendor SPRINGFIELD STAMP & ENGRAVING Total: 43.90
					Vendor SPRINGFIELD STAMP & ENGRAVING Total: 43.90
Vendor: SPRINGFIELD WINWATER WORKS CO					
Vendor: SPRINGFIELD WINWATER WORKS CO					
SPRINGFIELD WINWATER WO	300131-00	05/09/2016	#1883 METER PIT, BASE RING,	20-600-50130	362.25
					Vendor SPRINGFIELD WINWATER WORKS CO Total: 362.25
					Vendor SPRINGFIELD WINWATER WORKS CO Total: 362.25

Pending Expense Approval Report

Post Dates: 5/9/2016 - 5/9/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	9764293774	05/09/2016	#485786405-00001 CELL PHO	10-500-61000	49.73
VERIZON WIRELESS	9764293774	05/09/2016	#485786405-00001 CELL PHO	20-600-61000	32.33
VERIZON WIRELESS	9764293774	05/09/2016	#485786405-00001 CELL PHO	20-700-61000	32.33
VERIZON WIRELESS	9764293774	05/09/2016	#485786405-00001 CELL PHO	30-800-61000	72.27
Vendor VERIZON WIRELESS Total:					547.88
Vendor VERIZON WIRELESS Total:					547.88
Vendor: WALMART COMMUNITY/RFCSLLC					
Vendor: WALMART COMMUNITY/RFCSLLC					
WALMART COMMUNITY/RFC	041616	05/09/2016	INTEREST FEES	30-800-50200	1.32
WALMART COMMUNITY/RFC	031716	05/09/2016	EASTER CANDY, NAPKINS, PLA	30-800-50170	41.40
WALMART COMMUNITY/RFC	030706	05/09/2016	CONCESSIONS SUPPLIES - PKS	30-800-50200	1,353.58
WALMART COMMUNITY/RFC	609700182266	05/09/2016	CONCESSIONS SUPPLIES - PKS	30-800-50200	28.42
WALMART COMMUNITY/RFC	068519	05/09/2016	CONCESSIONS COFFEE POT - P	30-800-50200	27.92
Vendor WALMART COMMUNITY/RFCSLLC Total:					1,452.64
Vendor WALMART COMMUNITY/RFCSLLC Total:					1,452.64
Vendor: WATER MOVERS EQUIPMENT RENTAL					
Vendor: WATER MOVERS EQUIPMENT RENTAL					
WATER MOVERS EQUIPMENT	9000213400	05/09/2016	PUMP, HOSE, & FLOAT RENTA	20-700-51000	3,087.00
Vendor WATER MOVERS EQUIPMENT RENTAL Total:					3,087.00
Vendor WATER MOVERS EQUIPMENT RENTAL Total:					3,087.00
Vendor: WATERWORK SPECIALITIES, INC.					
Vendor: WATERWORK SPECIALITIES, INC.					
WATERWORK SPECIALITIES, IN	2-16516	05/09/2016	GASKETS, RING, FLAT LID - WA	20-600-50130	87.73
Vendor WATERWORK SPECIALITIES, INC. Total:					87.73
Vendor WATERWORK SPECIALITIES, INC. Total:					87.73
Vendor: WCA WASTE CORPORATION					
Vendor: WCA WASTE CORPORATION					
WCA WASTE CORPORATION	001-0002152059	05/09/2016	CITIZEN WASTE REMOVAL	20-600-56600	5,565.76
Vendor WCA WASTE CORPORATION Total:					5,565.76
Vendor WCA WASTE CORPORATION Total:					5,565.76
Vendor: WHEELER METALS INC					
Vendor: WHEELER METALS INC					
WHEELER METALS INC	131409	05/09/2016	TRAILER PLATE - STS	10-300-51000	280.00
Vendor WHEELER METALS INC Total:					280.00
Vendor WHEELER METALS INC Total:					280.00
Vendor: WHITE RIVER ENGINEERING					
Vendor: WHITE RIVER ENGINEERING					
WHITE RIVER ENGINEERING	377	05/09/2016	MEADOWS LIFT STATION PREL	20-700-95100	14,000.00
Vendor WHITE RIVER ENGINEERING Total:					14,000.00
Vendor WHITE RIVER ENGINEERING Total:					14,000.00
Vendor: WILLARD HOME CENTER LLC					
Vendor: WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	A27203	05/09/2016	BIT SET, CABLE TIES - PW	20-600-50130	16.38
WILLARD HOME CENTER LLC	A27203	05/09/2016	BIT SET, CABLE TIES - PW	20-700-50130	16.39
WILLARD HOME CENTER LLC	B34586	05/09/2016	LAWN FERTILIZER, FILTER BAG	20-600-50130	57.96
WILLARD HOME CENTER LLC	A33086	05/09/2016	COUPLINGS, ELBOWS, TEES -	20-600-50130	26.56
WILLARD HOME CENTER LLC	B36193	05/09/2016	DRAIN TRAP - PKS	30-800-50180	3.99
WILLARD HOME CENTER LLC	B55044	05/09/2016	DOOR JAMB, DOOR STOP, RAK	20-600-50130	13.50
WILLARD HOME CENTER LLC	B55044	05/09/2016	DOOR JAMB, DOOR STOP, RAK	20-600-51000	18.90
WILLARD HOME CENTER LLC	B55044	05/09/2016	DOOR JAMB, DOOR STOP, RAK	20-700-50130	13.48
WILLARD HOME CENTER LLC	B55044	05/09/2016	DOOR JAMB, DOOR STOP, RAK	20-700-51000	18.90
WILLARD HOME CENTER LLC	A34407	05/09/2016	MASTER PADLOCK - PW	10-300-50130	8.33
WILLARD HOME CENTER LLC	A34407	05/09/2016	MASTER PADLOCK - PW	20-600-50130	8.33
WILLARD HOME CENTER LLC	A34407	05/09/2016	MASTER PADLOCK - PW	20-700-50130	8.33
WILLARD HOME CENTER LLC	A34488	05/09/2016	COUPLING, PIPE FITTING, LOC	30-800-95100	10.85
WILLARD HOME CENTER LLC	A34489	05/09/2016	SPADE DRILL BIT - PKS	30-800-95100	3.79

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	14,501.08
20 - WATER AND SEWER FUND	79,241.72
30 - PARKS FUND	18,637.99
Grand Total:	112,380.79

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	28.79
10-100-50700	OFFICE SUPPLIES-GCG	918.49
10-100-51000	REPAIRS AND MAINTEN	87.39
10-100-55600	CONTRACT LABOR-GCG	2,091.47
10-100-55800	DUES AND SUBSCRIPTIO	1,391.23
10-100-56400	PROFESSIONAL-GCG	144.75
10-100-56900	TRAVEL AND TRAINING-	431.09
10-100-61000	TELEPHONE-GCG	641.31
10-200-50130	SUPPLIES-LAW	92.85
10-200-50700	OFFICE EXPENSE-LAW	209.91
10-200-55800	DUES AND SUBSCRIPTIO	1,135.01
10-200-56200	LEGAL-LAW	125.00
10-200-56400	PROFESSIONAL-LAW	237.40
10-200-56900	TRAVEL & TRAINING-LA	103.68
10-200-61000	TELEPHONE-LAW	919.46
10-200-71000	VEHICLE EXPENSE OTHE	921.32
10-200-92500	UNIFORMS-LAW	307.99
10-200-93000	GROUP INSURANCE-LA	53.85
10-24100	DEVELOPERS ESCROW	1,900.00
10-300-50130	SUPPLIES-STREETS	105.36
10-300-51000	REPAIRS AND MAINTEN	1,535.66
10-300-52000	SUPPLIES SMALL EQUIP	174.32
10-300-70000	VEHICLE EXPENSE FUEL-	689.20
10-400-55800	DUES AND SUBSCRIPTIO	2.75
10-400-56400	PROFESSIONAL-P&D	120.00
10-400-61000	TELEPHONE-P&D	83.07
10-500-61000	TELEPHONE-EM	49.73
20-600-50130	SUPPLIES-WATER	1,241.59
20-600-50700	OFFICE SUPPLIES-WATER	330.29
20-600-51000	REPAIRS AND MAINTEN	1,034.13
20-600-52000	SUPPLIES SMALL EQUIP	197.28
20-600-55200	ADVERTISING-WATER	417.50
20-600-55600	CONTRACT LABOR-WAT	905.26
20-600-55800	DUES AND SUBSCRIPTIO	2,375.00
20-600-56400	PROFESSIONAL-WATER	237.20
20-600-56600	TRASH EXPENSE-WATER	5,565.76
20-600-56900	TRAVEL AND TRAINING-	104.50
20-600-57300	RENT-WATER	250.00
20-600-61000	TELEPHONE WATER	723.64
20-600-70000	VEHICLE EXPENSE FUEL-	162.50
20-600-71000	VEHICLE EXPENSE OTHE	5.59
20-700-50130	SUPPLIES-SEWER	456.56
20-700-50700	OFFICE SUPPLIES-SEWER	330.29
20-700-51000	REPAIRS AND MAINTEN	3,749.89
20-700-52000	SUPPLIES SMALL EQUIP	174.32
20-700-55200	ADVERTISING-SEWER	417.50
20-700-55600	CONTRACT LABOR-SEWE	905.27
20-700-55800	DUES AND SUBSCRIPTIO	2,372.25
20-700-56400	PROFESSIONAL-SEWER	1,461.20
20-700-56900	TRAVEL AND TRAINING-	124.00

Parks and Recreation - Director's Report – May 26, 2016

Project Report

- **New Programs for 2016**
 - Dive-In Movie Nights @ THE WAC – Planning in Progress
 - Late Summer / Fall Concert in the Park – Planning in Progress
 - Other programs are in the planning stages
- **Father Daughter Ball**
 - 52 Participants
- **2016 Capital Improvements**
 - Jackson Park Pavilion Roof – Project Complete
 - Small Pavilion – Project Complete
 - Baseball Field Repairs – Project Completed
 - Baseball Dugouts – Project Completed
 - Baseball Bathrooms – Project Underway
 - GYM Floor Resurfacing – Project Completed
 - Pool Feature – Project Completed
 - Rec. Center Parking Lot – Project Out for Bid #2
- **Summer Baseball/Softball**
 - Resident: 194
 - Non-Resident: 153
- **Summer Adventure Camp**
 - Week #1: 117 Kids
 - Enrolment as of May 24 – 181 Kids

Upcoming Programs / Events

- **Father Daughter Ball:** May 7
- **Youth Baseball / Softball:** May 31
- **Adult Basketball:** Week of June 27
- **Adult Volleyball:** Week of June 27
- **THE WAC Opening Day:** May 21
- **Summer Adventure Camp First Day:** May 23
- **City Wide Yard Sale:** June 4
- **Freedom Fest:** June 25

Other Information

- **Website – Visitors From 4/23/16 to 5/23/16**
 - www.willardparks.com – 3,437 unique visitors, 11,945 visitors
 - www.willardfreedomfest.com – 1,291 unique visitors, 3,225 visitors
 - www.willardaquatics.com – 1,331 unique visitors, 3,935 visitors
- **Facebook – 1612 likes as of 5/24/16**
 - <https://www.facebook.com/WillardParksAndRec>
- **Open Gym – Visitors From 4/19/16 to 5/24/16**
 - Individual Registrations: 111
 - Individual Sign-In: 421

COX FITNESS CENTERS
MONTHLY TRACKING REPORT

March 16

Membership Info		
New Memberships	5	9
Memberships up for Renewal	19	23
Memberships Renewing	10	16
TOTAL RETENTION PERCENTAGE	53%	70%
Total Kids Club Visits		
Meyer member utilization		
Total visits men		
Total visits women		
Total Visits	1693	1715
# of FitLife participants (active) **	0	0
# of active Memberships (wss)	264	200
# of active members (woss)	374	358
Silver Sneakers	76	25
	0	0