



City of Willard

Zoning Case No. _____
Application Date _____
Application Fee \$300.00

**APPLICATION
ZONING CHANGE (REZONING)**

We, the undersigned, ask the City of Willard, Missouri Board of Aldermen to approve a zoning change as requested in this application on the tract of land described below. We attest to the truth and correctness of all facts and information presented with this application and agree to pay all advertising and mail notification costs for the public hearings as required by the *Willard Land Development Regulations*. The City of Willard is authorized to prepare and publish all required legal advertising and mail notifications, the cost of which is to be billed to the name listed below for payment.

Present Zoning Classification _____ Requested Zoning Classification _____

Legal Description of Property Requested to be Rezoned (attach additional sheet if needed):

Street Address or Other Common Property Description _____

Property Owner's Name(s) _____

If corporation, Corporate Official Name and Seal: _____

Mailing Address _____

Telephone Number _____ Fax Number _____

PROPERTY OWNER'S SIGNATURE:

(Not necessary if there is an authorized representative. Authorized representative must sign below).

AUTHORIZED REPRESENTATIVE:

I hereby certify that I am authorized to represent all of the property owners of the above described tract in this application. A power of attorney is attached.

Name _____ Signature _____

Address _____ Telephone _____

BILL ADVERTISING AND NOTIFICATION COSTS TO:

Name _____ Telephone _____

Address _____

QUESTIONS ON REZONING APPLICATION

(Attach additional sheets if necessary)

1. What is the current use of the property? _____

2. Why are you requesting a change in zoning? _____

3. Are there any deed restrictions or restrictive covenants that would affect the use of this property?
If so, what are they?

4. Has a rezoning ever been requested for this property in the past by the current owner? What
zoning classification was requested and when?

5. If the rezoning is approved, does the applicant intend to develop the property?

APPLICATION CHECKLIST

ZONING CHANGE (REZONING) City of Willard, Missouri

This checklist is provided to help you make sure that you submit everything that is required for a complete rezoning application. The application must be complete and all items listed on the checklist must accompany the application or this case will not be processed. The application must be submitted no later than 4:00 p.m. to the Willard City Hall, 30 working days prior to the Planning and Zoning Commission public hearing at which the request for rezoning will be heard. Contact the City Clerk at the telephone number below for filing deadlines and meeting dates.

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| APPLICATION FORM: | |
| | List the current zoning classification of the property. |
| | List the zoning classification you are requesting. See the <i>Land Development Regulations</i> , Article V, for specific zoning district classifications. |
| | Provide the legal description of the property to be rezoned. You may attach the legal description on a separate sheet. |
| | List the current property owner's name, address, and telephone number. If a corporation, list the corporate official and include the corporate seal. |
| | Current property owner must sign the application unless there is an authorized representative. If authorized representative, include power of attorney. |
| | List the name and address for billing the legal advertising and mail notices for the public hearings before the Planning Commission and Board of Aldermen. |
| | Provide an answer to questions 1-5 on the application. |
| APPLICATION FEE: | |
| | Include \$300.00 application fee for zoning application. Applicant also responsible for advertising and notification costs for public hearings. |
| PROPERTY OWNERS NOTIFICATION: | |
| | Provide a list of property owners' names and addresses within 185 feet of the area to be rezoned that has been compiled from the records of the Greene County Assessor's Office or prepared by a title company authorized to issue title policies in the State of Missouri. |
| | Provide an addressed, stamped (not metered) business envelope for every property owner listed on the property owners' list. |
| <p>Note: The Planning and Zoning Commission shall not forward its recommendation to the Board of Aldermen when the applicant or the applicant's agent does not appear at the public hearing to provide evidence regarding the request for a change in zoning classification. Also, final action by the Board of Aldermen shall not be taken until the applicant has reimbursed the City for the costs of advertising and mail notifications to adjacent property owners.</p> | |

Submit Applications To:
 Willard City Hall
 224 W. Jackson, PO Box 187
 Willard, MO 65781
 (417) 742-3033

For mail delivery, use the post office box address
 For hand delivery or parcel delivery, use the street address