

CITY OF WILLARD, MISSOURI
BASIC FINANCIAL STATEMENTS
Year Ended December 31, 2013

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CERTIFIED PUBLIC ACCOUNTANTS AND BUSINESS ADVISORS

INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Board of Aldermen
City of Willard
Willard, Missouri

Report on the Financial Statements

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, and each major fund of the City of Willard, Missouri, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting as described in Note A; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

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Honorable Mayor and Board of Aldermen
City of Willard
Willard, Missouri

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, business-type activities, and each major fund of the City of Willard, Missouri, as of December 31, 2013, and the respective changes in the modified cash basis financial position and cash flows, where applicable, thereof for the year then ended in conformity with the basis of accounting described in Note A.

Basis of Accounting

As described in Note A, the City of Willard, Missouri, prepares its financial statements on the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this manner.

Disclaimer of Opinion on Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Willard, Missouri's basic financial statements. The budgetary comparison information and Schedule of Funding Progress, which are the responsibility of management, are presented for purposes of additional analysis and are not required parts of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Honorable Mayor and Board of Aldermen
City of Willard
Willard, Missouri

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 28, 2014, on our consideration of the City of Willard, Missouri's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Willard, Missouri's internal control over financial reporting and compliance.

KPM CPAs, PC

KPM CPAs, PC
April 28, 2014

GOVERNMENT-WIDE FINANCIAL STATEMENTS

CITY OF WILLARD, MISSOURI
 STATEMENT OF NET POSITION – MODIFIED CASH BASIS
 December 31, 2013

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
ASSETS			
Cash and cash equivalents - unrestricted	\$ 503,054	\$ 1,718,385	\$ 2,221,439
Investments - unrestricted	75,692	-	75,692
Cash and cash equivalents - restricted	<u>331,709</u>	<u>568,865</u>	<u>900,574</u>
TOTAL ASSETS	<u>\$ 910,455</u>	<u>\$ 2,287,250</u>	<u>\$ 3,197,705</u>
 NET POSITION			
Restricted	\$ 331,709	\$ 568,865	\$ 900,574
Unrestricted	<u>578,746</u>	<u>1,718,385</u>	<u>2,297,131</u>
TOTAL NET POSITION	<u>\$ 910,455</u>	<u>\$ 2,287,250</u>	<u>\$ 3,197,705</u>

See accompanying notes.

CITY OF WILLARD, MISSOURI
STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS
Year Ended December 31, 2013

Functions/Programs	Disbursements	Program Receipts			Net (Disbursements), Receipts and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business- Type Activities	Total
Governmental Activities							
Administrative	\$ (294,763)	\$ 5,514	\$ 680	\$ -	\$ (288,569)	\$ -	\$ (288,569)
Public safety	(655,342)	89,581	10,102	-	(555,659)	-	(555,659)
Streets	(159,754)	-	-	12,069	(147,685)	-	(147,685)
Planning and development	(63,274)	30,737	-	-	(32,537)	-	(32,537)
Emergency management	(22,188)	-	-	-	(22,188)	-	(22,188)
Parks and recreation	(656,020)	286,318	-	-	(369,702)	-	(369,702)
Debt service	(403,895)	-	-	-	(403,895)	-	(403,895)
TOTAL GOVERNMENTAL ACTIVITIES	(2,255,236)	412,150	10,782	12,069	(1,820,235)	-	(1,820,235)
Business-Type Activities							
Water and sewer	(2,047,992)	2,361,055	-	-	-	313,063	313,063
TOTAL BUSINESS-TYPE ACTIVITIES	(2,047,992)	2,361,055	-	-	-	313,063	313,063
TOTAL GOVERNMENT	\$ (4,303,228)	\$ 2,773,205	\$ 10,782	\$ 12,069	(1,820,235)	313,063	(1,507,172)
		General Receipts:					
					229,142	-	229,142
					1,128,601	-	1,128,601
					284,691	-	284,691
					191,583	-	191,583
					1,437	2,685	4,122
					93,455	-	93,455
					(94,918)	94,918	-
					1,833,991	97,603	1,931,594
					13,756	410,666	424,422
					896,699	1,876,584	2,773,283
					\$ 910,455	\$ 2,287,250	\$ 3,197,705

See accompanying notes.

FUND FINANCIAL STATEMENTS

CITY OF WILLARD, MISSOURI
STATEMENT OF ASSETS AND FUND BALANCES – GOVERNMENTAL FUNDS – MODIFIED CASH
BASIS
December 31, 2013

	General Fund	Special Revenue Fund	Total Governmental Funds
	<u>General Fund</u>	<u>Park Fund</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash and cash equivalents - unrestricted	\$ 142,678	\$ 360,376	\$ 503,054
Investments - unrestricted	75,692	-	75,692
Cash and cash equivalents - restricted	30,709	301,000	331,709
TOTAL ASSETS	<u>\$ 249,079</u>	<u>\$ 661,376</u>	<u>\$ 910,455</u>
FUND BALANCE			
Restricted for:			
Court bonds	\$ 1,842	\$ -	\$ 1,842
Capital improvements	28,867	-	28,867
Debt service	-	301,000	301,000
Assigned to:			
Parks and recreation	-	360,376	360,376
Unassigned	218,370	-	218,370
TOTAL FUND BALANCES	<u>\$ 249,079</u>	<u>\$ 661,376</u>	<u>\$ 910,455</u>

See accompanying notes.

CITY OF WILLARD, MISSOURI
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES –
GOVERNMENTAL FUNDS – MODIFIED CASH BASIS
Year Ended December 31, 2013

	General Fund	Special Revenue Fund	Total Governmental Funds
	<u>General Fund</u>	<u>Park Fund</u>	<u>Total Governmental Funds</u>
RECEIPTS			
Taxes	\$ 1,256,831	\$ 577,186	\$ 1,834,017
Licenses and permits	35,054	-	35,054
Intergovernmental receipts	22,171	-	22,171
Charges for services	1,197	286,318	287,515
Fines and forfeitures	89,581	-	89,581
Miscellaneous	73,017	22,555	95,572
TOTAL RECEIPTS	<u>1,477,851</u>	<u>886,059</u>	<u>2,363,910</u>
DISBURSEMENTS			
Current			
Administrative	294,763	-	294,763
Public safety	655,342	-	655,342
Streets	159,754	-	159,754
Planning and development	63,274	-	63,274
Emergency management	22,188	-	22,188
Parks and recreation	-	656,020	656,020
Debt service			
Principal and interest	-	403,895	403,895
TOTAL DISBURSEMENTS	<u>1,195,321</u>	<u>1,059,915</u>	<u>2,255,236</u>
EXCESS (DEFICIT) OF RECEIPTS OVER DISBURSEMENTS	282,530	(173,856)	108,674
OTHER FINANCING SOURCES (USES)			
Operating transfers in (out)	(342,659)	247,741	(94,918)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(342,659)</u>	<u>247,741</u>	<u>(94,918)</u>
EXCESS (DEFICIT) OF RECEIPTS AND OTHER SOURCES OVER DISBURSEMENTS AND OTHER (USES)	(60,129)	73,885	13,756
FUND BALANCE, January 1, 2013	309,208	587,491	896,699
FUND BALANCE, December 31, 2013	<u>\$ 249,079</u>	<u>\$ 661,376</u>	<u>\$ 910,455</u>

See accompanying notes.

CITY OF WILLARD, MISSOURI
 STATEMENT OF NET POSITION – PROPRIETARY FUND – MODIFIED CASH BASIS
 December 31, 2013

	<u>Water and Sewer Fund</u>
ASSETS	
Cash and cash equivalents - unrestricted	\$ 1,718,385
Cash and cash equivalents - restricted	<u>568,865</u>
TOTAL ASSETS	<u><u>\$ 2,287,250</u></u>
NET POSITION	
Restricted	\$ 568,865
Unrestricted	<u>1,718,385</u>
TOTAL NET POSITION	<u><u>\$ 2,287,250</u></u>

See accompanying notes.

CITY OF WILLARD, MISSOURI
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN NET POSITION – PROPRIETARY
FUND – MODIFIED CASH BASIS
Year Ended December 31, 2013

	<u>Water and Sewer Fund</u>
OPERATING RECEIPTS	
Charges for services	\$ 2,345,708
Other	<u>15,347</u>
TOTAL OPERATING RECEIPTS	2,361,055
OPERATING DISBURSEMENTS	
Water Services	
Wages and benefits	254,465
Professional services	68,568
Utilities	94,045
Insurance	24,502
Supplies	64,744
Travel, meetings & dues	9,235
Vehicle expense	14,859
Repairs and maintenance	19,770
Advertising	1,093
Sewer Services	
Wages and benefits	215,053
Professional services	15,324
Sewer charges	419,487
Utilities	77,214
Insurance	20,830
Supplies	50,780
Travel, meetings & dues	2,798
Vehicle expense	16,311
Repairs and maintenance	27,621
Advertising	419
Trash Services	
Trash	<u>186,347</u>
TOTAL OPERATING DISBURSEMENTS	<u>1,583,465</u>
OPERATING INCOME	777,590
NONOPERATING RECEIPTS (DISBURSEMENTS)	
Interest receipts	2,685
Capital outlay	(231,178)
Debt service	
Principal payment	(100,000)
Interest payment	<u>(133,349)</u>
TOTAL NONOPERATING RECEIPTS (DISBURSEMENTS)	<u>(461,842)</u>
INCOME BEFORE OPERATING TRANSFERS	315,748
OPERATING TRANSFERS IN	<u>94,918</u>
NET INCOME	410,666
NET POSITION, January 1	<u>1,876,584</u>
NET POSITION, December 31	<u><u>\$ 2,287,250</u></u>

See accompanying notes.

CITY OF WILLARD, MISSOURI
STATEMENT OF CASH FLOWS – PROPRIETARY FUND – MODIFIED CASH BASIS
Year Ended December 31, 2013

	<u>Water and Sewer Fund</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 2,361,055
Cash paid to suppliers	(1,113,947)
Cash paid to employees	(469,518)
	<u>777,590</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	777,590
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Transfers from other funds	94,918
	<u>94,918</u>
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	94,918
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Payment of debt service	(233,349)
Purchase of capital assets	(231,178)
	<u>(464,527)</u>
NET CASH (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(464,527)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest received on investments	2,685
	<u>2,685</u>
NET CASH PROVIDED BY INVESTING ACTIVITIES	2,685
NET INCREASE IN CASH AND CASH EQUIVALENTS	410,666
CASH AND CASH EQUIVALENTS, Beginning of year	<u>1,876,584</u>
CASH AND CASH EQUIVALENTS, End of year	2,287,250
LESS RESTRICTED CASH AND CASH EQUIVALENTS	<u>568,865</u>
UNRESTRICTED CASH AND CASH EQUIVALENTS	<u><u>\$ 1,718,385</u></u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:	
Operating income	\$ 777,590
Adjustments to reconcile operating income to net cash provided by operating activities	-
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u><u>\$ 777,590</u></u>

See accompanying notes.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Willard, Missouri, (the City) operates under a Mayor - Board of Aldermen form of government and provides the following services: public safety, streets, parks and recreation, planning and development, emergency management, and general administrative services. Other services include water, sewer, and trash operations.

The accounting policies of the City conform to the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America as applicable to governments. The following is a summary of the more significant policies.

Financial Reporting Entity

The City of Willard, Missouri, is a primary government that is governed by an elected Board of Aldermen. As required by accounting principles generally accepted in the United States of America, the City has evaluated the criteria to determine whether any other entity meets the definition of a component unit and must be included in these financial statements. The City has determined that no other outside entity meets the criteria and, therefore, no other entity has been included as a component unit in the City's basic financial statements. In addition, the City is not aware of any entity for which the City would be considered as a component unit of that entity.

Basis of Presentation

The basic financial statements include both the government-wide (the Statement of Net Position and the Statement of Activities) and fund financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Statement of Net Position and the Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity. Governmental activities, which are financed mostly through taxes and intergovernmental receipts, are reported separately from business-type activities, which rely mostly on fees and charges for services for support.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

FUND FINANCIAL STATEMENTS

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, fund balance, receipts, and disbursements. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds of the City are as follows:

GOVERNMENTAL FUND TYPES

General Fund: The General Fund is the general operating fund of the City. It is used to account for all financial resources not accounted for in other funds.

Park Fund: The Park Fund is used to account for the proceeds of specific revenue sources that are restricted, committed, or assigned to expenditures for parks and recreation.

PROPRIETARY FUND TYPE

Water and Sewer Fund: The Water and Sewer Fund is used to account for the activities and capital improvements of the City's water and sewer operations.

Basis of Accounting

The government-wide Statement of Assets and Net Position and Statement of Activities, as well as the fund financial statements, are presented using a modified cash basis of accounting. This basis recognizes assets, net position/fund balance, receipts, and disbursements when they result from cash transactions. The modification to the cash basis relates to the presentation of investments. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenditures/expenses (such as accounts payable and expenditures/expenses for goods or services received but not yet paid, and accrued expenditures and liabilities) *are not recorded* in these financial statements.

If the City utilized the basis of accounting recognized as generally accepted in the United States of America, the fund financial statements for the governmental funds would use the modified accrual basis of accounting and the proprietary fund would use the accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting and would include fixed assets and long-term debt.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and Cash Equivalents

For purposes of the statement of cash flows, the City considers all accounts subject to withdrawal by check or on-demand to be cash equivalents.

Vacation and Sick Leave

Utilization of accumulated vacation and sick leave by employees in future years is not expected to have a material impact on City disbursements in any one year.

Property Taxes

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on November 1 and are due and payable at that time. All unpaid taxes levied November 1 become delinquent after December 31 of that year.

Long-Term Debt

Long-term debt arising from cash transactions is not reported in the government-wide financial statements or the fund financial statements, which is consistent with the modified cash basis of accounting. Debt proceeds are reported as other financing sources and payment of principle and interest is reported as disbursements.

Capital Outlay

Capital assets are property and equipment purchases and are recorded as disbursements at the time the goods are paid for and received.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and net position at the date of the financial statements. Actual results could differ from those estimates.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fund Balance Classification

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on constraints imposed on the use of these resources as follows:

Nonspendable fund balance – This classification includes amounts that cannot be spent because they are either a) not in spendable form or b) legally or contractually required to be maintained intact.

Restricted fund balance – This classification reflects the constraints imposed on resources either a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions of the Board of Aldermen – the government’s highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the Board removes the specified use by taking the same type of action imposing the commitment.

Assigned fund balance – This classification reflects the amounts constrained by the City’s “intent” to be used for specific purposes, but are neither restricted nor committed. Assigned fund balances include all remaining amounts (except negative balances) that are reported in the governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned fund balance – This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

In circumstances when a disbursement is made for a purpose for which amounts are available in multiple fund balance classifications, fund balance is depleted in the order of restricted, committed, assigned, and unassigned.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Net Position

In the government-wide and proprietary fund financial statements, equity is displayed in two components as follows:

Restricted net position – Consists of the net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted net position – Consists of the financial position that does not meet the definition of “restricted”.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the City first applies restricted net position.

Program Receipts

In the Statement of Activities, receipts that are derived directly from each activity or from parties outside the City’s taxpayers are reported as program receipts. These include 1) charges for city court fines, trash service, licenses and permits, planning and zoning services, parks and recreation services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. All other governmental receipts are reported as general. All taxes are classified as general receipts, even if restricted for a specific purpose.

NOTE B – CASH AND CASH EQUIVALENTS

State statutes require that the City’s deposits be collateralized in the name of the City by the trust department of a bank that does not hold the collateralized deposits. As of December 31, 2013, all bank balances on deposit are entirely insured or collateralized.

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE C – INVESTMENTS

Investments of the City of Willard, Missouri, as of December 31, 2013, are as follows:

<u>Investment Type</u>	<u>Maturity</u>	<u>Total</u>
Certificates of Deposit	8/17/2014 - 12/19/2014	<u>\$ 75,692</u>

Certificates of Deposit

Certificates of Deposit with maturities in excess of three months are classified as investments but are considered deposits for custodial risk determination. State statutes require that the City’s deposits be collateralized in the name of the City by the trust department of a bank that does not hold the collateralized deposits. As of December 31, 2013, all Certificates of Deposit are entirely insured or collateralized with securities.

Interest Rate Risk

The City’s investment policy limits its exposure to fair value losses arising from rising interest rates by limiting the City’s investment portfolio to short-term maturities. All investments are held to maturity.

NOTE D – RESTRICTED ASSETS

Cash and cash equivalents, fund balance, and net position have been restricted as follows:

	<u>Restricted Cash and Cash Equivalents</u>	<u>Restricted Fund Balance/ Net Position</u>
GENERAL FUND		
Court Bonds	\$ 1,842	\$ 1,842
Capital Improvement Sales Tax	<u>28,867</u>	<u>28,867</u>
	<u>\$ 30,709</u>	<u>\$ 30,709</u>

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE D – RESTRICTED ASSETS (continued)

	<u>Restricted Cash and Cash Equivalents</u>	<u>Restricted Fund Balance/ Net Position</u>
PARK FUND		
2008 Certificates of Participation		
Debt Service Reserve Fund	<u>\$ 301,000</u>	<u>\$ 301,000</u>
WATER & SEWER FUND		
2003 Water and Sewer Revenue Bond		
Debt Service Reserve Fund	\$ 48,000	\$ 48,000
Principal and Interest Fund	37,333	37,333
Depreciation and Replacement Fund	25,000	25,000
2005 Certificates of Participation		
Debt Service Reserve Fund	49,500	49,500
Certificate Fund	905	905
2008 Certificates of Participation		
Debt Service Reserve Fund	230,500	230,500
Certificate Fund	692	692
Customer Utility Deposits	<u>176,935</u>	<u>176,935</u>
	<u>\$ 568,865</u>	<u>\$ 568,865</u>

NOTE E – ASSESSED VALUATION, TAX LEVY, AND LEGAL DEBT MARGIN

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on November 1 and are payable December 31. The county collects the property taxes and remits them to the City.

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE E – ASSESSED VALUATION, TAX LEVY, AND LEGAL DEBT MARGIN (continued)

The assessed valuation of the tangible property and the tax levies per \$100 assessed valuation of that property were as follows:

	<u>2013</u>
Assessed Valuation	
Real estate	\$ 43,747,831
Personal property	<u>8,847,934</u>
TOTAL	<u><u>\$ 52,595,765</u></u>
	<u>2013</u>
Tax Rates Per \$100 of Assessed Valuation	
General Fund	\$.4092
Park Fund	<u>.1252</u>
TOTAL	<u><u>\$.5344</u></u>

The legal debt margin at December 31, 2013, was computed as follows:

	<u>General Obligation Bonds</u>		
	<u>Ordinary (1)</u>	<u>Additional (2)</u>	<u>Total</u>
Constitutional Debt Limit	\$ 5,259,577	\$ 5,259,577	\$ 10,519,154
General Obligation Bonds Payable	<u>-</u>	<u>-</u>	<u>-</u>
LEGAL DEBT MARGIN	<u><u>\$ 5,259,577</u></u>	<u><u>\$ 5,259,577</u></u>	<u><u>\$ 10,519,154</u></u>

(1) Under Article VI, Section 26(b) and (c), Missouri Constitution, the City, by vote of its qualified electors voting therein, may incur an indebtedness for any purpose authorized in the charter of the City or by any general law of the State of Missouri. The borrowings authorized by this section shall not exceed ten percent of the value of the taxable tangible property in the City.

(2) Under Article VI, Section 26(d) and (e), Missouri Constitution, the City, by vote of its qualified electors voting therein, may become indebted not exceeding in the aggregate an additional ten percent for the purpose of acquiring rights of way, constructing, extending, and improving streets and avenues, and/or sanitary or storm sewer systems; and purchasing or constructing waterworks, electric or other light plants, provided that the total general obligation indebtedness of the City does not exceed twenty percent of the value of the taxable tangible property in the City.

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE F – LONG-TERM DEBT – GOVERNMENTAL ACTIVITIES

Long-term debt for governmental activities at December 31, 2013, consists of the 2008 and 2006 Certificates of Participation, Capital Improvements Loan, a capital lease obligation, and compensated absences.

Certificates of Participation

On October 1, 2008, the City issued \$3,010,000 in Series 2008 Certificates of Participation for the purpose of acquiring, constructing, and installing certain additions to the City’s parks and recreation system, being in particular a new aquatics facility for the City. The Certificates of Participation bear interest from 4.50% to 6.625% with principal payments due May 15 and interest payments due May 15 and November 15 each year. The annual debt service requirements to amortize the principal on the Certificates of Participation outstanding at December 31, 2013, are as follows:

<u>Year Ended December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 30,000	\$ 189,227	\$ 219,227
2015	30,000	187,636	217,636
2016	25,000	186,179	211,179
2017	25,000	184,853	209,853
2018	20,000	183,662	203,662
2019	15,000	182,690	197,690
2020	5,000	182,103	187,103
2021	5,000	181,810	186,810
2022	-	181,662	181,662
2023	185,000	176,228	361,228
2024	195,000	164,335	359,335
2025	210,000	150,918	360,918
2026	225,000	136,510	361,510
2027	240,000	121,106	361,106
2028	255,000	104,709	359,709
2029	275,000	87,497	362,497
2030	290,000	69,488	359,488
2031	310,000	50,362	360,362
2032	635,000	20,241	655,241
	<u>\$ 2,975,000</u>	<u>\$ 2,741,216</u>	<u>\$ 5,716,216</u>

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE F – LONG-TERM DEBT – GOVERNMENTAL ACTIVITIES (continued)

On November 15, 2006, the City issued \$1,555,000 in Series 2006 Certificates of Participation for the purpose of providing funds to acquire certain additions to the City’s parks and recreation system for the City and provide monies into escrow to refund the remaining Series 2001 Certificates of Participation on August 1, 2008. The Certificates of Participation bear interest from 4.25% to 4.65% with principal payments due May 15 and interest payments due May 15 and November 15 each year. The annual debt service requirements to amortize the principal on the Certificates of Participation outstanding at December 31, 2013, are as follows:

Year Ended December 31,	Principal	Interest	Total
2014	\$ 90,000	\$ 51,127	\$ 141,127
2015	95,000	47,012	142,012
2016	105,000	42,561	147,561
2017	115,000	37,666	152,666
2018	125,000	32,201	157,201
2019	140,000	26,040	166,040
2020	155,000	19,182	174,182
2021	160,000	11,857	171,857
2022	175,000	4,069	179,069
	<u>\$ 1,160,000</u>	<u>\$ 271,715</u>	<u>\$ 1,431,715</u>

Loan

On September 25, 2012, the City renewed the balance of a loan obtained from Mid-Missouri Bank originally issued for \$200,000 in 2009 for the purpose of performing capital improvements. The loan bears interest at the rate of 5.25% with interest payments due monthly and principal payments due annually on September 25. The annual debt service requirements to amortize the principal of the loan outstanding at December 31, 2013, are due as follows:

Year Ended December 31,	Principal	Interest	Total
2014	\$ 34,000	\$ 3,068	\$ 37,068
2015	32,920	2,362	35,282
	<u>\$ 66,920</u>	<u>\$ 5,430</u>	<u>\$ 72,350</u>

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE F – LONG-TERM DEBT – GOVERNMENTAL ACTIVITIES (continued)

Capital Lease Obligation

On June 21, 2013, the City entered into a cancelable lease purchase agreement with Great Southern Bank to finance the purchase of three police vehicles for \$75,000. The lease agreement requires annual payments in June of each year including interest of 1.62%.

The following is a schedule of the future minimum lease payments under the lease agreement (assuming noncancellation):

Year Ended December 31,		
2014		\$ 17,211
2015		17,211
2016		17,211
	TOTAL MINIMUM LEASE PAYMENTS	<u>51,633</u>
	LESS AMOUNT REPRESENTING INTEREST	(1,633)
	PRINCIPAL BALANCE, DECEMBER 31, 2013	<u><u>\$ 50,000</u></u>

The following table is a summary of the changes in the long-term debt of the governmental activities:

	Balance December 31, 2012	Additions	Retirements	Balance December 31, 2013
2008 Certificates of Participation	\$ 3,010,000	\$ -	\$ 35,000	\$ 2,975,000
2006 Certificates of Participation	1,240,000	-	80,000	1,160,000
Capital improvements loan	100,935	-	34,015	66,920
Capital lease obligation	-	75,000	25,000	50,000
Compensated Absences	20,651	-	10,881	9,770
	<u>\$ 4,371,586</u>	<u>\$ 75,000</u>	<u>\$ 184,896</u>	<u>\$ 4,261,690</u>

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE G – LONG-TERM DEBT – BUSINESS-TYPE ACTIVITIES

Long-term debt for business-type activities at December 31, 2013, consists of the 2003 Combined Waterworks and Sewerage Refunding Revenue Bonds, 2005 and 2008 Certificates of Participation, and compensated absences.

Revenue Bonds

On May 12, 2003, the City issued \$480,000 in Combined Waterworks and Sewerage Refunding Revenue Bonds to provide monies into escrow for the purpose of creating advanced refunding of the remaining Series 1995 Bonds on February 1, 2004. The bonds bear interest at the rate of 1.5% to 4.0%. Interest payments are due semi-annually on February 1 and August 1 of each year with principal payments due February 1 of each year. Annual debt service requirements to amortize the principal on the 2003 Combined Waterworks and Sewerage Refunding Revenue Bonds outstanding at December 31, 2013, are as follows:

Year Ended December 31,	Principal	Interest	Total
2014	\$ 40,000	\$ 800	\$ 40,800

The 2003 Combined Waterworks and Sewerage Refunding Revenue Bonds require disclosure of the following:

Number of Customers				
	Beginning of Year	3,120		
	End of Year	3,168		
Risk Coverage	Coverage Amount	Insuror	Expiration Date	Premium
Commercial property and inland marine	Statutory	Midwest Public Risk of Missouri	6/30/2014	\$ 11,842
General and auto liability	Statutory	Midwest Public Risk of Missouri	6/30/2014	46,327
Worker's compensation	\$ 1,000,000	Midwest Public Risk of Missouri	6/30/2014	36,297

Certificates of Participation

On January 1, 2005, the City issued \$495,000 in Series 2005 Certificates of Participation for the purpose of providing funds to acquire and install improvements to the City's sewer system including equipment for the City. The certificates bear interest from 2.75% to 4.625%. Interest payments are due semi-annually on January 15 and July 15 of each year with annual principal payments due January 15 of each year. Annual debt service requirements to amortize the principal on the Certificates of Participation outstanding at December 31, 2013, are as follows:

CITY OF WILLARD, MISSOURI
NOTES TO FINANCIAL STATEMENTS
December 31, 2013

NOTE G – LONG-TERM DEBT – BUSINESS-TYPE ACTIVITIES (continued)

Year Ended December 31,	Principal	Interest	Total
2014	\$ 80,000	\$ 14,901	\$ 94,901
2015	75,000	11,447	86,447
2016	80,000	7,863	87,863
2017	130,000	3,006	133,006
	<u>\$ 365,000</u>	<u>\$ 37,217</u>	<u>\$ 402,217</u>

On April 17, 2008, the City issued \$2,305,000 in Series 2008 Certificates of Participation for the purpose of providing funds to acquire certain additions and extensions to the City’s combined waterworks and sewerage system and for additional equipment. The certificates bear interest from 3.875% to 5.30%. Interest payments are due semi-annually on January 15 and July 15 of each year with annual principal payments due January 15 of each year. Annual debt service requirements to amortize the principal on the Certificates of Participation outstanding at December 31, 2013, are as follows:

Year Ended December 31,	Principal	Interest	Total
2014	\$ 35,000	\$ 110,359	\$ 145,359
2015	40,000	108,821	148,821
2016	45,000	106,989	151,989
2017	50,000	104,851	154,851
2018	125,000	100,914	225,914
2019	135,000	94,811	229,811
2020	140,000	88,107	228,107
2021	145,000	81,161	226,161
2022	155,000	73,848	228,848
2023	160,000	66,170	226,170
2024	170,000	57,807	227,807
2025	180,000	48,620	228,620
2026	190,000	38,908	228,908
2027	200,000	28,620	228,620
2028	440,000	11,660	451,660
	<u>\$ 2,210,000</u>	<u>\$ 1,121,646</u>	<u>\$ 3,331,646</u>

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE G – LONG-TERM DEBT – BUSINESS-TYPE ACTIVITIES (continued)

The following table is a summary of the changes in the long-term debt of the business-type activities:

	Balance December 31, 2012	Additions	Retirements	Balance December 31, 2013
2003 Revenue Bonds	\$ 90,000	\$ -	\$ 50,000	\$ 40,000
2005 Certificates of Participation	385,000	-	20,000	365,000
2008 Certificates of Participation	2,240,000	-	30,000	2,210,000
Compensated absences	9,099	-	2,585	6,514
	<u>\$ 2,724,099</u>	<u>\$ -</u>	<u>\$ 102,585</u>	<u>\$ 2,621,514</u>

NOTE H – RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has transferred its risk by obtaining coverage from commercial insurance companies. In addition, it has effectively managed risk through various employee education and prevention programs. There has been no significant reduction in insurance coverage from the previous year.

NOTE I – RETIREMENT PLAN

Plan Description

The City of Willard, Missouri, participates in the Missouri Local Government Employees Retirement System (LAGERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for local government entities in Missouri. LAGERS is a defined benefit pension plan which provides retirement, disability, and death benefits to plan members and beneficiaries.

LAGERS was created and is governed by statute section RSMo. 70.600 - 70.755. As such, it is the system's responsibility to administer the law in accordance with the expressed intent of the General Assembly. The plan is qualified under the Internal Revenue Code Section 401(a) and it is tax exempt.

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE I – RETIREMENT PLAN (continued)

The Missouri Local Government Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to LAGERS, P.O. Box 1665, Jefferson City, MO 65102, or by calling 1-800-447-4334.

Funding Status

Full-time employees of City of Willard, Missouri, contribute 4% of their gross pay to the pension plan. The June 30th statutorily required contribution rates are 4.6% (General) and 5.0% (Police) of annual covered payroll. The contribution requirements of plan members are determined by the governing body of the political subdivision. The contribution provisions of the political subdivision are established by state statute.

Annual Pension Cost (APC) and Net Pension Obligation (NPO)

The subdivision’s annual pension cost and net pension obligation for the current year were as follows:

Annual required contribution	\$ 43,824
Interest on net pension obligation	-
Adjustment to annual required contribution	-
Annual pension cost	<u>43,824</u>
Actual contributions	<u>43,824</u>
Increase (decrease) in NPO	-
NPO beginning of year	-
NPO end of year	<u><u>\$ -</u></u>

The annual required contribution (ARC) was determined as part of the February 28, 2011, and February 29, 2012, annual actuarial valuation using the entry age actuarial cost method. The actuarial assumptions as of February 28, 2013, included: (a) a rate of return on the investment of present and future assets of 7.25% per year, compounded annually, (b) projected salary increases of 3.5% per year, compounded annually, attributable to inflation, (c) additional projected salary increases ranging from 0.0% to 6.0% per year, depending on age and division, attributable to seniority/merit, (d) pre-retirement mortality based on 75% of the RP-2000 Combined Healthy Table set back 0 years for men and 0 years for women, and (e) post-retirement mortality based on 105% of the 1994 Group Annuity Mortality table set back 0 years for men and 0 years for women. The actuarial value of assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a five-year period. The unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis. The amortization period as of February 28, 2011, was 28 years for the General division and 22 years for the Police division. The amortization period as of February 29, 2012, was 13 years for the General division and 23 years for the Police division.

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE I – RETIREMENT PLAN (continued)

Three-Year Trend Information				
Year Ended June 30	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation	
2011	\$ 49,186	100%	\$ -	
2012	50,959	100%	-	
2013	43,824	100%	-	

The actuarial valuation revealed the following relating to the financial position of the Plan:

Actuarial Valuation Date	(a) Actuarial Value of Assets	(b) Entry Age Actuarial Accrued Liability	(b-a) Unfunded (Excess) Accrued Liability (UAL)	(a/b) Funded Ratio	(c) Annual Covered Payroll	[(b-a)/c] UAL as a Percentage of Covered Payroll
2/28/2013	\$ 824,680	\$ 818,748	\$ (5,932)	101%	\$ 793,540	-

The required schedule of funding progress immediately following the notes to the financial statements presents multi-year trend information about whether the actuarial value of Plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations.

NOTE J – CLAIMS AND JUDGMENTS

The City participates in a number of programs that are fully or partially funded by grants received from other governmental units. Disbursements financed by grants are subject to audit by the appropriate grantor government. If disbursements are disallowed due to noncompliance with grant program regulation, the City may be required to reimburse the grantor government. As of December 31, 2013, disbursements have not been audited by grantor governments, but the City believes that disallowed disbursements, if any, based on subsequent audits, will not have a material effect on any of the individual government funds or the overall financial position of the City.

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE K – INTERNAL BALANCES

	<u>General Fund</u>	<u>Park Fund</u>	<u>Water and Sewer Fund</u>
Internal balances	<u>\$ 310,963</u>	<u>\$ (699,501)</u>	<u>\$ 388,538</u>

During the course of its operations, the City has numerous transactions between funds to finance operations, provide services, construct assets and service debt. Due to the modified cash basis of accounting, these transactions are considered transfers in the year incurred, though the City has intentions of repaying the interfund loans from prior and current years.

During the year ended December 31, 2011, the Water and Sewer Fund loaned the Park Fund monies used for the construction and operation of the Aquatic Center and other park projects. The City passed a resolution authorizing the interfund loan and principal payments due as follows:

<u>Year Ended December 31,</u>	<u>Amount</u>
2014	\$ 50,000
2015	50,000
2016	50,000
2017	50,000
2018	55,000
2019	55,000
2020	55,000
2021	<u>55,874</u>
	<u>\$ 420,874</u>

CITY OF WILLARD, MISSOURI
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2013

NOTE L – INTERFUND TRANSFERS

Transfers between funds of the City for the year ended December 31, 2013, were as follows:

	Transfers In (Out)
General Fund	\$ (342,659)
Park Fund	247,741
Water and Sewer Fund	94,918
	<u>\$ -</u>

Transfers are made to (1) move receipts from the fund that statute or budget requires to collect them to the fund that statute or budget requires to disburse them, (2) reimburse various funds for amounts owed from the other funds, and (3) use unrestricted receipts in the Enterprise Fund, General Fund, and Parks Fund to finance various programs accounted for in the other funds in accordance with budgetary authorizations.

NOTE M – PLEDGED RECEIPTS

The City has pledged future water and sewer customer receipts to repay the 2003 Combined Waterworks & Sewerage System Refunding Revenue Bonds issued to improve and expand the water and sewer system. The bonds are payable solely from water and sewer customer net receipts and are payable through 2014. Net receipts are receipts of the system less disbursements of the system. The total principal and interest remaining to be paid on the bonds is \$40,800. Principal and interest paid for the current year and total customer net receipts were \$52,600 and \$777,590, respectively.

CITY OF WILLARD, MISSOURI
NOTES TO FINANCIAL STATEMENTS
December 31, 2013

NOTE N – OPERATING LEASE

During 2011, the City entered into a \$30,000 cancelable building operating lease with a term of five years. The following is a schedule of the future minimum rental payments under the lease as of December 31, 2013:

<u>Year Ended December 31,</u>	<u>Amount</u>
2014	\$ 6,000
2015	6,000
2016	<u>3,000</u>
	<u>\$ 15,000</u>

NOTE O – COMMITMENT

At December 31, 2013, the City was committed to Karen Robson for consulting fees/severance package in the amount of \$51,134.

SUPPLEMENTARY INFORMATION

CITY OF WILLARD, MISSOURI
 SCHEDULE OF FUNDING PROGRESS
 Year Ended December 31, 2013

Missouri Local Government Employees Retirement System (LAGERS)

Actuarial Valuation Date	(a) Actuarial Value of Assets	(b) Entry Age Actuarial Accrued Liability	(b-a) Unfunded Accrued Liability (UAL)	(a/b) Funded Ratio	(c) Annual Covered Payroll	[(b-a)/c] UAL as a Percentage of Covered Payroll
2/28/2011	\$ 540,438	\$ 632,181	\$ 91,743	85%	\$ 947,850	10%
2/29/2012	691,262	726,920	35,658	95%	998,062	4%
2/28/2013	824,680	818,748	(5,932)	101%	793,540	-

Note: The above assets and actuarial accrued liability do not include the assets and present value of benefits associated with the Benefit Reserve Fund and the Casualty Reserve Fund. The actuarial assumptions were changed in conjunction with the February 28, 2011, annual actuarial valuations. For a complete description of the actuarial assumptions used in the annual valuations, please contact the LAGERS office in Jefferson City.

CITY OF WILLARD, MISSOURI
 BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
 Year Ended December 31, 2013

	Original Budget	Final Budget	Actual	Variance With Final Budget: Positive (Negative)
RECEIPTS				
Taxes				
Property taxes	\$ 178,400	\$ 178,000	\$ 175,463	\$ (2,537)
Sales taxes	558,250	561,421	605,094	43,673
Franchise taxes	303,000	289,750	284,691	(5,059)
Motor vehicle taxes	185,000	168,900	191,583	22,683
	<u>1,224,650</u>	<u>1,198,071</u>	<u>1,256,831</u>	<u>58,760</u>
Licenses and Permits				
Building permits	10,000	30,000	29,540	(460)
Merchants licenses	5,100	5,100	5,514	414
	<u>15,100</u>	<u>35,100</u>	<u>35,054</u>	<u>(46)</u>
Intergovernmental receipts				
Grants	9,000	19,500	22,171	2,671
Charges for Services				
Trash	180,000	-	-	-
Planning and zoning	5,000	9,600	1,197	(8,403)
	<u>185,000</u>	<u>9,600</u>	<u>1,197</u>	<u>(8,403)</u>
Fines and Forfeitures				
City court fines	80,000	85,000	89,581	4,581
Miscellaneous				
Rentals	52,000	55,000	57,317	2,317
Donations	-	700	680	(20)
Interest	1,500	1,200	1,183	(17)
Other receipts	2,500	14,175	13,837	(338)
	<u>56,000</u>	<u>71,075</u>	<u>73,017</u>	<u>1,942</u>
TOTAL RECEIPTS	1,569,750	1,418,346	1,477,851	59,505

CITY OF WILLARD, MISSOURI
 BUDGETARY COMPARISON SCHEDULE – GENERAL FUND (continued)
 Year Ended December 31, 2013

	Original Budget	Final Budget	Actual	Variance With Final Budget: Positive (Negative)
DISBURSEMENTS				
Current				
Administrative	221,400	296,550	294,763	1,787
Public safety	691,350	699,750	655,342	44,408
Streets	459,800	209,800	159,754	50,046
Planning and development	83,600	67,740	63,274	4,466
Emergency management	20,500	22,650	22,188	462
TOTAL DISBURSEMENTS	<u>1,476,650</u>	<u>1,296,490</u>	<u>1,195,321</u>	<u>101,169</u>
EXCESS OF RECEIPTS OVER DISBURSEMENTS	93,100	121,856	282,530	160,674
OTHER FINANCING (USES)				
Operating transfers (out)	-	(197,000)	(342,659)	(145,659)
EXCESS (DEFICIT) OF RECEIPTS OVER DISBURSEMENTS AND OTHER (USES)	93,100	(75,144)	(60,129)	15,015
FUND BALANCE, January 1, 2013	<u>244,525</u>	<u>309,208</u>	<u>309,208</u>	-
FUND BALANCE, December 31, 2013	<u><u>\$ 337,625</u></u>	<u><u>\$ 234,064</u></u>	<u><u>\$ 249,079</u></u>	<u><u>\$ 15,015</u></u>

CITY OF WILLARD, MISSOURI
 BUDGETARY COMPARISON SCHEDULE – PARK FUND
 Year Ended December 31, 2013

	Original Budget	Final Budget	Actual	Variance With Final Budget: Positive (Negative)
RECEIPTS				
Taxes				
Ad valorem taxes	\$ 54,575	\$ 45,500	\$ 53,679	\$ 8,179
Sales taxes	575,000	530,500	523,507	(6,993)
	629,575	576,000	577,186	1,186
Charges for services	403,500	291,500	286,318	(5,182)
Miscellaneous				
Interest	1,000	300	254	(46)
Rental income	11,600	11,600	12,410	810
Other receipts	4,500	7,970	9,891	1,921
	17,100	19,870	22,555	2,685
TOTAL RECEIPTS	1,050,175	887,370	886,059	(1,311)
DISBURSEMENTS				
Current				
Parks and recreation	622,075	663,375	656,020	7,355
Debt service				
Principal and interest	400,640	400,515	403,895	(3,380)
TOTAL DISBURSEMENTS	1,022,715	1,063,890	1,059,915	3,975
EXCESS (DEFICIT) OF RECEIPTS OVER DISBURSEMENTS				
	27,460	(176,520)	(173,856)	2,664
OTHER FINANCING SOURCES (USES)				
Operating transfers in	-	197,000	267,741	70,741
Operating transfers (out)	(20,000)	(20,000)	(20,000)	-
TOTAL OTHER FINANCING SOURCES (USES)	(20,000)	177,000	247,741	70,741
EXCESS OF RECEIPTS AND OTHER SOURCES OVER DISBURSEMENTS AND OTHER (USES)				
	7,460	480	73,885	73,405
FUND BALANCE, January 1, 2013	280,851	587,491	587,491	-
FUND BALANCE, December 31, 2013	<u>\$ 288,311</u>	<u>\$ 587,971</u>	<u>\$ 661,376</u>	<u>\$ 73,405</u>

CITY OF WILLARD, MISSOURI
NOTE TO BUDGETARY COMPARISON SCHEDULES
Year Ended December 31, 2013

Budgets and Budgetary Accounting

The City utilizes the following procedures in establishing the budgetary data reflected in the Budgetary Comparison Schedules:

1. Prior to January, the Chief Financial Officer submits to the Board a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed disbursement plans and the proposed means of financing them.
2. One public hearing is conducted by the City in late December to obtain taxpayers' comments on the proposed budget.
3. Prior to January 1, the City adopts a budget.
4. The budget for the City is adopted on the modified cash basis. Budgeted amounts may be amended during the year by the City.

OTHER FINANCIAL INFORMATION



CERTIFIED PUBLIC ACCOUNTANTS AND BUSINESS ADVISORS

**INDEPENDENT AUDITORS' REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Board of Aldermen
City of Willard
Willard, Missouri

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, and each major fund of the City of Willard, Missouri, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City of Willard, Missouri's basic financial statements, and have issued our report thereon, dated April 28, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Willard, Missouri's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Willard, Missouri's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified a certain deficiency in internal control that we consider to be a material weakness.

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Honorable Mayor and Board of Aldermen
City of Willard
Willard, Missouri

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and responses to be a material weakness. It is identified as item 13-1.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Willard, Missouri's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Willard, Missouri's Response to Findings

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Willard, Missouri's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Willard, Missouri's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

KPM CPAs, PC

KPM CPAs, PC
April 28, 2014

CITY OF WILLARD, MISSOURI
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended December 31, 2013

13-1 Segregation of duties

Condition: Because of a limited number of available personnel, it is not always possible to adequately segregate certain incompatible duties so that no one employee has access to both physical assets and the related accounting records, or to all phases of a transaction.

Criteria: Duties should be segregated so that no one employee has access to both physical assets and the related accounting records, or to all phases of a transaction.

Effect: Risk is present that errors or irregularities in amounts that would be material to the basic financial statements may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Recommendation: We realize that because of limited resources and personnel, management may not be able to achieve a proper segregation of duties; however, our professional standards require that we bring this lack of segregation of duties to your attention in this report.

Response: The limited number of available personnel prohibits segregation of incompatible duties.