

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING

June 12, 2023

7:00 p.m.

Staff present: Director of Finance, Carolyn Halverson, City Planner, Scott Hayes, Chief of Police, Tom McClain, Police Officer, JD Landon, and City Clerk, Dona Slater.

Attorney Ken Reynolds was in attendance.

Citizens in attendance: Ryan Jeppson, Terry Kathcart, Debbie Ihrig, Dwight Dodson, Marsha Swatosh, Larry Whitman, and Madison Moore of KPM CPAs.

Call to Order.

Mayor Snider called the meeting to order at 7:00p.m.

Roll Call.

The City Clerk conducted the Roll Call.

Alderman Smith-present, Alderman Keene-present, Alderman Hall-present, Alderman Swatosh-present, Mayor Snider-present, Alderman Hendrickson-not present, and Alderman Baird-not present.

Agenda Amendments/Agenda Approval.

The agenda was amended to change to wording of item 9 to “Ordinance to accept the Hoffman Hills Final Plat and Development Plan Phase I” and to remove items number 10 and 11.

Motion was made by Alderman Keene and seconded by Alderman Smith to approve the Agenda as amended.

Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

Willard PAL Presidential Fitness Awards

Chief of Police, Tom McClain presented the awards to the participants.

Presentation of the 2022 Internal Audit by KPM, CPAs

Madison Moore of KPM CPAs presented the 2022 audit reports to the Board.

Consent Agenda.

Motion was made by Alderman Smith and seconded by Alderman Hall to approve the Consent Agenda.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Keene, Smith, and Hall.

Discussion/Vote on current Outstanding Invoices, and Draft and Check Paid Invoices for May/June 2023

Motion was made by Alderman Smith and seconded by Alderman Swatosh to approve the current Outstanding Invoices and Draft and Check Paid Invoices for May/June 2023. Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Swatosh, Keene, and Hall

Discussion of Trash Collection Rates

Ms. Halverson, Director of Finance, said the contracts the City has with trash companies have expired. She would like to raise the trash rates charged to citizens as the City has not raised the rates since 2015. Green For Life (GFL) raised the monthly rate the City is charged, and she expects Republic Waste and Patriot trash services to raise their rates as well. Alderman Hall suggested implementing an annual Consumer Price Index (CPI) increase but this will require an ordinance.

Motion was made by Alderman Hall and seconded by Alderman Keene to draft an ordinance to increase citizen trash rates by implementing an annual Consumer Price Index (CPI) increase. Motion did not carry with a vote of 3-1. Voting aye: Aldermen Keene, Hall, and Swatosh. Voting nay: Alderman Smith.

Motion was made by Alderman Smith and seconded by Alderman Swatosh to put out bids for trash service.

Motion carried with a vote 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

Citizen Input.

Debbie Ihrig -Osage St.- said the speed limit is posted as 20 miles per hour on Osage Street however many vehicles are still driving faster than this. She would like to see two additional stop signs placed, or possibly a 4-way stop on the corner of Saratoga and Osage. Other citizens in the area have the same concerns.

Alderman Hall suggested the citizens get a petition started for additional stop signs and/or speed bumps.

Ordinance to accept the Hoffman Hills Final Plat and Development Plan Phase I

Discussion/Vote

Mr. Hayes, City Planner, stated the developer takes care of issues as they arise. Mr. Sorgen, Director of Public Works, said he has no concerns with the site. Alderman Swatosh said there was a lot of flooding on May 14, 2023. Willard received over an inch of rain in 15 minutes. He believes development on Hoffman Hills caused this flooding. The Aldermen requested an engineer re-check the development plans.

Motion was made by Alderman Hall and seconded by Alderman Swatosh to table this agenda item.

Motion carried with a vote 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

Discussion of revisions to Chapter 400 of the City of Willard Municipal Code and/or Ordinance 190923, regarding Recreational Marijuana facilities

The State of Missouri has passed recreational marijuana, but the City Code does not address this as it only has medical marijuana in the Code.

Motion was made by Alderman Smith and seconded by Alderman Keene to amend Code 400 of the City of Willard Municipal Code, Ordinance 190923 to allow marijuana dispensaries no closer than 300 feet to schools and churches, and to add recreational marijuana to the ordinance. Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

Discussion of revisions to Section 210.1800 of the City of Willard Municipal Code regarding possession of marijuana or synthetic cannabinoid

City Attorney Ken Reynolds stated he has drafted an ordinance for the city of Aurora and suggests the City of Willard use the same ordinance.

Motion was made by Alderman Smith and seconded by Alderman Swatosh to table this agenda item.

Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

Discussion of City Administrator job posting websites

Discussion was made of where the City Administrator job vacancy has been posted. It can get quite expensive if the posting is just left to run. It was suggested to post the vacancy to any free job posting websites and to let it run.

Discussion of using a Professional Recruiter to fill the City Administrator vacancy

Discussion was made about the cost of using a Professional Recruiter since these funds have not been included in the budget.

Motion was made by Alderman Smith and seconded by Alderman Hall to seek the services of a Professional Recruiter to fill the City Administrator vacancy.

Motion carried with a vote of 4-0. Voting aye: Aldermen Smith, Keene, Hall, and Swatosh.

New Business.

Alderman Hall asked how long do we have police vehicles before they are put into service? He said cars are sitting at the Police station with grass growing around them. Ms. Halverson stated that there are not a lot of businesses that retrofit the vehicles and we just have to wait until they can get the cars in.

Unfinished Business

None.

Close Open Session

Motion was made by Alderman Hall and seconded by Alderman Smith to recess the Open Session.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Keene, Smith, and Hall.

The Open Session was closed at 9:05 p.m.

Open Executive Session

Motion was made by Alderman Smith and seconded by Alderman Keene to Open the Executive session.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Keene, Smith, and Hall.

The Mayor opened the Executive Session at 9:05 p.m.

Close Executive Session

Motion was made by Alderman Hall and seconded by Alderman Smith to close the Executive Session.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Keene, Smith, and Hall.

The Executive Session closed at 9:20 p.m.

Adjourn Meeting

Motion was made by Alderman Hall and seconded by Alderman Smith to adjourn the meeting.

Motion carried with a vote of 4-0. Voting aye: Aldermen Swatosh, Keene, Smith, and Hall.

The meeting was Adjourned at 9:20 p.m.



Dona Slater, City Clerk



Samuel Snider, Mayor