

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
September 11, 2023
7:00 p.m.

Staff present: Director of Finance, Carolyn Halverson, Planning Assistant, Tammy Nephew, and Project Engineer, Steve Bodenhamer

City Attorney Ken Reynolds was present.

Citizens in attendance: Jake Spendler, Steve Cobb, Jim Vaughn, Debbie Ihrig, Larry Whitman, and Donna Stewart

Call to Order.

Mayor Pro-Tem Baird called the meeting to order at 7:00 p.m.

Roll Call.

The Planning Assistant conducted the Roll Call in the absence of the City Clerk.

Alderman Swatosh-present, Alderman Keene-present, Alderman Baird-present, Alderman Smith-present, Alderman Hendrickson-present, Alderman Hall-present. Mayor Snider-not present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Hendrickson and seconded by Alderman Smith to approve the Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Smith, Hendrickson, Hall, and Baird.

Consent Agenda.

Motion was made by Alderman Smith and seconded by Alderman Swatosh to approve the Consent Agenda. Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Smith, Hendrickson, Hall, and Baird.

Discussion/Vote on current Outstanding Invoices, Draft and Check Paid Invoices for August 2023/September 2023.

Motion was made by Alderman Hall and seconded by Alderman Smith to approve the current Outstanding Invoices, Draft and Check Paid Invoices for August 2023/September 2023.

Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Smith, Hendrickson, Hall, and Baird.

Citizen Input.

Larry Witman wanted to say thank you for the signage that was put on Osage and asked several questions.

1. What is the update on a City Administrator?
2. What is happening with the reworking of fees for trash companies?
3. Should we put a tax on general use cannabis on the next ballot?

Accepting the bid for Auditing Services. Discussion/Vote

There was a discussion on finding an Auditing Service. Ms. Halverson stated that the City sent out the bid for over a month but the only one to respond was KPM. Ken Reynolds stated that the City should be changing auditing companies every five (5) years. The City has used KPM for the last ten (10) years for the auditing process. The board requested Ms. Halverson send out the bid again.

Motion was made by Alderman Keen and seconded by Alderman Hall to put out another bid for Auditing Services.

Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Smith, Hendrickson, Hall, and Baird.

Discussion of Inflow and Infiltration of Sanitary Sewer System.

Mr. Bodenhamer discussed fees from the last four quarters of the City's contract with Springfield. He also discussed what the City still needs to do.

Sanitary System Projects Status Report

Mr. Bodenhamer would like to appoint Dona Slater to be Civil Rights Coordinator because she is part of Human Resources. Mr. Bodenhamer discussed the status of the sanitary sewer system projects. The review team has started the interview process for the responses to the RFQ design engineering. Mr. Bodenhamer and Ms. Halverson have a meeting with Commerce bank on September 12, 2023.

New Business.

None.

Unfinished Business.

Alderman Baird wanted to address questions from citizen Input.

Trash companies - Ms. Slater has looked and there are no contracts on trash. Ms. Halverson said that we are looking at going to one provider as we have vendors coming into the City without business licenses. The law states that we must notify the trash companies 3 years in advance if we want to go to one provider. We did that in 2014 but we went with 3 providers instead of one. Pro - if we went with one provider the rates would be cheaper. Con - there may be a trash cart shortage and if the company fails to pick up there would be no back up.

Cannabis Tax on Ballot - Ken Reynolds would like to look at what Marionville and Aurora are doing, and he will email Ms. Slater with his findings. Ms. Slater will review what we did with medical marijuana.

Cameras in the courtroom - There is no way to shut them off. Alderman Hendrickson said there needs to be a way to unplug them during closed sessions.

City Administrator Open Position - Alderman Hall nominated Donna Stewart as an interim City Administrator. Her focus would be finding a full-time City Administrator. Alderman Baird said that the need is there.

Motion was made by Alderman Hall and seconded by Alderman Smith to appoint Donna Stewart as Interim City Administrator.

Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Smith, Hendrickson, Hall, and Baird.

Close Open Session.

Motion was made by Alderman Hall and seconded by Alderman Smith to close the Open Session.

Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Smith, Hendrickson, Hall, and Baird.

Open Session was closed at 8:00 p.m.

Open Executive Session.

Motion was made by Alderman Hendrickson and seconded by Alderman Swatosh to Open the Executive Session.

Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Smith, Hendrickson, Hall, and Baird.

The Executive Session opened at 8:00 p.m.

Close Executive Session.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to Close the Executive Session.

Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Smith, Hendrickson, Hall, and Baird.

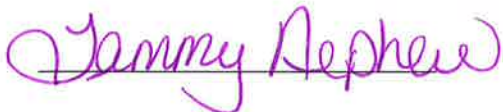
The Executive Session Closed at 8:55 p.m.

Adjourn Meeting.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to adjourn the meeting.

Motion carried with a vote of 6-0. Voting aye: Aldermen Swatosh, Keene, Smith, Hendrickson, Hall, and Baird.

The meeting was Adjourned at 8:55 p.m.



Tammy Nephew, Planning Assistant



Samuel Snider, Mayor



Dona Slater, City Clerk