



City of Willard

Subdivision Case No. _____
Application Date _____
Application Fee \$100.00

**APPEAL APPLICATION
MAJOR SUBDIVISION –FINAL PLAT**

We, the undersigned, hereby appeal to the Board of Aldermen of the City of Willard, Missouri, the decision of the Planning and Zoning Commission regarding disapproval of the final plat for the subdivision as described in the application below. The signers request that the Board of Aldermen find that the final plat is in conformance with the approved preliminary plat and requirements of the *Willard Land Development Regulations*. We attest to the truth and correctness of all facts and information presented with this application for appeal.

Name of Final Plat: _____

Name of Preliminary Plat: _____

Date of Planning and Zoning Commission decision appealed _____

Description of decision appealed _____

Attach a statement indicating how the final plat is in substantial conformance with the approved preliminary plat and the requirements of the *Willard Land Development Regulations*.

Property Owner's Name(s) _____

If Corporation, Corporate Official and Seal: _____

Mailing Address _____

Telephone Number _____ Fax Number _____

PROPERTY OWNER'S SIGNATURE:

(If corporation, corporate official signature)

CHECKLIST
MAJOR SUBDIVISION – FINAL PLAT APPEAL
City of Willard, Missouri

This checklist is provided to help you make sure that you submit everything that is required for a complete appeal application to the Board of Aldermen regarding a major subdivision final plat. This application must be complete and all items listed on the attached checklist must accompany the application before the application will be forwarded to the Board of Aldermen. The application must be submitted no later than 4:00 p.m. to the Willard City Hall, within 60 working days of the date of the decision of the Planning and Zoning Commission. Please contact the City Clerk at the telephone number below for Board of Aldermen meeting dates.

APPLICATION FORM:	
	Name of the final plat.
	Name of the preliminary plat.
	Date of the Planning and Zoning Commission decision on the final plat that is being appealed. Appeals must be filed within 60 working days of the date of the decision by the Commission.
	Describe the decision that is being appealed.
	Indicate how the final plat is in substantial compliance with the approved preliminary plat and the requirements of the <i>Willard Land Development Regulations</i> . It is the applicant's responsibility to provide evidence establishing the grounds for appeal.
	List the current property owner's name, address, and telephone number. If a corporation, list the corporate official and include the corporate seal.
	Property owner, or if applicable, a corporate official must sign the application.
APPLICATION FEE:	
	Include the \$100.00 application fee.
<p>Note: The Board of Aldermen <u>shall not</u> take final action on any case when the applicant or applicant's agent does not appear at the meeting before the Board to provide evidence regarding the applicant's appeal.</p>	

Submit Applications To:

Willard City Hall
224 W. Jackson, PO Box 187
Willard, MO 65781
(417) 742-3033

For mail delivery, use the post office box address
For hand delivery or parcel delivery, use the street address